

LICENSING AND APPEALS COMMITTEE

26 September 2006

*PART 1 – PUBLIC DOCUMENT

AGENDA ITEM No.

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NORTH HERTFORDSHIRE DISTRICT COUNCIL LICENSING AND APPEALS COMMITTEE

SUGGESTED PROCEDURE FOR THE DETERMINATION OF APPEALS RELATING TO PLANNING APPLICATIONS

1. The Chairman to ask who appears on behalf of planning control in defence of a recommendation of refusal on Policy grounds and who appears on behalf of the Area Committee from which the application was referred in support of the application, and whether the applicant or applicant's representative wishes to speak or read a statement in support of the application and whether any person wishes to speak or read out a statement as an objector to the planning application.
2. The Board to consider and determine the procedure for the hearing. The parties involved should be asked if they are in agreement with the recommended procedure. Any reasonable request for a revision should be agreed with all involved.
3. The Chairman to invite the officers appearing in support of their recommendation (i.e. Planning Control and Conservation Manager, Principal Planning Officer, Planning Officer, Conservation Officer) to present their case.
4. The Chairman, members of the Board, the applicant or the applicant's representative and the representative from the Area Committee to ask any questions of the officers on their presentation.
5. The Chairman to invite the applicant or applicant's representative to speak or read out a statement in support of the application.
6. The Chairman to invite the representative from the Area Committee to present the case in support of the application. (Note: The representative from the Area Committee may decline to speak if he/she feels that the applicant or the applicant's representative has covered all points).
7. The Chairman, members of the Board, the applicant or applicant's representative (if applicable) and officers to put any questions to the representative from the Area Committee.
8. The Chairman to invite any objector or objectors to the application to speak or read out a statement in support of their objection to the application.
9. The Chairman, members of the Board and officers to put any questions to the objector/s.
10. The Chairman to give the applicant or applicant's representative, the representative from the Area Committee, the objector/s and the officers the opportunity to make a final statement.
11. The Board to make their decision in public.
12. The Chairman to notify all parties present of the Board's decision.

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