

## **APPLICATION FOR PARKING REGULATION DISPENSATION**

Thank you for your enquiry regarding dispensations for parking.

Dispensations may be issued for:

- Furniture removals;
- Building/ maintenance/ repair works where close proximity to the site is **essential**;
- Goods deliveries in respect of which it is reasonable to allow longer than that normally permitted by the regulations;
- The hearse and chief mourners' vehicles at funerals;
- The bridal and attendants' vehicles at weddings;
- Vehicles essential to filming operations;
- Other circumstances in which the Council may reasonably regard the requirement to be essential

All applications must be made in writing by completing the enclosed form/s and returned with payment to the Parking Services Manager. An administration charge of £25.00 per vehicle per dispensation is to be made except in respect of funerals for which no charges are made. Cheques and postal orders are to be made payable to North Hertfordshire District Council.

Applications must be received at least 2 working days before the required date to enable the Council to inspect the site if felt necessary before approval is given. On receipt the application will be considered and if approved a dispensation will be issued which must be clearly displayed on the vehicle windscreen.

### **DISPENSATION CONDITIONS OF ISSUE**

1. Failure to comply with these conditions will lead to the withdrawal of the Dispensation.
2. This is not a general dispensation and is only issued in respect of the vehicle, periods and purposes shown.
3. Materials or goods must not be deposited on the footway or carriageway (except to the immediate rear of the vehicle); nor shall they be passed across any part of the footway or carriageway in any manner which may interfere with the safety of pedestrians and/or of other vehicles.
4. The dispensation does not permit general parking at the location stated. The motorist must move the vehicle elsewhere and within the regulations once the purpose stated has been accomplished.
5. The applicant/ driver must display clearly a telephone number and/ or address at which he/ she can be contacted immediately.
6. The Applicant/ driver must move the vehicle if so directed by a Police Officer or a Parking Attendant authorised by the Council.
7. The applicant/ driver must park safely at all times and not obstruct access to side roads and/ or adjacent premises.

**NORTH HERTFORDSHIRE DISTRICT COUNCIL**

**APPLICATION FOR PARKING REGULATION DISPENSATION**

Date:

No: (office use only)

Name:

Address:

Tel No:

Dispensation Location:

Dates Required:

Reason:

Vehicle Details:

Registration No:

Make:

Colour

Signature:.....

Printed Name:.....