

17 November 2009

Our Ref: IG/SRuralCtte/ Nov.09
Contact: Ian Gourlay
Direct Dial: 01462 474403
E-Mail: ian.gourlay@north-herts.gov.uk

To: The Members of the Southern Rural Committee of North Hertfordshire District Council

(Councillors: D.J. Barnard (Chairman), Alan Bardett (Vice-Chairman), John Bishop, Tom Brindley, Tricia Cowley, Lee Downie, Jane Gray, Sal Jarvis, David Miller and Mrs C.P.A. Strong).

You are invited to attend a meeting of the

SOUTHERN RURAL COMMITTEE

to be held in

COMMITTEE ROOM 1, DISTRICT COUNCIL OFFICES, GERONON ROAD, LETCHWORTH GARDEN CITY SG6 3JF

on

THURSDAY, 26 NOVEMBER 2009

at

7.30 pm

Yours sincerely,



David Miley
Democratic Services Manager

AGENDA
PART I

| ITEM | | PAGE |
|-------------|---|-------------|
| 1. | APOLOGIES FOR ABSENCE | - |
| 2. | MINUTES – 1 OCTOBER 2009 To take as read and approve as a true record the Minutes of the meeting of this Committee held on 1 October 2009. | - |
| 3. | NOTIFICATION OF OTHER BUSINESS Members should notify the Chairman of other business which they wish to be discussed by the Committee at the end of the business set out in the agenda. They must state the circumstances which they consider justify the business being considered as a matter of urgency. The Chairman will then decide whether the item(s) raised will be considered. | - |
| 4. | CHAIRMAN’S ANNOUNCEMENTS Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a prejudicial or personal interest and are required to notify the Chairman of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a prejudicial interest can speak on the item, but must leave the room before the debate and vote. | - |
| 5. | PUBLIC PARTICIPATION To receive requests from the public to address the Committee. At the time of preparing the agenda, no requests to speak had been received. | - |
| 6. | CHAMPION NEWS AND FINANCE REPORT REPORT OF THE HEAD OF POLICY, PARTNERSHIPS AND COMMUNITY DEVELOPMENT <i>To advise the Committee of the activities and schemes with which the Community Development Officer has been involved and advise the Committee on the current expenditure and balances of the Committee’s delegated funds.</i> | 1 |
| 7. | SECTION 106 AGREEMENTS AND UNILATERAL UNDERTAKINGS REPORT OF THE HEAD OF DEVELOPMENT AND BUILDING CONTROL <i>To provide the Committee with an update on the comprehensive details of the current Section 106 agreements and Unilateral Undertakings in their area (as at 30th October 2009) for NHDC. together with information relating to Hertfordshire County Council in respect of highways (up to 11th September 2009), and the remaining contributions and obligations involving the County Council (up to 30th June 2009).</i> | 23 |

8. CORPORATE BUSINESS PLANNING 2010/11 – EFFICIENCY AND INVESTMENT PROPOSALS **75**

REPORT OF THE STRATEGIC DIRECTOR OF FINANCE, POLICY AND GOVERNANCE

To allow the Committee to review and comment on Corporate Business Planning – Efficiencies and Investments for 2010/2011.

[NOTE: PLEASE NOTE THE SUPPLEMENTARY INFORMATION PROVIDED ON CAR PARKING CHARGES, LISTED AS AGENDA ITEM 8A ON PAGES 107 - 118]

The remaining dates for the Southern Rural Area Committee Meetings in the Civic Year 2009 – 2010 will be:

21 January 2010
18 March 2010

SOUTHERN RURAL COMMITTEE
26 November 2009

***PART 1 – PUBLIC DOCUMENT**

AGENDA ITEM No.

6

TITLE: CHAMPION NEWS AND FINANCE REPORT

REPORT OF THE HEAD OF POLICY, PARTNERSHIPS & COMMUNITY DEVELOPMENT

1. PURPOSE OF REPORT

- 1.1 To advise the Committee of the activities and schemes with which the Community Development Officer has been involved.
- 1.2 To bring to the Committee's attention some important community based activities that will be taking place during the next few months.
- 1.3 To advise the Committee on the delegated budgets for the financial year 2009/10 and the carry forward pre-allocated balances of delegated budgets from the financial year 2008/09.
- 1.4 To bring to the Committee's attention details of recent applications, allocation and commitment of delegated funds for community initiatives and projects, including the proposal of creating an additional MoU based grant as detailed in section 5 of this report.

2. FORWARD PLAN

- 2.1 This report does not contain a recommendation on a key decision and has not been referred to in the Forward Plan.

3. PROJECT/ACTIVITY/SCHEME DETAILS

- 3.1 **Rural Grants Fund (RGF) incorporating Parish Challenge, Playground Challenge, Parish Enhancement & Cleansing Fund(PE&CF) & Parish Amenity Capital Improvement Fund (PACIF) 2009/10**
 - 3.1.1 The 2009/10 round of the Rural Grants Fund closed on 30th September 2009 and the Parish Challenge Panel will meet on Monday 14th December 2009 at 7.00pm to consider all submitted applications. Final decisions will be announced by the end of February 2010.

3.2 2010 Village of the Year Competition

3.2.1 A Planning Meeting to discuss the 2010 Hertfordshire Village of the Year Competition was held at the Campaign to Protect Rural England (CPRE) Hertfordshire Offices in Welwyn on 8th September 2009. The proposed timetable for the 2010 competition was agreed as:

1st February: Entry packages sent out
Thursday 22nd April: Poster Competition deadline
Monday 26th April: Poster Competition judging
Monday 10th May: Preliminary Assessment Meeting
7th-18th June: Judging visits
Friday 18th June @ 2.00pm: Final decisions meeting
Thursday 1st July: Awards Evening
Saturday 24th July: Presentation Ceremonies in winning villages

3.2.2 It was also agreed that Councillor David Miller will continue as a judge but the 2010/2011 Chairman of the Council Councillor David Levett will officially present the Village of the Year North awards to the winning village and the main category award winners.

3.2.3 A letter had been received by the CPRE from Calor who had to date been the primary sponsor of the competition announcing its decision to suspend the Calor Village of the Year Competition for 2010. The reason for this decision was so that funding can be diverted to an energy advisorship programme aimed at helping rural communities to combat fuel poverty.

3.2.4 Hertfordshire Community Foundation have formally agreed to provide the primary sponsorship of £2,000 for the next three years from 2010 to ensure the mid term sustainability of the competition which will now be known as 'The Hertfordshire Village of the Year Competition'.

3.3 Community Website 'AboutMyArea SG4 & SG5'

3.3.1 A new local community interactive website 'AboutMyArea SG4 & SG5' can be found at www.aboutmyarea.co.uk and provides community news and information for Hitchin and the surrounding villages has been launched written and read by residents the local communities.

3.3.2 NHDC Area Committee meetings, consultations and events are regularly updated on the site including inviting members of the Southern Rural communities to come along and meet their local District Councillors at the SR Community Open Forum which preceded this Committee meeting.

3.3.3 It covers the following Southern Rural areas: Bendish, Breachwood Green, Cadwell, Charlton, Codicote, Gosmore, Graveley, Hexton, Holwell, Ickleford, Kimpton, Kings Walden, Offley, Pegsdon, Pirton, Preston, St. Ippolyts, St. Paul's Walden, Whitwell and Wymondley.

Other areas also covered are: Hitchin, Purwell, Stotfold & Weston.

The contact details for the Site Editor Emma Sangster are: 01462 456434, 07940 834839 or emmasangster@aboutmyarea.co.uk.

3.4 Green Heart Partnership Market Research

- 3.4.1 Hertfordshire County Council (HCC) has commissioned a research report to be undertaken by consultants in to community cohesion between local authorities, community partnerships and the voluntary sector prior to producing a Community Cohesion Strategy for Hertfordshire (to be published in November 2009).

North Hertfordshire district Council is represented on the officer working party which includes representatives from all ten District and Borough Councils as well as the County Council.

A number of meetings have taken place with the Community Development and Policy Team officers to provide key input in to this research from North Hertfordshire.

District wide community partnerships, groups and organisations were interviewed during September and October 2009 to gain their respective views. The consultants will thereafter provide a full report of their research findings to HCC and participating Districts & Boroughs.

3.5 Pirton Parish Plan Steering Group

- 3.5.1 A partnership meeting took place on 3rd November 2009 with Community Development Officers, the Rural Adviser for the Community Development Agency for Herts and representatives from Pirton Parish Plan Steering Group to offer advice, guidance and support in the preparation of the draft plan for the village.

3.6 Annual Community Conference and Launch of the Sustainable Community Strategy

- 3.6.1 The event took place on Monday 12th October 2009 6.00 - 9.00pm at Letchworth Hall Hotel, Letchworth Lane, Letchworth, SG6 3NP. A wide circulation of invitations had been sent out including all the members of the North Hertfordshire Local Strategic Partnership, which resulted in the event being well attended.

For further information contact the Council's Policy Officer Jim Brown: jim.brown@north-herts.gov.uk, or direct dial: 01462 474835.

3.7 Special Offer - North Herts Crime Prevention Panel

- 3.7.1 The North Herts Crime Prevention Panel recognises that keeping our neighbourhoods a safe & pleasant place to live extends to more than just crime prevention.

Anti social behaviour (ASB) in all its forms is a challenge to us all. One type of ASB is unruly or out of control pet dogs. This is something which can affect you & your neighbour's quality of life, but is rarely reported.

To try & help with this, North Herts Crime Prevention Panel has negotiated an offer of free membership to the 1st Garden City Dog Training Club. This dog training club was established in 1992 & holds its classes in Letchworth.

The offer extends to ALL watch members, their friends, family & neighbours. It also applies to members of Herts Constabulary & all their friends, family & neighbours as well. In short, the offer will apply to anyone who wishes to take advantage of it.

To take advantage of this offer, please contact Dennis Wall, Senior Office Assistant. Neighbourhood Watch. Telephone Number: 01462 677249 or Email: dennis.wall@herts.pnn.police.uk

3.8 Highways Work Programme

- 3.8.1 The Highways Work Programme for Southern Rural is attached as Appendix 2.
- 3.8.2 Members are requested to propose any new schemes or projects for inclusion in the 2009/10 JMP Discretionary Budget Programme.

3.9 Area Committee Work Programme

- 3.9.1 The proposed Area Committee Work Programme is attached as Appendix 3, for members to comment.

4. FINANCE - Background

4.1 SLA / MoU's

- 4.1.1 Cabinet approved a new three year (2009-12) strategy for financial assistance to voluntary and community organisations at the meeting on 21st October 2008.
- 4.1.2 The report included the following comments specifically about Area Committee SLA:

In addition to the main, centrally funded SLA, Area Committees have increasingly funded smaller SLA with those local organisations with whom a longer term service relationship has been deemed appropriate and beneficial.

4.2 Development Budgets

- 4.2.1 The Committee has now agreed its programme of awards to community organisations for 2009/10 on a meeting by meeting basis. All Parish Councils & Parish Meetings, Community & Voluntary Groups and Organisations have been advised on this change and invited to apply for grant-aid.
- 4.2.2 A spreadsheet detailing the total spends to date of the Area Development Budgets is attached as Appendix 1.
- 4.2.3 The Committee is asked to note the Area Committee Discretionary Base Budget for 2009/10 is £23,640, but having agreed three Memorandum Of Understandings (MOU) totalling £5,880, the current unallocated budget is £9,741.
- 4.2.4 The Committee is asked to note that the Member Ward Budget for 2009/10 of £700 per Member should be allocated by March 31st 2010.
- 4.2.5 Where there are multi member wards, it is good practice, and indeed custom and practice, for members to advise their colleagues on any community grant requests. This will avoid any potential application conflicts and ensuring that multiple requests are managed in a coordinated way from the same organisation.

5. ISSUES & FUNDING DECISIONS TO BE MADE

5.1 Area Committee SLA - MoU

5.1.1 All SLA / MoU's should be compliant with the North Hertfordshire LSP's district-wide Vision and the Council's Mission and Strategic Objectives.

5.1.2 The Sustainable Community Strategy has also identified a number of key priorities for the District to 2021 and it is evident that funding the voluntary and community sector is an efficient and effective way of achieving a number of its ambitions and aspirations.

5.1.3 The following agreed MoU's awarded by this Committee for 2009-12 are:

| Group | SLA 2008/9 | MoU 2009/10 | Activities to be Funded | Links to Council Priorities/Strategic Objectives/Sustainable Community Strategy |
|--------------------------|------------|---------------|---|--|
| Wymondley Baptist Church | £0 | £0 | Ad-hoc grant in 2008/9. New SLA for one week holiday club that takes place in summer holidays | Improving the life chances of children and young people |
| Knebworth Town Twinning | £0 | £130 | Ad-hoc grant in 2008/9. New SLA to support costs of Town Twinning Visits | Strengthening communities and involving people |
| SCooTS | £0 | £5,000 | 3 year capital fund expires March 2009. New SLA to provide revenue support to the rural transport scheme, eg: salaries, equipment, maintenance costs. | Improving the life chances of children and young people Sustainable Development Green Issues |
| Codicote Village Day | £0 | £750 | Ad-hoc grant in 2008/9. New SLA for an Annual Village Day Event | Strengthening communities and involving people |
| Total costs | £0 | £5,880 | | |

5.1.4 Proposed Additional MoU – Rural Village Newsletter

| | SLA 2008/9 | MoU 2009/10 | Activities to be Funded | Links to Council Priorities/Strategic Objectives/Sustainable Community Strategy |
|--------------------------------|------------|-------------|---|--|
| Additional proposed MoU | £0 | £750 | New MoU to provide revenue support to the rural village newsletter, eg: distribution costs including distributing & equipment costs | Strengthening communities and involving people, Sustainable Development & Green Issues |

5.2 Grant Requests

- 5.2.1 Appendix 1.1 is a funding application being submitted to this Committee meeting by Offley Baby & Toddler a 'Start-Up' grant of £500.

5.3 Other Financial Matters

- 5.3.1 The Summer 2009 edition of the Council's Community News magazine 'Outlook' featured an article on the funding support to community groups and organisations to encourage all to apply for grant-aid.
- 5.3.2 Members have also been promoting their respective 2009/10 discretionary Ward Member budgets of £700 each year in their local village newsletters.

5.4 Grant Budgets Balances

- 5.4.1 The total budget for the Committee for 2009/10 is £30,640 including a Ward Members budget of £7,000.
- 5.4.2 The current unallocated Discretionary base budget is £9,741. Should Members be mindful of considering the grant application request of £500 from Offley Baby & Toddler Group and the new Three Year Memorandum of Understanding for The Village Voice Newsletter, then the remaining unallocated budget would be £8,491.
- 5.4.3 The current unallocated Members Ward Discretionary Budget (MWDB) is £5,316.
- 5.4.4 The current Highways Project Budget has a current unallocated budget of £700. This has arisen as a result of the £700 overspend having been returned from Hertfordshire County Council.
- 5.4.5 The current unallocated Capital Visioning Budget is £15,600.
- 5.4.6 The 2009/10 MWDB is £7,000 and all grant applications from this budget should be allocated by 31st March 2010. Members should note that the last Committee meeting of the 2009/10 Committee cycle to consider allocating all of its' 2009/10 budgets including the MWDB is 18th March 2010.

6. LEGAL IMPLICATIONS

- 6.1 The Terms of Reference in relation to Area Committees confirm that they may establish and maintain relationships with outside bodies/voluntary organisations which includes discretionary grant aid/financial support. However, this does not include grants for district wide activities.
- 6.1.1 Within the context of the Council's Corporate Business Planning Process, any increased or new SLA / MoU for 2009 and beyond will be funded through the Area Committee Development budget.
- 6.1.2 Section 2 Local Government Act 2000 provides that the Council has power to do anything which it considers likely to promote or improve the economic, social or environmental well-being of its area. This would apply on the basis that financial assistance to voluntary and community organisations improves the economic, social or environmental well-being of the District or part of it.

- 6.1.3 Section 137 Local Government Act 1972 provides specific authority for the Council to incur expenditure on anything which is in the interests of and will bring direct benefit to its area. This includes a charity or other body operating for public service.
- 6.1.4 When re-negotiating SLA / MoU's the Council will need to be mindful of its own Contract Procurement Rules and the EU procurement regime. The reason for this is that in some instances the payment of a grant could be construed as a contract for services.
- 6.1.5 The negotiation of a SLA / MoU and drafting of the documentation will be targeted to emphasise that any grant and resulting SLA / MoU is not intended to be a contract and therefore does not contain the key elements of a contract, those being an offer, acceptance, consideration and an intention to create legal relations between the parties.
- 6.2 The Committee has delegated powers to administer funds from the budgets described.
- 6.3 There are no other legal implications pertinent to this report.

7. FINANCIAL AND RISK IMPLICATIONS

- 7.1 In the past few years, given the significant carry forward for Area Committee Development budgets, there has been no inflationary allowance, and the baseline for 2009/10 was the same as 2008/9.
- 7.2 Each SLA / MoU will be adjusted for inflation in line with the Council's budget position for each of the three years of the agreement.

8. HUMAN RESOURCE AND EQUALITIES IMPLICATIONS

- 8.1 The local SLA / MoU's are managed by the Community Development Officer as part of their regular work programme.
- 8.2 There are no other Human Resource Implications pertinent to this report.

9. CONSULTATION WITH EXTERNAL ORGANISATIONS AND WARD MEMBERS

- 9.1 Each organisation having a SLA / MoU with the Council has undergone an annual review with the Community Development Officer.
- 9.2 Consultation with Members has occurred in connection with the allocation of funds for Community Projects.
- 9.3 Consultation with the respective officers and external agencies/groups has taken place with regard to funding proposals for Area Committee Discretionary Development Funds.

10. RECOMMENDATIONS

- 10.1 The Committee considers the proposed additional SLA / MoU for 2009 -12 as set out in Section 5.1.4 – Funding for Rural Newsletter.

- 10.2 The Committee considers the grant request from Offley Baby & Toddler Group – Appendix 1.1
- 10.3 The Committee is asked to note the budgetary expenditure, balances and carry forwards from the Ward Development Budgets and the allocated Visioning Budgets as set out in Appendix 1.
- 10.4 That the Committee considers proposing any joint funded projects or schemes for inclusion on the 2009/10 JMP Works programme for the SR area as advised from the minutes of the JMP meeting held on the 26th June 2009 and to be included in Appendix 2 – Highways Work Programme.
- 10.5 The Committee is asked to consider the future commitment of any unallocated funds within the Committee's Development Budgets prior to the end of the current financial year which ends 31st March 2010. The Committee is reminded that the last of its Area Committee meetings in the 2009/10 Committee cycle will be on 18th March 2010.
- 10.6 The Committee is asked to consider the possible reallocation of funds from any initiatives/projects that are approaching two years on the original date of commitment and/or where there is likely to be no foreseeable progress in the near future, should this be applicable.
- 10.7 That the Committee endorses the actions taken by the Community Development Officer to promote greater community capacity and well being for rural communities.

11. REASONS FOR RECOMMENDATIONS

- 11.1 To ensure that the Committee are kept informed of the work of the Community Development Officer.
- 11.2 This report is intended simply to inform Members of the financial resources available to the Committee. It draws attention to the current budgetary situation, assists in the effective financial management of the Area Committee's budget and ensures actions are performed within the Authority's Financial Regulations and the guidance in the Grants procedure.
- 11.3 The allocation of funds will improve the services provided by the local organisations and groups that are available and accessed by various members of the community.
- 11.4 To confirm the future strategic policy direction for the programme of financial assistance for the voluntary and community sector, through the negotiation of SLA / MoU.

12. APPENDICES

- 12.1 Appendix 1 – Budget expenditure, balances, and carry forwards from the Ward Development Budgets and the allocated Visioning Budgets.
- 12.2 Appendix 1.1 – Grant request of £500 – Offley Baby & Toddler Group.
- 12.3 Appendix 2 – Highways Work Programme.
- 12.4 Appendix 3 – Area Committee Work Plan.

13. CONTACT OFFICERS

13.1 Garry Gover (Community Development Officer – Southern Rural Area)
Telephone: 01462 474674
E-Mail: garry.gover@north-herts.gov.uk

13.2 Lois Stewart (Group Accountant – Customer Services)
Telephone: 01462 474566
Email: lois.stewart@north-herts.gov.uk

14. BACKGROUND PAPERS

14.1 Review of Policies and Procedures for Financial Assistance to Voluntary and Community Organisations, November 2002.

14.2 Report to Cabinet on 21st October 2008 on Service Level Agreements 2006-9 and 2009-12.

THIS PAGE IS BLANK

SOUTHERN RURAL AREA COMMITTEE BUDGET 2009/2010

Appendix 1 APPENDIX 1

| SUMMARY/ TOTALS | Funding | Allocated | Spent | Outstanding | Unallocated Budget | | | | | |
|--|-----------------|------------------|----------------|--------------------|---------------------------|--|--|--|--|--|
| Revenue Visioning | £7,508 | £7,508 | £3,590 | £3,918 | £0 | | | | | |
| Capital Visioning | £54,600 | £39,000 | £15,000 | £24,000 | £15,600 | | | | | |
| Memorandum of Understanding | £5,880 | £5,880 | £5,880 | £0 | £0 | | | | | |
| Discretionary Budget 0910 | £17,760 | £8,019 | £3,579 | 4440 | £9,741 | | | | | |
| Member Discretionary Budget 0910 | £7,000 | £1,684 | £1,684 | £0 | £5,316 | | | | | |
| Preallocated Amounts carried forward from 0809 | £33,766 | £33,066 | £10,832 | £22,234 | £700 | | | | | |
| TOTAL | £126,514 | £95,157 | £40,565 | £54,592 | £31,357 | | | | | |

| REVENUE VISIONING | Funding | Year Allocated | Project | Allocated | Date | Spent | Outstanding | Unallocated | Comments |
|--|----------------|-----------------------|--|------------------|-------------|---------------|--------------------|--------------------|-----------------|
| Preallocated Budgets Brought Forward from 0809 | £7,508 | 2005/06 | Southern Rural - Warranty for CCTV Cameras | £2,600 | 16.11.06 | £2,600 | £0 | | |
| | | 2008/09 | Southern Rural - Youth Provision | £550 | 22.01.09 | £0 | £550 | | |
| | | 2008/09 | Southern Rural - Village of the Year | £990 | 22.01.09 | £990 | £0 | | |
| | | 2009/10 | Southern Rural - Parish Plans & Community Projects | £3,368 | 07.05.09 | £0 | £3,368 | | |
| | | | | | | | | | |
| | | | | | | | | | |
| Total | £7,508 | | | £7,508 | | £3,590 | £3,918 | £0 | |

| CAPITAL VISIONING SR | Funding | Year Allocated | Project | Allocated | Date | Spent | Outstanding | Unallocated | Comments |
|-----------------------------|----------------|-----------------------|--|------------------|-------------|----------------|--------------------|--------------------|-----------------|
| Capital Visioning SR | £54,600 | 2006/07 | Scooter & Cycle Transport Solutions (Scoots) | £15,000 | 13.07.06 | £15,000 | £0 | | |
| | | 2009/10 | Hitchin Helping Hands | £24,000 | 17.6.09 | £24,000 | £0 | | |
| | £54,600 | | | £39,000 | | £39,000 | £0 | £15,600 | |

| MEMORANDUM OF UNDERSTANDING | Funding | Project | Allocated | Date | Spent | Outstanding | Unallocated | Comments |
|--|----------------|--------------------------|------------------|-------------|---------------|--------------------|--------------------|--------------------------------------|
| Three year agreements until March 2012 | £6,530 | Knebworth Town Twinning | £130 | 27.11.08 | £130 | £0 | | |
| | | Wymondley Baptist Church | £0 | 27.11.08 | £0 | £0 | | |
| | | SCooTS | £5,000 | 27.11.08 | £5,000 | £0 | | |
| | | Codicote Village Day | £750 | 27.11.08 | £750 | £0 | | |
| | -£650 | | | | | | | Wymondley Baptist Church reallocated |
| | £5,880 | | £5,880 | | £5,880 | £0 | £0 | |

| DEVELOPMENT BUDGETS | Funding | | Project | Allocated | Date | Spent | Outstanding | Unallocated Amount | Comments |
|---|----------------|--|--|------------------|-------------|----------------|--------------------|---------------------------|---|
| Preallocated Funds Brought forward from 2008/2009 | £15,534 | | Highways - Luton Road Cockernhoe | £6,000 | 22.01.09 | £6,000 | £0 | | |
| | | | Youth Activities | £5,000 | 22.01.09 | £0 | £5,000 | | |
| | | | Offley & Cockernhoe Parish Council | £500 | 22.01.09 | £500 | £0 | | |
| | | | Village of the Year | £10 | 22.01.09 | £10 | £0 | | |
| | | | Ickleford Cricket Club - cricket nets | £610 | 12.03.09 | £0 | £610 | | |
| | | | Knebworth Scout & Guide group - boiler | £520 | 12.03.09 | £520 | £0 | | |
| | | | Parish & Community Projects | £2,894 | 07.05.09 | £0 | £2,894 | | |
| | | | | £15,534 | | £7,030 | £8,504 | £0 | |
| Highways Project Budget Carryforward from 2008/09 | £13,427 | | Highways Project: Graveley Highways Works | £6,300 | 31.07.08 | £6,300 | £0 | | £2k Codicote project reallocated to Highways projects |
| | | | Highways Project: Knebworth Highways Works | £2,500 | 31.07.08 | £2,500 | £0 | | Tot. matched funded highways cont. £3200 - underspend of £700 |
| | | | Highways Project: Knebworth Highways Issues | £2,500 | 27.11.08 | £0 | £2,500 | | |
| | | | Highways Project: Knebworth St Martin's Church car park | £1,427 | 12.03.09 | £1,427 | £0 | | |
| | | | | £12,727 | | £10,227 | £2,500 | £700 | |
| Preallocated Member Ward Budgets Brought forward from 2008/2009 | £4,805 | | Graveley Planting | £450 | 03.04.08 | £447 | £3 | | |
| | | | Knebworth Badminton Club | £182 | 03.04.08 | £182 | £0 | | |
| | | | Cllr L Downie -Great Ashby Youth Club | £500 | 27.11.08 | £0 | £500 | | |
| | | | Cllr S Jarvis -Great Ashby Youth Club | £500 | 27.11.08 | £0 | £500 | | |
| | | | Graveley Parish Council - Parish Plan Planting Project | £50 | 27.03.09 | £50 | £0 | | |
| | | | Graveley Parish Council - Parish Plan Planting Project | £50 | 27.03.09 | £50 | £0 | | |
| | | | Ickleford Parish Council - support printing costs of parish magazine | £350 | 27.03.09 | £350 | £0 | | |
| | | | Holwell Parish Council - support parish projects | £350 | 27.03.09 | £350 | £0 | | |
| | | | Whitwell Pavilion - support costs of internal fittings | £500 | 27.03.09 | £500 | £0 | | |
| | | | St Martins Parish Church - car park resurfacing costs | £246 | 27.03.09 | £246 | £0 | | |
| | | | St Martins Parish Church - car park resurfacing costs | £276 | 27.03.09 | £276 | £0 | | |
| | | | 1st Codicote Scout Group - intruder alarm | £202 | 27.03.09 | £202 | £0 | | |
| | | | Codicote Neighbourhood Watch Group - additional signs | £249 | 14.05.09 | £249 | £0 | | |
| | | | Offley & Cockernhoe Parish Council - parish signage | £200 | 31.03.09 | £200 | £0 | | |
| | | | Pirton Joycare - voluntary services in Pirton | £100 | 13.05.09 | £100 | £0 | | |
| | | | Pirton War Memorial Group | £100 | 31.03.09 | £100 | £0 | | |
| | | | Pirton Sports & Social Club | £300 | 13.05.09 | £300 | £0 | | |
| | | | St Ippolyts Parish Council | £200 | 31.03.09 | £200 | £0 | | |
| | | | | £4,805 | | £3,802 | £1,003 | £0 | |

| HIGHWAYS WORK PROGRAMME | | | | | | | |
|--|--|--------------------------------------|---|--------------------------------------|--------------------------------------|--------------------|--|
| Southern Rural Area Committee | | | | | | | |
| JMP/NHDC Area Committee Match Funded Highway Schemes | | | | Year: 2009/10 | | | |
| HCC Unique Ref. No. | Project/Scheme Work Area | Lead Officer | Costs | Start Date | Finish Date | Review of Progress | |
| | | | | | | Traffic Light | Comments |
| WBS | Whitehorse Lane, Great Ashby, Pedestrian Crossing | Adrian Redrup 01438 757800 | £6,000 SR AC agreed to match fund £3,000 at 30/07/09 meeting. Awaiting response from Graveley Parish Council in consideration of joint matched funding. | Awaiting confirmation from JMP Panel | Awaiting confirmation from JMP Panel | Green | Report recommended after consultation with the safety audit team that the existing crossing remain on Great Ashby Way Roundabout with a new crossing being installed on the speed table. The scheme has been referred to the AC for Joint Funding. |
| WBS HR07257 | Park Lane/Deards End Lane and Pondcroft Road/Milestone Road Traffic Regulation Orders, Knebworth | Ron Jack 01438 757800 | £5,000 total for TRO & works. 50% agreed by SRAC Jan 09. 50% agreed by JMP subject to 09/10 funding (see comments) | May 2009 | TBC | Green | Scheme being progressed. |

Theme codes: Transport (T), Herts Highways (HH)

Traffic lights:

“Red” – scheme not yet agreed and funded by either JMP or Area Cttee (see comments column)

“Amber” – scheme agreed by JMP and Area Cttee but not yet programmed for delivery (see comments column)

“Green” – scheme agreed and funded by JMP and Area Cttee and programmed for delivery

| HIGHWAYS WORK PROGRAMME | | | | | | | |
|--|--|---|--|--|--|-------|---|
| Southern Rural Area Committee | | | | | | | |
| JMP/NHDC Area Committee Match Funded Highway Schemes | | | | Year: 2009/10 | | | |
| WBS | Church Lane Graveley, Vehicle Passing Places | Adrian Redrup 01438 757800 | £27,000 | Awaiting confirmation from Panel | Awaiting confirmation from Panel | Red | JMP chose to defer the scheme pending further discussion with the parish. |
| WBS HR07256 | Pondcroft Road to London Road, Knebworth – Footpath & Footway Resurfacing | Ron Jack 01438 757800 | Originally project costs advised by JMP as £8,400 | May 2009 | Jul 2009 | Green | Scheme completed 31/03/09. SR grant of £3,200 + joint matched funded grant of £500 from Knebworth Parish Council released against original project costs of £8,500. The original project cost was £8,400 then revised upwards to £8,500. Project was completed by 31/3/09. JMP then advised no further works would be undertaken and overall project costs would now only be £6,000 50% total agreed by JMP June 08 |

Theme codes: Transport (T), Herts Highways (HH)

Traffic lights:

“Red” – scheme not yet agreed and funded by either JMP or Area Cttee (see comments column)

“Amber” – scheme agreed by JMP and Area Cttee but not yet programmed for delivery (see comments column)

“Green” – scheme agreed and funded by JMP and Area Cttee and programmed for delivery

| HIGHWAYS WORK PROGRAMME | | | | | | | |
|--|--|--|--|--|---------------|--|--|
| Southern Rural Area Committee | | | | | | | |
| JMP/NHDC Area Committee Match Funded Highway Schemes | | | | | Year: 2009/10 | | |
| | | | | | | | <p>50% agreed by SRAC 31/07/08.</p> <p>£500 joint matched funding agreed by Knebworth Parish Council 12/12/08</p> <p>Originally, £6,000 of works was completed in 2008/09 Financial Year. Due to HH budget restrictions and availability of HH works team to undertake remaining works, the additional £2,500 of work could not be committed until 2009/10 Financial Year, when outstanding works would be completed. SRAC were advised that overall project costs increased by £100 from original costings of £8,400 and the increase costs element to be funded by JMP.</p> <p>An overpayment of grant of £700 has now been paid back from County.</p> |

Theme codes: Transport (T), Herts Highways (HH)

Traffic lights:

“Red” – scheme not yet agreed and funded by either JMP or Area Cttee (see comments column)

“Amber” – scheme agreed by JMP and Area Cttee but not yet programmed for delivery (see comments column)

“Green” – scheme agreed and funded by JMP and Area Cttee and programmed for delivery

| HIGHWAYS WORK PROGRAMME | | | | | | | |
|--|--|------------------------------------|---|---------------|--|-----|--|
| Southern Rural Area Committee | | | | | | | |
| JMP/NHDC Area Committee Match Funded Highway Schemes | | | | Year: 2009/10 | | | |
| No Scheme | Old Knebworth Lane, Knebworth - Heavy goods vehicle issues | Ron Jack 01438 757800 | £1000 £500 matched funding agreed by SRAC at 30/07/09 meeting. | | | Red | Scheme originally proposed to introduce wait restrictions. After further consideration, HH officers suggested that an advisory sign would have much the same impact and cost in the order of £1000 without the need for a TRO. The JMP were advised that there may be opposition to the scheme and chose to defer the scheme until HH has liaised with the Parish. |

Theme codes: Transport (T), Herts Highways (HH)

Traffic lights:

“Red” – scheme not yet agreed and funded by either JMP or Area Cttee (see comments column)

“Amber” – scheme agreed by JMP and Area Cttee but not yet programmed for delivery (see comments column)

“Green” – scheme agreed and funded by JMP and Area Cttee and programmed for delivery

| Area Committee Work Programme 2009 - 2010 | | | | | | | |
|--|-------------------|---------------------------------------|---------------|----------------------------------|------------------------------------|--------------------|---|
| Area: Southern Rural | | | | Lead Officer: Garry Gover | | | |
| Codes: Theme Code: G – Green; TC – Town Centre; SD; - Sustainable Development | | | | | | | |
| C/R: C – Capital; R - Revenue | | | | | | | |
| Ward | Theme Code | Project/Scheme | Budget | C/R | Start Date | Finish Date | Review of Progress Comment |
| Generic | SD & G | SCooTS | £5k 'MOU' | C & R | (C) 01/04/06 (R) 01/04/09 | 31/03/2012 | Scheme currently running at full capacity. |
| Codicote | SD & G | Codicote Village Day | £750 'MOU' | R | 01/04/09 | 31/03/2012 | Village Fete July 2009. |
| Knebworth | SD | Knebworth Town Twinning | £130 'MOU' | R | 01/04/09 | 31/03/2012 | Annual Town Twinning event on-going. |
| Generic | SD & G | Village of the Year North Competition | £1,500 | R | 01/02/09 | 01/02/2011 | September 2009. |
| Generic | SD | Youth Provision/Youth activities | £5,550 | R | 22/01/09 | 31/03/2011 | Working with Hertfordshire Youth Connexions to ensure on-going youth provision support across SR. |
| Generic | SD & G | Parish Plans & Community Projects | £3,368 | R | 07/05/09 | 31/03/2011 | On-going project to support SR parishes & community groups. |

TITLE OF REPORT: SECTION 106 AGREEMENT AND UNILATERAL UNDERTAKINGS

REPORT OF THE HEAD OF DEVELOPMENT AND BUILDING CONTROL

1. SUMMARY

- 1.1 This report provides Members of the Area Committee with an update on the comprehensive details of the current Section 106 agreements and Unilateral Undertakings in their area as at the 30th October 2009 for this Council. Information relating to the County Council in respect of highways is up to the 11th September with the remaining contributions and obligations involving the County Council the 30th June 2009.
- 1.2 Following the feed back from the Area Committees in June the format of the reports has been further refined to clearly show the following:-
1. **Appendix A** :- Section 106 agreements by ward/parish included in the area of the Committee using the planning application reference. Contributions to North Hertfordshire District Council.
 2. **Appendix B** :- Unilateral Undertakings using the same criteria. Contributions to North Hertfordshire District Council.
 3. **Appendix C**:- As Appendix A – contributions to County Council.
 4. **Appendix D**:- As Appendix B – contributions to County Council.
 5. **Appendix E**:- By obligation for each ward/parish – contributions to North Hertfordshire District Council.
 6. **Appendix F**:- By unilateral undertaking for each ward/parish – contributions to North Hertfordshire District Council.
 7. **Appendix G**:- As Appendix E – contributions to County Council.
 8. **Appendix H**:- As Appendix F- contributions to County Council.
- 1.3 The reports (Appendices A-H) have been composed in this manner to clearly show those obligations which have been negotiated for a particular site and the resultant contributions are for a specific purpose as against those, the majority of which are unilateral undertakings, that have been entered into and agreed using the formula set out in the Section 106 supplementary planning document.

2. FORWARD PLAN

- 2.1 This report does not contain a recommendation on a key decision and is not included within the Forward Plan.

3. BACKGROUND

- 3.1 As members are fully aware the Authority adopted in November 2006 a Supplementary Planning Document (SPD) which regulates the preparation of Section 106 Agreements and Unilateral Undertakings in relation to development proposals. It has been agreed that update reports on the status of the agreements be presented to the Area Committees on a regular basis.

4. CONSIDERATIONS

- 4.1 The main aim of the Section 106 SPD is to ensure that the additional demands upon infrastructure, services and facilities arising from new development are provided for and are put in place at the right time and contribute towards the Council's mission and strategic objectives as set out in the Corporate Plan.
- 4.2 The planning process in respect of obligations provides a mechanism by which some of the priorities can be addressed. The strategies and priorities of the Council form the basis for the allocation of funds which are **not** specific requirements identified in the agreement. Monies are allocated to capital and revenue schemes which are agreed by Members through the Corporate business planning process and the quarterly budget monitoring reported to Cabinet. In addition some developers may contribute commuted sums towards adopted open space.
- 4.3 Since the last update I would confirm that discussions have taken place with Financial Services concerning allocation to specific capital schemes which will be considered by Cabinet in due course. In addition to which a corporate officer working party for Section 106 contributions has been instigated.
- 4.4 The Audit Commission advice is very clear that planning obligations should only be sought if they meet the Secretary of State's policy tests, which means that funds raised through planning obligations cannot be used to support opportunistic funding bids. The use of funds raised through planning obligations is fixed when the planning agreement is signed, at the time planning permission is granted. This may be long before the developer's contribution is paid, so using planning obligations successfully means thinking ahead to adopt policies that will deliver benefits in support of community strategy over a long time period.
- 4.5 The standard charges contained within the SPD are based upon contributions to this Council towards Community Centre/halls, leisure facilities, play space, pitch sport, informal open space, sustainable transport and waste collection facilities and recycling. There is also provision for contributions towards public realm from non-residential development. The monies are allocated in accordance with the approved strategies and policies.

- 4.5 The overall income levels associated with Section 106 monies for this Council from 2001/02 are included in the table below.

| Year | Receipts in year £ | Allocated in year £ | Interest accruing in year to General Fund £ |
|--------------|-----------------------|------------------------|---|
| 2001/2 | 17,729 | 2,000 | 192 |
| 2002/3 | 224,542 | 181,341 | 1,166 |
| 2003/4 | 5,000 | 0 | 3,076 |
| 2004/5 | 364,461 | 59,166 | 13,107 |
| 2005/6 | 76,900 | 62,119 | 20,957 |
| 2006/7 | 199,276 | 13,000 | 26,921 |
| 2007/8 | 226,016 | 83,782 | 42,253 |
| 2008/9 | 313,397 | 78,824 | 46,753 |
| 2009/10 | 118,733 | 0 | 37,879 |
| Total | £1,546,054 | £480,232 | £192,304 |

5. LEGAL IMPLICATIONS

- 5.1 The Council requires Section 106 Agreements and Unilateral Undertakings where appropriate under the Town and Country Planning Acts where development involves matters which cannot be controlled by planning conditions. There are strict rules which govern the negotiation and implementation of matters covered by Section 106 Agreements and in essence, these need to relate to the development proposed both in scale and kind. The Section 106 SPD has been formulated with those principles in mind and the implementation of the SPD is being undertaken in a satisfactory manner.
- 5.2 The Planning Bill introduces the concept of a Community Infrastructure Levy which may replace in part the use of Section 106 Agreements and this may require a review of the Section 106 SPD which in turn will need to be incorporated within the Council's Local Development Scheme.

6. FINANCIAL AND RISK IMPLICATIONS

- 6.1 The work associated with the implementation of the Section 106 SPD is currently contained within the existing work plans and resources. A review of the document will be need to be incorporated within the programme for the Local Development Framework Team once there is greater certainty about its future.
- 6.2 Interest accruing on S106 receipts is pooled corporately and included in the total income arising from investments. This is the case with all of the Council's 'reserves' and investment interest is then used to contribute towards General Fund revenue expenditure. Risk arising from interest rate fluctuations is considered in the Corporate Business Planning process and is a consideration when setting the level of balances. There may be occasions where the S106 agreement requires a refund with interest in the event that prescribed works are not acted upon.
- 6.3 The financial implications of a planning permission may be agreed but if the planning permission is not implemented the monies will not be received.
- 6.4 When negotiating monies for capital schemes there may be a delay in implementing those schemes which may result in a change of cost.

7. HUMAN RESOURCE AND EQUALITIES IMPLICATIONS

- 7.1 There are no financial resource or equalities implications arising from this report other than those associated with the implementation of Section 106 Agreements associated with developments and in particular, the increasing number of large developments that may be forthcoming as a result of the East of England Plan.

8. CONSULTATION WITH EXTERNAL ORGANISATIONS AND WARD MEMBERS

- 8.1 The Section 106 SPD was subject to external consultation through its preparation and the implementation of this new area of work has been subject to consultation with developers and agents through the Planning and Building Control Customer Panel.

9. RECOMMENDATIONS

- 9.1 That the contents of the report be noted.
- 9.2 That a S106 Agreement updating report is presented to the Committee on an annual basis.

10. REASONS FOR RECOMMENDATIONS

- 10.1 To ensure that there is a robust system for negotiating and managing Section 106 / Unilateral Undertakings.
- 10.2 To ensure that this is kept under constant review and that the risk associated with this activity is managed in an appropriate manner.

11. ALTERNATIVE OPTIONS CONSIDERED

- 11.1 No alternative options are considered appropriate at this stage.

12. APPENDICES

- 12.1 Appendices - as set out in Paragraph 1.2.

13. CONTACT OFFICERS

Mary Caldwell
Planning Control & Conservation Manager
Telephone 01462 474613
E-mail mary.caldwell@north-herts.gov.uk

Stephanie Blunt
Section 106 Monitoring Officer
Telephone 01462 474308
E-mail steph.blunt@north-herts.gov.uk

Tim Neill
Accountancy Manager
Telephone 01426 474461
E-mail tim.neill@north-herts.gov.uk

14. BACKGROUND PAPERS

14.1 Section 106 Supplementary Planning Document and monitoring reports.

THIS PAGE IS BLANK



Monitoring Reports - Section 106 Planning Obligation Finances by Area: Southern Rural

Area: Southern Rural

Parish: Graveley

| 00/00621/1 | | | | | | | |
|---|---|----------------------|--------------------|--------------------|--------------------|------------------------|----------------|
| <u>Site</u> | <u>Purpose</u> | <u>Spend By Date</u> | <u>Amount Due</u> | <u>Amount Rec</u> | <u>Outstanding</u> | <u>Spent/Committed</u> | <u>Balance</u> |
| NES2 Land off, Great Ashby Way, Stevenage, SG1 | Open Space Contribution | | | | | | |
| | Comty Ctre & Town and Village Hall Contr Affordable Housing | 22/12/2011 00:00:00 | £125,000.00 | £171,324.99 | £0.00 | | |
| 03/01602/1 | | | | | | | |
| <u>Site</u> | <u>Purpose</u> | <u>Spend By Date</u> | <u>Amount Due</u> | <u>Amount Rec</u> | <u>Outstanding</u> | <u>Spent/Committed</u> | <u>Balance</u> |
| Land adj & South of Neighbourhood Centre, Great Ashby Way, Stevenage, SG1 | Comty Ctre & Town and Village Hall Contr | | £25,000.00 | £27,271.99 | £0.00 | | |
| | Play Spce Contribution Affordable Housing | | £5,000.00 | | £5,000.00 | | |
| Totals for Graveley: | | | £155,000.00 | £198,596.98 | £5,000.00 | | |

Parish: Offley

| 07/02961/1 | | | | | | | |
|---|---|----------------------|-------------------|-------------------|--------------------|------------------------|----------------|
| <u>Site</u> | <u>Purpose</u> | <u>Spend By Date</u> | <u>Amount Due</u> | <u>Amount Rec</u> | <u>Outstanding</u> | <u>Spent/Committed</u> | <u>Balance</u> |
| 25-59 Odd and 28-38 evens Elmtree Avenue and land South West of Elmtree Avenue, Cockernhoe, LU2 | Play Spce Contribution | | | | | | |
| | Waste Collection and Re-Cycling Cont Affordable Housing | 32 | £710.00 | | £710.00 | | |
| | Comty Ctre & Town and Village Hall Contr | | | | | | |



Monitoring Reports - Section 106 Planning Obligation Finances by Area: Southern Rural

Area: Southern Rural

| | | | | | |
|---|---------------|-------------|-------------|------------|------------|
| Totals for Offley: | £710.00 | | £710.00 | | |
| Totals for Southern Rural: | £155,710.00 | £198,596.98 | £5,710.00 | | |
| Totals for Section 106 Planning Obligation: | £1,357,381.19 | £638,534.36 | £776,920.10 | £10,200.00 | £30,300.00 |



Monitoring Reports - Unilateral undertaking Finances by Area: Southern Rural

Area: Southern Rural

Parish: Codicote

| 08/00912/1 | | | | | | | |
|---|---|----------------------|-------------------|-------------------|--------------------|------------------------|----------------|
| <u>Site</u> | <u>Purpose</u> | <u>Spend By Date</u> | <u>Amount Due</u> | <u>Amount Rec</u> | <u>Outstanding</u> | <u>Spent/Committed</u> | <u>Balance</u> |
| 72 St Albans Road, Codicote, Hitchin, SG4 8UU | Play Spce Contribution | | £1,115.92 | £1,233.73 | £0.00 | | |
| | Leisure Contribution | | £1,172.47 | £1,343.01 | £0.00 | | |
| | Comty Ctre & Town and Village Hall Contr | | £708.76 | £811.85 | -£0.10 | | |
| | Informal Open Space | | £603.20 | £666.88 | £0.00 | | |
| | Pitch Sports Contribution | | £550.42 | £608.53 | £0.00 | | |
| | Sustainable Transport Cont Residential | | £1,750.00 | £2,034.21 | £0.00 | | |
| | Waste Collection and Re-Cycling Cont | | £142.00 | £156.99 | £0.00 | | |
| | | | | | | | |
| 09/00290/1 | | | | | | | |
| <u>Site</u> | <u>Purpose</u> | <u>Spend By Date</u> | <u>Amount Due</u> | <u>Amount Rec</u> | <u>Outstanding</u> | <u>Spent/Committed</u> | <u>Balance</u> |
| Codicote Innovation Centre, St Albans Road, Codicote, SG4 8WH | Leisure Contribution | | £954.77 | | £954.77 | | |
| | Waste Collection and Re-Cycling Cont | | £71.00 | | £71.00 | | |
| | Comty Ctre & Town and Village Hall Contr | | £577.16 | | £577.16 | | |
| | Play Spce Contribution | | £908.72 | | £908.72 | | |
| | Pitch Sports Contribution | | £448.22 | | £448.22 | | |
| | Informal Open Space | | £491.20 | | £491.20 | | |
| | | | | | | | |
| Totals for Codicote: | | | £9,493.84 | £6,855.20 | £3,450.97 | | |

Parish: Graveley



Monitoring Reports - Unilateral undertaking Finances by Area: Southern Rural

Area: Southern Rural

Parish: Graveley

| 07/02853/1 | | | | | | | |
|----------------------------------|---|----------------------|-------------------|-------------------|--------------------|------------------------|----------------|
| <u>Site</u> | <u>Purpose</u> | <u>Spend By Date</u> | <u>Amount Due</u> | <u>Amount Rec</u> | <u>Outstanding</u> | <u>Spent/Committed</u> | <u>Balance</u> |
| 6 Oak Lane, Graveley, SG4 7LN | Waste Collection and Re-Cycling Cont | | £71.00 | | £71.00 | | |
| | Sustainable Transport Cont Residential | | £1,000.00 | | £1,000.00 | | |
| | Play Spce Contribution | | £742.96 | | £742.96 | | |
| | Pitch Sports Contribution | | £366.46 | | £366.46 | | |
| | Informal Open Space | | £401.60 | | £401.60 | | |
| | Leisure Contribution | | £780.61 | | £780.61 | | |
| | Comty Ctre & Town and Village Hall Contr | | £471.88 | | £471.88 | | |
| Totals for Graveley: | | | £3,834.51 | | £3,834.51 | | |

Parish: Ickleford

| 07/00015/1 | | | | | | | |
|--|---|----------------------|-------------------|-------------------|--------------------|------------------------|----------------|
| <u>Site</u> | <u>Purpose</u> | <u>Spend By Date</u> | <u>Amount Due</u> | <u>Amount Rec</u> | <u>Outstanding</u> | <u>Spent/Committed</u> | <u>Balance</u> |
| Land Adjacent To, 26 Turnpike Lane, Ickleford, SG5 3XB | Waste Collection and Re-Cycling Cont | | £142.00 | £149.68 | £0.00 | | |
| | Sustainable Transport Cont Residential | | £2,000.00 | £2,211.00 | £0.00 | | |
| | Play Spce Contribution | | £1,485.92 | £1,566.28 | £0.00 | | |
| | Pitch Sports Contribution | | £732.92 | £772.56 | £0.00 | | |
| | Informal Open Space | | £803.20 | £846.64 | £0.00 | | |
| | Leisure Contribution | | £1,561.22 | £1,722.07 | £0.00 | | |
| | Comty Ctre & Town and Village Hall Contr | | £943.76 | £1,041.00 | £0.00 | | |



Monitoring Reports - Unilateral undertaking Finances by Area: Southern Rural

Area: Southern Rural

Parish: Ickleford

| 07/03036/1 | | | | | | | |
|---|---|----------------------|-------------------|-------------------|--------------------|------------------------|----------------|
| <u>Site</u> | <u>Purpose</u> | <u>Spend By Date</u> | <u>Amount Due</u> | <u>Amount Rec</u> | <u>Outstanding</u> | <u>Spent/Committed</u> | <u>Balance</u> |
| Ickleford Motor Company, Arlesey Road, Ickleford, Hitchin | Informal Open Space | | £1,817.44 | | £1,817.44 | | |
| | Waste Collection and Re-Cycling Cont | | £142.00 | | £142.00 | | |
| | Play Spce Contribution | | £982.40 | | £982.40 | | |
| | Sustainable Transport Cont Residential | | £4,000.00 | | £4,000.00 | | |
| | Comty Ctre & Town and Village Hall Contr | | £1,154.32 | | £1,154.32 | | |
| | Leisure Contribution | | £1,909.54 | | £1,909.54 | | |
| | Pitch Sports Contribution | | £896.44 | | £896.44 | | |
| Totals for Ickleford: | | | £18,571.16 | £8,309.23 | £10,902.14 | | |

Parish: Kimpton

| 07/01869/1 | | | | | | | |
|--------------------------------------|---|----------------------|-------------------|-------------------|--------------------|------------------------|----------------|
| <u>Site</u> | <u>Purpose</u> | <u>Spend By Date</u> | <u>Amount Due</u> | <u>Amount Rec</u> | <u>Outstanding</u> | <u>Spent/Committed</u> | <u>Balance</u> |
| 72a High Street, Kimpton, SG4 8QW | Waste Collection and Re-Cycling Cont | | £71.00 | £74.43 | -£3.43 | | |
| | Sustainable Transport Cont Residential | | £534.64 | £534.64 | £0.00 | | |
| | Play Spce Contribution | | £778.89 | £778.89 | £0.00 | | |
| | Pitch Sports Contribution | | £366.46 | £366.46 | £0.00 | | |
| | Informal Open Space | | £421.02 | £421.02 | £0.00 | | |
| | Leisure Contribution | | £846.84 | £846.84 | £0.00 | | |
| | Comty Ctre & Town and Village Hall Contr | | £511.92 | £511.92 | £0.00 | | |
| Totals for Kimpton: | | | £3,530.77 | £3,534.20 | -£3.43 | | |

Parish: Kings Walden



Monitoring Reports - Unilateral undertaking Finances by Area: Southern Rural

Area: Southern Rural

Parish: Kings Walden

| 08/01838/1 | | | | | | | |
|--|---|----------------------|-------------------|-------------------|--------------------|------------------------|----------------|
| <u>Site</u> | <u>Purpose</u> | <u>Spend By Date</u> | <u>Amount Due</u> | <u>Amount Rec</u> | <u>Outstanding</u> | <u>Spent/Committed</u> | <u>Balance</u> |
| Heath Farm, The Heath, Breachwood Green, SG4 8PJ | Informal Open Space | | £1,384.00 | | £1,384.00 | | |
| | Comty Ctre & Town and Village Hall Contr | | £1,626.20 | | £1,626.20 | | |
| | Leisure Contribution | | £2,690.15 | | £2,690.15 | | |
| | Waste Collection and Re-Cycling Cont | | £213.00 | | £213.00 | | |
| | Sustainable Transport Cont Residential | | £1,500.00 | | £1,500.00 | | |
| | Pitch Sports Contribution | | £1,262.90 | | £1,262.90 | | |
| | Play Spce Contribution | | £2,560.40 | | £2,560.40 | | |
| Totals for Kings Walden: | | | £11,236.65 | | £11,236.65 | | |

Parish: Knebworth

| 06/02643/1 | | | | | | | |
|--|---|----------------------|-------------------|-------------------|--------------------|------------------------|----------------|
| <u>Site</u> | <u>Purpose</u> | <u>Spend By Date</u> | <u>Amount Due</u> | <u>Amount Rec</u> | <u>Outstanding</u> | <u>Spent/Committed</u> | <u>Balance</u> |
| Land Adjacent To Station Hotel, Station Approach, Knebworth, SG3 6AT | Waste Collection and Re-Cycling Cont | | £208.00 | | £208.00 | | |
| | Sustainable Transport Cont Residential | | £4,000.00 | | £4,000.00 | | |
| | Leisure Contribution | | £3,458.32 | | £3,458.32 | | |
| | Comty Ctre & Town and Village Hall Contr | | £2,090.56 | | £2,090.56 | | |
| | Play Spce Contribution | | £3,291.52 | | £3,291.52 | | |
| | Pitch Sports Contribution | | £1,623.52 | | £1,623.52 | | |
| | Informal Open Space | | £1,779.20 | | £1,779.20 | | |
| | Fire Hydrant Provision | | | | | | |



Monitoring Reports - Unilateral undertaking Finances by Area: Southern Rural

Area: Southern Rural

Parish: Knebworth

| 07/01180/1 | | | | | | | |
|---------------------------------------|---|----------------------|-------------------|-------------------|--------------------|------------------------|----------------|
| <u>Site</u> | <u>Purpose</u> | <u>Spend By Date</u> | <u>Amount Due</u> | <u>Amount Rec</u> | <u>Outstanding</u> | <u>Spent/Committed</u> | <u>Balance</u> |
| 29 Wadhall Way, Knebworth, SG3 6DU | Comty Ctre & Town and Village Hall Contr | | | £615.64 | | | |
| | Leisure Contribution | | | £1,018.42 | | | |
| | Informal Open Space | | | £506.53 | | | |
| | Pitch Sports Contribution | | | £462.21 | | | |
| | Play Spce Contribution | | | £937.07 | | | |
| | Sustainable Transport Cont Residential | | | £1,574.44 | | | |
| | Waste Collection and Re-Cycling Cont | | | £73.22 | | | |
| 07/02616/1 | | | | | | | |
| <u>Site</u> | <u>Purpose</u> | <u>Spend By Date</u> | <u>Amount Due</u> | <u>Amount Rec</u> | <u>Outstanding</u> | <u>Spent/Committed</u> | <u>Balance</u> |
| 9 Watton Road, Knebworth, SG3 6AH | Waste Collection and Re-Cycling Cont | | £71.00 | | £71.00 | | |
| | Sustainable Transport Cont Residential | | £1,000.00 | | £1,000.00 | | |
| | Play Spce Contribution | | £908.72 | | £908.72 | | |
| | Pitch Sports Contribution | | £448.22 | | £448.22 | | |
| | Informal Open Space | | £491.20 | | £491.20 | | |
| | Leisure Contribution | | £954.77 | | £954.77 | | |
| | Comty Ctre & Town and Village Hall Contr | | £577.16 | | £577.16 | | |



Monitoring Reports - Unilateral undertaking Finances by Area: Southern Rural

Area: Southern Rural

Parish: Knebworth

| 08/00646/1 | | | | | | | | |
|------------------------------------|---|----------------------|-------------------|-------------------|--------------------|------------------------|----------------|--|
| <u>Site</u> | <u>Purpose</u> | <u>Spend By Date</u> | <u>Amount Due</u> | <u>Amount Rec</u> | <u>Outstanding</u> | <u>Spent/Committed</u> | <u>Balance</u> | |
| 15 Gun Lane, Knebworth, SG3 6BH | Waste Collection and Re-Cycling Cont | | £71.00 | | £71.00 | | | |
| | Sustainable Transport Cont Residential | | £500.00 | | £500.00 | | | |
| | Play Spce Contribution | | £742.96 | | £742.96 | | | |
| | Pitch Sports Contribution | | £366.46 | | £366.46 | | | |
| | Informal Open Space | | £401.60 | | £401.60 | | | |
| | Leisure Contribution | | £780.61 | | £780.61 | | | |
| | Comty Ctre & Town and Village Hall Contr | | £471.88 | | £471.88 | | | |
| | Totals for Knebworth: | | | £24,236.70 | £5,187.53 | £24,236.70 | | |

Parish: Lilley

| 09/01071/1 | | | | | | | |
|---|---|----------------------|-------------------|-------------------|--------------------|------------------------|----------------|
| <u>Site</u> | <u>Purpose</u> | <u>Spend By Date</u> | <u>Amount Due</u> | <u>Amount Rec</u> | <u>Outstanding</u> | <u>Spent/Committed</u> | <u>Balance</u> |
| Silver Lion, West Street, Lilley, Luton, LU2 8LH | Pitch Sports Contribution | | £732.92 | | £732.92 | | |
| | Waste Collection and Re-Cycling Cont | | £142.00 | | £142.00 | | |
| | Informal Open Space | | £803.20 | | £803.20 | | |
| | Leisure Contribution | | £1,561.22 | | £1,561.22 | | |
| | Comty Ctre & Town and Village Hall Contr | | £943.76 | | £943.76 | | |
| | Play Spce Contribution | | £1,485.92 | | £1,485.92 | | |
| Totals for Lilley: | | | £5,669.02 | | £5,669.02 | | |

Parish: Offley



Monitoring Reports - Unilateral undertaking Finances by Area: Southern Rural

Area: Southern Rural

Parish: Offley

| 08/01045/1 | | | | | | | |
|--|---|----------------------|-------------------|-------------------|--------------------|------------------------|----------------|
| <u>Site</u> | <u>Purpose</u> | <u>Spend By Date</u> | <u>Amount Due</u> | <u>Amount Rec</u> | <u>Outstanding</u> | <u>Spent/Committed</u> | <u>Balance</u> |
| The Lawns, High Street, Offley, SG5 3AN | Comty Ctre & Town and Village Hall Contr | | £2,885.80 | | £2,885.80 | | |
| | Pitch Sports Contribution | | £2,241.10 | | £2,241.10 | | |
| | Childcare Contribution | | £1,158.00 | | £1,158.00 | | |
| | Sustainable Transport Cont Residential | | £7,000.00 | | £7,000.00 | | |
| | Play Spce Contribution | | £4,543.60 | | £4,543.60 | | |
| | Youth Contribution | | £582.00 | | £582.00 | | |
| | Informal Open Space | | £2,456.00 | | £2,456.00 | | |
| | Waste Collection and Re-Cycling Cont | | £355.00 | | £355.00 | | |
| | Library Contributions | | £1,292.00 | | £1,292.00 | | |
| | Leisure Contribution | | £4,773.85 | | £4,773.85 | | |
| 09/00607/1 | | | | | | | |
| <u>Site</u> | <u>Purpose</u> | <u>Spend By Date</u> | <u>Amount Due</u> | <u>Amount Rec</u> | <u>Outstanding</u> | <u>Spent/Committed</u> | <u>Balance</u> |
| The Lawns, High Street, Offley, SG5 3AN | Leisure Contribution | | £3,819.08 | | £3,819.08 | | |
| | Waste Collection and Re-Cycling Cont | | £284.00 | | £284.00 | | |
| | Informal Open Space | | £1,964.80 | | £1,964.80 | | |
| | Play Spce Contribution | | £3,634.88 | | £3,634.88 | | |
| | Pitch Sports Contribution | | £1,792.88 | | £1,792.88 | | |
| | Sustainable Transport Cont Residential | | £6,000.00 | | £6,000.00 | | |
| | Comty Ctre & Town and Village Hall Contr | | £2,308.64 | | £2,308.64 | | |
| Totals for Offley: | | | £47,091.63 | | £47,091.63 | | |

Parish: Pirton



Monitoring Reports - Unilateral undertaking Finances by Area: Southern Rural

Area: Southern Rural

Parish: Pirton

| 09/00435/1 | | | | | | | |
|---|---|----------------------|-------------------|-------------------|--------------------|------------------------|----------------|
| <u>Site</u> | <u>Purpose</u> | <u>Spend By Date</u> | <u>Amount Due</u> | <u>Amount Rec</u> | <u>Outstanding</u> | <u>Spent/Committed</u> | <u>Balance</u> |
| Barns NW Burge End Farmhouse, Burge End Lane, Pirton, Hitchin, SG5 3QN | Play Spce Contribution | | | £1,004.66 | | | |
| | Comty Ctre & Town and Village Hall Contr | | | £687.29 | | | |
| | Waste Collection and Re-Cycling Cont | | | £78.50 | | | |
| | Informal Open Space | | | £543.06 | | | |
| | Leisure Contribution | | | £1,136.96 | | | |
| | Pitch Sports Contribution | | | £495.54 | | | |
| Totals for Pirton: | | | | £3,946.01 | | | |

Parish: St Ippolyts

| 08/01117/1 | | | | | | | |
|--|---|----------------------|-------------------|-------------------|--------------------|------------------------|----------------|
| <u>Site</u> | <u>Purpose</u> | <u>Spend By Date</u> | <u>Amount Due</u> | <u>Amount Rec</u> | <u>Outstanding</u> | <u>Spent/Committed</u> | <u>Balance</u> |
| Barn at Brookend Farm House, Stevenage Road, St Ippolyts, Hitchin, SG4 7NU | Waste Collection and Re-Cycling Cont | | £71.00 | £78.50 | £0.00 | | |
| | Leisure Contribution | | £954.77 | £1,093.65 | £0.00 | | |
| | Informal Open Space | | £491.20 | £543.06 | £0.00 | | |
| | Play Spce Contribution | | £908.72 | £1,004.66 | £0.00 | | |
| | Sustainable Transport Cont Residential | | £2,000.00 | £2,324.81 | £0.00 | | |
| | Pitch Sports Contribution | | £448.22 | £495.54 | £0.00 | | |
| | Comty Ctre & Town and Village Hall Contr | | £577.16 | £661.11 | £0.00 | | |



Monitoring Reports - Unilateral undertaking Finances by Area: Southern Rural

Area: Southern Rural

Parish: St Ippolyts

| 08/01518/1 | | | | | | | |
|--|---|----------------------|-------------------|-------------------|--------------------|------------------------|----------------|
| <u>Site</u> | <u>Purpose</u> | <u>Spend By Date</u> | <u>Amount Due</u> | <u>Amount Rec</u> | <u>Outstanding</u> | <u>Spent/Committed</u> | <u>Balance</u> |
| Land Adjacent, 20 Maydencroft Lane, Gosmore, Hitchin | Sustainable Transport Cont Residential | | £1,500.00 | £1,664.91 | £0.00 | | |
| | Pitch Sports Contribution | | £519.76 | £564.09 | £0.00 | | |
| | Leisure Contribution | | £1,107.16 | £1,295.04 | £0.00 | | |
| | Play Spce Contribution | | £1,053.76 | £1,143.63 | £0.00 | | |
| | Informal Open Space | | £569.60 | £618.18 | £0.00 | | |
| | Comty Ctre & Town and Village Hall Contr | | £669.28 | £782.85 | £0.00 | | |
| | Waste Collection and Re-Cycling Cont | | £142.00 | £154.11 | £0.00 | | |
| | | | | | | | |
| 08/03044/1 | | | | | | | |
| <u>Site</u> | <u>Purpose</u> | <u>Spend By Date</u> | <u>Amount Due</u> | <u>Amount Rec</u> | <u>Outstanding</u> | <u>Spent/Committed</u> | <u>Balance</u> |
| Land adjacent to Little Court and Oakdene, London Road, St Ippolyts, Hitchin, SG4 7NE | Informal Open Space | | £491.20 | | £491.20 | | |
| | Waste Collection and Re-Cycling Cont | | £71.00 | | £71.00 | | |
| | Play Spce Contribution | | £908.72 | | £908.72 | | |
| | Pitch Sports Contribution | | £448.22 | | £448.22 | | |
| | Leisure Contribution | | £954.77 | | £954.77 | | |
| | Sustainable Transport Cont Residential | | £2,000.00 | | £2,000.00 | | |
| | Comty Ctre & Town and Village Hall Contr | | £577.16 | | £577.16 | | |
| | | | | | | | |
| Totals for St Ippolyts: | | | £16,463.70 | £12,424.14 | £5,451.07 | | |

Parish: St Pauls Walden



Monitoring Reports - Unilateral undertaking Finances by Area: Southern Rural

Area: Southern Rural

Parish: St Pauls Walden

| 08/00666/1 | | | | | | | |
|--|--|----------------------|-------------------|-------------------|--------------------|------------------------|----------------|
| <u>Site</u> | <u>Purpose</u> | <u>Spend By Date</u> | <u>Amount Due</u> | <u>Amount Rec</u> | <u>Outstanding</u> | <u>Spent/Committed</u> | <u>Balance</u> |
| Land and Outbuildings at, Stagenhoe Farm, Stagenhoe Park, St Pauls Walden, SG4 | Waste Collection and Re-Cycling Cont | | £71.00 | | £71.00 | | |
| | Comty Ctre & Town and Village Hall Contr | | £471.88 | | £471.88 | | |
| | Play Spce Contribution | | £401.60 | | £401.60 | | |
| | Informal Open Space | | £742.96 | | £742.96 | | |
| | Leisure Contribution | | £780.61 | | £780.61 | | |
| | Pitch Sports Contribution | | £366.46 | | £366.46 | | |
| Totals for St Pauls Walden: | | | £2,834.51 | | £2,834.51 | | |

Parish: Wymondley

| 08/01332/1 | | | | | | | |
|--|--|----------------------|-------------------|-------------------|--------------------|------------------------|----------------|
| <u>Site</u> | <u>Purpose</u> | <u>Spend By Date</u> | <u>Amount Due</u> | <u>Amount Rec</u> | <u>Outstanding</u> | <u>Spent/Committed</u> | <u>Balance</u> |
| Titmore Green Farm, Titmore Green, Little Wymondley, SG4 7JT | Sustainable Transport Cont Non Res | | £9,000.00 | | £9,000.00 | | |
| 08/01927/1 | | | | | | | |
| <u>Site</u> | <u>Purpose</u> | <u>Spend By Date</u> | <u>Amount Due</u> | <u>Amount Rec</u> | <u>Outstanding</u> | <u>Spent/Committed</u> | <u>Balance</u> |
| Blakemore Farm, Blakemore End Road, Little Wymondley, SG4 | Pitch Sports Contribution | | £183.96 | £203.99 | £0.00 | | |
| | Waste Collection and Re-Cycling Cont | | £71.00 | £78.73 | £0.00 | | |
| | Leisure Contribution | | £391.86 | £421.35 | £0.00 | | |
| | Play Spce Contribution | | £372.96 | £413.57 | £0.00 | | |
| | Comty Ctre & Town and Village Hall Contr | | £236.88 | £254.70 | £0.00 | | |
| | Informal Open Space | | £201.60 | £223.55 | £0.00 | | |

**Monitoring Reports - Unilateral undertaking Finances by Area: Southern Rural****Area: Southern Rural**

| | | | | | |
|------------------------------------|-------------|-------------|-------------|-------|---------|
| Totals for Wymondley: | £10,458.26 | £1,595.89 | £9,000.00 | | |
| Totals for Southern Rural: | £153,420.75 | £41,852.20 | £123,703.77 | | |
| Totals for Unilateral undertaking: | £802,110.92 | £285,197.92 | £572,455.15 | £0.00 | £600.55 |


Monitoring Reports - Section 106 Planning Obligation Finances by Area: Southern Rural - County Contributions
Area: Southern Rural
Parish: Graveley

| 00/00621/1 | <u>Site</u> | <u>Purpose</u> | <u>Spend By Date</u> | <u>Amount Due</u> | <u>Amount Rec</u> | <u>Outstanding</u> | <u>Spent/Committed</u> | <u>Balance</u> |
|-----------------------------|--|--|----------------------|-----------------------|-------------------|-----------------------|------------------------|----------------|
| | NES2 Land off, Great Ashby Way, Stevenage, SG1 | Library Contributions | | | | | | |
| | | Highway Works | | | | | | |
| | | Sustainable Transport Cont Residential | | £220,000.00 | | £220,000.00 | | |
| | | | | £10,000.00 | | £10,000.00 | | |
| | | Youth Contribution | | £13,500,000.00 | | £13,500,000.00 | | |
| Totals for Graveley: | | | | £13,730,000.00 | | £13,730,000.00 | | |

Parish: Offley

| 07/02961/1 | <u>Site</u> | <u>Purpose</u> | <u>Spend By Date</u> | <u>Amount Due</u> | <u>Amount Rec</u> | <u>Outstanding</u> | <u>Spent/Committed</u> | <u>Balance</u> |
|--|---|--|----------------------|-----------------------|-------------------|-----------------------|------------------------|----------------|
| | 25-59 Odd and 28-38 evens Elmtree Avenue and land South West of Elmtree Avenue, Cockernhoe, LU2 | Sustainable Transport Cont Residential | | £5,000.00 | | £5,000.00 | | |
| | | Library Contributions | | £810.00 | | £810.00 | | |
| Totals for Offley: | | | | £5,810.00 | | £5,810.00 | | |
| Totals for Southern Rural: | | | | £13,735,810.00 | | £13,735,810.00 | | |
| Totals for Section 106 Planning Obligation: | | | | £14,811,358.00 | £29,857.64 | £14,573,567.00 | | |



Monitoring Reports - Unilateral undertaking Finances by Area: Southern Rural - County Contributions

Area: Southern Rural

Parish: Lilley

| 09/01071/1 | | <u>Spend By Date</u> | <u>Amount Due</u> | <u>Amount Rec</u> | <u>Outstanding</u> | <u>Spent/Committed</u> | <u>Balance</u> |
|---|-------------------------------------|----------------------|-------------------|-------------------|--------------------|------------------------|----------------|
| <u>Site</u> | <u>Purpose</u> | | | | | | |
| Silver Lion, West Street, Lilley, Luton, LU2 8LH | Education Secondary Contribution | | £6,408.00 | | £6,408.00 | | |
| | Nursery Care Facilities | | £906.00 | | £906.00 | | |
| | Youth Contribution | | £118.00 | | £118.00 | | |
| | Childcare Contribution | | £332.00 | | £332.00 | | |
| | Library Contributions | | £412.00 | | £412.00 | | |
| | Education Primary Contribution | | £5,490.00 | | £5,490.00 | | |
| Totals for Lilley: | | | £13,666.00 | | £13,666.00 | | |
| Totals for Southern Rural: | | | £13,666.00 | | £13,666.00 | | |
| Totals for Unilateral undertaking: | | | £51,742.00 | £1,096.75 | £39,914.00 | | |



Monitoring Reports - Section 106 Planning Obligation Finances - Southern Rural

Graveley

Affordable Housing

| Appn Ref | Site | Affordable Units | Amount Due | Amount Rec | Spent/Committed | Outstanding | Balance |
|--|---|------------------|------------|------------|-----------------|-------------|---------|
| 00/00621/1 | NES2 Land off, Great Ashby Way, Stevenage, SG1 | | | | | | |
| <p>Affordable Housing Guinness Trust, North Herts Homes, Affinity Sutton Group and Warden Home Group all have units on Great Ashby site. All phases have a mix of unit sizes including flats and family houses and a mix of rented and shared ownership units. Majority of development completed and few units still under construction.</p> | | | | | | | |
| 03/01602/1 | Land adj & South of Neighbourhood Centre, Great Ashby Way, Stevenage, SG1 | | | | | | |
| Totals for Affordable Housing: | | | | | | | |

Comty Ctre & Town and Village Hall Contr

| Appn Ref | Site | Spend By Date | Amount Due | Amount Rec | Spent/Committed | Outstanding | Balance |
|---|---|------------------------|--------------------|--------------------|-----------------|--------------|---------|
| 00/00621/1 | NES2 Land off, Great Ashby Way, Stevenage, SG1 | 22/12/2011 00:00:00 | £125,000.00 | £171,324.99 | | £0.00 | |
| <p>Community Hall £125,000 to lessee of Community. Payment received by NHDC 22.12.06 £171,324.99 (includes indexing) Repayment date 5 years from date of receipt. Community Centre Manager and new Residents Association aware money available.</p> | | | | | | | |
| 03/01602/1 | Land adj & South of Neighbourhood Centre, Great Ashby Way, Stevenage, SG1 | | £25,000.00 | £27,271.99 | | £0.00 | |
| <p>Community Centre Contribution Index linked contribution towards the cost of the operation of the Community Hall. Council covenants to use contribution only towards the costs of operation the Hall. There is no payback clause for this sum in the S106</p> | | | | | | | |
| Totals for Comty Ctre & Town and Village Hall Contr: | | | £150,000.00 | £198,596.98 | | £0.00 | |

Open Space Contribution

| Appn Ref | Site | Spend By Date | Amount Due | Amount Rec | Spent/Committed | Outstanding | Balance |
|--|---|---------------|------------|------------|-----------------|-------------|---------|
| 00/00621/1 | NES2 Land off, Great Ashby Way, Stevenage, SG1 | | | | | | |
| <p>Public Open Space To lay out POS and childrens play areas as shown on master plan, to pay to NHDC a maintenance sum prior to the adoption of the public open space by the Council. Open space commuted sums receivable.</p> | | | | | | | |
| Totals for Open Space Contribution: | | | | | | | |



Monitoring Reports - Section 106 Planning Obligation Finances - Southern Rural

Graveley

Play Spce Contribution

| <u>Appn Ref</u> | <u>Site</u> | <u>Spend By Date</u> | <u>Amount Due</u> | <u>Amount Rec</u> | <u>Spent/Committed</u> | <u>Outstanding</u> | <u>Balance</u> |
|---|---|----------------------|--------------------|--------------------|------------------------|--------------------|----------------|
| 03/01602/1 | Land adj & South of Neighbourhood Centre, Great Ashby Way, Stevenage, SG1 | | £5,000.00 | | | £5,000.00 | |
| Totals for Play Spce Contribution: | | | £5,000.00 | | | £5,000.00 | |
| Totals for Graveley: | | | £155,000.00 | £198,596.98 | | £5,000.00 | |

Offley

Affordable Housing

| <u>Appn Ref</u> | <u>Site</u> | <u>Affordable Units</u> | <u>Amount Due</u> | <u>Amount Rec</u> | <u>Spent/Committed</u> | <u>Outstanding</u> | <u>Balance</u> |
|--|---|-------------------------|-------------------|-------------------|------------------------|--------------------|----------------|
| 07/02961/1 | 25-59 Odd and 28-38 evens Elmtree Avenue and land South West of Elmtree Avenue, Cockernhoe, LU2 | 32 | | | | | |
| <div style="border: 1px solid black; padding: 5px;"> Affordable Housing 32 of 34 units to be Affordable Housing See Agreement dated 03/03/09 for full details </div> | | | | | | | |
| Totals for Affordable Housing: | | | | | | | |

Comty Ctre & Town and Village Hall Contr

| <u>Appn Ref</u> | <u>Site</u> | <u>Spend By Date</u> | <u>Amount Due</u> | <u>Amount Rec</u> | <u>Spent/Committed</u> | <u>Outstanding</u> | <u>Balance</u> |
|--|---|----------------------|-------------------|-------------------|------------------------|--------------------|----------------|
| 07/02961/1 | 25-59 Odd and 28-38 evens Elmtree Avenue and land South West of Elmtree Avenue, Cockernhoe, LU2 | | | | | | |
| <div style="border: 1px solid black; padding: 5px;"> Community Hall Village Hall to be provided in accordance with planning application 07/01780/1. To be constructed prior to completion of Third Phase of Development. If not completed, a financial contribution will be levied (See S106 Agreement for details). To be handed over to Parish Council </div> | | | | | | | |
| Totals for Comty Ctre & Town and Village Hall Contr: | | | | | | | |



Monitoring Reports - Section 106 Planning Obligation Finances - Southern Rural

Offley

Play Spce Contribution

| <u>Appn Ref</u> | <u>Site</u> | <u>Spend By Date</u> | <u>Amount Due</u> | <u>Amount Rec</u> | <u>Spent/Committed</u> | <u>Outstanding</u> | <u>Balance</u> |
|---|---|----------------------|-------------------|-------------------|------------------------|--------------------|----------------|
| 07/02961/1 | 25-59 Odd and 28-38 evens Elmtree Avenue and land South West of Elmtree Avenue, Cockernhoe, LU2 | | | | | | |
| <div style="border: 1px solid black; padding: 5px;"> Play/Open Space Area of land to be provided as single space as shown on plans and drawings (refer to planning application). Development to be provided within 1 year following completion of 17th dwelling. To be handed over to Parish Council to maintain </div> | | | | | | | |
| Totals for Play Spce Contribution: | | | | | | | |

Waste Collection and Re-Cycling Cont

| <u>Appn Ref</u> | <u>Site</u> | <u>Spend By Date</u> | <u>Amount Due</u> | <u>Amount Rec</u> | <u>Spent/Committed</u> | <u>Outstanding</u> | <u>Balance</u> |
|--|---|----------------------|-------------------|-------------------|------------------------|--------------------|----------------|
| 07/02961/1 | 25-59 Odd and 28-38 evens Elmtree Avenue and land South West of Elmtree Avenue, Cockernhoe, LU2 | | £710.00 | | | £710.00 | |
| <div style="border: 1px solid black; padding: 5px;"> Waste and Recycling Towards cost of additional facilities. To be paid prior to commencement of development. Index linked (see 106 Agreement for details), 10 year payback clause. </div> | | | | | | | |
| Totals for Waste Collection and Re-Cycling Cont: | | | £710.00 | | | £710.00 | |

Totals for Offley:

£710.00

£710.00

Totals for Section 106 Planning Obligation:

£1,357,381.19

£638,534.36

£10,200.00

£776,920.10

£30,300.00



Monitoring Reports - Unilateral undertaking Finances - Southern Rural

Codicote

Comty Ctre & Town and Village Hall Contr

| <u>Appn Ref</u> | <u>Site</u> | <u>Spend By Date</u> | <u>Amount Due</u> | <u>Amount Rec</u> | <u>Spent/Committed</u> | <u>Outstanding</u> | <u>Balance</u> |
|---|--|----------------------|-------------------|-------------------|------------------------|--------------------|----------------|
| 08/00912/1 | 72 St Albans Road, Codicote, Hitchin, SG4 8UU | | £708.76 | £811.85 | | -£0.10 | |
| 09/00290/1 | Codicote Innovation Centre, St Albans Road, Codicote, SG4 8WH | | £577.16 | | | £577.16 | |
| Totals for Comty Ctre & Town and Village Hall Contr: | | | £1,285.92 | £811.85 | | £577.06 | |

Informal Open Space

| <u>Appn Ref</u> | <u>Site</u> | <u>Spend By Date</u> | <u>Amount Due</u> | <u>Amount Rec</u> | <u>Spent/Committed</u> | <u>Outstanding</u> | <u>Balance</u> |
|--|--|----------------------|-------------------|-------------------|------------------------|--------------------|----------------|
| 08/00912/1 | 72 St Albans Road, Codicote, Hitchin, SG4 8UU | | £603.20 | £666.88 | | £0.00 | |
| 09/00290/1 | Codicote Innovation Centre, St Albans Road, Codicote, SG4 8WH | | £491.20 | | | £491.20 | |
| Totals for Informal Open Space: | | | £1,094.40 | £666.88 | | £491.20 | |

Leisure Contribution

| <u>Appn Ref</u> | <u>Site</u> | <u>Spend By Date</u> | <u>Amount Due</u> | <u>Amount Rec</u> | <u>Spent/Committed</u> | <u>Outstanding</u> | <u>Balance</u> |
|---|--|----------------------|-------------------|-------------------|------------------------|--------------------|----------------|
| 08/00912/1 | 72 St Albans Road, Codicote, Hitchin, SG4 8UU | | £1,172.47 | £1,343.01 | | £0.00 | |
| 09/00290/1 | Codicote Innovation Centre, St Albans Road, Codicote, SG4 8WH | | £954.77 | | | £954.77 | |
| Totals for Leisure Contribution: | | | £2,127.24 | £1,343.01 | | £954.77 | |

Pitch Sports Contribution

| <u>Appn Ref</u> | <u>Site</u> | <u>Spend By Date</u> | <u>Amount Due</u> | <u>Amount Rec</u> | <u>Spent/Committed</u> | <u>Outstanding</u> | <u>Balance</u> |
|--|--|----------------------|-------------------|-------------------|------------------------|--------------------|----------------|
| 08/00912/1 | 72 St Albans Road, Codicote, Hitchin, SG4 8UU | | £550.42 | £608.53 | | £0.00 | |
| 09/00290/1 | Codicote Innovation Centre, St Albans Road, Codicote, SG4 8WH | | £448.22 | | | £448.22 | |
| Totals for Pitch Sports Contribution: | | | £998.64 | £608.53 | | £448.22 | |



Monitoring Reports - Unilateral undertaking Finances - Southern Rural

Codicote

Play Spce Contribution

| <u>Appn Ref</u> | <u>Site</u> | <u>Spend By Date</u> | <u>Amount Due</u> | <u>Amount Rec</u> | <u>Spent/Committed</u> | <u>Outstanding</u> | <u>Balance</u> |
|---|--|----------------------|-------------------|-------------------|------------------------|--------------------|----------------|
| 08/00912/1 | 72 St Albans Road, Codicote, Hitchin, SG4 8UU | | £1,115.92 | £1,233.73 | | £0.00 | |
| 09/00290/1 | Codicote Innovation Centre, St Albans Road, Codicote, SG4 8WH | | £908.72 | | | £908.72 | |
| Totals for Play Spce Contribution: | | | £2,024.64 | £1,233.73 | | £908.72 | |

Sustainable Transport Cont Residential

| <u>Appn Ref</u> | <u>Site</u> | <u>Spend By Date</u> | <u>Amount Due</u> | <u>Amount Rec</u> | <u>Spent/Committed</u> | <u>Outstanding</u> | <u>Balance</u> |
|---|--|----------------------|-------------------|-------------------|------------------------|--------------------|----------------|
| 08/00912/1 | 72 St Albans Road, Codicote, Hitchin, SG4 8UU | | £1,750.00 | £2,034.21 | | £0.00 | |
| Totals for Sustainable Transport Cont Residential: | | | £1,750.00 | £2,034.21 | | £0.00 | |

Waste Collection and Re-Cycling Cont

| <u>Appn Ref</u> | <u>Site</u> | <u>Spend By Date</u> | <u>Amount Due</u> | <u>Amount Rec</u> | <u>Spent/Committed</u> | <u>Outstanding</u> | <u>Balance</u> |
|---|--|----------------------|-------------------|-------------------|------------------------|--------------------|----------------|
| 08/00912/1 | 72 St Albans Road, Codicote, Hitchin, SG4 8UU | | £142.00 | £156.99 | | £0.00 | |
| 09/00290/1 | Codicote Innovation Centre, St Albans Road, Codicote, SG4 8WH | | £71.00 | | | £71.00 | |
| Totals for Waste Collection and Re-Cycling Cont: | | | £213.00 | £156.99 | | £71.00 | |

Totals for Codicote: £9,493.84 £6,855.20 £3,450.97

Graveley

Comty Ctre & Town and Village Hall Contr

| <u>Appn Ref</u> | <u>Site</u> | <u>Spend By Date</u> | <u>Amount Due</u> | <u>Amount Rec</u> | <u>Spent/Committed</u> | <u>Outstanding</u> | <u>Balance</u> |
|---|-------------------------------|----------------------|-------------------|-------------------|------------------------|--------------------|----------------|
| 07/02853/1 | 6 Oak Lane, Graveley, SG4 7LN | | £471.88 | | | £471.88 | |
| Totals for Comty Ctre & Town and Village Hall Contr: | | | £471.88 | | | £471.88 | |

Informal Open Space

| <u>Appn Ref</u> | <u>Site</u> | <u>Spend By Date</u> | <u>Amount Due</u> | <u>Amount Rec</u> | <u>Spent/Committed</u> | <u>Outstanding</u> | <u>Balance</u> |
|--|-------------------------------|----------------------|-------------------|-------------------|------------------------|--------------------|----------------|
| 07/02853/1 | 6 Oak Lane, Graveley, SG4 7LN | | £401.60 | | | £401.60 | |
| Totals for Informal Open Space: | | | £401.60 | | | £401.60 | |



Monitoring Reports - Unilateral undertaking Finances - Southern Rural

Graveley

Leisure Contribution

| Appn Ref | Site | Spend By Date | Amount Due | Amount Rec | Spent/Committed | Outstanding | Balance |
|---|-------------------------------|---------------|----------------|------------|-----------------|----------------|---------|
| 07/02853/1 | 6 Oak Lane, Graveley, SG4 7LN | | £780.61 | | | £780.61 | |
| Totals for Leisure Contribution: | | | £780.61 | | | £780.61 | |

Pitch Sports Contribution

| Appn Ref | Site | Spend By Date | Amount Due | Amount Rec | Spent/Committed | Outstanding | Balance |
|--|-------------------------------|---------------|----------------|------------|-----------------|----------------|---------|
| 07/02853/1 | 6 Oak Lane, Graveley, SG4 7LN | | £366.46 | | | £366.46 | |
| Totals for Pitch Sports Contribution: | | | £366.46 | | | £366.46 | |

Play Spce Contribution

| Appn Ref | Site | Spend By Date | Amount Due | Amount Rec | Spent/Committed | Outstanding | Balance |
|---|-------------------------------|---------------|----------------|------------|-----------------|----------------|---------|
| 07/02853/1 | 6 Oak Lane, Graveley, SG4 7LN | | £742.96 | | | £742.96 | |
| Totals for Play Spce Contribution: | | | £742.96 | | | £742.96 | |

Sustainable Transport Cont Residential

| Appn Ref | Site | Spend By Date | Amount Due | Amount Rec | Spent/Committed | Outstanding | Balance |
|---|-------------------------------|---------------|------------------|------------|-----------------|------------------|---------|
| 07/02853/1 | 6 Oak Lane, Graveley, SG4 7LN | | £1,000.00 | | | £1,000.00 | |
| Totals for Sustainable Transport Cont Residential: | | | £1,000.00 | | | £1,000.00 | |

Waste Collection and Re-Cycling Cont

| Appn Ref | Site | Spend By Date | Amount Due | Amount Rec | Spent/Committed | Outstanding | Balance |
|---|-------------------------------|---------------|---------------|------------|-----------------|---------------|---------|
| 07/02853/1 | 6 Oak Lane, Graveley, SG4 7LN | | £71.00 | | | £71.00 | |
| Totals for Waste Collection and Re-Cycling Cont: | | | £71.00 | | | £71.00 | |

Totals for Graveley: £3,834.51 £3,834.51

Ickleford

Comty Ctre & Town and Village Hall Contr

| Appn Ref | Site | Spend By Date | Amount Due | Amount Rec | Spent/Committed | Outstanding | Balance |
|---|--|---------------|------------------|------------------|-----------------|------------------|---------|
| 07/00015/1 | Land Adjacent To, 26 Turnpike Lane, Ickleford, SG5 3XB | | £943.76 | £1,041.00 | | £0.00 | |
| 07/03036/1 | Ickleford Motor Company, Arlesey Road, Ickleford, Hitchin | | £1,154.32 | | | £1,154.32 | |
| Totals for Comty Ctre & Town and Village Hall Contr: | | | £2,098.08 | £1,041.00 | | £1,154.32 | |



Monitoring Reports - Unilateral undertaking Finances - Southern Rural

Ickleford

Informal Open Space

| <u>Appn Ref</u> | <u>Site</u> | <u>Spend By Date</u> | <u>Amount Due</u> | <u>Amount Rec</u> | <u>Spent/Committed</u> | <u>Outstanding</u> | <u>Balance</u> |
|--|--|----------------------|-------------------|-------------------|------------------------|--------------------|----------------|
| 07/00015/1 | Land Adjacent To, 26 Turnpike Lane, Ickleford, SG5 3XB | | £803.20 | £846.64 | | £0.00 | |
| 07/03036/1 | Ickleford Motor Company, Arlesey Road, Ickleford, Hitchin | | £1,817.44 | | | £1,817.44 | |
| Totals for Informal Open Space: | | | £2,620.64 | £846.64 | | £1,817.44 | |

Leisure Contribution

| <u>Appn Ref</u> | <u>Site</u> | <u>Spend By Date</u> | <u>Amount Due</u> | <u>Amount Rec</u> | <u>Spent/Committed</u> | <u>Outstanding</u> | <u>Balance</u> |
|---|--|----------------------|-------------------|-------------------|------------------------|--------------------|----------------|
| 07/00015/1 | Land Adjacent To, 26 Turnpike Lane, Ickleford, SG5 3XB | | £1,561.22 | £1,722.07 | | £0.00 | |
| 07/03036/1 | Ickleford Motor Company, Arlesey Road, Ickleford, Hitchin | | £1,909.54 | | | £1,909.54 | |
| Totals for Leisure Contribution: | | | £3,470.76 | £1,722.07 | | £1,909.54 | |

Pitch Sports Contribution

| <u>Appn Ref</u> | <u>Site</u> | <u>Spend By Date</u> | <u>Amount Due</u> | <u>Amount Rec</u> | <u>Spent/Committed</u> | <u>Outstanding</u> | <u>Balance</u> |
|--|--|----------------------|-------------------|-------------------|------------------------|--------------------|----------------|
| 07/00015/1 | Land Adjacent To, 26 Turnpike Lane, Ickleford, SG5 3XB | | £732.92 | £772.56 | | £0.00 | |
| 07/03036/1 | Ickleford Motor Company, Arlesey Road, Ickleford, Hitchin | | £896.44 | | | £896.44 | |
| Totals for Pitch Sports Contribution: | | | £1,629.36 | £772.56 | | £896.44 | |

Play Spce Contribution

| <u>Appn Ref</u> | <u>Site</u> | <u>Spend By Date</u> | <u>Amount Due</u> | <u>Amount Rec</u> | <u>Spent/Committed</u> | <u>Outstanding</u> | <u>Balance</u> |
|---|--|----------------------|-------------------|-------------------|------------------------|--------------------|----------------|
| 07/00015/1 | Land Adjacent To, 26 Turnpike Lane, Ickleford, SG5 3XB | | £1,485.92 | £1,566.28 | | £0.00 | |
| 07/03036/1 | Ickleford Motor Company, Arlesey Road, Ickleford, Hitchin | | £982.40 | | | £982.40 | |
| Totals for Play Spce Contribution: | | | £2,468.32 | £1,566.28 | | £982.40 | |



Monitoring Reports - Unilateral undertaking Finances - Southern Rural

Kimpton

Pitch Sports Contribution

| Appn Ref | Site | Spend By Date | Amount Due | Amount Rec | Spent/Committed | Outstanding | Balance |
|--|-----------------------------------|---------------|----------------|----------------|-----------------|--------------|---------|
| 07/01869/1 | 72a High Street, Kimpton, SG4 8QW | | £366.46 | £366.46 | | £0.00 | |
| Totals for Pitch Sports Contribution: | | | £366.46 | £366.46 | | £0.00 | |

Play Spce Contribution

| Appn Ref | Site | Spend By Date | Amount Due | Amount Rec | Spent/Committed | Outstanding | Balance |
|---|-----------------------------------|---------------|----------------|----------------|-----------------|--------------|---------|
| 07/01869/1 | 72a High Street, Kimpton, SG4 8QW | | £778.89 | £778.89 | | £0.00 | |
| Totals for Play Spce Contribution: | | | £778.89 | £778.89 | | £0.00 | |

Sustainable Transport Cont Residential

| Appn Ref | Site | Spend By Date | Amount Due | Amount Rec | Spent/Committed | Outstanding | Balance |
|---|-----------------------------------|---------------|----------------|----------------|-----------------|--------------|---------|
| 07/01869/1 | 72a High Street, Kimpton, SG4 8QW | | £534.64 | £534.64 | | £0.00 | |
| Totals for Sustainable Transport Cont Residential: | | | £534.64 | £534.64 | | £0.00 | |

Waste Collection and Re-Cycling Cont

| Appn Ref | Site | Spend By Date | Amount Due | Amount Rec | Spent/Committed | Outstanding | Balance |
|---|-----------------------------------|---------------|---------------|---------------|-----------------|---------------|---------|
| 07/01869/1 | 72a High Street, Kimpton, SG4 8QW | | £71.00 | £74.43 | | -£3.43 | |
| Totals for Waste Collection and Re-Cycling Cont: | | | £71.00 | £74.43 | | -£3.43 | |

Totals for Kimpton:

£3,530.77

£3,534.20

-£3.43

Kings Walden

Comty Ctre & Town and Village Hall Contr

| Appn Ref | Site | Spend By Date | Amount Due | Amount Rec | Spent/Committed | Outstanding | Balance |
|---|--|---------------|------------------|------------|-----------------|------------------|---------|
| 08/01838/1 | Heath Farm, The Heath, Breachwood Green, SG4 8PJ | | £1,626.20 | | | £1,626.20 | |
| Totals for Comty Ctre & Town and Village Hall Contr: | | | £1,626.20 | | | £1,626.20 | |

Informal Open Space

| Appn Ref | Site | Spend By Date | Amount Due | Amount Rec | Spent/Committed | Outstanding | Balance |
|--|--|---------------|------------------|------------|-----------------|------------------|---------|
| 08/01838/1 | Heath Farm, The Heath, Breachwood Green, SG4 8PJ | | £1,384.00 | | | £1,384.00 | |
| Totals for Informal Open Space: | | | £1,384.00 | | | £1,384.00 | |



Monitoring Reports - Unilateral undertaking Finances - Southern Rural

Knebworth

Comty Ctre & Town and Village Hall Contr

| <u>Appn Ref</u> | <u>Site</u> | <u>Spend By Date</u> | <u>Amount Due</u> | <u>Amount Rec</u> | <u>Spent/Committed</u> | <u>Outstanding</u> | <u>Balance</u> |
|---|--|----------------------|-------------------|-------------------|------------------------|--------------------|----------------|
| 06/02643/1 | Land Adjacent To Station Hotel, Station Approach, Knebworth, SG3 6AT | | £2,090.56 | | | £2,090.56 | |
| 07/01180/1 | 29 Wadnall Way, Knebworth, SG3 6DU | | | £615.64 | | | |
| 07/02616/1 | 9 Watton Road, Knebworth, SG3 6AH | | £577.16 | | | £577.16 | |
| 08/00646/1 | 15 Gun Lane, Knebworth, SG3 6BH | | £471.88 | | | £471.88 | |
| Totals for Comty Ctre & Town and Village Hall Contr: | | | £3,139.60 | £615.64 | | £3,139.60 | |

Fire Hydrant Provision

| <u>Appn Ref</u> | <u>Site</u> | <u>Spend By Date</u> | <u>Amount Due</u> | <u>Amount Rec</u> | <u>Spent/Committed</u> | <u>Outstanding</u> | <u>Balance</u> |
|---|--|----------------------|-------------------|-------------------|------------------------|--------------------|----------------|
| 06/02643/1 | Land Adjacent To Station Hotel, Station Approach, Knebworth, SG3 6AT | | | | | | |
| Totals for Fire Hydrant Provision: | | | | | | | |

Informal Open Space

| <u>Appn Ref</u> | <u>Site</u> | <u>Spend By Date</u> | <u>Amount Due</u> | <u>Amount Rec</u> | <u>Spent/Committed</u> | <u>Outstanding</u> | <u>Balance</u> |
|--|--|----------------------|-------------------|-------------------|------------------------|--------------------|----------------|
| 06/02643/1 | Land Adjacent To Station Hotel, Station Approach, Knebworth, SG3 6AT | | £1,779.20 | | | £1,779.20 | |
| 07/01180/1 | 29 Wadnall Way, Knebworth, SG3 6DU | | | £506.53 | | | |
| 07/02616/1 | 9 Watton Road, Knebworth, SG3 6AH | | £491.20 | | | £491.20 | |
| 08/00646/1 | 15 Gun Lane, Knebworth, SG3 6BH | | £401.60 | | | £401.60 | |
| Totals for Informal Open Space: | | | £2,672.00 | £506.53 | | £2,672.00 | |



Monitoring Reports - Unilateral undertaking Finances - Southern Rural

Knebworth

Leisure Contribution

| Appn Ref | Site | Spend By Date | Amount Due | Amount Rec | Spent/Committed | Outstanding | Balance |
|---|--|---------------|------------------|------------------|-----------------|------------------|---------|
| 06/02643/1 | Land Adjacent To Station Hotel, Station Approach, Knebworth, SG3 6AT | | £3,458.32 | | | £3,458.32 | |
| 07/01180/1 | 29 Wadnall Way, Knebworth, SG3 6DU | | | £1,018.42 | | | |
| 07/02616/1 | 9 Watton Road, Knebworth, SG3 6AH | | £954.77 | | | £954.77 | |
| 08/00646/1 | 15 Gun Lane, Knebworth, SG3 6BH | | £780.61 | | | £780.61 | |
| Totals for Leisure Contribution: | | | £5,193.70 | £1,018.42 | | £5,193.70 | |

Pitch Sports Contribution

| Appn Ref | Site | Spend By Date | Amount Due | Amount Rec | Spent/Committed | Outstanding | Balance |
|--|--|---------------|------------------|----------------|-----------------|------------------|---------|
| 06/02643/1 | Land Adjacent To Station Hotel, Station Approach, Knebworth, SG3 6AT | | £1,623.52 | | | £1,623.52 | |
| 07/01180/1 | 29 Wadnall Way, Knebworth, SG3 6DU | | | £462.21 | | | |
| 07/02616/1 | 9 Watton Road, Knebworth, SG3 6AH | | £448.22 | | | £448.22 | |
| 08/00646/1 | 15 Gun Lane, Knebworth, SG3 6BH | | £366.46 | | | £366.46 | |
| Totals for Pitch Sports Contribution: | | | £2,438.20 | £462.21 | | £2,438.20 | |

Play Spce Contribution

| Appn Ref | Site | Spend By Date | Amount Due | Amount Rec | Spent/Committed | Outstanding | Balance |
|---|--|---------------|------------------|----------------|-----------------|------------------|---------|
| 06/02643/1 | Land Adjacent To Station Hotel, Station Approach, Knebworth, SG3 6AT | | £3,291.52 | | | £3,291.52 | |
| 07/01180/1 | 29 Wadnall Way, Knebworth, SG3 6DU | | | £937.07 | | | |
| 07/02616/1 | 9 Watton Road, Knebworth, SG3 6AH | | £908.72 | | | £908.72 | |
| 08/00646/1 | 15 Gun Lane, Knebworth, SG3 6BH | | £742.96 | | | £742.96 | |
| Totals for Play Spce Contribution: | | | £4,943.20 | £937.07 | | £4,943.20 | |



Monitoring Reports - Unilateral undertaking Finances - Southern Rural

Knebworth

Sustainable Transport Cont Residential

| Appn Ref | Site | Spend By Date | Amount Due | Amount Rec | Spent/Committed | Outstanding | Balance |
|---|--|---------------|------------------|------------------|-----------------|------------------|---------|
| 06/02643/1 | Land Adjacent To Station Hotel, Station Approach, Knebworth, SG3 6AT | | £4,000.00 | | | £4,000.00 | |
| 07/01180/1 | 29 Wadnall Way, Knebworth, SG3 6DU | | | £1,574.44 | | | |
| 07/02616/1 | 9 Watton Road, Knebworth, SG3 6AH | | £1,000.00 | | | £1,000.00 | |
| 08/00646/1 | 15 Gun Lane, Knebworth, SG3 6BH | | £500.00 | | | £500.00 | |
| Totals for Sustainable Transport Cont Residential: | | | £5,500.00 | £1,574.44 | | £5,500.00 | |

Waste Collection and Re-Cycling Cont

| Appn Ref | Site | Spend By Date | Amount Due | Amount Rec | Spent/Committed | Outstanding | Balance |
|---|--|---------------|----------------|---------------|-----------------|----------------|---------|
| 06/02643/1 | Land Adjacent To Station Hotel, Station Approach, Knebworth, SG3 6AT | | £208.00 | | | £208.00 | |
| 07/01180/1 | 29 Wadnall Way, Knebworth, SG3 6DU | | | £73.22 | | | |
| 07/02616/1 | 9 Watton Road, Knebworth, SG3 6AH | | £71.00 | | | £71.00 | |
| 08/00646/1 | 15 Gun Lane, Knebworth, SG3 6BH | | £71.00 | | | £71.00 | |
| Totals for Waste Collection and Re-Cycling Cont: | | | £350.00 | £73.22 | | £350.00 | |

Totals for Knebworth:

£24,236.70

£5,187.53

£24,236.70

Lilley

Comty Ctre & Town and Village Hall Contr

| Appn Ref | Site | Spend By Date | Amount Due | Amount Rec | Spent/Committed | Outstanding | Balance |
|---|---|---------------|----------------|------------|-----------------|----------------|---------|
| 09/01071/1 | Silver Lion, West Street, Lilley, Luton, LU2 8LH | | £943.76 | | | £943.76 | |
| Totals for Comty Ctre & Town and Village Hall Contr: | | | £943.76 | | | £943.76 | |

Informal Open Space

| Appn Ref | Site | Spend By Date | Amount Due | Amount Rec | Spent/Committed | Outstanding | Balance |
|--|---|---------------|----------------|------------|-----------------|----------------|---------|
| 09/01071/1 | Silver Lion, West Street, Lilley, Luton, LU2 8LH | | £803.20 | | | £803.20 | |
| Totals for Informal Open Space: | | | £803.20 | | | £803.20 | |



Monitoring Reports - Unilateral undertaking Finances - Southern Rural

Lilley

Leisure Contribution

| <u>Appn Ref</u> | <u>Site</u> | <u>Spend By Date</u> | <u>Amount Due</u> | <u>Amount Rec</u> | <u>Spent/Committed</u> | <u>Outstanding</u> | <u>Balance</u> |
|---|---|----------------------|-------------------|-------------------|------------------------|--------------------|----------------|
| 09/01071/1 | Silver Lion, West Street, Lilley, Luton, LU2 8LH | | £1,561.22 | | | £1,561.22 | |
| Totals for Leisure Contribution: | | | £1,561.22 | | | £1,561.22 | |

Pitch Sports Contribution

| <u>Appn Ref</u> | <u>Site</u> | <u>Spend By Date</u> | <u>Amount Due</u> | <u>Amount Rec</u> | <u>Spent/Committed</u> | <u>Outstanding</u> | <u>Balance</u> |
|--|---|----------------------|-------------------|-------------------|------------------------|--------------------|----------------|
| 09/01071/1 | Silver Lion, West Street, Lilley, Luton, LU2 8LH | | £732.92 | | | £732.92 | |
| Totals for Pitch Sports Contribution: | | | £732.92 | | | £732.92 | |

Play Spce Contribution

| <u>Appn Ref</u> | <u>Site</u> | <u>Spend By Date</u> | <u>Amount Due</u> | <u>Amount Rec</u> | <u>Spent/Committed</u> | <u>Outstanding</u> | <u>Balance</u> |
|---|---|----------------------|-------------------|-------------------|------------------------|--------------------|----------------|
| 09/01071/1 | Silver Lion, West Street, Lilley, Luton, LU2 8LH | | £1,485.92 | | | £1,485.92 | |
| Totals for Play Spce Contribution: | | | £1,485.92 | | | £1,485.92 | |

Waste Collection and Re-Cycling Cont

| <u>Appn Ref</u> | <u>Site</u> | <u>Spend By Date</u> | <u>Amount Due</u> | <u>Amount Rec</u> | <u>Spent/Committed</u> | <u>Outstanding</u> | <u>Balance</u> |
|---|---|----------------------|-------------------|-------------------|------------------------|--------------------|----------------|
| 09/01071/1 | Silver Lion, West Street, Lilley, Luton, LU2 8LH | | £142.00 | | | £142.00 | |
| Totals for Waste Collection and Re-Cycling Cont: | | | £142.00 | | | £142.00 | |

Totals for Lilley:

£5,669.02

£5,669.02

Offley

Childcare Contribution

| <u>Appn Ref</u> | <u>Site</u> | <u>Spend By Date</u> | <u>Amount Due</u> | <u>Amount Rec</u> | <u>Spent/Committed</u> | <u>Outstanding</u> | <u>Balance</u> |
|---|--|----------------------|-------------------|-------------------|------------------------|--------------------|----------------|
| 08/01045/1 | The Lawns, High Street, Offley, SG5 3AN | | £1,158.00 | | | £1,158.00 | |
| Totals for Childcare Contribution: | | | £1,158.00 | | | £1,158.00 | |



Monitoring Reports - Unilateral undertaking Finances - Southern Rural

Offley

Comty Ctre & Town and Village Hall Contr

| <u>Appn Ref</u> | <u>Site</u> | <u>Spend By Date</u> | <u>Amount Due</u> | <u>Amount Rec</u> | <u>Spent/Committed</u> | <u>Outstanding</u> | <u>Balance</u> |
|---|--|----------------------|-------------------|-------------------|------------------------|--------------------|----------------|
| 08/01045/1 | The Lawns, High Street, Offley, SG5 3AN | | £2,885.80 | | | £2,885.80 | |
| 09/00607/1 | The Lawns, High Street, Offley, SG5 3AN | | £2,308.64 | | | £2,308.64 | |
| Totals for Comty Ctre & Town and Village Hall Contr: | | | £5,194.44 | | | £5,194.44 | |

Informal Open Space

| <u>Appn Ref</u> | <u>Site</u> | <u>Spend By Date</u> | <u>Amount Due</u> | <u>Amount Rec</u> | <u>Spent/Committed</u> | <u>Outstanding</u> | <u>Balance</u> |
|--|--|----------------------|-------------------|-------------------|------------------------|--------------------|----------------|
| 08/01045/1 | The Lawns, High Street, Offley, SG5 3AN | | £2,456.00 | | | £2,456.00 | |
| 09/00607/1 | The Lawns, High Street, Offley, SG5 3AN | | £1,964.80 | | | £1,964.80 | |
| Totals for Informal Open Space: | | | £4,420.80 | | | £4,420.80 | |

Leisure Contribution

| <u>Appn Ref</u> | <u>Site</u> | <u>Spend By Date</u> | <u>Amount Due</u> | <u>Amount Rec</u> | <u>Spent/Committed</u> | <u>Outstanding</u> | <u>Balance</u> |
|---|--|----------------------|-------------------|-------------------|------------------------|--------------------|----------------|
| 08/01045/1 | The Lawns, High Street, Offley, SG5 3AN | | £4,773.85 | | | £4,773.85 | |
| 09/00607/1 | The Lawns, High Street, Offley, SG5 3AN | | £3,819.08 | | | £3,819.08 | |
| Totals for Leisure Contribution: | | | £8,592.93 | | | £8,592.93 | |

Library Contributions

| <u>Appn Ref</u> | <u>Site</u> | <u>Spend By Date</u> | <u>Amount Due</u> | <u>Amount Rec</u> | <u>Spent/Committed</u> | <u>Outstanding</u> | <u>Balance</u> |
|--|--|----------------------|-------------------|-------------------|------------------------|--------------------|----------------|
| 08/01045/1 | The Lawns, High Street, Offley, SG5 3AN | | £1,292.00 | | | £1,292.00 | |
| Totals for Library Contributions: | | | £1,292.00 | | | £1,292.00 | |

Pitch Sports Contribution

| <u>Appn Ref</u> | <u>Site</u> | <u>Spend By Date</u> | <u>Amount Due</u> | <u>Amount Rec</u> | <u>Spent/Committed</u> | <u>Outstanding</u> | <u>Balance</u> |
|--|--|----------------------|-------------------|-------------------|------------------------|--------------------|----------------|
| 08/01045/1 | The Lawns, High Street, Offley, SG5 3AN | | £2,241.10 | | | £2,241.10 | |
| 09/00607/1 | The Lawns, High Street, Offley, SG5 3AN | | £1,792.88 | | | £1,792.88 | |
| Totals for Pitch Sports Contribution: | | | £4,033.98 | | | £4,033.98 | |



Monitoring Reports - Unilateral undertaking Finances - Southern Rural

Offley

Play Spce Contribution

| <u>Appn Ref</u> | <u>Site</u> | <u>Spend By Date</u> | <u>Amount Due</u> | <u>Amount Rec</u> | <u>Spent/Committed</u> | <u>Outstanding</u> | <u>Balance</u> |
|---|--|----------------------|-------------------|-------------------|------------------------|--------------------|----------------|
| 08/01045/1 | The Lawns, High Street, Offley, SG5 3AN | | £4,543.60 | | | £4,543.60 | |
| 09/00607/1 | The Lawns, High Street, Offley, SG5 3AN | | £3,634.88 | | | £3,634.88 | |
| Totals for Play Spce Contribution: | | | £8,178.48 | | | £8,178.48 | |

Sustainable Transport Cont Residential

| <u>Appn Ref</u> | <u>Site</u> | <u>Spend By Date</u> | <u>Amount Due</u> | <u>Amount Rec</u> | <u>Spent/Committed</u> | <u>Outstanding</u> | <u>Balance</u> |
|---|--|----------------------|-------------------|-------------------|------------------------|--------------------|----------------|
| 08/01045/1 | The Lawns, High Street, Offley, SG5 3AN | | £7,000.00 | | | £7,000.00 | |
| 09/00607/1 | The Lawns, High Street, Offley, SG5 3AN | | £6,000.00 | | | £6,000.00 | |
| Totals for Sustainable Transport Cont Residential: | | | £13,000.00 | | | £13,000.00 | |

Waste Collection and Re-Cycling Cont

| <u>Appn Ref</u> | <u>Site</u> | <u>Spend By Date</u> | <u>Amount Due</u> | <u>Amount Rec</u> | <u>Spent/Committed</u> | <u>Outstanding</u> | <u>Balance</u> |
|---|--|----------------------|-------------------|-------------------|------------------------|--------------------|----------------|
| 08/01045/1 | The Lawns, High Street, Offley, SG5 3AN | | £355.00 | | | £355.00 | |
| 09/00607/1 | The Lawns, High Street, Offley, SG5 3AN | | £284.00 | | | £284.00 | |
| Totals for Waste Collection and Re-Cycling Cont: | | | £639.00 | | | £639.00 | |

Youth Contribution

| <u>Appn Ref</u> | <u>Site</u> | <u>Spend By Date</u> | <u>Amount Due</u> | <u>Amount Rec</u> | <u>Spent/Committed</u> | <u>Outstanding</u> | <u>Balance</u> |
|---------------------------------------|--|----------------------|-------------------|-------------------|------------------------|--------------------|----------------|
| 08/01045/1 | The Lawns, High Street, Offley, SG5 3AN | | £582.00 | | | £582.00 | |
| Totals for Youth Contribution: | | | £582.00 | | | £582.00 | |

Totals for Offley:

£47,091.63

£47,091.63

Pirton



Monitoring Reports - Unilateral undertaking Finances - Southern Rural

Pirton

Comty Ctre & Town and Village Hall Contr

| <u>Appn Ref</u> | <u>Site</u> | <u>Spend By Date</u> | <u>Amount Due</u> | <u>Amount Rec</u> | <u>Spent/Committed</u> | <u>Outstanding</u> | <u>Balance</u> |
|---|--|----------------------|-------------------|-------------------|------------------------|--------------------|----------------|
| 09/00435/1 | Barns NW Burge End Farmhouse, Burge End Lane, Pirton, Hitchin, SG5 3QN | | | £687.29 | | | |
| Totals for Comty Ctre & Town and Village Hall Contr: | | | | £687.29 | | | |

Informal Open Space

| <u>Appn Ref</u> | <u>Site</u> | <u>Spend By Date</u> | <u>Amount Due</u> | <u>Amount Rec</u> | <u>Spent/Committed</u> | <u>Outstanding</u> | <u>Balance</u> |
|--|--|----------------------|-------------------|-------------------|------------------------|--------------------|----------------|
| 09/00435/1 | Barns NW Burge End Farmhouse, Burge End Lane, Pirton, Hitchin, SG5 3QN | | | £543.06 | | | |
| Totals for Informal Open Space: | | | | £543.06 | | | |

Leisure Contribution

| <u>Appn Ref</u> | <u>Site</u> | <u>Spend By Date</u> | <u>Amount Due</u> | <u>Amount Rec</u> | <u>Spent/Committed</u> | <u>Outstanding</u> | <u>Balance</u> |
|---|--|----------------------|-------------------|-------------------|------------------------|--------------------|----------------|
| 09/00435/1 | Barns NW Burge End Farmhouse, Burge End Lane, Pirton, Hitchin, SG5 3QN | | | £1,136.96 | | | |
| Totals for Leisure Contribution: | | | | £1,136.96 | | | |

Pitch Sports Contribution

| <u>Appn Ref</u> | <u>Site</u> | <u>Spend By Date</u> | <u>Amount Due</u> | <u>Amount Rec</u> | <u>Spent/Committed</u> | <u>Outstanding</u> | <u>Balance</u> |
|--|--|----------------------|-------------------|-------------------|------------------------|--------------------|----------------|
| 09/00435/1 | Barns NW Burge End Farmhouse, Burge End Lane, Pirton, Hitchin, SG5 3QN | | | £495.54 | | | |
| Totals for Pitch Sports Contribution: | | | | £495.54 | | | |

Play Spce Contribution

| <u>Appn Ref</u> | <u>Site</u> | <u>Spend By Date</u> | <u>Amount Due</u> | <u>Amount Rec</u> | <u>Spent/Committed</u> | <u>Outstanding</u> | <u>Balance</u> |
|---|--|----------------------|-------------------|-------------------|------------------------|--------------------|----------------|
| 09/00435/1 | Barns NW Burge End Farmhouse, Burge End Lane, Pirton, Hitchin, SG5 3QN | | | £1,004.66 | | | |
| Totals for Play Spce Contribution: | | | | £1,004.66 | | | |



Monitoring Reports - Unilateral undertaking Finances - Southern Rural

Pirton

Waste Collection and Re-Cycling Cont

| Appn Ref | Site | Spend By Date | Amount Due | Amount Rec | Spent/Committed | Outstanding | Balance |
|---|--|---------------|------------|---------------|-----------------|-------------|---------|
| 09/00435/1 | Barns NW Burge End Farmhouse, Burge End Lane, Pirton, Hitchin, SG5 3QN | | | £78.50 | | | |
| Totals for Waste Collection and Re-Cycling Cont: | | | | £78.50 | | | |

Totals for Pirton:

£3,946.01

St Ippolyts

Comty Ctre & Town and Village Hall Contr

| Appn Ref | Site | Spend By Date | Amount Due | Amount Rec | Spent/Committed | Outstanding | Balance |
|---|---|---------------|------------------|------------------|-----------------|----------------|---------|
| 08/01117/1 | Barn at Brookend Farm House, Stevenage Road, St Ippolyts, Hitchin, SG4 7NU | | £577.16 | £661.11 | | £0.00 | |
| 08/01518/1 | Land Adjacent, 20 Maydencroft Lane, Gosmore, Hitchin | | £669.28 | £782.85 | | £0.00 | |
| 08/03044/1 | Land adjacent to Little Court and Oakdene, London Road, St Ippolyts, Hitchin, SG4 7NE | | £577.16 | | | £577.16 | |
| Totals for Comty Ctre & Town and Village Hall Contr: | | | £1,823.60 | £1,443.96 | | £577.16 | |

Informal Open Space

| Appn Ref | Site | Spend By Date | Amount Due | Amount Rec | Spent/Committed | Outstanding | Balance |
|--|---|---------------|------------------|------------------|-----------------|----------------|---------|
| 08/01117/1 | Barn at Brookend Farm House, Stevenage Road, St Ippolyts, Hitchin, SG4 7NU | | £491.20 | £543.06 | | £0.00 | |
| 08/01518/1 | Land Adjacent, 20 Maydencroft Lane, Gosmore, Hitchin | | £569.60 | £618.18 | | £0.00 | |
| 08/03044/1 | Land adjacent to Little Court and Oakdene, London Road, St Ippolyts, Hitchin, SG4 7NE | | £491.20 | | | £491.20 | |
| Totals for Informal Open Space: | | | £1,552.00 | £1,161.24 | | £491.20 | |



Monitoring Reports - Unilateral undertaking Finances - Southern Rural

St Ippolyts

Leisure Contribution

| Appn Ref | Site | Spend By Date | Amount Due | Amount Rec | Spent/Committed | Outstanding | Balance |
|---|---|---------------|------------------|------------------|-----------------|----------------|---------|
| 08/01117/1 | Barn at Brookend Farm House, Stevenage Road, St Ippolyts, Hitchin, SG4 7NU | | £954.77 | £1,093.65 | | £0.00 | |
| 08/01518/1 | Land Adjacent, 20 Maydencroft Lane, Gosmore, Hitchin | | £1,107.16 | £1,295.04 | | £0.00 | |
| 08/03044/1 | Land adjacent to Little Court and Oakdene, London Road, St Ippolyts, Hitchin, SG4 7NE | | £954.77 | | | £954.77 | |
| Totals for Leisure Contribution: | | | £3,016.70 | £2,388.69 | | £954.77 | |

Pitch Sports Contribution

| Appn Ref | Site | Spend By Date | Amount Due | Amount Rec | Spent/Committed | Outstanding | Balance |
|--|---|---------------|------------------|------------------|-----------------|----------------|---------|
| 08/01117/1 | Barn at Brookend Farm House, Stevenage Road, St Ippolyts, Hitchin, SG4 7NU | | £448.22 | £495.54 | | £0.00 | |
| 08/01518/1 | Land Adjacent, 20 Maydencroft Lane, Gosmore, Hitchin | | £519.76 | £564.09 | | £0.00 | |
| 08/03044/1 | Land adjacent to Little Court and Oakdene, London Road, St Ippolyts, Hitchin, SG4 7NE | | £448.22 | | | £448.22 | |
| Totals for Pitch Sports Contribution: | | | £1,416.20 | £1,059.63 | | £448.22 | |

Play Spce Contribution

| Appn Ref | Site | Spend By Date | Amount Due | Amount Rec | Spent/Committed | Outstanding | Balance |
|---|---|---------------|------------------|------------------|-----------------|----------------|---------|
| 08/01117/1 | Barn at Brookend Farm House, Stevenage Road, St Ippolyts, Hitchin, SG4 7NU | | £908.72 | £1,004.66 | | £0.00 | |
| 08/01518/1 | Land Adjacent, 20 Maydencroft Lane, Gosmore, Hitchin | | £1,053.76 | £1,143.63 | | £0.00 | |
| 08/03044/1 | Land adjacent to Little Court and Oakdene, London Road, St Ippolyts, Hitchin, SG4 7NE | | £908.72 | | | £908.72 | |
| Totals for Play Spce Contribution: | | | £2,871.20 | £2,148.29 | | £908.72 | |



Monitoring Reports - Unilateral undertaking Finances - Southern Rural

St Ippolyts

Sustainable Transport Cont Residential

| Appn Ref | Site | Spend By Date | Amount Due | Amount Rec | Spent/Committed | Outstanding | Balance |
|---|---|---------------|------------------|------------------|-----------------|------------------|---------|
| 08/01117/1 | Barn at Brookend Farm House, Stevenage Road, St Ippolyts, Hitchin, SG4 7NU | | £2,000.00 | £2,324.81 | | £0.00 | |
| 08/01518/1 | Land Adjacent, 20 Maydencroft Lane, Gosmore, Hitchin | | £1,500.00 | £1,664.91 | | £0.00 | |
| 08/03044/1 | Land adjacent to Little Court and Oakdene, London Road, St Ippolyts, Hitchin, SG4 7NE | | £2,000.00 | | | £2,000.00 | |
| Totals for Sustainable Transport Cont Residential: | | | £5,500.00 | £3,989.72 | | £2,000.00 | |

Waste Collection and Re-Cycling Cont

| Appn Ref | Site | Spend By Date | Amount Due | Amount Rec | Spent/Committed | Outstanding | Balance |
|---|---|---------------|----------------|----------------|-----------------|---------------|---------|
| 08/01117/1 | Barn at Brookend Farm House, Stevenage Road, St Ippolyts, Hitchin, SG4 7NU | | £71.00 | £78.50 | | £0.00 | |
| 08/01518/1 | Land Adjacent, 20 Maydencroft Lane, Gosmore, Hitchin | | £142.00 | £154.11 | | £0.00 | |
| 08/03044/1 | Land adjacent to Little Court and Oakdene, London Road, St Ippolyts, Hitchin, SG4 7NE | | £71.00 | | | £71.00 | |
| Totals for Waste Collection and Re-Cycling Cont: | | | £284.00 | £232.61 | | £71.00 | |

Totals for St Ippolyts:

£16,463.70

£12,424.14

£5,451.07

St Pauls Walden

Comty Ctre & Town and Village Hall Contr

| Appn Ref | Site | Spend By Date | Amount Due | Amount Rec | Spent/Committed | Outstanding | Balance |
|---|--|---------------|----------------|------------|-----------------|----------------|---------|
| 08/00666/1 | Land and Outbuildings at, Stagenhoe Farm, Stagenhoe Park, St Pauls walden, SG4 | | £471.88 | | | £471.88 | |
| Totals for Comty Ctre & Town and Village Hall Contr: | | | £471.88 | | | £471.88 | |



Monitoring Reports - Unilateral undertaking Finances - Southern Rural

St Pauls Walden

Informal Open Space

| <u>Appn Ref</u> | <u>Site</u> | <u>Spend By Date</u> | <u>Amount Due</u> | <u>Amount Rec</u> | <u>Spent/Committed</u> | <u>Outstanding</u> | <u>Balance</u> |
|--|--|----------------------|-------------------|-------------------|------------------------|--------------------|----------------|
| 08/00666/1 | Land and Outbuildings at, Stagenhoe Farm, Stagenhoe Park, St Pauls walden, SG4 | | £742.96 | | | £742.96 | |
| Totals for Informal Open Space: | | | £742.96 | | | £742.96 | |

Leisure Contribution

| <u>Appn Ref</u> | <u>Site</u> | <u>Spend By Date</u> | <u>Amount Due</u> | <u>Amount Rec</u> | <u>Spent/Committed</u> | <u>Outstanding</u> | <u>Balance</u> |
|---|--|----------------------|-------------------|-------------------|------------------------|--------------------|----------------|
| 08/00666/1 | Land and Outbuildings at, Stagenhoe Farm, Stagenhoe Park, St Pauls walden, SG4 | | £780.61 | | | £780.61 | |
| Totals for Leisure Contribution: | | | £780.61 | | | £780.61 | |

Pitch Sports Contribution

| <u>Appn Ref</u> | <u>Site</u> | <u>Spend By Date</u> | <u>Amount Due</u> | <u>Amount Rec</u> | <u>Spent/Committed</u> | <u>Outstanding</u> | <u>Balance</u> |
|--|--|----------------------|-------------------|-------------------|------------------------|--------------------|----------------|
| 08/00666/1 | Land and Outbuildings at, Stagenhoe Farm, Stagenhoe Park, St Pauls walden, SG4 | | £366.46 | | | £366.46 | |
| Totals for Pitch Sports Contribution: | | | £366.46 | | | £366.46 | |

Play Spce Contribution

| <u>Appn Ref</u> | <u>Site</u> | <u>Spend By Date</u> | <u>Amount Due</u> | <u>Amount Rec</u> | <u>Spent/Committed</u> | <u>Outstanding</u> | <u>Balance</u> |
|---|--|----------------------|-------------------|-------------------|------------------------|--------------------|----------------|
| 08/00666/1 | Land and Outbuildings at, Stagenhoe Farm, Stagenhoe Park, St Pauls walden, SG4 | | £401.60 | | | £401.60 | |
| Totals for Play Spce Contribution: | | | £401.60 | | | £401.60 | |

Waste Collection and Re-Cycling Cont

| <u>Appn Ref</u> | <u>Site</u> | <u>Spend By Date</u> | <u>Amount Due</u> | <u>Amount Rec</u> | <u>Spent/Committed</u> | <u>Outstanding</u> | <u>Balance</u> |
|---|--|----------------------|-------------------|-------------------|------------------------|--------------------|----------------|
| 08/00666/1 | Land and Outbuildings at, Stagenhoe Farm, Stagenhoe Park, St Pauls walden, SG4 | | £71.00 | | | £71.00 | |
| Totals for Waste Collection and Re-Cycling Cont: | | | £71.00 | | | £71.00 | |

Totals for St Pauls Walden:

£2,834.51

£2,834.51

Wymondley



Monitoring Reports - Unilateral undertaking Finances - Southern Rural

Wymondley**Comty Ctre & Town and Village Hall Contr**

| <u>Appn Ref</u> | <u>Site</u> | <u>Spend By Date</u> | <u>Amount Due</u> | <u>Amount Rec</u> | <u>Spent/Committed</u> | <u>Outstanding</u> | <u>Balance</u> |
|---|---|----------------------|-------------------|-------------------|------------------------|--------------------|----------------|
| 08/01927/1 | Blakemore Farm, Blakemore End Road, Little Wymondley, SG4 | | £236.88 | £254.70 | | £0.00 | |
| Totals for Comty Ctre & Town and Village Hall Contr: | | | £236.88 | £254.70 | | £0.00 | |

Informal Open Space

| <u>Appn Ref</u> | <u>Site</u> | <u>Spend By Date</u> | <u>Amount Due</u> | <u>Amount Rec</u> | <u>Spent/Committed</u> | <u>Outstanding</u> | <u>Balance</u> |
|--|---|----------------------|-------------------|-------------------|------------------------|--------------------|----------------|
| 08/01927/1 | Blakemore Farm, Blakemore End Road, Little Wymondley, SG4 | | £201.60 | £223.55 | | £0.00 | |
| Totals for Informal Open Space: | | | £201.60 | £223.55 | | £0.00 | |

Leisure Contribution

| <u>Appn Ref</u> | <u>Site</u> | <u>Spend By Date</u> | <u>Amount Due</u> | <u>Amount Rec</u> | <u>Spent/Committed</u> | <u>Outstanding</u> | <u>Balance</u> |
|---|---|----------------------|-------------------|-------------------|------------------------|--------------------|----------------|
| 08/01927/1 | Blakemore Farm, Blakemore End Road, Little Wymondley, SG4 | | £391.86 | £421.35 | | £0.00 | |
| Totals for Leisure Contribution: | | | £391.86 | £421.35 | | £0.00 | |

Pitch Sports Contribution

| <u>Appn Ref</u> | <u>Site</u> | <u>Spend By Date</u> | <u>Amount Due</u> | <u>Amount Rec</u> | <u>Spent/Committed</u> | <u>Outstanding</u> | <u>Balance</u> |
|--|---|----------------------|-------------------|-------------------|------------------------|--------------------|----------------|
| 08/01927/1 | Blakemore Farm, Blakemore End Road, Little Wymondley, SG4 | | £183.96 | £203.99 | | £0.00 | |
| Totals for Pitch Sports Contribution: | | | £183.96 | £203.99 | | £0.00 | |

Play Spce Contribution

| <u>Appn Ref</u> | <u>Site</u> | <u>Spend By Date</u> | <u>Amount Due</u> | <u>Amount Rec</u> | <u>Spent/Committed</u> | <u>Outstanding</u> | <u>Balance</u> |
|---|---|----------------------|-------------------|-------------------|------------------------|--------------------|----------------|
| 08/01927/1 | Blakemore Farm, Blakemore End Road, Little Wymondley, SG4 | | £372.96 | £413.57 | | £0.00 | |
| Totals for Play Spce Contribution: | | | £372.96 | £413.57 | | £0.00 | |

Sustainable Transport Cont Non Res

| <u>Appn Ref</u> | <u>Site</u> | <u>Spend By Date</u> | <u>Amount Due</u> | <u>Amount Rec</u> | <u>Spent/Committed</u> | <u>Outstanding</u> | <u>Balance</u> |
|---|--|----------------------|-------------------|-------------------|------------------------|--------------------|----------------|
| 08/01332/1 | Titmore Green Farm, Titmore Green, Little Wymondley, SG4 7JT | | £9,000.00 | | | £9,000.00 | |
| Totals for Sustainable Transport Cont Non Res: | | | £9,000.00 | | | £9,000.00 | |



Monitoring Reports - Unilateral undertaking Finances - Southern Rural

Wymondley

Waste Collection and Re-Cycling Cont

| <u>Appn Ref</u> | <u>Site</u> | <u>Spend By Date</u> | <u>Amount Due</u> | <u>Amount Rec</u> | <u>Spent/Committed</u> | <u>Outstanding</u> | <u>Balance</u> |
|---|--|----------------------|----------------------|--------------------|------------------------|----------------------|-------------------|
| 08/01927/1 | Blakemore Farm, Blakemore End Road, Little Wymondley, SG4 | | £71.00 | £78.73 | | £0.00 | |
| Totals for Waste Collection and Re-Cycling Cont: | | | £71.00 | £78.73 | | £0.00 | |
| Totals for Wymondley: | | | £10,458.26 | £1,595.89 | | £9,000.00 | |
| Totals for Unilateral undertaking: | | | £802,110.92 | £285,197.92 | £0.00 | £572,455.15 | £600.55 |
| Totals: | | | £2,159,492.11 | £923,732.28 | £10,200.00 | £1,349,375.25 | £30,900.55 |



Monitoring Reports - Section 106 Planning Obligation Finances - Southern Rural - County Contributions

Graveley

Highway Works

| Appn Ref | Site | Spend By Date | Amount Due | Amount Rec | Spent/Committed | Outstanding | Balance |
|---|---|---------------|------------|------------|-----------------|-------------|---------|
| 00/00621/1 | NES2 Land off, Great Ashby Way, Stevenage, SG1 | | | | | | |
| <p>Highway Works and Road Traffic Order (HCC) To undertake specified off-site highway works prior to first occupation of 49 and 100 open market dwellings To pay HCC full costs of making and implementing a Road Traffic Regulation Order to prohibit vehicular traffic in Weston Road</p> | | | | | | | |
| Totals for Highway Works: | | | | | | | |

Library Contributions

| Appn Ref | Site | Spend By Date | Amount Due | Amount Rec | Spent/Committed | Outstanding | Balance |
|--|---|---------------|------------|------------|-----------------|-------------|---------|
| 00/00621/1 | NES2 Land off, Great Ashby Way, Stevenage, SG1 | | | | | | |
| <p>Library (HCC) £25,000 towards providing additional library facilities in Stevenage area.</p> <p>HCC received £39380.00 on 19/10/06. HCC spent £23,887 in 2007, £15,493 balance remaining to be spent on libraries in North Herts area</p> | | | | | | | |
| Totals for Library Contributions: | | | | | | | |

Sustainable Transport Cont Residential

| Appn Ref | Site | Spend By Date | Amount Due | Amount Rec | Spent/Committed | Outstanding | Balance |
|--|---|---------------|--------------------|------------|-----------------|--------------------|---------|
| 00/00621/1 | NES2 Land off, Great Ashby Way, Stevenage, SG1 | | £220,000.00 | | | £220,000.00 | |
| <p>Sustainable transport (HCC) To pay £220,000 (indexed) in instalments on the first occupation of 50 open market dwellings and thereafter 4 annual payments towards providing additional passenger transport facilities serving the development from Stevenage Town Centre and/or schools</p> | | | | | | | |
| 00/00621/1 | NES2 Land off, Great Ashby Way, Stevenage, SG1 | | £10,000.00 | | | £10,000.00 | |
| <p>Footways (HCC) To pay HCC £10,000 (indexed) on the occupaton of 50 open market dwellings not to occupy more than 99 open market dwellings until works to extend FP10 through Parsons Green Wood to link with footways on loop road have been satisfactorily completed. In the event that the loop road has been built by first occupation of 100 open market dwellings, obligation to be deferred until construction of road to base course has been completed.</p> | | | | | | | |
| Totals for Sustainable Transport Cont Residential: | | | £230,000.00 | | | £230,000.00 | |



Monitoring Reports - Section 106 Planning Obligation Finances - Southern Rural - County Contributions

Graveley

Youth Contribution

| Appn Ref | Site | Spend By Date | Amount Due | Amount Rec | Spent/Committed | Outstanding | Balance |
|---|---|---------------|-----------------------|------------|-----------------|-----------------------|---------|
| 00/00621/1 | NES2 Land off, Great Ashby Way, Stevenage, SG1 | | £13,500,000.00 | | | £13,500,000.00 | |
| <p>Youth and Childcare (HCC) £1,350,000 to meet educational youth and child care needs in Stevenage area. In instalments prior to occupation of 50, 150 and 350 open market dwellings.</p> <p>1st and 2nd instalment received by HCC (letter dated 01/08/06 refers)</p> | | | | | | | |
| Totals for Youth Contribution: | | | £13,500,000.00 | | | £13,500,000.00 | |
| Totals for Graveley: | | | £13,730,000.00 | | | £13,730,000.00 | |

Offley

Library Contributions

| Appn Ref | Site | Spend By Date | Amount Due | Amount Rec | Spent/Committed | Outstanding | Balance |
|--|---|---------------|----------------|------------|-----------------|----------------|---------|
| 07/02961/1 | 25-59 Odd and 28-38 evens Elmtree Avenue and land South West of Elmtree Avenue, Cockernhoe, LU2 | | £810.00 | | | £810.00 | |
| <p>Library Contributions (HCC) For additional services in vicinity of site. Payment to be made prior to commencement of development. 10 year payback clause. Index linked (refer to agreement for details)</p> | | | | | | | |
| Totals for Library Contributions: | | | £810.00 | | | £810.00 | |

Sustainable Transport Cont Residential

| Appn Ref | Site | Spend By Date | Amount Due | Amount Rec | Spent/Committed | Outstanding | Balance |
|--|---|---------------|-----------------------|-------------------|-----------------|-----------------------|---------|
| 07/02961/1 | 25-59 Odd and 28-38 evens Elmtree Avenue and land South West of Elmtree Avenue, Cockernhoe, LU2 | | £5,000.00 | | | £5,000.00 | |
| <p>Sustainable Transport (HCC) Towards design and construction of highway improvements, studies, etc to encourage means of transport other than private car. To be paid prior to commencement of development, indexed to SPONS from July 2006 with 10 year payback clause.</p> | | | | | | | |
| Totals for Sustainable Transport Cont Residential: | | | £5,000.00 | | | £5,000.00 | |
| Totals for Offley: | | | £5,810.00 | | | £5,810.00 | |
| Totals for Section 106 Planning Obligation: | | | £14,811,358.00 | £29,857.64 | | £14,573,567.00 | |



Monitoring Reports - Unilateral undertaking Finances - Southern Rural - County Contributions

Lilley

Childcare Contribution

| <u>Appn Ref</u> | <u>Site</u> | <u>Spend By Date</u> | <u>Amount Due</u> | <u>Amount Rec</u> | <u>Spent/Committed</u> | <u>Outstanding</u> | <u>Balance</u> |
|---|---|----------------------|-------------------|-------------------|------------------------|--------------------|----------------|
| 09/01071/1 | Silver Lion, West Street, Lilley, Luton, LU2 8LH | | £332.00 | | | £332.00 | |
| Childcare (County) To be received by NHDC and paid to County | | | | | | | |
| Totals for Childcare Contribution: | | | £332.00 | | | £332.00 | |

Education Primary Contribution

| <u>Appn Ref</u> | <u>Site</u> | <u>Spend By Date</u> | <u>Amount Due</u> | <u>Amount Rec</u> | <u>Spent/Committed</u> | <u>Outstanding</u> | <u>Balance</u> |
|---|---|----------------------|-------------------|-------------------|------------------------|--------------------|----------------|
| 09/01071/1 | Silver Lion, West Street, Lilley, Luton, LU2 8LH | | £5,490.00 | | | £5,490.00 | |
| Primary Education (County) to be received by NHDC and paid to County | | | | | | | |
| Totals for Education Primary Contribution: | | | £5,490.00 | | | £5,490.00 | |

Education Secondary Contribution

| <u>Appn Ref</u> | <u>Site</u> | <u>Spend By Date</u> | <u>Amount Due</u> | <u>Amount Rec</u> | <u>Spent/Committed</u> | <u>Outstanding</u> | <u>Balance</u> |
|---|---|----------------------|-------------------|-------------------|------------------------|--------------------|----------------|
| 09/01071/1 | Silver Lion, West Street, Lilley, Luton, LU2 8LH | | £6,408.00 | | | £6,408.00 | |
| Secondary Education (County) To be received by NHDC and paid to County | | | | | | | |
| Totals for Education Secondary Contribution: | | | £6,408.00 | | | £6,408.00 | |

Library Contributions

| <u>Appn Ref</u> | <u>Site</u> | <u>Spend By Date</u> | <u>Amount Due</u> | <u>Amount Rec</u> | <u>Spent/Committed</u> | <u>Outstanding</u> | <u>Balance</u> |
|---|---|----------------------|-------------------|-------------------|------------------------|--------------------|----------------|
| 09/01071/1 | Silver Lion, West Street, Lilley, Luton, LU2 8LH | | £412.00 | | | £412.00 | |
| Library (County) To be received by NHDC and paid to County | | | | | | | |
| Totals for Library Contributions: | | | £412.00 | | | £412.00 | |



Monitoring Reports - Unilateral undertaking Finances - Southern Rural - County Contributions

Lilley

Nursery Care Facilities

| <u>Appn Ref</u> | <u>Site</u> | <u>Spend By Date</u> | <u>Amount Due</u> | <u>Amount Rec</u> | <u>Spent/Committed</u> | <u>Outstanding</u> | <u>Balance</u> |
|---|---|----------------------|-------------------|-------------------|------------------------|--------------------|----------------|
| 09/01071/1 | Silver Lion, West Street, Lilley, Luton, LU2 8LH | | £906.00 | | | £906.00 | |
| <div style="border: 1px solid black; padding: 5px;"> Nursery (County) To be received by NHDC and paid to County </div> | | | | | | | |
| Totals for Nursery Care Facilities: | | | £906.00 | | | £906.00 | |

Youth Contribution

| <u>Appn Ref</u> | <u>Site</u> | <u>Spend By Date</u> | <u>Amount Due</u> | <u>Amount Rec</u> | <u>Spent/Committed</u> | <u>Outstanding</u> | <u>Balance</u> |
|---|---|----------------------|-------------------|-------------------|------------------------|--------------------|----------------|
| 09/01071/1 | Silver Lion, West Street, Lilley, Luton, LU2 8LH | | £118.00 | | | £118.00 | |
| <div style="border: 1px solid black; padding: 5px;"> Youth (County) to be received by NHDC and paid to County </div> | | | | | | | |
| Totals for Youth Contribution: | | | £118.00 | | | £118.00 | |

Totals for Lilley: £13,666.00 £13,666.00

Totals for Unilateral undertaking: £51,742.00 £1,096.75 £39,914.00

Totals: £14,863,100.00 £30,954.39 £14,613,481.00

TITLE OF REPORT: CORPORATE BUSINESS PLANNING 2010/11 – EFFICIENCIES AND INVESTMENTS

REPORT OF THE STRATEGIC DIRECTOR OF FINANCE, POLICY & GOVERNANCE

PORTFOLIO HOLDERS: COUNCILLOR T.W. HONE & COUNCILLOR C. STRONG

1. PURPOSE OF REPORT

- 1.1 Update Cabinet on the budget pressures and required efficiencies target if the Council is to keep within the financial parameters set out in its Medium Term Financial Strategy for 2010-2011.
- 1.2 Inform Cabinet on progress of the Corporate Business Planning process.
- 1.3 Present to Cabinet the list of efficiencies and investment proposals submitted by officers for 2010/11 and onwards and seek agreement for the items to be included in the list of efficiencies and investment proposals for consultation at the member budget workshops on the 3rd and 4th November and with Scrutiny, Area Committees, Local Strategic Partnership and Business Ratepayers from November to December.

2. FORWARD PLAN

- 2.1 This report contains a recommendation on a key decision that was first notified to the public in the Forward Plan on the 1st August 2009.

3. BACKGROUND

- 3.1 The Council's Medium Term Financial Strategy (MTFS) was presented to Cabinet on the 15th July 2009 and the accompanying report outlined the following:
 - the financial background to the Corporate Business Planning (CBP) process for the period 2010 to 2015.
 - the known funding pressures which the Council will face in that period and the Council's medium term financial forecast.
 - the strategy for dealing with any funding gap.

- 3.2 In identifying the likely Council Tax requirement, the report focussed on the national economic situation and the pressures on expenditure and income streams. The strategy was based on the following assumptions:
- Year on year spend is adjusted to take account of cyclical variations in expenditure
 - Investment income falls in accordance with the cash flow/investment projections to take account of the reducing balance of capital receipts and assumptions regarding interest rates.
 - Assumed average base rate of 3.5% for 2010/11 and then 4.0% for subsequent years.
 - Any approved one-off increase in expenditure or carry-forward budgets for 2009/10 have been removed from the base figures for 2010/11 and subsequent years.
 - Known Government Support until 2011 and thereafter maintained at existing cash level.
 - Contract inflation in accordance with individual contractual terms.
 - Pay inflation at 1.5%
 - Pay increments due in 2010/11 (approximately £175k)
 - Superannuation contribution of 22.6% until 2012/13 when it is estimated contributions will need to increase by 10% to meet the liability in the pension fund. The next pension fund valuation is to be completed in 2010. The council could apply to make a capital contribution to the fund which would reduce the contribution rate in the future.
 - General inflation of 3% on expenditure and 3% on fees and charges income
 - Use of the general fund special reserve will happen on a phased basis to prevent erratic movements in Council Tax increase.
 - The Council tax base figure will rise by 0.5% per annum.
 - The minimum General Fund balance should be 5% of net expenditure, plus an allowance for identified risks.
 - Allowance for Statutory and political priority decisions of £250k per annum
 - Any investment in Area Committee budgets to reflect additional responsibilities will be offset by reductions in Directorate budgets.
 - Vacancy control target set at 4% of salary budget to yield in the region of £581k towards the efficiency target.
- 3.3 The MTFs is an integral part of the CBP process, providing the financial analysis to complement the objectives in the Corporate Plan.
- 3.4 The MTFs recommended a continuation of a phased use of balances to bring the amount held in balances and reserves back to the 5% of net General Fund expenditure plus an allowance of £440k for known risks.
- 3.5 The CBP process set a cashable savings target for 2010/11 at £1.3million in order to meet the Gershon efficiency target and enable the expenditure requirement to be managed. An allowance of £250k was made for investment for statutory and Government led and political priority decisions.
- 3.6 The CBP Process starts from the draft Corporate Plan and seeks to ensure that the identified policies and priorities of the Council drive the budget allocations. To assist in the analysis of how our budget links with the Council's three priorities each efficiency and investment proposal is linked to the priorities and discussed with the Corporate Plan as the back-drop.

- 3.7 This year, in light of the difficult financial situation, the CBP process was started early. Officer's identified a potential £905k of efficiency proposals which were discussed at Member workshops in July. These proposals are included as Appendix B and C to this report as the first round of proposals.
- 3.8 Part of the CBP process involves the Challenge Board, comprising the Chief Executive, the three Strategic Directors and the Accountancy Manager scrutinising the Council's budgets for potential areas of efficiency. As part of the Council's intention to improve the value for money of its services, Heads of Service were asked to work on value for money reviews of their services. The reviews would provide a better understanding of the cost and performance of the services and also lead to proposals for future improvement and efficiencies. Heads of Service were also asked to identify a top list of options for making efficiencies which may have an impact on services but are in effect the least worst options of those Council services that are discretionary or statutory services that are delivered above the minimum obligated standard.
- 3.9 Each Head of Service was subject to a challenge session which focused on the value for money of services. This resulted in a more robust challenge process than in previous years and has identified a list of potential efficiency and investment proposals. As a result of discussion and fact finding at this forum some of the preliminary proposals were dropped, further budget efficiencies extracted and further information was sought on other areas that could be explored.

4. ISSUES

Medium Term Financial Forecast

- 4.1 Since the meeting in July, the base budget figures have been reviewed and Appendix A1, A2 and A3 presents three versions of the current general fund projected position as at October 2009. Version A1 assumes a Council Tax increase of 0.5%, version A2 1.5% and version A3 2.5%. The 2009/10 and onwards base figures includes the items agreed as on-going investment when setting the current year's budget and known changes following the closure of 2008/09 accounts and the 1st quarter budget monitoring review. Any further changes to the anticipated 2009/10 outturn position will be reported at the December Cabinet meeting when the draft budget recommendations will be made.
- 4.2 As well as the base figures, the parameters contained with the financial management strategy have been reviewed and the revised position is also summarised in Appendix A. The following changes have been made to the forecast:
- Contract inflation assumes RPI will remain negative and RPIX will be 1.5%
 - No general inflation on other expenditure and discretionary income.
 - Pay inflation at 1%
- 4.3 The estimated income from investments has also been revised to reflect no increase in the base rate. The Bank of England have maintained the base rate at 0.5% since March 2009. The general fund estimates assume an average base rate during 2010/11 of 2.5%. This assumption will be further reviewed and estimates may change before the budget is set in February 2010.
- 4.4 There has also been a review of the level of earmarked reserves and provisions required in the future and the contributions to and from the general fund. This is incorporated into the general fund estimates in Appendix A.

4.5 The financial management strategy includes an efficiency target of £1.3million for 2009/10. A total of £905k of efficiency proposals were identified in the first round and are included as Appendix B and C. This left a further target of £400k to be identified. The revisions in the assumptions, as detailed in 4.2 to 4.4, have increased this target to £450k, assuming a Council Tax increase of 1.5% (Appendix A2). Further efficiency proposals identified in Appendix D & E total £261k. This includes various options for increasing car parking charges. Although the identified efficiencies do not meet the target Members should be aware of the following issues:

- The 2010/11 efficiencies target could be reduced if investment proposals less than £250k are agreed.
- The estimates assume a Council Tax increase of 1.5%. An increase above this level would reduce the efficiency target. 1% on Council tax equates to approximately £100k.
- Key contracts in Leisure and Environmental services are up for renewal this year and the outcome of the contracts will impact on the budget estimates. Officers consider that further efficiencies may result. This information should be available for the December budget estimates report.
- The efficiency proposals put forward are considered to have the least adverse impact on service provision out of all potential options. The Corporate Business Planning process has been conducted to look at all options which would not impact on service provision first. Members may need to consider options which do impact on service provision in December if the budget gap has not been addressed.
- Figures are based on the best available information and may be subject to further change before the final budget is set in February 2010. There are, for instance, a number of items which are still subject to negotiation such as Concessionary Bus Fares (see paragraph 4.8).
- There may be further changes to the 2009/10 General Fund budget in the 2nd quarter monitoring report to the December Cabinet.

Car Parking

4.6 There are a number of proposals for income increases in Appendix E, some of which are linked to capital investment proposals in Appendix G. Any decision on car parking needs to be linked to the longer term car parking strategy. The Transport FSR referred to the fact that on-street parking, which is supposed to run at break-even, is in fact costing the Council money and is being subsidised by the off street car parks, see table 1 below:

Table 1; Net Income / Expenditure of On street / off street parking services

| Actual 2008/09 | Off street Parking £ | On Street Parking £ | Residents Parking £ |
|--------------------------|---------------------------------|--------------------------------|--------------------------------|
| Gross Expenditure | 830,654 | 423,392 | 133,147 |
| Gross Income | (1,468,664) | (172,084) | (67,880) |
| Net (Income)/Expenditure | (638,010) | 251,308 | 65,267 |

4.7 The proposal to increase all car parking tariffs in April 2010 (R/3) and the proposal to introduce evening and Sunday charges (R/4) do not require capital investment while proposals to introduce on street charging either within town centres or around stations (R/5 and R/7) are linked to capital investment proposals. There is also an option to introduce charging in Baldock and Knebworth (R/8).

- 4.8 There is no budgeted increase in expenditure with regards to concessionary bus fares. A claim from bus operators for a higher settlement could be expected, for increased take up and fuel price inflation and may be higher than any increase in the Government Grant received. Negotiations with the bus operators are scheduled for late October 2009.

The current economic situation

- 4.9 With the current volatility in the market, prediction of future inflation and investment interest rates over the next 15 months will be difficult. Currently RPI is negative and RPIX is at 1.4% while the base rate remains at 0.5%. There is an expectation in the budget estimates that interest rates will increase over the coming year. This position will be reviewed closely over the next few months of the budget process.

Income

- 4.10 The Financial Management Strategy (FMS) aligns all increases for discretionary fees and charges to the annual inflation rate, which is currently negative. There is, therefore, no estimated increase in discretionary income in the budget estimates. Increases above or below the RPI requires budget approval.

Council tax

- 4.11 Members are aware that the FMS maintains the policy of containing council tax increases to no higher than two percentage points above RPI or 0% plus two percentage points where RPI is a negative figure and to stay within the government's council tax capping limit. RPI currently stands at -1.3%(August) and capping still at 5%. Appendix A2 is based on a 1.5% increase for 2010/11 and a following year on year increase of 1.5%. The same calculation using an increase of 2.5% in 2010/11 would result in an additional Council precept over the 5 year period 2010/11 to 2014/15 of approximately £500k.

Investment and Efficiency Proposals

- 4.12 The efficiency proposals for discussion, including those previously discussed at the July workshops, total £950k and there are also additional income increases identified of £217k giving total efficiencies of £1,167k. Against this, investment proposals totalling £219k have been identified. Table 2 gives a summary of the proposals by year. All proposals are detailed in Appendices B to H.

Table 2 Summary of Investment & Efficiency Proposals 2010/11

| | 2010/11 £'000 | 2011/12 £'000 | 2012/13 £'000 | 2013/14 £'000 | 2014/15 £'000 |
|---|------------------|------------------|------------------|------------------|------------------|
| Revenue Investment Proposals | 219 | 171 | 126 | 126 | 126 |
| Investment Allowance in Budget Strategy | 250 | 250 | 250 | 250 | 250 |
| Allowance in Strategy not used | -31 | -79 | -124 | -124 | -124 |
| Efficiency Proposals: | | | | | |
| First Round Expenditure Efficiencies | -808 | -803 | -503 | -503 | -503 |
| First Round Income Increases | -97 | -36 | -57 | -80 | -80 |
| New Expenditure Efficiencies | -142 | -137 | -137 | -137 | -137 |
| New Income Increases | -120 | -153 | -163 | -163 | -163 |
| Total Efficiency & Income Proposals | -1,167 | -1,129 | -860 | -883 | -883 |
| Efficiency target in the Strategy | -1,300 | | | | |
| Additional Efficiencies required following review of budget assumptions | -55 | | | | |
| Total Efficiency target for 2010/11 | -1,355 | | | | |
| Efficiencies still required to meet target | -188 | | | | |
| Less: Investment allowance not used | 31 | | | | |
| Efficiencies still required | -157 | | | | |
| Capital Proposals | | | | | |
| Funded by Capital Receipts (external funding will be sought for green space strategy proposals) | 1,785 | 1,095 | 395 | 310 | 275 |

Investment proposals

- 4.13 Directorates have been asked to put forward investment items which meet one or more of the following criteria;
- Assist the Council in meeting the three priorities of; Town Centres, Green Issues and Sustainable Development
 - Are an absolute statutory requirement
 - Are invest to save items
- 4.14 Members will recall that an allowance of £250K for investment is included in the MTFs. Revenue investment proposals totalling £219K are included at Appendix F and Capital investment proposals of £1,785K are included in Appendix G.
- 4.15 Investment in ongoing town centre maintenance is included in proposals I/1 to I/3. In the longer term the proposal is to fund contributions into an earmarked reserve to fund maintenance as and when it is required.

- 4.16 Proposal I/4 is for the implementation of further Traffic Regulation Orders (TROs). Members may wish to consider if further investment in parking control is a priority and is an area in which the Council should continue to invest.
- 4.17 Proposal I/6 is the revenue cost implication of additional enforcement that would be required if car parking charging was extended to Baldock and Knebworth and additional TROs were implemented and is linked to the corresponding income increase proposal R/8.

Efficiencies and Income Proposals

- 4.18 Appendices B to E list the efficiency proposals totalling £1,167k. Income increase proposals R/3 to R/5 offer Members three alternative options for increasing car parking charges. Option A (R/3) is included in this figure. If Option B or Option C were approved the total amount of efficiencies would increase by the relevant amount.
- 4.19 Proposal E1 is for a further restructure efficiency target of £400k following the adoption of the Senior Management Restructure. The Organisational Development Board has received a number of restructure reports and a total of £576k has been identified as potential full year efficiencies from proposals for restructure. While work is underway to implement restructures as soon as possible the full saving is unlikely to be achievable in 2010/11. It is estimated the target of £400k will be achieved.
- 4.20 Proposal E2 is subject to confirmation of contractual agreement with Hertfordshire County Council.

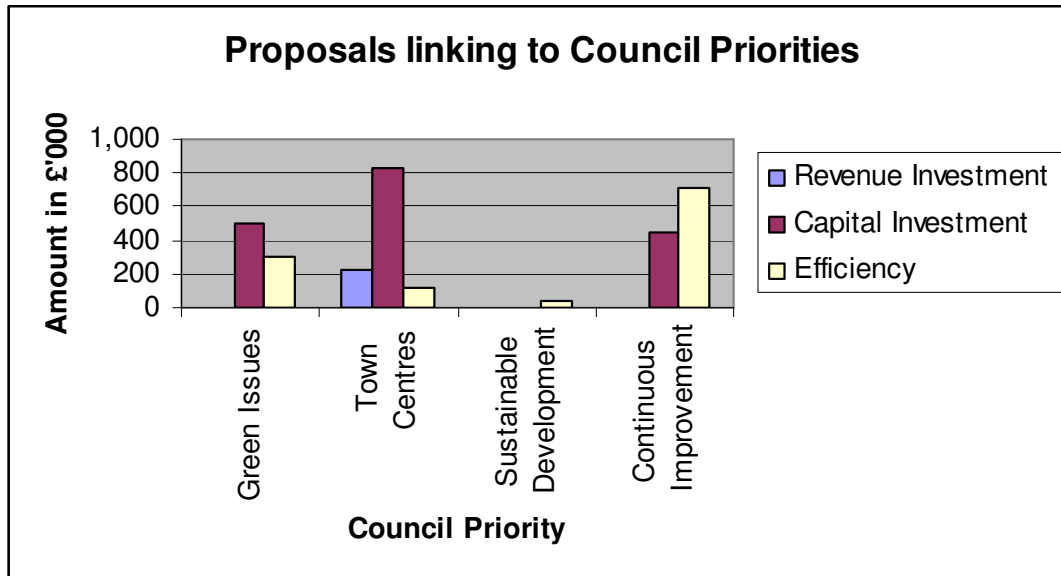
Summary of Investment and Efficiency Proposals

- 4.21 Revenue Investment proposals will add £219K to the priority of Town Centres and Capital investment will add £500k to Green Issues, £834k to Town Centres and £450k to help ensure the Council continues to improve. Table 3 and Chart 1 illustrate the spread of investment and efficiency proposals over the priorities.

Table 3: Linking of Proposals to the Council's Immediate Priorities

| Immediate Priority | Revenue Investment in 2010/11 £'000 | Capital Investment In 2010/11 £'000 | Efficiency in 2010/11 £'000 |
|---------------------------|--|--|--|
| Green Issues | 0 | 500 | 300 |
| Town Centres | 219 | 834 | 120 |
| Sustainable Development | 0 | 0 | 36 |
| Continuous Improvement | 0 | 450 | 711 |
| Grand Total | 219 | 1,784 | 1,167 |

Chart 1: Linking of Proposals to the Council's Priorities



Scoring System for Efficiencies and Investment Proposals

- 4.22 In preparing these proposals, officers have sought to ensure the Council's priorities are driving the budget process. Both efficiencies and investment proposals are scored as the CBP Process provides a cyclical framework by which the Council determines its priorities; it aligns both resources and finances to achieve these, in line with our short, medium and long term commitments determined in the Corporate Plan.
- 4.23 The Council's Revenue & Capital Strategies require that revenue investment and efficiency options, and capital projects submitted by services are classified against ten key factors, as outlined in table 4 below. The scoring has been applied to all considerations of both revenue and capital investment in order to determine the risk and effect of growth, reduction or complete removal of a service.

Table 4 – Capital & Revenue Investment Key Factors

| | Capital | Revenue | Points Score |
|----|----------------------------------|----------------------------------|--------------|
| 1 | Strategic Priorities | Strategic Priorities | 5 |
| 2 | Value for Money | Value For Money | 5 |
| 3 | Statutory pressures | Statutory pressures | 4 |
| 4 | Health & Safety | Health & Safety | 5 |
| 5 | Contractually inescapable | Contractually inescapable | 5 |
| 6 | Adverse impact on service | Risk Management | 4 |
| 7 | Consultation/Opinion Poll survey | Consultation/Opinion Poll survey | 2 |
| 8 | Condition survey | Condition survey | 1 |
| 9 | Service Review | Service Review | 3 |
| 10 | Invest to save | Invest to save | 3 |

4.24 Following the scoring of all efficiencies and investment proposals based on the points in the above table, the total score for each proposal has been ranked in order, highest score meeting more of the key factors. This means that when considering investment options, those with the highest scores should be supported first and conversely, when considering efficiency proposals, those with the lowest scores should be more acceptable and have less impact on priority areas.

4.25 Only those proposals which commence in 2010/11 are included in the appendices to this report. Officers have identified longer term efficiencies and investment proposals and are currently working on these proposals to ascertain how viable they are and when they could be implemented. Members will be updated as part of the Corporate Business Planning process.

5. LEGAL IMPLICATIONS

5.1 There are no specific legal implications arising from this report. Members are reminded of the duty to set a balanced budget.

6. FINANCIAL AND RISK IMPLICATIONS

6.1 The financial implications arising from this report are outlined in the main body of the report.

6.2 Given the pressures identified in this report, in order to balance the budget and achieve a Council Tax figure in accordance with the agreed strategy, it will be necessary to find an acceptable balance between reducing expenditure, increasing income from fees and charges, using balances and increasing the Council tax. The final decision on the District Council Tax level for 2010/2011 will be made at Council on 25th February 2010.

6.3 Risks relating to the achievement of efficiency targets and investment approvals are managed by a combination of implementation plans, regular monitoring reports and maintenance of adequate revenue reserves. An update on 2009/10 efficiency proposals will be given at the December Cabinet as part of the 2nd quarter monitoring report.

7. HUMAN RESOURCE AND EQUALITY IMPLICATIONS

7.1 Human resource and equality implications that may arise from proposed efficiencies and investment proposals are outlined in the 'anticipated impact' column of the proposal forms. A significant number of savings proposals will directly effect staff including any potential loss of a filled post as well as removal of vacant posts and changes to employees terms and conditions. It is important that all effected staff are consulted at the earliest opportunity and council policies and procedures are followed.

8. CONSULTATION WITH EXTERNAL ORGANISATIONS AND WARD MEMBERS

8.1 As part of the Corporate Business Planning process, consultation on the efficiency and investment proposals will be carried out from November to December. As in previous years, Member workshops will be held and these are scheduled for the 3rd and 4th November. This is in addition to seeking the views of Area Committees, Scrutiny, the LSP and business ratepayers.

9. RECOMMENDATIONS

- 9.1 That Cabinet recommends any changes to the lists of efficiencies and investment proposals and seeks the views of all Members at the Member workshops and the views of Scrutiny, Area Committees, Local Strategic Partnership and Business Ratepayers from November to December.

10. REASONS FOR RECOMMENDATIONS

- 10.1 To ensure that all relevant committees and groups are consulted on the proposed efficiency and investment proposals and afforded the opportunity to comment before Cabinet sets the draft budget in December 2009.
- 10.2 To ensure that the Council is able to adjust its base expenditure downwards to narrow the gap between our 2010/11 District Requirement figure, as adjusted for anticipated capping limits, and our service spending requirements.

11. APPENDICES

Appendix A1,A2,A3 - Medium Term General Fund 5 Year Forecast
Appendix B – Efficiencies – First round expenditure proposals
Appendix C – Efficiencies – First round income increase proposals
Appendix D – Efficiencies – Second round expenditure proposals
Appendix E – Efficiencies – Second round income increase proposals
Appendix F - Investments – Revenue proposals
Appendix G – Investments – Capital proposals

12. CONTACT OFFICERS

Report Writer - Tim Neill
Accountancy Manager
Tel 474470,
email tim.neill@north-herts.gov.uk

Contributors - Norma Atlay
Strategic Director Finance and Regulatory Services
Tel 474297
email norma.atlay@north-herts.gov.uk

Katie White
Acting Corporate Legal Manager
Tel 474315
email katie.white@north-herts.gov.uk

Kerry Shorrocks
Head of Human Resources
Tel 474224
email kerry.shorrocks@north-herts.gov.uk

13. BACKGROUND PAPERS

14.1 Budget working papers 2009/10

14.2 1st Quarter Monitoring Report 2009/10

14.3 Medium Term Financial Strategy

- THIS PAGE IS BLANK -

| | NOTE | Actual | General Fund Estimates 2010/11 to 2014/15 | | | | | |
|--|------|-------------------|---|-------------------|-------------------|-------------------|-------------------|-------------------|
| | | 2008/09 £ | 2009/10 £ | 2010/11 £ | 2011/12 £ | 2012/13 £ | 2013/14 £ | 2014/15 £ |
| Total Net Spend | | 17,969,810 | 17,902,810 | 18,464,420 | 18,106,870 | 18,032,130 | 18,121,390 | 18,060,650 |
| Add: | | | | | | | | |
| Base Budget adjustments | 8 | | 543,610 | -281,280 | | | | |
| Carry Forwards and Contributions to SPF | | | 563,000 | | | | | |
| Year on year superannuation increase | 1 | | -0.50% | 0.00% | 0.00% | 10.00% | 0.00% | 0.00% |
| Superannuation charge per year | | | 22.60% | 22.60% | 22.60% | 32.60% | 32.60% | 32.60% |
| Salary Estimates Superannuation increase | | | -205,000 | 0 | 0 | 1,000,000 | 0 | 0 |
| Pay Inflation & Increments | 10 | | 439,260 | 339,260 | 389,260 | 389,260 | 389,260 | 389,260 |
| NI Increase | | | 0 | 0 | 45,000 | | 0 | 0 |
| Investment interest income decrease / (increase) | 13 | | 1,304,890 | 500,000 | (200,000) | 0 | 0 | 0 |
| Other Inflation | 2 | | 688,300 | 300,000 | 400,000 | 400,000 | 400,000 | 400,000 |
| | | | 2,227,450 | 1,139,260 | 634,260 | 1,789,260 | 789,260 | 789,260 |
| Income Increases on discretionary income | 3 | | -180,000 | 0 | -100,000 | -100,000 | -100,000 | -100,000 |
| Efficiencies: | | | | | | | | |
| 2009/10 Onwards Gershon Efficiencies Required | 4 | | -951,000 | -954,000 | -1,015,000 | -1,015,000 | -1,015,000 | -1,015,000 |
| Gershon Efficiencies already achieved | 9 | | 1,155,000 | 1,375,560 | -905,530 | | | |
| Efficiencies Proposed | | | -1,375,560 | -905,530 | | | | |
| Budget Scrutiny Efficiencies Identified | | | -119,340 | | | | | |
| Additional Efficiencies required to maintain the GF Balance | | | 0 | -550,000 | -1,000,000 | -1,850,000 | -1,000,000 | -1,000,000 |
| Investment Proposals: | | | | | | | | |
| 2009/10 Onwards Investment Proposals | 5 | | 225,400 | 250,000 | 250,000 | 250,000 | 250,000 | 250,000 |
| 2009/10 Onwards Contributions to Capital | 6 | | 0 | 0 | 0 | 0 | 250,000 | 400,000 |
| Total Expenditure | | 17,969,810 | 19,991,370 | 18,116,870 | 17,891,130 | 18,121,390 | 18,310,650 | 18,399,910 |
| Government Support | 12 | -7,741,901 | -7,886,191 | -8,069,703 | -8,069,703 | -8,069,703 | -8,069,703 | -8,069,703 |
| Use of Balances (-) / Contribution to Balances (+) | | -1,907,379 | -2,525,802 | -371,525 | 48,454 | 16,331 | 29,187 | 146,100 |
| Transfer to/from Collection Fund | | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Transfer from IT Reserve | | | 250,000 | | | | | |
| District Precept | | 9,110,953 | 9,579,377 | 9,675,642 | 9,869,881 | 10,068,018 | 10,270,134 | 10,476,307 |
| Average Band D Council Tax | | 186.41 | 193.68 | 194.65 | 197.57 | 200.53 | 203.54 | 206.59 |
| Council Tax increase | | 4.50% | 3.90% | 0.50% | 1.50% | 1.50% | 1.50% | 1.50% |
| Tax base | 11 | 48,876 | 49,461 | 49,708 | 49,957 | 50,207 | 50,458 | 50,710 |
| Revised Balances at 31 March each year: | | | | | | | | |
| GF Balance -cr | 7 | 1,583,203 | 1,629,569 | 1,345,844 | 1,354,557 | 1,386,070 | 1,415,533 | 1,439,996 |
| GF Special Reserve -cr | | 2,419,164 | 96,997 | 9,197 | 48,937 | 33,755 | 33,479 | 155,116 |
| Total Balances | | 4,002,367 | 1,726,565 | 1,355,040 | 1,403,494 | 1,419,825 | 1,449,012 | 1,595,112 |
| Estimate of budget risk | 7 | | 630,000 | 440,000 | 460,000 | 480,000 | 500,000 | 520,000 |
| 1% on Council Tax equals | | | 92,200 | 96,275 | 97,240 | 99,192 | 101,184 | 103,215 |

Notes

- Superannuation percentages are based on the 2007 valuation with a 10 year impact from the special repayment of £1.9 million
- Inflation based on relevant indices as per contracted arrangements
- Assumed no increase in discretionary income in 2010/11
- Gershon target for three years (2009/10 to 2011/12), set at 3% of combined revenue & capital expenditure.
- The objective of Gershon efficiencies is in part to transfer investment to the Council's key objectives, hence the investment target of £250K per annum could increase if the efficiencies can be achieved.
- Contribution towards depleted capital reserves following disposal of Council assets.
- General Fund Balance & Budget Risk - Risk element calculated on key budget risks and is additional to the required working balance
- Base adjustments to reflect previously agreed changes to the budget.
- Gershon target over achieved in previous years - reducing the target for the year
- Pay inflation at 1% for 2010/11, 2% for 2011/12 onwards (1% of pay inflation is £100K)
- Tax base increase at 0.5%
- No change in Government Support after 2010/11 settlement
- Estimated average base rate during 2010/11 is 2.5%. Assume deals will be on average 1% above base.

| | NOTE | Actual | General Fund Estimates 2010/11 to 2014/15 | | | | | |
|--|------|-------------------|---|-------------------|-------------------|-------------------|-------------------|-------------------|
| | | 2008/09 £ | 2009/10 £ | 2010/11 £ | 2011/12 £ | 2012/13 £ | 2013/14 £ | 2014/15 £ |
| Total Net Spend | | 17,969,810 | 17,902,810 | 18,464,420 | 18,206,870 | 18,132,130 | 18,221,390 | 18,160,650 |
| Add: | | | | | | | | |
| Base Budget adjustments | 8 | | 543,610 | -281,280 | | | | |
| Carry Forwards and Contributions to SPF | | | 563,000 | | | | | |
| Year on year superannuation increase | 1 | | -0.50% | 0.00% | 0.00% | 10.00% | 0.00% | 0.00% |
| Superannuation charge per year | | | 22.60% | 22.60% | 22.60% | 32.60% | 32.60% | 32.60% |
| Salary Estimates Superannuation increase | | | -205,000 | 0 | 0 | 1,000,000 | 0 | 0 |
| Pay Inflation & Increments | 10 | | 439,260 | 339,260 | 389,260 | 389,260 | 389,260 | 389,260 |
| NI Increase | | | 0 | 0 | 45,000 | | 0 | 0 |
| Investment interest income decrease / (increase) | 13 | | 1,304,890 | 500,000 | (200,000) | 0 | 0 | 0 |
| Other Inflation | 2 | | 688,300 | 300,000 | 400,000 | 400,000 | 400,000 | 400,000 |
| | | | 2,227,450 | 1,139,260 | 634,260 | 1,789,260 | 789,260 | 789,260 |
| Income Increases on discretionary income | 3 | | -180,000 | 0 | -100,000 | -100,000 | -100,000 | -100,000 |
| Efficiencies: | | | | | | | | |
| 2009/10 Onwards Gershon Efficiencies Required | 4 | | -951,000 | -954,000 | -1,015,000 | -1,015,000 | -1,015,000 | -1,015,000 |
| Gershon Efficiencies already achieved | 9 | | 1,155,000 | 1,375,560 | -905,530 | | | |
| Efficiencies Proposed | | | -1,375,560 | -905,530 | | | | |
| Budget Scrutiny Efficiencies Identified | | | -119,340 | | | | | |
| Additional Efficiencies required to maintain the GF Balance | | | 0 | -450,000 | -1,000,000 | -1,850,000 | -1,000,000 | -1,000,000 |
| Investment Proposals: | | | | | | | | |
| 2009/10 Onwards Investment Proposals | 5 | | 225,400 | 250,000 | 250,000 | 250,000 | 250,000 | 250,000 |
| 2009/10 Onwards Contributions to Capital | 6 | | 0 | 0 | 0 | 0 | 250,000 | 400,000 |
| Total Expenditure | | 17,969,810 | 19,991,370 | 18,216,870 | 17,991,130 | 18,221,390 | 18,410,650 | 18,499,910 |
| Government Support | 12 | -7,741,901 | -7,886,191 | -8,069,703 | -8,069,703 | -8,069,703 | -8,069,703 | -8,069,703 |
| Use of Balances (-) / Contribution to Balances (+) | | -1,907,379 | -2,525,802 | -375,250 | 46,661 | 16,511 | 31,377 | 150,342 |
| Transfer to/from Collection Fund | | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Transfer from IT Reserve | | | 250,000 | | | | | |
| District Precept | | 9,110,953 | 9,579,377 | 9,771,917 | 9,968,088 | 10,168,198 | 10,372,324 | 10,580,549 |
| Average Band D Council Tax | | 186.41 | 193.68 | 196.59 | 199.53 | 202.53 | 205.56 | 208.65 |
| Council Tax increase | | 4.50% | 3.90% | 1.50% | 1.50% | 1.50% | 1.50% | 1.50% |
| Tax base | 11 | 48,876 | 49,461 | 49,708 | 49,957 | 50,207 | 50,458 | 50,710 |
| Revised Balances at 31 March each year: | | | | | | | | |
| GF Balance -cr | 7 | 1,583,203 | 1,629,569 | 1,350,844 | 1,359,557 | 1,391,070 | 1,420,533 | 1,444,996 |
| GF Special Reserve -cr | | 2,419,164 | 96,997 | 472 | 38,420 | 23,418 | 25,332 | 151,211 |
| Total Balances | | 4,002,367 | 1,726,565 | 1,351,315 | 1,397,976 | 1,414,487 | 1,445,864 | 1,596,206 |
| Estimate of budget risk | 7 | | 630,000 | 440,000 | 460,000 | 480,000 | 500,000 | 520,000 |
| 1% on Council Tax equals | | | 92,200 | 96,275 | 98,208 | 100,179 | 102,190 | 104,242 |

Notes

- Superannuation percentages are based on the 2007 valuation with a 10 year impact from the special repayment of £1.9 million
- Inflation based on relevant indices as per contracted arrangements
- Assumed no increase in discretionary income in 2010/11
- Gershon target for three years (2009/10 to 2011/12), set at 3% of combined revenue & capital expenditure.
- The objective of Gershon efficiencies is in part to transfer investment to the Council's key objectives, hence the investment target of £250K per annum could increase if the efficiencies can be achieved.
- Contribution towards depleted capital reserves following disposal of Council assets.
- General Fund Balance & Budget Risk - Risk element calculated on key budget risks and is additional to the required working balance
- Base adjustments to reflect previously agreed changes to the budget.
- Gershon target over achieved in previous years - reducing the target for the year
- Pay inflation at 1% for 2010/11, 2% for 2011/12 onwards (1% of pay inflation is £100K)
- Tax base increase at 0.5%
- No change in Government Support after 2010/11 settlement
- Estimated average base rate during 2010/11 is 2.5%. Assume deals will be on average 1% above base.

| | NOTE | Actual | General Fund Estimates 2010/11 to 2014/15 | | | | | |
|--|------|-------------------|---|-------------------|-------------------|-------------------|-------------------|-------------------|
| | | 2008/09 £ | 2009/10 £ | 2010/11 £ | 2011/12 £ | 2012/13 £ | 2013/14 £ | 2014/15 £ |
| Total Net Spend | | 17,969,810 | 17,902,810 | 18,464,420 | 18,296,870 | 18,222,130 | 18,311,390 | 18,250,650 |
| Add: | | | | | | | | |
| Base Budget adjustments | 8 | | 543,610 | -281,280 | | | | |
| Carry Forwards and Contributions to SPF | | | 563,000 | | | | | |
| Year on year superannuation increase | 1 | | -0.50% | 0.00% | 0.00% | 10.00% | 0.00% | 0.00% |
| Superannuation charge per year | | | 22.60% | 22.60% | 22.60% | 32.60% | 32.60% | 32.60% |
| Salary Estimates Superannuation increase | | | -205,000 | 0 | 0 | 1,000,000 | 0 | 0 |
| Pay Inflation & Increments | 10 | | 439,260 | 339,260 | 389,260 | 389,260 | 389,260 | 389,260 |
| NI Increase | | | 0 | 0 | 45,000 | | 0 | 0 |
| Investment interest income decrease / (increase) | 13 | | 1,304,890 | 500,000 | (200,000) | 0 | 0 | 0 |
| Other Inflation | 2 | | 688,300 | 300,000 | 400,000 | 400,000 | 400,000 | 400,000 |
| | | | 2,227,450 | 1,139,260 | 634,260 | 1,789,260 | 789,260 | 789,260 |
| Income Increases on discretionary income | 3 | | -180,000 | 0 | -100,000 | -100,000 | -100,000 | -100,000 |
| Efficiencies: | | | | | | | | |
| 2009/10 Onwards Gershon Efficiencies Required | 4 | | -951,000 | -954,000 | -1,015,000 | -1,015,000 | -1,015,000 | -1,015,000 |
| Gershon Efficiencies already achieved | 9 | | 1,155,000 | 1,375,560 | -905,530 | | | |
| Efficiencies Proposed | | | -1,375,560 | -905,530 | | | | |
| Budget Scrutiny Efficiencies Identified | | | -119,340 | | | | | |
| Additional Efficiencies required to maintain the GF Balance | | | 0 | -360,000 | -1,000,000 | -1,850,000 | -1,000,000 | -1,000,000 |
| Investment Proposals: | | | | | | | | |
| 2009/10 Onwards Investment Proposals | 5 | | 225,400 | 250,000 | 250,000 | 250,000 | 250,000 | 250,000 |
| 2009/10 Onwards Contributions to Capital | 6 | | 0 | 0 | 0 | 0 | 250,000 | 400,000 |
| Total Expenditure | | 17,969,810 | 19,991,370 | 18,306,870 | 18,081,130 | 18,311,390 | 18,500,650 | 18,589,910 |
| Government Support | 12 | -7,741,901 | -7,886,191 | -8,069,703 | -8,069,703 | -8,069,703 | -8,069,703 | -8,069,703 |
| Use of Balances (-) / Contribution to Balances (+) | | -1,907,379 | -2,525,802 | -368,975 | 54,869 | 26,690 | 43,568 | 164,584 |
| Transfer to/from Collection Fund | | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Transfer from IT Reserve | | | 250,000 | | | | | |
| District Precept | | 9,110,953 | 9,579,377 | 9,868,192 | 10,066,296 | 10,268,377 | 10,474,515 | 10,684,791 |
| Average Band D Council Tax | | 186.41 | 193.68 | 198.52 | 201.50 | 204.52 | 207.59 | 210.70 |
| Council Tax increase | | 4.50% | 3.90% | 2.50% | 1.50% | 1.50% | 1.50% | 1.50% |
| Tax base | 11 | 48,876 | 49,461 | 49,708 | 49,957 | 50,207 | 50,458 | 50,710 |
| Revised Balances at 31 March each year: | | | | | | | | |
| GF Balance -cr | 7 | 1,583,203 | 1,629,569 | 1,355,344 | 1,364,057 | 1,395,570 | 1,425,033 | 1,449,496 |
| GF Special Reserve -cr | | 2,419,164 | 96,997 | 2,247 | 48,403 | 43,580 | 57,684 | 197,805 |
| Total Balances | | 4,002,367 | 1,726,565 | 1,357,590 | 1,412,459 | 1,439,149 | 1,482,717 | 1,647,300 |
| Estimate of budget risk | 7 | | 630,000 | 440,000 | 460,000 | 480,000 | 500,000 | 520,000 |
| 1% on Council Tax equals | | | 92,200 | 96,275 | 99,175 | 101,166 | 103,197 | 105,269 |

Notes

- Superannuation percentages are based on the 2007 valuation with a 10 year impact from the special repayment of £1.9 million
- Inflation based on relevant indices as per contracted arrangements
- Assumed no increase in discretionary income in 2010/11
- Gershon target for three years (2009/10 to 2011/12), set at 3% of combined revenue & capital expenditure.
- The objective of Gershon efficiencies is in part to transfer investment to the Council's key objectives, hence the investment target of £250K per annum could increase if the efficiencies can be achieved.
- Contribution towards depleted capital reserves following disposal of Council assets.
- General Fund Balance & Budget Risk - Risk element calculated on key budget risks and is additional to the required working balance
- Base adjustments to reflect previously agreed changes to the budget.
- Gershon target over achieved in previous years - reducing the target for the year
- Pay inflation at 1% for 2010/11, 2% for 2011/12 onwards (1% of pay inflation is £100K)
- Tax base increase at 0.5%
- No change in Government Support after 2010/11 settlement
- Estimated average base rate during 2010/11 is 2.5%. Assume deals will be on average 1% above base.

EFFICIENCY PROPOSALS

| Ref No | Description of Proposal | Link to Priorities - Town Centres / Green Issues / Sustainable Development / Continuous Improvement | Actual 2008/9 £ | Budget 2010/11 £ | Proposed Budget 2010/11 £ | Efficiency in 2010/11 £ | Efficiency in 2011/12 £ | Efficiency in 2012/13 £ | Efficiency in 2013/14 £ | Efficiency in 2014/15 £ | Ongoing (Y/N) or No of further years available | Statutory Function (Y/N) | Anticipated Impact of Proposal (on Public/ Customers/ Staff/ Members/ Reputation etc) |
|--------|---|---|--------------------|---------------------|------------------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|--|--------------------------|--|
| E1 | Further restructure efficiency target following the adoption of the Senior Management Restructure | <u>Continuous Improvement</u> Score: -4 Rank: 5 | | | | 400,000 | 400,000 | 400,000 | 400,000 | 400,000 | Y | Y/N | In order to achieve this ongoing efficiency the Council may incur ancillary costs in the first year. A further restructure of this size is likely to impact on the level of service provision. |
| E2 | HCC will be redirecting NHDC waste to a transfer station in Burymead rd, Hitchin instead of Ware. There is a reduction in transport subsidy (circa £100k p.a) but there is a net £299,970 saving p.a on not moving the material to Ware | <u>Green Issues</u> Score: -10 Rank: 1 | 0 | 300,000 | 0 | 300,000 | 300,000 | 0 | 0 | 0 | ? | Y | This arrangement is only in the medium term and is subject to final negotiation on the part of HCC. Significant reduction in the carbon footprint £100k + less fuel used per annum. |
| E3 | Reduce the operating time for the Broadway fountain without impacting on the requirements of the HLF or the visual impact during the working day. Reduce from 18hrs to 14 hrs per day (7.30am - 9.30pm) | <u>Town Centres</u> Score: -5 Rank: 4 | 32,380 | 40,560 | 35,560 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | Y | N | The impact on customer service is the reduction in hours that the fountain is operational for. |
| E4 | Reduction in server licence costs following reduction in the number of servers. | <u>Continuous Improvement</u> Score: -8 Rank: 3 | | | | 30,000 | 30,000 | 30,000 | 30,000 | 30,000 | Y | N | The intention is to implement Virtual Management Servers thus reducing the size of the server estate and saving on licence costs. |
| E5 | A review of eligibility for essential car user allowance. A period of staff consultation is required in line with Corporate Policy. | <u>Continuous Improvement</u> Score: -3 Rank: 6 | | | | 39,000 | 39,000 | 39,000 | 39,000 | 39,000 | Y | N | These proposals are subject to consultation with staff. The proposed changes to the scheme will reduce the number of staff eligible. |
| E6 | Adoption of generic adverts for posts, other than specialist or professional posts, to cut the cost of recruitment advertising. Generic adverts will direct people to the internet job page, job centre and LG jobs. | <u>Continuous Improvement</u> Score: -8 Rank: 3 | 47,501 | | 0 | 9,500 | 9,500 | 9,500 | 9,500 | 9,500 | y | n | A Business Process Improvement service review is being undertaken on recruitment at the moment and this proposal is one the recommended outcomes. |
| E7 | More in-house delivery of training rather than employment of external trainers and some reductions in the overall amount of training provided. | <u>Continuous Improvement</u> Score: -5 Rank: 4 | 78,284 | 75,500 | 70,500 | 5,000 | 6,000 | 7,000 | 8,000 | 10,000 | y | n | One of the suggested outcomes of the last lIP assessment was use of a group of accredited internal trainers. The individuals have been consulted and are willing to take on this role. Further investigation is needed into the cost of accredited training. A longer lead time for planning training activities will be required to ensure it is as timely as possible. Increased prioritisation of training will also be required. |
| E8 | Arts Development - Cease funding for the annual district wide Schools Workshops & annual Concert held at Knights Templar School, Baldock. | <u>Continuous Improvement</u> Score: +1 Rank: 9 | 32,491 | 28,030 | 21,330 | 6,700 | 6,700 | 6,700 | 6,700 | 6,700 | Y | N | Potential issues with participating schools, HCC Music Services and NH Arts as provision of the annual pupil workshops and concert with a leading Orchestra may cease. The subsidy per concert attendee was £28.82 in 2008/09 and £12.17 for the schools workshop and concert. |

EFFICIENCY PROPOSALS

| Ref No | Description of Proposal | Link to Priorities - Town Centres / Green Issues / Sustainable Development / Continuous Improvement | Actual 2008/9 £ | Budget 2010/11 £ | Proposed Budget 2010/11 £ | Efficiency in 2010/11 £ | Efficiency in 2011/12 £ | Efficiency in 2012/13 £ | Efficiency in 2013/14 £ | Efficiency in 2014/15 £ | Ongoing (Y/N) or No of further years available | Statutory Function (Y/N) | Anticipated Impact of Proposal (on Public/ Customers/ Staff/ Members/ Reputation etc) |
|---------------------------|---|---|--------------------|---------------------|------------------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|--|--------------------------|--|
| E9 | Negotiation on the contract with the Collections Agent with regard to the tracing of debtors. | <u>Continuous Improvement</u> Score: -8 Rank: 3 | 7,200 | 8,000 | 0 | 8,000 | 8,000 | 8,000 | 8,000 | 8,000 | Y | N | We have negotiated with our Collection Agents for them to do this work at no cost (they will bear the risk) and therefore the budget is no longer needed |
| E10 | Reduction in Street Name Plate Budget. The Council has a statutory duty to provide street name plates. This budget is spent each year on replacing old name plates and adding plates to new streets. Given the recession and the reduction in housing completions it is proposed that this budget can be reduced. | <u>Continuous Improvement</u> Score: -8 Rank: 3 | 23,972 | 24,000 | 19,000 | 5,000 | 0 | 0 | 0 | 0 | N | Y | No significant impact in the years proposed due to the reduction in house completions and the lag time relating to an upturn in the market. |
| EFFICIENCY OPTIONS | | | 221,828 | 476,090 | 146,390 | 808,200 | 804,200 | 505,200 | 506,200 | 508,200 | | | |

INCOME INCREASE PROPOSALS

| Ref No | Description of Income Proposal | Link to Priorities - Town Centres / Green Issues / Sustainable Development / Continuous Improvement | Actual 2008/9 £ | Budget 2010/11 £ | Proposed Budget 2010/11 £ | Efficiency in 2010/11 £ | Efficiency in 2011/12 £ | Efficiency in 2012/13 £ | Efficiency in 2013/14 £ | Efficiency in 2014/15 £ | Ongoing (Y/N) or No of further years available | Statutory Function (Y/N) | Anticipated Impact of Proposal (on Public/ Customers/ Staff/ Members/ Reputation etc) |
|--------|--------------------------------|---|--------------------|---------------------|---------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|---|-----------------------------|--|
|--------|--------------------------------|---|--------------------|---------------------|---------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|---|-----------------------------|--|

| REVENUE INCOME INCREASES | | | | | | | | | | | | | |
|-----------------------------|--|---|----------------|----------------|----------------|---------------|---------------|---------------|---------------|---------------|---|---|---|
| R1 | In order to recover the full costs (including overheads) associated with the provision of cemetery services requires an increase in charges for burials of 72%. The proposal here is to increase charges by 10% from 1st April 2010 and review again on an annual basis. | <u>Continuous Improvement</u> Score: -8 Rank: 3 | 124,710 | 128,451 | 145,781 | 17,330 | 17,330 | 17,330 | 17,330 | 17,330 | y | y | The average standard adult burial cost across Hertfordshire is £743 in 2009/10. This proposal will increase the standard adult burial cost for North Herts from £831 to £914 in 2010/11. The average standard adult cremated remains burial cost across Hertfordshire is £298 in 2009/10. The proposal will increase the cost in North-Herts from £237 to £261 in 2010/11. It is likely neighbour Authorities will also be discussing increases in charges for 2010/11. |
| R2 | Increase in funding from HCC by NHDC reducing the amount of waste sent to landfill and waste minimisation, this is determined by the HWP alternate financial model that will be reviewed in 2010. Estimated to be £80k in 09/10 50% funding in 10/11 will provide an income of £160k | <u>Continuous Improvement</u> Score: -8 Rank: 3 | 0 | 80,000 | 160,000 | 80,000 | 0 | 0 | 0 | 0 | N | Y | The financial model will be reviewed in 2010 and future funding after 10/11 is unknown. This is a reward mechanism for improved performance |
| TOTAL INCOME OPTIONS | | | 124,710 | 208,451 | 305,781 | 97,330 | 17,330 | 17,330 | 17,330 | 17,330 | | | |

EFFICIENCY PROPOSALS

| Ref No | Description of Proposal | Link to Priorities - Town Centres / Green Issues / Sustainable Development / Continuous Improvement | Actual 2008/9 £ | Budget 2010/11 £ | Proposed Budget 2010/11 £ | Efficiency in 2010/11 £ | Efficiency in 2011/12 £ | Efficiency in 2012/13 £ | Efficiency in 2013/14 £ | Efficiency in 2014/15 £ | Ongoing (Y/N) or No of further years available | Statutory Function (Y/N) | Anticipated Impact of Proposal (on Public/ Customers/ Staff/ Members/ Reputation etc) |
|--------|--|---|--------------------|---------------------|------------------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|--|--------------------------|---|
| E/11 | Reduction in grounds maintenance contingency budget | Continuous Improvement Score -1 Rank 7 | 127,836 | 86,420 | 46,420 | 40,000 | 40,000 | 40,000 | 40,000 | 40,000 | Y | N | This budget can be reduced in accordance with the annual contractual commitment. There is no anticipated impact on either the contractor or the Council. |
| E/12 | Reduction in the Council staff training budgets | Continuous Improvement Score -5 Rank 4 | 198,233 | 218,000 | 208,000 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | Y | N | This should have no impact on the level of service provided to residents. The Council restructure is expected to reduce the number of FTEs and hence training requirements. The training budget includes ongoing professional and technical training requirements. |
| E/13 | Withdraw funding for the Anchor Handyperson Scheme | Sustainable Development Score 0 Rank 8 | 12,000 | 12,000 | 0 | 12,000 | 12,000 | 12,000 | 12,000 | 12,000 | Y | N | The project covers five Local Authority districts (including North Herts) and the annual funding is provided by Herts CC Supporting People (£65,257), the PCT (£10,000) and Herts CC Crime and Drug Strategy Unit (£20,000). North Herts DC also contributes £12,000 per annum and as a result, its residents are given priority (there is currently a 5 week waiting list across other areas). Withdrawal of the funding will reduce the number of handyperson operatives (currently 1 project manager and 4 technicians covering the 5 local authority areas). Figures received from Anchor for the last 2 years have shown a 10 % increase in the work undertaken in the North Herts district. |
| E/14 | 50+ Operational Budget - supports the delivery of a programme of activities and a quarterly information newsletter. | Continuous Improvement Score 0 Rank 8 | | 9,600 | 0 | 9,600 | 9,600 | 9,600 | 9,600 | 9,600 | Y | N | Cessation of activities and projects managed and delivered by the Council and partner agencies. Potential for community groups not having the capacity or ability to take on the delivery themselves. |
| E/15 | Revised Play Service - potential further efficiencies in the delivery of this service. Full review and report presented to Cabinet on 8th September 2009 | Continuous Improvement Score -8 Rank 3 | | 68,000 | 53,000 | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 | Y | N | The revised Play Rangers holiday play service is more cost efficient than the past summer Play Scheme service, allowing budget savings to be achieved whilst continuing to support partnership working within the Children's Trust Partnership structure. The revised service is more accessible & popular with customers and highly responsive to local needs within individual communities throughout the District. |
| E/16 | Reduction in Rates payable for the former Icknield Way depot | Sustainable Development Score -9 Rank 2 | 24,977 | 24,000 | - | 24,000 | 24,000 | 24,000 | 24,000 | 24,000 | Y | N | The proposed works will (a) allow removal of a high risk, (b) enable the premises to be removed from the rating register (and hence is linked to an efficiency revenue proposal) (c) enable early preparation of the site for re-development (d) increase the site's disposal value and e) provide scope for a short term lease |

EFFICIENCY PROPOSALS

| Ref No | Description of Proposal | Link to Priorities - Town Centres / Green Issues / Sustainable Development / Continuous Improvement | Actual 2008/9 £ | Budget 2010/11 £ | Proposed Budget 2010/11 £ | Efficiency in 2010/11 £ | Efficiency in 2011/12 £ | Efficiency in 2012/13 £ | Efficiency in 2013/14 £ | Efficiency in 2014/15 £ | Ongoing (Y/N) or No of further years available | Statutory Function (Y/N) | Anticipated Impact of Proposal (on Public/ Customers/ Staff/ Members/ Reputation etc) |
|---------------------------|---|---|--------------------|---------------------|------------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|--|--------------------------------|---|
| E/17 | Reduction in the Legal library budget by entering into a partner arrangement with other Herts Authorities - achieved through Pathfinder. If for any reason this is delayed the saving will be achieved by entering into a contract with a new supplier, or renegotiating the contract with the existing supplier. | Continuous Improvement Score -8 Rank 3 | 18,650 | 18,650 | 13,650 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | Y | Y | Legal Services relies on its knowledge sources in order to provide accurate advice. However this saving is not anticipated to have any impact on the ability of Legal Services to obtain the information it requires. |
| E/18 | Further saving to original efficiency proposal E10. Achieved by only replacing street signs on one side of the street when they are vandalised or need replacing. | Continuous Improvement Score -8 Rank 3 | 23,972 | 24,000 | 14,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | Y | Y | The further reduction in the budget would allow the provision of name plates for new development and only a reactive service to replace those name plates which had been damaged and causing a hazard to pedestrians or other users. It would limit the provision to only one sign per road unless highway conditions are such to require further name plates. Responses to requests for replacement signs which are falling into disrepair ie from parish councils and residents would be restricted and need to be prioritised. |
| E/19 | Deletion of consultancy budget for the Benefits technical team. | Continuous Improvement Score -8 Rank 3 | 11,837 | 15,000 | 5,000 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | Y | N | Consultants used to help with Benefits Subsidy Audit. Skills transfer has taken place and we are confident that our own staff can now deal fully with this. |
| E/20 | Use 2nd Class for all post rather than 1st class that is currently used in some cases. | Continuous Improvement Score -5 Rank 4 | 263,493 | 309,540 | 303,540 | 6,000 | 6,000 | 6,000 | 6,000 | 6,000 | Y | N | It may take longer for postal communications to reach their destination. Some post will continue to be sent 1st class but only where there is a legal need. |
| E/21 | Grant aid to organisations to not be inflated from 2009/10 values. | Continuous Improvement Score -5 Rank 4 | | 533,000 | 528,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | Y | N | There is provision in the Memorandum of Understanding for each of our grant funded organisations that there is an annual uplift in line with inflation, or that situation can be altered with due notice. Low inflation rates provide an opportunity to revoke the inflationary link for 2010/11 without unnecessarily impacting on the organisations. This therefore represents a situation of 'status quo' on 2009 grant levels rather than any reduction in grant per se. |
| EFFICIENCY OPTIONS | | | 680,998 | 1,318,210 | 1,171,610 | 141,600 | 141,600 | 141,600 | 141,600 | 141,600 | | | |

INCOME INCREASE PROPOSALS

| Ref No | Description of Income Proposal | Link to Priorities - Town Centres / Green Issues / Sustainable Development/ Continuous Improvement | Actual 2008/9 £ | Budget 2009/10 £ | Proposed Budget 2010/11 £ | Efficiency in 2010/11 £ | Efficiency in 2011/12 £ | Efficiency in 2012/13 £ | Efficiency in 2013/14 £ | Efficiency in 2014/15 £ | Ongoing (Y/N) or No of further years available | Statutory Function (Y/N) | Anticipated Impact of Proposal (on Public/ Customers/ Staff/ Members/ Reputation etc) |
|--------|---|--|--------------------|---------------------|------------------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|--|--------------------------|--|
| R/3 | Car Parking Revenue Income - increase car park tariffs in April 2010. See OPTION A spreadsheet showing details across all car parks. | Town Centres Score -11 Rank 1 | 1,072,629 | 1,243,600 | 1,274,220 | 30,620 | 30,620 | 30,620 | 30,620 | 30,620 | Y | N | A 10p increase across all car parks does not comply with the adopted policy in the Parking Strategy but reflects the fact that current machines can only accommodate changes in multiples of 10p. There is a potential for a drop in useage of the car parks as a result of increasing the charges. An assumption is made in the calculations that there will be a 5% drop. If the decrease were to be greater the efficiency would be deminished. |
| R/4 | Car Parking Revenue Income - increase car park tariffs in April 2010. See attached OPTION B spreadsheet showing details across all car parks | Town Centres Score -11 Rank 1 | 1,072,629 | 1,243,600 | 1,321,247 | 77,647 | 77,647 | 77,647 | 77,647 | 77,647 | Y | N | A differential charging policy complies with the Parking Strategy and was started last year. Proposed changes also reflect the fact that current machines can only accommodate changes in multiples of 10p. In Hitchin the proposed changes are still cheaper than almost all rival private car parks for up to 2 hours parking. In Letchworth proposed reductions in short stay tariffs in the Multi Storey are proposed reflecting the increased competition from private car parks nearby. There is a potential for a drop in useage of the car parks as a result of increasing charges. An assumption is made in the calculations that there will be a 5% drop. If the decrease were to be greater the efficiency would be deminished. |
| R/5 | Car Parking Revenue Income - increase car park tariffs in April 2010. See attached OPTION C spreadsheet showing details across all car parks | Town Centres Score -11 Rank 1 | 1,072,629 | 1,243,600 | 1,573,988 | 330,388 | 330,388 | 330,388 | 330,388 | 330,388 | Y | N | This options represents an increase of charges which is likely to generate significant income which itself is linked to the significant planned investment in town centre parking facilities set out the Parking Strategy Action Plan. This option means that the majority of charges will be at least £1. This would support the Pay by Phone and/or Pay on Foot payment operations. There is a larger risk that the drop of usage would be greater than 5% assumed in other options. In addition increasing off-street charges to this level would increase the differential between charged off-street and free on-street spaces. The rounded charges ware considered to offer good value when compared with nearby towns. |
| R/6 | Car Parking Revenue Income - introduce evening/Sunday charges | Town Centres Score -11 Rank 1 | - | - | - | - | - | 50,000 | 60,000 | 70,000 | Y | N | The Parking Strategy enables the Council to consider whether or not to include charging for evenings and Sundays. Evening and Sunday charging in off-street car parks will provide an income but is best considered as part of the Pay On Foot scheme and as part of introducing on-street charging to ensure that a balance in capacity is provided throughout the town centres. It is suggested that this is deferred until POF pilot has been carried out - i.e. consider for the 2012/2013 Corporate Business Planning Process and will be subject to the development of a full business case including any additional operating costs. |

INCOME INCREASE PROPOSALS

| Ref No | Description of Income Proposal | Link to Priorities - Town Centres / Green Issues / Sustainable Development/ Continuous Improvement | Actual 2008/9 £ | Budget 2009/10 £ | Proposed Budget 2010/11 £ | Efficiency in 2010/11 £ | Efficiency in 2011/12 £ | Efficiency in 2012/13 £ | Efficiency in 2013/14 £ | Efficiency in 2014/15 £ | Ongoing (Y/N) or No of further years available | Statutory Function (Y/N) | Anticipated Impact of Proposal (on Public/ Customers/ Staff/ Members/ Reputation etc) |
|--------|---|--|--------------------|---------------------|------------------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|--|--------------------------|--|
| R/7 | Car parking revenue income - introduce on street charging in core streets within town centres. (Refer to Ref CI/15 for capital cost estimates for installing on-street machines, TRO's and associated Lines & signs) | Town Centres Score -11 Rank 1 | - | - | - | - | - | 100,000 | 150,000 | 200,000 | Y | N | The Parking Strategy recognises the need to balance the capacity between on and off-street parking in town centres to ensure their continued viability. The introduction of on-street charging will contribute to improving this balance as well as provide an income for enforcement and on-going maintenance and will be subject to the development of a full business case including any additional operating costs. (This is based on a flat rate of 50p and no change to the duration of limited waiting and should be reviewed along with car park tariffs on an annual basis) Refer to Ref CI/15 for capital cost estimates. |
| R/8 | Car Park Revenue Income - introduce Trial on-street charging in the following locations: (Refer to Ref CI/14 for capital cost estimates for installing on-street machines, TRO's and associated Lines & signs) | Town Centres Score -11 Rank 1 | | | | | | | | | | | Portmill Lane and Biggin Lane in Hitchin and Gernon Road in Letchworth are possible locations for trial on-street charging. All three locations are non-core streets and have no shops fronting directly onto the intended charged areas. The estimated income is based on a flat rate charge of 50p per visit and will be subject to a full business case including any additional operating costs. The estimate is based on 2008 survey data on usage and the trial will allow assessment of usage and turnover of spaces. |
| | Hitchin - Portmill Lane and Biggin Lane | | - | - | 8,000 | 8,000 | 13,000 | 13,000 | 13,000 | 13,000 | Y | N | |
| | Letchworth - Gernon Road | | - | - | 4,000 | 4,000 | 8,000 | 8,000 | 8,000 | 8,000 | Y | N | |
| R/9 | Car parking revenue income - introduce on street charging around stations (Letchworth/Hitchin/Royston/Baldock) (Refer to Ref CI/16 for capital cost estimates for installing a pay by phone system, TRO's and associated Lines & signs) | Town Centres Score -11 Rank 1 | - | - | 20,000 | 20,000 | 30,000 | 40,000 | 40,000 | 40,000 | Y | N | The Parking Strategy recognises the need to balance the capacity in on-street parking between residential and commuter parking in residential and other streets surrounding railway stations. The introduction of on-street charging will contribute to improving this balance as well as provide an income for enforcement and on-going maintenance and is subject to a full business case including any additional operating costs. (This estimate is based on a rate of £3 per space and should be reviewed along with car park tariffs on an annual basis) Refer to Ref CI/16 for capital cost estimates. |
| R/10 | Car Park Revenue Income - introduction of charging in the Twitchell Car Park, Baldock and in St.Martins Road Car Park, Knebworth. (link to capital investment CI/17) | Town Centres Score -11 Rank 1 | - | - | 28,000 | 42,000 | 56,000 | 56,000 | 56,000 | 56,000 | Y | N | Short Stay on-street parking has been introduced as part of the BTC Enhancement Scheme and there is a recognised need to allow for longer duration of parking within the town centre. The introduction of a tariff for the Twitchell Car Park will balance duration of parking availability in the town centre. There is also a recognised need to allow for short-stay turnover of vehicles in St. Martins Road Car park to ensure the viability of the local businesses. A charge will contribute to the required enforcement and maintenance of the car park and will be subject to the development of a full business case including any additional operating costs.. Refer to Ref CI/17 for capital cost) |
| R/11 | Promotion of commercial opportunities for use of advertising in car parks, rear of tickets as well as other opportunities etc. | Town Centres Score -10 Rank 2 | - | - | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | Y | N | Opportunities to offer other services within council run car parks to include advertising on tickets, promotion of marketing initiatives that would all generate an income. |

INCOME INCREASE PROPOSALS

| Ref No | Description of Income Proposal | Link to Priorities - Town Centres / Green Issues / Sustainable Development/ Continuous Improvement | Actual 2008/9 £ | Budget 2009/10 £ | Proposed Budget 2010/11 £ | Efficiency in 2010/11 £ | Efficiency in 2011/12 £ | Efficiency in 2012/13 £ | Efficiency in 2013/14 £ | Efficiency in 2014/15 £ | Ongoing (Y/N) or No of further years available | Statutory Function (Y/N) | Anticipated Impact of Proposal (on Public/ Customers/ Staff/ Members/ Reputation etc) |
|--|--|--|--------------------|---------------------|---------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|--|--------------------------------|--|
| R/12 | Increase charges for street naming by 10%. | Continuous Improvement Score -10 Rank 2 | 38,517 | 40,000 | 45,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | Y | Y | The fees services related to street naming and numbering have not been increased since their introduction in 2008. In setting budgets for 2009/10 it was decided that, due to a challenge being made to the charges, it would be inappropriate to rely on an increase at that time. The matter has been resolved in the Council's favour. It is proposed to apply a 10% increase to the charge levied for house numbering services on the basis that the service recovers costs. |
| TOTAL INCOME OPTIONS (including option A) | | | 1,111,146 | 1,283,600 | 1,389,220 | 119,620 | 152,620 | 312,620 | 372,620 | 432,620 | | | |

INVESTMENT PROPOSALS

| Ref No | Description of Proposal | Link to the Priorities - Town Centres / Green Issues / Sustainable Development / Continuous Improvement | Actual 2008/9 £ | Budget 2010/11 £ | Proposed Budget 2010/11 £ | Investment in 2010/11 £ | Investment in 2011/12 £ | Investment in 2012/13 £ | Investment in 2013/14 £ | Investment in 2014/15 £ | Ongoing (Y/N) or No of further years available | Statutory Function (Y/N) | Anticipated Impact of Proposal (on Public/ Customers/ Staff/ Members/ Reputation etc) |
|--------|--|---|--------------------|---------------------|------------------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|--|--------------------------|--|
| I/1 | Enhanced Town Centre Maintenance | Town Centres Score 14 Rank 2 | 0 | 0 | 35,000 | 35,000 | 30,000 | 0 | 0 | 0 | Y | N | This would be additional funding for the maintenance of Hitchin and Royston town centres. Such funding would be complementary to the BIDS initiatives and would be on going maintenance of street scene furniture. Letchworth Town centre is subject of a refurbishment scheme by LGCHF where they are entering into agreements with HCC over on going maintenance and Letchworth is therefore excluded from this initiative at this stage. |
| I/2 | Planned Maintenance of Baldock Town Centre | Town Centres Score 14 Rank 2 | 0 | 0 | 25,000 | 25,000 | 25,000 | 0 | 0 | 0 | Y | N | This would enable a planned maintenance programme of the newly refurbished Baldock town centre and to deal with minor matters that arise from the new scheme. Through the formulation of the specification there are detailed asset schedules and funding would seek to maintain the scheme in good condition. There is scope in the medium term for a single Town Centre maintenance budget that is set against a clear maintenance plan (i.e. bringing investment proposals 1 and 2 together see I/3 below) |
| I/3 | Ongoing Town Centre Maintenance Budget | Town Centres Score 14 Rank 2 | 0 | 0 | 0 | 0 | 0 | 10,000 | 10,000 | 10,000 | Y | N | A reserve needs to be considered for the on-going maintenance of the town centres which will contribute to their long term vitality and viability. |
| I/4 | Area wide parking management reviews | Town Centres Score 8 Rank 3 | | | | | | | | | Y | N | The Parking Strategy and Action Plan supports a review of parking management on an area wide basis. It is proposed to review demand for and provision of parking management on a one town a year basis. It is anticipated, however, that Knebworth and Baldock could be reviewed in the first year. |
| | Baldock and Knebworth | | 18,000 | 18,000 | 65,000 | 83,000 | | | | | | | |
| | Hitchin | | | | | | 65,000 | | | | | | |
| | Royston | | | | | | | 65,000 | | | | | |
| | Letchworth | | | | | | | | 65,000 | | | | |
| | Other areas as required. | | | | | | | | | 65,000 | | | |
| I/5 | Planned maintenance - lines & signs | Town Centres Score 15 Rank 1 | 0 | 0 | 50,000 | 50,000 | 25,000 | 25,000 | 25,000 | 25,000 | Y | Y | There is currently no budget for the planned maintenance of lines & signs. Work is required initially to ensure that the most heavily used areas are checked, necessary amendments are made and implemented. In the longer term there needs to be a clear maintenance plan to ensure that the lines and signs are fit for purpose to allow for enforcement which in turn will contribute to revenue and income. This budget will also cover the consolidation of TROs on a regular basis which forms part of the overall management and maintenance. |

INVESTMENT PROPOSALS

| Ref No | Description of Proposal | Link to the Priorities - Town Centres / Green Issues / Sustainable Development / Continuous Improvement | Actual 2008/9 £ | Budget 2010/11 £ | Proposed Budget 2010/11 £ | Investment in 2010/11 £ | Investment in 2011/12 £ | Investment in 2012/13 £ | Investment in 2013/14 £ | Investment in 2014/15 £ | Ongoing (Y/N) or No of further years available | Statutory Function (Y/N) | Anticipated Impact of Proposal (on Public/ Customers/ Staff/ Members/ Reputation etc) |
|--|---|---|--------------------|---------------------|------------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|--|--------------------------------|--|
| I/6 | 1 FTE Civil Enforcement Officer to allow additional enforcement for proposed charging in St Martins car park and associated on street TROs in Knebworth (link to R/10 and C/17 and I/4) | Town Centres Score 3 Rank 4 | | | 26,430 | 26,430 | 26,430 | 26,430 | 26,430 | 26,430 | Y | N | An increase in the number of TROs and the number of car parks which require enforcement impacts on the ability of the enforcement team to adequately enforce parking across the District. Since 2005 30 TROs and 4 CPZs have been introduced with no additional staff. Comparisons with the private sector and other Authorities suggest the number of officers employed in the team is significantly less than the amount needed for optimal enforcement. |
| TOTAL REVENUE INVESTMENT OPTIONS IDENTIFIED | | | 18,000 | 18,000 | 201,430 | 219,430 | 171,430 | 126,430 | 126,430 | 126,430 | | | |

CAPITAL INVESTMENT PROPOSALS

| Ref No | Description of Proposal | Link to the Priorities - Town Centres / Green Issues / Sustainable Development / Continuous Improvement | Actual 2008/9 | Budget 2010/11 | Proposed Budget 2010/11 | Investment in 2010/11 | Investment in 2011/12 | Investment in 2012/13 | Investment in 2013/14 | Investment in 2014/15 | Annual Revenue Implications | Ongoing (Y/N) or No of further years available | Corporate Plan Indicator (Y/N) | Statutory Function (Y/N) | Anticipated Impact of Proposal (on Public/ Customers/ Staff/ Members/ Reputation etc) | Budget Codes |
|--------|--|---|---------------|----------------|-------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|---|--|--------------------------------|--------------------------|---|--------------|
| | | | £ | £ | £ | £ | £ | £ | £ | £ | £ | | | | | |
| CI/1 | Replacement of flat roof finishes and substrate over the whole of the North Herts Leisure Centre, Letchworth which are beyond their serviceable life and will give rise to significant ingress of water if not replaced within the next 2 years | Green Issues Score 10 Rank 4 | | | 315,000 | 315,000 | 304,500 | | | | reduced heating costs | | | N | Re-roofing will ensure the building remains fit for purpose and make it possible to substantially improve the building's thermal performance through the introduction of high performance roof insulation decking. The total cost energy cost saving arising from these improvements will be in the region of £12,000 per annum. The total estimated CO2 reduction will be 58.2 Tonnes Per Annum. | |
| CI/2 | Demolition of all semi derelict buildings on the site of the former Icknield way Council depot, pending redevelopment of the site | Continuous Improvement Score 13 Rank 1 | | | 100,000 | 100,000 | | | | | significant rate reduction | | | N | The proposed works will (a) allow removal of a high risk, particularly to youths who regularly climb over the existing high fences to play in amongst the semi derelict and dangerous buildings (b) enable the premises to be removed from the rating register (see efficiency proposal E/16) (c) enable early preparation of the site for re-development (d) increase the site's disposal value and (e) open up potential for a short term lease | |
| CI/3 | Replacement of defective asphalt flat roof to the Town Lodge offices which is leaking in a number of areas and is expected to worsen considerably over the next twelve months. | Green Issues Score 10 Rank 4 | | | 120,000 | 120,000 | | | | | reduced heating costs | | | N | To ensure the building remains fit for purpose and to substantially improve its thermal performance. This proposal is linked to the office accommodation proposals but investment is urgently required to mitigate health and safety risks unless there is a plan to vacate the property quickly. | |
| CI/4 | Re-placement of the flat roof finish and substrate over the whole of the single storey flat roof portion of the Royston Civic Offices. The existing roof finish has reached the end of its useful life and needs to be replaced within the next 18 months. | Green Issues Score 6 Rank 6 | | | 65,000 | 65,000 | | | | | reduced heating costs | | | N | To ensure the building remains fit for purpose and to substantially improve the thermal performance. Current Tennants of this building are NHH, CAB and the Town Council. NHH pay an annual rent as part of an SLA, and the Town Council contribute to the running costs and pay a peppercorn rent. The net revenue position is nil cost to NHDC. | |
| CI/5 | Redevelopment of Royston Civic Centre Site - Prepare Development Brief and Viability Assessment in partnership with key landowners | Town Centres Score 7 Rank 5 | 0 | 0 | 60,000 | 60,000 | | | | | | Y | | N | This is a proposal that forms part of the action plan from the adopted Royston Town Centre Strategy. The anticipated impact will be the redevelopment of the civic centre site with new community facilities that will contribute to the vitality and viability of the town centre. The Development Brief is required as a tool for the Council to work in partnership with the key landowners in bringing the site forward for development. This will require future funding arrangements to be included in 2011/2012 Corporate Business Planning Process. | |
| CI/6 | Environmental Improvement of Fish Hill Square in Royston Town Centre. Note estimate for physical works in 2011/2012 | Town Centres Score 7 Rank 5 | 0 | 210,000 | 210,000 | 210,000 | 250,000 | | | | on-going maintenance covered by investment bid. | | | N | This is a proposal that forms part of the action plan from the adopted Royston Town Centre Strategy. The anticipated impact will be the environmental improvements of the square and pedestrian links to the High Street. The enhanced public square will be used for various activities and events that will contribute to the vitality and viability of the town centre | |

| | | | | | | | | | | | | | | | | |
|-------|---|------------------------------------|---|---|------------------------------|------------------------------|---------|---------|--|--|--|--|--|--|---|--|
| CI/7 | Redevelopment of Warren Car Park in Royston Town Centre -Viability Assessment | Town Centres Score 7 Rank 5 | 0 | 0 | 100,000 | 100,000 | | | | | | | | | N | This is a proposal that forms part of the action plan from the adopted Royston Town Centre Strategy. The anticipated impact will be the potential redevelopment of the Warren car park site with improved car parking facilities and residential development that will contribute to the overall parking capacity for the town centre and the viability of the town centre. The viability assessment is required as a tool for the Council to market test the site for future development opportunities. This will require future funding arrangements to be included in 2011/2012 Corporate Business Planning Process. |
| CI/8 | Physical Improvements to Lairage Multi-storey Car Park in Hitchin - Upgrade sodium lighting with white lighting. Estimate Only | Town Centres Score 12 Rank 2 | 0 | 0 | 70,000 | 70,000 | | | | | | | | | N | Property Services, Planning Services and Parking Services support this initiative. Physical improvements to Lairage multi-storey car park is a proposal from the Transport FSR and is included in the Revised Parking Strategy adopted by Cabinet in Sept 2009. Improved accessibility in winter, lighting and information on the availability of spaces as users descend in the car park will improve capacity, which in turn will contribute to the overall vitality and viability of the town centre and increase income. Such improvements could be considered alongside new ticketing systems in the case of a introducing a POF pilot scheme (see CI/10). CCTV is excluded as is other routine maintenance costs. |
| CI/9 | Physical Improvements to Lairage Multi-storey Car Park in Hitchin - Upgrade ramp heating equipment and install Bay monitoring sensors, external spaces available sign and internal level guidance information. Estimate Only | Town Centres Score 12 Rank 2 | 0 | 0 | 0 | 0 | 90,000 | | | | | | | | N | Property Services, Planning Services and Parking Services support this initiative. Physical improvements to Letchworth multi-storey car park is a proposal from the Transport FSR and is included in the Revised Parking Strategy adopted by Cabinet in Sept 2009. Improved accessibility in winter, lighting and information on the availability of spaces as users descend in the car park will improve capacity, which in turn will contribute to the overall vitality and viability of the town centre and increase income. Such improvements could be considered alongside new ticketing systems in the case of a introducing a POF pilot scheme (see CI/10). CCTV is excluded as is other routine maintenance costs. |
| CI/10 | Improving the internal appearance and reflective quality of the Letchworth Multi-storey Car Park - Upgrading and refreshing bay / floor direction markings and signage. | Town Centres Score 12 Rank 2 | 0 | 0 | 80,000 | 80,000 | | | | | | | | | N | Property Services, Planning Services and Parking Services support this initiative. Physical improvements to Letchworth multi-storey car park is a proposal from the Transport FSR and is included in the Revised Parking Strategy adopted by Cabinet in Sept 2009. |
| CI/11 | Physical Improvements to Letchworth Multi-storey Car Park - Improve lighting either by: 1) Upgrade lamp fittings and install additional lamps to improve general lighting levels. OR 2) Replace sodium lighting with white lighting to improve lighting to higher levels. | Town Centres Score 12 Rank 2 | 0 | 0 | 1) 42,500 or 2) 90,000 | 1) 42,500 or 2) 90,000 | | | | | | | | | N | There is a need to improve the internal appearance and reflective quality of the multi-storey to maximise the potential capacity of the car park given its central location and should therefore contribute to the vitality and viability of the town centre and increase income. Such improvements could be considered in isolation or alongside new ticketing systems in the case of a introducing a POF pilot scheme (see CI/10). CCTV is excluded as is other routine maintenance costs. |
| CI/12 | Physical Improvements to Letchworth Multi-storey Car Park - concrete repairs, water proofing with Resin deck coating | Town Centres Score 12 Rank 2 | 0 | 0 | | | 200,000 | | | | | | | | N | Estimates are provided by Property Services and Planning. |
| CI/13 | Physical Improvements to Letchworth Multi-storey Car Park - Complete refurbishment and upgrading of lift cars and outer lift landing doors. | Town Centres Score 12 Rank 2 | | | 140,000 | 140,000 | | | | | | | | | N | Upgrading the lift cars and landings will improve the usage and accessibility of the multi-storey, thereby contributing to the vitality and viability of the town centre. |
| CI/14 | Installation of Trial Scheme of Pay & display machines for on-street charging in the following locations: Estimate includes installation of machines, TRO and associated implementation of Lines & signs. | Town Centres Score 11 Rank 3 | | | | | | | | | | | | | N | Suggest introducing a trial on-street charging scheme in those street which are adjacent to existing car parks. The introduction of on-street charging will contribute to improving the balance between on and off street parking as well as provide an income for enforcement and on-going maintenance. |
| | Hitchin - Paynes Park and Biggin Lane | | | | | | | | | | | | | | | |
| | Letchworth - Arena Parade and Gernon Road | | | | 15,000 | 15,000 | | | | | | | | | | |
| CI/15 | Installation of Pay & display Machines for on-street charging in core streets within town centres. Estimate includes installation of machines, TRO and associated implementation of Lines & signs. | Town Centres Score 11 Rank 3 | 0 | 0 | | | | 235,000 | | | | | | | N | The Parking Strategy adopted by Cabinet in Sept 2009 recognises the need to balance the capacity between on and off-street parking in town centres to ensure their continued viability. The introduction of on-street charging will contribute to improving this balance as well as provide an income for enforcement and on-going maintenance. Refer to Ref R/7 for Revenue income proposals. |

| | | | | | | | | | | | | | | | | |
|-----------------------------------|---|--|----------|----------|------------------|------------------|------------------|----------------|----------------|----------------|-----------------------------------|--|--|--|---|---|
| CI/16 | Installation of on-street charging around railway stations (Hitchin, Letchworth/Royston/Baldock/ Knebworth) (This is an estimate for the installation of a pay by phone system, TRO and associated implementation costs of Lines & signs. More detailed work is required on this proposal) | Town Centres Score 11 Rank 3 | 0 | 0 | 42,000 | 42,000 | | | | | | | | | N | The Parking Strategy adopted by Cabinet in Sept 2009 recognises the need to balance the capacity in on-street parking between residential and commuter parking in residential and other streets surrounding railway stations. The introduction of on-street charging will contribute to improving this balance as well as provide an income for enforcement and on-going maintenance. Refer to Ref R/9 for Revenue income proposals. |
| CI/17 | Installation of Pay & Display Machines in the Twitchell Car Park, Baldock and in St. Martins Road Car Park, Knebworth, plus associated TROs (This is an estimate) | Town Centres Score 11 Rank 3 | 0 | 0 | 60,000 | 60,000 | | | | | | | | | N | Short Stay on-street parking has been introduced as part of the BTC Enhancement Scheme and there is a recognised need to allow for longer duration of parking within the town centre. The introduction of a tariff for the Twitchell Car Park will balance duration of parking availability in the town centre. There is also a recognised need to allow for short-stay turn-over of vehicles in St. Martins Road Car park to ensure the viability of the local businesses. A charge will contribute to the required enforcement and maintenance of the car park. Refer to Ref R/10 for Revenue income proposals. |
| CI/18 | Investment in Play Areas as per the action plans, agreed in principle, from the Green Space Strategy. | Continuous Improvement Score 5 Rank 7 | | | | 150,000 | 100,000 | 110,000 | 110,000 | 75,000 | Revenue additional cost avoidance | | | | N | A programme of works for play areas was detailed in the action plan for play areas in the Green Space Strategy. |
| CI/19 | Investment in Outdoor Sports Facilities as per the action plans, agreed in principle, from the Green Space Strategy. | Continuous Improvement Score 0 Rank 8 | | | | 200,000 | 150,000 | 50,000 | 200,000 | 200,000 | | | | | N | A programme of works for outdoor sports was detailed in the action plan for outdoor sports in the Green Space Strategy. |
| TOTAL STRATEGIC PRIORITIES | | | 0 | 0 | 1,392,000 | 1,784,500 | 1,094,500 | 395,000 | 310,000 | 275,000 | 0 | | | | | |

Draft Car Park Tariff Options 2010

This note summarises the first draft of proposed car park tariff increase options for 2010.

Option A

This option assumes a 10p increase for all tariffs. This reflects a standard approach across all towns and car parks that takes no account of any other factors. It also reflects the limitations on the Pay and Display machines that can only accept tariff changes in multiples of 10p.

Option B

This option is a continuation of the differential charging approach introduced last year. It seeks to reflect the respective circumstances of each town centre and car parks within each town centre. In Hitchin charges increase by 10p with some limited exceptions. In general the short stay prices are still cheaper than other privately owned car parks in the town centre.

In Letchworth prices are competing with other significantly cheaper car parks, especially for short stay charges. As such charges up to 3 hours in the multi-storey are actually shown as a reduction.

In Royston the only increases are in the short stay car parks immediately adjacent to the main shopping area. More peripheral car parks are shown as no change.

Option C

This option is shown as an increase in tariffs that is likely to generate a significant increase income that will enable investment in future parking facilities. In most cases the tariffs have been rounded up to the nearest 50p or £1 which will potentially require the need for customers to need less coinage and loss of change by 'over paying'. In addition higher tariffs will also help support cashless payment by phone which is planned to be introduced in the near future.

In Letchworth regard has been had to the competing cheaper car parks in the town centre so up to 1 hours parking has been reduced to 50p in all but one car park.

In Royston the majority of tariffs remain unchanged with the 1 hour tariff remaining at 50p.

Notes

1. Hitchin Swimming Centre retains income from tariffs so no change is shown
2. Princes Mews car park will be privately operated from April 2010.

NHDC Car Park Tariffs options 2010

Please note the charges below only apply between the hours of 8am and 6pm on Monday to Saturday. NB Short = 'short stay' Long = 'long stay'

Red = increase Green = decrease Black = no change

| Hitchin | Existing Charges | OPTION A - 10p increase | OPTION B - Differential | OPTION C - Investment |
|--|------------------|-------------------------|-------------------------|-----------------------|
| LAIRAGE Multi-Storey – 9 machines, 299 spaces | | | | |
| Hitchin Lairage Long 1 hour | 60p | 70p | 70p | £1.00 |
| Hitchin Lairage Long up to 2 hrs | 80p | 90p | 90p | £1.50 |
| Hitchin Lairage Long up to 3 hrs | £1.80 | £1.90 | £2.00 | £2.00 |
| Hitchin Lairage Long over 3 hrs | £3.40 | £3.50 | £3.50 | £3.50 |
| CHRISTCHURCH – 1 machine, 30 spaces | | | | |
| Hitchin Christchurch Short 1 hour | 60p | 70p | 70p | £1.00 |
| Hitchin Christchurch Short up to 2 hrs | 80p | 90p | 90p | £1.50 |
| Hitchin Christchurch Short up to 3 hrs | £2.30 | £2.40 | £2.50 | £2.50 |
| Hitchin Christchurch Short up to 4 hrs | £4.00 | £4.10 | £4.00 | £4.00 |
| BIGGIN LANE – 1 machine, 69 spaces | | | | |
| Hitchin Biggin Lane Short 1 hour | 60p | 70p | 70p | £1.00 |
| Hitchin Biggin Lane Short up to 2 hrs | 80p | 90p | 90p | £1.50 |
| Hitchin Biggin Lane Short up to 3 hrs | £2.30 | £2.30 | £2.50 | £2.50 |
| Hitchin Biggin Lane Short up to 4 hrs | £4.00 | £4.10 | £4.00 | £4.00 |
| ST MARYS SQ – 3 machines, 130 spaces | | | | |
| Hitchin St Mary's Square Short 1 hour | 70p | 80p | 80p | £1.00 |
| Hitchin St Mary's Square Short up to 2 hrs | 90p | £1.00 | £1.00 | £1.50 |
| Hitchin St Mary's Square Short up to 3 hrs | £2.40 | £2.50 | £2.50 | £2.50 |
| Hitchin St Mary's Square Short up to 4 hrs | £4.20 | £4.30 | £4.50 | £4.50 |
| PORTMILL EAST – 2 machines, 72 spaces | | | | |
| Hitchin Portmill Lane East Short 1 hour | 70p | 80p | 80p | £1.00 |
| Hitchin Portmill Lane East Short up to 2 hrs | 90p | 90p | £1.00 | £1.50 |
| Hitchin Portmill Lane East Short up to 3 hrs | £2.40 | £2.50 | £2.50 | £2.50 |
| Hitchin Portmill Lane East Short up to 4 hrs | £4.20 | £4.30 | £4.50 | £4.50 |
| PORTMILL WEST – 2 machines, 68 spaces | | | | |
| Hitchin Portmill Lane West Short 1 hour | 70p | 80p | 80p | £1.00 |
| Hitchin Portmill Lane West Short up to 2 hrs | 90p | £1.00 | £1.00 | £1.50 |
| Hitchin Portmill Lane West Short up to 3 hrs | £2.40 | £2.50 | £2.50 | £2.50 |
| Hitchin Portmill Lane West Short up to 4 hrs | £4.20 | £4.30 | £4.50 | £4.50 |
| WOODSIDE – 2 machines, 314 spaces | | | | |
| Hitchin Woodside long 1 hour | 60p | 70p | 60p | N/A |
| Hitchin Woodside long up to 2 hrs | 80p | 90p | 80p | £1.00 |
| Hitchin Woodside long up to 3 hrs | £2.30 | £2.40 | £2.50 | £2.50 |
| Hitchin Woodside long over 3 hrs | £3.40 | £3.50 | £3.50 | £3.50 |
| BANCROFT – 3 machines, 125 spaces | | | | |
| Hitchin Bancroft long 1 hour | 60p | 70p | 70p | £1.00 |
| Hitchin Bancroft long up to 2 hrs | 80p | 90p | £90p | £2.00 |
| Hitchin Bancroft long up to 3 hrs | £2.30 | £2.40 | £2.50 | £2.50 |
| Hitchin Bancroft long over 3 hrs | £3.40 | £3.50 | £3.50 | £3.50 |
| SWIM CENTRE – 2 machines, 93 spaces | | | | |
| Hitchin Swim Centre up to 3 hrs | £1.00 | £1.00 | £1.00 | £1.00 |
| Hitchin Swim Centre up to 4 hrs | £2.00 | £2.00 | £2.00 | £2.00 |
| Hitchin Swim Centre up to 6 hrs | £3.00 | £3.00 | £3.00 | £3.00 |
| Hitchin Swim Centre up to 8 hrs | £4.00 | £4.00 | £4.00 | £4.00 |
| Hitchin Swim Centre up to 10 hrs | £5.00 | £5.00 | £5.00 | £5.00 |

No change swim centre keeps income

| Existing Charges | OPTION A - 10p increase | OPTION B - Differential | OPTION C - Investment |
|------------------|-------------------------|-------------------------|-----------------------|
|------------------|-------------------------|-------------------------|-----------------------|

Letchworth

MULTI-STOREY SHORT STAY – 3 machines, 113 spaces levels 1-3

| | | | | |
|---|-------|-------|-------|-------|
| Letchworth Multi Storey Short 1 hour | 60p | 70p | 50p | 50p |
| Letchworth Multi Storey Short up to 2 hrs | 80p | 90p | 70p | £1.00 |
| Letchworth Multi Storey Short up to 3 hrs | £2.30 | £2.40 | £2.00 | £2.50 |
| Letchworth Multi Storey Short up to 4 hrs | £3.40 | £3.50 | £3.50 | £3.50 |
| Letchworth Multi Storey Short over 4 hrs | N/A | N/A | £5.00 | £5.00 |

MULTI – STOREY LONG – 6 machines, 263 spaces levels 4-9

| | | | | |
|--|-------|-------|-------|-------|
| Letchworth Multi Storey long 1 hour | 60p | 70p | N/A | N/A |
| Letchworth Multi Storey long up to 2 hrs | 80p | 90p | £1.00 | £1.00 |
| Letchworth Multi Storey long up to 3 hrs | £1.80 | £2.00 | £2.00 | £2.00 |
| Letchworth Multi Storey long over 3 hrs | £3.40 | £3.50 | £3.50 | £3.50 |

HILLSHOTT – 2 machines, 97 spaces

| | | | | |
|---------------------------------------|-------|-------|-------|-------|
| Letchworth Hillshott long 1 hour | 60p | 70p | 60p | 50p |
| Letchworth Hillshott long up to 2 hrs | 80p | 90p | 80p | £1.00 |
| Letchworth Hillshott long up to 3 hrs | £1.80 | £1.90 | £2.00 | £2.00 |
| Letchworth Hillshott long over 3 hrs | £3.40 | £3.50 | £3.50 | £3.50 |

BIRDSHILL – 1 machine, 40 spaces

2014 closes

| | | | | |
|--|-------|-------|-------|-------|
| Letchworth Birdshill Short 1 hour | 60p | 70p | 60p | 50p |
| Letchworth Birdshill Short up to 2 hrs | 80p | 90p | 80p | £1.00 |
| Letchworth Birdshill Short up to 3 hrs | £2.30 | £2.40 | £2.50 | £2.50 |
| Letchworth Birdshill Short up to 4 hrs | £3.40 | £3.50 | £3.50 | £3.50 |

TOWN HALL – 2 machines, 96 spaces

| | | | | |
|--|-------|-------|-------|-------|
| Letchworth Town Hall Short 1 hour | 70p | 80p | 70p | £1.00 |
| Letchworth Town Hall Short up to 2 hrs | 90p | £1.00 | £1.00 | £1.50 |
| Letchworth Town Hall Short up to 3 hrs | £2.40 | £2.50 | £2.00 | £2.50 |
| Letchworth Town Hall Short up to 4 hrs | £3.70 | £3.80 | £4.00 | £4.00 |

Royston

PRINCES MEWS – 3 machines, 89 spaces

2010 no longer NHDC

| | | | | |
|--|-------|-----|-----|-----|
| Royston Princes Mews Short 1 hour | 50p | N/A | N/A | N/A |
| Royston Princes Mews Short up to 2 hrs | 70p | N/A | N/A | N/A |
| Royston Princes Mews Short up to 3 hrs | £4.00 | N/A | N/A | N/A |
| Royston Princes Mews Short over 3 hrs | £6.00 | N/A | N/A | N/A |
| After 4pm | 10p | N/A | N/A | N/A |

CIVIC CENTRE – 3 machines, 231 spaces

| | | | | |
|---------------------------------------|-------|-------|-------|-------|
| Royston Civic Centre Long 1 hour | 50p | 60p | 50p | 50p |
| Royston Civic Centre Long up to 2 hrs | 70p | 80p | 70p | £1.00 |
| Royston Civic Centre Long up to 3 hrs | £1.20 | £1.30 | £1.20 | £1.50 |
| Royston Civic Centre Long over 3 hrs | £2.50 | £2.60 | £2.50 | £2.50 |
| After 4pm | 10p | 20p | 10p | 10p |

THE WARREN – 2 machines, 115 spaces

| | | | | |
|-------------------------------------|-------|-------|-------|-------|
| Royston The Warren Long 1 hour | 50p | 60p | 50p | 50p |
| Royston The Warren Long up to 2 hrs | 70p | 80p | 70p | £1.00 |
| Royston The Warren Long up to 3 hrs | £1.20 | £1.30 | £1.20 | £1.50 |
| Royston The Warren Long over 3 hrs | £2.50 | £2.60 | £2.50 | £2.50 |
| After 4pm | 10p | 20p | 10p | 10p |

PRIORY GARDENS – 1 machine, 10 spaces

| | | | | |
|--|-------|-------|-------|-------|
| Royston Priory Gardens Short 1 hour | 50p | 60p | 60p | 50p |
| Royston Priory Gardens Short up to 2 hrs | 70p | 80p | 80p | £1.00 |
| Royston Priory Gardens Short up to 3 hrs | £3.00 | £3.10 | £3.00 | £3.00 |
| Royston Priory Gardens Short over 3 hrs | £6.00 | £6.10 | £8.00 | £6.00 |
| After 4pm | 10p | 20p | 10p | 10p |

JOHN STREET – 1 machine, 14 spaces

| | | | | |
|---------------------------------------|-------|-------|-------|-------|
| Royston John Street Short 1 hour | 50p | 60p | 60p | 50p |
| Royston John Street Short up to 2 hrs | 70p | 80p | 80p | £1.00 |
| Royston John Street Short up to 3 hrs | £3.00 | £3.10 | £3.00 | £3.00 |
| Royston John Street Short over 3 hrs | £6.00 | £6.10 | £8.00 | £6.00 |
| After 4pm | 10p | 20p | 10p | 10p |

ANGEL PAVEMENT – 1 machine, 18 spaces

| | | | | |
|--|-------|-------|-------|-------|
| Royston Angel Pavement Short 1 hour | 50p | 60p | 60p | 50p |
| Royston Angel Pavement Short up to 2 hrs | 70p | 70p | 80p | £1.00 |
| Royston Angel Pavement Short up to 3 hrs | £3.00 | £3.10 | £3.00 | £3.00 |
| Royston Angel Pavement Short over 3 hrs | £6.00 | £6.10 | £8.00 | £6.00 |
| After 4pm | 10p | 20p | 10p | 10p |

MARKET PLACE - 1 machine, 34 spaces

| | | | | |
|--|-------|-------|-------|-------|
| Royston Market Place Short 1 hour | 50p | 60p | 60p | 50p |
| Royston Market Place Short up to 2 hrs | 70p | 80p | 80p | £1.00 |
| Royston Market Place Short up to 3 hrs | £3.00 | £3.10 | £3.00 | £3.00 |
| Royston Market Place Short over 3 hrs | £6.00 | £6.10 | £8.00 | £6.00 |
| After 4pm | 10p | 20p | 10p | 10p |

Total of 51 machines

***PART 1 – PUBLIC DOCUMENT**

AGENDA ITEM No.

8A

TITLE OF REPORT: CORPORATE BUSINESS PLANNING 2010 - 2011 – EFFICIENCIES AND INVESTMENTS

REPORT OF THE STRATEGIC DIRECTOR OF FINANCE, POLICY AND GOVERNANCE

Supplementary information following the outcome of the Members Budget Workshops.

The following pages are to be read with the report issued at the first publication of the agenda:

1. Briefing note for Parking Proposals 2010 – 2011 and beyond.
2. NHDC Parking Strategy – High Level Action Plan
3. Car park Tariff Income from 2006-2007 to 2008 – 2009
4. Income and expenditure by Car Park and Area Committee for 2008-2009
5. Estimated increase in car parking income.

THIS PAGE IS BLANK

**AREA COMMITTEE BRIEFING NOTE FOR PARKING PROPOSALS
CORPORATE BUSINESS PLANNING 2010/11 AND BEYOND**

1. The Council's Parking Strategy was adopted in June 2009 and an Action Plan subsequently agreed by Cabinet in October 2009.
2. The Strategy identified that tariffs should be reviewed annually and that there should be area wide reviews of parking management on a town wide basis.
3. The Action Plan is appended to this note and identifies a range of proposals for consideration in the current/next financial year and beyond.
4. There is a significant amount of work planned before a full review of the Parking Strategy (2014). The Efficiency and Investment proposals set out options A-C (Ref R/3 – R/5) relating to car parking charge increases. Option C of the proposed parking tariffs has been identified to significantly increase income from car parks to help fund the delivery of the parking strategy.
5. Works planned for next year include reviews of parking management in Knebworth and Baldock, including implementation of Pay and Display parking tariffs in off street car parks in Knebworth and Baldock (Ref R/10) alongside other on-street parking management.
6. In Knebworth charges for St Martins car park have been considered and supported by a local Parking Improvement Group and traders are also in support. The aim is for the car park to operate as a short stay parking to support local businesses. Currently the car park has significant long stay/all day parking.
7. In Baldock a review of the impact of the Town Centre Enhancements is planned with possible introduction of a tariff for the Twitchell Car Park. Survey data for the Twitchell is yet to be gathered but initial views are based on a tariff allowing up to 3 hours parking (50p) and all day parking for a fee that is considered reasonable (i.e. £1).
8. Members will be aware of the significant cost of running on-street parking. Area wide parking management reviews will consider the future of parking controls/management. In order to help off-set some of the costs of on-street parking and meet a limited amount of all day demand it is proposed to introduce a small amount of chargeable, on-street parking around stations (ref R/9).
9. On-street charging in town centres is supported by the Parking Strategy but will require detailed appraisal. Trial on-street charging is proposed in Portmill Lane, Biggin Lane (Hitchin) and Gernon Road (Letchworth) (ref R/8). These streets are considered less sensitive than 'shopping' streets and the trial will be used to help identify how well used chargeable spaces could be. Turnover of spaces will be monitored as recent survey data showed that there is a significant amount of 'over stay' in limited waiting, free on-street spaces.

10. The capital investment proposals for 2010/11 (Refs CI/8 to CI/13) identify improvements to both multi-storey car parks. Works planned for 2010/11 are considered to be 'non abortive' works whereas proposal CI/9 and CI/12 are planned for 2011/12 alongside consideration of whether Pay on Foot car park management is feasible.
11. Other investment proposals include for an additional Civil Enforcement Officer (Ref I/6), in part because of increased enforcement demand generally and potentially for Baldock and Knebworth, as well promotion of other commercial opportunities (Ref R/11) such as advertising in car parks and on tickets.
12. Investment proposal I/5 identifies the need to maintain signs and lines on an annual basis. This assists the management of parking including ensuring Penalty Charge Notices issued are valid.
13. All of the proposals would need to be subject of a full business case including any additional operational costs.
14. Following the recent budget workshops the following provides answers to some detailed questions raised:

Which streets does the proposal to introduce on-street charging in core streets within town centres (R/7) relate to specifically?

The streets are as follows:

In Letchworth: Leys Avenue, Arena Parade and Eastcheap

In Hitchin: Hermitage Road, Bancroft and Brand Street

Which streets does the proposal to introduce on-street charging around stations (R/9) relate to specifically?

No specific streets have been identified but an assumption that ten spaces could be identified in each settlement close to a station and that each space could be 'sold' at £3 per day. Only Mon-Fri charging is assumed but there would be the possibility of charging for Saturdays. Officers would appreciate feedback from Members on which streets might be appropriate.

Is the proposal for the introduction of charging in the Twitchell Car Park, Baldock and in St. Martins Road Car Park, Knebworth (R/10) for a ticketing arrangement or pay on foot arrangement?

Pay and Display is intended for both car parks as Pay on Foot is almost certainly not likely to be viable for these car parks. Pay by phone would also be applicable to both car parks.

Members requested further detail on the historical car park ticket income per car park and the total income and expenditure per car park for 2008/09. This information is shown in appendix A and B respectively. Please note that appendix B includes ticket, PCN and permit income while appendix A shows ticket income only. While the best efforts have been made to allocate expenditure to the correct car park many overheads have needed to be apportioned based on the number of car parking spaces.

The estimated change in income per car park, as a result of implementing option B or option C (proposals R/4 or R/5) is shown in appendix C.

The potential for an 'Option D' tariff increase is still being assessed. This allows for the same tariffs as option C but for parking to be free after 4pm.

Members asked a number of other questions on other issues at the budget workshops. Officer responses to these questions will be made available via the MIS before the next Cabinet meeting in December.

DRAFT

ITEM 2

NHDC PARKING STRATEGY, HIGH LEVEL ACTION PLAN

| Reference No. | District wide priorities | Financial Year/work type ¹ | Corporate priorities | Links to Parking or other strategies |
|---------------|---|---|-------------------------|--------------------------------------|
| DW1 | Address on-street enforce. issues related to TROs, signs and lines | 2009/10 (start + annual budget) works | Sustainable Development | Policy 16 |
| DW2 | Adopt a policy and programme for Disabled parking bays | 2009/10 policy + annual works via Area Cttee discretionary funding | Sustainable Development | Policy 23 |
| DW3 | Review of Parking Management Areas and CPZs (i.e. 'fit for purpose') | Bal + Kneb 2010/11 + Hit 2011/12 + Roy 2012/13 + Let 2013/14 reviews + works for each | Sustainable Development | Policies 17, 18, 22 |
| DW4 | CPZ charging & mgmt policy (charges, enforce freq etc) | Annual review | Sustainable Development | Policy 22 |
| DW5 | Implement 'Pay by Phone' trial in all chargeable car parks | 2009/10 works | Town Centres | Policy 4 |
| DW6 | Review Herts CC agency agreement (i.e. 'fit for purpose') | 2009/10 review | Sustainable Development | Policy 1 |
| DW7 | Review tariffs | Annual review | Town Centres | Policy 5 |
| DW8 | Implement trial on-street charging in Hitchin and Letchworth town centres | 2010/11 works | Town Centres | Policy 9 |
| DW8 | Identify case for 'Pay on Foot' pilot | 2010/11 (for September 2010) feasibility | Town Centres | Policy 4 |
| DW9 | Business case for replacement 'Pay & Display' machines | 2010/11 (for September 2010) feasibility | Town Centres | Policy 4 |
| DW10 | Business case for on-street commuter parking | 2009/10 feasibility 2010/11 works | Sustainable Development | Policies 8, 9, 18, 21 |
| DW11 | Commercial opportunities (e.g. adverts, other | Annual review | Town Centres | Policy 7 |

¹ All items are subject to funding being agreed

DRAFT

| | | | | |
|---------------------|---|---|-----------------------------|---|
| | services, promotions) | | | |
| DW12 | Parking service operational review | Annual review | Sustainable Development | Policy 1 |
| DW13 | Ongoing maintenance in car parks | Annual programme | Town Centres | |
| DW14 | Review Vehicle Parking at New Development Supplementary Planning Document | 2009/10 into 2010/11 | Sustainable Development | Loc Dev Document |
| Reference No | Area specific priorities | Financial Year/work type² | Corporate priorities | Links to Parking or other strategies |
| | Baldock | | | |
| BA1 | Review TRO impact in and around TC core area | 2009/10review | Town Centres | Policy 20 |
| <i>BA2</i> | <i>TRO amendments in Baldock if needed</i> | <i>2010/11works</i> | Town Centres | Policies 8,11, 20, 21, |
| BA3 | Feasibility for Twitchell car park tariff | 2009/10 feasibility (in context of 1) works 2010/11 | Town Centres | Policies 4, 5 |
| BA4 | Consider new Parking Mgmt Area(s) around TC/Station | Include in district wide priorities CPZ review | Sustainable Development | Policies 17, 18 |
| <i>BA5</i> | <i>Implement Twitchell tariff (if required))</i> | <i>2010/11 works</i> | Town Centres | Policies 4, 5 |
| <i>BA6</i> | <i>Implement PMA in Baldock (if needed)</i> | <i>2011/12 works</i> | Sustainable Development | Policies 17, 18 |
| | | | | |
| | Letchworth | | | |
| LET1 | Multi storey upgrade phase 1(lights, décor, lifts) | 2010/11 works | Town Centres | Policy 3 |
| LET2 | Consider new Parking Mgmt Area at Redhoods Way area | Include in district wide priorities CPZ review | Sustainable Development | Policies 17, 18 |
| LET3 | Multi storey upgrade phase 2 (concrete repairs, water proofing/resin decking) | 2010/11 feasibility 2011/12 (or later) works | Town Centres | Policy 3 |
| LET4 | Investigate better off-street signing via VMS | 2011/12 feasibility | Town Centres | Policies 3, 4 |
| | | | | |
| | | | | |
| | | | | |

² All items are subject to funding being agreed

DRAFT

| Reference No | Area priorities | Financial Year/work type ³ | Corporate priorities | Links to Parking or other strategies |
|------------------|--|---|-------------------------|--------------------------------------|
| Hitchin | | | | |
| HIT1 | Investigate better off-street signing via VMS (see BID) | 2010/11 feasibility | Town Centres | Policies 3, 4 |
| HIT2 | Consider new Parking Mgmt Area around TC periphery | Include in district wide priorities CPZ review | Sustainable Development | Policies 17, 18 |
| HIT3 | Lairage upgrade phase 1 (lights, décor etc) | 2010/11 works | Town Centres | Policy 3 |
| HIT4 | Lairage upgrade phase 2 (bay monitoring etc) | 2010/11 feasibility 2011/12 (or later) works | Town Centres | Policy 3 |
| HIT5 | Consider parking rebate proposal in BID | 2010/11 works | Town Centres | Policy 7 |
| HIT6 | Investigate additional Town Centre parking capacity | 2011/12 feasibility | Town Centres | Policy 2 |
| Royston | | | | |
| ROY1 | Consider delivery of BID 'buy back' proposal | 2009/10 works | Town Centres | Policy 7 |
| ROY2 | Progress Fish Hill Square scheme + parking related issues | 2010/11 feasibility 2011/12 works | Town Centres | TC Strategy + Policies 2, 3 |
| ROY3 | Review of CPZs and TROs (specifically in and around TC) | Included in district wide priorities CPZ review | Sustainable Development | Policies 17, 18 |
| Knebworth | | | | |
| KN1 | Feasibility for St Martins car park tariff | 2009/10 feasibility | Town Centres | Policies 4, 5 |
| KN2 | Review High Street parking provision | 2009/10 feasibility | Town Centres | Policy 8 |
| KN3 | <i>Implement St Martins tariff (if required) + High St TRO</i> | <i>2010/11 works</i> | <i>Town Centres</i> | <i>Policies 4, 5</i> |

³ All items are subject to funding being agreed

DRAFT

| Reference No. | Priority issue | Financial Year/work type ⁴ | Corporate priorities | Links to Parking or other strategies |
|---------------|--|--|-------------------------|---|
| | Beyond 2010/11 | | | |
| FUT1 | Consider roll out of on-street charging in town centres | 2011/12 annual. feasibility | Town Centres | Policy 9 |
| FUT2 | Consider case for Sunday and evening charging | 2011/12 annual. feasibility | Town Centres | Policy 6 |
| FUT3 | Assess impact of development proposals on parking | 2011/12/13/14/15 review | Sustainable Development | Policies 2, 3, 4, 8, 10, 11, 12, 13, 14, 15, 16 |
| FUT4 | Consider development potential for car parks | 2011/12 review | Sustainable Development | TC Strategies |
| FUT5 | Implement findings of CPZ review | 2011/12 + 2012/13 + 2013/14 works | Sustainable Development | Policies 22, 17, 18 |
| <i>FUT6</i> | <i>Implement Pay on Foot (if feasible)</i> | <i>2011/12 works for 10 year life</i> | Town Centres | Policy 4 |
| <i>FUT7</i> | <i>Implement replacement Pay and Display (depend on business case)</i> | <i>2011/12 works for 10 year life</i> | Town Centres | Policy 4 |
| <i>FUT8</i> | <i>Extend Pay by Phone contract (if required)</i> | <i>2011/12 review</i> | Town Centres | Policy 4 |
| <i>FUT9</i> | <i>Extend commuter on-street parking (ongoing)</i> | <i>2011/12 + 2012/13 + 2013/14</i> | Sustainable Development | Policies 8, 9, 18, 21 |
| FUT10 | Monitoring of exist & potential Parking Mgmt Areas | Annual | Sustainable Development | Policies 17, 18, 22 |
| FUT11 | Monitoring of TC parking demand & mgmt | Annual | Town Centres | TC Strategies |
| FUT12 | Monitoring of New Development parking guidance | Annual & full review if nat guidance changes | Sustainable Development | Loc Development Document |
| FUT13 | Consider other mgmt options (e.g. smartcards, technology) | From 2011/12 | Sustainable Development | Policy 1 |
| FUT14 | Full Review of Parking Strategy | 2014 | Sustainable Development | Full review |

⁴ All items are subject to funding being agreed

DRAFT

Car Park Tariff income from 2006/07 to 2008/09

| Off Street Car Parks | STAY | Value of Ticket | Value of Ticket | Value of Ticket |
|---------------------------------|-------|-----------------|------------------|------------------|
| | | Sales | Sales | Sales |
| | | Mar | Apr | Apr |
| | | 2006/07 | 2007/08 | 2008/09 |
| | | £ | £ | £ |
| LAIRAGE | LONG | 90,518 | 94,700 | 96,902 |
| CHRISTCHURCH | SHORT | 28,644 | 31,036 | 30,896 |
| BIGGIN LANE | SHORT | 19,413 | 27,385 | 27,753 |
| ST MARYS SQ | SHORT | 122,129 | 128,210 | 127,937 |
| PORTMILL EAST | SHORT | 77,064 | 81,989 | 82,248 |
| PORTMILL WEST | SHORT | 75,514 | 80,021 | 84,867 |
| WOODSIDE | LONG | 66,922 | 71,437 | 74,942 |
| BANCROFT | LONG | 62,405 | 71,379 | 73,186 |
| HITCHIN TOTAL | | 542,610 | 586,156 | 598,731 |
| MULTI-STOREY | SHORT | 78,291 | 62,137 | 63,957 |
| MULTI-STOREY | LONG | 21,096 | 43,946 | 45,066 |
| HILLSHOTT | LONG | 20,793 | 22,298 | 26,571 |
| BIRDSHILL | SHORT | 24,067 | 25,008 | 24,431 |
| TOWN HALL | SHORT | 91,609 | 93,576 | 99,522 |
| LETCHWORTH TOTAL | | 235,856 | 246,965 | 259,547 |
| PRINCES MEWS | SHORT | 61,160 | 57,948 | 57,135 |
| CIVIC CENTRE | LONG | 62,358 | 63,509 | 63,204 |
| THE WARREN | LONG | 38,348 | 37,982 | 36,461 |
| PRIORY GARDENS | SHORT | 8,631 | 7,846 | 8,449 |
| JOHN STREET | SHORT | 15,459 | 17,406 | 18,415 |
| ANGEL PAVEMENT | SHORT | 15,170 | 15,256 | 13,691 |
| MARKET PLACE | SHORT | 16,589 | 19,442 | 17,965 |
| ROYSTON TOTAL | | 217,714 | 219,389 | 215,320 |
| TOTALS FOR ALL CAR PARKS | | 996,181 | 1,052,510 | 1,073,599 |

Income and Expenditure by Car Park and Area Committee for 2008/09

| | Total Income (inc. PCNs) £ | Total Expenditure (inc. overheads) £ | Surplus /(Deficit) £ |
|-------------------------------|----------------------------------|---|----------------------------|
| Baldock | | | |
| Twitchell Car Park | 0 | 12,193 | (12,193) |
| | 0 | 12,193 | (12,193) |
| Hitchin | | | |
| Woodside Car Park | 106,011 | 80,551 | 25,459 |
| Woolgrove Road Car Park | 0 | 7,401 | (7,401) |
| Bancroft Car Park | 111,825 | 39,648 | 72,178 |
| Biggin Lane Car Park | 32,274 | 23,180 | 9,094 |
| Christchurch Car Park | 32,844 | 11,408 | 21,436 |
| Hitchin Multi-storey Car Park | 162,910 | 120,093 | 42,817 |
| Nightingale Road Car Park | 0 | 5,097 | (5,097) |
| Portmill Lane Car Park | 176,189 | 47,200 | 128,989 |
| Queen Street Car Park | 136,387 | 44,394 | 91,994 |
| | 758,440 | 378,972 | 379,469 |
| Southern Rural | | | |
| St Martins Knebworth Car Park | 0 | 14,182 | (14,182) |
| | 0 | 14,182 | (14,182) |
| Letchworth | | | |
| Hillshott Car Park | 63,421 | 26,470 | 36,951 |
| Letchworth Multi-storey | 212,815 | 157,477 | 55,338 |
| Arena Parade Car Park | 105,528 | 30,406 | 75,122 |
| Birds Hill Car Park | 26,949 | 10,845 | 16,104 |
| | 408,713 | 225,197 | 183,516 |
| Royston | | | |
| Priory Gardens | 9,088 | 3,237 | 5,851 |
| John Street | 19,304 | 4,172 | 15,132 |
| Market Hill Car Park | 35,340 | 20,758 | 14,582 |
| King James Way Car Park | 93,988 | 82,399 | 11,589 |
| Princes Mews Car park | 67,639 | 57,907 | 9,731 |
| The Warren Car Park | 76,153 | 31,636 | 44,517 |
| | 301,511 | 200,110 | 101,401 |
| Grand Total | 1,468,664 | 830,654 | 638,010 |

Letchworth totals include £90k income from staff permits

Estimated increase in car parking income

ITEM 5

| | Option B estimated change in income £ | Option C estimated change in income £ |
|--------------------|--|--|
| Hitchin | | |
| Lairage | 9,908 | 12,039 |
| Christchurch | 4,399 | 19,172 |
| Biggin Lane | 3,762 | 15,678 |
| St Marys Sq | 16,317 | 62,185 |
| Portmill East | 10,378 | 38,518 |
| Portmill West | 10,989 | 39,777 |
| Woodside | 4,584 | 6,584 |
| Bancroft | 7,297 | 29,120 |
| | 67,633 | 223,072 |
| Letchworth | | |
| Multi - Short | (9,488) | 10,726 |
| Multi - Long | 3,008 | 2,348 |
| Hillshott | 1,758 | 2,120 |
| Birdshill | 357 | 5,152 |
| Town Hall | 4,965 | 51,036 |
| | 600 | 71,383 |
| Royston | | |
| Civic Centre | 0 | 14,629 |
| The Warren | 0 | 7,574 |
| Priory Gardens | 1,123 | 1,879 |
| John Street | 2,416 | 4,779 |
| Angel Pavement | 2,691 | 3,310 |
| Market Place | 3,184 | 3,766 |
| | 9,415 | 35,937 |
| Grand Total | 77,647 | 330,392 |