

# Crime Disorder and Reduction Partnership Communications Flow Chart

## Crime Disorder and Reduction Partnership (CDRP)

## Communication Vehicle

**COUNTY WIDE STRATEGIC - Chief Officers Group (COG)**

**Function of Group** – This is the strategic steering group and is attended by senior representatives of each responsible authority. The Group focuses particularly on the Safer and Stronger Stand of Local Area Agreements.

**Communication Process** - Communicates key decisions up to Local Strategic Partnership and down to the RAG. Meeting minutes are shared with the RAG group and key decisions highlighted by the District Council Chief Executive.

**CDRP STRATEGIC - Responsible Authority Group (RAG)**

**Function of Group** – District wide strategic group, responsible for producing Strategic Assessments and Community Safety (CS) Plans in line with statutory requirements. Examines crime trends, oversees progression of the CS Plan, agrees funding bids, controls spend and offers direction to the JAG.

**Communication Process** – Informs COG of the district priorities and emerging issues effecting policy. The JAG flag up local issues which require a more strategic problem solving approach to the RAG. Funding bids are also raised by the JAG and presented to RAG for approval. Information, other than any which would hinder covert operations which are restricted and/or confidential are amalgamated to produce PARC updates. High level updates are issues via Community Engagement Newsletter.

**CDRP OPERATIONAL - Joint Action Group (JAG)**

**Function of Group** - A Partnership Problem Solving Group which offers additional expertise to be drawn upon to resolve problems which can not be solved locally without a degree of intervention from more senior managers. The JAG is the delivery group for the CSP.

**Communication Process** – larger problem solving initiatives requiring funding or strategic direction are taken forward by the chair to the RAG, any emerging issues of high importance are reported. SNP panels are advised of partnership action taking place either when the next panel convenes or earlier if necessary. Press releases may be initiated by the group and input to Safer Neighbourhoods Newsletters agreed. Crime Prevention Messages may be circulated to Neighbourhood Watch Members via the OWL system.

**CDRP ENGAGEMENT - Safer Neighbourhood Panels (SNP)**

**Function of Group** – Ward level (12 in total). Local groups who identify priorities and then set about tackling the agreed priorities. A localised CDRP problem solving group.

**Sharing Process** – Priorities are reported back to the JAG and any issues requiring further partnership input are problem solved further. Safer Neighbourhood Newsletters are produced by the Police. Good news stories are communicated via either Hertsbeat or OUTLOOK community newsletters. Press releases may be initiated by the group. Crime Prevention Messages may be circulated to Neighbourhood Watch Members via the OWL system.

**Other Groups contributing towards the information sharing and problem solving activity within the CDRP**

**Town Talk / Area Committees**

**Function of Group** – Chaired by the locally Elected Member. Local issues are raised and address on all community concerns / issues.

**Communication Process** - The Local Inspector attends these meetings and offers an up date on local CDRP activity. The Inspector reports any issues either back to the JAG or SNP groups for action.

**Police Tasking and Co-ordination Group (TACTICAL)**

**Function of Group** – Area-wide Police problem solving group, focusing on County-wide and District crime trends.

**Communication Process** – Action is either taken at a county / Area level or actions may adopted for delivery locally. The JAG and OPG is informed of any key activity taking place. Press releases, SNN and Owl communications may be initiated by the group

**Operational Planning Group**

**Function of Group** – A two weekly partnership meeting including both the Police, District Council and other Police Champions, such as Crime Prevention Officer and Anti-Social Behaviour Officer. Crime activity is reviewed and interventions agreed.

**Communication Process** - Activities are reported to the JAG and Area Tasking and Co-ordination meeting. Press releases, OWL and SNN may be instructed direct from this group.

**Performance Audit and Review Committee (PARC)**

**Audience** – NHDC Officers, NHDC Service Heads and Executive Board.

**Process** – Police provide 6 monthly updates, which include progress against CS Plan and local priorities, information on current crime statistics and an overview of initiatives taking place.

**Community Engagement**

**Audience** – Portfolio Holder, Community Safety to distribute.

**Process** – NHDC Strategy Officer Community Safety provides a strategic overview of CDRP activity. Reporting by exception on activity and providing details of current policy and strategy effecting CDRP functionality.

**NHDC OUTLOOK and Police Authority Hertsbeat Magazine**

**Audience** – Public, NHDC Officers, JAG and RAG Members.

**Process** – JAG Chair and Vice Chair to brief Communication Teams of key activities taking place.

**Safer Neighbourhoods Newsletters**

**Audience** – The public, local Ward Councillors all JAG members.

**Process** – Police produce newsletters, updating on activities taken place to address identified priorities. Distributed via public places. by e-mail to JAG and

**Press Releases**

**Audience** – Public

**Process** – All partners participate, communication managers approve prior to release to ensure consistent, key messages.

**Online Watch Liaison (OWL) (Neighbourhood Watch Link)**

**Audience** – MHW Co-ordinators / NHW

**Process** – Crime prevention message are provided and disseminated by the OWL system.

