

RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY

***PART 1 – PUBLIC DOCUMENT**

If you consider this decision and supporting documents to be exempt [confidential], insert a short paragraph stating why in this box.

Any queries must be directed to the Senior Committee and Member Services Manager.

Any interest to declare/ or conflict and any dispensation granted [<i>if applicable</i>]	
--	--

DIRECTORATE: *Place*

1. DECISION TAKEN

1.1 To approve the use of mobile catering at Mrs Howard Hall, Letchworth Garden City, on 13th April 2019 between 18.00 hrs and 20.00 hrs to support a wedding reception.

2. DECISION TAKER

2.1. Andrew Mills, Service Manager Grounds

3. DATE DECISION TAKEN:

3.1 21st March 2019

4. REASON FOR DECISION

4.1 To support the organisers to provide a mobile catering van for a Wedding Reception

5. ALTERNATIVE OPTIONS CONSIDERED

5.1 The organiser has approached North Herts District Council to use the area behind Mrs Howard Hall to provide a Food Van for the guests of the Wedding Reception at Mrs Howard Hall in Howard Park and Gardens.

6. CONSULTATION (INCLUDING THE EFFECT ON STAKEHOLDERS, PARTNERS AND THE PUBLIC)

6.1 None undertaken

7. RELEVANT CONSIDERATIONS

7.1 Organisers of the Event have approached NHDC for approval to use Norton Common, Letchworth Garden City as their location for the event.

8. LEGAL IMPLICATIONS

8.1 The authority has an obligation to ensure that the public open spaces it maintains are at a standard that are safe for everyone to use. Additionally the authority has an obligation to ensure that any environmentally sensitive environment is not damaged due to actions or intentions of others.

9. FINANCIAL IMPLICATIONS

9.1 There are no financial risks.

10. RISK IMPLICATIONS

10.1 There are no risk implications.

11. EQUALITIES IMPLICATIONS

11.1 In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.

11.2 Central Government and national groups have expressed the continued importance of public Green Space in the health and well-being of communities. From April 2013 local authorities at county level are required to take on the statutory duty to improve the health of their communities as required by the Health and Social Care Act 2012 and with it, to acquire many of the public health services currently the responsibility of the NHS. The use of open spaces, parks, playgrounds and relevant leisure facilities are promoted in terms of reducing the impact of obesity on long term health, the importance in the management of wellbeing and in aiding relaxation, as well as sensory' enjoyment.

12. SOCIAL VALUE IMPLICATIONS

12.1 The event is open to everyone.

13. HUMAN RESOURCE IMPLICATIONS

13.1 This item of work is contained with Leisure and Environmental Services existing work programs.

14. BACKGROUND PAPERS

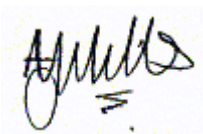
14.1 Application Form including supporting documentation

15. NOTIFICATION DATE

15.1 12th March 2019

Signature of Executive Member ConsultedNot Applicable.....

Date21st March 2019.....



Signature of Decision Taker

Please Note: that *unless urgency provisions apply* EXECUTIVE decisions cannot be implemented until 5 clear working days have elapsed after the decision has been taken to allow for scrutiny call-in.

Call-in does not apply to NON-EXECUTIVE DECISIONS