

## NORTH HERTS COUNCIL

WEEK ENDING FRIDAY 6 OCTOBER 2023

# MEMBERS' INFORMATION

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Produced by the Communications Team. Any comments, suggestions or contributions should be sent to the Communications Team at [MIS@north-herts.gov.uk](mailto:MIS@north-herts.gov.uk)

# NEWS AND INFORMATION

## AGENDA & REPORTS

### PUBLISHED WEEK COMMENCING 30 SEPTEMBER 2023

Joint Staff Consultative Committee – 18 October 2023

### FORTHCOMING MEETINGS WEEK COMMENCING 7 OCTOBER 2023

Planning Control Committee – 12 October 2023

### CHAIR'S ENGAGEMENTS WEEK COMMENCING 7 OCTOBER 2023

Date	Event	Location
	None	

### VICE-CHAIR'S ENGAGEMENTS WEEK COMMENCING 7 OCTOBER 2023

Date	Event	Location
	None	

### OTHER EVENTS WEEK COMMENCING 7 OCTOBER 2023

Date	Event	Location
	None	

# MEMBERS INFORMATION NOTE

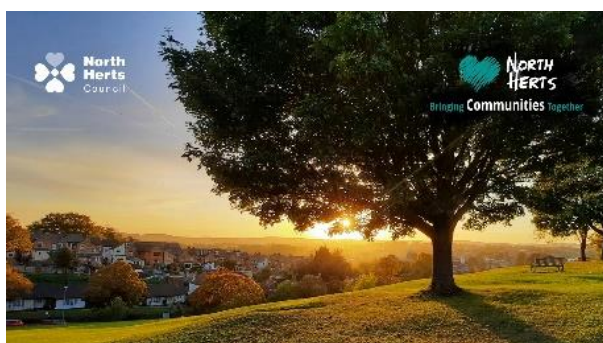
## North Herts Place Narrative launch update



### Internal launch

Following approval at June Cabinet, the North Herts Place Narrative identity is now live across our council channels.

### **Virtual meeting backgrounds:**



If you're logged in using your council email address/on a council laptop, the background image above is now automatically there for you to select and use in any virtual meetings.

- **For TEAMS** – just click on the background filters icon (at the bottom of your TEAMS screen) before you enter a meeting, go to the bottom of your background settings and you'll find the North Herts Place Narrative image at the bottom.
- **For Zoom** – click on your initials at the top of your Zoom home screen and select settings, then click on 'background & effects' and you'll find the image there.

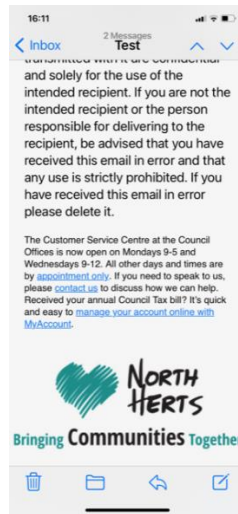
\*\* Don't panic if it looks the wrong way round, it is a mirror image which will look fine to the other meeting attendees. \*\*

If you're using a personal email/personal laptop, you will need to save the background image to your device and then add it manually. Please email [comms@north-herts.gov.uk](mailto:comms@north-herts.gov.uk) and we'll email it over to you.

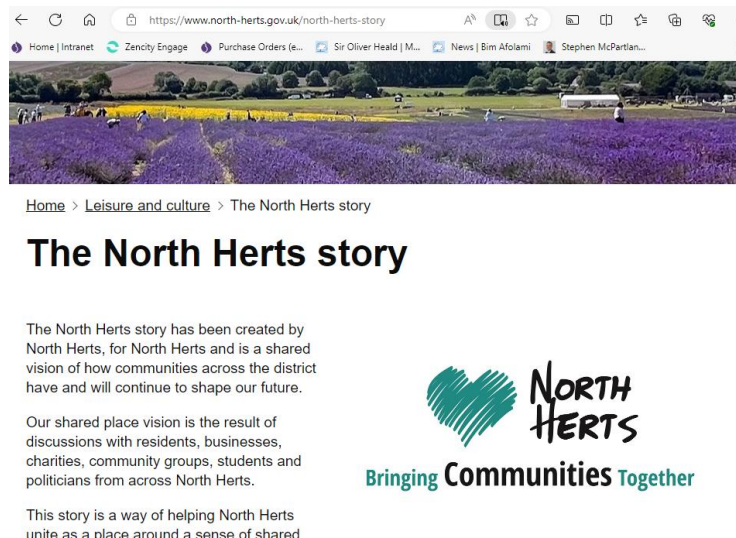
- **For TEAMS** - just click on the background filters icon, go to your background settings and you'll see the 'add new' button at the top which will enable you to add the image.
- **For Zoom** - click on your initials at the top of your Zoom home screen and select settings, then click on 'background & effects' and you'll see a plus sign in the top right of your 'virtual backgrounds' section.

## Email footer:

You may have already noticed that The North Herts Place Narrative identity is at the bottom of every email you send...



.... and if clicked by the recipient it takes them to the North Herts Place Narrative master copy on our **website**:



## A4 headed paper:

The identity is now also included at the bottom of our NHC letterhead in WORD (and will be added to the printed version once a reprint is required):



## **External launch**



The external launch is planned for today, Friday 6 October, where we'll be using North Herts Council's 50<sup>th</sup> birthday next year as the hook to 1) get our 'Bringing Communities Together' North Herts Place Narrative out there and 2) to encourage residents to share their stories of North Herts over the last 50 years and help us create The North Herts story.

Residents will be prompted, across all our channels, to share their memories of North Herts, for example, do they have a favourite view/place that they'd like to share with us, or are they, their business or event 50 next year too.

Residents 50<sup>th</sup> memories of North Herts will be shared across our social media and newsletter channels and in Outlook magazine next year, with the best memories featured in a 50 years of North Herts exhibition at North Herts Museum next April.

Your support in sharing The North Herts Place Narrative is very much appreciated as anything we can do jointly to raise the profile of North Herts as the place to invest, live, visit and work in Hertfordshire can only be a positive.

**If you have any questions or would like more information, please contact:**

Christine Crofts, Communications Manager  
Tel: 01462 474544  
Christine.crofts@north-herts.gov.uk



**LEGAL & COMMUNITY  
COMMITTEE & MEMBER SERVICES**

# MEMBERS INFORMATION NOTE

## **Supporting Councillors as Digital Citizens**

We have arranged a LGA funded course for Members which will focus on “Supporting Councillors as Digital Citizens”. This will take place on Wednesday 18 October 2023 at 6pm via Zoom. The session will last approximately 2 hours and will cover the following:

- Online harassment/stalking
- Trolling, online bullying and threats
- How to be a responsible digital citizen
- Different social media platforms
- Legislative protection
- Posting as a Councillor and a private citizen

This course has been arranged following the Debate Not Hate motion which was passed at [Annual Council in May 2023](#). This has been agreed with all political Group Leaders and they feel it is important that as many Members attend as possible to ensure you have the tools you need to use social media responsibly, and to be able to deal with any potential issues which may occur.

If you would like to attend this course, please contact [Committee.Services@north-herts.gov.uk](mailto:Committee.Services@north-herts.gov.uk) and you will be sent the Zoom details.

For further information please contact:

James Lovegrove  
Committee, Member and Scrutiny Manager  
01462 474204  
[James.Lovegrove@north-herts.gov.uk](mailto:James.Lovegrove@north-herts.gov.uk)

Committee Services  
01462 474655  
[Committee.Services@north-herts.gov.uk](mailto:Committee.Services@north-herts.gov.uk)

**Incidents Summary Analysis by Zone**  
**North Herts**  
**01/09/2023 to 01/10/2023**

# Incidents Summary Analysis by Zone

01/09/2023 to 01/10/2023

## Category Summary

### Zone: Baldock

<u>Category Name</u>	<u>Sub Category Name</u>	<u>No. of Incidents</u>
Anti Social Behaviour	Affray	1
Concern for Welfare		2
Police Request	Warrant or Wanted	1
Suspicious Activity		1
Traffic Incident	RTC	1

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**Total No. of Incidents in Zone Baldock: 6**

### Zone: Hitchin

<u>Category Name</u>	<u>Sub Category Name</u>	<u>No. of Incidents</u>
Alarm Activation	Intruder Alarm	1
Anti Social Behaviour	Drunken Behaviour	7
Assault	ABH	5
Concern for Welfare	Missing Persons	2
Criminal Damage		1
Enviromental	Flooding	1
Post Event Viewing	Download For Police	9
Suspicious Activity		1
Traffic Incident	Broken Down Vehicle	3
Weapon	Bat/Bar	1

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**Total No. of Incidents in Zone Hitchin: 31**

### Zone: Knebworth

<u>Category Name</u>	<u>Sub Category Name</u>	<u>No. of Incidents</u>
Suspicious Activity		2

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**Total No. of Incidents in Zone Knebworth: 2**

### Zone: Letchworth

<u>Category Name</u>	<u>Sub Category Name</u>	<u>No. of Incidents</u>
Anti Social Behaviour	Drunken Behaviour	4
Concern for Welfare	Mental Health	4
Criminal Damage		1
Domestic	Anti Social	2
Police Request	Warrant or Wanted	2
Post Event Viewing	Download For Police	1
Theft		4
Traffic Incident		2
Unauthorised Access (Trespass)		3



## Incidents Summary Analysis by Zone

01/09/2023 to 01/10/2023

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**Total No. of Incidents in Zone Letchworth: 26**

### Zone: Royston

<u>Category Name</u>	<u>Sub Category Name</u>	<u>No. of Incidents</u>
Alarm Activation	Personal Attack	1
Anti Social Behaviour	Begging	3
Concern for Welfare	Mental Health	1
Domestic	Anti Social	1
Drug Related		1
Police Request		1
Post Event Viewing	Download For Police	2
Suspicious Activity		1
Weapon	Knife	2

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**Total No. of Incidents in Zone Royston: 13**

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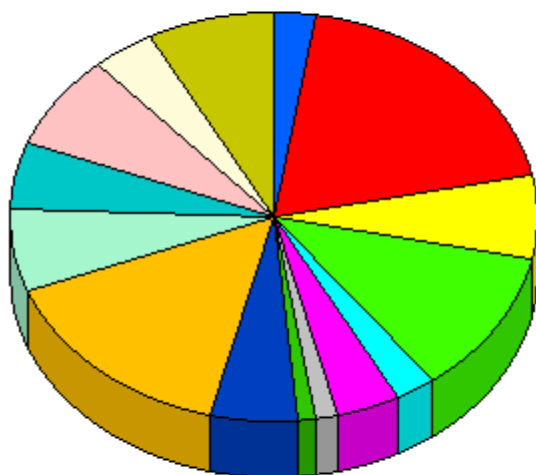
**Total No. of Incidents : 78**

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# Incidents Summary Analysis by Zone

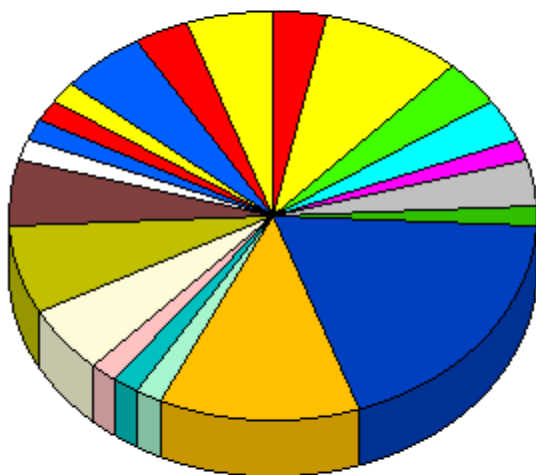
01/09/2023 to 01/10/2023

## No. of Incidents by Category



Alarm Activation	2.8%
Anti Social Behaviour	19.2%
Assault	6.4%
Concern for Welfare	11.5%
Criminal Damage	2.8%
Domestic	3.8%
Drug Related	1.3%
Enviromental	1.3%
Police Request	5.1%
Post Event Viewing	15.4%
Suspicious Activity	6.4%
Theft	5.1%
Traffic Incident	7.7%
Unauthorised Access (Trespass)	3.8%
Weapon	7.7%
<b>Total:</b>	<b>100.0%</b>

## No. of Incidents by Sub Category



	0.0%
ABH	3.4%
Affray	8.6%
Anti Social	3.4%
Bat/Bar	3.4%
Begging	1.7%
Broken Down Vehicle	3.4%
Disorder	1.7%
Download For Police	19.0%
Drunken Behaviour	12.1%
Flooding	1.7%
GBH	1.7%
Intruder Alarm	1.7%
Knife	5.2%
Mental Health	6.9%
Missing Persons	5.2%
Nuisance	1.7%
Personal Attack	1.7%
Public Viewing Request	1.7%
Robbery	1.7%
RTC	5.2%
Shoplifting	3.4%
Warrant or Wanted	5.2%
<b>Total:</b>	<b>100.0%</b>

# Incidents Summary Analysis by Zone

01/09/2023 to 01/10/2023

## Call Source Summary

### Zone: Baldock

<u>Call Source</u>	<u>No. of Incidents</u>
Police Airwaves	4
Police Control	2

**Total No. of Incidents in Zone Baldock: 6**

### Zone: Hitchin

<u>Call Source</u>	<u>No. of Incidents</u>
Controller	4
Police Airwaves	11
Police Control	2
Post Event Viewing	9
Town Link	5

**Total No. of Incidents in Zone Hitchin: 31**

### Zone: Knebworth

<u>Call Source</u>	<u>No. of Incidents</u>
Police Airwaves	2

**Total No. of Incidents in Zone Knebworth: 2**

### Zone: Letchworth

<u>Call Source</u>	<u>No. of Incidents</u>
Controller	3
Police Airwaves	20
Police Control	1
Post Event Viewing	1
Town Link	1

**Total No. of Incidents in Zone Letchworth: 26**

### Zone: Royston

<u>Call Source</u>	<u>No. of Incidents</u>
Controller	3
Police Airwaves	4
Police Control	3
Post Event Viewing	2
Town Link	1

**Total No. of Incidents in Zone Royston: 13**



## Incidents Summary Analysis by Zone

01/09/2023 to 01/10/2023

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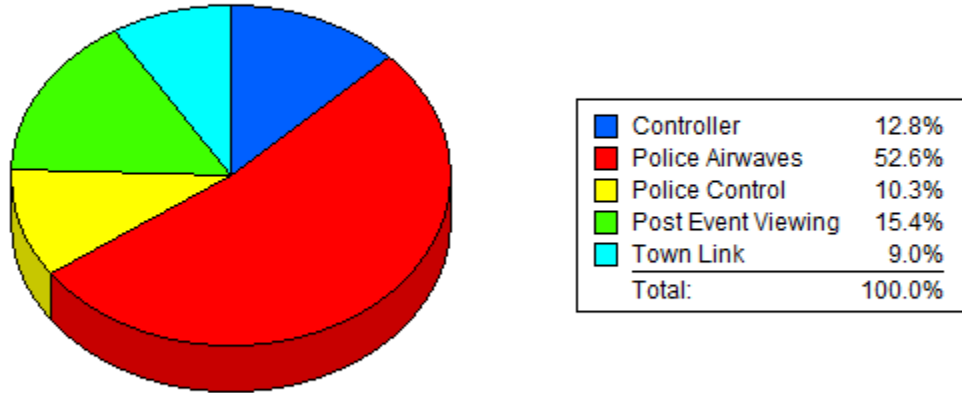
<b>Total No. of Incidents :</b>	<b>78</b>
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## Incidents Summary Analysis by Zone

01/09/2023 to 01/10/2023

### No. of Incidents by Call Source



# Incidents Summary Analysis by Zone

01/09/2023 to 01/10/2023

## Camera Summary

### Zone: Baldock

<u>Camera Name</u>	<u>Camera Location</u>	<u>No. of Incidents</u>
00801	Mansfield Road	2
00802	Thurnall Close	1
00803	High Street Junc	2
00804	High Street Junc	3
00805	Whitehorse Street	3
00806	Great North Road	2

**Total No. of Incidents in Zone Baldock: 6**

### Zone: Hitchin

<u>Camera Name</u>	<u>Camera Location</u>	<u>No. of Incidents</u>
00300	Bancroft North	1
00301	Bancroft Park Car	1
00303	Bancroft	7
00304	Brand Street	5
00305	Market Place	6
00306	Market Place Sun	15
00307	Hermitage Road	5
00308	Woodside Car Park	2
00309	Churchyard South	5
00310	Churchyard North	2
00311	Sun Street	6
00312	Bucklesbury	2
00313	Biggen Lane Car	2
00314	Queen Street	6
00315	Portmill Lane Car	3
00316	Station Approach	2
00317	Nightingale Road	2
10581	Ransoms Rec Static	1
10582	Ransoms Rec PTZ	1

**Total No. of Incidents in Zone Hitchin: 31**

### Zone: Knebworth

<u>Camera Name</u>	<u>Camera Location</u>	<u>No. of Incidents</u>
00850	Station Road Junc	2
00851	London Road Junc S	1

**Total No. of Incidents in Zone Knebworth: 2**

### Zone: Letchworth

<u>Camera Name</u>	<u>Camera Location</u>	<u>No. of Incidents</u>
00401	Eastcheap Car Park	4

## Incidents Summary Analysis by Zone

01/09/2023 to 01/10/2023

00402	Broadway Hotel	4
00403	Station Place	5
00404	Station Road West	7
00405	Station Road	1
00406	Station Road East	1
00407	The Wynd	1
00408	Leys Avenue	3
00409	Leys Square	8
00410	Eastcheap Middle	1
00411	Broadway Gardens	4
00412	Broadway South	1
00413	Gernon Road	2
00414	Howard Park Car Pa	1
00415	Norton Way South	2
00417	Leys Avenue Top	8
00418	Leys Avenue	6
00419	Leys Avenue	2
00820	Grange Estate	1

**Total No. of Incidents in Zone Letchworth: 26**

### Zone: Royston

<u>Camera Name</u>	<u>Camera Location</u>	<u>No. of Incidents</u>
00810	Lower King Street	4
00811	Lower High Street	6
00812	Upper High Street	4
00813	Corn Exchange	1
00814	Market Hill	3
00815	Fish Hill Opp NU	1
03003	RV Priory Park	2
04103	MG Caravans 3	1
04106	MG Caravans 6	1

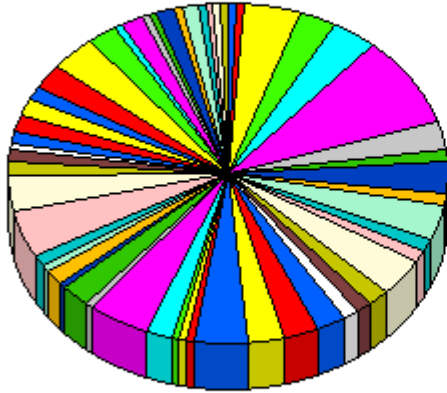
**Total No. of Incidents in Zone Royston: 13**

**Total No. of Incidents : 78**

# Incidents Summary Analysis by Zone

01/09/2023 to 01/10/2023

## No. of Incidents by Camera



0300	Bancroft North	0.6%
00301	Bancroft Park Car Park	0.6%
00303	Bancroft Hermitage Rd	4.0%
00304	Brand Street	2.9%
00305	Market Place High St	3.4%
00306	Market Place Sun St	8.6%
00307	Hermitage Road	2.9%
00308	Woodside Car Park	1.1%
00309	Churchyard South	2.9%
00310	Churchyard North	1.1%
00311	Sun Street	3.4%
00312	Bucklesbury	1.1%
00313	Biggen Lane Car Park	1.1%
00314	Queen Street	3.4%
00315	Portmill Lane Car Park	1.7%
00316	Station Approach	1.1%
00317	Nightingale Road	1.1%
00401	Eastcheap Car Park	2.3%
00402	Broadway Hotel	2.3%
00403	Station Place	2.9%
00404	Station Road West	4.0%
00405	Station Road Middle	0.6%
Total:		100.0%



# NORTH HERTFORDSHIRE DISTRICT COUNCIL

## DECISION SHEET

Meeting of the Council held in the Council Chamber, District Council Offices, Gernon Road,  
Letchworth  
on Thursday, 28th September, 2023 at 7.30 pm

### 1 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Simon Bloxham, Dominic Griffiths, Tom Plater, Sam Collins, Terry Tyler, Juan Cowell, David Barnard, Raj Bhakar, Cathy Brownjohn and James Denselow.

Councillors Faye Frost and Michael Weeks were absent.

### 2 MINUTES - 13 JULY 2023

**RESOLVED:** That the Minutes of the Meeting of the Committee held on 23 July 2023 be approved as a true record of the proceedings and be signed by the Chair.

### 3 NOTIFICATION OF OTHER BUSINESS

There was no other business notified.

### 4 CHAIR'S ANNOUNCEMENTS

- (1) The Chair advised that, in accordance with Council Policy, the meeting would be audio recorded.
- (2) Members were reminded that this Council had declared a Climate Emergency. This was a serious decision and meant that, as this was an emergency, all of us, officers and Members had that in mind as we carried out our various roles and tasks for the benefit of our District.
- (3) The Chair drew attention to the item on the agenda front pages regarding Declarations of Interest and reminded Members that, in line with the Code of Conduct, any Declarations of Interest needed to be declared immediately prior to the item in question.
- (4) The Chair advised that the normal procedure rules in respect of debate and times to speak will apply.
- (5) The Chair advised that 4.8.23(a) of the Constitution did not apply to this meeting. A comfort break would be held at an appropriate time, should proceedings continue at length.
- (6) The Chair advised that a referral from the Cabinet meeting on 19 September regarding the Financial System Budget, which was circulated as supplementary document, would be considered alongside Agenda Item 8.
- (7) The Chair advised that a Polling District Review would commence on Monday 2 October, with a Members Briefing scheduled for Monday 16 October. Full Council would then be designating the polling places at the meeting on 23 November 2023.
- (8) The Chair reminded the Committee about the upcoming Chair's Civic Event and Awards 2024, being held on Friday 1 March 2024.

(9) The Chair held a minute's silence in memory of former Councillor Geoff Woods and Members paid tribute.

(10) The Chair congratulated Councillor Tom Plater on the birth of his daughter.

## 5 PUBLIC PARTICIPATION

A presentation was received by the Council from Laura Hyde, Chief Executive Officer at Resolve.

## 6 QUESTIONS FROM MEMBERS

In accordance with Standing Order 4.8.11 two questions had been submitted by the required deadline set out in the Constitution.

(A) Council Responsibility to House Asylum Seekers Granted Leave to Stay.

Councillor David Levett to Councillor Sean Prendergast (Executive Member for Housing and Environmental Health).

(B) Council Financial Relationship with Birmingham City Council.

Councillor Ralph Muncer to Councillor Ian Albert (Executive Member for Finance and IT).

## 7 NOTICE OF MOTIONS

There was one motion submitted in accordance with Standing Order 4.8.12.

Council of Sanctuary

**RESOLVED:** That the Council:

- (1) Launch the journey to become an awarded District Council of Sanctuary by joining City of Sanctuary's local authority network.
- (2) Embody and commit to the City of Sanctuary 'Charter' values of Inclusive, Openness, Participation, Inspire, and Integrity in all we do.

In addition to taking local action, we will call on the Government to:

- (3) Guarantee the safety of all children.
- (4) Create a proper plan for resettlement.

## 8 FINANCIAL SYSTEM BUDGET

**RESOLVED:** That Council approved a capital budget allocation in 2023/24 of £200k for the initial work to develop and implement the new finance software system.

**REASON FOR DECISION:** A new finance system was expected to lead to more efficient processes and a better customer experience. A new finance system would incur up-front installation and development costs. These costs can be charged to capital but require a capital budget. Additions to the capital programme above £50k require approval by Full Council.

## 9 EXCLUSION OF PRESS AND PUBLIC

**RESOLVED:** That under Section 100A of the Local Government Act 1972, the Press and Public be excluded from the meeting on the grounds that the following report will involve the

likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the said Act (as amended).

**10 SETTLE PENSION AGREEMENT - PART 2**

**RESOLVED:** That Council agreed to a new Admission Agreement between Hertfordshire County Council (as the Hertfordshire Pension Fund administer), Settle Group and North Hertfordshire District Council to allow settle to achieve a partial exit from the Local Government Pension Fund. The terms of that new Admission Agreement would be in line with what is set out in paragraph 8, including the recommended actions outlined in 8.6.1 to 9.6.3 of the Part 2 report.

**REASON FOR DECISION:** Settle had requested that the Council consider the proposal that it has made. Settle felt that it was in their best financial interests and it was possible that it could allow greater capacity for Settle to invest in housing, which could be in North Herts.

**11 SETTLE PENSION AGREEMENT - PART 1**

**RESOLVED:** That Council agreed to a new Admission Agreement between Hertfordshire County Council (as the Hertfordshire Pension Fund administer), Settle Group and North Hertfordshire District Council to allow settle to achieve a partial exit from the Local Government Pension Fund. The terms of that new Admission Agreement would be in line with what is set out in paragraph 8 including the recommended actions outlined in 8.6.1 to 9.6.3 of the Part 2 report.

**REASON FOR DECISION:** Settle had requested that the Council consider the proposal that it has made. Settle felt that it was in their best financial interests and it was possible that it could allow greater capacity for Settle to invest in housing, which could be in North Herts.

## RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY

### \*PART 1 – PUBLIC DOCUMENT

Any interest to declare/ or conflict and any dispensation granted [*if applicable*]: *None*

#### SERVICE DIRECTORATE: *RESOURCES*

#### 1. DECISION TAKEN

*Agreement to suspend collection of £78,818.13 clawback in respect of the disposal of Property at 46, Purwell Hitchin SG4 0NF to allow settle the opportunity to comply with the terms of an exemption namely applying the proceeds towards the provision of Social Housing or Community Benefit in the District of North Hertfordshire.*

#### 2. DECISION TAKER

*Ian Couper, Service Director: Resources*

#### 3. DATE DECISION TAKEN:

*4/10/2023*

#### 4. REASON FOR DECISION

To allow settle the opportunity to comply with the terms of the exemption by applying the funds to the development of Social Housing.

#### 5. ALTERNATIVE OPTIONS CONSIDERED

The decision is in accordance with the protocol entered into between North Hertfordshire District Council (NHDC) and North Hertfordshire Homes (NHH), now known as settle, in respect of a proposed disposal by settle of an asset transferred under the Stock Transfer. Therefore, no other alternative options are applicable.

#### 6. CONSULTATION (INCLUDING THE EFFECT ON STAKEHOLDERS, PARTNERS AND THE PUBLIC)

Settle have been consulted regarding the level of the potential clawback payment and the details of the social housing scheme to which the funds will be applied. There is no obligation on the Council to carry out any wider consultation.

#### 7. FORWARD PLAN

7.1 This decision is not a key Executive decision and has therefore not been referred to in the Forward Plan.

#### 8. BACKGROUND/ RELEVANT CONSIDERATIONS

8.1 NHH changed its name to settle in May 2018.

8.2 Settle have submitted a request to agree an exemption to clawback in respect of Property at 46, Purwell Lane, Hitchin SG4 0NF stating that they intend for the proceeds from the disposal to be used for the provision of Social Housing or Community Benefit in the District of North Hertfordshire. Settle are relying on

exemption *xi* in the deed of covenant dated 31 March 2003 which imposes the obligation to pay clawback.

- 8.3 The proposed project to which the proceeds will be applied is the John Barker Place regeneration project. Whilst it is still considered appropriate to suspend payment of the clawback for three years to allow settle the opportunity to invest the proceeds into Social Housing, The Council cannot at this stage agree the specific details of the Social Housing provision as until the precise proposals for the later phases of the John Barker Place regeneration project are known the clawback cannot be committed to that project. Once the detail of the Social Housing to be provided by the John Barker place regeneration scheme is known, together with the financial modelling, then the Council will determine whether this clawback should be allocated to that scheme or an alternative scheme.
- 8.4 Clawback is 25% of the greater of the Disposal Gain or the Development Gain. In this transaction, there is no Development Gain to consider, so the only relevant calculation is the Disposal Gain. The clawback calculation for the property has been agreed between the parties as follows:

<b>Property</b>	<b>Disposal Gain</b>	<b>Clawback @ 25%</b>
Property at 46, Purwell Lane, Hitchin SG4 0NF	£315,272.53	£78,818.13

## **9. LEGAL IMPLICATIONS**

- 9.1 The Service Director: Resources has delegated authority for 'Approvals for any overage, claw back or similar arrangement pursuant to the Stock Transfer Agreement'.
- 9.2 The value paid by settle for the housing at stock transfer was based on its continued use as Social Housing. The deed of covenant provides compensation to the Council for property disposals by settle that are above the equivalent value at stock transfer. As the principle of this is to protect the volume of Social Housing in the District, there is an exemption that allows settle to reinvest this money into Social Housing or Community Benefit (as defined by the agreement) schemes within 3 years. The parties have entered into a protocol which governs how this exemption will operate in practice. The protocol permits the Council to suspend collection of clawback to allow settle the opportunity to comply with the terms of the exemption. As long as the request is reasonable then it should not be refused. So, this does not provide an opportunity for the Council to obtain additional funding.

## **10. FINANCIAL IMPLICATIONS**

- 10.1 A significant amount of clawback has been suspended for use on the John Barker Place scheme. This clawback would take the total to £2,851,752.92. It has also been agreed that £1,760,000 of previously suspended clawback will be used on phases 1 and 2 of the John Barker Place scheme. Within its capital programme, the Council has also allocated £1.096 million towards this scheme. The overall value of the Social Housing within the scheme will need to be reviewed when a final proposal is in place. This will determine whether it is appropriate to confirm the use of the suspended clawback and also the use of the Council's own funding.

## **11. RISK IMPLICATIONS**

- 11.1 No security is being sought to ensure payment of the clawback in the event that the social housing scheme is not delivered. Therefore, there is a risk that settle will not have the funds to pay the clawback if they are unable to deliver the scheme. However this is considered unlikely

**12. EQUALITIES IMPLICATIONS**

12.1 *In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.*

12.2 *There are no equalities implications arising from this decision.*

**13. SOCIAL VALUE IMPLICATIONS**

13.1 The Social Value Act and “go local” policy do not apply to this decision.

**14. ENVIRONMENTAL IMPLICATIONS**

14.1. There are no known Environmental impacts or requirements that apply to this decision.

**15. HUMAN RESOURCE IMPLICATIONS**

15.1 There are no HR implications arising from this decision.

**16. BACKGROUND PAPERS**

16.1 *None.*

**17. APPENDICES**

17.1 None.

**NOTIFICATION DATE**

6/10/2023

**Signature of Executive Member Consulted .....N/a.....**

**Date .....**

**Signature of Decision Taker .....  .....**

**Please Note: that *unless urgency provisions apply* EXECUTIVE decisions cannot be implemented until 5 clear working days have elapsed after the decision has been taken to allow for scrutiny call-in.**

**Call-in does not apply to NON-EXECUTIVE DECISIONS**

## RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY

### **\*PART 1 – PUBLIC DOCUMENT**

Any interest to declare/ or conflict and any dispensation granted [*if applicable*]

**SERVICE DIRECTORATE:** Customers

#### **1. DECISION TAKEN**

- 1.1. To enter a supply contract under Rule 14.1 (c) [j] of the Contract Procurement Rules dated 19 January 2023 to appoint British Red Cross in respect of The Supply of a Response Service to Telecare Service Users.
- 1.2. To agree to contract terms of three years with the option to extend for a further two years at a total value of £2,374,000.

#### **2. DECISION TAKER**

- 2.1. Jo Dufficy, Service Director – Customers

#### **3. DATE DECISION TAKEN:**

- 3.1 27 September 2023

#### **4. REASON FOR DECISION**

- 4.1. NHDC Careline provides a telecare service to residents of Hertfordshire in partnership with Hertfordshire County Council under a SE9EA delegation of duty. As part of the service Careline contracts with the service users to provide a fallback response service
- 4.2. The decision to enter this contract enables the provision of a fallback emergency response service to Careline customers where there is no statutory service or informal responder to perform the response at that time.

#### **5. ALTERNATIVE OPTIONS CONSIDERED**

- 5.1. A procurement exercise was carried out in late 2022, however was unsuccessful due to unacceptable and irregular tender submissions.
- 5.2. The option of running a second procurement exercise was considered but discounted due to time constraints and the likelihood of a second procurement exercise resulting in a positive outcome was low given the limited interest in the original tender.
- 5.3. There are no relevant Frameworks to support this tender that would meet HCC's quality requirement.
- 5.4. A framework agreement was considered but the price available via the framework and limitations on the suppliers within the framework would have resulted in a more

expensive outcome than the proposed arrangement and would therefore not offer best value for money.

- 5.5. Therefore, following advice from the procurement officer, negotiations were conducted in compliance with Rule 14.4 (j) of the Council's Contract Procurement Rules.

## **6. CONSULTATION (INCLUDING THE EFFECT ON STAKEHOLDERS, PARTNERS AND THE PUBLIC)**

- 6.1. Hertfordshire County Council have been consulted throughout this process.
- 6.2. Consultation has taken place with the Executive Member for Community and Partnerships, Cllr Alistair Willoughby.

## **7. FORWARD PLAN**

- 7.1. This report does not contain a recommendation on a key executive decision and has therefore not been referred to in the Forward Plan. However, the executive member for Careline and the previous Chairman of the Overview and Scrutiny Committee, Cllr David Levett, have been consulted about this procurement.

## **8. BACKGROUND/ RELEVANT CONSIDERATIONS**

- 8.1. Previously the responder service was provided by three separate providers, British Red Cross (BRC), Arena Security and Stevenage Borough Council (SBC), offering different levels of response service. NHDC Careline used the services of Arena Security to a value of approximately £51,200 per annum. SBC to a value of approximately £13,500 per annum, HCC used the services of BRC to a value of approximately £250,000 per annum.
- 8.2. The SE9EA stipulates that Careline will commission the fallback response service on behalf of HCC and Careline with the aim of providing a consistent fallback service across all service users.
- 8.3. BRC are a well-established response provider who will offer an enhanced preventative package of care to older, disabled, and vulnerable service users who present with more complex needs that cannot be resolved through the first 24-hour welfare check.
- 8.4. BRC also have established partnerships with a broad range of organisations across Hertfordshire that support older, disabled, and vulnerable people service to build stronger community networks.

## **9. LEGAL IMPLICATIONS**

- 9.1. The contract value is above the World Trade Organisation (WTO)'s Government Procurement Agreement (GPA) threshold, the Public Contracts Regulations 2015 (PCR) apply to this procurement
- 9.2. As indicated in 5.1 above, an unsuccessful procurement exercise was carried out in Q3 2022. Due to time constraints and the vulnerability of service users the only feasible option was to directly negotiate with those tenderers who satisfied the qualitative selection criteria in the open procedure conducted.
- 9.3. The entering into such contracts must comply with the Council's Contract Procurement Rules (CPRs) [Part B, Section 20 dated 19 January 2023] and Rule14



of the CPRs sets out the circumstances in which a Single Tender can be considered.

9.4. In accordance with Rule 14.6 and 14.7, a VTN Notice was published by the service manager and the standstill period of 10 days was observed.

9.5. Legal have assisted Officers with the Contract to ensure that the Contract is properly executed and completed.

9.6. 14.6.4 (a) (ii) of the Council's Constitution, Service Directors have general authority to enter contracts to carry out works and/or for the supply of goods and services within approved budgets.

9.7. The Openness of Local Government Bodies Regulations 2014\* (No. 2095) require officers undertaking non-executive decisions to record (amongst other things) an award of a contract that materially affects the Council's position in a written delegated decision. At North Herts this is any award of a contract or financial decision, that is or is likely to be above £50,000.

## **10. FINANCIAL IMPLICATIONS**

10.1 The cost of the previous NHC responder service was £51,000 p.a. which NHC funded. The new responder service contract which brings in the element previously funded from HCC will cost a total of £365k p.a. consisting of both a basic and an enhanced service. NHC will contribute £52,400 p.a. towards the cost and the remainder will be funded from HCC via the SE9EA agreement.

10.2 The cost of this contract will be monitored and reported to HCC each month as part of the SE9EA claim. The service is demand led so costs could vary from the contract costs stated in 10.1. Any variance to budget will be highlighted to HCC as part of the monthly monitoring and any overspends will be covered from HCC so there will be no financial risk to NHC.

## **11. RISK IMPLICATIONS**

11.1. The service that is provided includes that of a fallback response service, which reduces risk to vulnerable service users.

## **12. EQUALITIES IMPLICATIONS**

12.1. In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.

12.2. The equalities impact assessment found that the proposal had a positive impact in nine areas of review and that there were no negative impacts. The service proposed is inclusive of all community members, reduces isolation, promotes diversity, and protects vulnerable members of society from crime.

## **13. SOCIAL VALUE IMPLICATIONS**

13.1. As the recommendations in the report relate to a contract above the WTO GPA threshold, Social Value has been included. The results of these steps are:

13.2. Preventative Care - BRC will offer an enhanced preventative package of care to older, disabled and vulnerable service users, who present with more complex needs

that cannot be resolved through the first 24-hour welfare check, e.g., loneliness, isolation, digital exclusion. BRC will provide this cohort with an additional welfare check over the phone or in person 48 hours after their first welfare check. This offer will also be proactively utilised when data identifies a potential pattern that indicates unaddressed service users need, as demonstrated in the below case study.

13.3. Building strong community networks - Local BRC responders are embedded in the communities in which they work across Hertfordshire and have a strong knowledge of the local community infrastructure. To support *Hertfordshire's Public health strategy 2022– 2027 develop and deliver a healthy ageing programme which will support the development of a broad offer of community-based support and activities, which addresses social isolation and loneliness*, the BRC team will:

- ✓ Work in partnership with the service user's existing support network, including families, friends, and multidisciplinary teams. This ensures we fully understand individual needs and can maximise existing support networks.
- ✓ Continually research and gather new information on services, which they can introduce to the service users we support, ensuring choice.
- ✓ Encourage behaviour change to ensure service users are actively participating in and leading their own support, for example choosing activities and contacting groups.
- ✓ Accessing peer-led services, designed by people who have had similar lived experiences to service users.

13.4 Hertfordshire partnerships - BRC have established partnerships with a broad range of organisations across Hertfordshire that support older, disabled and vulnerable people service to build stronger community networks including;

13.4.1 Community groups and organisations; Herts FullStop, Watford Covid Mutual Aid shop support, Food Bank, Dial-a-ride, Cuffley care day centre, Community Action Dacorum, Herts Community Meals, HertsHelp

13.4.2 Befriending services: Harpenden Cares, St Albans Good Neighbour Scheme, Royal Voluntary Service, Reach Out

13.4.3 Volunteer centres; CVS Stevenage, CVS North Herts, CVS Broxbourne and East Herts

13.4.4 Mental health charities; MIND Mid Herts, Cruse Bereavement Care Herts, Herts Mind Network, Care4Freedom

13.4.5 Older people charities; St Albans Old Peoples Trust, Care 4 Freedom, Age UK

13.4.6 BRC Responders will support service users access the above groups and organisations based upon identified needs. If a service user is lonely or isolated, we will help them access the Good Neighbour Scheme or if recently widowed – Cruse Bereavement.

## 14. ENVIRONMENTAL IMPLICATIONS

See the separate guidance note “Environmental Impact Assessment” before completing this section, <https://intranet.north-herts.gov.uk/home/doing-business/communications-and-print/communications-templates/committee-reports>

14.1. Environmental Impact Assessment has been undertaken and is attached  
Appendices

**15. HUMAN RESOURCE IMPLICATIONS**

15.1. None

**16. BACKGROUND PAPERS**

16.1. None

**17. APPENDICES**



Environmental  
Impact Assessment F

**NOTIFICATION DATE**

*Date sent to all Members, put on website and appears in MIS – Committee, Member & Scrutiny Services can confirm this with you,*

A handwritten signature in black ink, appearing to be 'All'.

**Signature of Executive Member Consulted**

**Date 29/09/23**

A handwritten signature in black ink, appearing to be 'All'.

**Signature of Decision Taker**

**Please Note:** that *unless urgency provisions apply* EXECUTIVE decisions cannot be implemented until 5 clear working days have elapsed after the decision has been taken to allow for scrutiny call-in.

**Call-in does not apply to NON-EXECUTIVE DECISIONS**

**EAST TEAM**

Application No.	Applicant/Agent Address	Location Address, Applicant Name & Proposal
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**Baldock**

23/02264/LDCP	Home Extension Designs Ltd Mr Stuart Cook HED House, 60A Bridge Road East, WELWYN GARDEN CITY, AL7 1JU, United Kingdom	8 Westell Close Baldock Hertfordshire SG7 6RY  Mr & Mrs M Wattret  Single storey rear extension.
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23/02277/FPH	CHQ Architects Mr Aart Koning The Maltings, 44 Whitehorse Street, Baldock, SG7 6QQ, United Kingdom	2 Icknield Way Baldock Hertfordshire SG7 5AJ  Mr Aart Koning  Two storey east and west side extensions and insertion of rooflight to existing front roofslope following demolition of existing side conservatory. Associated landscaping, drainage, access and parking.
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**Barkway Parish Council**

23/02322/TCA	Mr Philip Seers The Old Vicarage, Church Lane, Barkway, Royston, SG8 8EJ, United Kingdom	The Old Vicarage Church Lane Barkway Royston Hertfordshire SG8 8EJ  Mr Philip Seers  Ash - Thinning reduction
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**Barley Parish Council**

23/01763/FP	Sapele Design Ltd Mr Timothy Ashcroft Courtyard Cottage, , Manor Farm Barns, Church End, BARLEY, Nr Royston, Hertfordshire, SG8 8JW, Uk	Scout Hut Church End Barley Hertfordshire SG8 8JW  Mrs Alice Robertson  Installation of two metal storage containers, one to provide storage and the other to provide storage and changing facilities for sports/events, following removal of existing storage container.
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23/02325/TCA	Mr Robert Hatt 49 Barley Road, Great Chishill, Royston, SG8 8SD, United Kingdom	Chadwick High Street Barley Royston Hertfordshire SG8 8HY  Mr Robert Hatt  Goat willow - Removal
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**NORTH HERTFORDSHIRE DISTRICT COUNCIL  
PLANNING CONTROL  
COUNCIL OFFICES, GERON ROAD, LETCHWORTH, HERTS SG6 3JF**

**LIST OF PLANNING APPLICATIONS RECEIVED IN WEEK ENDING: 06/10/2023  
DEADLINE FOR COUNCILLORS' CALL IN: 26/10/2023**

23/02331/TCA Mrs Jenny Robinson Land Adj To Town House  
Arboretum, Ware Park, Ware, SG12 Church End  
0DY, United Kingdom Barley  
Hertfordshire  
SG8 8JW

Mr Andrew Richmond

Group of Damsons - Pollard to the boundary to fence height

**Hinxworth Parish Council**

23/02211/FP Gaskell Architects Mr Neil Gaskell Pear Tree House  
37 Whitehorse St, Baldock, SG7 Chapel Street  
6QF, United Kingdom Hinxworth  
Baldock  
Hertfordshire  
SG7 5HW

Mr J Veale

Change of use of residential garage to commercial jeweller's workshop (Class E) including alterations to fenestration and installation of external staircase.

23/02241/AD S R Signs Miss Victoria Jackson  
Wortley Moor Lane, LEEDS, LS12  
4HX, United Kingdom

Three Horseshoes  
High St  
Hinxworth  
SG7 5HQ

23/02243/LBC S R Signs Miss Victoria Jackson  
Wortley Moor Lane, LEEDS, LS12  
4HX, United Kingdom

Three Horseshoes  
High St  
Hinxworth  
SG7 5HQ

**Letchworth Garden City**

23/02202/TCA Mr Ben Waterman Waterman Tree Co.  
26 Passingham Avenue, Hitchin,  
SG4 9LD, United Kingdom La Concha  
Letchworth Railway Station  
Station Place  
Letchworth Garden City  
Hertfordshire  
SG6 3AN

Burton

T1 Ash - Fell to ground level.

23/02220/TCA Mr M Hogg  
107 Wilbury Road, Letchworth  
Garden City, Hertfordshire, SG6  
4JQ 107 Wilbury Road  
Letchworth Garden City  
Hertfordshire  
SG6 4JQ

Mr M Hogg

T1 Walnut - Crown reduce by up to 20%. T2, T3 Apple - Crown reduce by up to 6ft

**NORTH HERTFORDSHIRE DISTRICT COUNCIL  
PLANNING CONTROL  
COUNCIL OFFICES, GERON ROAD, LETCHWORTH, HERTS SG6 3JF**

**LIST OF PLANNING APPLICATIONS RECEIVED IN WEEK ENDING: 06/10/2023  
DEADLINE FOR COUNCILLORS' CALL IN: 26/10/2023**

23/02230/FPH	Architect-4u Ltd Adrianna Tyrek Felaw Maltings, 44 Felaw Street, Ipswich, IP2 8SJ	12 Parker Close Letchworth Garden City Hertfordshire SG6 3RT
		Mrs Laura Chambers
		Single storey rear extension.
23/02280/TCA	Mr Dom Walker The Blue Tree Company 50 Bunyan Road, Hitchin, SG5 1NN	Hertfordshire SG6 1RQ
		Mr David Kells
		T1, T2, T4 Hornbeam - Pollard at 5m. T3. Sycamore - Reduce by 4m and shape.
23/02291/TCA	Paul McKenna Broadway, One Garden City, Letchworth Garden City, SG6 3BF, United Kingdom	Land At The Rear Of 12-14 Sollershott East Letchworth Garden City Hertfordshire SG6 3PL
		Paul McKenna
		G1 - Mixed Tree Group consisting of Prunus in the main to be pruned back from boundary by up to 2m
23/02299/FPH	Improve It Design Ltd Mr John Williams 9 Broadstone, Dartmouth, TQ6 9NR, United Kingdom	50 Howard Drive Letchworth Garden City Hertfordshire SG6 2DQ
		Mr Y Kandola
		Part two storey and part single storey side extension.
<b>Royston Town Council</b>		
23/02205/FPH	Mr Roy Rowe Roy Rowe 148 High Street, Barkway, Herts, SG8 8EG	26 Stamford Avenue Royston Hertfordshire SG8 7DD
		Mr Julian Nesteriuc
		First floor rear extension. Insertion of first floor side window and alterations to existing fenestration.
23/02294/FPH	Hertfordshire Architects Ltd Mrs Pamela Stokes 13 Cubitts Close, Welwyn, AL6 0DZ	5 Downlands Royston Hertfordshire SG8 5BY
		Mr & Mrs Neale
		Single storey rear extension, insertion of two ground floor front windows following removal of existing garage doors to facilitate conversion of garage into habitable accommodation, and alterations to existing driveway and side access. Erection of No.2 sheds following demolition of existing shed and greenhouse.

**Rushden And Wallington Parish Council**

23/01768/FPH StudioKM Architects Ms Mirta Frith Moonshine  
The Officers Mess, Royston Road, Southern Green  
Duxford, CB22 4QH Rushden  
Buntingford  
Hertfordshire  
SG9 0SX

Mr Mitchell

Replace and increase height of existing chimney pot.

23/01769/LBC StudioKM Architects Ms Mirta Frith Moonshine  
The Officers Mess, Royston Road, Southern Green  
Duxford, CB22 4QH Rushden  
Buntingford  
Hertfordshire  
SG9 0SX

Mr Mitchell

Replace and increase height of existing chimney pot.

**Weston Parish Council**

23/02282/FP Wastell & Porter Architects Ltd Mr Friends Green Farm  
Mark Scott Friends Green  
Bancroft House, 34 Bancroft, Damask Green Road  
Hitchin, SG5 1LA Weston  
Hitchin  
Hertfordshire  
SG4 7BU

Mr D Papworth

Alterations to existing footpath.

**WEST TEAM**

Application No.	Applicant/Agent Address	Location Address, Applicant Name & Proposal
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23/02300/LDCP	Woods Hardwick Planning Ms Samantha Boyd 15-17 Goldington Road, Bedford, MK40 3NH	Oakleigh Farm 83 Codicote Road Welwyn Hertfordshire AL6 9TY
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Mr R Eyres

Erection of 2 metre high front boundary wall

**Codicote Parish Council**

23/02207/FP	Gregory Phillips Architects Mr Hill-King 46 Bedford Row, London, WC1R 4LR, United Kingdom	21 Danesbury Park Road Welwyn Hertfordshire AL6 9SH
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Mr Taylor

Erection of one 4-bed dwelling and associated parking following demolition of existing dwellinghouse.

**Graveley Parish Council**

23/02221/FP	SBRice Ltd Mr Debi Rice SBRice Ltd, Treath, Trewartha Road, Praa Sands, Penzance, TR20 9ST	Land To The West Of High Street Graveley Hertfordshire SG4 7LE  Bone  Retention of use as dog walking field including installation of fencing, extension of existing agricultural track and visitor parking area.
23/02257/NCS	Jon Tankard RLP Surveyors St Lukes House,, 5 Walsworth Rd, Hitchin, SG4 9SP, United Kingdom	Hakgalla 2 High Street Graveley Hitchin Hertfordshire SG4 7LD  Dr Ahmed  Single storey rear extension with the following dimension: Length as measured from rear wall of original dwelling - 8.0 metres
<b>Great Ashby Community Council</b>		
23/00572/FP	Aria Design Mr Alan Hawkes 90 Chertsey Rise , Stevenage , Herts , SG2 9JL	102 Serpentine Close Great Ashby Stevenage Hertfordshire SG1 6AR  Mr Craig Holland  Change of use of land to residential curtilage and repositioning of fence line with new fencing to a height of 2.4m
23/02237/FPH	Damien Poulter Damien Poulter 9 Bakers Grove, Welwyn Garden City, AL7 2DJ, United Kingdom	42 Hunt Hill Close Great Ashby Stevenage Hertfordshire SG1 6DS  Mr & Mrs Duncan & Leila Barrington-Hill  Single storey rear extension
<b>Hitchin</b>		
23/02149/FPH	CROE Architects Mr Joe Reader Suite 10, 18 Walsworth Road, Hitchin, SG4 9SP, United Kingdom	35 Brampton Park Road Hitchin Hertfordshire SG5 1XF  Mr and Mrs Sawyer  Raise existing roof ridge height to create accommodation at first floor level to include side balcony. Insertion of front and rear rooflights and rear solar panels, ground floor extensions and alterations. Erection of boundary wall and creation of new vehicular access



**NORTH HERTFORDSHIRE DISTRICT COUNCIL  
PLANNING CONTROL  
COUNCIL OFFICES, GERON ROAD, LETCHWORTH, HERTS SG6 3JF**

**LIST OF PLANNING APPLICATIONS RECEIVED IN WEEK ENDING: 06/10/2023  
DEADLINE FOR COUNCILLORS' CALL IN: 26/10/2023**

23/02208/S73	Ensen Design Paul Emmerson 52 Minster Road, Royston, SG8 5EW, United Kingdom	35 Common Rise Hitchin Hertfordshire SG4 0HN  Mr Jonathan Fish  Variation of condition 2 (revised plans) of planning permission 21/01688/FP granted 19.07.2021 for Erection of one pair of semi-detached 1-bed dwellings following demolition of existing workshop outbuilding.
23/02212/FPH	Mohns & Sanders Ms Miriam Mohns Unit G West, 1 - 3 Coate Street, London, E2 9AG, United Kingdom	28 Gibson Close Hitchin Hertfordshire SG4 0RS  Ms Sukhwinder Kaur  Part two storey, part single storey side extension, two storey rear extension, raising of existing attached garage and existing front elevation extension roof to facilitate conversion of loftspace into habitable accommodation
23/02235/S73	CROE Architects Mr Joe Reader Suite 10, 18 Walsworth Road, Hitchin, SG4 9SP, United Kingdom	18 Wymondley Road Hitchin Hertfordshire SG4 9PH  Mr And Mrs Howell  Variation of condition 2 (revised plans) of planning permission 21/01448/FPH granted 13/01/2022 for two storey side and rear extension to create ancillary annexe and side extension to create en suites to second floor.
23/02242/FPH	Mrs Lorraine Bayfield 72 Bedford Road, Hitchin, SG5 2UD, United Kingdom	72 Bedford Road Hitchin Hertfordshire SG5 2UD  Mrs Lorraine Bayfield  Erection of garden room/ home office in the front garden.
23/02247/FPH	Michael Collins Architect Mr Michael Collins 12 Purwell Lane, Hitchin, SG4 0NE	44 Ickleford Road Hitchin Hertfordshire SG5 1TR  Mr Liam & Martin Atkinson-Hodgetts  Single storey rear extension, first floor rear bay window and rear roof extension to facilitate loft conversion to habitable accommodation.
23/02278/TCA	Mr Christopher Coley 25 The Chilterns, Hitchin, SG4 9PP, United Kingdom	Land North Of 24 The Chilterns Hitchin Hertfordshire SG4 9PP  Mr Christopher Coley  Acacia - Raise the canopy overhanging garden . Cut back overweight bearing limb growing into the garden.

23/02281/FPH	Rejig Homes Ltd Mr Abdul Haque 167 Heathfield Road, Hitchin, SG5 1TE	25 Strathmore Avenue Hitchin Hertfordshire SG5 1SN  Mr and Mrs Griffiths  Single storey rear extension following demolition of existing conservatory.
23/02284/FP	Ambue Mr Shravan Vaidyanath 30 Upper High Street, Thame, OX9 3EZ, United Kingdom	Flats 58,60,62 And 64 Sturgeons Way Hitchin Hertfordshire SG4 0BN  Ms Alicia Fernandez  Installation of external wall insulation system.
23/02287/FP	Ambue Mr Shravan Vaidyanath 30 Upper High Street, Thame, OX9 3EZ, United Kingdom	Flats 30, 32, 34 And 36 Sturgeons Way Hitchin Hertfordshire SG4 0BL  Ms Alicia Fernandez  Installation of external wall insulation system
23/02290/TPO	Mr Alex Potkins DM Office, Maples Court, Bedford Road, Hitchin, SG5 1HF, United Kingdom	Maples Court Bedford Road Hitchin Hertfordshire SG5 1HF  Mr Alex Potkins  T1 Prunus - Crown Lift To 3m. T2 Ligustrum - Crown Reshape to Previous Cuts. T3 Cherry - 20% Crown Reduction.. T4 Sycamore - Crown Lift To 3m, 20% Crown Reduction. T7, T8 Yew - Tidy & Lift Crown To 2.5m. G1 3x Cherry - Crown Reduction By 20%, Remove Lower Laterals Over Footpath & Road.
23/02303/TCA	Mrs April Carr 13 The Avenue, Hitchin, Hertfordshire, SG4 9RJ, United Kingdom	13 The Avenue Hitchin Hertfordshire SG4 9RJ  Mrs April Carr  Yew - Trim by 10-20% and remove dead growth.
<b>Ickleford Parish Council</b>		
23/02289/FPH	CROE Architects Joe Reader Suite 10, 18 Walsworth Road, Hitchin, SG4 9SP, United Kingdom	2 Riverside Cottages Arlesey Road Ickleford Hitchin Hertfordshire SG5 3TZ  Mr and Mrs Cazaly  Detached triple bay garage



NORTH HERTFORDSHIRE DISTRICT COUNCIL  
PLANNING CONTROL  
COUNCIL OFFICES, GERON ROAD, LETCHWORTH, HERTS SG6 3JF

LIST OF PLANNING APPLICATIONS RECEIVED IN WEEK ENDING: 06/10/2023  
DEADLINE FOR COUNCILLORS' CALL IN: 26/10/2023

23/02261/FPH NTC Designs Ltd Mrs Nancy Covello  
3 Hastings Close, Stevenage, SG1 Breachwood Green  
2JG Hitchin  
Hertfordshire  
SG4 8PP

Oliver Scott

Detached double garage

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**Knebworth Parish Council**

23/02173/FPH Mr Luke Harvey Whiskin 17 Milestone Road  
17 Milestone Road, Knebworth, SG3 Knebworth  
6DA, United Kingdom Hertfordshire  
SG3 6DA

Mr Luke Harvey Whiskin

Installation of one freestanding air source heat pump

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(Including Withdrawn decisions)

**EAST TEAM**

<b>Application No:</b> 23/00147/FPH	<b>Location:</b> Crabtree Cottage Crow Lane Reed Royston Hertfordshire SG8 8AE <b>Applicant Name:</b> Mr Karl Travis <b>Description:</b> Single storey rear extension.	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 28/09/2023
<b>Application No:</b> 23/00869/FPH	<b>Location:</b> 1 Church Lane Letchworth Garden City Hertfordshire SG6 1AJ <b>Applicant Name:</b> Mr Mike Doig <b>Description:</b> Single storey rear extension, installation of front door canopy, installation of some replacement windows.	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 28/09/2023
<b>Application No:</b> 23/00870/LBC	<b>Location:</b> 1 Church Lane Letchworth Garden City Hertfordshire SG6 1AJ <b>Applicant Name:</b> Mr Mike Doig <b>Description:</b> Single storey rear extension, installation of front door canopy, and replacement of some ground floor front and rear windows.	<b>Decision:</b> Conditional Consent <b>Decision Date:</b> 28/09/2023
<b>Application No:</b> 23/01128/DOC	<b>Location:</b> Eshacrin New Inn Road Hinxworth Baldock Hertfordshire SG7 5HE <b>Applicant Name:</b> Mr M Panico GP Cars Ltd <b>Description:</b> Details reserved by condition 5C (Archaeological Report) of planning permission reference no. 21/02104/FP granted on 02.12.2021.	<b>Decision:</b> Approval of Details <b>Decision Date:</b> 28/09/2023
<b>Application No:</b> 23/01647/FPH	<b>Location:</b> 11 Olden Mead Letchworth Garden City Hertfordshire SG6 2SP <b>Applicant Name:</b> Mr and Mrs Stoppard <b>Description:</b> Single and two storey side and rear extensions, with alterations and enlargement of front driveway following demolition of existing side elevation attached garage (as a resubmission of planning application 22/01480/FPH granted on 19.07.2023) (as amended by plans received on 13/09/2023).	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 02/10/2023
<b>Application No:</b> 23/01656/DOC	<b>Location:</b> Land Between Bush Wood And Rokey Wood High Street Reed Hertfordshire <b>Applicant Name:</b> K.D Duke & Partners C/O Agent Agent <b>Description:</b> Details reserved by Condition 3 (Landscape details) of planning permission 22/00910/FP granted on 17.10.2022	<b>Decision:</b> Approval of Details <b>Decision Date:</b> 03/10/2023
<b>Application No:</b> 23/01666/DOC	<b>Location:</b> Land Between Bush Wood And Rokey Wood High Street Reed Hertfordshire <b>Applicant Name:</b> K.D Duke & Partners C/O Agent <b>Description:</b> Details reserved by Condition 5 (Construction of the reservoir and the equipment to be used) of planning permission 22/00910/FP granted on 17.10.2022	<b>Decision:</b> Approval of Details <b>Decision Date:</b> 03/10/2023
<b>Application No:</b> 23/01680/DOC	<b>Location:</b> Land Development Site Off Station Road Ashwell Hertfordshire <b>Applicant Name:</b> Matthew Homes Ltd <b>Description:</b> Details reserved by Condition 20 (Affordable Housing Statement) of planning permission 20/03070/FP granted on 28.05.2021.	<b>Decision:</b> Approval of Details <b>Decision Date:</b> 28/09/2023
<b>Application No:</b> 23/01732/LBC	<b>Location:</b> Crabtree Cottage Crow Lane Reed Royston Hertfordshire SG8 8AE <b>Applicant Name:</b> Mr Karl Travis <b>Description:</b> Single storey rear extension.	<b>Decision:</b> Conditional Consent <b>Decision Date:</b> 28/09/2023

## EAST TEAM

<b>Application No:</b> 23/01734/FPH	<b>Location:</b> 8 High Avenue Letchworth Garden City Hertfordshire SG6 3QZ <b>Applicant Name:</b> Mr & Ms Craigie & Salvo <b>Description:</b> Single storey rear extension (amended plans received 29/09/2023)	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 02/10/2023
<b>Application No:</b> 23/01800/FP	<b>Location:</b> Letchworth Rugby Club Baldock Road Letchworth Garden City Hertfordshire SG6 2EN <b>Applicant Name:</b> Mr Chris Lunnon <b>Description:</b> Single storey extension to southern elevation and insertion of rooflights over existing main hall (as a variation of planning permission 22/02545/FP granted on 07.11.2022).	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 03/10/2023
<b>Application No:</b> 23/01844/FPH	<b>Location:</b> Simons Close Fore Street Weston Hitchin Hertfordshire SG4 7AS <b>Applicant Name:</b> Mr Neil Dower <b>Description:</b> Erection of detached single garage/storage/workshop/home office building following demolition of existing garage and outbuildings.	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 28/09/2023
<b>Application No:</b> 23/01891/FPH	<b>Location:</b> The Stables Pulters Farm Barn New Inn Road Hinxworth Baldock Hertfordshire SG7 5HB <b>Applicant Name:</b> Mr Derek McHattie <b>Description:</b> Replace existing windows, doors and rooflights and insertion of rooflight to existing south west roofslope.	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 02/10/2023
<b>Application No:</b> 23/01995/DOC	<b>Location:</b> Green End Farm Green End Sandon Buntingford Hertfordshire SG9 0RQ <b>Applicant Name:</b> Mrs Sandra Waddington <b>Description:</b> Details reserved by condition 4 (Roof tiles) of planning permission reference no. 22/01307/FPH granted 21.07.2022	<b>Decision:</b> Approval of Details <b>Decision Date:</b> 03/10/2023
<b>Application No:</b> 23/02019/PNQ	<b>Location:</b> Kirby Manor Farm Northfield Road Ashwell Baldock Hertfordshire SG7 5JQ <b>Applicant Name:</b> Mr Sam Sheppard <b>Description:</b> Conversion of existing agricultural barn to provide 4 residential units (two 2-bed, one 3-bed and one 4-bed) with all associated building works.	<b>Decision:</b> Withdrawn <b>Decision Date:</b> 03/10/2023
<b>Application No:</b> 23/02046/TCA	<b>Location:</b> New Cottage Smiths End Lane Barley Royston Hertfordshire SG8 8LH <b>Applicant Name:</b> David Nixon <b>Description:</b> 2x Pear - Remove. 8x Conifers, Laurel - Trim by approx 30%.	<b>Decision:</b> No Objection <b>Decision Date:</b> 03/10/2023
<b>Application No:</b> 23/02076/TCA	<b>Location:</b> 11 High Street Barkway Hertfordshire SG8 8EA <b>Applicant Name:</b> Mr Nicholas Tufton <b>Description:</b> T4 Sycamore - Reduce canopy by 3-4m and remove major deadwood. T5 Sycamore - Crown lift and crown reduce by 2-3m. T6 4 x Lime - Crown lift to 1st major union, remove basal growth and major deadwood. T7 Lime - Reduce lower canopy by 5m or more and remove major deadwood. T8 Lime - Reduce by 3-4m and remove major deadwood (as amended by email of 02/10/2023).	<b>Decision:</b> No Objection <b>Decision Date:</b> 03/10/2023
<b>Application No:</b> 23/02130/DOC	<b>Location:</b> Land Development Site Off Station Road Ashwell Hertfordshire <b>Applicant Name:</b> Matthew Homes Ltd <b>Description:</b> Details reserved by condition 11 (Construction Traffic Management Plan) of planning permission reference no. 20/03070/FP granted 08.04.2022.	<b>Decision:</b> Approval of Details <b>Decision Date:</b> 03/10/2023

## EAST TEAM

<b>Application No:</b> 23/02146/TCA	<b>Location:</b> Land Opposite 11 High Street Barkway Hertfordshire SG8 8EA <b>Applicant Name:</b> Mr Nicholas Tufton <b>Description:</b> T1 Sycamore - Dismantle in sections and reduce remaining canopy 3m. T2 Horse Chesnut - Reduce overhang. T3 Beech - Raise canopy to 5m, remove major deadwood and reduce back overhanging limbs. Works to include reduction/removal of Hawthorn tree to front of T1.	<b>Decision:</b> No Objection <b>Decision Date:</b> 02/10/2023
<b>Application No:</b> 23/02189/TCA	<b>Location:</b> Land Adjacent To 6 High Street Hinxworth Hertfordshire <b>Applicant Name:</b> Mr Ewan Habben Hbn Trees <b>Description:</b> H1 - Leylandi Hedge, Reduce in height down to 6ft.	<b>Decision:</b> No Objection <b>Decision Date:</b> 03/10/2023
<b>Application No:</b> 23/02223/EC	<b>Location:</b> Telecommunications Mast (91832) Road Of Carribbean Kennels Royston Road Slip End Hertfordshire SG7 6SL <b>Applicant Name:</b> WHP Telecoms Ltd Julia Marshall <b>Description:</b> Upgrade the existing 15.0m high portastore monopole tower to include installation of 3No. antennas, 1No. GPS node and 1No. cabinet following removal of 3No. antennas and associated ancillary works.	<b>Decision:</b> No Objection <b>Decision Date:</b> 28/09/2023

## WEST TEAM

<b>Application No:</b> 22/02450/S73	<b>Location:</b> Odyssey Health Club Old Knebworth Lane Knebworth Hertfordshire SG2 8DU <b>Applicant Name:</b> Mr Daniel Rodgers Croudace Homes Ltd <b>Description:</b> Variation of condition 2 (revised plans) and condition 17 (access arrangements) of planning permission 19/01244/FP granted 04/11/2020 for Redevelopment of the site to provide 86 dwellings (12 x 2 bedroom houses, 12 x 3 bedroom houses, 18 x 4 bedroom houses, 25 x one bedroom apartments, and 19 x 2 bedroom apartments), associated landscaping, car-parking, the provision of a large new public open space and the creation of a new vehicular access off the B197 Stevenage Road following demolition of the former indoor bowling building and several ancillary buildings. Rearrangement of the existing car parking provision for existing Odyssey Health and Racquet Club to provide 141 car parking spaces and alterations to existing vehicular access to Odyssey Health Club from Old Knebworth Lane (as amended by drawing received 5th December 2022).	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 29/09/2023
<b>Application No:</b> 22/02943/DOC	<b>Location:</b> Westons Motors Ltd Cambridge Road Hitchin Hertfordshire SG4 0JJ <b>Applicant Name:</b> Hanna Taylor Wimpey <b>Description:</b> Details reserved by Condition 9- Energy and Sustainability Statement (relating to planning permission 21/01834/FP granted 21.07.2022)	<b>Decision:</b> Approval of Details <b>Decision Date:</b> 28/09/2023
<b>Application No:</b> 23/01429/FPH	<b>Location:</b> 4 Gun Meadow Avenue Knebworth Hertfordshire SG3 6BS <b>Applicant Name:</b> Ms L Gregory <b>Description:</b> Single storey side/rear extension following demolition of outbuilding (As amended by plans rec'd 22 August 2023).	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 02/10/2023

## WEST TEAM

<b>Application No:</b> 23/01726/FP	<b>Location:</b> 120 Bancroft Hitchin Hertfordshire SG5 1LS <b>Applicant Name:</b> Mr Brendan Kelly Oliver Bonas Ltd <b>Description:</b> Alterations to shopfronts to Bancroft and Portmill Lane elevations.	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 04/10/2023
<b>Application No:</b> 23/01790/FPH	<b>Location:</b> Sunnybanks Offley Road Hitchin Hertfordshire SG5 2AZ <b>Applicant Name:</b> Mr Garry and Janine Tame <b>Description:</b> Pitched roof over existing detached garage (as amended by plans rec'd 8 September 2023).	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 02/10/2023
<b>Application No:</b> 23/01827/FPH	<b>Location:</b> 81 Common Rise Hitchin Hertfordshire SG4 0HP <b>Applicant Name:</b> Mr Davinder Shergill <b>Description:</b> Insertion of front and side window following removal of garage door to facilitate conversion of garage into habitable accommodation. External rendering	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 03/10/2023
<b>Application No:</b> 23/01857/PNR	<b>Location:</b> West Lane Farm West Lane Pirton Hertfordshire SG5 3QP <b>Applicant Name:</b> Mr Reid Pike Smith and Kemp Rural <b>Description:</b> Change of Use of agricultural building to offices	<b>Decision:</b> Prior Approval Refused <b>Decision Date:</b> 02/10/2023
<b>Application No:</b> 23/01881/FPH	<b>Location:</b> 32 Common Rise Hitchin Hertfordshire SG4 0HN <b>Applicant Name:</b> Mrs Kyritsi & Mr Kefalas <b>Description:</b> Part two storey and part single storey rear extension and single storey front extension. Alterations to fenestration (as a variation of planning permission 23/00552/FPH granted on 25.04.2023).	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 02/10/2023
<b>Application No:</b> 23/01882/LDCP	<b>Location:</b> 14 Chime Dell Whitwell Hitchin Hertfordshire SG4 8BS <b>Applicant Name:</b> Mr and Mrs David and Michelle Withnell <b>Description:</b> Alterations to existing rear conservatory	<b>Decision:</b> Refused <b>Decision Date:</b> 28/09/2023
<b>Application No:</b> 23/01886/FPH	<b>Location:</b> Harvest Farm Pirton Road Holwell Hitchin Hertfordshire SG5 3SS <b>Applicant Name:</b> Mr Laird <b>Description:</b> Single storey detached double car port.	<b>Decision:</b> Refused <b>Decision Date:</b> 28/09/2023
<b>Application No:</b> 23/01887/TCA	<b>Location:</b> 46 Wymondley Road Hitchin Hertfordshire SG4 9PT <b>Applicant Name:</b> Ms Claire Horobin <b>Description:</b> T1 Beech - Reduce lower limb growing over the property by 3.5m and reduce the height by 2m and shape. Lift lower branches 3m. T3 Purple Plum - Reduce by 1m	<b>Decision:</b> No Objection <b>Decision Date:</b> 03/10/2023
<b>Application No:</b> 23/01926/FPH	<b>Location:</b> Glen Shane Standhill Road Hitchin Hertfordshire SG4 9AF <b>Applicant Name:</b> Mr P Cowell <b>Description:</b> First floor front and rear extensions	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 02/10/2023
<b>Application No:</b> 23/01952/TCA	<b>Location:</b> 9 Storehouse Lane Hitchin Hertfordshire SG4 9AB <b>Applicant Name:</b> Waights <b>Description:</b> T1 Beech - Crown reduce height and spread by upto 1m to previous reduction points	<b>Decision:</b> No Objection <b>Decision Date:</b> 03/10/2023
<b>Application No:</b> 23/02016/DOC	<b>Location:</b> Land At Oakleigh Farm Codicote Road Welwyn Hertfordshire AL6 9TY <b>Applicant Name:</b> Julian Smith Kingshall Estates <b>Description:</b> Details reserved by Condition 5 (Tree protection Plan) of planning permission 20/00598/FP granted on 29.09.2021.	<b>Decision:</b> Approval of Details <b>Decision Date:</b> 03/10/2023

## WEST TEAM

<b>Application No:</b> 23/02038/TCA	<b>Location:</b> 22 Wymondley Road Hitchin Hertfordshire SG4 9PN <b>Applicant Name:</b> Mrs Deb Hedley <b>Description:</b> 4. Lime - Reduce by 6 -7m to viable growth and bring the sides in to balance. 5. Hazel and Elm - Fell to ground level. 6. Cherry - Reduce by 2m, shape and balance.	<b>Decision:</b> No Objection <b>Decision Date:</b> 03/10/2023
<b>Application No:</b> 23/02082/DOC	<b>Location:</b> Land At Oakleigh Farm Codicote Road Welwyn Hertfordshire AL6 9TY <b>Applicant Name:</b> Julian Smith Kingshall Estates <b>Description:</b> Details reserved by Condition 12 (Construction Management Plan) of planning permission 20/00598/FP granted on 29.09.2021.	<b>Decision:</b> Approval of Details <b>Decision Date:</b> 03/10/2023
<b>Application No:</b> 23/02083/DOC	<b>Location:</b> Land At Oakleigh Farm Codicote Road Welwyn Hertfordshire AL6 9TY <b>Applicant Name:</b> Julian Smith Kingshall Estates <b>Description:</b> Details reserved by Condition 13 (Site Waste Management Plan) of planning permission 20/00598/FP granted on 29.09.2021.	<b>Decision:</b> Approval of Details <b>Decision Date:</b> 03/10/2023
<b>Application No:</b> 23/02091/TPO	<b>Location:</b> 2 The Finches Hitchin Hertfordshire SG4 9PB <b>Applicant Name:</b> Mr John Richardson <b>Description:</b> T1: Beech - Crown Reduction and thinning by no more than 20% (6-8 feet from height and 6 feet from width). T2: Silver Birch - Light and sympathetic crown reduction and thinning by no more than 20%.	<b>Decision:</b> Conditional Consent <b>Decision Date:</b> 28/09/2023
<b>Application No:</b> 23/02108/TPO	<b>Location:</b> 1 The Finches Hitchin Hertfordshire SG4 9PB <b>Applicant Name:</b> Mr John Richardson <b>Description:</b> T3: Eucalyptus - Reduce in height by 33% to previous cut points.	<b>Decision:</b> Conditional Consent <b>Decision Date:</b> 28/09/2023
<b>Application No:</b> 23/02116/TCA	<b>Location:</b> 32 Old School Close Codicote Hitchin Hertfordshire SG4 8YJ <b>Applicant Name:</b> Mr. Robert Charles Gayton <b>Description:</b> Ash - Fell	<b>Decision:</b> No Objection <b>Decision Date:</b> 03/10/2023
<b>Application No:</b> 23/02117/TCA	<b>Location:</b> 41 High Street Pirton Hitchin Hertfordshire SG5 3PT <b>Applicant Name:</b> Mr Simon Abbott EY <b>Description:</b> 2x Silver Birch - Remove	<b>Decision:</b> No Objection <b>Decision Date:</b> 02/10/2023
<b>Application No:</b> 23/02118/TPO	<b>Location:</b> 88 Wymondley Road Hitchin Hertfordshire SG4 9PX <b>Applicant Name:</b> Mr Alessandro Peduto <b>Description:</b> T1 Large Sycamore - Reduce branches by less than 20%	<b>Decision:</b> Conditional Consent <b>Decision Date:</b> 02/10/2023
<b>Application No:</b> 23/02126/TCA	<b>Location:</b> 20 Wymondley Road Hitchin Hertfordshire SG4 9PN <b>Applicant Name:</b> Mrs Deb Hedley <b>Description:</b> 1. Acacia - Cut back to the boundary. 2. Prunus - Cut back to the boundary. 3. X3 Lime - Cut back to the boundary to viable growth.	<b>Decision:</b> No Objection <b>Decision Date:</b> 03/10/2023
<b>Application No:</b> 23/02161/TCA	<b>Location:</b> 84 Nightingale Road Hitchin Hertfordshire SG5 1RL <b>Applicant Name:</b> B&M <b>Description:</b> 2x Ash - Cut back at least 1m from the building. lift low hanging branches over the parking spaces to 3m from ground level.	<b>Decision:</b> No Objection <b>Decision Date:</b> 03/10/2023



# PRESS RELEASE

**PR 3805**

**02 October 2023**

## **Tell us your views on locations and accessibility of our polling stations**

Local Authorities are required to review their polling districts and polling places (this is the building or area where polling stations are located) for UK parliamentary constituencies at least once every five years.

In addition, following a district ward boundary review by the Local Government Boundary Commission for England, there have been changes to Ward boundaries and the numbers of councillors per ward in North Herts.

This change means we have to reconsider the location and the accessibility of our polling districts and polling stations and we would like to hear your views.

Starting from next year's local elections in May 2024, we will be electing all of our district councillors at the same time. The next election of district councillors, unless a by-election is called, will then be in May 2028. There will be:

- **51 councillors**
- **25 wards (5 one councillor wards, 14 two councillor wards and 6 three councillor wards)**

We want to hear your opinion on whether you think any of the Polling Station locations should change, what you think about any changes we are proposing, as well as your suggestions of where stations could be relocated to.

We are particularly interested to hear if electors in the district have reasonable facilities for voting and about the accessibility of those stations.

It's not always easy or possible to identify the perfect site for a polling station. Through holding this consultation we hope to locate places that are accessible to voters, including

those who have disabilities or might otherwise have difficulties exercising their democratic rights.

**Returning Officer, Melanie Stimpson**, said: “You, the electorate are the ones who live in the communities where we locate polling stations and you are the ones that know the area the best.

“For democracy to work it is vital that everyone who has the right to vote should be able to do so, be that in person at a polling station, with a proxy vote or a postal vote.

“By letting us know your views on the location and suitability of our polling stations we can ensure that polling stations remain as accessible as they can be to those that use them.”

The consultation begins on 02 October and will run until 30 October.

To take part in the consultation visit: <https://www.north-herts.gov.uk/pollingreview>

Alternatively, for those who don't have digital access can call Customer Services on 01462 474000 to make an appointment to visit the Council Offices in Letchworth and fill in the survey on our reception computers.

Please complete the survey or send your comments by 30 October to:

[Elections@north-herts.gov.uk](mailto:Elections@north-herts.gov.uk) (mark the subject of the email as 'Polling District Review')

Further information about the consultation can be found on the North Herts Council's website. <https://www.north-herts.gov.uk/pollingreview>

Comments received will be published on the Council's website at the web address above and will also be considered by Council at the meeting in November. The agenda will be available to view via the Council's web once published [Agenda for Council on Thursday, 23rd November, 2023, 7.30 pm | North Herts Council \(north-herts.gov.uk\)](#)

**ENDS**

For more information please contact [sarah.jenkinson@north-herts.gov.uk](mailto:sarah.jenkinson@north-herts.gov.uk) / 01462 474210.

# PRESS RELEASE

**PR 3806**

**06 October 2023**

## **North Herts Council is turning 50 – please share your memories with us!**

Are you, your business or event 50 next year? Did you move to North Herts in 1974 or have you got a special memory of a particular place, view or building in North Herts from the last 50 years that that you love and feel should be celebrated?

If the answer is yes, we'd love to hear your stories, see your photographs and videos so we can celebrate North Herts Council's 50<sup>th</sup> birthday! We'll use your memories to help us showcase 50 years of North Herts in our residents' magazine, and across our social media channels and in our newsletters. Plus, your 50<sup>th</sup> memory could also be featured in an exhibition at North Herts Museum! Just visit our website to submit your memory:

<https://www.north-herts.gov.uk/memories>

This campaign forms part of the launch of the North Herts Place Narrative 'bringing communities together', a shared vision of North Herts created by the people of North Herts including residents, businesses, voluntary groups, charities and politicians from across North Herts.

The hope going forwards is that this shared vision will, over time, see the people of North Herts unite as a place around a sense of shared pride and a set of common goals. To recognise not just our strengths, but our challenges too, and to bring people and partners together to celebrate our strengths and meet those challenges.

Cllr Elizabeth Dennis, Leader of North Herts Council, said: "It's people that make North Herts and we want to celebrate North Herts Council turning 50 and to 50 years of our communities coming together and making North Herts the special place it is. We can't wait to hear peoples 50th memories!"

Ros Allwood, Cultural Services Manager at North Herts Museum, said: "We'd love to hear your memories and see your photos of North Herts from the last 50 years, which will help us

create a unique display at the museum next year. Whether it's a favourite spot or a special or unusual event, please share your memory with us. Use the special form on the [North Herts Council website](#), or bring your photos along in person to North Herts Museum, Brand Street, Hitchin. We've set aside every Thursday morning in December, between 10.30am and 12.30pm, for the 50<sup>th</sup> birthday project so please drop in then."

**ENDS**

For more information please contact [sarah.jenkinson@north-herts.gov.uk](mailto:sarah.jenkinson@north-herts.gov.uk) / 01462 474210.