

22 January 2008

Our ref: R&D Ctte/Jan08
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To: Members of the Royston and District Committee of North Hertfordshire District Council

(Councillors Mrs F.R. Hill (Chairman), H.M. Marshall (Vice-Chairman), E. Beardwell, P.C.W. Burt, A.F. Hunter, R.E. Inwood, and F.J. Smith)

You are invited to attend a meeting of the
ROYSTON & DISTRICT COMMITTEE

to be held in

THE COMMITTEE ROOM, ROYSTON TOWN HALL, ROYSTON

on

WEDNESDAY, 30 JANUARY 2008

at

7.30 p.m.

Yours sincerely,

A handwritten signature in blue ink that reads "David Miley". The signature is written in a cursive style with a long, sweeping tail on the letter 'y'.

David Miley
Democratic Services Manager

AGENDA
PART I

ITEM	PAGE
1. APOLOGIES FOR ABSENCE	-
2. MINUTES To take as read and approve as a true record the Minutes of the meeting of this Committee held on the 28 November 2007.	-
3. NOTIFICATION OF OTHER BUSINESS Members should notify the Chairman of other business which they wish to be discussed by the Committee at the end of the business set out in the agenda. They must state the circumstances which they consider justify the business being considered as a matter of urgency. The Chairman will decide whether any item(s) raised will be considered.	-
4. CHAIRMAN'S ANNOUNCEMENTS Members are reminded that any declarations of interest in respect of business set out in the agenda, should be declared as either a prejudicial or personal interest, and are required to notify the Chairman of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a prejudicial interest should leave the room and not seek to influence the decision during particular item.	-
5. PUBLIC PARTICIPATION To receive petitions, comments and questions from members of the public. Public participation requests received within the agreed time will be notified to Members as soon as practicable.	-
6. CHAMPION NEWS REPORT OF THE HEAD OF COMMUNITY DEVELOPMENT & CULTURAL SERVICES <i>To advise the Committee of the activities and schemes with which the Community Development Officer has been involved since the last meeting, and which are scheduled for the future.</i>	1
7. ROYSTON AND DISTRICT COMMITTEE DEVELOPMENT BUDGET 2007/2008 REPORT OF THE HEAD OF COMMUNITY DEVELOPMENT & CULTURAL SERVICES <i>Taking the Committee through the current budget balances (Appendix A) and grant applications (Appendices B to F) from:</i> <ul style="list-style-type: none">▪ <i>NHDC Leisure and Community Development for a Youth Shelter in Priory Memorial Gardens;</i>	3

- *NHDC Leisure and Community Development for additional fencing and a gate to Priory Memorial Gardens at Fish Hill;*
- *Royston Town Council for replacement of two notice boards and provision of one other public notice board;*
- *Barkway Village Hall for financial help with sanding and sealing the village hall floor;*
- *Royston Town Council for a contribution towards the cost of the Royston May Fayre in 2008.*

The remaining Royston & District Committee Meeting in the Civic Year 2007/ 2008 will be held on:

- **2 April 2008**

The remaining Community Surgeries in the Civic Year 2007/ 2008 will be held at Royston Town Hall on:

- 2 February 2008 Cllrs P. Burt and A. Hunter
- 5 April 2008 Cllrs. L. Beardwell and F. Hill

ROYSTON AREA COMMITTEE
30th January 2008

***PART 1 – PUBLIC DOCUMENT**

AGENDA ITEM No.

6

TITLE OF REPORT: CHAMPION NEWS

REPORT OF THE HEAD OF COMMUNITY DEVELOPMENT AND CULTURAL SERVICES

1. PURPOSE OF REPORT

- 1.1 To advise the Committee of the activities and schemes with which the Community Development Officer has been involved during the past month.
- 1.2 To bring to the Committee's attention some important community based activities that will be taking place during the next few months.

2. FORWARD PLAN

- 2.1 This report does not contain a recommendation on a key decision and has not been referred to in the Forward Plan.

3. PROJECT/ACTIVITY/SCHEME DETAILS

- 3.1 The CDO was not available for duty for two weeks in December, so less was achieved that month and much of the remaining time was taken up with support for the Parish Challenge grant awards.
- 3.2 January has seen much more activity, with the revival of work on support for the Polish Community in Royston, which has now established a Polish Residents' Association with support from this Committee. Work is on-going to attract external funding to this group.
- 3.3 Negotiations have also taken place around two grants in Barkway and Barley.
- 3.4 Some work has been done on Blue-Badge parking bays as a consequence of an enquiry at a Members' surgery.
- 3.5 The CDO for Royston & the Community Development Manager met with the proto-Youth Council on December: two further meetings are scheduled for January. There is however considerable enthusiasm amongst Meridian School students for the Youth Council, and approaches have been made by them to Roysia & Greneway students, to ensure continuity of development of the Youth Council in years to come.

At its inaugural meeting on January 14th the Youth Council elected its Chair, Vice-Chair, Secretary and Treasurer, as well as Spokespersons for the various working groups.

The next meeting, which will meet with a couple of representatives of the Steering Group (Members of local organisations, Town Council and Area Committee Members) will be on February 4th. By that meeting the group's aims and objectives should have become clearer: currently they are "changing views of teens", "challenging stereotypes" and "setting up some events".

3.6 A small committee has been formed at the behest of the Extended Schools Co-ordination Officer at Meridian School. The role of the group is to try to ensure that youth provision in Royston is co-ordinated, to minimise duplication and to identify any opportunities which may arise. Membership is open to those who provide or deliver services to young people in the town. The first meeting is scheduled to take place on January 16th: a verbal update will be provided at the meeting.

3.7 Other work has included

- Work on apparent disparities in HCC's Rights of Way Improvement Plan
- Support to Coombes Community Centre
- Photography for Baldock Town Partnership website
- Support for Baldock Town Partnership
- Continued support for Royston Town Centre Partnership

4. RECOMMENDATIONS

4.1 That the Committee endorses the actions taken by the Community Development Officer to promote greater community capacity and well-being.

5. REASON FOR RECOMMENDATION

5.1 To ensure that the Committee are kept informed of the work of the Community Development Officer.

6. CONTACT OFFICER

6.1. Alan Fleck, Community Development Officer. Ext: 4274.
Email: Alan.Fleck@north-herts.gov.uk.

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TITLE: ROYSTON AND DISTRICT COMMITTEE DEVELOPMENT BUDGET 2007/2008

REPORT OF THE HEAD OF COMMUNITY DEVELOPMENT & CULTURAL SERVICES

1. PURPOSE OF REPORT

- 1.1 To advise the Committee on the current expenditure and balances of the Area Committee delegated budgets.
- 1.2 To request a Committee decision on the grant applications as set out in the Appendices.

2. FORWARD PLAN

- 2.1 This Report does not contain a recommendation on a key decision and has not been referred to in the Forward Plan.

3. FUNDING DECISIONS TO BE MADE

- 3.1 Five applications have been received, from Barkway Village Hall, Royston Town Council (2), towards provision of a youth shelter in Priory Memorial Gardens, and towards additional fencing in Fish Hill. The applications are attached as Appendices B to F inclusive.

4. STATEMENT OF COMMITTEE DELEGATED BUDGETS 2007/8

- 4.1 The statement of the Committee's budgets is appended as Appendix A.
- 4.2 There is a balance of £1,127 available in the Small Area Grants budget.
- 4.3 There is a balance of £13,107 available in the Discretionary Budget.

5. LEGAL IMPLICATIONS

- 5.1 There are no legal implications pertinent to this report.

6. FINANCIAL AND HUMAN RESOURCE IMPLICATIONS

- 6.1 Members are asked to note the information detailed in Section 4 of the report (Appendix A) relating to previous awards.

7. CONSULTATION WITH EXTERNAL ORGANISATIONS AND WARD MEMBERS

- 7.1 Ward Members and applicant groups have been consulted.

8. RECOMMENDATIONS

- 8.1 The Committee is asked to note the current expenditure and balance of the Development Budget.

9. REASONS FOR RECOMMENDATIONS

- 9.1 The awarding of financial assistance to voluntary and community organisations

10 APPENDICES

- 10.1 Appendix A – Budget Statement
Appendices B & C – Funding Bids ;
Appendices D, E & F – Grant applications.

11. CONTACT OFFICERS

- 11.1 Alan Fleck, Community Development Officer, Royston,
Tel 01462-474274
E-mail : alan.fleck@north-herts.gov.uk

Lois Stewart, Group Accountant, Customer Services
Tel 01462-464566
E-mail lois.stewart@north-herts.gov.uk

12. BACKGROUND PAPERS

- 12.1 None.

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ROYSTON AREA COMMITTEE BUDGET 2007/2008

<u>SUMMARY/ TOTALS</u>	<u>Funding</u>	<u>Allocated</u>	<u>Spent</u>	<u>Outstanding</u>	<u>Unallocated Budget</u>					
<u>REVENUE VISIONING</u>	£8,190	£8,190	£5,466	£2,724	£0					
<u>CAPITAL VISIONING</u>	£62,700	£62,700	£0	£62,700	£0					
<u>SMALL AREA GRANTS</u>	£4,994	£3,867	£2,484	£1,383	£1,127					
<u>DISCRETIONARY</u>	£51,261	£38,154	£28,898	£9,256	£13,107					
Total	£127,145	£112,911	£36,848	£76,063	£14,234					

<u>Revenue Visioning</u>	<u>Funding</u>	<u>Year Allocated</u>	<u>Project</u>	<u>Allocated</u>	<u>Date</u>	<u>Spent</u>	<u>Outstanding</u>	<u>Unallocated Amount</u>	<u>Comments</u>
Preallocated Funds Brought Forward from 06/07	£8,190	2004/2005	Youth Event	£4,000	10.11.04	£3,286	£714		
		2004/2005	Kneesworth St Bus stops - additional seating	£1,400	15.12.04	£988	£412		
		2005/2006	Royston Town Council/East of England	£2,000	24.03.06	£1,192	£808		
		2003/2004	Youth Council	£790	31.03.04	£0	£790		
Total	£8,190			£8,190		£5,466	£2,724	£0	

Appendix A

<u>Capital Visioning</u>	<u>Funding</u>	<u>Year Allocated</u>		<u>Project</u>	<u>Allocated</u>	<u>Date</u>	<u>Spent</u>	<u>Outstanding</u>	<u>Unallocated Amount</u>	<u>Comments</u>
Capital Visioning	£62,700			Various Highway Works - NHHP JMP	£62,700	23.08.06	£0	£62,700		
	£62,700				£62,700		£0	£62,700	£0	

DEVELOPMENT BUDGETS

<u>SMALL AREA GRANTS</u>	<u>Funding</u>			<u>Project</u>	<u>Allocated</u>	<u>Date</u>	<u>Spent</u>	<u>Outstanding</u>	<u>Unallocated Amount</u>	<u>Comments</u>
Preallocated Funds Brought Forward from 06/07	£717			Replacement of Trees in Campion Way	£267	15.11.06	£267	£0		Originally allocated £300, underspend of £30 reallocated back to base
				Royston & District Sports Council	£450	14.03.07	£450	£0		
Base Budget for 2007/08	£3,810			Royston Kite Festival	£750	13.06.07	£750	£0		
Plus Health Walks reallocated	£434			Royston Arts Festival	£1,000	26.09.07	£1,000	£0		
Plus Replacement of trees in Campion Way underspend reallocated	£33			Home - Start Royston & South Cambridgeshire	£1,000	28.11.07	£0	£1,000		
				Royston Town Twinning	£250	28.11.07	£17	£233		
				Polish Residents Association	£150	28.11.07	£0	£150		
Total	£4,994				£3,867		£2,484	£1,383	£1,127	

Appendix A

DISCRETIONARY BUDGETS	Funding		Project	Allocated	Date	Spent	Outstanding	Unallocated Amount	Comments
Preallocated Funds Brought forward from 06/07	£31,761		Recycling Bins Tesco Site	£3,000	20.04.05	£1,975	£1,025		
			Vehicle Activated Signs - London Rd & Baldock St	£6,720	20.04.05	£5,733	£987		
			CCTV Camera Burns Rd Community Centre	£347	24.08.05	£347	£0		Originally allocated £375, underspend reallocated
			Royston Town Trail Leaflets	£299	05.10.05	£299	£0		Originally allocated £330, underspend reallocated
			Hanging Baskets	£16,790	15.03.06	£16,794	£-4		
			Royston Celtic Football Club	£1,000	12.07.06	£0	£1,000		
			Stage Coach	£1,125	20.12.06	£1,125	£0		
			Car Park Subsidy	£300	14.03.07	£0	£300		
			Traffic Regulation Order	£2,180	14.03.07	£0	£2,180		
Base Budget for 2007/08	£18,990		SCOOTS	£1,000	25.04.07	£0	£1,000		
plus CCTV Camera underspend reallocated	£29		Stage Coach	£2,160	25.04.07	£375	£1,785		
Plus Royston Town Trail Leaflets underspend reallocated	£31		Tannery Drift Playgroup	£250	13.06.07	£250	£0		
Plus Community Centres Booklet reallocated	£250		Royston Town Trail	£350	13.06.07	£0	£350		
Plus fence to Betjeman Rd reallocated	£200		Royston Day Centre	£1,000	13.06.07	£1,000	£0		
			Ticket Issuing Machine Adjustments	£200	13.06.07	£0	£200		
			Young People of the Year	£1,000	18.07.07	£1,000	£0		
			Royston Town Centre Forum	£433	28.11.07	£0	£433		
Total	£51,261			£38,154		£28,898	£9,256	£13,107	