



**MEMBERS INFORMATION NOTE**

**Tour of Hitchin Town Hall and Museum: Monday 30<sup>th</sup>  
November**

Following Cabinet's decision on 20<sup>th</sup> October to refer this matter for approval to Council on 3<sup>rd</sup> December 2009, a tour of an existing museum building at Hitchin and Hitchin Town Hall had been arranged for Monday 30<sup>th</sup> November, 6.00pm

The tour will be an opportunity for Members to familiarise themselves with the existing constraints on the service and the physical layout of the Town Hall. It is hoped that this will assist Members in coming to a decision on whether to take this project forward in line with Cabinet's view.

The tour will commence at Hitchin Museum at 6.00pm

I would be grateful if any Member who would like to take part in this tour could confirm their attendance with Sharon Nahal on 01462 474292 by email [Sharon.nahal@north-herts.gov.uk](mailto:Sharon.nahal@north-herts.gov.uk) to ensure sufficient staff are available to accompany them.

A copy of the report considered by Cabinet together with the Feasibility Study is available on our website <http://www.north-herts.gov.uk/> Alternatively, hard copies are available from Sharon Nahal whose contact details appear above.

John Robinson  
Strategic Director Customer Services

**21<sup>st</sup> October 2009**