

NORTH HERTS COUNCIL

WEEK ENDING FRIDAY 13 OCTOBER 2023

MEMBERS' INFORMATION

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Produced by the Communications Team. Any comments, suggestions or contributions should be sent to the Communications Team at MIS@north-herts.gov.uk

NEWS AND INFORMATION

AGENDA & REPORTS

PUBLISHED WEEK COMMENCING 7 OCTOBER 2023

Planning Control Committee – 26 October 2023

FORTHCOMING MEETINGS WEEK COMMENCING 14 OCTOBER 2023

Joint Staff Consultative Committee – 18 October 2023

CHAIR'S ENGAGEMENTS WEEK COMMENCING 14 OCTOBER 2023

Date	Event	Location
	None	

VICE-CHAIR'S ENGAGEMENTS WEEK COMMENCING 14 OCTOBER 2023

Date	Event	Location
	None	

OTHER EVENTS WEEK COMMENCING 14 OCTOBER 2023

Date	Event	Location
	None	



**LEGAL & COMMUNITY
COMMITTEE & MEMBER SERVICES**

MEMBERS INFORMATION NOTE

Supporting Councillors as Digital Citizens

We have arranged a LGA funded course for Members which will focus on “Supporting Councillors as Digital Citizens”. This will take place on Wednesday 18 October 2023 at 6pm via Zoom. The session will last approximately 2 hours and will cover the following:

- Online harassment/stalking
- Trolling, online bullying and threats
- How to be a responsible digital citizen
- Different social media platforms
- Legislative protection
- Posting as a Councillor and a private citizen

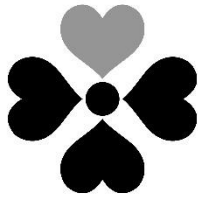
This course has been arranged following the Debate Not Hate motion which was passed at [Annual Council in May 2023](#). This has been agreed with all political Group Leaders and they feel it is important that as many Members attend as possible to ensure you have the tools you need to use social media responsibly, and to be able to deal with any potential issues which may occur.

If you would like to attend this course, please contact Committee.Services@north-herts.gov.uk and you will be sent the Zoom details.

For further information please contact:

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**North
Herts**
Council

**REGULATORY SERVICE AREA
STRATEGIC PLANNING
13 October 2023**

**MEMBERS
INFORMATION NOTE**

Car Parking Tariff Changes for 2023-24

Context:

Members will be aware that the Council's approved Medium-Term Financial Strategy for 2021-26, set a budget assumption that the Council should increase parking fees and charges annually by 2%. It made it clear that parking charge levels are mainly set to manage demand and reflect the cost of alternative parking locations. The budget estimates for 2023/24 also include the expectation that income from parking will increase by 2%. The 2% increase has been set significantly below the current cost of living increases to help residents and businesses.

Cabinet at its meeting on 19 September 2023 agreed to implement the increase in car parking tariffs across its public car parks in Baldock, Hitchin, Letchworth Garden City, Royston and Knebworth in accordance with the budget estimate.

Tariff changes:

The Tariff increases are based on the following rationale:

- Continuing to support the economic vitality of the town centres by encouraging people to stay longer by further reducing the gap between the one hour and two hour tariffs, and by retaining the after 3pm off-peak incentive in all Hitchin and Royston car parks.
- Reviewing and rationalizing the 5p tariffs across all car parks in response to complaints received from the public about the older machines not always accepting 5p coins.
- Adopting a consistent approach across all car parks and harmonize tariffs where possible within each town whilst respecting their separate identities.
- Supporting local businesses in not increasing season ticket prices.
- Supporting residents in not increasing resident permits for resident permit

zones.

In summary these changes include:

- Applying a further 10p increase to the one-hour tariff bands across all Council operated off-street car parks in Hitchin, Letchworth and Royston including the after 3pm one hour tariff band in all Hitchin car parks.
- Increasing the 0-2 hour tariff in the Lairage MSCP by 5p to £1.30 to align with the one-hour tariff band in the other long stay Hitchin car parks of Bancroft and Woodside.
- Increasing the half hour tariff by 10p in Knebworth from 30p to 40p but retaining the one-hour tariff.
- Rationalizing all the 5p tariffs across all car parks to facilitate usage of the machines, this will result in the majority of the tariffs increasing by 5p, with some reductions in others.
- In Knebworth, given the smaller size of the high street and in seeking to encourage visitors to stay longer to support the local businesses, the 5p tariff has been removed, thereby reducing the 2hr, 3hr and 4hr tariffs by 5p.
- Retaining the off-peak incentive after 3pm in Royston, where the subsidised full 'free after 3pm' policy in all Royston car parks will be retained until such time as this policy is reviewed.

All other parking tariffs will remain unchanged. Whilst the principal to charge for parking in electric vehicle charging bays was supported by Cabinet, to seek to increase the number of vehicles able to use these bays, it is not proposed to bring charging in at this time.

The agreed Off-Street Car Parking Tariff Increases for 2023/24 are set out in [Appendix 1](#) attached to this note.

Town Centre and BID Managers for each of the towns, Royston Town Council, Knebworth Parish Council and the Area Forums were informed and invited to offer their views on the proposed tariff options which were reported to Cabinet.

Informing the public:

A legal *Notice of Variation* was published in the local newspapers (The Comet and the Royston Crow) on 12 October and Site Notices have been displayed across all car parks. The Notice of Variation lists the new tariffs and states that the new tariffs will come into effect on **Monday 6th November 2023**.

The Council's website has also been updated. [Changes to off street parking tariffs | North Herts Council \(north-herts.gov.uk\)](#)

For more information please contact:

Louise Symes
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2023/2024 Parking Tariffs for North Herts Council Off-Street Managed Car Parks

Table 1 – Hitchin

Car Park		Duration / hours	2022/2023 Tariffs	2023/24 Proposed Tariff changes
Bancroft	Standard tariffs	1	£1.20	£1.30
		2	£2.40	£2.40
		3	£3.10	£3.10
		Over 3hrs	£5.15	£5.20
	Post 3pm Tariffs	Flat Rate	£1.30	£1.40
Biggin Lane	Standard tariffs	1	£1.40	£1.50
		2	£2.60	£2.60
		3	£4.15	£4.20
		4	£5.70	£5.70
	Post 3pm Tariffs	Flat Rate	£1.50	£1.60
Christchurch	Standard tariffs	1	£1.40	£1.50
		2	£2.60	£2.60
		3	£4.15	£4.20
		4	£5.70	£5.70
	Post 3pm Tariffs	Flat rate	£1.50	£1.60
Lairage MSCP		0-2	£1.25	£1.30
		3	£2.30	£2.30
		Over 3 Hrs	£4.55	£4.60
	Post 3pm Tariffs	Flat Rate	£1.30	£1.40

Car Park		Duration / hours	2022/2023 Tariffs	2023/24 Proposed Tariff changes
Portmill East	Standard tariffs	1	£1.40	£1.50
		2	£2.60	£2.60
		3	£4.15	£4.20
		4	£5.70	£5.70
	Post 3pm Tariffs	Flat Rate	£1.50	£1.60
Portmill West	Standard tariffs	1	£1.40	£1.50
		2	£2.60	£2.60
		3	£4.15	£4.20
		4	£5.70	£5.70
	Post 3pm Tariffs	Flat rate	£1.50	£1.60
St Mary's Square	Standard tariffs	1	£1.40	£1.50
		2	£2.60	£2.60
		3	£4.15	£4.20
		4	£5.70	£5.70
	Post 3pm Tariffs	Flat rate	£1.50	£1.60
Woodside	Standard tariffs	1	£1.20	£1.30
		2	£2.40	£2.40
		3	£3.10	£3.10
		Over 3hrs	£5.15	£5.20
	Post 3pm Tariffs	Flat Rate	£1.30	£1.40

Table 2 - Letchworth

Car Park		Duration / hours	2022/2023 Tariffs	2023/24 Proposed Tariff changes
Hillshott	Standard tariffs	1	£0.80	£0.90
		2	£1.55	£1.60
		3	£2.50	£2.50
		Over 3hrs	£5.05	£5.00

Car Park		Duration / hours	2022/2023 Tariffs	2023/24 Proposed Tariff changes
Garden Square MSCP Short Stay	Standard tariffs	1	£0.80	£0.90
		2	£1.55	£1.60
		3	£2.50	£2.50
		4	£4.55	£4.60
Garden Square MSCP Long Stay	Standard tariffs	1	£0.80	£0.90
		2	£1.55	£1.60
		3	£2.50	£2.50
		Over 3hs	£5.05	£5.00
Norton Common Bowling Club	Standard tariffs	2	£0.00	£0.00
		4	£1.75	£1.80
		5	£4.85	£4.90
Norton Common Swimming Pool	Standard tariffs	2	£0.00	£0.00
		4	£1.75	£1.80
		5	£4.85	£4.90
Letchworth Town Hall	Standard tariffs	1	£1.20	£1.30
		2	£2.05	£2.00
		3	£3.30	£3.30
		4	£5.05	£5.00

Table 3 Royston

Car Park		Duration / hours	2022/2023 Tariffs	2023/24 Proposed Tariff changes
Angel Pavement	Standard tariffs	1	£0.70	£0.80
		2	£1.55	£1.60
		3	£3.85	£3.90
	Post 3pm Tariffs	1	£0.00	£0.00
		2	£0.00	£0.00
		3	£0.00	£0.00

Car Park		Duration / hours	2022/2023 Tariffs	2023/24 Proposed Tariff changes
Civic Centre	Standard tariffs	1	£0.70	£0.80
		2	£0.85	£0.90
		3	£1.15	£1.20
		Over 3hrs	£3.50	£3.50
	Post 3pm Tariffs	1	£0.00	£0.00
		2	£0.00	£0.00
		3	£0.00	£0.00
Market Place	Standard tariffs	1	£0.70	£0.80
		2	£1.55	£1.60
		3	£3.85	£3.90
	Post 3pm Tariffs	1	£0.00	£0.00
		2	£0.00	£0.00
		3	£0.00	£0.00
Princes Mews	Standard tariffs	1	£0.70	£0.80
		2	£1.55	£1.60
		3	£5.05	£5.00
		Over 3hrs	£7.65	£7.70
	Post 3pm Tariffs	1	£0.00	£0.00
		2	£0.00	£0.00
		3	£0.00	£0.00
Priory Gardens	Standard tariffs	1	£0.70	£0.80
		2	£1.55	£1.60
		3	£3.85	£3.90
	Post 3pm Tariffs	1	£0.00	£0.00
		2	£0.00	£0.00
		3	£0.00	£0.00
The Warren	Standard tariffs	1	£0.70	£0.80
		2	£1.35	£1.40
		3	£1.85	£1.90
		3+	£3.95	£4.00
	Post 3pm Tariffs	1	£0.00	£0.00
		2	£0.00	£0.00
		3	£0.00	£0.00

Table 4 Baldock

Car Park		Duration / hours	2022/2023 Tariffs	2023/24 Proposed Tariff changes
The Twitchell	Standard tariffs	3	£1.25	£1.30
		3+	£1.65	£1.70

Table 5 Knebworth

Car Park		Duration / hours	2022/2023 Tariffs	2023/24 Proposed Tariff changes
St Martin's Road	Standard tariffs	30 mins	£0.35	£0.40
		1	£0.70	£0.70
		2	£1.55	£1.50
		3	£2.15	£2.10
		4	£4.35	£4.30



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MEMBERS INFORMATION NOTE

Update on the Luton Airport Expansion Development Consent Order Examination Note 4

Overview:

Updates on the Luton Airport expansion proposals have been reported regularly to Cabinet through the Strategic Planning Matters Report and through MIS reported on 4th August, 8th and 22nd September 2023.

This fourth note provides an update on the Examination process in terms of recent documents submitted to the Examining Authority following the Issue Specific Hearing Sessions.

Examination Process:

The Luton Airport Expansion Development Consent Order (DCO) application is available to view on the Planning Inspectorate (PINS) website at: <https://infrastructure.planninginspectorate.gov.uk/projects/eastern/london-luton-airport-expansion/>

The Examination process opened on 10th August 2023 and is expected to close on 10th February 2024.

As previously advised, the three Hertfordshire hosts authorities, i.e., North Herts Council (NHC), Hertfordshire County Council (HCC) and Dacorum Borough Council (DBC) have commissioned specialist technical consultants and a legal team to assist with the preparation and submission of relevant documentation as required by the Examining Authority. These being solicitors from Pinsent & Masons and technical officers from WSP.

The procedure for the Examination process, including submission deadlines are set out in the Planning Inspectorate's Rule 8 letter (dated 17th August 2023) at Annex A. [TR020001-001276-LUTN-Rule-8-and-hearings-notification-letter.pdf](https://www.planninginspectorate.gov.uk/media/1000000/TR020001-001276-LUTN-Rule-8-and-hearings-notification-letter.pdf) ([planninginspectorate.gov.uk](https://www.planninginspectorate.gov.uk))

The Issue Specific Hearings:

The Issue Specific Hearing (ISH) sessions ran from Tuesday 26th to Friday 29th September 2023. Recordings, transcripts and action points from the ISH sessions can be viewed via the link on the 'Overview page':

[London Luton Airport Expansion | National Infrastructure Planning \(planninginspectorate.gov.uk\)](https://planninginspectorate.gov.uk/london-luton-airport-expansion-national-infrastructure-planning)

The three Hertfordshire Host Authorities registered their interest to speak at all the Issue Specific Hearing Sessions, where the Council was represented by a solicitor from Pinsent & Masons and various technical experts from WSP with officer support.

An immediate requirement following the Issue Specific Hearings included meeting the Examining Authority's (ExA) requirements for Deadline 3 by 5th October 2023 by:

- Submitting written post hearing submissions of oral cases
- Submitting an update to the Principal Areas of Disagreement Statements (PADSS) for the Hertfordshire Host authorities
- Responding to the Applicant's responses to the Hertfordshire Hosts Written Representation and Local Impact Report submitted at Deadline 2.

All the ISH written submission documents for Deadline 3 are available to view on the PINs website [Documents | London Luton Airport Expansion \(planninginspectorate.gov.uk\)](https://planninginspectorate.gov.uk/documents/london-luton-airport-expansion) by typing 'North Hertfordshire District Council' in the Search Bar.

The joint Hertfordshire updated PADSS is available to view on the PINS website at:

[Microsoft Word - Luton Airport Expansion DCO Principal areas of disagreement summary statement \(PADSS\) P03 \(planninginspectorate.gov.uk\)](https://planninginspectorate.gov.uk/microsoft-word-luton-airport-expansion-dco-principal-areas-of-disagreement-summary-statement-padss-p03)

The ExA issued a Rule 17 Letter on 3rd October 2023, where the ExA has written to the Applicant and the Host Authorities following a number of oral requests at the ISHs and subsequent written requests regarding changes to a number of deadlines for action points arising out ISHs. In the interests of transparency, the ExA considered that, as these issues are effectively a request for further information, the most appropriate way to respond would be under Rule 17 of the Infrastructure Planning (Examination Procedure) Rules 2010. Consequently, the ExA has set out its agreement and proposed timeline for responses on these matters in Annex A to this letter. This letter can be viewed at:

[TR020001-001835-LUTN-R17-3-October-2023.pdf \(planninginspectorate.gov.uk\)](https://planninginspectorate.gov.uk/TR020001-001835-LUTN-R17-3-October-2023.pdf)

One of the key amendments refers to the Statements of Common Ground (SoCGs) where it was considered submitting them at Deadline 3 would be of little assistance to the ExA, as there were negligible changes to those submitted at Deadline (D)2a and requested instead that updated SoCG be submitted at Deadline 6 i.e. 8th December 2023.

Future Deadlines:

The next Deadline (Deadline 4) is by 1st November 2023 to:

- Respond to a series of Written Questions prepared by the Examining Authority by 1st November 2023. These have been published on the PINs website at:
[TR020001-001991-LUTN-ExQ1-FINAL.pdf \(planninginspectorate.gov.uk\)](#)
- Comment on the Applicant's revised draft DCO (if submitted)
- Submit any further information requested by the ExA under Rule 17 of the Infrastructure Planning (Examination Procedure) Rules 2010
- Submit comments (if consider necessary) on any further information/submissions received by Deadline 3.

The Council will work together with its specialist consultants and the other Hertfordshire Host authorities in seeking to respond to the written questions and other information as requested by the ExA. The Council will continue to meet with the Applicant in seeking to resolve the various issues raised in the PADSS and through the SoCG.

The applicant's and NHC draft SoCG submitted at Deadline 2 is available to view on the PINS website at:

[TR020001-001671-8.16 SoCG between London Luton Airport Limited and North Hertfordshire District Council.pdf \(planninginspectorate.gov.uk\)](#)

As advised above, the SoCG is being reviewed and will be updated and resubmitted at Deadline 6.

Future updates:

Officers will continue to provide updates on the Examination via MIS and details on the council responses through the Strategic Planning Matters reports to Cabinet.

All Documents relating to the Examination submitted by the Applicant and interested parties is constantly being uploaded and available to view on the PINs website at:

[Documents | London Luton Airport Expansion \(planninginspectorate.gov.uk\)](#)

For more information please contact:

Louise Symes
Strategic Infrastructure & Projects Manager
Tel: 01462 474359
Email: louise.symes@north-herts.gov.uk



REGULATORY HOUSING

MEMBERS INFORMATION NOTE

Consultation on the Common Housing Allocation Scheme: Update

Consultation on proposed changes to the district's [Common Housing Allocation Scheme](#) was launched last month, as communicated in MIS on 22 September 2023. The response rate has so far been very high, with almost 600 responses received to date. The consultation period has therefore been extended until Sunday 5 November 2023 in order to ensure that everyone who wishes to is able to contribute their views.

The consultation has been widely publicised across the Council's social media channels. Households registered for social housing, local partners and other stakeholders have also been directly informed. The consultation can be accessed [here](#).

For further information, please contact:

Richard Mitchell, Housing Register and Accommodation Manager, richard.mitchell@north-herts.gov.uk 01462 474120; or

Martin Lawrence, Strategic Housing Manager, martin.lawrence@north-herts.gov.uk 01462 474250



RESOURCES

MEMBERS INFORMATION NOTE

ASSET OF COMMUNITY VALUE – THE PLOUGH PH, KINGS WALDEN

Please be advised that following notice from the owner of their intension to sell which triggered a six-week moratorium. I can now confirm that North Herts Council has received notice to be treated as a potential bidder from Ley Green Community Asset and therefore the 6-month moratorium will be triggered. This will run until 28th Feb 2024.

For more information please contact:

Rachel Cooper
Controls, Risk and Performance Manager
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Environmental Crime Executive Briefing – September 2023

1. Enviro-crime PI's¹ for the past 5 years

	2019/20	2020/21	2021/22	2022/23	2023/24 ² (³)
Abandoned Vehicles	280	143	135	142	79 (85, -7%)
Smoke related complaints	75	103	28	15	0 (13, -100%)
Dog fouling	100	85	91	79	33 (30, +10%)
Fly-tipping investigations	603	1048	874	839	373 (446, -16%)
Total	1058	1379	1128	1075	485 (574, -15.5%)

Table 1: Top 4 enviro-crime PI's

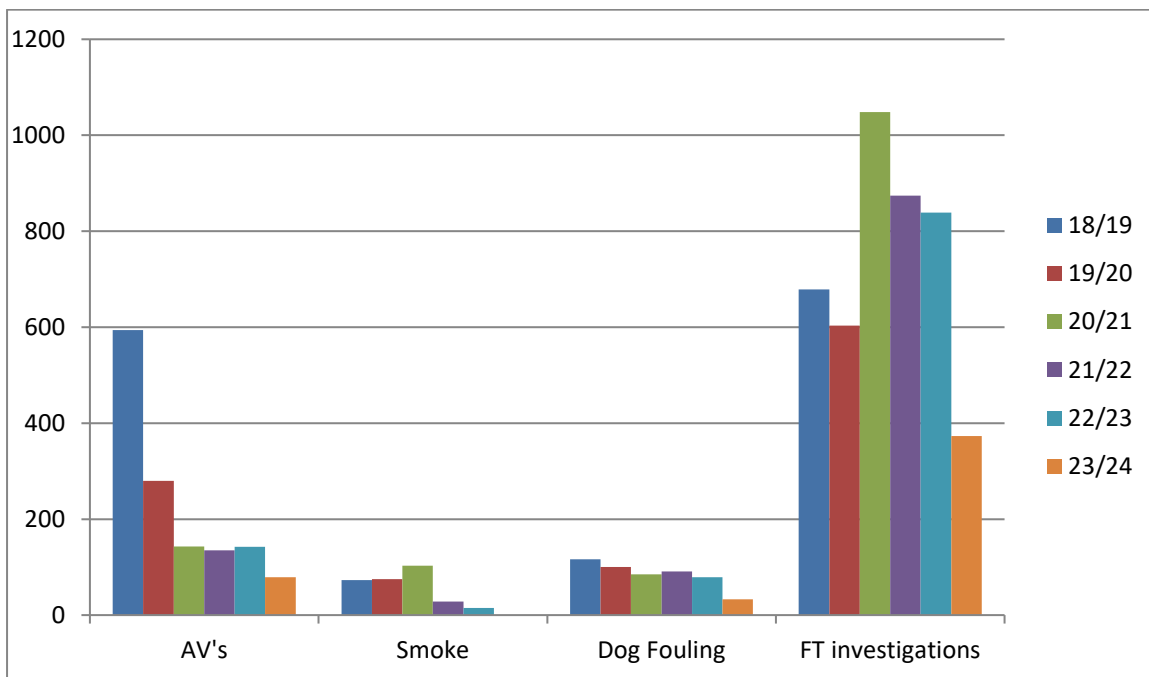


Figure 1: Enviro-crime reports between 2018/19 to 2023/24

The combined totals of the top four environmental ASB reports are down by 15.5% compared to the same period of the previous year. It should be noted that an increase can still be seen in dog fouling numbers. However, we can see that the abandoned vehicle data is lower for the first time this year compared to the same period of the previous year and we have still had 0 smoke related reports for this period.

¹ These are the 'top 4' environmental ASB reports, however the team also deal with a range of other Environmental crime ASB including unauthorised distribution of leaflets, rough sleepers, and unauthorised encampments.

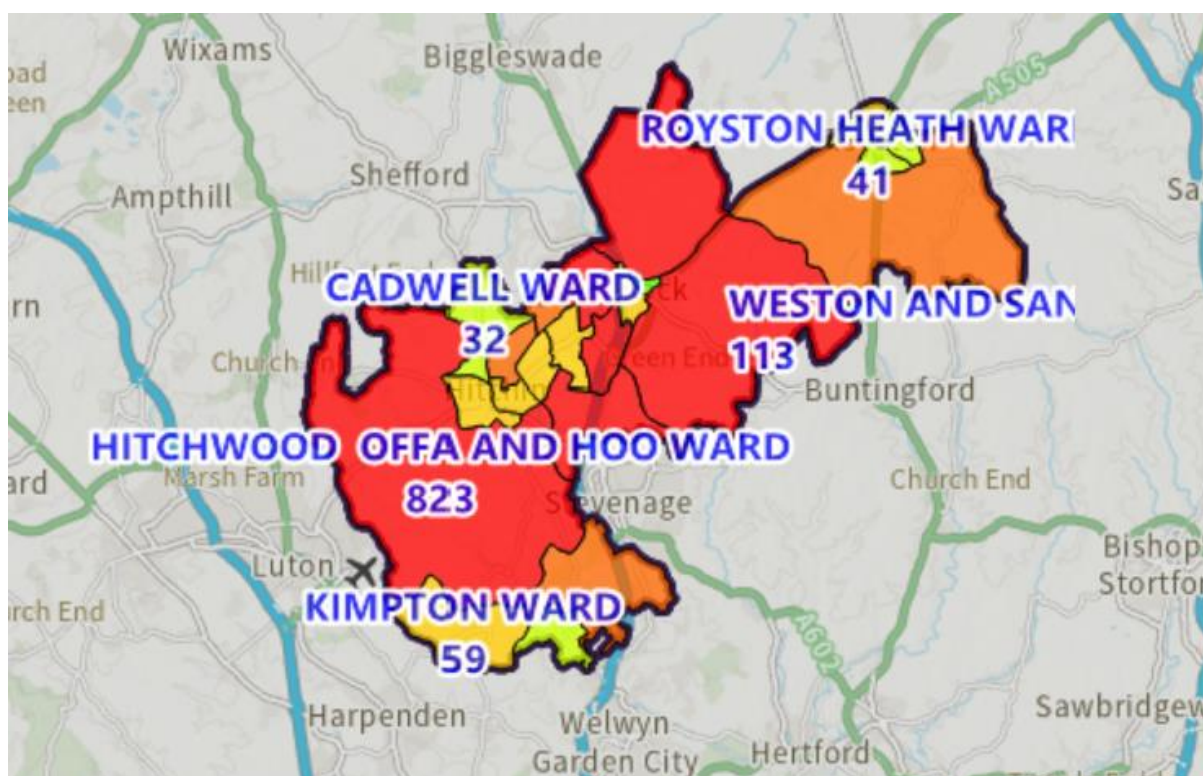
² Reports between 1st April – 30th September 2023

³ % increase/decrease based on the 2022/23 figures for the same period

Recorded fly-tipping incidents in July 2023 are 16% lower (-73 incidents) compared to the same period the previous year. However, fly-tipping incidents for the district remain high.

The GIS heat map can be accessed [here](#). The Hitchwood, Offa and Hoo ward is still contributing to the highest amount of fly-tipped waste in the district.

Fig 2: Fly-tipping map



2. Formal Enforcement Actions

Year	Simple Cautions	S33 Notices	S34 Notices	Littering FPNs	Successful Prosecutions	CPN	CPNW	Total Enforcement Activity
2012/13	1	0	0	0	1	0	0	2
2013/14	0	0	0	0	3	0	0	3
2014/15	0	0	0	0	2	0	0	2
2015/16	5	0	0	0	5	0	0	10
2016/17	0	3	0	0	12	0	0	15
2017/18	3	6	0	0	11	0	0	20
2018/19	2	7	0	0	7	0	0	16
2019/20	1	8	7	2	3	0	0	21
2020/21	2	9	18	0	6	1	9	45
2021/22	0	10	15	1	1	1	27	55
2022/23	2	6	5	0	2	0	20	35
2023/24	3	3	4	0	3	3	14	30
2024/25								0
Total	19	52	49	3	56	5	70	254

Table 2: Total enforcement action undertaken year on year.

3. Social Media and Website Posts

Below are two videos that can be found on the North Herts Council website, that include two of the council's extremely experienced environmental crime officers educating the public on fly tipping and what to do if they come across one. Below them, is a social media post highlighting the collaborative work being done by surrounding council's in reducing fly tipping.





East Herts Council

@EastHerts

This morning, hosting the group tackling illegal waste dumping across the county was great. Getting like-minded people in the same room to discuss the priority of [#SCRAPFlytipping](#)

[@EastHertsPolice](#) [@HFRS](#) [@WelHatCouncil](#) [@ThreeRiversDC](#)
[@StevenageBC](#) [@NorthHertsDC](#) [@BroxbourneBC](#)



RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY

PART 1 – PUBLIC DOCUMENT

Any interest to declare/ or conflict and any dispensation granted for the Officer or Executive Member
[NO]

Any conflict with any Member of the Panel and the bodies concerned **[NO]** *If yes indicate who and what below.*

SERVICE DIRECTORATE: Legal and Community

1. DECISION TAKEN

1.1 The approval of the allocation **Baldock Community and District Grant** funding of:

1.1.1 **£1,950** to Friends of Brandles towards gardening equipment, tools and storage for their outdoor adventure classroom.

2. DECISION TAKER

2.1 Cllr Alistair Willoughby (Executive Member for Community and Partnerships) in consultation with the Service Director – Legal and Community.

3. DATE DECISION TAKEN:

11 October 2023

4. REASON FOR DECISION

4.1 The **Baldock & District Area Forum** held on 11 September 2023 considered funding the application from Friends of Brandles and recorded their recommendations to the Executive Member for Community and Partnerships for the formal commitment of Community Grant funds via the delegated authority process.

5. ALTERNATIVE OPTIONS CONSIDERED

5.1 There are no other reasonable alternative options.

6. CONSULTATION (INCLUDING THE EFFECT ON STAKEHOLDERS, PARTNERS AND THE PUBLIC)

6.1 Consultation has taken place with the Baldock & District Area Forum Members in a public meeting on 11 September 2023. Majority of members are in favour and recommend that the Baldock & District Area Community Grant budget should be used for this purpose.

7. FORWARD PLAN

7.1 This decision is not a key Executive decision and has therefore not been referred to in the Forward Plan.

8. BACKGROUND/ RELEVANT CONSIDERATIONS

- 8.1 The grant applications were considered by the Baldock & District Area Forum on 11 September 2023. The report with the application details is set out under item 5, available on the Council's website [[CLICK HERE](#)].
- 8.2 This delegated decision confirms that the recommendations made by the Area Forum members were accepted by the Executive Member for Community & Partnerships, and Service Director on application 1.1.1.

9. LEGAL IMPLICATIONS

- 9.1 Following the decision of Full Council on 18 April 2023, an Area Forum shall consider applications for community grants in its area and make recommendations to the Executive Member for Community & Partnerships on them. The Executive Member has delegated authority to make these Executive decisions under section 14.6.8(b)((ii)A 5 of the constitution, in consultation with the Service Director: Legal & Community. That decision will be subject to a 5 clear working day call-in period, following publication in the Members Information Service (MIS) and on the Council's website.

10. FINANCIAL IMPLICATIONS

- 10.1. The 2023/24 base budget is **£5,000**, with **£4,065** carried forward from the 2022/23 budget. A sum of **£1,325** has been granted this year, leaving the available budget of **£7,740**.
- 10.2. The grant application for this meeting total **£1,950**. If the grant is awarded as outlined in 1.1.1 and in Appendix 1-3, the remaining balance will be **£5,790**.

11. RISK IMPLICATIONS

- 11.1 There are no relevant risk entries that have been recorded on Ideagen Risk Management, the Council's performance and risk system. Individual events should have their own risk assessments in place to mitigate any health and safety issues. Whenever a request for grant funding for equipment is received, the recipient of the funding will be advised to obtain insurance for the item to avoid a repeat request for funding in the event of the equipment being stolen or damaged. There are no pertinent risk implications for the Authority associated with any items within this report.

12. EQUALITIES IMPLICATIONS

- 12.1 In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.
- 12.2 Community Grant funds are awarded to community groups that clearly demonstrate positive impact on the community and wider environment. The projects outlined in this report seek to advance equality of opportunity and foster good relations.

13. SOCIAL VALUE IMPLICATIONS

- 13.1 The Social Value Act and "go local" policy do not apply to the matters contained within this report, as there are no recommendations on procurement.

14. ENVIRONMENTAL IMPLICATIONS

- 14.1. There are no relevant environmental implications.

15. HUMAN RESOURCE IMPLICATIONS

15.1 The activities detailed of the Community & Partnership team are covered by existing budgets.

16. BACKGROUND PAPERS

16.1 Terms of Reference for Area Forums, Section 9 of the Constitution

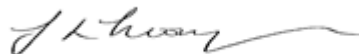
16.2 [Community Grants Policy, 9th May 2023](#)

17. APPENDICES

17.1 Available on the Council's website [[CLICK HERE](#)].

NOTIFICATION DATE

13.10.23



Signature of Service Director Consulted

Date ... 10.10.23.....

Signature of Executive Member for Community and Partnerships



Decision Taker

**Please Note: that *unless urgency provisions apply* EXECUTIVE decisions cannot be implemented until 5 clear working days have elapsed after the decision has been taken to allow for scrutiny call-in.
Call-in does not apply to NON-EXECUTIVE DECISIONS**

RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY

***PART 1 – PUBLIC DOCUMENT**

Any interest to declare/ or conflict and any dispensation granted *[if applicable]* N/a

SERVICE DIRECTORATE: *Resources*

1. DECISION TAKEN

That North Hertfordshire District Council should be part of an application for a Business Rates pool in 2024/25. This pool would be made up of North Herts Council, Hertfordshire County Council and 2 other districts.

2. DECISION TAKER

Ian Couper, Service Director: Resources

3. DATE DECISION TAKEN:

9th October 2023

4. REASON FOR DECISION

There are forecast to be significant gains for the Council from being part of a Business Rates Pool. The risks are considered to be low.

5. ALTERNATIVE OPTIONS CONSIDERED

The Council could choose not to be part of a Business Rate Pool. A Hertfordshire pool could still be formed by the County Council and a selection of other Districts/ Boroughs, and they would still benefit from being part of a Pool. This option was rejected as it would not allow the Council to take advantage of additional funding that could be up to around £1m. The risk of being part of the Pool is considered to be low.

6. CONSULTATION (INCLUDING THE EFFECT ON STAKEHOLDERS, PARTNERS AND THE PUBLIC)

There is no duty to consult. There has been consultation with the other Hertfordshire Authorities, both those who will be part of the Pool and those that will not be part of it

7. FORWARD PLAN

7.1 This decision is a key Executive decision that was first notified to the public in the Forward Plan on the 18th August 2023. The decision was part of the recommendations in relation to the First Quarter Revenue Budget Monitoring report.

8. BACKGROUND/ RELEVANT CONSIDERATIONS

8.1 On 5th September 2023, the Department for Levelling Up, Housing and Communities invited Local Authorities to apply to become part of a Business Rate Pool. A Business Rate Pool allows the Authorities within the pool to reduce the amount of levy payable to Government on any business rate growth above a baseline. A pool can be made up of any Authorities, although it does need to include at least one top-up Authority (i.e. the County Council). To provide the optimum financial gains they

include the Districts/ Boroughs with the highest forecast Business Rate growth. The applications to be part of a Pool need to be submitted by 10 October 2023.

- 8.2 On 19th September 2023, Cabinet agreed to delegate the decision as to whether to be part of a Business Rates pool to the Service Director: Resources in consultation with the Executive Member for Finance and IT. This was due to the lack of information available at the time of the meeting and that there were no scheduled meetings of Cabinet before the submission deadline.
- 8.3 Since then, Hertfordshire County Council (HCC) have collated forecasts from the Districts and Boroughs on Business Rates income. This has been used to both determine the optimum Pool and assess the risks of being part of a Pool. This was discussed at a meeting of Chief Finance Officers on 5th October 2023. This determined that the Council is part of the optimum pool and could gain by around £1m from being part of a Pool. The exact amount of gain will depend on actual Business Rates receipts during 2024/25.
- 8.4 Pooling gains also enable the creation of a Hertfordshire Economic Growth fund. It is forecast that this could be around £0.5m. This funding will be allocated to projects that support growth in the business rate taxbase. In general, greater support will be provided to those Districts and Boroughs that are not part of the pool.
- 8.5 There is a very small risk that NHDC could be worse off under a Business Rate Pool. This would happen if one or more Authorities in the Pool saw a significant decline in Business Rates income. The other members of the Pool would then have to provide funding to that Authority/ Authorities to bring their Business Rate income back up to a certain level (known as a Safety-Net). Outside of a Pool this funding would have been provided by Government. This risk is considered to be very low as the Pool has deliberately been formed from those Districts with the highest level of Business Rate income above this Safety Net level.

9. LEGAL IMPLICATIONS

- 9.1. The Cabinet meeting on the 19 September 2023 resolved “That Cabinet delegates to the Service Director: Resources (in consultation with the Executive Member for Finance and IT) authority to enter in to a Business Rate Pooling arrangement (if available) if it is estimated that it will be in the financial interests of the Council”.
- 9.2. A Business Rates Pool would operate under a binding Memorandum of Understanding with the other Authorities involved.
- 9.3. Urgency provisions have been applied to this decision. Details of the optimum Pool membership and forecast gains were not available until 5th October. The Pool application had to be submitted to Government by 10th October. Therefore it was considered that “any delay likely to be caused by the call-in process would seriously prejudice the Council’s... interests”, in that it would prevent the Council being able to take advantage of the gains available. The Chair of the Council has been consulted and agreed to this (Constitution 6.3.11 (b) (i)). The use of this provision will be reported to the next available meeting of Council.

10. FINANCIAL IMPLICATIONS

- 10.1 These are generally covered in section 8. The current system is 50% Business Rates Retention. However this does not mean that an Authority retains 50% of the Business Rates income that it collects, but instead means that 50% of total Business Rates income is retained within Local Government overall. The funding formula is based on the expectation that NHDC will collect around £45 million in Business Rates income (in 2023/24). NHDCs share of this is 40%, which is just over £18m (10% goes to HCC and 50% goes to Government). However it is assessed that NHDC only needs £2.8m

of this income, so is required to pay a further £15.3m to Government as a tariff. If NHDC has any growth in its business rate income above the baseline of £2.8m, then it has to pay 50% of this to the DLUHC and 10% to HCC. So that leaves 40%, but this is then further reduced by a levy. The levy is calculated so that the increase in the income received is proportionate to the growth in total Business Rates.

- 10.2 A Business Rate Pool provides the opportunity for most of the levy to be avoided.
- 10.3 Where Authorities have a decline in Business Rates below the baseline, they are required to fund the first 7.5% of this fall. Outside of a Pool arrangement, any drop in excess of 7.5% is then funded by Government. This is known as a safety-net. Where Authorities are acting as a Pool, the Pool overall has a safety-net and drops in overall Pool income below the safety-net are funded by Government. However if there were drops in Business Rate income for one (or more) Authorities within a pool, these would need to be funded by the other members of the Pool that had Business Rate gains.
- 10.4 As detailed in paragraph 8.3, the forecast gains from being part of a Pool could be around £1m. The additional funding would be one-off in nature and there will be delays as to when it can be spent as the Business Rates position is generally not resolved until the end of the year, and most of the funding flows through the Collection Fund.
- 10.5 There are no specific capital implications arising from this decision. As with any revenue funding, it can be used towards capital projects.

11. RISK IMPLICATIONS

- 11.1 The amounts quoted are based on forecasts and are therefore subject to uncertainty as a result of the premises that Businesses use and also appeals over their rateable value.
- 11.2 As described in paragraph 8.5, NHDC could be taking on greater risk by potentially having to fund a safety-net. However the potential benefits are considered to be more likely.

12. EQUALITIES IMPLICATIONS

- 12.1 In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.
- 12.2 There are no equalities implications arising from this decision.

13. SOCIAL VALUE IMPLICATIONS

- 13.1 The Social Value Act and “go local” policy do not apply to this decision.

14. ENVIRONMENTAL IMPLICATIONS

- 14.1. There are no known Environmental impacts or requirements that apply to this decision.

15. HUMAN RESOURCE IMPLICATIONS

- 15.1 There are no HR implications arising from this decision.

16. BACKGROUND PAPERS

- 16.1 *Cabinet report , Q1 Revenue Monitoring report, September 2023*

17. APPENDICES

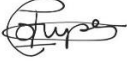
17.1 *None*

NOTIFICATION DATE

13th October 2023

Executive Member Consulted ...Cllr Ian Albert.....

Date9th October 2023.....

Signature of Decision Taker  **.....**

Please Note: that *unless urgency provisions apply* EXECUTIVE decisions cannot be implemented until 5 clear working days have elapsed after the decision has been taken to allow for scrutiny call-in. Urgency provisions have been applied to this decision.

EAST TEAM

Application No.	Applicant/Agent Address	Location Address, Applicant Name & Proposal
Ashwell Parish Council		
23/02338/PNQ	Crawshaw Architects LLP Mr Aidan Crawshaw 27 Almeida Street, London, N1 1TD	Kirby Manor Farm Northfield Road Ashwell Baldock Hertfordshire SG7 5JQ Mr Sam Sheppard Conversion of existing agricultural barn to provide 4 residential units (one 2-bed, and three 3-bed) with all associated building works.
23/02364/FPH	Moss Property Development Mrs Amy Moss 42 Silver Street, Silver Street, Ashwell, SG7 5QH, United Kingdom	85A Back Street Ashwell Baldock Hertfordshire SG7 5PG Mr & Mrs R Lee First floor front extension and single storey rear extension. Relocation of front door and installation of entrance canopy above. Alterations to fenestration including insertion of first floor side window.
Baldock		
23/02306/FP	Mr Michael Easton Mike Easton 21 Shrubbery Grove, Royston, SG8 9LJ, United Kingdom	Baldock Manor 4 London Road Baldock Hertfordshire SG7 6ND Mr Phil Massetti Erection of No.3 timber storage buildings.
23/02324/FP	RPD Land Ltd Mr Matthew Dibden Unit 2 Warren Court, Chicksands, Shefford, Bedford, SG17 5QB, United Kingdom	Land To The Rear Of 33 The Sycamores Baldock Hertfordshire SG7 5BJ
23/02351/FP	Pentangle Design Group Mr Jonathan Read Suite 1, 21 Bancroft, Hitchin, SG5 1JW, United Kingdom	3 High Street Baldock Hertfordshire SG7 6AZ Mr Basra Conversion of part of ground floor from commercial use (Class E) to residential use to create one 2-bed flat.

23/02352/LBC Pentangle Design Group Mr 3 High Street
Jonathan Read Baldock
Suite 1, 21 Bancroft, Hitchin, SG5 Hertfordshire
1JW, United Kingdom SG7 6AZ

Mr Basra

Internal alterations to facilitate conversion of part of ground floor from commercial use (Class E) to residential use to create one 2-bed flat.

Barkway Parish Council

23/02310/FP Mr John Frank 67 High Street
67 High Street, Barkway, Royston, Barkway
Hertfordshire, SG8 8EB Royston
Hertfordshire
SG8 8EB

Mr John Frank

Removal of brick boundary wall.

23/02378/FPH Mr Roy Rowe Mr Roy Rowe 4 Chapel Close
148 High Street, Barkway, Barkway
Hertfordshire, SG8 8EG Royston
Hertfordshire
SG8 8BY

Mr Mark Barker

Single storey side extension.

Barley Parish Council

23/02369/TCA Mrs Jenny Robinson Mortimers
Arboretum, Ware Park, Ware, SG12 London Road
0DY, United Kingdom Barley
Royston
Hertfordshire
SG8 8JE

Sue Williams

T1 Multi Stemmed Lime - Lift to 3m and thin by 30%. T2 Sycamore - Remove 3 suckers

Letchworth Garden City

23/02316/AD Ms Carla Pilsworth Unit 1
Garden House Hospice, Gillison Protea Way
Close, SG6 1QU, United Kingdom Letchworth Garden City
Hertfordshire
SG6 1JT

Ms Carla Pilsworth

Insertion of fascia sign.

23/02317/FPH Rosebury Thomas Postlethwaite 8 Willian Way
8 Woodland Way, Baldock, Herts, Letchworth Garden City
SG7 6LR Hertfordshire
SG6 2HG

Mr Carl Dunsire

Single storey rear extension.

23/02384/TCA	Mrs Karen Stockhill John O'Conner 2 Great North Road, Welwyn, Hertfordshire, AL6 0PL, United Kingdom	11 Lordship Cottages Willian Road Willian Letchworth Garden City Hertfordshire SG6 2AP
		Mr Darren Griffin
		Silver Birch - Crown reduce by 2m, Crown lift to 2.4m and remove dead pegs at 2-2.5m on main stem. Apple - Remove 2 major dead limbs.
Royston Town Council		
23/02067/FPH	Mr Mark Swallow 108 Layston Park, Royston, Hertfordshire, SG8 9DY, United Kingdom	108 Layston Park Royston Hertfordshire SG8 9DY
		Mr Mark Swallow
		Installation of 2m high boundary fence
23/02213/S73	Abode Town And Country Properties Mr Spencer Bullard 10 Church Lane, Royston, SG8 9LG, United Kingdom	10 Melbourn Street Royston Hertfordshire SG8 7BZ
		Mr Jeremy Watts
		Removal of Condition 6 (EV charging points) of planning permission reference 22/02037/FP granted on 06/10/2022 for Part change of use of ground floor from sui generis (former launderette) to Class E (Commercial , Business and Service use) to provide 2 x Class E units in total and conversion of first, second and third floors to five x 2-bed and one x 1-bed flats to include alterations to existing front elevation, erection of mansard roof, rear balconies to flats, alterations to existing fenestration and ground floor rear access doors to the existing car parking following demolition of existing rear external stairs. Reduction in parking from 11 spaces to 9 spaces, and provision of a security gate to parking area (as amended by plans 03A and 04A)
23/02314/FPH	Brandarchitects Ms Sue Wheldon 6 Bridstow Place, London, W2 5AE	Sunnymead Barkway Road Royston Hertfordshire SG8 9NB
		Mr Name Hassan
		Replace existing first floor rear window with French doors and insertion of first floor balcony.
23/02320/LDCE	Mr M Haynes 56 Melbourn Road, Royston, Herts, SG8 7DF	109 Mill Road Royston Hertfordshire SG8 7AJ
		Mr M Haynes
		Retention of residential use.

23/02341/TPO	Mrs Karen Cole Acacia Tree Surgery Ltd 63 Winfold Road, Waterbeach, CB25 9PR	The Sycamores 43 Kneesworth Street Royston Hertfordshire SG8 5AB	Prentice	T1 Yew - Raise crown section to above first floor window by removal of secondary growth only. Prune to clear adjacent building by 1.5m. Reduce long laterals overall by up to 1.5ms. Reduce 1 long lateral by 1.5m to 2m.
23/02359/TPO	Mrs Allison Sparrow Arborcare Unit N, Shangri La Farm, SG1 2JE	5 Tall Trees Royston Hertfordshire SG8 7EG	Coomber	T1 Bay - Reduce by 50%
23/02376/TPO	Mr James Cantle Shire tree limited 1A Trigg Way, Melbourn, Royston, SG8 6HX	16 Palace Gardens Royston Hertfordshire SG8 5AD	Alex Hiom	T1 Walnut - Crown reduce back to previous. Approx. 2m in height and lateral growth. T2 Walnut - Fell and remove stump.

Sandon Parish Council

23/02163/FP	StudioKM Architects Ms Frith The Officers Mess, Royston Road, Duxford, CB22 4QH	Wheat Hill Sandon Buntingford Hertfordshire SG9 0RB	Mr Boscawen	Change of use of paddock land to extend residential curtilage including installation of swimming pool and erection of associated outbuilding.
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Therfield Parish Council

23/02354/FPH	Mr Michael Easton Mike Easton 21 Shrubbery Grove, Royston, SG8 9LJ, United Kingdom	Nine Elms Police Row Therfield Royston Hertfordshire SG8 9QE	Mr Tom Hanson	Single storey rear and side extensions to existing garage.
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WEST TEAM

Application No.	Applicant/Agent Address	Location Address, Applicant Name & Proposal
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Codicote Parish Council

23/01508/FPH	Das Renewables Ltd Mr Ian Mbiti 94-96, Seymour Place, London, W1H 1NB	Highlands Willow Walk Welwyn Hertfordshire AL6 9SQ	Mr Michael Cook	Installation of free standing solar panels
23/02309/FP	Pentangle Design Group Mr Jonathan Read Suite 1, 21 Bancroft, Hitchin, SG5 1JW, United Kingdom	Churchfields House Hitchin Road Codicote Hitchin Hertfordshire SG4 8TH	Mr Hawkins	Erection of two detached 4-bed dwellings and two detached double garages including parking, landscaping following demolition of existing dwelling
23/02333/FPH	Mr Richard Collin Mr Richard Collin 27 St Andrews Close, Slip End, LU1 4DE	Wayside Kimpton Road Oakhills Welwyn Hertfordshire AL6 9NN	Mr & Mrs Stichbury	Two storey side extension to include formation of single attached garage and single storey rear extension following demolition of existing front attached garage and existing rear conservatory (renewal of planning application 20/02621/FPH granted 16.12.2020).
Hitchin				
23/02293/FPH	Design Designed Ltd Mr Oscar Dickens Hillcrest House, Stoney Hills, Burnham On Crouch, CM08QA, United Kingdom	56 Sturgeons Way Hitchin Hertfordshire SG4 0BN	Mrs Yagmurlu	Single storey side extension following removal of existing garage door
23/02330/FPH	A D Practice Ltd Ms Heather McNeill 2 Mill Walk, Wheathampstead, St Albans, AL4 8DT, United Kingdom	3 Riddy Hill Close Hitchin Hertfordshire SG4 9LE	Mr James La Ville	Part two storey and part single storey rear extension and two storey side extension following demolition of existing detached garage. Insertion of solar panels to front roofslope and external rendering.

23/02342/FPH	Turquoise Noise Ltd Mr Tim Palmer Turquoise Noise, Weltech Centre, Ridgeway, Welwyn Garden City, AL7 2AA, United Kingdom	30 Cadwell Lane Hitchin Hertfordshire SG4 0AG	Mr & Mrs Nackvi	Alterations to roof including hip to gable roof extension, insertion of rear dormer window and rooflights to front roofslope to facilitate conversion of loft into habitable accommodation. Single storey rear and side extensions, front porch canopy following demolition of existing side element. Alterations to fenestration.
23/02346/TCA	Mr Mark Gibson 4Seasons Specialist Tree Surgeons Ltd 19 Tansy Avenue, Stotfold, Hitchin, SG5 4GJ	Land Adjacent To 3 The Chapmans Tilehouse Street Hitchin Hertfordshire SG5 2TS	Mr Mark Burrows	T1: Maple - Shorten back the lateral growth.
23/02349/TCA	Mr Mark Gibson 4Seasons Specialist Tree Surgeons Ltd 19 Tansy Avenue, Stotfold, Hitchin, SG5 4GJ	2 The Chapmans Tilehouse Street Hitchin Hertfordshire SG5 2TS	Mr Mark Burrows	T2: Cherry - Reduction of approx. 25%
23/02360/TCA	Mrs Allison Sparrow Arborcare Unit N, Shangri La Farm, SG1 2JE	4 Highbury Road Hitchin Hertfordshire SG4 9RW	Nicholls	T1 Purple Leaved Plum - Reduce by 2m and shape
Knebworth Parish Council				
23/02304/LBC	Mrs Jodee White Knebworth Village Hall, Park Lane, Knebworth, Hertfordshire, SG3 6PD, Uk	War Memorial Park Lane Old Knebworth Hertfordshire SG3 6QD	Mrs Jodee White	Treatment and consolidation of memorial as per Knebworth War Memorial Condition Survey 08/06/2023.
Pirton Parish Council				
23/02022/FPH	Mr Dave Woodward 6 Bury End, Pirton, Hitchin, Hertfordshire, SG5 3QB	6 Bury End Pirton Hitchin Hertfordshire SG5 3QB	Mr Dave Woodward	Single storey rear extension.

23/02023/LBC	Mr Dave Woodward 6 Bury End, Pirton, Hitchin, Hertfordshire, SG5 3QB	6 Bury End Pirton Hitchin Hertfordshire SG5 3QB	Mr Dave Woodward	Single storey rear extension.
23/02345/TCA	Mr Mark Gibson 4Seasons Specialist Tree Surgeons Ltd 19 Tansy Avenue, Stotfold, Hitchin, SG5 4GJ	Ashburn 3 Burge End Lane Pirton Hitchin Hertfordshire SG5 3QN	Ms Sam Winfield	T1 Willow, T2 Cherry Plum - Remove to ground level. T3: Sorbus - Crown lift over the drive side and dead wood removed. T4 Cornus - Shape and thinned. T5 Green Plum - Shape and balanced. T6 Elder - Section and hedging to be removed. T7 Hazel - Basil sucker shoots removed and remaining canopy crown lifted. T8 Alder - Deadwood removed. T9 Plum - lower limb removed. T10 & T11 x2 Apple - Prune to shape and crown cleaned. T12 Apple, T13 Forsythia - Remove to ground level.
St Pauls Walden Parish Council				
23/02301/FPH	Northwood Project Management Mr Jonathan Digweed Upton House, 64 High Street, Great Barford, MK44 3JJ	14 Chime Dell Whitwell Hitchin Hertfordshire SG4 8BS	Mr and Mrs David and Michelle Withnell	Alterations to existing rear conservatory to include replacement roof and alterations to fenestration
23/02335/TCA	Mrs Shona Wilson 21 High Street, Whitwell, SG4 8AJ, United Kingdom	21 High Street Whitwell Hitchin Hertfordshire SG4 8AJ	Mrs Shona Wilson	Group Leylandii - Removal

(Including Withdrawn decisions)

EAST TEAM

Application No: 22/02318/DOC	Location: Land East Of Garden Walk And North Of Newmarket Road Garden Walk Royston Hertfordshire Applicant Name: Hannah Short Linden (Royston) LLP Description: Details reserved by Condition 7 (Surface Water Drainage Phase 3) as attached to Planning Application 14/02485/1 granted on 07.12.2016 (as supported by documents/plans received 29th August 2023).	Decision: Approval of Details Decision Date: 09/10/2023
Application No: 23/00673/DOC	Location: 10 Melbourn Street Royston Hertfordshire SG8 7BZ Applicant Name: Mr Jeremy Watts HEY YOU GUYS LTD Description: Details reserved by Condition 7 (Preliminary Risk Assessment) as attached to Planning Application 22/02037/FP granted on 06.10.2022	Decision: Approval of Details Decision Date: 11/10/2023
Application No: 23/00695/DOC	Location: 10 Melbourn Street Royston Hertfordshire SG8 7BZ Applicant Name: Mr Jeremy Watts HEY YOU GUYS LTD Description: Details reserved by Condition 8 (Mansard roof windows) as attached to Planning Application 22/02037/FP granted on 06.10.2022	Decision: Approval of Details Decision Date: 09/10/2023
Application No: 23/01071/FP	Location: Orange Tree Inn Norton Road Baldock Hertfordshire SG7 5AW Applicant Name: Mr R Scahill The Orange Tree Inn Description: Retention of existing detached single storey covered events space/petanque court and detached structure providing covered bench seats in rear garden.	Decision: Conditional Permission Decision Date: 05/10/2023
Application No: 23/01475/DOC	Location: Land Development Site Off Station Road Ashwell Hertfordshire Applicant Name: Matthew Homes Ltd Description: Details reserved by condition 6 (Open space management and maintenance scheme) of planning permission reference 20/03070/FP granted on 22.03.2022.	Decision: Approval of Details Decision Date: 11/10/2023
Application No: 23/01476/DOC	Location: Land Development Site Off Station Road Ashwell Hertfordshire Applicant Name: Matthew Homes Ltd Description: Details reserved by condition 12 (Refuse and Recycle Plan) of planning permission reference 20/03070/FP granted on 22.03.2022.	Decision: Approval of Details Decision Date: 11/10/2023
Application No: 23/01573/DOC	Location: 5 Kneesworth Street Royston Hertfordshire SG8 5AA Applicant Name: Pinchers of Power Ltd Description: Details reserved by Condition 3 (Construction Management Plan) of planning permission 21/02432/FP granted on 14.04.2022.	Decision: Approval of Details Decision Date: 09/10/2023
Application No: 23/01608/DOC	Location: 5 Kneesworth Street Royston Hertfordshire SG8 5AA Applicant Name: Pinchers of Power Ltd Description: Details reserved by Condition 4 (Construction phasing and environmental management programme) of planning permission 21/02432/FP granted on 14.04.2022.	Decision: Approval of Details Decision Date: 09/10/2023

EAST TEAM

Application No: 23/01609/DOC	Location: 5 Kneesworth Street Royston Hertfordshire SG8 5AA Applicant Name: Pinchers of Power Ltd Description: Details reserved by Condition 5 (Demolition and Construction Management Plan) of planning permission 21/02432/FP granted on 14.04.2022.	Decision: Approval of Details Decision Date: 09/10/2023
Application No: 23/01690/DOC	Location: Land Development Site Off Station Road Ashwell Hertfordshire Applicant Name: Matthew Homes Ltd Description: Details reserved by Condition 21 (Fire hydrant provision) of planning permission 20/03070/FP granted on 28.05.2021.	Decision: Approval of Details Decision Date: 11/10/2023
Application No: 23/01693/LBC	Location: 7 Lytton Avenue Letchworth Garden City Hertfordshire SG6 3HT Applicant Name: Mr I Thomson Description: Replace existing rear, first-floor, double-glazed window, and rear (south side) ground-floor, double-glazed window to boot room with replacement timber-framed, double-glazed units. Install flue to rear roof slope together with internal alterations (as amended on 22/09/2023).	Decision: Conditional Consent Decision Date: 09/10/2023
Application No: 23/01764/FPH	Location: 18 Windsor Road Royston Hertfordshire SG8 9JF Applicant Name: Mr & Mrs Gill Description: Single storey side and rear extension and replace existing garage door with a window to facilitate partial conversion of attached garage into habitable accommodation. Alterations to existing driveway.	Decision: Conditional Permission Decision Date: 06/10/2023
Application No: 23/01770/FPH	Location: Beech House Icknield Way East Baldock Hertfordshire SG7 5DE Applicant Name: Michael Pownall Description: Replace existing boundary fence.	Decision: Conditional Permission Decision Date: 09/10/2023
Application No: 23/01837/FPH	Location: 89 Mill Road Royston Hertfordshire SG8 7AJ Applicant Name: Dr Catherine Wilson Description: External rendering (wall insulation) to partial side elevations.	Decision: Withdrawn Decision Date: 05/10/2023
Application No: 23/01938/FPH	Location: 64 Willian Way Letchworth Garden City Hertfordshire SG6 2HL Applicant Name: Mr Gillespie Description: Part two storey and part single storey rear extension, front porch, insertion of rear roof light and alterations to fenestration following demolition of existing rear conservatory.	Decision: Conditional Permission Decision Date: 11/10/2023
Application No: 23/01983/FPH	Location: The Lodge Howletts Farm Gas Lane Barkway Royston Hertfordshire SG8 8ES Applicant Name: Mrs Darlow Description: Single storey side extension and open sided front porch following demolition of existing side element	Decision: Conditional Permission Decision Date: 09/10/2023
Application No: 23/02015/TCA	Location: Land Adjacent To Cantebury Chapel Street Hinxworth Hertfordshire Applicant Name: Mr Adrian Potts Description: Lime tree - Heavy pollard (as amended by email received on 25 September 2023)	Decision: No Objection Decision Date: 09/10/2023
Application No: 23/02031/TCA	Location: 57 Lytton Avenue Letchworth Garden City Hertfordshire SG6 3HY Applicant Name: Mrs Karen Tomlin Description: 5 x Leylandii, Lilac - Remove	Decision: No Objection Decision Date: 09/10/2023

EAST TEAM

Application No: 23/02034/TCA	Location: Millstone Baldock Lane Willian Letchworth Garden City Hertfordshire SG6 2AR Applicant Name: Mr P Smith Description: 1. 2 x Apple - Crown reduce by 1.5m and crown lift to 1.7m. 2. Apple - Crown lift to 1.5m	Decision: No Objection Decision Date: 09/10/2023
Application No: 23/02064/TCA	Location: 213 Icknield Way Letchworth Garden City Hertfordshire SG6 4TT Applicant Name: Mr Danny O'Brien Forestwood Services Ltd Description: T1 Cherry - Fell. T2 Ash - Fell. T3 Sycamore - Fell.	Decision: No Objection Decision Date: 10/10/2023
Application No: 23/02131/NMA	Location: 43 Wilbury Road Letchworth Garden City Hertfordshire SG6 4JW Applicant Name: Mr Chris Jones Description: Insertion of additional rear rooflight (as Non-Material Amendment to planning application 23/00692/FPH granted 09.05.2023)	Decision: Agreed Decision Date: 05/10/2023
Application No: 23/02138/TCA	Location: Ivy Cottage Letchworth Lane Letchworth Garden City Hertfordshire SG6 3ND Applicant Name: Mr Michael Barnes Clarion Housing Description: T001 Willow - Fell to ground level (as amended by plan received on 06/10/2023).	Decision: No Objection Decision Date: 09/10/2023
Application No: 23/02150/TCA	Location: 26 Sollershott West Letchworth Garden City Hertfordshire SG6 3PX Applicant Name: Mr Alan Janes Description: T1. Poplar - Re-pollard back to previous points. T2. Ash - Fell to ground level	Decision: No Objection Decision Date: 11/10/2023
Application No: 23/02172/DOC	Location: Former 40-42 High Street Royston Hertfordshire SG8 9AG Applicant Name: Mr Tom Hanson Description: Details reserved by condition 5 (Construction Traffic Management Plan) of planning permission reference no 23/01162/FP granted 24.08.2023.	Decision: Approval of Details Decision Date: 09/10/2023
Application No: 23/02251/TCA	Location: 2A High Street Barley Royston Hertfordshire SG8 8HZ Applicant Name: Mr Stephen McGann Description: Large Yew - Reduce by 20%	Decision: No Objection Decision Date: 09/10/2023
Application No: 23/02259/TCA	Location: 5 Fordham Terrace The Causeway Therfield Royston Hertfordshire SG8 9PP Applicant Name: Mr Danny O'Brien Forestwood services Ltd Description: T1 Goat Willow - Height reduction 1.5-2m Lateral reduction up to 3m , Deadwood removal and re balance. crown clean out of poor form growth.	Decision: No Objection Decision Date: 09/10/2023
Application No: 23/02288/DOC	Location: Appletrees High Street Hinxworth Baldock Hertfordshire SG7 5HQ Applicant Name: Mr James Hogbourne Description: Details reserved by Condition 3 (Temporary chestnut paling or chain link fencing) of planning permission reference 23/01639/FPH granted on 06.09.2023.	Decision: Approval of Details Decision Date: 11/10/2023
Application No: 23/02292/NMA	Location: Land Between A505 And York Way York Way Royston Hertfordshire Applicant Name: Kiafield Properties Ltd Description: Change the list of approved plans/documents to reflect minor changes to the cladding and adjustments to the parking layout (as non-material amendment to Section 73 agreement reference 22/00863/S73 granted on 20.06.2022).	Decision: Agreed Decision Date: 11/10/2023

EAST TEAM

Application No: 23/02325/TCA	Location: Chadwick High Street Barley Royston Hertfordshire SG8 8HY Applicant Name: Mr Robert Hatt Description: Goat willow - Removal	Decision: No Objection Decision Date: 09/10/2023
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WEST TEAM

Application No: 21/00354/FP	Location: Land To The Rear Of 23 Conquest Close Hitchin Hertfordshire Applicant Name: Mr Harry Schleider Hurstcourt Investments Limited Description: Erection of one 3-bed and one 2-bed bungalows including associated car parking.	Appeal Decision: Appeal Dismissed Decision Date: 09/10/2023
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Application No: 23/01275/FP	Location: Land At 1 And 2 New Bungalows Lawrence End Road Peters Green Hertfordshire Applicant Name: Mr B Pleydell-Bouverie Barker Parry Town Planning Lt Description: Erection of three dwellings (1 x 3-bed detached and 2 x 3-bed semi-detached dwellings) following demolition of two existing bungalows (retaining a single detached garage) including associated hard and soft landscaping and the creation of additional vehicular and pedestrian access.	Decision: Conditional Permission Decision Date: 05/10/2023
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Application No: 23/01823/LDCP	Location: 18 Chiltern Road Hitchin Hertfordshire SG4 9PJ Applicant Name: Dr Timothy Chapman Description: Installation of 16 solar panels to triple pitched roof slopes on existing single storey rear extension	Decision: Granted Permission Decision Date: 09/10/2023
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Application No: 23/01831/FPH	Location: 17 Common Rise Hitchin Hertfordshire SG4 0HN Applicant Name: Mr and Mrs R Bell Description: Single storey rear extension	Decision: Conditional Permission Decision Date: 05/10/2023
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Application No: 23/01838/FPH	Location: 52 Browning Drive Hitchin Hertfordshire SG4 0QR Applicant Name: Mr Billing Description: Part two storey and part single storey rear and side extension following demolition of existing detached garage. Installation of additional front hardstanding.	Decision: Refused Decision Date: 09/10/2023
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Application No: 23/01943/FPH	Location: 8 Manor Farm Stables Old Knebworth Knebworth Hertfordshire SG3 6SL Applicant Name: Miss Alex Poole Description: Single-storey rear extension. Enlarge all existing roof lights and insertion of a rooflight to existing west roofslope. Alterations to fenestration including addition of a first floor window to existing south elevation. Replace garage door on attached garage with bi-fold shutter doors to facilitate conversion of garage into habitable accommodation.	Decision: Conditional Permission Decision Date: 11/10/2023
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Application No: 23/01986/FP	Location: 19 Russells Slip Hitchin Hertfordshire SG5 2BJ Applicant Name: Mr K Shergill Description: Installation of front/side 1.9m boundary garden fence	Decision: Conditional Permission Decision Date: 11/10/2023
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Application No: 23/01990/FPH	Location: 154 Wymondley Road Hitchin Hertfordshire SG4 9QJ Applicant Name: Mr & Mrs T Clarke Description: Part two storey and part single storey rear and side extensions following demolition of existing garage/store/conservatory. Insertion of front mono-pitched roof, alterations to openings, and additional hardstanding.	Decision: Conditional Permission Decision Date: 09/10/2023
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WEST TEAM

Application No: 23/01992/FPH	Location: 17 Mangrove Road Cockernhoe Luton Hertfordshire LU2 8QD Applicant Name: Mrs Ann Adlem Description: Single storey rear extension	Decision: Conditional Permission Decision Date: 09/10/2023
Application No: 23/02028/LDCP	Location: 21 Fishponds Road Hitchin Hertfordshire SG5 1NR Applicant Name: Mr Paul Xavier Description: Insertion of rear L shaped box dormer window and two front rooflights to facilitate loft conversion.	Decision: Granted Permission Decision Date: 09/10/2023
Application No: 23/02096/TCA	Location: 21 Royal Oak Lane Pirton Hitchin Hertfordshire SG5 3QT Applicant Name: Mr James Daniel Description: T1, T2, T4 Conifers - Remove. T3, T5 Conifer - Remove limbs.	Decision: No Objection Decision Date: 11/10/2023
Application No: 23/02112/TCA	Location: Whittings Court Paynes Park Hitchin Hertfordshire Applicant Name: Mrs Jackie Giles Firstport Description: T1 Multi Stemmed Sycamore - Reduce height by 3m. Cut back lower branches to approx 5m. T2 Robina - Reduce crown by 1m and remove major deadwood. T3 Alder - Reduce by 2m in height	Decision: No Objection Decision Date: 09/10/2023
Application No: 23/02177/NMA	Location: 20 Brook View Hitchin Hertfordshire SG4 9NY Applicant Name: Mr Nick Davis Description: New and existing external walls to be in off white colour render, new and existing dormers to be in grey Hardiplank cladding (as non-material amendment to planning permission 21/01556/FPH granted on 28.07.2021).	Decision: Refused Decision Date: 11/10/2023
Application No: 23/02248/TCA	Location: The Farmhouse 1 Lodge Farm Heath Lane Codicote Hitchin Hertfordshire SG4 8WP Applicant Name: Simon Colston Description: Pine - Remove	Decision: No Objection Decision Date: 09/10/2023
Application No: 23/02275/TCA	Location: Hill House Hitchin Hill Hitchin Hertfordshire SG4 9AJ Applicant Name: Fiona Butterfield Description: T1: Sycamore - Lateral branches to be pruned away from the house and garden side to suitable lateral growth points.	Decision: No Objection Decision Date: 11/10/2023
Application No: 23/02290/TPO	Location: Maples Court Bedford Road Hitchin Hertfordshire SG5 1HF Applicant Name: Mr Alex Potkins Firstport Retirement Description: T1 Prunus - Crown Lift To 3m. T2 Ligustrum - Crown Reshape to Previous Cuts. T3 Cherry - 20% Crown Reduction.. T4 Sycamore - Crown Lift To 3m, 20% Crown Reduction. T7, T8 Yew - Tidy & Lift Crown To 2.5m. G1 3x Cherry - Crown Reduction By 20%, Remove Lower Laterals Over Footpath & Road.	Decision: Conditional Consent Decision Date: 10/10/2023