

NORTH HERTS COUNCIL

WEEK ENDING FRIDAY 10 NOVEMBER 2023

MEMBERS' INFORMATION

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Produced by the Communications Team. Any comments, suggestions or contributions should be sent to the Communications Team at MIS@north-herts.gov.uk

NEWS AND INFORMATION

AGENDA & REPORTS

PUBLISHED WEEK COMMENCING 4 NOVEMBER 2023

Full Council – 23 November 2023

FORTHCOMING MEETINGS WEEK COMMENCING 11 NOVEMBER 2023

Cabinet Sub-Committee (Council Charities) – 14 November 2023

Cabinet – 14 November 2023

Planning Control Committee – 16 November 2023

CHAIR'S ENGAGEMENTS WEEK COMMENCING 11 NOVEMBER 2023

Date	Event	Location
Sunday 12 November 2023	Laying the Poppy Wreath	Letchworth
Wednesday 15 November 2023 @ 7pm for 7:30pm Start	KHEPT Meeting	Knebworth House

VICE-CHAIR'S ENGAGEMENTS WEEK COMMENCING 11 NOVEMBER 2023

Date	Event	Location
	None	

OTHER EVENTS WEEK COMMENCING 11 NOVEMBER 2023

Date	Event	Location
Sunday 12 November 2023	Remembrance Day	St Mary's Church – Baldock
Sunday 12 November 2023	Remembrance Day	St Mary's Church – Hitchin
Sunday 12 November 2023	Remembrance Day	Royston War Memorial – Knebworth
Sunday 12 November 2023	Remembrance Day	Royston Town Hall - Royston

**COMMITTEE SERVICES
(LEGAL & COMMUNITY DIRECTORATE)**

MEMBERS INFORMATION NOTE

Remembrance Day Events 2023

Remembrance Day falls on Sunday 12 November this year.

The District Council will be represented at the following events:

Baldock

Councillor Alistair Willoughby
Emma Roberts DL

**Act of Remembrance
12 November 2023**

9.30am St Mary's Church & War Memorial, High Street at 10.45am

Church service at St Mary's before the wreath laying at the War Memorial

Organiser contact details: Al Hayhurst

rblaldock@yahoo.com

Alexandra Milne

baldock.benefice@gmail.com

Hitchin

Councillor Elizabeth Dennis
Professor Sir Tom Wilson DL

**Act of Remembrance
12 November 2023**

St. Mary's Church, 10.00am & War Memorial, Hitchin 11:00 AM

Church service commencing at 10.00am followed by wreath laying at 11am for the Act of Remembrance by the War Memorial

Organiser contact details: Tina Morrans

hitchinparishoffice@gmail.com

Knebworth

Councillor David Barnard
Lady Martha Cobbald DL

Act of Remembrance
12 November 2023
Knebworth War Memorial, 12.30pm

12.30pm parade from Lytton Arms to War Memorial for wreath laying

Organiser contact details: Jodee White, Clerk to Knebworth Parish Council
clerk@knebworthparishcouncil.gov.uk

Letchworth Garden City

Councillor Daniel Allen
Dr Helen Hanbury DL

Act of Remembrance
12 November 2023
War Memorial, Letchworth

Meet at 10.30am at War Memorial, Station Road, Letchworth. 11.30am Free Church, Leys Ave, Norton Way South, Letchworth

Organiser contact details: Richard Harbon, Letchworth BID Manager,
richard@loveletchworth.com

Royston

Councillor Ruth Brown
Paul Brenham MBE DL

Act of Remembrance
12 November 2023
Royston Town Hall
Melbourne Street, Royston
War Memorial at 10.35am

Meet at 10.00am at Royston Town Hall, Melbourne Street, Royston for the parade, with laying of wreaths to follow from 10.35am at the War Memorial.

Organiser contact details: Tracy Iontton,
admin@roystontowncouncil.gov.uk

Remembrance Day is a key civic engagement in the Chair's Calendar and an important annual event. Event organisers are naturally keen to mark the occasion and pay their respects.

For more information please contact:

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NORTH HERTFORDSHIRE DISTRICT COUNCIL

DECISION SHEET

Meeting of the Finance, Audit and Risk Committee held in the Council Chamber, District Council Offices, Gernon Road, Letchworth Garden City, SG6 3JF
on Wednesday, 8th November, 2023 at 7.30 pm

1 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Tamsin Thomas and Terry Tyler.

Having given due notice Councillor Clare Billing substituted for Councillor Thomas.

2 MINUTES - 13 SEPTEMBER 2023

RESOLVED: That the Minutes of the Meeting of the Committee held on 13 September 2023 be approved as a true record of the proceedings and be signed by the Chair.

3 NOTIFICATION OF OTHER BUSINESS

There was no other business notified.

4 CHAIR'S ANNOUNCEMENTS

- (1) The Chair advised that, in accordance with Council Policy, the meeting would be audio recorded;
- (2) The Chair drew attention to the item on the agenda front pages regarding Declarations of Interest and reminded Members that, in line with the Code of Conduct, any Declarations of Interest needed to be declared immediately prior to the item in question.

5 PUBLIC PARTICIPATION

There was no public participation at this meeting.

6 SIAS PROGRESS REPORT 2023-2024

RESOLVED: That the Committee:

- (1) Noted the SIAS Progress Report for the period to 20 October 2023.
- (2) Noted the implementation status of the reported high priority recommendation.
- (3) Noted the plan amendments to the 2023/24 Annual Audit Plan.

7 MEDIUM TERM FINANCIAL STRATEGY 2024-29

RECOMMENDED TO CABINET: That Cabinet note and comment to Council on the Medium Term Financial Strategy, as attached at Appendix A.

REASON FOR REFERRAL: Adoption of a MTFs and communication of its contents will assist in the process of forward planning the use of Council resources and in budget setting for 2024/2025 to 2028/2029, culminating in the setting of the Council Tax precept for 2024/25 in February 2024. This will (alongside the existing Council Plan) support the Council in setting a budget that is affordable and aligned to Council priorities.

Wednesday, 8th November, 2023

NORTH HERTFORDSHIRE DISTRICT COUNCIL

DECISION SHEET

Meeting of the Overview and Scrutiny Committee held in the Council Chamber, District Council Offices, Gernon Road, Letchworth, SG6 3JF on Tuesday, 7th November, 2023 at 7.30 pm

1 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Mick Debenham.

Having given due notice Councillor Sean Nolan substituted for Councillor Mick Debenham.

2 MINUTES - 12 SEPTEMBER 2023

RESOLVED: That the Minutes of the Meeting of the Committee held on 12 September 2023 be approved as a true record of the proceedings and be signed by the Chair.

3 NOTIFICATION OF OTHER BUSINESS

There was no other business notified.

4 CHAIR'S ANNOUNCEMENTS

- (1) The Chair advised that, in accordance with Council Policy, the meeting would be audio recorded.
- (2) The Chair drew attention to the item on the agenda front pages regarding Declarations of Interest and reminded Members that, in line with the Code of Conduct, any Declarations of Interest needed to be declared immediately prior to the item in question.
- (3) The Chair advised that for the purposes of clarification clause 4.8.23(a) of the Constitution does not apply to this meeting.
- (4) The Chair advised that he had agreed to a change to the order of the agenda and Agenda Item 9 would take place after Agenda Item 15.

5 PUBLIC PARTICIPATION

There was no public participation at this meeting.

6 URGENT AND GENERAL EXCEPTION ITEMS

No urgent or general exception items were received.

7 CALLED-IN ITEMS

There have been no called-in items.

8 MEMBERS' QUESTIONS

No questions had been submitted by Members.

10 3C'S HALF YEAR UPDATE 2023/2024

The Customer Service Manager presented the Information Note entitled '3Cs Half Year Update 2023/2024'.

11 CALL TO ACCOUNT ON THE HARKNESS COURT REFURBISHMENT

The Chair introduced the Call to Account item and welcomed Steve Crowley, Service Director – Enterprise and Nafees Parker, Building Surveyor, who were in attendance to provide their account.

The Service Director – Enterprise presented their report entitled ‘Call to account on the Harkness Court Refurbishment’ and appendices, following which Members asked questions.

12 EXCLUSION OF PRESS AND PUBLIC

RESOLVED: That under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the said Act (as amended).

13 PART 2 MINUTES - 20 JUNE 2023

RESOLVED: That the part 2 Minutes of the Meeting of the Committee held on 20 June 2023 be approved as a true record of the proceedings and be signed by the Chair.

14 WASTE, RECYCLING AND STREET CLEANSING CONTRACT SERVICE DESIGN - PART 2

RECOMMENDED TO CABINET: That the Overview and Scrutiny Committee recommend to Cabinet that the recommendations contained within the report entitled ‘Waste, Recycling and Street Cleansing Contract Service Design – Part 2’ be amended to:

- (1) Any changes to the service design identified in Appendix 2 regarding waste and recycling service are referred back to Cabinet for approval.
- (2) Any changes to the service design identified in Appendix 2 regarding street cleansing service are referred back to Cabinet for approval

REASONS FOR RECOMMENDATION:

- (1) The competitive dialogue procurement process allows the Council to explore service design options which may present benefits to the Council. The process so far has identified that significant cost increases are likely from the waste, recycling and street cleansing services in the next contract.
- (2) Officers have considered the initial offers from bidders and discussed opportunities for specification changes with them, which are aligned with the Council’s aims for high performance, but that will reduce the costs to the Council with minimal impacts on perceived performance.
- (3) To ensure decisions are taken by elected representatives and not delegated to Officers.

15 WASTE, RECYCLING AND STREET CLEANSING CONTRACT SERVICE DESIGN - PART 1

RECOMMENDED TO CABINET: That the Overview and Scrutiny Committee recommend to Cabinet that the recommendations contained within the report entitled ‘Waste, Recycling and Street Cleansing Contract Service Design – Part 1’ be amended to:

- (1) Any changes to the service design identified in paragraph 8.2 of the report regarding waste and recycling service are referred back to Cabinet for approval.

- (2) Any changes to the service design identified in paragraph 8.2 of the report regarding street cleansing service are referred back to Cabinet for approval

REASONS FOR RECOMMENDATION:

- (1) The competitive dialogue procurement process allows the Council to explore service design options which may present benefits to the Council. The process so far has identified that significant cost increases are likely from the waste, recycling and street cleansing services in the next contract.
- (2) Officers have considered the initial offers from bidders and discussed opportunities for specification changes with them, which are aligned with the Council's aims for high performance, but that will reduce the costs to the Council with minimal impacts on perceived performance.
- (3) To ensure decisions are taken by elected representatives and not delegated to Officers.

9 RESOLUTIONS OF THE OVERVIEW AND SCRUTINY COMMITTEE

RESOLVED: That the report entitled 'Resolutions of the Overview and Scrutiny Committee' was noted.

REASON FOR DECISION: To enable the Overview and Scrutiny Committee to review and comment on actions and feedback received regarding resolutions previously made.

16 OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME

RESOLVED:

- (1) That the Committee prioritised topics for inclusion in the work programme attached as Appendix A and, where appropriate, determined the high-level form and timing of scrutiny input.
- (2) That the Committee, having considered the most recent iteration of the Forward Plan, as attached at Appendix B, suggested items be considered at its meetings in the coming civic year.
- (3) That the Corporate Peer Challenge Action Plan as attached at Appendix C was considered.

REASONS FOR DECISIONS:

- (1) To allow the Committee to set a work programme which provides focused Member oversight, encourages open debate and seeks to achieve service improvement through effective policy development and meaningful policy and service change.
- (2) The need to observe Constitutional requirements and monitor the Forward Plan for appropriate items to scrutinise remains a key aspect of work programming.

NORTH HERTFORDSHIRE DISTRICT COUNCIL

DECISION SHEET

Meeting of the Standards Committee held in the Council Chambers, District Council Offices,
Gernon Road, Letchworth Garden City, SG6 3JF
on Wednesday, 1st November, 2023 at 7.30 pm

1 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Alistair Willoughby, Gerald Morris, Raj Bhakar, Cathy Brownjohn, Juan Cowell and Richard Thake.

Having given due notice Councillor David Levett substituted for Councillor Thake, Councillor Faye Frost substituted for Councillor Morris and Councillor Amy Allen substituted for Councillor Willoughby.

2 MINUTES - 22 MARCH 2023

RESOLVED: That the Minutes of the Meeting of the Committee held on 22 March 2023 be approved as a true record of the proceedings and be signed by the Chair.

3 NOTIFICATION OF OTHER BUSINESS

There was no other business notified.

4 CHAIR'S ANNOUNCEMENTS

- (1) The Chair advised that, in accordance with Council policy this meeting would be audio recorded.
- (2) The Chair drew attention to the item on the agenda front pages regarding Declarations of Interest and reminded Members that, in line with the Code of Conduct, any Declarations of Interest needed to be declared immediately prior to the item in question.
- (3) The Chair advised for the purpose of clarification Clause 4.8.23(a) of the Constitution does not apply to this meeting.

5 PUBLIC PARTICIPATION

There was no public participation.

6 STANDARDS MATTERS REPORT

RESOLVED: That the Committee noted the contents of the report and made suggestions on future actions.

REASON FOR DECISION: To ensure good governance within the Council.

NORTH HERTFORDSHIRE DISTRICT COUNCIL

DECISION SHEET

Meeting of the Licensing and Regulation Committee held in the Council Chamber, District Council Offices, Gernon Road, Letchworth on Monday, 30th October, 2023 at 7.30 pm

1 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Ruth Brown, Michael Muir and Michael Weeks.

2 MINUTES - 7 FEBRUARY 2023

RESOLVED: That the Minutes of the Meeting of the Committee held on 7 February 2023 be approved as a true record of the proceedings and be signed by the Chair.

3 CHAIR'S ANNOUNCEMENTS

- (1) The Chair advised that, in accordance with Council Policy, the meeting would be audio recorded.
- (2) The Chair drew attention to the item on the agenda front pages regarding Declarations of Interest and reminded Members that, in line with the Code of Conduct, any Declarations of Interest needed to be declared immediately prior to the item in question.
- (3) The Chair advised for purposes of clarification that 4.8.23(a) of the constitution did apply to this meeting and Members were required to be present for the entirety of an Item to vote.
- (4) The Chair said a farewell to the Committee Member and Scrutiny Officer Eleanor Hopcraft.

4 NOTIFICATION OF OTHER BUSINESS

There was no other business notified.

5 PUBLIC PARTICIPATION

There was no public participation.

6 ANNUAL LICENSING REPORT 2022-2023

RESOLVED: That the Committee:

- (1) Reviewed the Annual Report and commented on its content.
- (2) Noted the Annual Report.

REASON FOR DECISIONS: Section 8.2.3 of the Council Constitution requires the Full Committee to meet at least once per civic year and section 8.2.3 (d) requires the Committee 'to receive an annual report on licensing activities including performance information'.

7 THE ROLE OF THE LICENSING AND REGULATION COMMITTEE

RESOLVED: That the Committee:

- (1) Considered their future role having considered the content of the Annual Report.

Monday, 30th October, 2023

- (2) Advised officers of any additional information they required to undertake the licensing scrutiny function, including that a half yearly update be provided to Members of the Committee and that further information on the processes be provided to newer Members.

REASON FOR DECISIONS: To ensure that the Committee is receiving the information it requires in the Annual Report and that it is content with its role in the licensing process.

RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY

*PART 1 – PUBLIC DOCUMENT

Any interest to declare/ or conflict and any dispensation granted [*if applicable*]

SERVICE DIRECTORATE: CUSTOMERS

1. DECISION TAKEN

1.1 That following consultation as detailed in section 6; the Council intends to vote in favour of each of the Business Improvement Districts (BIDs) for a further term of five years.

2. DECISION TAKER

2.1 Jo Dufficy, Service Director Customers

3. DATE DECISION TAKEN:

3.1 02 November 2023

4. REASON FOR DECISION

4.1 The Council is in favour of the BIDS continuing to operate for a further five-year term to provide additional support to the businesses in each of the BID areas.

5. ALTERNATIVE OPTIONS CONSIDERED

5.1 The Council has voting rights for each eligible hereditament within each BID area, the only decision that can be made is whether to vote in favour of the BID or not.

6. CONSULTATION (INCLUDING THE EFFECT ON STAKEHOLDERS, PARTNERS AND THE PUBLIC)

6.1 Consultation has taken place with the relevant Executive members as follows:

- The Leader, Cllr Elizabeth Dennis and Deputy Leader, Cllr Ruth Brown
- Executive Member for Finance and IT, Cllr Ian Albert
- Executive Member for Enterprise and Arts, Cllr Keith Hoskins

6.2 Consultation has also taken place with the Councils Leadership Team.

6.3 All consultees agree that the Council should vote in favour of the BIDS.

7. FORWARD PLAN

7.1 This decision is a key Executive decision, which was notified to the public in the Forward Plan on 26th May 2023 in readiness of the Cabinet decision detailed further at paragraph 9.2.

8. BACKGROUND/ RELEVANT CONSIDERATIONS

- 8.1 A Business Improvement District is a defined area in which a levy is charged on all business rate payers in addition to the business rates bill. This levy is used to develop projects which will benefit businesses in the local area.
- 8.2 There is no limit on what projects or services can be provided through a BID. The only requirement is that it should be something that is in addition to services provided by local authorities. Improvements may include, but are not limited to, extra safety/security, cleansing and environmental measures.
- 8.3 Within the District of North Hertfordshire there are three BIDs, one for Letchworth, one for Hitchin and one for Royston. Bids operate on five-year terms and in order to renew the BID for a further term a ballot must be held for the eligible businesses within each BID area to vote on whether they are in favour or not of renewing the BID for a further five-year term. Each of the BIDs have a business plan or prospectus outlining the services to be provided during the five-year period.
- 8.4 The proposals for each BID were considered by Cabinet on 19 September and the Councils Returning Officer was instructed to hold the BID renewal ballot. The ballot for Royston will close on 30 November 2023 and for Hitchin and Letchworth will close on 07 December 2023.
- 8.5 The Council has a number of hereditaments within each of the BID areas and therefore has voting rights in relation to each eligible hereditament. The Council is also liable to pay any BID levy.

The Councils liability under the new BID term will be as follows:

- £15,606.69 pa re Hitchin BID for 24 hereditaments
- £6,378.75 pa re Letchworth BID for 7 hereditaments
- £2,165.63 pa re Royston BID for 4 hereditaments

9. LEGAL IMPLICATIONS

- 9.1. BID arrangements do not come into force unless proposals for the arrangements are approved by a ballot of the non-domestic ratepayers in the proposed BID areas that are subject to the levy, having followed the provisions in the regulations, as per section 49, and section 54 of the Local Government Act 2003. The BID approvals are then not regarded as approved by a ballot unless (1) the majority of persons voting in the ballot have voted in favour of the BID proposals; and (2) the aggregate of the rateable values of each hereditament in respect of which a person voting in the ballot has voted in favour of the BID proposals exceed those in the same positing voting against the proposal; as per section 50 of the Act.
- 9.2. At the Cabinet meeting held on 19th September 2023, Cabinet considered the BID renewal proposals for Hitchin, Letchworth and Royston and instructed the Returning Officer to hold the BID renewal Ballot.
- 9.3. Cabinet also decided to Delegate the Council's voting rights in the BID renewal process to the Service Director – Customers.

10. FINANCIAL IMPLICATIONS

10.1 The Council itself pays business rates, it will also have a liability to pay the BID Levy for those properties in which it is in rateable occupation, as it does now.

10.2 The Councils liability under the new BID term will be as follows:

- £15,606.69 pa re Hitchin BID for 24 hereditaments
- £6,378.75 pa re Letchworth BID for 7 hereditaments
- £2,165.63 pa re Royston BID for 4 hereditaments

10.3 There are no capital implications arising from this decision.

11. RISK IMPLICATIONS

11.1 There are no material risks arising from this decision.

12. EQUALITIES IMPLICATIONS

12.1 In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.

12.2 The areas over which the BID companies seek to levy this additional rate is determined by them in consultation with local businesses, and does include all sizes and types of businesses, from multi-nationals to sole traders. The exclusion of certain premises, including those used for faith purposes, removes any additional burden which could be incurred by them, especially as it is questionable what additional benefits they could secure by additional footfall or use of the town in the evening. The BID initiatives seek to indirectly support the aim to foster good relations between those who share a protected characteristic and those that do not.

13. SOCIAL VALUE IMPLICATIONS

13.1 As the recommendations made in this report do not constitute a public service contract, the measurement of 'social value' as required by the Public Services (Social Value) Act 2012 need not be applied.

14. ENVIRONMENTAL IMPLICATIONS

There are no known direct Environmental impacts or requirements that apply to this decision. The activity of the BID is to attract residents into the respective town centres. This may increase carbon emissions in places, but this activity may be balanced by Active Travel Initiatives and other schemes to reduce reliance on private cars to travel.

15. HUMAN RESOURCE IMPLICATIONS

15.1 There are no known Human Resource impacts or requirements that apply to this decision.

16. BACKGROUND PAPERS

16.1 Report of the Economic Development Officer, Hitchin, Letchworth, and Royston Business Improvement Districts (BIDs) - Cabinet 19th September 2023

17. APPENDICES

17.1 None

NOTIFICATION DATE

10 November 2023

Signature of Executive Member Consulted



Date 03 November 2023

Signature of Decision Taker



Please Note: that *unless urgency provisions apply* EXECUTIVE decisions cannot be implemented until 5 clear working days have elapsed after the decision has been taken to allow for scrutiny call-in.

Call-in does not apply to NON-EXECUTIVE DECISIONS

RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY

Any interest to declare/ or conflict and any dispensation granted <i>[if applicable]</i>	
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SERVICE DIRECTORATE: PLACE

1. DECISION TAKEN

- 1.1 To approve to hold Culturewood Family Forest School from 12th November 2023 and every second Sunday of the month and Adult Woodcraft for wellbeing and mental health from 27th January 2024 and every fourth Saturday of the month, ending 30th November 2024, using Norton Common, Letchworth between 11.00 to 12.30 hrs on each occasion.

2. DECISION TAKER

- 2.1. Andrew Mills, Service Manager Greenspace

3. DATE DECISION TAKEN:

- 3.1 9th November 2023

4. REASON FOR DECISION

- 4.1 To support the organisers to provide a regular event for the community.

5. ALTERNATIVE OPTIONS CONSIDERED

- 5.1 The organisers have approached North Herts Council to host this event. No other alternatives have been considered.

6. CONSULTATION (INCLUDING THE EFFECT ON STAKEHOLDERS, PARTNERS AND THE PUBLIC)

- 6.1 Consultation has been undertaken with colleagues in the Safety Advisory Group.

7. FORWARD PLAN

- 7.1 This decision is not a key Executive decision and has therefore not been referred to in the Forward Plan.

8. BACKGROUND/ RELEVANT CONSIDERATIONS

- 8.1 The organisers have approached NHC for approval to use this location for their event.

9. LEGAL IMPLICATIONS

- 9.1 The authority has an obligation to ensure that the public open spaces it maintains are at a standard that are safe for everyone to use. Additionally, the authority has an obligation to ensure that any environmentally sensitive environment is not damaged due to actions or intentions of others.

10. FINANCIAL IMPLICATIONS

10.1 There are no financial risks as this opportunity is generating income.

11. RISK IMPLICATIONS

11.1 There are no risk implications. However, risk assessments have been considered to endeavour that this is a safe event.

12. EQUALITIES IMPLICATIONS

12.1 In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.

12.2 Central Government and national groups have expressed the continued importance of public Green Space in the health and well-being of communities. From April 2013 local authorities at county level are required to take on the statutory duty to improve the health of their communities as required by the Health and Social Care Act 2012 and with it, to acquire many of the public health services currently the responsibility of the NHS. The use of open spaces, parks, playgrounds and relevant leisure facilities are promoted in terms of reducing the impact of obesity on long term health, the importance in the management of wellbeing and in aiding relaxation, as well as sensory' enjoyment.

13. SOCIAL VALUE IMPLICATIONS

13.1 The event is open to everyone.

14. ENVIRONMENTAL IMPLICATIONS

14.1 There are no known Environmental impacts or requirements that apply to this event.

15. HUMAN RESOURCE IMPLICATIONS

15.1 This item of work is contained within the Place Directorate existing work programs.

16. BACKGROUND PAPERS

16.1 None

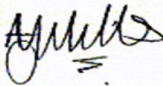
17. APPENDICES

17.1 None

NOTIFICATION DATE - 10th November 2023

Signature of Executive Member ConsultedNot Applicable.....

Date9th November 2023

Signature of Decision Taker 

Please Note: that *unless urgency provisions apply* EXECUTIVE decisions cannot be implemented until 5 clear working days have elapsed after the decision has been taken to allow for scrutiny call-in.

RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY

***PART 1 – PUBLIC DOCUMENT**

SERVICE DIRECTORATE: *RESOURCES*

1. DECISION TAKEN

To enter into a contract with HJ Haywoods for Structural repairs and decorations to Thomas Bellamy House, Hitchin.

2. DECISION TAKER

Ian Couper, Service Director: Resources

3. DATE DECISION TAKEN:

8 August 2023

4. REASON FOR DECISION

A request for quotation was released to a number of local; contractors for the structural repairs and decorations to the premises. HJ Haywoods submitted the most economically advantageous quotation and were awarded the contract.

5. ALTERNATIVE OPTIONS CONSIDERED

A quotation process was deemed to be the most economically advantageous and therefore was the only option considered.

6. CONSULTATION (INCLUDING THE EFFECT ON STAKEHOLDERS, PARTNERS AND THE PUBLIC)

Local contractors were consulted prior to the request for quotation process to assess the market capacity.

7. FORWARD PLAN

7.1 This decision is not a key Executive decision and has therefore not been referred to in the Forward Plan.

8. BACKGROUND/ RELEVANT CONSIDERATIONS

8.1 Capital project funds were approved for the structural repairs and decorations, as a forerunner to commercial marketing of the property.

9. LEGAL IMPLICATIONS

9.1. Under the terms of reference 14.6.4(a)(ii) of the Constitution, the Service Directors are delegated the following functions, powers and duties for their respective service areas to, amongst other things: entering into contract to carry out works and / or for the supply of goods and services within approved budget. This paragraph should identify the relevant statutory provisions underlying the decision. Additionally, identify if this is an Executive/Non-Executive/ Officer function.

- 9.2. Under terms of reference 14.6.11 (a)(i) of the Constitution, the Service Director Resources has delegated authority to manage, direct and control all resources allocated to the Directorate in line with the Councils policies and procedures.
- 9.3. Contracts must be let in accordance with the Contract Procurement Rules and paragraph 7.13 of the rules requires the publication of a Decision Notice for any contract with a value of above £50,000.

10. FINANCIAL IMPLICATIONS

- 10.1. There are no revenue implications associated with this capital project.
- 10.2. The capital funds for the project were approved in the 2021/22 programme.
- 10.3. There are no other financial implications from this project.

11. RISK IMPLICATIONS

- 11.1 The procurement process has ensured that the appointed contractor is suitably competent to undertake the works.

12. EQUALITIES IMPLICATIONS

- 12.1 In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.
- 12.2 There are no specific equalities implications arising from this decision.

13. SOCIAL VALUE IMPLICATIONS

- 13.1 As the recommendations in the report relate to a contract below £100,000 the “go local” policy has been applied in the following way. Local contractors were approached prior register an interest in quoting for the works. Four local contractors were selected for the quotation list, with one non local contractor selected. The most economically advantageous quotation received was from a contractor based locally in Hitchin.

14. ENVIRONMENTAL IMPLICATIONS

- 14.1. There are no known Environmental impacts or requirements that apply to this report.

15. HUMAN RESOURCE IMPLICATIONS

- 15.1 There are no direct human resources implications arising from this decision.

16. BACKGROUND PAPERS

- 16.1 None

17. APPENDICES

- 17.1 None

NOTIFICATION DATE

10 November 2023

Signature of Executive Member ConsultedN/a.....

Date

A handwritten signature in black ink, appearing to be 'D. J. ...' with a stylized flourish.

Signature of Decision Taker

RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY

***PART 1 – PUBLIC DOCUMENT**

SERVICE DIRECTORATE: *RESOURCES*

1. DECISION TAKEN

To enter into a contract with HJ Haywoods for Structural repairs and decorations to Thomas Bellamy House, Hitchin.

2. DECISION TAKER

Ian Couper, Service Director: Resources

3. DATE DECISION TAKEN:

8 August 2023

4. REASON FOR DECISION

A request for quotation was released to a number of local; contractors for the structural repairs and decorations to the premises. HJ Haywoods submitted the most economically advantageous quotation and were awarded the contract.

5. ALTERNATIVE OPTIONS CONSIDERED

A quotation process was deemed to be the most economically advantageous and therefore was the only option considered.

6. CONSULTATION (INCLUDING THE EFFECT ON STAKEHOLDERS, PARTNERS AND THE PUBLIC)

Local contractors were consulted prior to the request for quotation process to assess the market capacity.

7. FORWARD PLAN

7.1 This decision is not a key Executive decision and has therefore not been referred to in the Forward Plan.

8. BACKGROUND/ RELEVANT CONSIDERATIONS

8.1 Capital project funds were approved for the structural repairs and decorations, as a forerunner to commercial marketing of the property.

9. LEGAL IMPLICATIONS

9.1. Under the terms of reference 14.6.4(a)(ii) of the Constitution, the Service Directors are delegated the following functions, powers and duties for their respective service areas to, amongst other things: entering into contract to carry out works and / or for the supply of goods and services within approved budget. This paragraph should identify the relevant statutory provisions underlying the decision. Additionally, identify if this is an Executive/Non-Executive/ Officer function.

- 9.2. Under terms of reference 14.6.11 (a)(i) of the Constitution, the Service Director Resources has delegated authority to manage, direct and control all resources allocated to the Directorate in line with the Councils policies and procedures.
- 9.3. Contracts must be let in accordance with the Contract Procurement Rules and paragraph 7.13 of the rules requires the publication of a Decision Notice for any contract with a value of above £50,000.

10. FINANCIAL IMPLICATIONS

- 10.1. There are no revenue implications associated with this capital project.
- 10.2. The capital funds for the project were approved in the 2021/22 programme.
- 10.3. There are no other financial implications from this project.

11. RISK IMPLICATIONS

- 11.1 The procurement process has ensured that the appointed contractor is suitably competent to undertake the works.

12. EQUALITIES IMPLICATIONS

- 12.1 In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.
- 12.2 There are no specific equalities implications arising from this decision.

13. SOCIAL VALUE IMPLICATIONS

- 13.1 As the recommendations in the report relate to a contract below £100,000 the “go local” policy has been applied in the following way. Local contractors were approached prior register an interest in quoting for the works. Four local contractors were selected for the quotation list, with one non local contractor selected. The most economically advantageous quotation received was from a contractor based locally in Hitchin.

14. ENVIRONMENTAL IMPLICATIONS

- 14.1. There are no known Environmental impacts or requirements that apply to this report.

15. HUMAN RESOURCE IMPLICATIONS

- 15.1 There are no direct human resources implications arising from this decision.

16. BACKGROUND PAPERS

- 16.1 None

17. APPENDICES

- 17.1 None

NOTIFICATION DATE

10 November 2023

Signature of Executive Member ConsultedN/a.....

Date

A handwritten signature in black ink, appearing to be 'D. J. ...' with a stylized flourish at the end.

Signature of Decision Taker

RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY

Any interest to declare/ or conflict and any dispensation granted <i>[if applicable]</i>	
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SERVICE DIRECTORATE: PLACE

1. DECISION TAKEN

- 1.1 To approve to hold Culturewood Family Forest School from 12th November 2023 and every second Sunday of the month and Adult Woodcraft for wellbeing and mental health from 27th January 2024 and every fourth Saturday of the month, ending 30th November 2024, using Norton Common, Letchworth between 11.00 to 12.30 hrs on each occasion.

2. DECISION TAKER

- 2.1. Andrew Mills, Service Manager Greenspace

3. DATE DECISION TAKEN:

- 3.1 9th November 2023

4. REASON FOR DECISION

- 4.1 To support the organisers to provide a regular event for the community.

5. ALTERNATIVE OPTIONS CONSIDERED

- 5.1 The organisers have approached North Herts Council to host this event. No other alternatives have been considered.

6. CONSULTATION (INCLUDING THE EFFECT ON STAKEHOLDERS, PARTNERS AND THE PUBLIC)

- 6.1 Consultation has been undertaken with colleagues in the Safety Advisory Group.

7. FORWARD PLAN

- 7.1 This decision is not a key Executive decision and has therefore not been referred to in the Forward Plan.

8. BACKGROUND/ RELEVANT CONSIDERATIONS

- 8.1 The organisers have approached NHC for approval to use this location for their event.

9. LEGAL IMPLICATIONS

- 9.1 The authority has an obligation to ensure that the public open spaces it maintains are at a standard that are safe for everyone to use. Additionally, the authority has an obligation to ensure that any environmentally sensitive environment is not damaged due to actions or intentions of others.

10. FINANCIAL IMPLICATIONS

10.1 There are no financial risks as this opportunity is generating income.

11. RISK IMPLICATIONS

11.1 There are no risk implications. However, risk assessments have been considered to endeavour that this is a safe event.

12. EQUALITIES IMPLICATIONS

12.1 In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.

12.2 Central Government and national groups have expressed the continued importance of public Green Space in the health and well-being of communities. From April 2013 local authorities at county level are required to take on the statutory duty to improve the health of their communities as required by the Health and Social Care Act 2012 and with it, to acquire many of the public health services currently the responsibility of the NHS. The use of open spaces, parks, playgrounds and relevant leisure facilities are promoted in terms of reducing the impact of obesity on long term health, the importance in the management of wellbeing and in aiding relaxation, as well as sensory' enjoyment.

13. SOCIAL VALUE IMPLICATIONS

13.1 The event is open to everyone.

14. ENVIRONMENTAL IMPLICATIONS

14.1 There are no known Environmental impacts or requirements that apply to this event.

15. HUMAN RESOURCE IMPLICATIONS

15.1 This item of work is contained within the Place Directorate existing work programs.

16. BACKGROUND PAPERS

16.1 None

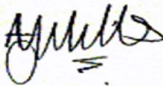
17. APPENDICES

17.1 None

NOTIFICATION DATE - 10th November 2023

Signature of Executive Member ConsultedNot Applicable.....

Date9th November 2023

Signature of Decision Taker 

Please Note: that *unless urgency provisions apply* EXECUTIVE decisions cannot be implemented until 5 clear working days have elapsed after the decision has been taken to allow for scrutiny call-in.

List of Planning Decisions Week Ending 10/11/2023

(Including Withdrawn decisions)

EAST TEAM

Application No: 23/01779/LDCP	Location: 86 Mullway Letchworth Garden City Hertfordshire SG6 4BH Applicant Name: Mr & Mrs Lee Chandler Description: Insertion of No.3 rooflights to existing front and dormer to existing rear roofslope to facilitate conversion of loftspace into habitable accommodation and alteration of rear soil and vent pipe.	Decision: Granted Permission Decision Date: 06/11/2023
Application No: 23/01805/FPH	Location: Woodvine Cottage Damask Green Road Weston Hitchin Hertfordshire SG4 7DE Applicant Name: Mr & Mrs Steve & Harriet Brame Description: First floor rear extension. Installation of Upvc double-glazed windows to side and rear elevations, installation of 2no. roof lights to existing rear roof slope and installation of Air Source Heat Pump to rear (as a variation of planning permission 21/03123/FPH granted on 24.02.2022).	Decision: Conditional Permission Decision Date: 08/11/2023
Application No: 23/01806/LBC	Location: Woodvine Cottage Damask Green Road Weston Hitchin Hertfordshire SG4 7DE Applicant Name: Mr & Mrs Steve & Harriet Brame Description: First floor rear extension, installation of windows to first floor side and rear elevation, installation of rooflight to existing rear roofslope and installation of Air Source Heat Pump to rear. Internal alterations.	Decision: Conditional Consent Decision Date: 08/11/2023
Application No: 23/01832/LDCP	Location: 9 Station Road Baldock Hertfordshire SG7 5BU Applicant Name: Mr Simon Lewis Description: Installation of front and rear rooflights and external ground floor air conditioning unit	Decision: Granted Permission Decision Date: 07/11/2023
Application No: 23/01906/FPH	Location: 29 Church Lane Barkway Royston Hertfordshire SG8 8EJ Applicant Name: Rev Sonia Falaschi-Ray Description: Erection of detached office outbuilding following removal of existing shed	Decision: Conditional Permission Decision Date: 06/11/2023
Application No: 23/01967/FP	Location: Land Adjacent To 7 Butterfield Barley Hertfordshire SG8 8FD Applicant Name: Bampleton Properties Ltd Bampleton Properties Ltd Description: Erection of one 1-bedroom dwelling	Decision: Refused Decision Date: 02/11/2023
Application No: 23/02086/FP	Location: Darnalls Hall Farm Green End Weston Hertfordshire SG4 7AL Applicant Name: Weston Park Farms Description: Change of Use of part of agriculture building roof space to provide student accommodation	Decision: Conditional Permission Decision Date: 07/11/2023
Application No: 23/02103/LBC	Location: 86 Ridge Road Letchworth Garden City Hertfordshire SG6 1PT Applicant Name: Mr James Cascarina Description: Apply Wethertex top-coat finish to render and change colour from cream to white following repairs to render.	Decision: Conditional Consent Decision Date: 06/11/2023

EAST TEAM

Application No: 23/02113/OP	Location: Greenleas Bygrave Road Baldock Hertfordshire SG7 5DS Applicant Name: Mr & Mrs R Clarke Description: Outline application for two detached dwellings with associated vehicular access and proposed parking area (all matters reserved except means of access). (Amended plans received 10.10.23).	Decision: Conditional Permission Decision Date: 02/11/2023
Application No: 23/02166/FPH	Location: Ashfield Springhead Ashwell Baldock Hertfordshire SG7 5LL Applicant Name: Ms L. Cook Description: Alterations to existing fenestration including insertion of first floor front doors with Juliette balcony and roof lights to existing rear roofslope. Erection of boundary wall and gate following removal of existing wall (as amended by plans received 2nd November 2023).	Decision: Conditional Permission Decision Date: 07/11/2023
Application No: 23/02176/FPH	Location: 21 Baldock Road Letchworth Garden City Hertfordshire SG6 3JX Applicant Name: Mr Ditcham Description: Single storey rear extension.	Decision: Conditional Permission Decision Date: 07/11/2023
Application No: 23/02239/FPH	Location: 42 Silver Street Ashwell Hertfordshire SG7 5QH Applicant Name: Mrs Amy Moss Moss Property Development Description: Erection of home office/storage outbuilding following demolition of existing shed.	Decision: Conditional Permission Decision Date: 07/11/2023
Application No: 23/02264/LDCP	Location: 8 Westell Close Baldock Hertfordshire SG7 6RY Applicant Name: Mr & Mrs M Wattret Description: Single storey rear extension.	Decision: Granted Permission Decision Date: 07/11/2023
Application No: 23/02277/FPH	Location: 2 Icknield Way Baldock Hertfordshire SG7 5AJ Applicant Name: Mr Aart Koning CHQ Architects Description: Two storey east and west side extensions and insertion of rooflight to existing front roofslope following demolition of existing side conservatory. Associated landscaping, access and parking.	Decision: Conditional Permission Decision Date: 08/11/2023
Application No: 23/02299/FPH	Location: 50 Howard Drive Letchworth Garden City Hertfordshire SG6 2DQ Applicant Name: Mr Y Kandola Description: Part two storey and part single storey side extension.	Decision: Conditional Permission Decision Date: 06/11/2023
Application No: 23/02384/TCA	Location: 11 Lordship Cottages Willian Road Willian Letchworth Garden City Hertfordshire SG6 2AP Applicant Name: Mr Darren Griffin Clarion Housing Description: Silver Birch - Crown reduce by 2m, Crown lift to 2.4m and remove dead pegs at 2-2.5m on main stem. Apple - Remove 2 major dead limbs.	Decision: No Objection Decision Date: 07/11/2023
Application No: 23/02397/LDCE	Location: 7 Football Close Baldock Hertfordshire SG7 5AH Applicant Name: Mr Paul Castle Description: Installation of cavity wall insulation to the main dwelling.	Decision: Granted Permission Decision Date: 07/11/2023
Application No: 23/02401/NMA	Location: Land To The East Of 5 Ashwell Street Ashwell Hertfordshire SG7 5QF Applicant Name: Mr and Mrs Gawthroup Description: Amend internal flue to external (as non-material amendment to planning application 23/00718/FP granted on 19.06.2023).	Decision: Agreed Decision Date: 06/11/2023

EAST TEAM

Application No: 23/02445/NMA	Location: 37 Farthing Drive Letchworth Garden City Hertfordshire SG6 2TR Applicant Name: Mr Guy Whittaker Description: Altering a bedroom window into French doors to give a symmetrical view to the rear aspect of the building (as non-material amendment to planning permission reference 23/01200/FPH granted on 18.07.2023).	Decision: Agreed Decision Date: 06/11/2023
Application No: 23/02501/TCA	Location: Cambridge House Hitchin Street Baldock Hertfordshire SG7 6AE Applicant Name: Mr Alex Harrington Satchells Estate Agents Description: Sycamore - Remove	Decision: No Objection Decision Date: 07/11/2023
Application No: 23/02506/TCA	Location: Land Adjacent To 121 Green Lane Letchworth Garden City Hertfordshire SG6 1EH Applicant Name: Paul McKenna Letchworth Garden City Heritage Four Description: G1 Mixed row of Sycamore, Elder and Blackthorn - Dead wood epicormic growth and reduce back by up to 2m and general pruning maintenance	Decision: No Objection Decision Date: 07/11/2023
Application No: 23/02580/TCA	Location: Land Opposite 11 High Street Barkway Hertfordshire SG8 8EA Applicant Name: Mr Nicholas Tufton Description: Sycamore - Remove	Decision: No Objection Decision Date: 07/11/2023

WEST TEAM

Application No: 23/00572/FP	Location: 102 Serpentine Close Great Ashby Stevenage Hertfordshire SG1 6AR Applicant Name: Mr Craig Holland Description: Change of use of land to residential curtilage and repositioning of fence line with new fencing to a height of 2.4m	Decision: Conditional Permission Decision Date: 06/11/2023
Application No: 23/00876/FPH	Location: Fairfax Node Park Hitchin Road Codicote Hitchin Hertfordshire SG4 8TH Applicant Name: Mr And Mrs Paul Stevens Description: Insertion of rear dormer window and rooflight to side roofslope of existing detached double garage to create habitable space at first floor level to provide 1-bed annexe ancillary to main dwelling. Alterations to fenestration (as amended by plan received 13/06/23)	Decision: Refused Decision Date: 08/11/2023
Application No: 23/01229/FP	Location: Land To The Rear And Front Of 1-4 Gosmore Ley Close Gosmore Hertfordshire Applicant Name: Mr Mark Shadbolt Chiltern Developments (Hitchin) Ltd Description: Erection of four detached dwellings (2 x 3-bed and 2 x 4-bed) with double garages including parking, landscaping, and widening of existing vehicular access following the demolition of existing outbuildings. Extensions and alterations to the existing building comprising of four flats (as amended by plans received 10/08/2023).	Decision: Conditional Permission Decision Date: 08/11/2023
Application No: 23/01630/FP	Location: Rear Of 36 Bucklersbury Hitchin Hertfordshire SG5 1BG Applicant Name: Mr Ian Brian Description: Erection of two detached dwellings (1 x 3-bed and 1 x 4-bed) including associated parking and works following demolition of existing barn	Decision: Conditional Permission Decision Date: 02/11/2023
Application No: 23/01969/FPH	Location: 121 Bearton Road Hitchin Hertfordshire SG5 1UE Applicant Name: Mr Jourdan and Miss Booton Description: Single storey rear and side extension following partial demolition of existing single storey element.	Decision: Conditional Permission Decision Date: 07/11/2023

WEST TEAM

Application No: 23/02121/FPH	Location: 35 Old School Close Codicote Hitchin Hertfordshire SG4 8YJ Applicant Name: Mr D Shadbolt Description: Insertion of two front rooflights and rear dormer window to facilitate loft conversion.	Decision: Conditional Permission Decision Date: 08/11/2023
Application No: 23/02160/TPO	Location: 14 The Finches Hitchin Hertfordshire SG4 9PB Applicant Name: Mr Thomas Oakley Oakley Arboriculture Ltd Description: T1 Maple - Reduce by 1.5-2m and prune back overhang towards property.	Decision: Conditional Consent Decision Date: 07/11/2023
Application No: 23/02170/FPH	Location: 69 West Hill Hitchin Hertfordshire SG5 2HY Applicant Name: Mr And Mrs Baker Description: Single storey rear extension	Decision: Conditional Permission Decision Date: 06/11/2023
Application No: 23/02173/FPH	Location: 17 Milestone Road Knebworth Hertfordshire SG3 6DA Applicant Name: Mr Luke Harvey Whiskin Description: Installation of one freestanding air source heat pump	Decision: Conditional Permission Decision Date: 06/11/2023
Application No: 23/02175/LDCP	Location: 31 Bearton Road Hitchin Hertfordshire SG5 1UE Applicant Name: Mrs Pippa Smith Description: Insertion of L-shaped rear dormer window and 2no front rooflights to facilitate conversion of loft space	Decision: Granted Permission Decision Date: 07/11/2023
Application No: 23/02178/FPH	Location: 51 Talbot Street Hitchin Hertfordshire SG5 2QU Applicant Name: Mr And Mrs Simmons Description: Single storey rear extension	Decision: Conditional Permission Decision Date: 07/11/2023
Application No: 23/02187/DOC	Location: Bibbsworth Hall Farm Bibbs Hall Lane Kimpton Hitchin Hertfordshire SG4 8EN Applicant Name: Knights Bespoke Build Ltd Description: Details reserved by Condition 18 (Archaeological WSI) of planning permission 20/01254/FP granted on 11.02.2021.	Decision: Approval of Details Decision Date: 02/11/2023
Application No: 23/02194/FPH	Location: 95 Bearton Road Hitchin Hertfordshire SG5 1UP Applicant Name: Mr Florian Azemi Description: Amendments to scheme previously approved under application 23/00845/FPH including Demolition and replacement of gable and front bay window, erection of chimney to flank elevation, realignment of rear gables and change detailing to neo-Victorian styling.	Decision: Conditional Permission Decision Date: 07/11/2023
Application No: 23/02208/S73	Location: 35 Common Rise Hitchin Hertfordshire SG4 0HN Applicant Name: Mr Jonathan Fish Rivermill Developments Ltd Description: Variation of condition 2 (revised plans) of planning permission 21/01688/FP granted 19.07.2021 for Erection of one pair of semi-detached 1-bed dwellings following demolition of existing workshop outbuilding.	Decision: Conditional Permission Decision Date: 08/11/2023
Application No: 23/02209/LDCE	Location: Ladygrove Farm School Lane Preston Hitchin Hertfordshire SG4 7SA Applicant Name: Mrs Rosalind Cook Description: Use as a dwelling house without compliance with an agricultural occupancy condition	Decision: Granted Permission Decision Date: 02/11/2023

WEST TEAM

Application No: 23/02212/FPH	Location: 28 Gibson Close Hitchin Hertfordshire SG4 0RS Applicant Name: Ms Sukhwinder Kaur Description: Part two storey, part single storey side extension, two storey rear extension, raising of existing attached garage and existing front elevation extension roof to facilitate conversion of loftspace into habitable accommodation including front and rear dormer windows.	Decision: Conditional Permission Decision Date: 06/11/2023
Application No: 23/02255/TCA	Location: Church Meadows Church Lane Graveley Hitchin Hertfordshire SG4 7LU Applicant Name: Mrs Janette Day Description: T1 Silver Birch - Reduce overall crown by 3 m. T2., T3, T4 Leylandii - Reduce overall crown by 3-4 m.	Decision: No Objection Decision Date: 07/11/2023
Application No: 23/02267/DOC	Location: 18 East Street Lilley Luton Hertfordshire LU2 8LW Applicant Name: Mrs Karen Clark Description: Details reserved by Condition 4 (Arboricultural Method Statement) of planning permission reference 21/03347/FP granted on 31.08.2022.	Decision: Agreed Decision Date: 07/11/2023
Application No: 23/02268/DOC	Location: 18 East Street Lilley Luton Hertfordshire LU2 8LW Applicant Name: Mrs Karen Clark Description: Details reserved by Condition 5 (Materials samples) of planning permission reference 21/03347/FP granted on 31.08.2022.	Decision: Agreed Decision Date: 07/11/2023
Application No: 23/02269/DOC	Location: 18 East Street Lilley Luton Hertfordshire LU2 8LW Applicant Name: Mrs Karen Clark Description: Details reserved by Condition 7 (EV charging points) of planning permission reference 21/03347/FP granted on 31.08.2022.	Decision: Agreed Decision Date: 08/11/2023
Application No: 23/02270/DOC	Location: 18 East Street Lilley Luton Hertfordshire LU2 8LW Applicant Name: Mrs Karen Clark Description: Details reserved by Condition 8 (Contamination) of planning permission reference 21/03347/FP granted on 31.08.2022.	Decision: Agreed Decision Date: 08/11/2023
Application No: 23/02293/FPH	Location: 56 Sturgeons Way Hitchin Hertfordshire SG4 0BN Applicant Name: Mrs Yagmurlu Description: Single storey side extension following removal of existing garage door	Decision: Conditional Permission Decision Date: 08/11/2023
Application No: 23/02333/FPH	Location: Wayside Kimpton Road Oakhills Welwyn Hertfordshire AL6 9NN Applicant Name: Mr & Mrs Stichbury Description: Two storey side extension to include formation of single attached garage and single storey rear extension following demolition of existing front attached garage and existing rear conservatory (renewal of planning application 20/02621/FPH granted 16.12.2020).	Decision: Conditional Permission Decision Date: 08/11/2023
Application No: 23/02345/TCA	Location: Ashburn 3 Burge End Lane Pirton Hitchin Hertfordshire SG5 3QN Applicant Name: Ms Sam Winfield Description: T1 Willow, T2 Cherry Plum - Remove to ground level. T3: Sorbus - Crown lift over the drive side and dead wood removed. T4 Cornus - Shape and thinned. T5 Green Plum - Shape and balanced. T6 Elder - Section and hedging to be removed. T7 Hazel - Basil sucker shoots removed and remaining canopy crown lifted. T8 Alder - Deadwood removed. T9 Plum - lower limb removed. T10 & T11 x2 Apple - Prune to shape and crown cleaned. T12 Apple, T13 Forsythia - Remove to ground level.	Decision: No Objection Decision Date: 08/11/2023

WEST TEAM

Application No: 23/02346/TCA
Location: Land Adjacent To 3 The Chapmans Tilehouse Street Hitchin Hertfordshire SG5 2TS
Applicant Name: Mr Mark Burrows
Description:T1: Maple - Shorten back the lateral growth.
Decision: No Objection
Decision Date: 07/11/2023

Application No: 23/02360/TCA
Location: 4 Highbury Road Hitchin Hertfordshire SG4 9RW
Applicant Name: Nicholls
Description:T1 Purple Leaved Plum - Reduce by 2m and shape
Decision: No Objection
Decision Date: 07/11/2023

Application No: 23/02399/EC
Location: Telecommunications Equipment On Grass Verge Between London Road And 3 Chestnut Walk London Road Hitchin Hertfordshire SG4 7SS
Applicant Name: Waldon Telecom Harry Hulls
Description:Installation 20m monopole supporting 6no. antennas, the installation of 1no. cabinet and ancillary works thereto following removal of 12.5m pole with three antennas
Decision: No Objection
Decision Date: 07/11/2023

Application No: 23/02456/NMA
Location: Land Adjacent To 148 High Street Kimpton Hertfordshire SG4 8QR
Applicant Name: Jarvis Homes Ltd
Description:Installation of garage doors to triple carports (as Non-Material Amendment relating to planning permission 20/00667/FP granted 28.09.2022)
Decision: Agreed
Decision Date: 07/11/2023

Application No: 23/02474/NMA
Location: Priory School Bedford Road Hitchin Hertfordshire SG5 2UR
Applicant Name: Mr B Makins
Description:Amendments to external design of the building (as Non-Material Amendment to planning permission 22/03309/FP 08.03.2023)
Decision: Agreed
Decision Date: 07/11/2023

EAST TEAM

Application No.	Applicant/Agent Address	Location Address, Applicant Name & Proposal
Ashwell Parish Council		
23/02560/FP	Woods Hardwick Planning Ltd Mr Richard Murdock 15-17 Goldington Road, Bedford, MK40 3NH	54 Station Road Ashwell Baldock Hertfordshire SG7 5LS Ashwell Property Limited Erection of one detached 3-bed dwelling including vehicular access, landscaping, and ancillary works.
23/02579/TCA	Mr Ewan Habben Hbn Trees 61moorymead closs, Watton at stone, Sg143hf, United Kingdom	109 High Street Ashwell Baldock Hertfordshire SG7 5PQ Mr Ewan Habben T1. Yew - Hedge trim approx 1ft back to previous points. T2 Lime - Crown lift to above 6ft & reduce canopy by 1m. T3 Lime - Crown lift to above 6ft & reduce canopy by 1m. T4. Yew - Reduce in height to 7ft approx 3ft reduction and trim sides. T5. Yew - Hedge trim back to previous points. T7. Group of Elder - Cut dead branches. T8. Apple - Sever ivy and crown clean and prune rubbing branches. T9. 2x Pear - Sever ivy. T10. Redwood - Crown lift to 7ft. T12. Mixed shrubs - Prune and trim. T13. Lilac, Holly - Cut back approx 1-2ft. T14. Holly - Reduce in height by 4ft & hedge trim sides to create a new canopy.
Baldock		
23/02557/FP	Aroland Design Ms Mette Pedersen 3 Church Walk, Sawbridgeworth, CM21 9BJ, United Kingdom	9 - 15 Hitchin Street Baldock Hertfordshire SG7 6AL Mr Humphries Removal of first floor front canopy
Barkway Parish Council		
23/02580/TCA	Mr Nicholas Tufton 11 High Street, Barkway, Royston, SG8 8EA	Land Opposite 11 High Street Barkway Hertfordshire SG8 8EA Mr Nicholas Tufton Sycamore - Remove
Letchworth Garden City		

**NORTH HERTFORDSHIRE DISTRICT COUNCIL
PLANNING CONTROL
COUNCIL OFFICES, GERON ROAD, LETCHWORTH, HERTS SG6 3JF**

**LIST OF PLANNING APPLICATIONS RECEIVED IN WEEK ENDING: 10/11/2023
DEADLINE FOR COUNCILLORS' CALL IN: 30/11/2023**

23/02522/AD	Cameron Wilson Project Services Limited Mr Andrew Wilson 20 Lodge Drive, Moulton, Northwich, CW9 8RQ	23 Leys Avenue Letchworth Garden City Hertfordshire SG6 3ED
		Mr A Yadev Internally illuminated fascia letters and double sided projecting sign.
23/02548/FPH	P Peacock Mr Paul Peacock 57 Stourbridge Road, Fairfield, Bromsgrove, B61 9LY, United Kingdom	35 Burley Letchworth Garden City Hertfordshire SG6 4PR
		Mr Peter Ruston Two storey side extension, alterations to fenestration including relocation of front door with canopy above following demolition of garage and rear element.
23/02573/TCA	Mrs Denise Southam The Eco Arborist Limited 7 Elms Road, Ware, SG12 7HT, United Kingdom	83 Spring Road Letchworth Garden City Hertfordshire SG6 3SL
		Mr Hugh Hamilton T1 Beech - Crown reduction and thinning by 20-30% (9 -13.5 feet / 2.5 - 4m). Remove the front stem. T2 Cherry - Remove. T3 Weeping Willow - Light crown reduction (4-6 feet / 2m) on the right side to leave it with a balanced and natural shape.
23/02575/TCA	Mrs Julie Ward John O'Conner GM 2 Great North Road, Welwyn, AL6 0PL, United Kingdom	18 Rushby Mead Letchworth Garden City Hertfordshire SG6 1RU
		Miss Lois Burgess T1 Sycamore - Reduce crown by 2m all around.
23/02577/FPH	Inigo Architecture Ltd Mr Neil Hansford The Firs, 81 Station Road, Lower Stondon, SG16 6JN	Millstone Baldock Lane Willian Letchworth Garden City Hertfordshire SG6 2AR
		Mr & Mrs Paul Smith Single storey rear extension, front porch extension with front canopy, replace garage door with window to facilitate conversion of existing attached garage into habitable accommodation, and alterations to fenestration and existing rear extension roof.

**NORTH HERTFORDSHIRE DISTRICT COUNCIL
PLANNING CONTROL
COUNCIL OFFICES, GERON ROAD, LETCHWORTH, HERTS SG6 3JF**

LIST OF PLANNING APPLICATIONS RECEIVED IN WEEK ENDING: 10/11/2023
DEADLINE FOR COUNCILLORS' CALL IN: 30/11/2023

23/02586/TCA	Mrs Kerrie Morris Branching Out Tree and Garden Services 38 Station Road, LOWER STONDON, SG16 6JL	10 Manor Way Letchworth Garden City Hertfordshire SG6 3NJ
		Mr Moir
		Trim top and sides of all hedges and boundary; Remove 1 x small unidentified tree; Remove 1 x Elder in hedge; Crown reduce 1 x Common Hazel; Crown reduce and shape 1 x Lime and Trim bottom of 1 x Willow (as amended 08/11/2023).
23/02587/TCA	Mr Dom Walker The Blue Tree Company 50 Bunyan Road, Hitchin, SG5 1NN	52 Lytton Avenue Letchworth Garden City Hertfordshire SG6 3HU
		Mr Roger Harrison
		T2 Apple - Crown reduce by up to 3m to leave viable growth points
23/02599/TCA	Mrs Margaret Day Carrie Dene, 119 Wilbury Road, Letchworth Garden City, SG64JG, United Kingdom	119 Wilbury Road Letchworth Garden City Hertfordshire SG6 4JG
		Mrs Margaret Day
		Conifer - Remove
23/02600/TCA	Mr Simon Pridmore 5A The Hollies, Wrayfields, Stotfold, Hitchin, Herts, SG5 4NR	68 Broadway Letchworth Garden City Hertfordshire SG6 3PQ
		Mrs Alice Waller
		H1 Leylandi Cypress - Remove. T1 Magnolia - Fell

Royston Town Council

23/02606/TCA	Mr James Cattle Shire tree limited 1A Trigg Way, Melbourn, Royston, SG8 6HX	Mulberry Court Upper King Street Royston Hertfordshire SG8 9AZ
		Hollie Christie
		T1 Mulberry - Reduce canopy by 1m (back to previous)

Rushden And Wallington Parish Council

23/02488/FPH	Mr Nigel Willetts Poplar Cottage, Southern Green, Rushden, Buntingford, Hertfordshire, SG9 0SY	Poplar Cottage Southern Green Rushden Buntingford Hertfordshire SG9 0SY
		Mr Nigel Willetts
		Replace existing windows, including French doors to rear.

WEST TEAM

Application No.	Applicant/Agent Address	Location Address, Applicant Name & Proposal
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Codicote Parish Council

23/02323/LDCP	Mr A Fishlock 52 St Albans Road, Codicote, Hertfordshire, SG4 8UT	52 St Albans Road Codicote Hertfordshire SG4 8UT Mr A Fishlock Erection of detached rear garden outbuilding
23/02570/ADJ	Welwyn Hatfield Borough Council The Campus, Welwyn Garden City, Herts, AL8 6AE	Land At Foxglove Way And The Brambles Welwyn Hertfordshire Welwyn Hatfield Borough Council Construction of a new one-bedroom house with amenity and refuse storage, and an associated double garage to include parking and cycle storage, and creation of a vehicular access.-NORTH HERTS DISTRICT COUNCIL: ADJACENT AUTHORITY : CONSULTEE ONLY

Hitchin

23/02467/FPH	ArchiTech Ltd. Mr Richard Chambers 72 Lytton Avenue, Letchworth, SG6 3HY, United Kingdom	30 Strathmore Avenue Hitchin Hertfordshire SG5 1SN Mr Heppenstall and Ms Tingle Part two storey and part single storey rear and side extensions, single storey front extension following demolition of existing conservatory and garage. Installation of front hardstanding to facilitate two parking spaces
23/02515/CDA	Devonshires Solicitors LLP Saba Naeem 30 Finsbury Circus, London, EC2M 7DT, United Kingdom	1 Kingfisher House Mattocke Road Hitchin Hertfordshire SG5 2EQ Saba Naeem Confirmation that all conditions have been approved in relation to planning permission ref 19/01416/HYA granted 09.06.2020
23/02520/FPH	Design Spec Ltd. Mr James Collinson Suite 1C, Warren House, 10-20 Main Road, Hockley, Essex, SS5 4QS	36 Grove Road Hitchin Hertfordshire SG5 1SF Mr Wayne Madden Single storey rear/side infill extension and alterations to existing ground floor rear element roof, insertion of rear dormer window to facilitate conversion of loft into habitable accommodation. Alterations to fenestration

**NORTH HERTFORDSHIRE DISTRICT COUNCIL
PLANNING CONTROL
COUNCIL OFFICES, GERON ROAD, LETCHWORTH, HERTS SG6 3JF**

**LIST OF PLANNING APPLICATIONS RECEIVED IN WEEK ENDING: 10/11/2023
DEADLINE FOR COUNCILLORS' CALL IN: 30/11/2023**

23/02531/S73	Home Extension Team Miss Georgia Hayes 4 Brand Street, Hitchin, SG5 1HX, United Kingdom	36 Convent Close Hitchin Hertfordshire SG5 1QN	Kennedy	Variation of Condition 2 (submission of revised plans nos HET1699/01B; HET1699/02B) of planning permission 22/01057/FPH granted 31.05.2022 for Part two storey and part first floor front extension. Part garage conversion to provide utility room. Replacement of all existing windows and doors including relocation of front door from the side elevation to the front elevation.
23/02541/FPH	PLAN & BUILD LTD. Mr Shamshad Ali 23 Brackendale Grove, Luton, LU3 2LT, United Kingdom	12 Meadowbank Hitchin Hertfordshire SG4 0HX	Mr Ram Singh	Single storey front and rear extensions following demolition of existing front porch, rear lean to and partial demolition of existing detached outbuilding
23/02550/FPH	Mr James Sawyer 53 Bearton Road, Hitchin, Hertfordshire, SG5 1UF	53 Bearton Road Hitchin Hertfordshire SG5 1UF	Mr James Sawyer	Installation of front hardstanding and creation of vehicular access off Bearton Road
23/02561/FPH	Be Informed! Mr Charles Speakman 8 Broadmeadow Ride, Hitchin, SG4 7ST, United Kingdom	44 Benslow Rise Hitchin Hertfordshire SG4 9QY	James Siverns	First floor rear extension and single storey rear extension
23/02598/TCA	Jackie Perry 12 The Avenue, Hitchin, SG4 9RJ, United Kingdom	12 The Avenue Hitchin Hertfordshire SG4 9RJ	Jackie Perry	T1 Ash, T2 Cherry, T4 Pear, T5 Apple, T6 Holly, T7 Hawthorn - Routine pruning. T3 Silver Birch - Removal.
23/02601/TCA	Liz Smith Fletchers Trees Ltd PO Box 401, Hertford, SG13 9LD	Nightingale Day Centre Grove Road Hitchin Hertfordshire SG5 1SD	Danielle Ayres	T1 Acacia - Crown reduce by 2-3m to previous reduction points, remove major deadwood, raise crown to 5m.

23/02607/TCA	Mrs Allison Sparrow Arborcare Unit N, Shangri La Farm, SG1 2JE	25 The Avenue Hitchin Hertfordshire SG4 9RL Dinsey T1/T2 Limes - Crown reduce height and spread by upto 2m (ensuring branches are reduced back from building)
Kimpton Parish Council		
23/02536/FPH	Intouch Planning Ltd Mr James Gran 4 Ennismore Close, Letchworth Garden City, SG6 2SU, United Kingdom	Half Moon Lodge Lawrence End Road Peters Green Luton Hertfordshire LU2 9QD Mr and Mrs Bray-Stacey Single storey rear and side extension to include annexe accommodation following demolition of existing outbuilding. Alterations to fenestration
23/02549/FP	DLA Town Planning Ltd DLA Town Planning Ltd 5 The Gavel Centre Porters Wood, St Albans, AL3 6PQ, United Kingdom	Land To The Rear Of 61-69 High Street Kimpton Hertfordshire SG4 8PU Mr G Barnes & Mrs V Barnes Erection of one detached 4-bed dwelling with integral garage including parking and landscaping following demolition of existing buildings.
23/02594/TPO	Mrs Kate Ryan Evoke Tree Services Ltd 15 Great Ganett, Welwyn Garden City, AL7 3DA	17 Beech Way Blackmore End St Albans Hertfordshire AL4 8LY Mr Martin Sidders T1: Oak - Reduce selected limbs over shrub and hedge area by approx 2.5m. Remove deadwood above 50mm. T2: Oak - To lift to approx 4m above ground level, by removing secondary branches only. Reduce overlong sections back to form a more compact crown. Remove deadwood over 50mm.
Knebworth Parish Council		
23/02521/FPH	Nucleus Design Studio Mr Richard Briffa The Basement, 324 Liverpool Road, London, N7 8 PU	17 Deards End Lane Knebworth Hertfordshire SG3 6NL Mr And Ms Richard Briffa Installation of three air source heat pumps
Pirton Parish Council		

**NORTH HERTFORDSHIRE DISTRICT COUNCIL
PLANNING CONTROL
COUNCIL OFFICES, GERON ROAD, LETCHWORTH, HERTS SG6 3JF**

**LIST OF PLANNING APPLICATIONS RECEIVED IN WEEK ENDING: 10/11/2023
DEADLINE FOR COUNCILLORS' CALL IN: 30/11/2023**

23/02523/FPH Michael Collins Architect Llp Mr Michael Collins
Suite 4A, 30 Bancroft, Hitchin, SG51LE
4 Hambridge Way
Pirton
Hitchin
Hertfordshire
SG5 3QS
Mr And Mrs Nick And Emily Newman, Boothroyd
Single storey rear extension and alterations to fenestration

Preston Parish Council

23/02559/TCA Mrs Allison Sparrow Arborcare
Unit N, Shangri La Farm, SG1 2JE
5 Dower House
Hitchin Road
Preston
Hitchin
Hertfordshire
SG4 7TZ
Pakenham
T1 Yew - Reduce by 3m and shape

23/02564/FPH Miramar Design Ltd Mr Jolyon Mitchell
8 Short Hale, Pitstone , LU7 9FF
Windrush
Back Lane
Preston
Hitchin
Hertfordshire
SG4 7UJ
Mr & Mr James and Rachel Morley
First floor front extension including juliet balcony, front porch canopy and single storey side extension following demolition of existing store. Insulated cladding and render finish. Alterations to fenestration.

EAST TEAM

Application No.	Applicant/Agent Address	Location Address, Applicant Name & Proposal
Ashwell Parish Council		
23/02560/FP	Woods Hardwick Planning Ltd Mr Richard Murdock 15-17 Goldington Road, Bedford, MK40 3NH	54 Station Road Ashwell Baldock Hertfordshire SG7 5LS Ashwell Property Limited Erection of one detached 3-bed dwelling including vehicular access, landscaping, and ancillary works.
23/02579/TCA	Mr Ewan Habben Hbn Trees 61moorymead closs, Watton at stone, Sg143hf, United Kingdom	109 High Street Ashwell Baldock Hertfordshire SG7 5PQ Mr Ewan Habben T1. Yew - Hedge trim approx 1ft back to previous points. T2 Lime - Crown lift to above 6ft & reduce canopy by 1m. T3 Lime - Crown lift to above 6ft & reduce canopy by 1m. T4. Yew - Reduce in height to 7ft approx 3ft reduction and trim sides. T5. Yew - Hedge trim back to previous points. T7. Group of Elder - Cut dead branches. T8. Apple - Sever ivy and crown clean and prune rubbing branches. T9. 2x Pear - Sever ivy. T10. Redwood - Crown lift to 7ft. T12. Mixed shrubs - Prune and trim. T13. Lilac, Holly - Cut back approx 1-2ft. T14. Holly - Reduce in height by 4ft & hedge trim sides to create a new canopy.
Baldock		
23/02557/FP	Aroland Design Ms Mette Pedersen 3 Church Walk, Sawbridgeworth, CM21 9BJ, United Kingdom	9 - 15 Hitchin Street Baldock Hertfordshire SG7 6AL Mr Humphries Removal of first floor front canopy
Barkway Parish Council		
23/02580/TCA	Mr Nicholas Tufton 11 High Street, Barkway, Royston, SG8 8EA	Land Opposite 11 High Street Barkway Hertfordshire SG8 8EA Mr Nicholas Tufton Sycamore - Remove
Letchworth Garden City		

**NORTH HERTFORDSHIRE DISTRICT COUNCIL
PLANNING CONTROL
COUNCIL OFFICES, GERON ROAD, LETCHWORTH, HERTS SG6 3JF**

**LIST OF PLANNING APPLICATIONS RECEIVED IN WEEK ENDING: 10/11/2023
DEADLINE FOR COUNCILLORS' CALL IN: 30/11/2023**

23/02522/AD	Cameron Wilson Project Services Limited Mr Andrew Wilson 20 Lodge Drive, Moulton, Northwich, CW9 8RQ	23 Leys Avenue Letchworth Garden City Hertfordshire SG6 3ED
		Mr A Yadev Internally illuminated fascia letters and double sided projecting sign.
23/02548/FPH	P Peacock Mr Paul Peacock 57 Stourbridge Road, Fairfield, Bromsgrove, B61 9LY, United Kingdom	35 Burley Letchworth Garden City Hertfordshire SG6 4PR
		Mr Peter Ruston Two storey side extension, alterations to fenestration including relocation of front door with canopy above following demolition of garage and rear element.
23/02573/TCA	Mrs Denise Southam The Eco Arborist Limited 7 Elms Road, Ware, SG12 7HT, United Kingdom	83 Spring Road Letchworth Garden City Hertfordshire SG6 3SL
		Mr Hugh Hamilton T1 Beech - Crown reduction and thinning by 20-30% (9 -13.5 feet / 2.5 - 4m). Remove the front stem. T2 Cherry - Remove. T3 Weeping Willow - Light crown reduction (4-6 feet / 2m) on the right side to leave it with a balanced and natural shape.
23/02575/TCA	Mrs Julie Ward John O'Conner GM 2 Great North Road, Welwyn, AL6 0PL, United Kingdom	18 Rushby Mead Letchworth Garden City Hertfordshire SG6 1RU
		Miss Lois Burgess T1 Sycamore - Reduce crown by 2m all around.
23/02577/FPH	Inigo Architecture Ltd Mr Neil Hansford The Firs, 81 Station Road, Lower Stondon, SG16 6JN	Millstone Baldock Lane Willian Letchworth Garden City Hertfordshire SG6 2AR
		Mr & Mrs Paul Smith Single storey rear extension, front porch extension with front canopy, replace garage door with window to facilitate conversion of existing attached garage into habitable accommodation, and alterations to fenestration and existing rear extension roof.

**NORTH HERTFORDSHIRE DISTRICT COUNCIL
PLANNING CONTROL
COUNCIL OFFICES, GERON ROAD, LETCHWORTH, HERTS SG6 3JF**

**LIST OF PLANNING APPLICATIONS RECEIVED IN WEEK ENDING: 10/11/2023
DEADLINE FOR COUNCILLORS' CALL IN: 30/11/2023**

23/02586/TCA	Mrs Kerrie Morris Branching Out Tree and Garden Services 38 Station Road, LOWER STONDON, SG16 6JL	10 Manor Way Letchworth Garden City Hertfordshire SG6 3NJ
		Mr Moir Trim top and sides of all hedges and boundary; Remove 1 x small unidentified tree; Remove 1 x Elder in hedge; Crown reduce 1 x Common Hazel; Crown reduce and shape 1 x Lime and Trim bottom of 1 x Willow (as amended 08/11/2023).
23/02587/TCA	Mr Dom Walker The Blue Tree Company 50 Bunyan Road, Hitchin, SG5 1NN	52 Lytton Avenue Letchworth Garden City Hertfordshire SG6 3HU
		Mr Roger Harrison T2 Apple - Crown reduce by up to 3m to leave viable growth points
23/02599/TCA	Mrs Margaret Day Carrie Dene, 119 Wilbury Road, Letchworth Garden City, SG64JG, United Kingdom	119 Wilbury Road Letchworth Garden City Hertfordshire SG6 4JG
		Mrs Margaret Day Conifer - Remove
23/02600/TCA	Mr Simon Pridmore 5A The Hollies, Wrayfields, Stotfold, Hitchin, Herts, SG5 4NR	68 Broadway Letchworth Garden City Hertfordshire SG6 3PQ
		Mrs Alice Waller H1 Leylandi Cypress - Remove. T1 Magnolia - Fell

Royston Town Council

23/02606/TCA	Mr James Cattle Shire tree limited 1A Trigg Way, Melbourn, Royston, SG8 6HX	Mulberry Court Upper King Street Royston Hertfordshire SG8 9AZ
		Hollie Christie T1 Mulberry - Reduce canopy by 1m (back to previous)

Rushden And Wallington Parish Council

23/02488/FPH	Mr Nigel Willetts Poplar Cottage, Southern Green, Rushden, Buntingford, Hertfordshire, SG9 0SY	Poplar Cottage Southern Green Rushden Buntingford Hertfordshire SG9 0SY
		Mr Nigel Willetts Replace existing windows, including French doors to rear.

WEST TEAM

Application No.	Applicant/Agent Address	Location Address, Applicant Name & Proposal
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Codicote Parish Council

23/02323/LDCP	Mr A Fishlock 52 St Albans Road, Codicote, Hertfordshire, SG4 8UT	52 St Albans Road Codicote Hertfordshire SG4 8UT Mr A Fishlock Erection of detached rear garden outbuilding
23/02570/ADJ	Welwyn Hatfield Borough Council The Campus, Welwyn Garden City, Herts, AL8 6AE	Land At Foxglove Way And The Brambles Welwyn Hertfordshire Welwyn Hatfield Borough Council Construction of a new one-bedroom house with amenity and refuse storage, and an associated double garage to include parking and cycle storage, and creation of a vehicular access.-NORTH HERTS DISTRICT COUNCIL: ADJACENT AUTHORITY : CONSULTEE ONLY

Hitchin

23/02467/FPH	ArchiTech Ltd. Mr Richard Chambers 72 Lytton Avenue, Letchworth, SG6 3HY, United Kingdom	30 Strathmore Avenue Hitchin Hertfordshire SG5 1SN Mr Heppenstall and Ms Tingle Part two storey and part single storey rear and side extensions, single storey front extension following demolition of existing conservatory and garage. Installation of front hardstanding to facilitate two parking spaces
23/02515/CDA	Devonshires Solicitors LLP Saba Naeem 30 Finsbury Circus, London, EC2M 7DT, United Kingdom	1 Kingfisher House Mattocke Road Hitchin Hertfordshire SG5 2EQ Saba Naeem Confirmation that all conditions have been approved in relation to planning permission ref 19/01416/HYA granted 09.06.2020
23/02520/FPH	Design Spec Ltd. Mr James Collinson Suite 1C, Warren House, 10-20 Main Road, Hockley, Essex, SS5 4QS	36 Grove Road Hitchin Hertfordshire SG5 1SF Mr Wayne Madden Single storey rear/side infill extension and alterations to existing ground floor rear element roof, insertion of rear dormer window to facilitate conversion of loft into habitable accommodation. Alterations to fenestration

**NORTH HERTFORDSHIRE DISTRICT COUNCIL
PLANNING CONTROL
COUNCIL OFFICES, GERON ROAD, LETCHWORTH, HERTS SG6 3JF**

**LIST OF PLANNING APPLICATIONS RECEIVED IN WEEK ENDING: 10/11/2023
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23/02531/S73	Home Extension Team Miss Georgia Hayes 4 Brand Street, Hitchin, SG5 1HX, United Kingdom	36 Convent Close Hitchin Hertfordshire SG5 1QN	Kennedy	Variation of Condition 2 (submission of revised plans nos HET1699/01B; HET1699/02B) of planning permission 22/01057/FPH granted 31.05.2022 for Part two storey and part first floor front extension. Part garage conversion to provide utility room. Replacement of all existing windows and doors including relocation of front door from the side elevation to the front elevation.
23/02541/FPH	PLAN & BUILD LTD. Mr Shamshad Ali 23 Brackendale Grove, Luton, LU3 2LT, United Kingdom	12 Meadowbank Hitchin Hertfordshire SG4 0HX	Mr Ram Singh	Single storey front and rear extensions following demolition of existing front porch, rear lean to and partial demolition of existing detached outbuilding
23/02550/FPH	Mr James Sawyer 53 Bearton Road, Hitchin, Hertfordshire, SG5 1UF	53 Bearton Road Hitchin Hertfordshire SG5 1UF	Mr James Sawyer	Installation of front hardstanding and creation of vehicular access off Bearton Road
23/02561/FPH	Be Informed! Mr Charles Speakman 8 Broadmeadow Ride, Hitchin, SG4 7ST, United Kingdom	44 Benslow Rise Hitchin Hertfordshire SG4 9QY	James Siverns	First floor rear extension and single storey rear extension
23/02598/TCA	Jackie Perry 12 The Avenue, Hitchin, SG4 9RJ, United Kingdom	12 The Avenue Hitchin Hertfordshire SG4 9RJ	Jackie Perry	T1 Ash, T2 Cherry, T4 Pear, T5 Apple, T6 Holly, T7 Hawthorn - Routine pruning. T3 Silver Birch - Removal.
23/02601/TCA	Liz Smith Fletchers Trees Ltd PO Box 401, Hertford, SG13 9LD	Nightingale Day Centre Grove Road Hitchin Hertfordshire SG5 1SD	Danielle Ayres	T1 Acacia - Crown reduce by 2-3m to previous reduction points, remove major deadwood, raise crown to 5m.

**NORTH HERTFORDSHIRE DISTRICT COUNCIL
PLANNING CONTROL
COUNCIL OFFICES, GERON ROAD, LETCHWORTH, HERTS SG6 3JF**

**LIST OF PLANNING APPLICATIONS RECEIVED IN WEEK ENDING: 10/11/2023
DEADLINE FOR COUNCILLORS' CALL IN: 30/11/2023**

23/02607/TCA	Mrs Allison Sparrow Arborcare Unit N, Shangri La Farm, SG1 2JE	25 The Avenue Hitchin Hertfordshire SG4 9RL Dinsey T1/T2 Limes - Crown reduce height and spread by upto 2m (ensuring branches are reduced back from building)
Kimpton Parish Council		
23/02536/FPH	Intouch Planning Ltd Mr James Gran 4 Ennismore Close, Letchworth Garden City, SG6 2SU, United Kingdom	Half Moon Lodge Lawrence End Road Peters Green Luton Hertfordshire LU2 9QD Mr and Mrs Bray-Stacey Single storey rear and side extension to include annexe accommodation following demolition of existing outbuilding. Alterations to fenestration
23/02549/FP	DLA Town Planning Ltd DLA Town Planning Ltd 5 The Gavel Centre Porters Wood, St Albans, AL3 6PQ, United Kingdom	Land To The Rear Of 61-69 High Street Kimpton Hertfordshire SG4 8PU Mr G Barnes & Mrs V Barnes Erection of one detached 4-bed dwelling with integral garage including parking and landscaping following demolition of existing buildings.
23/02594/TPO	Mrs Kate Ryan Evoke Tree Services Ltd 15 Great Ganett, Welwyn Garden City, AL7 3DA	17 Beech Way Blackmore End St Albans Hertfordshire AL4 8LY Mr Martin Sidders T1: Oak - Reduce selected limbs over shrub and hedge area by approx 2.5m. Remove deadwood above 50mm. T2: Oak - To lift to approx 4m above ground level, by removing secondary branches only. Reduce overlong sections back to form a more compact crown. Remove deadwood over 50mm.
Knebworth Parish Council		
23/02521/FPH	Nucleus Design Studio Mr Richard Briffa The Basement, 324 Liverpool Road, London, N7 8 PU	17 Deards End Lane Knebworth Hertfordshire SG3 6NL Mr And Ms Richard Briffa Installation of three air source heat pumps
Pirton Parish Council		

**NORTH HERTFORDSHIRE DISTRICT COUNCIL
PLANNING CONTROL
COUNCIL OFFICES, GERON ROAD, LETCHWORTH, HERTS SG6 3JF**

**LIST OF PLANNING APPLICATIONS RECEIVED IN WEEK ENDING: 10/11/2023
DEADLINE FOR COUNCILLORS' CALL IN: 30/11/2023**

23/02523/FPH Michael Collins Architect Llp Mr Michael Collins
Suite 4A, 30 Bancroft, Hitchin, SG51LE
4 Hambridge Way
Pirton
Hitchin
Hertfordshire
SG5 3QS
Mr And Mrs Nick And Emily Newman, Boothroyd
Single storey rear extension and alterations to fenestration

Preston Parish Council

23/02559/TCA Mrs Allison Sparrow Arborcare
Unit N, Shangri La Farm, SG1 2JE
5 Dower House
Hitchin Road
Preston
Hitchin
Hertfordshire
SG4 7TZ
Pakenham
T1 Yew - Reduce by 3m and shape

23/02564/FPH Miramar Design Ltd Mr Jolyon Mitchell
8 Short Hale, Pitstone , LU7 9FF
Windrush
Back Lane
Preston
Hitchin
Hertfordshire
SG4 7UJ
Mr & Mr James and Rachel Morley
First floor front extension including juliet balcony, front porch canopy and single storey side extension following demolition of existing store. Insulated cladding and render finish. Alterations to fenestration.

PRESS RELEASE

PR 3812

06 November 2023

Grants for Hitchin and Letchworth Groups

Three organisations have been awarded a total of £4,800 following North Herts Council's Hitchin and Letchworth Forum recommendations*.

North Herts Minority Ethnic Forum was awarded a grant of £2,000 to help the group fund a multicultural event to celebrate the 25th Anniversary of the North Hertfordshire Minority Ethnic Forum and Black History Month.

The organisation provides valuable services to help improve the quality of life for the BME community in the district, from giving advice and guidance on housing, benefits, employment, training and health matters. They also run a range of skills development courses and activities.

Mohammed Alam, Director at the North Hertfordshire Minority Ethnic Forum, said:

“We are very grateful to the North Herts Council for awarding this grant to us which will allow to celebrate our 25th Anniversary together with the Black History Month. This grant is vital as it will contribute to cover approximately 50% of the event cost.”

Strathmore Fun Club was awarded £1,100 to purchase additional equipment including toys, equipment and arts and craft materials to cover the costs of events and activities they run to keep the children who attend fun club fit, healthy and happy.

Strathmore Fun Club provides essential childcare for local families after school and during the school holidays.

Amanda Wright, Strathmore Fun Club Manager, said "It's always exciting for the children when we get new toys and equipment for the club as it gives the children something new and fresh to do and enhances their development both physically and mentally. We are extremely grateful for the funding to do this.”

The Sadie Centre, formerly known as The Letchworth Centre for Healthy Living, received a grant from £850 from the Hitchin Area Forum and £850 from the Letchworth Area Forum to

help fund the cost of a defibrillator and a cabinet to house it.

The centre aims to empower local people of all ages and backgrounds, providing them with tools and techniques to enable them to take responsibility for their own health. A wide range of activities are on offer, all designed to enhance wellness and wellbeing.

Jenny Flynn, Co-Director at The Sadie Centre said: "We are very grateful to North Herts Council for this community grant of £1700; we plan to install the defibrillator as soon as possible on the exterior of our classroom building. A recent emergency had been a stark reminder of the need to have this essential bit of kit on our site given the number of local people who regularly visit the Centre."

Cllr Alistair Willoughby, Executive Member for Community & Partnerships, who approved the funding under delegated decision, said: "We are very happy to assist these three remarkable organisations that are making such a positive impact in the Hitchin and Letchworth communities. It is fantastic to play a part in supporting their important work."

Cllr Ian Albert, Chair of Hitchin Area Forum, said: "These grants demonstrate the diversity of our community. Strathmore Fun Club provides vital childcare in Hitchin. The addition of a defibrillator at Sadie Centre could be life-saving."

"I attended the 25th Anniversary celebration of North Herts Minority Ethnic Forum. The Forum demonstrated the importance of their community work in these uncertain and dangerous times, We have welcomed new residents from across the world into our District, some of whom have been forced to flee their own countries. The Forum has been instrumental in providing support, advice and help to many of those families".

More information on [community grants](#)

*subject to completion of the necessary formalities

ENDS

For more information please contact Sarah.Jenkinson@north-herts.gov.uk / 01462 474210.

PRESS RELEASE

PR 3813

7 November 2023

Gifts galore and festive fun at North Herts Museum and Hitchin Town Hall

We're getting in the Christmas spirit with Museum Shop Sunday and other festive events in the run up to the big day. Our gorgeous gift shop at North Herts Museum has been preparing for the event of the year – [Museum Shop Sunday](#) on **26 November** – so why not make a visit part of your Christmas shopping experience.

This international campaign highlights the vital role of retail in helping arts, cultural and heritage venues to survive and thrive. The museum will be running craft activities for children and a history trail around the museum. Hand-knitted Christmas decorations will be available in the shop with special discounts (for one day only) on traditional toys which would make perfect Christmas presents. You will also be able to get a copy of an exclusive reprint of *i-Spy* at the Museum, produced especially for North Herts Museum and not available anywhere else!

Cllr Keith Hoskins, Executive Member for Enterprise and Arts, said: "The museum holds about a million objects, ranging from moths to a Georgian fire engine, from paintings to prehistoric pieces of ceramic, helping to preserve our history and tell the stories of the people who have lived and worked here. Museums provide a vital space for us to learn, think, research and feel."

Cllr Tamsin Thomas, deputy Executive Member for Enterprise and Arts, added: "We've worked really hard to ensure we have a well-stocked shop with a wide range and variety of items for all interests, ages and budgets, so please support us this Museum Shop Sunday."

Hitchin Town Hall & Museum also have a number of other fun and festive events taking place:

Christmas Creative Market – free entry

Saturday 25 & Sunday 26 November

Hitchin Town Hall will showcase over 90 businesses this weekend where you'll find a host of handmade and unique gifts from local small businesses.

[A Taste of Christmas Past food talk – £10pp](#)

Tuesday 5 & Wednesday 20 December

Throw the turkey out the window and step back in time to discover Christmas dinner traditions from the past, and not just the British ones. There will be free samples to try and you will get a recipe leaflet so you can try them at home too.

Secrets of the Stores – Christmas toys and other items from our collections – free

Saturday 9 December

See some toys gifted to children over 100 years ago, handle some classic toys and flick through some items from our archive. No need to book, it's free, just drop in and find us in the galleries.

[Toddler music, story & face painting session – £8 per child](#)

Saturday 16 December

Bring your toddler to the museum where we will be reading 'Stick Man' by Julia Donaldson, doing crafts, face paints and having a sing-song! £8 per child, £15 for two children – booking essential.

[Kids Christmas Disco – £6.50 per child](#)

Saturday 16 December

Bring your little elves (under 12s) along to our snow-tastic Christmas disco at Hitchin Town Hall! Get your costumes at the ready for an afternoon filled with fun and games!

See what else is on:

<https://hitchintownhallevents.com/whats-on>

<https://northhertsmuseum.org/north-hertfordshire-museum/whats-on-2>

ENDS

For more information please contact Anna.Cotton@north-herts.gov.uk / 01462 474403.