

## NORTH HERTS COUNCIL

WEEK ENDING FRIDAY 1 DECEMBER 2023

# MEMBERS' INFORMATION

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Produced by the Communications Team. Any comments, suggestions or contributions should be sent to the Communications Team at [MIS@north-herts.gov.uk](mailto:MIS@north-herts.gov.uk)

# NEWS AND INFORMATION

## AGENDA & REPORTS

### PUBLISHED WEEK COMMENCING 25 NOVEMBER 2023

Extraordinary Cabinet – 12 December 2023  
Finance, Audit and Risk Committee – 13 December 2023

### FORTHCOMING MEETINGS WEEK COMMENCING 2 DECEMBER 2023

Extraordinary Overview and Scrutiny Committee – 5 December 2023  
Cabinet Panel on Environment – 6 December 2023  
Joint Staff Consultative Committee – 6 December 2023  
Planning Control Committee – 7 December 2023  
Licensing Sub-Committee – 8 December 2023

### CHAIR'S ENGAGEMENTS WEEK COMMENCING 2 DECEMBER 2023

Date	Event	Location
	None	

### VICE-CHAIR'S ENGAGEMENTS WEEK COMMENCING 2 DECEMBER 2023

Date	Event	Location
	None	

### OTHER EVENTS WEEK COMMENCING 2 DECEMBER 2023

Date	Event	Location
	None	



## COMMUNICATIONS

# MEMBERS INFORMATION NOTE

### **MIS W/C 4 December and distribution over Christmas**

Next week MIS will go out on Thursday 07 December, as the Communications Team have a planning day on Friday 08 December. Therefore, please send all documents for inclusion by close of play on **Wednesday 06 December**.

Over Christmas, the last edition of 2023 will go out on **Friday 22 December**. The next edition MIS will be published on Friday January 5 and will cover information from 25 December to 4 January.

For more information please contact:

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## LEGAL AND COMMUNITY SAFEGUARDING

# MEMBERS INFORMATION NOTE

### **Safeguarding Training**

Safeguarding relates to the action taken to promote the welfare of children and adults at risk and protect them from harm.

Safeguarding is everyone's responsibility and all NHC employees, volunteers and members have a duty to take action to safeguard children and adults at risk in our communities.

NHC offers two levels of training and the level of training required is determined by how much contact, be that direct or indirect (email, telephone, post etc.) you have with children and adults including access to personal and sensitive information about them.

The levels of training are:

#### **Basic**

- a 3-hour long course which is required to refresh every 3 years.
- This is for any member that has contact, either directly or indirect with children and adults and/or access to personal and sensitive information.
- There are separate basic courses for children and adults at risk.

#### **Advanced**

- a 6-hour course which is required to be refreshed every 3 years.
- This is for any member who manages another member or is a Designated Safeguarding Officer.
- There are separate advanced courses for children and adults at risk.

#### **Safeguarding training courses YR23/24:**

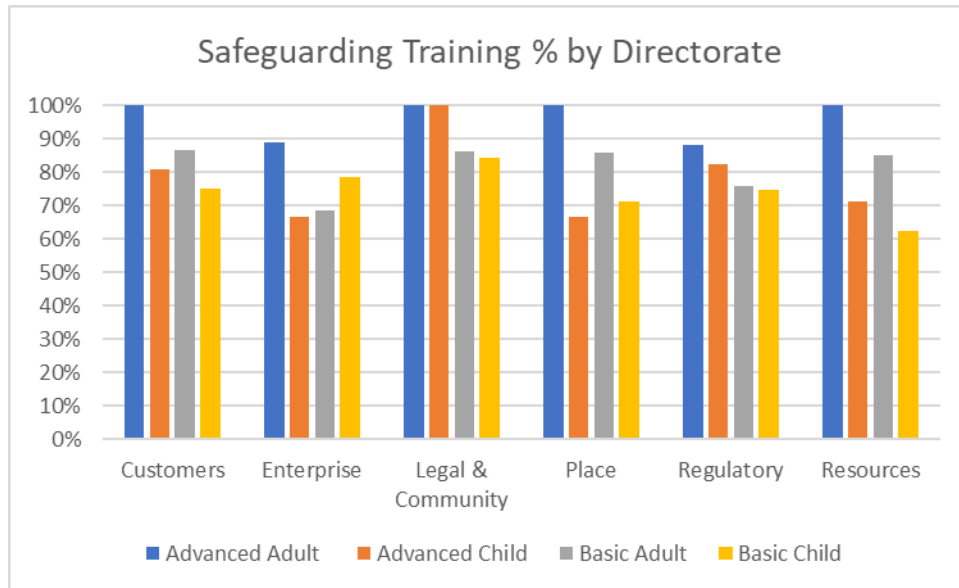
- Advanced Child – Wednesday 24<sup>th</sup> January 2024

- Basic Child – Monday 19<sup>th</sup> February 2024

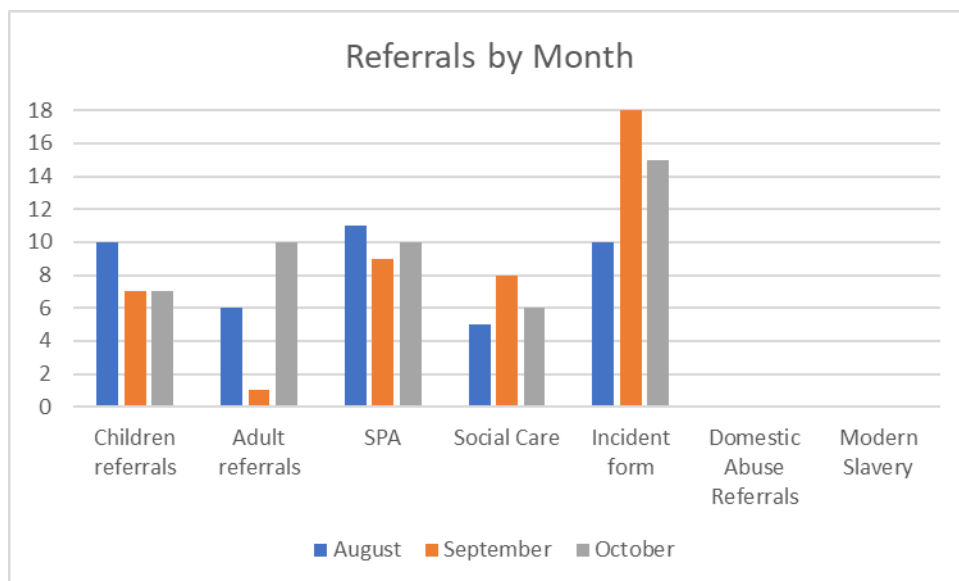
**Members safeguarding training compliance per requirement: (based on 49 Members)**

- E-learning 33% up to date
- Children 10% up to date
- Adults 16% up to date

**Safeguarding training by directorate:**



**Referrals by month**



### **Safeguarding Updates- October 2023**

- 48 referrals were received into safeguarding in August. Of those referrals submitted to HCC and out of county.
- 10 referrals accepted.
- 7 referrals were not accepted.
- 16 external referrals, no feedback received at time of report.
- 15 internal incident forms only.

### **External Boards HSCP & HSAB**

HSCP/HSAB L&D Newsletter November 2023 can be found at [HSAB and HSCP training and resources | Hertfordshire County Council](#)

### HSAB and Hertfordshire Fire and Rescue Service

Lunch and Learn sessions on Fire Safety are being offered and are facilitated by Lauren Merritt, Vulnerable Person's Team Leader from the Hertfordshire Fire and Rescue Service. These sessions will cover:

- Improving the understanding of Fire Risks in the home including hoarding, smoking, emollient creams.
- Services offered by Hertfordshire Fire and Rescue Service
- The importance of multi-agency working
- What services are offered by the Hertfordshire Fire and Rescue Service
- How to refer people for Home Fire Safety Visits.

The sessions are to be held 12 noon to 1pm on the following dates:

- 13th December 2023
- 15th January 2024

To book your place please visit the website:

[Hertfordshire Safeguarding Children Partnership - Learning Management System \(event-booking.org.uk\)](#)

### Child Protection Medicals

The HSCP, Hertfordshire Community Trust and East and North Hertfordshire NHS Trust have developed a guidance document for patients and carers relating to Child Protection Medicals. Please sign post patients/carers to the website to explain the Child Protection Medical process if required. Please see [CP medicals article for HSCP \(hertfordshire.gov.uk\)](#)

### Free training – Understanding Drugs and Alcohol and Suicide Prevention

This training is for primary care, health & social care and front-line workers in emergency situations on issues of suicide drug & alcohol misuse. The course developed by Mind in Mid Herts, Herts Mind Network and Change Grow Live.

This training course:

- Addresses the underlying issues related to suicide and drug & alcohol misuse.
- It identifies the risk factors and educates on the links between these areas to address holistically, situations where they co-exist.

- Attendees will explore how to use open and empathetic conversations with individuals in these circumstances. Frontline staff will be equipped with the knowledge and confidence needed to both identify as well as respond to individuals in crisis.
- The in-person session will give the opportunity for attendees to share their own perspectives and contribute to the wider discussions of the importance of understanding these intersecting topics.

Training dates:

- Tuesday 16th January – 10.00-1.00pm – Welwyn Garden City, Golf Club  
<https://www.eventbrite.co.uk/e/754634882247?aff=oddtcreator>
- Thursday 22nd February – 10.00-1.00pm – Watford, Stanborough Conference Centre  
<https://www.eventbrite.co.uk/e/763346448777?aff=oddtcreator>

### Support for Dads

The Support for Dads webpage has been launched, which contains a wealth of information and details of where to go for advice, guidance and support aimed at dads, stepdads and male carers. For further information, please visit [Families First support for dads \(hertfordshire.gov.uk\)](http://familiesfirstsupportfordads.hertfordshire.gov.uk)

For more information please contact:

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# Green Space Briefing Note No 217

December 2023 & January 2024

If you have any queries regarding the notes below or any other issues relating to Grounds Maintenance, please do not hesitate to contact Thomas Ayres, Greenspace Manager on 01462 474518 or email: [thomas.ayres@north-herts.gov.uk](mailto:thomas.ayres@north-herts.gov.uk)

As we move into the festive period the scope of work for Greenspace changes along with the seasons.

Grass cutting is ongoing but at a much-reduced rate and only where ground conditions permit. The mild autumn has resulted in grass growth later into the year than we would normally expect.

Leaf collection is underway and will be ongoing until the New Year. Greenspaces undertake the service for Settle Housing in their Sheltered Housing Schemes, within our parks and cemeteries. The street scene is maintained by Urbaser as part of the Street Cleansing Contract.

Over the winter period several hedges have been identified for reduction which have become too large for their location or are causing issues such as blocking sightlines etc. This work will ensure the longevity of the hedge and that it continues to provide a secure boundary. This work will be ongoing on an ad hoc basis throughout the winter as weather conditions and resources permit.

Herts County Council are once again undertaking to give away trees to residents across the County. In North Herts 3,000 trees had been allocated for our residents. NHC has topped this up by a further 5,000 trees providing a total of 8,000 trees for our residents this year. We are working with Herts County Council to deliver something similar next year.

Greenspace has identified one hundred trees to be planted to replace those that have been lost over the last year due to storm damage, old age or disease in our parks, open spaces, and highway verges within the urban areas of the district. These replacement trees will be planted in the New Year as and when weather conditions permit.

## **Baldock**

The grazing long horn cattle have now been removed from Ivel Springs and Weston Hills for the winter.

The augmentation project at Ivel Springs that is being delivered by Affinity Water is currently underway and is on target for completion at Christmas.

## **Letchworth**

The tender for the replacement of the bridge near the small marsh is now public with site visits already completed with interested parties.

In liaison with families, we have undertaken four memorial tree planting at Wilbury Hills Cemetery which compliments the layout and planting plans of the site.

## **Hitchin**

St John's Cemetery is now full and therefore future burials for Hitchin will be redirected to Wilbury Hills Cemetery. St John's Cemetery will still accept burials for those families that have pre purchased a grave plot or for a second burial in a family grave where space permits. Interment of cremated remains will also be available for the near future. The initial surveys and development of a detailed design to deliver the Environment Agencies preferred option for replacing Oughtonhead Weir are underway and will be on going into spring. The project for the renovation of Bancroft Recreation Ground play area is now out to tender and should be awarded early in the New Year.

## **Royston**

A contract has been tendered for the replacement of an old climbing frame at Serby Ave. This contract will be awarded in the New Year to replace the existing old item with a new modern one that provides more play value and greater interest to visitors.

The new climbing tower at Priory Memorial Gardens has been the focus of vandalism over the last month and has required several repairs and replacement parts are order. This situation has been brought to the attention to the local Police which is being monitored.



## Council Activity

### **Home Upgrade Grant Phase 2 (HUG2)**

Home Upgrade Grant Phase 2 is now live and the webpage is live. Residents can now sign up via the hug website or by calling the energy Saving Trust. Further mailouts will follow to target areas. [Home Upgrade Grant Phase 2 | North Herts Council \(north-herts.gov.uk\)](https://www.north-herts.gov.uk)

### **Solar Together**

The second round of Solar Together has now closed for registrations. North Herts have received a total of 898 registrations so far. Registrants will now receive offer recommendations and will have up until the 15<sup>th</sup> December to accept offers. 159 households have accepted their recommendation. The price achieved for the average 14-panel system within this scheme is 34% cheaper than the typical market price for an equivalent system. [Solar Together | North Herts Council \(north-herts.gov.uk\)](https://www.north-herts.gov.uk)

### **Climate Hive Engagements**

We want to hear more from residents on sustainability and have launched two engagements for residents to tell us how they have saved money on their energy bills and also how they plan to have a more sustainable Christmas. The Climate Hive now has over 300 subscribers and we continue to update users with the latest climate activity such as the HUG2 launch, COP28 and use of Thermal Imaging Cameras. We encourage staff to also take a look at the Hive engagements and post any tips they may have too.

### **Biodiversity Duty**

We have begun conversations with officers from Greenspace, Planning and Planning Policy around compiling our Biodiversity duty, due in January 2024 which will cover what actions we can take as a council to support biodiversity enhancement and to agree policy and objectives.

### **Community Investment Fund**

The Community Investment Fund is now closed. Applications will now be reviewed.

*For queries or comments, please contact the Policy & Strategy Team at [environmentpanel@north-herts.gov.uk](mailto:environmentpanel@north-herts.gov.uk)*

## **Public Sector Decarbonisation Scheme (PSDS)**

The heat decarbonisation plan creation for the three leisure sites is complete. We have utilised these plans to submit an application to the Public Sector Decarbonisation Scheme for works to decarbonise our leisure facilities. We will find out the outcome of our application by mid-March 2024. We have been notified our application is currently being assessed.

### **CSOG page on new Intranet**

We are creating a new page for the upcoming new intranet for all things relating to internal climate topics. This will primarily be around the Climate and Sustainability Officer's Group (CSOG), ongoing actions, as well as regular environment briefing documents.

### **Cabinet Panel for the Environment**

The next meeting on the 6<sup>th</sup> December will cover the topic of Waste. The Exec Member for Recycling and Waste Management and representative from Herts Waste Aware will be presenting.

### **Hertfordshire Growth Board Survey**

The Hertfordshire Growth Board (HGB) wants to hear thoughts on how Hertfordshire's Leadership can best focus its efforts. The survey will help inform HGB's vision and ambition for Herts. The survey is seeking views on the following areas: A world class economy, Digital access for all, Transport for Hertfordshire, Quality affordable housing, Healthy places for all, Sustainable County. Residents and officers are invited to complete the survey. [The Future of Hertfordshire \(hertfordshiregrowthsurvey.co.uk\)](https://www.hertfordshiregrowthsurvey.co.uk)

### **The Energy Act 2023**

The Energy Act received Royal Assent on 26<sup>th</sup> October 2023. The government highlights that the Act will help ensure energy is affordable for households and businesses and make the UK more energy independent in the long-term. The APSE Energy Summary and comment is attached.

## New National Park funding

Natural England will consider a list of possible sites for a new National Park, which could include the Chilterns, the Cotswolds and Dorset. Funding of £15m was announced by government for a range of protected landscapes, to be shared between the 10 existing national parks and 34 National Landscapes (previously Areas of Outstanding Natural Beauty (AONB)). [England to get new national park as part of nature plan - BBC News](#)

## Sustainability Tips

### Weather Hacks as the clocks go back

The Met Office has shared a load of simple and sometimes forgotten hacks to help you prepare for the colder weather. As part of its wider WeatherReady campaign, the Met Office is sharing #WeatherHacks on social media and encouraging everyone to share their own ways of preparing for winter weather. [Winter #WeatherHacks - Met Office](#)

### Thermal Imaging Cameras

Find out more about thermal imaging and how you can loan a camera, save money on your energy bills and reduce your carbon emissions. Head to the North Herts Climate Hive. [North Herts Council: North Herts Climate Hive: Thermal Imaging Cameras \(civilspace.io\)](#)



### HEAT Energy App

The HEAT Herts Energy Advice Tool, an energy saving app continues to be available for residents to download and use. The app is designed to take residents through their home and fill in a survey to identify how they can reduce their energy usage in order to save money on bills and help the environment.

The app is available for both Android and iOS users:

## Plastic Free & Sustainable Period Products

Reusable period products save waste, reduce plastic and cost less. Fact! There are lots of options to choose from and are better for you and the planet but saving money and reducing waste. Hertfordshire Residents can apply for a 15% discount on the purchase of reusable period pads, pants and cups. Residents can apply here [Herts Sustainable Periods | Hertfordshire County Council](#).



## National Events

### COP28

United Nations Climate Change Conference is taking place at the Expo City, Dubai from the 30<sup>th</sup> November to the 12<sup>th</sup> December 2023.

[Download the HEAT app for Apple devices](#)



[Download the HEAT app for Android devices](#)



# Energy Act 2023

## 1 Executive Summary

The Energy Act received Royal Assent on 26<sup>th</sup> October 2023.

This briefing provides a summary of the Act and an APSE Energy comment. The government highlights that the Act will help ensure energy is affordable for households and businesses and make the UK more energy independent in the long-term; help unlock £100 billion private investment in energy infrastructure and scale up jobs and growth and sets measures to accelerate development of offshore wind and help deliver our net zero commitments.

The Act applies to the UK.

## 2 Main announcements

The government statement notes that the “Act will deliver a more efficient energy system in the long-term, helping to keep energy costs low. It will do this by increasing competition in Great Britain’s onshore electricity networks, through a new tender process – reducing costs for network operation and development. This new model is expected to save consumers up to £1 billion off their energy bills by 2050” and “help the government deliver net zero by 2050 in a pragmatic, proportionate and realistic way”.

A series of highlights are noted below with accompanying comments from the government announcement of the Act coming into law.

A specific merger regime for energy networks will be created under the Competition and Markets Authority. This will minimise the risk of mergers between energy network companies having detrimental effects on consumers and is estimated to save households up to £420 million over the next decade.

There are also new measures for Energy Smart Appliances to prioritise safety and give consumers the confidence to transition to smart products, helping them to manage their energy consumption and reduce their bills. A smart electricity system could reduce system costs by up to £10 billion a year by 2050.

The government is expanding Ofgem’s remit to regulate heat networks for the first time, allowing the regulator to set rules on excessive pricing and improve the quality of service for the half a million heat network consumers across the country.

The new laws will facilitate the first large village hydrogen heating trial – providing crucial evidence on the technology’s role in decarbonising heat.

Additionally, a licencing framework for CO2 transport and storage will be introduced. This will support the delivery of the UK's first carbon capture sites – supporting up to 50,000 jobs by 2030.

The Act includes new consumer protections and frameworks, incentivising the heating industry to invest in low-carbon heat pumps. It includes powers to deliver smart meter rollout by 2028 – which could generate total bill savings to households of £5.6bn, the government claims.

The Energy Act 2023 also includes provisions aimed at boosting the nuclear sector and making the UK the first country to legislate for fusion regulation, enabling developers to plan new facilities to potentially make fusion power a reality and drive ambitions for a prototype fusion power plant by 2040.

The Act also establishes a new independent body – the Future System Operator – which will ensure consumers can access a secure and decarbonised energy supply, key to enhancing the country’s energy security. The FSO will be responsible for systems in the gas and electricity network developing efficiently and keeping consumer bills low.

The Act gives powers to D-ESNZ to deliver government supported business models for both hydrogen production and Bioenergy Carbon Capture and Storage (BECCS).

### **3 Ofgem**

The Act provides Ofgem with a statutory net zero duty which restates Ofgem’s principal objective to protect the interests of existing and future energy consumers and adds a specific mandate to achieve it by supporting the Government to meet its legal obligation to get to net zero by 2050. The Act overall gives Ofgem new powers to protect consumers and reach net zero – by unlocking investment, accelerating planning decisions, building new infrastructure and paving the way for innovation and technology.

New responsibilities and powers for OFGEM include:

- Net zero duty: amending the regulator’s existing duties by including reference to the net zero targets and five-year carbon budgets in the Climate Change Act 2008. This requires Ofgem to consider how its decisions may assist the Secretary of State in meeting the government’s net zero target, while protecting the interests of existing and future consumers. Ofgem welcomed the Government decision in June 2023 to include the duty in the Act;
- New system operator: establish a Future System Operator and Independent System Operator – with responsibilities in both the electricity and gas systems, ensuring efficient energy planning, enhancing energy security, minimising cost to consumers

and promoting innovation. The Bill imposes a duty on the Future System Operator to respond to requests for advice, analysis or information from government or Ofgem;

- Heat networks: appointing Ofgem as the new regulator for heat networks in Great Britain;
- Energy codes: new governance framework for energy codes – this will move responsibility from industry committees to “code managers” directly accountable to Ofgem. This will give Ofgem strategic powers to protect consumers and create competition;
- Hydrogen transport and storage: establishing new business models for hydrogen transport and storage to remove market barriers, like high upfront costs, and unlock investment with long-term revenue stability;
- Multi-purpose interconnectors: introduce a new legal definition for multi-purpose interconnectors into the Electricity Act 1989;
- Energy intensive industry: give government powers to compensate energy intensive industries for a portion of their network charging costs – funded via a charge on all licenced electricity suppliers called the EII Support Levy;
- CO2 transport and storage: establishing an economic regulation model with statutory objectives and legal powers for Ofgem as the economic regulator of CO2 transport and storage. This will unlock private finance and remove investment barriers for novel technology.

#### **4 APSE Energy Comment**

This is a wide-ranging Act and the fact that it brings added focus to the energy sector is of course welcome by all those involved. However, it does raise questions about how the situation which we find ourselves in now was allowed to develop and also about the level of ambition within this Act. In other words, does the Act go far enough to ensure we do not find ourselves in the position we are in now, in a few years’ time.

The government statement accompanying the news of the Act stated “The Act will help the government deliver net zero by 2050 in a pragmatic, proportionate and realistic way”. This mirrors the wording in the prime minister’s speech on 20th September when announcements such as moving the ban on buying new ICE vehicles 5 years into the future and ending plans to force landlords to upgrade the energy efficiency of properties were made. These attracted significant criticism by many in the low carbon sector as a form of dumbing down on ambition.

The Energy Security Secretary, Claire Coutinho said that “The Energy Act is the largest piece of energy legislation in a generation. It will boost investment in clean energy technologies and support thousands of skilled jobs across the country”. It remains to be seen of course

whether these outcomes will materialise but they must if we are to meet UK targets. The skills issue is significant and one that any local authority officer will have come across who has for example, tried to engage a supplier to install or maintain a heat pump. There is a desperate need to train the people required to take a low carbon economy forward and resources must be found to enable it.

The introduction of a merger regime for energy networks is welcome. Minimising detrimental effects on customers should include fair pricing as well as protecting them from having to pay for future costs of network upgrades. It is vital to ensure a position where energy network companies are held responsible for maintaining the network and as such a merger regime should be one method of enabling this.

It is well recognised that there is a requirement for a range of technologies and business models to reach the national targets we have set ourselves and that conditions exist to attract investment from the private sector alongside public sector funding streams. The elements of the Act dedicated to sectors such as hydrogen, carbon capture and storage, nuclear and infrastructure should provide some certainty for those looking to invest significant sums and that is to be welcomed. Contributions are required from investors, suppliers, innovators, academic and training organisations as well as local and central government and we all have a role to play.

The Act sets down the strategic way forward and the ambitions and descriptions in the announcements accompanying the Act are encouraging. It is of course down to another group of public sector organisations, including local authorities, and commercial companies to take the agenda forward.

**Phil Brennan, Head of APSE Energy**

## **Contact Details**

If you have any questions about this briefing or want to know more about how APSE Energy can help, please contact Phil Brennan, Head of APSE Energy on 0161 772 1810 or at [pbrennan@apse.org.uk](mailto:pbrennan@apse.org.uk), Charlotte Banks, Principal Advisor on 0161 772 1810 or at [cbanks@apse.org.uk](mailto:cbanks@apse.org.uk) or James Jefferson, Energy Research and Project Officer on 0161 772 1810 or at [jjefferson@apse.org.uk](mailto:jjefferson@apse.org.uk)

## **NEW MUNICIPALISM**

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## ENTERPRISE

# MEMBERS INFORMATION NOTE

### **Shared Prosperity Fund Grants for Town Centre Improvements**

Further to the Grants funded by the North Herts Shared Prosperity Fund in support for Improvements in our town centres and High streets in June 2023, the Executive Member for Enterprise has authorised further grants from the fund as follows:

Hitchin BID - £6,000 towards the updating and renewal of the lighting and suspension systems supporting the Christmas lights and other displays. This is in addition to the £25,100 already paid to Hitchin BID from the Shared Prosperity Fund.

Royston Town Council – a further £3,141.42 to complete the project to repair and repaint the street furniture in the town centre. Royston Town and BID have already received £24,350.

North Herts Council are spending £12,420 for the town centre monitoring systems annual fee. This is a requirement of the Shared Prosperity Fund .

For more information or clarification please contact:

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## RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY

### **PART 1 – PUBLIC DOCUMENT**

Any interest to declare/ or conflict and any dispensation granted for the Officer or Executive Member  
[NO]

### **SERVICE DIRECTORATE: ENTERPRISE**

- The approval of grants in total **£21,561.42** from the 2023/4 Allocation of the Shared Prosperity Fund from the Department for Levelling Up Housing and Communities (DLUHC) to fund projects to improve the North Herts Town Centres:
  - **£12,240** internally to North Herts Council as outlined in 5.1.
  - **£6,000** to Hitchin Business Improvement District (BID) as outlined in 5.2.
  - **£3,141.42** to Royston Town Council as outlined in 5.3.
- **2. DECISION TAKER**
  - The Executive Member for Enterprise in consultation with the Service Director – Enterprise.
- **DATE DECISION TAKEN:**  
30<sup>th</sup> November 2023

### **3. REASON FOR DECISION**

- 3.1 In July 2022, North Herts Council (NHC) compiled the North Herts Shared Prosperity Fund (SPF) Investment Plan, which provides details of our plans to distribute the 3 annual allocations of the fund provided by the Department of Levelling Up, Housing and Communities (DLUHC) to projects and programmes for the betterment of the District under the scheme.
- 3.2 In the investment plan, NHC allocated funding towards Improvements to town centres and high street (investment priority E1) as follows:
- |        |          |
|--------|----------|
| 2022/3 | £76,702  |
| 2023/4 | £51,404  |
| 2024/5 | £229,438 |
- 3.3 The Investment Plan was approved by DLUHC in Dec 22/Jan23 and NHC received the 2022/3 allocation in Feb 2023. NHC received the 2023/4 allocation in July 2023.
- 3.4 Following the first round of town improvement grants, NHC have identified a balance from 2022/3 and 2023/4 of £25,877 which must be spent prior to the end of March 2024. Stakeholders were asked to submit further proposals to spend the money.
- 3.5 The Stakeholders have submitted their proposals, and NHC have prioritised urgent requirements to be included in the 2023/4 Town Centre tranche. These are outlined in Section 5 below for approval.
- 3.6 Following approval, NHC will pay the grants to the stakeholders who will be responsible for delivery of and reporting on the approved projects.
- 3.6.1 These activities are all designed to fall under the ‘E1 intervention, Improvements’ to the town centres and high streets.

### 3.6.2 Required outcomes

The outputs and outcomes chosen to reflect the success of the measures by March 2025 are :

- a) Increased Footfall (at least 5%)
- b) Improved public realm space (in m2)

We will require feedback from the grant recipients, coupled with our use of the Community Vision Town Centre metrics system to report back to DLUHC.

- 3.6.3 We will require the grant recipients to procure items in accordance with the SPF guidance, furnish NHC with invoices representing all spend and to return any underspend that may occur.

## 4. CONSULTATION WITH MEMBERS

- 4.1 Consultation will take place by means of an information note that published in the Members Information Service on the 1<sup>st</sup> December 2023.

## 5. APPLICATION DETAILS

- 5.1 NHC is required to monitor to progress of improvements in town centres under the SPF Programme. In order to provide consistent metrics we would like to extend our contract with HUQ for provision of the Community Vision system which provides data on footfall, dwell time, demographics and other data. The 2023 annual cost was £11,840, paid from the 2022/3 allocation. It is proposed to renew the contract at the end of December 2023 at a cost of **£12,420**, a 5% increase. This will give NHC access to the next generation Signal system produced by HUQ which will give us greater accuracy in metrics and allow our partners and stakeholders their own direct access to the system, at an additional cost of 15%.

We have also contracted centrally with People and Places Partnership who compiled the recent Town Centre studies to enable further work with stakeholders to crystallise and enable them to start to implement their Town Centre Improvement programmes in Letchworth, Baldock and Royston. The total cost is up to £24,000 over the 18 months to October 2024. The Letchworth Heritage Foundation have pledged a further £2,000 to match the work undertaken in the town.

It appears that People and Places are likely to invoice NHC for £8,000 in 2023/4 and so we propose to roll the balance of £16,000 over to the 2024/5 budget.

- 5.2 Hitchin BID have requested **£6,000** towards the £12,050 cost of renewing lighting suspension and connection system. The remainder of the balance will be provided by BID, the Hitchin Area forum and member's locality budget.
- 5.3 Royston Town Council have completed the original Street furniture renewal and repair project. They have found that some items were not included in the original quotation, and so have requested a further grant for the completion of the project. This amounts to **£3, 141.42**.

## 6. LEGAL IMPLICATIONS

- 6.1 Chapter 1, s1-8 of the Localism Act 2011 provides a General Power of Competence which gives local authorities the powers to do anything if it is not specifically prohibited in legislation.

- 6.2 Section 137 Local Government Act 1972 provides specific authority for the Council to incur expenditure on anything which is in the interests of and will bring direct benefit to its area. This includes a charity or other body operating for public service.
- 6.3 The decision taker signing the Decision Notice has delegated authority to take such a decision in accordance with the North Hertfordshire District Council Constitution under section 14.6.8(b)(iii)(A) in relation to Community engagement and development, including financial assistance and grants to external organisations.

## **7. FINANCIAL IMPLICATIONS**

- 7.1 The current balance available in the Shared Prosperity budget and North Herts District Investment Plan to allocate towards Town Centre Improvements is **£411,245** over years 2022/3, 2023/4 and 2024/5 from the Department for Levelling Up, Housing and Communities.
- 7.2 The Allocations as outlined in section 6 represent a capital spend of 28%, well in excess of the 13% total allocation minimum required by DLUHC.

## **8. RISK IMPLICATIONS**

- 8.1 There are no relevant risk entries that have been recorded on Pentana Risk, the Council's performance and risk system. Individual events should have their own risk assessments in place to mitigate any health and safety issues. Whenever a request for grant funding for equipment is received, the recipient of the funding will be advised to obtain insurance for the item to avoid a repeat request for funding in the event of the equipment being stolen or damaged. There are no pertinent risk implications for the Authority associated with any items within this report.

## **9. EQUALITIES IMPLICATIONS**

- 9.1 In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.
- 9.2 Area committee funding is awarded to community groups that clearly demonstrate positive impact on the community and wider environment. The projects outlined in this report seek to advance equality of opportunity and foster good relations.

## **10. SOCIAL VALUE IMPLICATIONS**

- 10.1 The Social Value Act and "go local" requirements do not apply to this report.

## **11. ENVIRONMENTAL IMPLICATIONS**

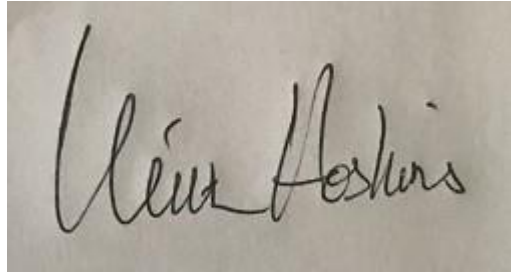
- 11.1. There are no known Environmental impacts or requirements that apply to this report.

## **12. HUMAN RESOURCE IMPLICATIONS**

- 12.1 There are no pertinent Human Resource implications associated with any items within this report.

## **NOTIFICATION DATE**

30<sup>th</sup> November 2023



Signature of Executive Member Decision taker .....

Date .....30/11/2023.....



Signature of Service Director: Enterprise ..... ..

Date ...30/11/2023 .....

**Please Note: that *unless urgency provisions apply* EXECUTIVE decisions cannot be implemented until 5 clear working days have elapsed after the decision has been taken to allow for scrutiny call-in.**

**Call-in does not apply to NON-EXECUTIVE DECISIONS**

## RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY

### PART 1 – PUBLIC DOCUMENT

Any interest to declare/ or conflict and any dispensation granted [N/A]

#### SERVICE DIRECTORATE: LEGAL AND COMMUNITY

##### 1. DECISION TAKEN

Following notification of a change to the membership of the Standards Committee, subsequent to appointments made at the Annual Council meeting, that:

Cllr Amy Allen be appointed to the remaining substitute Labour and Co-operative vacancy on the Standards Committee.

##### 2. DECISION TAKER

Melanie Stimpson, Democratic Services Manager.

##### 3. DATE DECISION TAKEN:

10 November 2023.

##### 4. REASON FOR DECISION

4.1 As per the constitution, the Service Director: Legal and Community and the Democratic Services Manager (given as a sub delegation) have delegated authority to make appointments (or where relevant nominate) Councillors or Substitutes to Committees, Sub-Committees, panels, boards and outside bodies, in consultation with Group Leaders during the civic year in respect of the appointments that have previously been made at Annual Council.

##### 5. ALTERNATIVE OPTIONS CONSIDERED

5.1 None considered. Appointments to seats allocated to each political party under the provisions of Section 15 of the Local Government and Housing Act 1989 are made on a politically proportionate basis at the Annual Council meeting. It is therefore a matter for the respective Group Leaders on who they wish to nominate as an appointment or replacement.

5.2 Regarding outside organisation and other bodies to which the Council has a seat, it is for Group Leaders to discuss and determine which Members be appointed.

##### 6. CONSULTATION (INCLUDING THE EFFECT ON STAKEHOLDERS, PARTNERS AND THE PUBLIC)

6.1 In accordance with the Constitution, the delegated decision is made in consultation with Group Leaders.

##### 7. FORWARD PLAN

7.1 This decision is not a key Executive decision and has therefore not been referred to in the Forward Plan.

## **8. BACKGROUND/ RELEVANT CONSIDERATIONS**

- 8.1 The Leader of the Labour and Co-operative Group provided notice to the Proper Officer on 16 October 2023 (following notification by Cllr Mason) that Cllr Amy Allen be appointed to the Standards Committee as a Substitute, initially for a particular meeting (namely 1 November 2023).
- 8.2 The Leader subsequently confirmed and provided notice to the Proper Officer on 18 October 2023 that following the meeting on 1 November 2023, the appointment would be on a permanent basis.
- 8.3 The Group Leaders were notified of the change on 3 November 2023, subsequent to appointments made at the Annual Council meeting.

## **9. LEGAL IMPLICATIONS**

- 9.1. 14.6.9 (a) Delegation of Authority – Service Director: Legal and Community of the Constitution states:

*(xx) To make appointments (or where relevant nominate) Councillors or Substitutes to Committees, Sub-Committees, panels, boards and outside bodies, in consultation with Group Leaders during the civic year in respect of the appointments that have previously been made at Annual Council.*

- 9.2 14.6.2 (c) Scheme of Delegations to Officers – General Principles - *All officers discharging these functions may authorise any member of their staff to act on their behalf and shall keep a written record of all sub-delegations in a register held by the Monitoring Officer (subject to the limitations at 14.6.3 and within specific policies).*

- 9.3 Sub delegation to Democratic Services Manager under 1.14.1 of officer's delegations:

*e) The appointment, nomination or revocation of appointment of any individual to any office/ body other than to Full Council in the event of vacation of office, in consultation with Group Leaders in respect of elected Councillors (in accordance with any requirements under the Local Government (Committees and Political Groups) Regulations 1990, or any legislation replacing the same under section 14.5.1 of the Constitution.*

- 9.4 4.8.4 Appointment of Substitute Members of Committees, Sub-Committees and Panels states:

*(c) The Democratic Services Manager ('the Proper Officer') may change substitutes on Committees, Sub-Committees or Panels for a meeting at the request and in consultation with the relevant Group Leader providing:*

- (i) any Member substituting must have undertaken any pre-Committee compulsory training before such a request is made to act as the substitute; and*
- (ii) the request is sent via email to the Proper Officer at least 7 clear working days before the meeting.*
- (iii) The appointment as substitute is for a particular meeting and shall then cease.*

## **10. FINANCIAL IMPLICATIONS**

- 10.1. There are no direct financial implications. There is a Members' Allowance budget which is approved via the budget setting propose and any councillor vacancy means that there are some savings until the seat is elected either at the ordinary elections usually held in May or where applicable via a by-election.

## **11. RISK IMPLICATIONS**

- 11.1 A vacancy on a Committees, Sub-Committees or Panel be that as a Full Member or as a Substitute Member could result in the respective political party not being fully represented at a particular meeting and that the district council is not represented at the outside organisation/bodies meetings.

## **12. EQUALITIES IMPLICATIONS**

- 12.1 In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.
- 12.2 There are no direct equalities implications arising from this report.

## **13. SOCIAL VALUE IMPLICATIONS**

- 13.1 The Social Value Act and “go local” policy do not apply to this decision.

## **14. ENVIRONMENTAL IMPLICATIONS**

- 14.1. There are no known Environmental impacts or requirements that *apply to this report*.

## **15. HUMAN RESOURCE IMPLICATIONS**

- 15.1 The Committee, Member and Scrutiny Team are responsible for updating the committee management system to ensure the membership on committees etc is accurate as well as ensuring the relevant members are notified of any summons to a meeting and agenda publication.
- 15.2 In addition, the Committee, Member and Scrutiny Team are responsible for notifying changes to the outside organisations and other bodies as well as notifying the payroll provider (in respect of members allowances’ and where relevant the appointment attracts a special responsibility allowance).

## **16. BACKGROUND PAPERS**

- 16.1 Annual Council – 25 May 2023 [Agenda for Council on Thursday, 25th May, 2023, 7.30 pm | North Herts Council \(north-herts.gov.uk\)](#)

## **17. APPENDICES**

- 17.1 N/A

## **NOTIFICATION DATE**

**Date: 30 November 2023**

**Signature of Decision Taker**



**Call-in does not apply to NON-EXECUTIVE DECISIONS**

# NORTH HERTFORDSHIRE DISTRICT COUNCIL

## DECISION SHEET

Meeting of the Council held in the Council Chamber, District Council Offices, Gernon Road,  
Letchworth  
on Thursday, 23rd November, 2023 at 7.30 pm

### 1 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Chris Hinchliff, Daniel Marsh, Terry Tyler, Cathy Brownjohn, Faye Frost, Tom Plater, Juan Cowell, Adam Compton and Raj Bhakar.

### 2 MINUTES - 28 SEPTEMBER 2023

**RESOLVED:** That the Minutes of the Meeting of the Committee held on 28 September 2023 be approved as a true record of the proceedings and be signed by the Chair.

### 3 NOTIFICATION OF OTHER BUSINESS

There was no other business notified.

### 4 CHAIR'S ANNOUNCEMENTS

- (1) The Chair advised that, in accordance with Council Policy, the meeting would be audio recorded.
- (2) Members were reminded that this Council had declared a Climate Emergency. This was a serious decision and meant that, as this was an emergency, all of us, officers and Members had that in mind as we carried out our various roles and tasks for the benefit of our District.
- (3) The Chair drew attention to the item on the agenda front pages regarding Declarations of Interest and reminded Members that, in line with the Code of Conduct, any Declarations of Interest needed to be declared immediately prior to the item in question.
- (4) The Chair advised that the normal procedure rules in respect of debate and times to speak will apply.
- (5) The Chair advised that 4.8.23(a) of the Constitution did not apply to this meeting. A comfort break would be held at an appropriate time, should proceedings continue at length.
- (6) The Chair advised that tickets were now available to purchase for the Chair's Civic Event and Awards 2024, being held on Friday 1 March 2024.

### 5 PUBLIC PARTICIPATION

There was no public participation.

### 6 QUESTIONS FROM MEMBERS

In accordance with Standing Order 4.8.11 one question had been submitted by the required deadline set out in the Constitution.



(A) **Health and Care Services in Royston**

Councillor Matt Barnes to Councillor Elizabeth Dennis (Leader of the Council).

**7 NOTICE OF MOTIONS**

There were no motions submitted in accordance with Standing Order 4.8.12.

**8 ITEMS REFERRED FROM OTHER COMMITTEES**

The Chair advised that the referral from Cabinet would be taken with the respective item on the agenda.

**9 REVIEW OF POLLING DISTRICTS, POLLING PLACES AND POLLING STATIONS**

**RESOLVED:** That Council designated the Polling Districts and Polling Places as per the Returning Officer's Proposals attached as Appendix A to the submitted report, effective as of 1 December 2023.

**REASONS FOR DECISION:**

- (1) The Electoral Registration and Administration Act 2013 introduced a change to the timing of compulsory reviews of UK Parliamentary Polling Districts and Polling Places. The next compulsory review was required to commence and conclude between 1 October 2023 and 31 January 2025 (inclusive).
- (2) However, as the Local Government Boundary Commission for England had implemented new district ward boundary arrangements for elections in May 2024, the Polling Districts, Polling Places and Polling Stations needed to reflect these new boundaries in the Register of Electors published annually on 1 December.

**10 CONSTITUTIONAL AMENDMENT REPORT**

The Chair advised that due to late amendments received, he had agreed to defer this item to the next meeting of Full Council in January 2024.

**11 MEDIUM TERM FINANCIAL STRATEGY 2024-29**

**RESOLVED:** That Council adopted the Medium Term Financial Strategy, as attached at Appendix A.

**REASON FOR DECISION:** Adoption of a MTFs and communication of its contents will assist in the process of forward planning the use of Council resources and in budget setting for 2024/2025 to 2028/2029, culminating in the setting of the Council Tax precept for 2024/25 in February 2024. This will (alongside the existing Council Plan) support the Council in setting a budget that is affordable and aligned to Council priorities.

**12 USE OF URGENCY IN RELATION TO CALL-IN FOR DECISION ON BUSINESS RATE POOLING**

**RESOLVED:** That Council noted the use of urgency provisions in relation to the Business Rate Pooling decision made on 9 October 2023.

**REASON FOR DECISION:** There were forecast significant gains for the Council from being part of a Business Rates Pool. The risks were considered to be low.

**13 ELECTORAL SERVICES - SCALE OF FEES 2024/25**

**RESOLVED:** That Council agreed the Scale of Fees for 2024/25 as set out in Appendix A.

***REASON FOR DECISION:*** To enable the Council to remunerate the Returning Officer and the staff employed to carry out tasks during electoral events and to be open and transparent regarding other payments.

**EAST TEAM**

Application No.	Applicant/Agent Address	Location Address, Applicant Name & Proposal
<b>Baldock</b>		
23/02685/FPH	Charlotte Fausset Architect Charlotte Fausset 41 Bunyan Close, Pirton, Hitchin, SG5 3RE	1 Grosvenor Road Baldock Hertfordshire SG7 6NX  Mr Slack  Part two storey and part single storey rear and side extensions including first floor rear balcony area.
23/02702/FPH	Janes Surveying Mr Matthew Janes 195 Weston Way, Baldock, SG7 6JG, United Kingdom	19 Byrd Walk Baldock Hertfordshire SG7 6LN  Mrs Julie Skinner  Single storey rear extension following demolition of rear conservatory and alterations to fenestration.
23/02722/FPH	AJF Project Design Mr A Ford 22 Ashtons Lane, Baldock, SG7 6JJ, United Kingdom	15 Alder Close Baldock Hertfordshire SG7 6HN  Mr & Mrs M Williams  Single storey side extension.
23/02757/TCA	Mr Dom Walker The Blue Tree Company 50 Bunyan Road, Hitchin, SG5 1NN	3A Church Street Baldock Hertfordshire SG7 5AE  Ms Alison Wyndham  T1. Ash - Remove 2 lower limbs. Reduce the lateral load and remove any major deadwood.
<b>Barley Parish Council</b>		
23/02707/FP	Brown & Co Mr William Faux The Fairways, Wyboston Lakes, , Great North Road, Wyboston, MK44 3AL, United Kingdom	Land Adjacent To Horseshoe Farm London Road Barley Hertfordshire SG8 8JE  Mr Geoffrey Wilkerson  Conversion of barn to one 4-bed dwelling including single storey front extension and associated hardstanding.
<b>Letchworth Garden City</b>		

**NORTH HERTFORDSHIRE DISTRICT COUNCIL  
PLANNING CONTROL  
COUNCIL OFFICES, GERON ROAD, LETCHWORTH, HERTS SG6 3JF**

**LIST OF PLANNING APPLICATIONS RECEIVED IN WEEK ENDING: 01/12/2023  
DEADLINE FOR COUNCILLORS' CALL IN: 21/12/2023**

23/02631/FP	CarneySweeney Mr Gerald Sweeney Crossway, 156 Great Charles Street Queensway, Birmingham, B3 3HN	Letchworth Hall Hotel Letchworth Lane Letchworth Garden City Hertfordshire SG6 3NP
		Letchworth Hall Hotel (Trading) Ltd
		Replacement front conservatory and erection of additional rear linked conservatory. Alterations to facade and replacement windows on the Northwest elevation. External alterations.
23/02632/LBC	CarneySweeney Mr Gerald Sweeney Crossway, 156 Great Charles Street Queensway, Birmingham, B3 3HN	Letchworth Hall Hotel Letchworth Lane Letchworth Garden City Hertfordshire SG6 3NP
		Letchworth Hall Hotel (Trading) Ltd
		Replacement front conservatory and erection of additional rear linked conservatory. Alterations to facade and replacement windows on the Northwest elevation. External alterations.
23/02658/FP	Scroxtton & Partners Ltd Mr Justin France York House, 1-3 Newton Close, Park Farm Industrial Estate, Wellingborough, Northamptonshire, NN8 6UW, United Kingdom	Camfield House, Avenue One, LGC
23/02680/FPH	CROE Architects Mr Joe Reader Suite 10, 18 Walsworth Road, Hitchin, SG4 9SP, United Kingdom	92 Pixmore Way Letchworth Garden City Hertfordshire SG6 3TP
		Mr Charles Woodall
		Single storey rear extension following partial demolition of existing rear extension..
23/02690/FPH	Lobs Design Mr Ian Lawrence Devonshire Business Centre, Works Road, Letchworth Garden City, SG6 1GJ, United Kingdom	20 Temple Gardens Green Lane Letchworth Garden City Hertfordshire SG6 1EQ
		Mrs Sarah Parkinson
		Single storey rear infill extension and raised rear deck.
23/02706/FP	Scroxtton & Partners Ltd Justin France York House, 1-3 Newton Close, Park Farm Industrial Estate, Wellingborough, Northamptonshire, NN8 6UW, United Kingdom	Land West Of Avenue One, Letchworth Garden City

**NORTH HERTFORDSHIRE DISTRICT COUNCIL  
PLANNING CONTROL  
COUNCIL OFFICES, GERON ROAD, LETCHWORTH, HERTS SG6 3JF**

**LIST OF PLANNING APPLICATIONS RECEIVED IN WEEK ENDING: 01/12/2023  
DEADLINE FOR COUNCILLORS' CALL IN: 21/12/2023**

23/02716/TCA	Mr Joe Darby Ace of Trees ltd 18 The Noke, Stevenage, Stevenage, SG2 8LJ, United Kingdom	53 Green Lane Letchworth Garden City Hertfordshire SG6 1EA  Bryony Page  T1 Conifer - Fell to ground level
23/02720/TCA	Mrs Denise Southam The Eco Arborist Limited 7 Elms Road, Ware, Hertfordshire, SG12 7HT, United Kingdom	Old Trees Letchworth Lane Letchworth Garden City Hertfordshire SG6 3ND  Ms Alison Baigent  Various works including removal
23/02733/TCA	Mr Fred Burkitt The Blue Tree Company 50 Bunyan Road, Hitchin, SG5 1NN	305 Norton Way South Letchworth Garden City Hertfordshire SG6 1SU  Ms Sarah Grey  T1 x2 Purple plum - Crown reduce by up to 3m to leave viable growth points. Remove the lowest limb. T4 Apple - Crown reduce by up to 1m to leave viable growth points
23/02740/FPH	D.Chandler Architectural Design Ltd. Mr Daniel Chandler 61 Gernon Road, Letchworth, SG6 3HS, United Kingdom	37 Highfield Letchworth Garden City Hertfordshire SG6 3PY  Mr Anthony Hack  Part two storey, part single storey side extension and two storey rear extension following demolition of existing detached garage and rear conservatory. Alterations to fenestration including insertion of first floor side window.
23/02741/TCA	Mrs Apryl Goodwin settlegroup, Blackhorse Road, Letchworth Garden City, Hertfordshire, SG6 1HA, United Kingdom	17 West View Letchworth Garden City Hertfordshire SG6 3RQ  Mrs Apryl Goodwin  T1 Lawson Cypress - Reduce the top of the crown by 2-3m in height
23/02750/TCA	Paul McKenna Broadway, One Garden City, SG6 3BF, United Kingdom	Land Between Sollershott Hall And Spring Road Letchworth Garden City Hertfordshire  Paul McKenna  G1 - Oak - Crown reduce by up to 2m to previous pruning points. Ash - Crown reduce by up to 4m to previous pruning points. Ash - Fell. Ash - Crown reduce 5-8m

**Royston Town Council**

**NORTH HERTFORDSHIRE DISTRICT COUNCIL  
PLANNING CONTROL  
COUNCIL OFFICES, GERON ROAD, LETCHWORTH, HERTS SG6 3JF**

**LIST OF PLANNING APPLICATIONS RECEIVED IN WEEK ENDING: 01/12/2023  
DEADLINE FOR COUNCILLORS' CALL IN: 21/12/2023**

23/02691/LDCE	Mr M Haynes 56 Melbourn Road, Royston, Hertfordshire, SG8 7DF	56 Melbourn Road Royston Hertfordshire SG8 7DF	Mr M Haynes  Use of building as a single dwelling house (Use Class C3).
23/02712/LDCP	TG Escapes Ltd. Mr Harry Wilkins TG Escapes Ltd, Unit A, Dutton Rd., Aldermans Green Industrial Estate, Coventry, CV2 2LE, United Kingdom	Tannery Drift School Tannery Drift Royston Hertfordshire SG8 5DE	Ms Natalie Phillips  Erection of detached, timber framed building for educational use with ramped access and pathway to be provided to existing pedestrian access.
23/02715/TPO	Mr Tom Casey Casey Tree Services The old mill house, Betts Lane, Nazeing, Essex, EN9 2DB	Stamford Yard Kneesworth Street Royston Hertfordshire SG8 5AN	smith  T1 Sycamore, T2 Rowan, T3, Cherry - To overall reduce by 2m. .
<b>Rushden And Wallington Parish Council</b>			
23/02701/FPH	Seven Nine Design Services Mr Dale Smith 'The Drawing Room', 3 Orchard Drive, Standon, Ware, SG11 1XD, United Kingdom	2 Julians Cottages Rushden Buntingford Hertfordshire SG9 0SZ	Mrs McNally  Part two storey/single storey rear extension, two storey side extension, single storey front porch extension and insertion of first floor front window and insertion of window to rear roofslope, following demolition of rear element.
<b>Therfield Parish Council</b>			
23/02732/TCA	Mr James Cantle Shire tree limited 1A Trigg Way, Melbourn, Royston, SG8 6HX	Lammas Cottage Police Row Therfield Royston Hertfordshire SG8 9QE	Dr Ellen Spellman  T1 3x Lawson Cypress - Reduce height by 50% back to previous
<b>Weston Parish Council</b>			

**NORTH HERTFORDSHIRE DISTRICT COUNCIL  
PLANNING CONTROL  
COUNCIL OFFICES, GERON ROAD, LETCHWORTH, HERTS SG6 3JF**

**LIST OF PLANNING APPLICATIONS RECEIVED IN WEEK ENDING: 01/12/2023  
DEADLINE FOR COUNCILLORS' CALL IN: 21/12/2023**

23/02298/AG	Mr Matthew Hale Fairclough Hall Farm , Halls Green, Weston, Hitchin, Hertfordshire, SG4 7DP, United Kingdom	Fairclough Hall Farm Halls Green Weston Hitchin Hertfordshire SG4 7DP
		Mr Matthew Hale
		Extension to existing steel framed portal building used for agricultural storage.
23/02747/S73	Edmund Wright Architect Mr E Wright The Barn, The White House, Preston Road, Gosmore, Herts, SG4 7QS	Lannock Manor Farm Hitchin Road Weston Hitchin Hertfordshire SG4 7EE
		Weston Park Farms
		Variation to condition 2 (filling in undercroft to west side, incorporating a bakery shop, alterations to interior including changes to doors and windows) of planning permission reference 22/02316/FP granted on 13.10.2022 for Change of use of existing barn to Bakery and storage with associated parking.

**WEST TEAM**

Application No.	Applicant/Agent Address	Location Address, Applicant Name & Proposal
23/02678/ADJ		Land At Butterfield Technology Park Great Marlings Luton Luton
		Luton Borough Council
		Application for the completion of internal loop road and construction of two bunds with associated landscaping and other works NORTH HERTS DISTRICT COUNCIL: ADJACENT AUTHORITY : CONSULTEE ONLY

**Codicote Parish Council**

23/02708/FP	AJM Planning Mr Andrew MacDougall 49 London Road, Markyate, AL3 8JP	Highfield Nurseries Slip Lane Old Knebworth Hertfordshire SG3 6QG
		Mr and Mrs K Bridgeman
		Change of use from office to one detached 2-bed dwelling including insertion of front rooflights and front entrance canopy.

**Hitchin**

**NORTH HERTFORDSHIRE DISTRICT COUNCIL  
PLANNING CONTROL  
COUNCIL OFFICES, GERON ROAD, LETCHWORTH, HERTS SG6 3JF**

**LIST OF PLANNING APPLICATIONS RECEIVED IN WEEK ENDING: 01/12/2023  
DEADLINE FOR COUNCILLORS' CALL IN: 21/12/2023**

23/02485/S73	Mr Raja Sekaran 42 Brudenell Close, Amersham, HP6 6FH, United Kingdom	Mr Raja Sekaran 2 Brook View Hitchin Hertfordshire SG4 9NY
		Mr Ashutosh Kumar  Variation of condition 2 (submission of revised plans) and removal of condition 4 of planning permission 23/00874/FPH granted 23.06.2023 for extensions and alterations to existing roof to create gable end, insertion of front and rear dormer windows, first floor rear extension to facilitate loft conversion to create habitable space at first floor level. Insertion of rooflight in existing rear flat roof.
23/02657/FPH	Plans For You Darcy Wood 29 Wychdell, Stevenage, Hertfordshire, SG28JD, United Kingdom	45 Mattocke Road Hitchin Hertfordshire SG5 2PB
		Miss Hannah More  Single storey side extension
23/02689/S73	Ms Sahiba Chadha-Rigby 13 Kershaws Hill, Hitchin, SG4 9AQ, United Kingdom	13 Kershaws Hill Hitchin Hertfordshire SG4 9AQ
		Ms Sahiba Chadha-Rigby  Variation of condition 2 (submission of revised plan nos KER-01 0610 rev 4 and KER-01 0210 rev 7) of planning permission 21/03493/FPH granted 02.02.2022 for Erection of side entrance porch, single storey side extension, two storey rear extension, insertion of rooflights and solar panels to existing front roofslope and insertion of dormer to existing rear roofslope to facilitate conversion of loftspace into habitable accommodation. Replace existing side elevation door with a window, insertion of side elevation first floor window and cladding of rear elevation brick wall
23/02705/FPH	Ram Design Mr Anthony Brett 9 Howarde Court, Stevenage, Herts, SG1 3DF	16 Trevor Road Hitchin Hertfordshire SG4 9TA
		Mr R Whiffin  Replacement fenestration to front rear and side elevations
<b>Ickleford Parish Council</b>		
23/02650/FP	BBR Design Mr Ryan Albone BBR Design, 7 Paynes Park, Hitchin, SG51EH, United Kingdom	Land South West Of And Adjacent To Lodge Court Turnpike Lane Ickleford Hertfordshire
		Foxberry Developments Ltd  Erection of eight dwellings comprising of 3 pairs of semi-detached dwellings (6 x 3-bed) and two detached 3-bed dwellings including integral garages (plots 1 and 8) with a new access spur from the Lodge Court, on-site parking, landscaping
<b>Kimpton Parish Council</b>		



23/02638/FP DP Architects Mr Alex Bean  
The Old Brewery Tap, 3 Shirburn St,  
Watlington, OX49 5BU

Bibbsworth Hall Farm  
Bibbs Hall Lane

**Kings Walden Parish Council**

23/02482/FP CPC Planning Consultants Miss Jenna Lai  
Units 5, Clovelly Business Park,,  
Clovelly Road,, Southbourne, PO10  
8PE, United Kingdom

The Plough  
Plough Lane  
Kings Walden  
Hertfordshire  
SG4 8LA

HAWTHORN LEISURE (MANTLE) LIMITED

Change of use and partial demolition of existing public house to one 4-bed dwelling (Use Class C3) to include part two storey and part single storey rear extension, external cladding and erection of carport following demolition of existing garage. Erection of a single storey rear outbuilding ancillary to main dwelling to facilitate gym/office/store with associated parking and hard and soft landscaping

23/02483/LBC CPC Planning Consultants Miss Jenna Lai  
Units 5, Clovelly Business Park,,  
Clovelly Road,, Southbourne, PO10  
8PE, United Kingdom

The Plough  
Plough Lane  
Kings Walden  
Hertfordshire  
SG4 8LA

HAWTHORN LEISURE (MANTLE) LIMITED

External and internal alterations and partial demolition of existing public house to facilitate conversion to one 4-bed dwelling including part two storey and part single storey rear extension. External cladding.

**Pirton Parish Council**

23/02622/FPH Whitebrick Mr Colin Weatherall Morris  
29B Hermitage Road, Hitchin, SG5  
1BY

34 Royal Oak Lane  
Pirton  
Hertfordshire  
SG5 3QT

Mr and Mrs Weatherall Morris

Increase in height to create larger first floor with roof accommodation; two and single storey front, side and rear extensions; front and rear dormer windows; new basement, alterations to openings; erection of outbuilding to facilitate pool house/changing room/shower, erection of pergola and installation of pool, new gates to side of dwelling

(Including Withdrawn decisions)

**EAST TEAM**

<b>Application No:</b> 22/01991/S73	<b>Location:</b> 4 Station Parade Letchworth Garden City Hertfordshire SG6 3AW <b>Applicant Name:</b> Mr. Bilal Gilgil <b>Description:</b> Variation of condition 2 of planning permission 19/01577/FP granted on 19/11/2019 - extraction system as shown on the submitted drawings (as amended by plans received 21st November 2023).	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 27/11/2023
<b>Application No:</b> 23/00557/LBC	<b>Location:</b> The White Hart 21 Hitchin Street Baldock Hertfordshire SG7 6AL <b>Applicant Name:</b> Mr David King Admiral Taverns <b>Description:</b> Internal and external refurbishment to include replacing existing internal timber flooring, removal of fencing panels next to adjacent building, removal of doors to existing barn structure to create an external seating area with festoon lighting. Replace timber cladding, replace door and frame to the remaining storage section of the barn structure (amended plans received 28/06/2023).	<b>Decision:</b> Withdrawn <b>Decision Date:</b> 28/11/2023
<b>Application No:</b> 23/01038/LDCE	<b>Location:</b> 2 Barns Courtyard Mansfield Road Baldock Hertfordshire SG7 6FE <b>Applicant Name:</b> Mr Brian McAleer <b>Description:</b> Retention of rear cloakroom/utility room as residential use.	<b>Decision:</b> Granted Permission <b>Decision Date:</b> 23/11/2023
<b>Application No:</b> 23/02067/FPH	<b>Location:</b> 108 Layston Park Royston Hertfordshire SG8 9DY <b>Applicant Name:</b> Mr Mark Swallow <b>Description:</b> Installation of 2.1m high boundary fence (as amended by plans received on 30/10/2023).	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 28/11/2023
<b>Application No:</b> 23/02163/FP	<b>Location:</b> Wheat Hill Sandon Buntingford Hertfordshire SG9 0RB <b>Applicant Name:</b> Mr Boscawen <b>Description:</b> Change of use of paddock land to extend residential curtilage including installation of swimming pool and erection of associated outbuilding.	<b>Decision:</b> Refused <b>Decision Date:</b> 27/11/2023
<b>Application No:</b> 23/02241/AD	<b>Location:</b> Three Horseshoes High Street Hinxworth Baldock Hertfordshire SG7 5HQ <b>Applicant Name:</b> Admiral Taverns Admiral Taverns <b>Description:</b> Installation of illuminated and non- illuminated external signage.	<b>Decision:</b> Conditional Consent <b>Decision Date:</b> 23/11/2023
<b>Application No:</b> 23/02243/LBC	<b>Location:</b> Three Horseshoes High Street Hinxworth Baldock Hertfordshire SG7 5HQ <b>Applicant Name:</b> Admiral Taverns Admiral Taverns <b>Description:</b> Development A: Refurbishment of existing fascia sign (sign A2). New lettering applied to render (Sign B), erection of new lantern on bow bracket (Sign C), installation of 5no. flood lights (Sign D) and new A1 poster case (Sign E) all to front elevation. Change entrance door colour from black to colour: Stone Blue.  Development B: Change render colour from cream to colour: Parma Gray.	<b>Decision:</b> Split Decision <b>Decision Date:</b> 23/11/2023

## EAST TEAM

<b>Application No:</b> 23/02297/LDCE	<b>Location:</b> Land Used By North London Model Flying Club Warren Lane Clothall Hertfordshire SG7 6RR <b>Applicant Name:</b> North London R/C Model Flying Club North London R/ <b>Description:</b> Retention of use of the land for the flying of remote-control model aircrafts and the siting of portable toilets and cabin containers.	<b>Decision:</b> Granted Permission <b>Decision Date:</b> 23/11/2023
<b>Application No:</b> 23/02306/FP	<b>Location:</b> Baldock Manor 4 London Road Baldock Hertfordshire SG7 6ND <b>Applicant Name:</b> Mr Phil Massetti Nouvita Healthcare <b>Description:</b> Erection of No.3 timber storage buildings (as amended by revised site plan BM/23/01A received 06/11/2023) .	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 29/11/2023
<b>Application No:</b> 23/02338/PNQ	<b>Location:</b> Kirby Manor Farm Northfield Road Ashwell Baldock Hertfordshire SG7 5JQ <b>Applicant Name:</b> Mr Sam Sheppard <b>Description:</b> Conversion of existing agricultural barn to provide 4 residential units (2 x 2bed, 1 x 3bed and 1 x 4bed) with all associated building works.	<b>Decision:</b> Prior Approval Given <b>Decision Date:</b> 23/11/2023
<b>Application No:</b> 23/02354/FPH	<b>Location:</b> Nine Elms Police Row Therfield Royston Hertfordshire SG8 9QE <b>Applicant Name:</b> Mr Tom Hanson <b>Description:</b> Single storey rear and side extensions to existing garage.	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 29/11/2023
<b>Application No:</b> 23/02355/FP	<b>Location:</b> Properties 1 And 2 Scarp Close Ashwell Street Ashwell Hertfordshire SG7 5FP <b>Applicant Name:</b> Mr Paul Morris <b>Description:</b> Erection of two detached double garages (as amended by plans received 28th November 2023).	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 28/11/2023
<b>Application No:</b> 23/02382/FPH	<b>Location:</b> 84 Green Drift Royston Hertfordshire SG8 5BT <b>Applicant Name:</b> Mr and Mrs. Dion Bowden <b>Description:</b> Single storey rear extension, front porch extension and alteration to ground floor front window and garage fenestration to facilitate conversion of garage into habitable accommodation following demolition of existing rear extension.	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 27/11/2023
<b>Application No:</b> 23/02400/S73	<b>Location:</b> The Old Forge 27A Park Street Baldock Hertfordshire SG7 6DY <b>Applicant Name:</b> Mr Kitchener Essential Water Services <b>Description:</b> Variation to condition 2 (revised plans - windows) of planning permission reference 21/02872/FP granted on 27.09.2022 for erection of one detached 1-bed dwelling following demolition of existing outbuildings and conversion of existing building into one 3-bed dwelling with associated landscaping.	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 23/11/2023
<b>Application No:</b> 23/02440/TPO	<b>Location:</b> Land At Rosemont Close Letchworth Garden City Hertfordshire SG6 4XR <b>Applicant Name:</b> Mr Darren Griffin Clarion Housing <b>Description:</b> T15 Hornbeam - Epicormic Removal, Crown Lift to 2.4m over footpath.	<b>Decision:</b> Conditional Consent <b>Decision Date:</b> 27/11/2023
<b>Application No:</b> 23/02441/TPO	<b>Location:</b> Land At Rosemont Close Letchworth Garden City Hertfordshire SG6 4XR <b>Applicant Name:</b> Mr Darren Griffin Clarion Housing <b>Description:</b> 011 Pine - Crown lift to 2.4m over Footpath, crown lift to 5.2m over highway. 012 Pine - Crown lift to 5.2m over highway. 013 Hornbeam - Crown lift to 2.4m over footpath, reduce back from streetlight by 2m, sever and strip Ivy. 014 Norway Maple - Epicormic removal, crown lift to 2.4m over footpath, reduce back from streetlight by 2m. 016 Silver Birch - Epicormic removal. 017 Silver Birch, 018 Norway Maple - Fell. 019 Whitebeam - Crown lift to 2.4m over Footpath. 021 Silver Birch - Crown lift to 2.4m over footpath, deadwood and ivy strip and Sever.	<b>Decision:</b> Conditional Consent <b>Decision Date:</b> 27/11/2023

## EAST TEAM

<b>Application No:</b> 23/02462/TCA	<b>Location:</b> 203 Icknield Way Letchworth Garden City Hertfordshire SG6 4TT <b>Applicant Name:</b> Mr Paul Knights <b>Description:</b> T1. Pear - Reduce by 2m shape and balance cutting to viable growth. T2. Pear - Reduce up to 3m, shape and balance cutting to viable growth. T3. x2 Conifers - Reduce by 50%.	<b>Decision:</b> No Objection <b>Decision Date:</b> 27/11/2023
<b>Application No:</b> 23/02463/FPH	<b>Location:</b> 2 Howards Wood Letchworth Garden City Hertfordshire SG6 2DH <b>Applicant Name:</b> Mr Paul Madden <b>Description:</b> Front porch extension.	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 28/11/2023
<b>Application No:</b> 23/02475/TCA	<b>Location:</b> Saddlers Church End Barley Royston Hertfordshire SG8 8JN <b>Applicant Name:</b> Mr Brian Watson <b>Description:</b> T1 Maple - To reduce top up to 1m to improve shape and thin	<b>Decision:</b> No Objection <b>Decision Date:</b> 27/11/2023
<b>Application No:</b> 23/02480/TCA	<b>Location:</b> 7 Cross Street Letchworth Garden City Hertfordshire SG6 4UD <b>Applicant Name:</b> Mr Kim Baker <b>Description:</b> T1-T3: Cherry Plum - Prune by approx. 25-30% to suitable growth points.	<b>Decision:</b> No Objection <b>Decision Date:</b> 27/11/2023
<b>Application No:</b> 23/02481/TCA	<b>Location:</b> Land Adjacent To 27 Birds Hill Letchworth Garden City SG6 1PL <b>Applicant Name:</b> Mr Daniel Dalton <b>Description:</b> T1 Sycamore - Crown reduction and thinning 25-30%. Removal of low overhanging branches. T2 Sycamore - Crown reduction 25-30%. T3 Ash - Crown reduction 25-30%	<b>Decision:</b> No Objection <b>Decision Date:</b> 27/11/2023
<b>Application No:</b> 23/02502/TCA	<b>Location:</b> Land Adjacent To 124 Common View Letchworth Garden City Hertfordshire SG6 1DQ <b>Applicant Name:</b> Paul McKenna Letchworth Garden City Heritage Foun <b>Description:</b> T1 Sycamore - Reduce crown by upto 2.5m. T2 Hawthorn - Reduce by upto 2m and sever ivy at base	<b>Decision:</b> No Objection <b>Decision Date:</b> 27/11/2023
<b>Application No:</b> 23/02503/TCA	<b>Location:</b> 27 Sollershott West Letchworth Garden City Hertfordshire SG6 3PU <b>Applicant Name:</b> Ray <b>Description:</b> T1 English Oak - Reduce low limb back by upto 4m. T2 Common Beech - Reduce the 2 low limbs back by upto 3m. T3 Ash - Reduce the overhanging branches back by upto 3m	<b>Decision:</b> No Objection <b>Decision Date:</b> 27/11/2023
<b>Application No:</b> 23/02507/FPH	<b>Location:</b> 28 Newmarket Road Royston Hertfordshire SG8 7EL <b>Applicant Name:</b> Mr & Mrs Webber <b>Description:</b> Two storey rear extension and insertion of first floor side window.	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 28/11/2023
<b>Application No:</b> 23/02517/TPO	<b>Location:</b> 66 Downlands Royston Hertfordshire SG8 5BY <b>Applicant Name:</b> Mary Porter <b>Description:</b> T1, T2 Hornbeam - Crown reduce height by 4m and lateral branches by 2m back to previous.	<b>Decision:</b> Conditional Consent <b>Decision Date:</b> 28/11/2023
<b>Application No:</b> 23/02525/TCA	<b>Location:</b> 8 School Walk Letchworth Garden City Hertfordshire SG6 1QD <b>Applicant Name:</b> Mr David Bonner First Garden Cities Homes Ltd <b>Description:</b> Willow - Semi-pollard	<b>Decision:</b> No Objection <b>Decision Date:</b> 27/11/2023
<b>Application No:</b> 23/02526/TCA	<b>Location:</b> La Concha Letchworth Railway Station Station Place Letchworth Garden City Hertfordshire SG6 3AN <b>Applicant Name:</b> Burton <b>Description:</b> T1 Ash - Pollard at 5m.	<b>Decision:</b> No Objection <b>Decision Date:</b> 23/11/2023

## EAST TEAM

<b>Application No:</b> 23/02545/TCA	<b>Location:</b> 99 Spring Road Letchworth Garden City Hertfordshire SG6 3SL <b>Applicant Name:</b> Mr Richard Bysouth <b>Description:</b> T1 Sugar Maple - Reduce in height by up to 3m and bring the sides into shape by up to 4m to leave viable growth points. T2 x2 Cherry - Crown reduce by up to 4m to around previous points to leave viable growth where possible. T4 Eucalyptus - Remove lowest branch over the garden. T5 Cotoneaster - Reduce to previous points and bring the sides into shape to leave viable growth where possible. T6 Apple - Reduce in height by 2 to 2.5m and bring the sides into shape. T7 Laburnum - Fell to ground level	<b>Decision:</b> No Objection <b>Decision Date:</b> 28/11/2023
<b>Application No:</b> 23/02546/TCA	<b>Location:</b> St Marys Church Mill Street Ashwell Hertfordshire SG7 5LY <b>Applicant Name:</b> Ms Jane Porter <b>Description:</b> 380 & 381 Holm Oak - Reduce back to previous points over the building and ensure that there is a clearance of 2m to the building where possible.	<b>Decision:</b> No Objection <b>Decision Date:</b> 28/11/2023
<b>Application No:</b> 23/02565/EC	<b>Location:</b> Telecommunications Mast Letchworth Garden City Football Club Baldock Road Letchworth Garden City Hertfordshire <b>Applicant Name:</b> Pegasus Group Archie Roberts <b>Description:</b> Existing 1No. antenna and 1No. dish to be relocated along with replacement ancillary equipment.	<b>Decision:</b> No Objection <b>Decision Date:</b> 27/11/2023
<b>Application No:</b> 23/02573/TCA	<b>Location:</b> 83 Spring Road Letchworth Garden City Hertfordshire SG6 3SL <b>Applicant Name:</b> Mr Hugh Hamilton <b>Description:</b> T1 Beech - Crown reduction and thinning by 20-30% (9 -13.5 feet / 2.5 - 4m). Remove the front stem. T2 Cherry - Remove. T3 Weeping Willow - Light crown reduction (4-6 feet / 2m) on the right side to leave it with a balanced and natural shape.	<b>Decision:</b> No Objection <b>Decision Date:</b> 27/11/2023
<b>Application No:</b> 23/02617/EC	<b>Location:</b> Land In Front Of 16 Rowan Crescent Letchworth Garden City Hertfordshire SG6 4EY <b>Applicant Name:</b> Openreach Harini Venkatesan <b>Description:</b> Fixed Line Broadband: Replace existing pole.	<b>Decision:</b> No Objection <b>Decision Date:</b> 27/11/2023
<b>Application No:</b> 23/02618/EC	<b>Location:</b> Land In Front Of 5 Rowan Crescent Letchworth Garden City Hertfordshire SG6 4EY <b>Applicant Name:</b> Openreach Harini Venkatesan <b>Description:</b> Fixed Line Broadband: Erection of pole.	<b>Decision:</b> No Objection <b>Decision Date:</b> 27/11/2023
<b>Application No:</b> 23/02619/EC	<b>Location:</b> Land In Front Of 1 Rowan Crescent Letchworth Garden City Hertfordshire SG6 4EY <b>Applicant Name:</b> Openreach Harini Venkatesan <b>Description:</b> Fixed Line Broadband: Erection of pole.	<b>Decision:</b> No Objection <b>Decision Date:</b> 27/11/2023
<b>Application No:</b> 23/02627/DOC	<b>Location:</b> High Beeches Mill Lane Therfield Royston Hertfordshire SG8 9PR <b>Applicant Name:</b> Company Secretary Green Rabbit Developments Ltd. <b>Description:</b> Details reserved by Condition 3 (Materials) of planning permission reference 21/03458/FP granted on 10.03.2022.	<b>Decision:</b> Agreed <b>Decision Date:</b> 28/11/2023
<b>Application No:</b> 23/02640/TCA	<b>Location:</b> The Pump House Royston Road Barkway Royston Hertfordshire SG8 8BX <b>Applicant Name:</b> Mr Michael Oakman <b>Description:</b> Oak trees and Maple tree located in group - Raise the lower canopy to a height of 5m, Scotts pine tree - Remove and Scotts pine tree - Remove dangerous broken limb (as amended by plan received on 22/11/2023).	<b>Decision:</b> No Objection <b>Decision Date:</b> 23/11/2023

## EAST TEAM

<b>Application No:</b> 23/02641/TCA	<b>Location:</b> 82 High Street Barkway Royston Hertfordshire SG8 8EF <b>Applicant Name:</b> Mrs Michael Oakman <b>Description:</b> Ash - Reduce the lateral branches by 3-4m and remove all major deadwood.	<b>Decision:</b> No Objection <b>Decision Date:</b> 29/11/2023
<b>Application No:</b> 23/02642/DOC	<b>Location:</b> High Beeches Mill Lane Therfield Royston Hertfordshire SG8 9PR <b>Applicant Name:</b> Company Secretary Green Rabbit Developments Ltd. <b>Description:</b> Details reserved by Condition 7 (Site Access) of planning permission reference 21/03458/FP granted on 10.03.2022.	<b>Decision:</b> Agreed <b>Decision Date:</b> 27/11/2023
<b>Application No:</b> 23/02643/DOC	<b>Location:</b> High Beeches Mill Lane Therfield Royston Hertfordshire SG8 9PR <b>Applicant Name:</b> Company Secretary Green Rabbit Developments Ltd. <b>Description:</b> Details reserved by Condition 9 (Construction Traffic Management Plan) of planning permission reference 21/03458/FP granted on 10.03.2022.	<b>Decision:</b> Agreed <b>Decision Date:</b> 27/11/2023

## WEST TEAM

<b>Application No:</b> 22/01563/FPH	<b>Location:</b> 17 Common Rise Hitchin Hertfordshire SG4 0HN <b>Applicant Name:</b> Mr and Mrs R Bell <b>Description:</b> Single storey rear extension and insertion of ground and first floor windows to existing front elevation (as a resubmission of planning application 22/00643/FPH refused on 19.04.2022).	<b>Appeal Decision:</b> Appeal Part Allowed <b>Decision Date:</b> 23/11/2023
<b>Application No:</b> 23/00957/DOC	<b>Location:</b> Land On The South East Side Of Heath Lane Codicote Hertfordshire <b>Applicant Name:</b> Skaarbrevik <b>Description:</b> Details reserved by Condition 12- Traffic Management (relating to planning permission 18/02722/FP granted 28.09.2021)	<b>Decision:</b> Approval of Details <b>Decision Date:</b> 28/11/2023
<b>Application No:</b> 23/01560/FP	<b>Location:</b> 41 Stevenage Road St Ippolyts Hitchin Hertfordshire SG4 7PE <b>Applicant Name:</b> Mr Mark Bean <b>Description:</b> Erection of one detached 2-bed dwelling including creation of vehicular access off Stevenage road.	<b>Decision:</b> Withdrawn <b>Decision Date:</b> 27/11/2023
<b>Application No:</b> 23/01848/TCA	<b>Location:</b> Land Adjacent To 1 Milksey Cottages Priory Lane Little Wymondley Hertfordshire SG4 7EZ <b>Applicant Name:</b> Mrs Debra Dyall <b>Description:</b> T1 Oak - Fell	<b>Decision:</b> No Objection <b>Decision Date:</b> 27/11/2023
<b>Application No:</b> 23/01890/FPH	<b>Location:</b> Highlands Willow Walk Welwyn Hertfordshire AL6 9SQ <b>Applicant Name:</b> Mr & Mrs Michael & Dawn Cook <b>Description:</b> Single storey rear extension including balcony area above and external staircase. External re-rendering and replace existing fenestration.	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 27/11/2023
<b>Application No:</b> 23/01910/PNQ	<b>Location:</b> Highwood Hitchwood Lane Preston Hitchin Hertfordshire SG4 7RY <b>Applicant Name:</b> Clare Boyle <b>Description:</b> Conversion of existing agricultural barn to provide one 1-bed residential unit with all associated building works.	<b>Decision:</b> Prior Approval Given <b>Decision Date:</b> 27/11/2023

**WEST TEAM**

<b>Application No:</b> 23/01927/S73	<b>Location:</b> The Node Hitchin Road Codicote Hertfordshire SG4 8TH  <b>Applicant Name:</b> Mr & Mrs Gandecha <b>Description:</b> Variation of Condition 2 (omit drawing numbers 3051, 04A, 42B and 43B and add drawing numbers 3829/03, 3829/05A, 3829/06A and 3829/10) of planning permission 14/01519/1 granted on 17.07.2014 for Raising the finished floor level by 900mm of the proposed dwelling as a Minor Material Amendment to planning reference 13/02021/1 granted 20/02/2014 for construction of one detached house following demolition of existing buildings and pursuant to the restoration of Grade II Listed Peach House (Walled Garden).	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 27/11/2023
<b>Application No:</b> 23/02127/FP	<b>Location:</b> 74 Whinbush Road Hitchin Hertfordshire SG5 1PZ  <b>Applicant Name:</b> Club 85 (Hitchin) Ltd <b>Description:</b> Residential development comprising of 16 apartments (5 x 1-bed and 11 x 2-bed) including creation of vehicular access off Whinbush Road and associated works following demolition of existing building.	<b>Decision:</b> Withdrawn <b>Decision Date:</b> 27/11/2023
<b>Application No:</b> 23/02262/LDCP	<b>Location:</b> Hakgalla 2 High Street Graveley Hitchin Hertfordshire SG4 7LD  <b>Applicant Name:</b> Dr Ahmed <b>Description:</b> Single storey rear extension, single storey side extensions, insertion of rear dormer window to facilitate conversion of loft into habitable accommodation. Erection of porch to principal elevation and rear detached outbuilding.	<b>Decision:</b> Granted Permission <b>Decision Date:</b> 23/11/2023
<b>Application No:</b> 23/02300/LDCP	<b>Location:</b> Oakleigh Farm 83 Codicote Road Welwyn Hertfordshire AL6 9TY  <b>Applicant Name:</b> Mr R Eyres <b>Description:</b> Erection of 2 metre high front boundary wall	<b>Decision:</b> Withdrawn <b>Decision Date:</b> 23/11/2023
<b>Application No:</b> 23/02304/LBC	<b>Location:</b> War Memorial Park Lane Old Knebworth Hertfordshire SG3 6QD  <b>Applicant Name:</b> Mrs Jodee White Knebworth Parish Council <b>Description:</b> Treatment and consolidation of memorial as per Knebworth War Memorial Condition Survey 08/06/2023.	<b>Decision:</b> Conditional Consent <b>Decision Date:</b> 23/11/2023
<b>Application No:</b> 23/02419/FPH	<b>Location:</b> 20 Brook View Hitchin Hertfordshire SG4 9NY  <b>Applicant Name:</b> Mr Nick Davis <b>Description:</b> External rendering to existing dwellinghouse and approved extensions and Hardiplank to dormer windows (as a variation of planning permission 21/01556/FPH granted 28.07.2021)	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 28/11/2023
<b>Application No:</b> 23/02451/FPH	<b>Location:</b> 98 Bedford Road Hitchin Hertfordshire SG5 2UE  <b>Applicant Name:</b> Mr James And Mrs Rebecca O'Leary <b>Description:</b> Part two storey and part single storey rear extension and two storey side extension following demolition of existing conservatory/rear element. Alterations to fenestration	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 28/11/2023
<b>Application No:</b> 23/02486/NCS	<b>Location:</b> 74 Sturgeons Way Hitchin Hertfordshire SG4 0BN  <b>Applicant Name:</b> Ms Raman Paul <b>Description:</b> Single storey rear extension with the following dimension: Length as measured from rear wall of original dwelling - 6.0 metres	<b>Decision:</b> Prior Approval Not Required <b>Decision Date:</b> 28/11/2023
<b>Application No:</b> 23/02508/TCA	<b>Location:</b> Harrington Cottage Church Lane Graveley Hertfordshire SG4 7LS  <b>Applicant Name:</b> Mr Duncan Price <b>Description:</b> Silver Birch - Reduce by 30%	<b>Decision:</b> No Objection <b>Decision Date:</b> 27/11/2023

**WEST TEAM**

<b>Application No:</b> 23/02530/TCA	<b>Location:</b> Pine Lodge 55 Highbury Road Hitchin Hertfordshire SG4 9RW <b>Applicant Name:</b> Mr Danny O'Brien Forestwood Services Ltd <b>Description:</b> T1 Pine - Thin crown by up to 30% in the upper canopy. Remove deadwood. T2, T3 Pine - Fell to ground level. T4 Field Maple - Height reduction of 4m and deadwood removal.	<b>Decision:</b> No Objection <b>Decision Date:</b> 23/11/2023
<b>Application No:</b> 23/02552/TCA	<b>Location:</b> Larch Howe Park Lane Old Knebworth Hertfordshire SG3 6PS <b>Applicant Name:</b> Mr Kenneth Ramsay <b>Description:</b> 3x Lime - Reduce the main trunk of to 4m to bring them into line.	<b>Decision:</b> No Objection <b>Decision Date:</b> 23/11/2023
<b>Application No:</b> 23/02559/TCA	<b>Location:</b> 5 Dower House Hitchin Road Preston Hitchin Hertfordshire SG4 7TZ <b>Applicant Name:</b> Pakenham <b>Description:</b> T1 Yew - Reduce by 3m and shape	<b>Decision:</b> No Objection <b>Decision Date:</b> 27/11/2023
<b>Application No:</b> 23/02601/TCA	<b>Location:</b> Nightingale Day Centre Grove Road Hitchin Hertfordshire SG5 1SD <b>Applicant Name:</b> Danielle Ayres HFMS <b>Description:</b> T1 Acacia - Crown reduce by 2-3m to previous reduction points, remove major deadwood, raise crown to 5m.	<b>Decision:</b> No Objection <b>Decision Date:</b> 27/11/2023
<b>Application No:</b> 23/02607/TCA	<b>Location:</b> 25 The Avenue Hitchin Hertfordshire SG4 9RL <b>Applicant Name:</b> Dinsey <b>Description:</b> T1/T2 Limes - Crown reduce height and spread by upto 2m (ensuring branches are reduced back from building)	<b>Decision:</b> No Objection <b>Decision Date:</b> 23/11/2023
<b>Application No:</b> 23/02647/NMA	<b>Location:</b> 1 The Finches Hitchin Hertfordshire SG4 9PB <b>Applicant Name:</b> Mr and Mrs Knight <b>Description:</b> Alterations to fenestration (as Non-Material Amendment to planning permission 22/01016/FPH granted 23.05.2022)	<b>Decision:</b> Agreed <b>Decision Date:</b> 28/11/2023