North Hertfordshire District Council
Consultation Statement Annex
June 2017

## Local Plan 2011 – 2031 – Proposed Submission Consultation – October 2016

The following pages include the details about the ways in which the District Council advertised the consultation periods for the Regulation 19 consultation stage of the Local Plan:

#### Text of letter and email sent to consultees

#### Dear

North Hertfordshire Local Plan 2011 – 2031 - Proposed Submission Local Plan Consultation Wednesday  $19^{th}$  October 2016 to Wednesday  $30^{th}$  November 2016

As the local planning authority, North Hertfordshire District Council has to prepare a Local Plan and keep it under review. The Local Plan will set out the planning policies for the control of the development and use of land in the administrative area of North Hertfordshire District over the period to 2031. The Council's Cabinet approved the proposed submission Local Plan on 26<sup>th</sup> September 2016. This letter is to inform you that we are now carrying out the final consultation before the Local Plan is submitted to government for examination.

The Local Plan, Proposals Map and supporting evidence are available to view:

- on our website: <a href="https://www.north-herts.gov.uk/localplan">www.north-herts.gov.uk/localplan</a>; and
- at the Council Offices during normal opening hours.

Copies of the Local Plan and Proposals Maps are also available to view in the District's libraries and at Stevenage Central, Stevenage Old Town and Luton Central libraries during their normal opening hours.

Our preferred method for accepting your representations is through our website. There are guidance notes to help use the software which are available on the website.

You can also send representations by

- email: <u>local.plans@north-herts.gov.uk;</u> or
- post: Strategic Planning and Projects Group, North Hertfordshire District Council, PO Box 480, M33 0DE.

All responses submitted within the consultation period will be considered by the Council before deciding whether or not to submit this Local Plan for examination to the Planning Inspectorate. Please note that we cannot accept your response to the consultation over the phone or via social media such as the Council's Facebook and Twitter pages.

If you have any queries with regards to this consultation, or if you would like to be removed from the mailing list, please send an email to local.plans@north-herts.gov.uk or call us on 01462 – 474531.

## Statement of representations procedure

## **Statement of the Representations Procedure**

## The Town and Country Planning (Local Planning)(England) Regulations 2012

This statement is required by Regulation 19 of the above.

North Hertfordshire District Council Local Plan 2011-2031
Planning policies for the control of the development and use of land in the administrative area of North Hertfordshire District over the period to 2031
Wednesday 30 November 2016
Strategic Planning and Projects Group North Hertfordshire District Council PO Box 480 M33 ODE
In addition to the postal address above, representations may be submitted by the following electronic means:  On-line: <a href="www.north-herts.gov.uk/localplan">www.north-herts.gov.uk/localplan</a> Email: <a href="mailto:local.plans@north-herts.gov.uk">local.plans@north-herts.gov.uk</a>

Representations may be accompanied by a request to be notified at a specified address of any of the following

- (i) The submission of the local plan for independent examination under section 20 of the Planning and Compulsory Purchase Act 2004 ("the Act");
- (ii) The publication of the recommendations of the person appointed to carry out an independent examination of the local plan under section 20 of the Act; and
- (iii) The adoption of the local plan

#### Copy of advert placed in local newspapers: October 2016



Text of the invitation letter to Parish Council and local community organisations to the Planning Advisory Service Presentation Evening

Dear

North Hertfordshire Local Plan 2011 – 2031 – Proposed Submission

How to Make Effective Representations to the Local Plan – 19<sup>th</sup> October 2016

The Local Plan Proposed Submission Draft was approved by Cabinet on 26 September 2016 for public consultation. This is the last stage of consultation before the Local Plan is submitted to the Secretary of State for examination.

The Local Plan Proposed Submission Draft approved by Cabinet is the version of the plan that the Council would like to see adopted, the Council has no power to make changes to the plan at this time. Representations made in response to this consultation are for the consideration of the Planning Inspector at a future examination, therefore they need to be clear and inform the Inspector as to why the Local Plan maybe unsound and the changes that are being sought.

We would like to invite <u>one</u> representative from your organisation to an evening presentation, "How to Make Effective Representations to the Local Plan". The evening will be led by an Inspector working on behalf of the Planning Advisory Service and The Local Government Association. The aim of the evening is to help your organisation make the most of this stage of consultation. The 'soundness' of the plan will be explained as part of the presentation.

The presentation evening will start at 6.30pm in the Council Chamber, Council Offices, Gernon Road, Letchworth Garden City, SG6 3JF. We anticipate that the session will finish by 8.30pm. Car parking is available nearby in the multi story car park.

If you would like to attend the presentation evening please let us know, either by email to <a href="local.plans@north-herts.gov.uk">local.plans@north-herts.gov.uk</a> or by phone 01462 – 474531.

## **Guidance Note for Respondents**

The guidance note was prepared and made available on the website for the consultation period, October to December 2016.

# **Draft Local Plan Proposed Submission Consultation 2016 Guidance note for respondents**

The Local Plan and its supporting documents are being published in order for representations to be made prior to its submission for examination. Once the Council has decided to submit its Local Plan an independent Inspector, appointed by the Planning Inspectorate, will decide whether the Local Plan can be adopted. Any representations made in response to this consultation would be forwarded to the Inspector for their consideration as part of any examination.

To aid the Inspector, the Planning Inspectorate ask that representations to the Local Plan (including the Policies Map) at this stage are made in a specific way and address the purposes of the local plan examination which are set out in the Planning and Compulsory Purchase Act 2004 (as amended):

- 1. Does the Plan comply with the legal requirements?
- 2. Is the Plan a sound plan for the future of North Hertfordshire?

Wherever possible, representations should address these questions (see further guidance below) but all valid representations that we receive will be considered and would be forwarded to the Inspector.

### **Legal Compliance**

This concerns the process of preparing the Local Plan. You should consider the following before responding on its legal compliance:

- Has the programme for preparing the Local Plan followed the programme set out in the Council's Local Development Scheme?
- Has the process of preparing the Local Plan been in accordance with the Council's Statement of Community Involvement?
- Does the Local Plan meet the requirement for content and consultation set out in the Town and Country Planning (Local Planning) Regulations 2012?
- Has the Council complied with the requirements arising from the duty to co-operate on strategic and cross-boundary issues?
- Do the Sustainability Appraisal and Habitats Regulatory Assessment accompanying the Local Plan form a suitable assessment of the sustainability of the Council's proposals, and follow the Sustainability Appraisal guidance?

#### Soundness

This concerns the actual content of the Local Plan. You should consider the following before responding on its soundness:

**Positively prepared** – the plan should be based on a strategy which seeks to meet objectively assessed development and infrastructure requirements, including unmet requirements from neighbouring authorities where it is reasonable to do so and consistent with achieving sustainable development;

**Justified** – the plan should be the most appropriate strategy, when considered against the reasonable alternatives, based on proportionate evidence;

**Effective** – the plan should be deliverable over its period and based on effective joint working on cross boundary strategic priorities; and

**Consistent with national policy** – the plan should enable the delivery of sustainable development in accordance with the policies in the National Planning Policy Framework.

Paragraph 182 of the National Planning Policy Framework

### General advice when responding

The Inspector will have to deal with a large number of representations in a limited amount of time. Representations should be brief and to the point.

Representations should specifically address either **soundness** or **legal compliance**. Objections to the Local Plan should clearly explain why it is unsound or not legally compliant, and where possible set out the modifications considered necessary.

Any comments on the Policies Map should be made against the relevant policy or section of the plan.

If you wish to challenge the evidence on which the plan is based, your representation should be made against a relevant part of the plan which relies upon that evidence for its justification.

Responses on soundness should avoid generic statements such as "traffic will increase as a result of development" – if this is a concern, the representation must explain why this means the Local Plan is unsound.

If you think that the addition of a new policy or proposal would be necessary to make the Local Plan sound, you should consider whether or not the matter is already dealt with by national policy or adequately covered by existing local planning guidance, e.g supplementary planning documents. If this is the case, it is unlikely to be necessary for it to be duplicated.

The consultation is not a vote. The Inspector will give the same weight to an issue whether it appears in hundreds of responses or in just one. Where a group shares a common view on how the Local Plan or one of the supporting documents should be changed, it will assist the Inspector if the group makes only a single response. In such cases the representation should indicate how many people the group represents, and how the response has been authorised.

### **Submitting your response**

Representations can be made:

- through the Council's website: www.north-herts.gov.uk/localplan;
- by email to local.plans@north-herts.gov.uk; or
- by post to Strategic Planning and Policy Team, PO Box 480, M33 0DE

Attachments should only be used where necessary to support the representation, e.g. plans or images. If these are submitted electronically, they should be in pdf or jpeg format and not exceed 10MB in size.

Any comments that you send us will be public documents. We cannot accept confidential or anonymous responses. Your comments and your name will be published following the consultation, but personal information will remain confidential.

The Council will not accept any representations which are considered abusive, defamatory, racist or otherwise unacceptable. Examples of other matters which might make a representation invalid include:

- References within your representation to the name, age of, or school attended by, a child; or
- Photographs in which car registration numbers or other personal information are clearly identifiable.

Requests for information under the Freedom of Information Act (FOI) or the Environmental Information Regulations (EIR) should not be included in representations. Due to the volume of responses we expect to receive to the Local Plan, we will <u>not</u> be able to identify, or respond to, any such requests contained within representations to the local plan.

Any FOI or EIR requests should be made separately here: <a href="http://www.north-herts.gov.uk/home/council-performance-and-data/data-protection-and-freedom-information/freedom-information-2">http://www.north-herts.gov.uk/home/council-performance-and-data/data-protection-and-freedom-information-2</a>

All representations must be received by 30<sup>th</sup> November 2016.

Late representations will not be considered by the Inspector as part of the examination.

## Responding to the local plan

The Inspector will need to know which parts of the Plan you support or object to and, if you object, what is the basis for your concern. The Inspector will want to know whether the Council has met the legal requirements for the preparation of the Plan and whether it meets the "tests of soundness" which are set out in the National Planning Policy Framework. The tests of soundness are set out below:

#### Tests of Soundness

**Positively prepared** – the plan should be based on a strategy which seeks to meet objectively assessed development and infrastructure requirements, including unmet requirements from neighbouring authorities where it is reasonable to do so and consistent with achieving sustainable development;

**Justified** – the plan should be the most appropriate strategy, when considered against the reasonable alternatives, based on proportionate evidence;

**Effective** – the plan should be deliverable over its period and based on effective joint working on cross boundary strategic priorities; and

**Consistent with national policy** – the plan should enable the delivery of sustainable development in accordance with the policies in the National Planning Policy Framework.

Please try to ensure that your representations address these issues as this will help the Inspector in deciding which are the key matters for the examination.

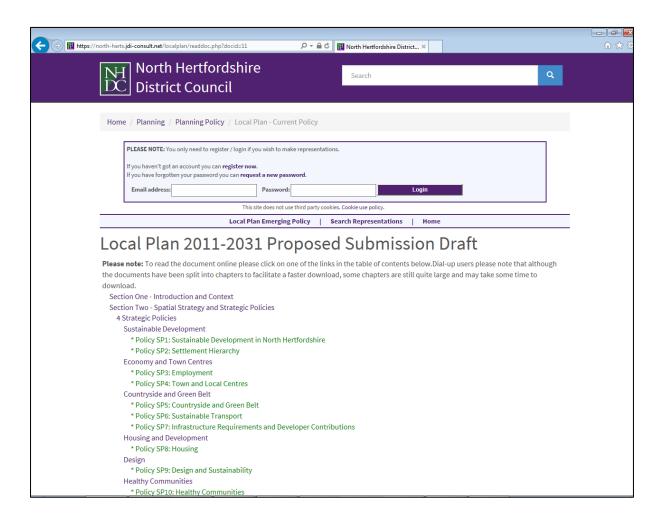
Further guidance on how to respond and standard response forms are available from the Council website, www.north-herts.gov.uk/localplan or on request.

Representations may be accompanied by a request to be notified at a specified address of any of the following

- (iv) The submission of the local plan for independent examination under section 20 of the Planning and Compulsory Purchase Act 2004 ("the Act");
- (v) The publication of the recommendations of the person appointed to carry out an independent examination of the local plan under section 20 of the Act; and
- (vi) The adoption of the local plan

Representations submitted through the website or by email will be automatically acknowledged. Late representations will not be considered. Your representations will be public documents; we cannot accept confidential or anonymous responses. Your comments and your name will be published when the consultation is complete but personal information will remain confidential.

## **Local Plan consultation portal**



## **Local Plan 2011 – 2031 – Regulation 18 consultations**

The following pages include the details about the ways in which the District Council advertised the consultation periods for the Regulation 18 consultation stages of the Local Plan:

- Housing Options Growth Levels and Locations February 2013
- Housing Additional Locations Options July 2013
- Draft Local Plan 2011 2031 Preferred Options December 2014.

Text of letter sent to all consultees (except Parish Councils) at the start of the consultation period for the Housing Options Growth Levels and Locations, February 2013.

Dear

#### North Hertfordshire - New Local Plan Consultations:

- 1. Housing Options Growth Levels and Directions
- 2. Community Infrastructure Levy Preliminary Draft Charging Schedule

Following the significant reforms in the development plan system, the Localism Act, the publications of the National Planning Policy Framework (NPPF) and the revocation of the East of England Plan, North Hertfordshire must now determine its own housing targets for the District.

We have consulted before on emerging housing targets for the District but the NPPF has made it clear that the District's needs should be objectively assessed and based on an up to date study, the Strategic Housing Market Assessment. This work has been completed and forms the basis for this latest consultation. We are consulting on two documents, Housing Options and the Community Infrastructure Levy preliminary draft charging schedule.

In the Housing Options paper, the Council is consulting on:

- 1. the acceptability of 10,700 dwellings as an overall target for the District in the period 2011 to 2031;
- 2. the possible locations for strategic scale developments; and
- 3. the non-strategic sites.

The Community Infrastructure Levy is a new tariff on development. It is designed to enable local authorities to secure a contribution from new development towards the cost of infrastructure. The CIL preliminary draft charging schedule sets out the rate at which developers will be charged for particular types of development and will be subject to two rounds of public consultation.

The consultation documents and the background studies are available on our website, the Housing Options paper can be found at <a href="www.north-herts.gov.uk/housingoptions">www.north-herts.gov.uk/housingoptions</a> and the CIL preliminary draft charging schedule at <a href="www.north-herts.gov.uk/CIL">www.north-herts.gov.uk/CIL</a>. Copies of the documents are also available in the libraries or the Council Offices during their normal opening hours. In addition copies of the consultation documents will also be available at the libraries in Stevenage and Luton. You can also visit us on Facebook, search for "North Hertfordshire Local Plan" or follow us on Twitter.

The consultation period for both the Housing Options paper and the CIL preliminary draft charging schedule will run from Monday 11<sup>th</sup> February through to 5pm on Thursday 28<sup>th</sup> March 2013. Our preferred method for accepting your comments is by using the website. We have prepared a guide to using the software, a copy of which is enclosed. You can also send your comments electronically to <a href="mailto:localplans@north-herts.gov.uk">localplans@north-herts.gov.uk</a> or by post to Strategic Planning and Projects Group, North Hertfordshire District Council, PO Box 480, M33 0DE.

During the consultation period we will be holding a series of exhibitions around the District. We will have large scale plans of the consultation proposals and the supporting documentation available to view and Officers will be there to answer your questions and explain the proposals. The programme for the exhibitions is outlined below:

Location	Date	Venue
Baldock	Monday 4 <sup>th</sup> March 6.30pm to 8.30pm	Baldock Community Centre
Cockernhoe	Wednesday 27 <sup>th</sup> February 6.30pm to 8.30pm	Cockernhoe Village Hall
Great Ashby	Wednesday 20 <sup>th</sup> February 6.30pm to 8.30pm	Great Ashby Community Centre
Hitchin	Saturday 2 <sup>nd</sup> March 10.00am to 12.30pm	Church House, Hitchin
Knebworth	Tuesday 12 <sup>th</sup> February 6.30pm to 8.30pm	Knebworth Village Hall
Letchworth Garden City	Monday 25 <sup>th</sup> February 6.30pm to 8.30pm	Letchworth Grange Community Centre
Royston	Thursday 14 <sup>th</sup> February 6.30pm to 8.30pm	Royston Town Hall
St Ippolyts	Wednesday 6 <sup>th</sup> March 6.30pm to 8.30pm	St Ippolyts Village Hall
Wymondley	Tuesday 12 <sup>th</sup> March 6.30pm to 8.30pm	Wymondley School

Future consultations – we continually update our mailing list. If you no longer want to receive information on the local plan or would prefer to receive details of future consultations and progress on the local plan by email, please send an email to <a href="mailto:localplans@north-herts.gov.uk">localplans@north-herts.gov.uk</a> or call us on 01462 – 474531.

Yours sincerely

Text of letter sent to Parish Councils at the start of the consultation period for the Housing Options Growth Levels and Locations, February 2113.

Dear

North Hertfordshire - New Local Plan Consultations:

1. Housing Options – Growth Levels and Directions

## 2. Community Infrastructure Levy - Preliminary Draft Charging Schedule

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In the Housing Options paper, the Council is consulting on:

- 1. the acceptability of 10,700 dwellings as a potential target for the District in the period 2011 to 2031;
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- 3. the non-strategic sites.

The Community Infrastructure Levy (CIL) is a new tariff on development. It is designed to enable local authorities to secure a contribution from new development towards the cost of infrastructure. The CIL preliminary draft charging schedule sets out the rate at which developers will be charged for particular types of development and will be subject to two rounds of public consultation. Under proposals from the Planning Minister, Nick Boles, Parish Councils will receive a proportion of the funds raised through the CIL.

The consultation documents and the background studies are available on our website, the Housing Options paper can be found at <a href="www.north-herts.gov.uk/housingoptions">www.north-herts.gov.uk/housingoptions</a> and the CIL preliminary draft charging schedule at <a href="www.north-herts.gov.uk/CIL">www.north-herts.gov.uk/CIL</a>. A complimentary copy of the document and a CD with all the background papers are enclosed and they are also available in the libraries or the Council Offices during their normal opening hours. In addition copies of the consultation documents will also be available at the libraries in Stevenage and Luton.

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If you would like the proposals explained in greater detail, it may be possible to arrange for Councillor Tom Brindley, Portfolio Holder for Planning, Transport and Enterprise to come along to some Parish Council meetings. If your Parish Council (or a group of Parish Councils) would like Councillor Brindley to attend a meeting please contact him by email to <a href="mailto:nhdc@todeka.co.uk">nhdc@todeka.co.uk</a> or telephone 01438 – 829098. Please note that we are aware that there are several Parish Council meetings scheduled during the consultation period and it may be more appropriate to arrange joint meetings.

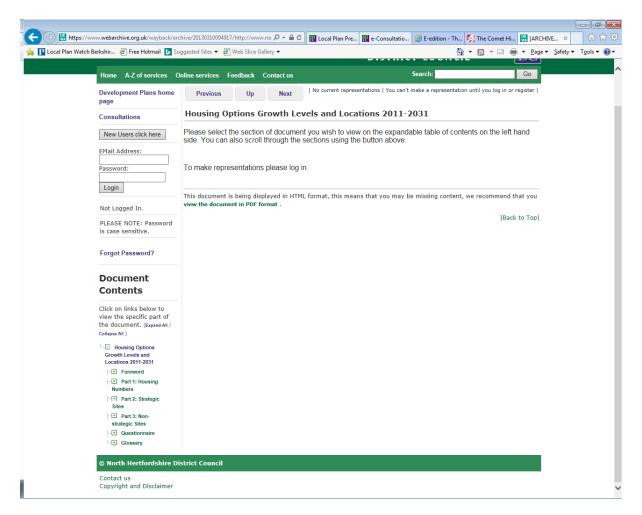
Future consultations – we continually update our mailing list. If you no longer want to receive information on the local plan or would prefer to receive details of future consultations and progress on the local plan by email, please send an email to <a href="mailto:localplans@north-herts.gov.uk">localplans@north-herts.gov.uk</a> or call us on 01462 – 474531.

Yours sincerely

#### Copy of advert placed in The Comet, 7 February 2013



## Screen shot of Consultation Document as it appeared on the online consultation software on website



# Text of letter sent to all consultees (except Parish Councils) at the start of the consultation period for the Housing Additional Locations Options July 2013.

Parish Councils were sent an identical letter but a hard copy of the consultation document was enclosed.

Dear

#### North Hertfordshire - New Local Plan Further Consultation:

## **Housing Additional Location Options – July 2013**

You may remember that earlier in the year we consulted on the "Housing Options Growth Levels and Locations 2011 – 2031" paper. We received over 9,000 individual representations from over 2,100 people and organisations. Those representations are now available to view on our website, www.north-herts.gov.uk/housingoptions.

A number of those representations suggested additional sites which could be considered as possible development sites for inclusion in the new Local Plan. Before we make any decisions about which sites should be allocated for development we are now going to consult on these additional 32 pieces of land. The largest sites are:

- ❖ land to the north of Baldock (adjoining parcels of land previously consulted on):
- land to the east of Luton (adjoining the strategic site east of Luton previously consulted on); and
- ❖ land between Little Wymondley, Todds Green and Stevenage.

We also received suggestions for significant changes to the extent of some sites, notably including the strategic sites at south west Hitchin and north east Stevenage and a site in Little Wymondley.

Please note that at this stage we are <u>only</u> asking for comments on these new sites. We are <u>not</u> seeking representations about any additional sites or for any further comments about the overall housing target for the District.

The consultation documents and the background studies are available on our website and can be found at <a href="www.north-herts.gov.uk/housingoptions">www.north-herts.gov.uk/housingoptions</a>. Copies of the documents will be available in all the libraries in the District and the Council Offices during their normal opening hours. In addition copies of the consultation documents will be available at the libraries in Stevenage and Luton. You can also visit us on Facebook, search for "North Hertfordshire Local Plan" or follow us on Twitter.

The consultation period for the Housing Additional Location Options paper will run from Friday 5<sup>th</sup> July through to 5pm on Friday 2<sup>nd</sup> August 2013. Our preferred method for accepting your comments is by using the website. We have prepared a guide to using the software, a copy of which is enclosed. You can also send your comments electronically to localplans@north-herts.gov.uk or by post to Strategic Planning and Projects Group, North Hertfordshire District Council, PO Box 480, M33 0DE.

During the consultation period we will be holding two drop-in exhibitions. We will have large scale plans of the consultation proposals and the supporting documentation available to view and Officers will be there to answer your questions and explain the proposals. The programme for the exhibitions is outlined below:

Location	Date	Venue
Little Wymondley	Monday 8 <sup>th</sup> July 6.30pm to 8.30pm	Wymondley JMI School Siccut Road, Little Wymondley, SG4 7HN
Baldock	Tuesday 16 <sup>th</sup> July 6.30pm to 8.30pm	The Knights Templar School Park Street, Baldock, SG7 6DZ

Future consultations – we continually update our mailing list. If you no longer want to receive information on the local plan or would prefer to receive details of future consultations and progress on the local plan by email, please send an email to <a href="mailto:localplans@north-herts.gov.uk">localplans@north-herts.gov.uk</a> or call us on 01462 – 474531.

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Please note that at this stage we are <u>only</u> asking for comments on these new sites. We are <u>not</u> seeking representations about any additional sites or for any further comments about the overall housing target for the District.

The consultation documents and the background studies can be found on our website, <a href="www.north-herts.gov.uk/housingoptions">www.north-herts.gov.uk/housingoptions</a> from Friday 5<sup>th</sup> July 2013.

Copies of the documents will be available in all the libraries in the District and the Council Offices during their normal opening hours. In addition copies of the consultation documents will be available at the libraries in Stevenage and Luton. You can also visit us on Facebook, search for "North Hertfordshire Local Plan" or follow us on Twitter.

The consultation period for the Housing Additional Location Options paper will run from Friday 5<sup>th</sup> July through to 5pm on Friday 2<sup>nd</sup> August 2013. Our preferred method for accepting your comments is by using the website. We have prepared a guide to using the software, a copy of which is enclosed. You can also send your comments electronically to <a href="mailto:localplans@north-herts.gov.uk">localplans@north-herts.gov.uk</a> or by post to Strategic Planning and Projects Group, North Hertfordshire District Council, PO Box 480, M33 0DE.

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Yours sincerely

#### Copy of advert placed in The Comet, 4 July 2013



Text of letter sent to all consultees (except Parish Councils) at the start of the consultation period for the Local Plan Preferred Options consultation, December 2014.

Parish Councils were sent an identical letter but a hard copy of the consultation document was enclosed.

Dear

North Hertfordshire District Council - Consultations:

**Local Plan Preferred Options 2011 - 2031** 

**Statement of Community Involvement** 

Thursday 18 December 2014 to Friday 6 February 2015

<u>Local Plan Preferred Options 2011 – 2031</u>

As the local planning authority, North Hertfordshire District Council has to prepare a Local Plan and keep it under review. The Local Plan sets out the Council's plan for the area, including allocating sites for development, identifying areas to be protected from development and setting the policies to be used when determining planning applications.

On 27 November 2014 the District Council approved for public consultation the Local Plan Preferred Options 2011 – 2031.

The consultation documents, together with the background studies are available on our website and can be found at <a href="www.north-herts.gov.uk/localplan">www.north-herts.gov.uk/localplan</a>. Copies of the Local Plan Preferred Options document and the proposals maps will be available in all the libraries in the District and at the Council Offices during their normal opening hours. In addition, copies of the consultation documents will be available at Stevenage Central, Stevenage Old Town and Luton Central libraries.

Our preferred method for accepting your comments is by using the website, <a href="www.north-herts.gov.uk/localplan">www.north-herts.gov.uk/localplan</a>. We have prepared a guide to using the software, a copy of which is enclosed. You can also send your comments electronically to <a href="localplans@north-herts.gov.uk">localplans@north-herts.gov.uk</a> or by post to Strategic Planning and Projects Group, North Hertfordshire District Council, PO Box 480, Sale, M33 0DE. When making your representations, please make it clear as to which section, policy or site in the Local Plan you are referring to.

The consultation period for the Local Plan Preferred Options paper will run from **Thursday 18 December 2014 to Friday 6 February 2015**.

### Statement of Community Involvement - revisions

Since the Statement of Community Involvement (SCI) was adopted in December 2012, the use of social media has increased and it is considered that the SCI should be amended to clarify how the Council will treat petitions submitted in response to a consultation.

Consultation on the revisions to the SCI is being undertaken in parallel with consultation on the Local Plan Preferred Options.

Our preferred method for accepting your comments is by using the website, <a href="www.north-herts.gov.uk/sci">www.north-herts.gov.uk/sci</a>. You can also send your comments electronically to <a href="sci@north-herts.gov.uk">sci@north-herts.gov.uk</a> or by post to Strategic Planning and Projects Group, North Hertfordshire District Council, PO Box 480, Sale, M33 0DE.

The consultation period for the revised Statement of Community Involvement will run from Thursday 18 December 2014 to Friday 6 February 2015.

Please note that your representations cannot be treated confidentially. They will all be logged onto our database alongside your name and reference number and will be made available on the Council's website in the future.

## Future consultations

We continually update our mailing list. If you no longer want to receive information on the local plan or would prefer to receive details of future consultations and progress on the local plan by email, please send an email to <a href="mailto:localplans@north-herts.gov.uk">localplans@north-herts.gov.uk</a> or call us on 01462 – 474531.

Yours sincerely

## Copy of advert placed in The Comet, 18 December 2014



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