

27 May 2005

Our Ref. PARC 6.1/05

Your ref:

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To: The Chairman and Members of the Performance, Audit and Review Committee:

Councillors: J. Cunningham (Chairman), Mrs Sarah Wren (Vice-Chairman), D.J. Barnard, S. Bloxham, Tony Hartley, A.F. Hunter, R. Inwood, L. McNamara, I. Mantle, P. Mardell, D. Miller, Lawrence Oliver, Derek Sheard and Mrs C.P.A. Strong.

(Substitutes: Councillors: F. Hill, and F.R.B. Wordsworth.)

You are invited to attend a **SPECIAL** meeting of the

PERFORMANCE, AUDIT AND REVIEW COMMITTEE

to be held in

**THE COUNCIL CHAMBER,
COUNCIL OFFICES, GERNON ROAD,
LETCWORTH GARDEN CITY**

on

8 JUNE 2005

at

6.30 p.m.

Yours sincerely,



David Miley
Democratic Services Manager

PART 1

ITEM	PAGE
1. APOLOGIES FOR ABSENCE	-
2. NOTIFICATION OF OTHER BUSINESS Members should notify the Chairman of other business which they wish to be discussed by the Committee at the end of the business set out in the agenda. They must state the circumstances which they consider justify the business being considered as a matter of urgency. The Chairman will decide whether the item(s) raised will be considered.	-
3. DECLARATIONS OF INTEREST To receive from Members of the Committee any declarations of interest in respect of any business set out in the agenda. Members should either declare a prejudicial or personal interest and are required to notify the Chairman of the nature of any interest declared. Members declaring a prejudicial interest should leave the room and not seek to influence the decision during that particular item of business. Also to receive advice from any Member of this Committee concerning a party whip direction.	-
4. PUBLIC PARTICIPATION To receive petitions, comments and questions from members of the public. At the time of producing the agenda none have been received. Any other public participation requests received within the agreed time will be notified to Members as soon as practicable.	-
5. STRATEGIC SUPPORT SERVICES CONTRACT – PRESENTATION BY SELECTED SUPPLIER REPORT OF THE STRATEGIC DIRECTOR OF CUSTOMER SERVICES	1
6. PROPOSED RESOLUTION Part 2 – That under Section 100A (4) of the Local Government Act 1972, the Public and Press be excluded from the meeting on the grounds that the presentation will involve the disclosure of exempt information as defined in Paragraph (1) of Part 1 of Schedule 12A of the said Act.	3

ITEM**PAGE****PART 2**

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| 7. | SELECTION OF SUPPLIER FOR THE DELIVERY OF STRATEGIC SERVICE SUPPORT CONTRACT
REPORT OF THE STRATEGIC DIRECTOR OF CUSTOMER SERVICES | 5 |
| 8. | DISCUSSION AND QUESTIONS FOR THE SELECTED SUPPLIER
<i>Should Members of the Performance, Audit and Review Committee request.</i> | 13 |

Performance, Audit and Review Committee

8th June 2004

PART 1 – Public Document

AGENDA ITEM No.

5

STRATEGIC SERVICE SUPPORT CONTRACT

A presentation to the Performance, Audit and Review Committee by the selected supplier for the Strategic Support Services Contract.

Performance, Audit and Review Committee

8th June 2004

PART 1 – Public Document

AGENDA ITEM No.

6

PROPOSED RESOLUTION

Part 2 – That under Section 100A (4) of the Local Government Act 1972, the Public and Press be excluded from the meeting on the grounds that the presentation will involve the disclosure of exempt information as defined in Paragraph (1) of Part 1 of Schedule 12A of the said Act.