

## RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY

<b>*PART 1 – PUBLIC DOCUMENT</b>
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Any interest to declare/ or conflict and any dispensation granted [ <i>if applicable</i> ]	
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### **DIRECTORATE: RESOURCES**

#### **1. DECISION TAKEN**

To enter into a contract for the for the supply of water and sewage utilities for a range of property assets.

Advanced Demand Side Management Limited  
Commercial House, 80 High Street, Eton, Windsor, Berkshire SL4 6AF

#### **2. DECISION TAKER**

Ian Couper, Service Director- Resources

#### **3. DATE DECISION TAKEN:**

18/3/2022

#### **4. REASON FOR DECISION**

- 4.1 As a result of the expiry of the previous water and sewage utility contract with Castle Water, North Hertfordshire District Council took part in the Crown Commercial Services (CCS) water aggregation and entered into a new contract with Advanced Demand Side Management Limited via the CCS framework as detailed below.

Framework Contract with the reference number RM6178 Water, Wastewater and Ancillary Services (2) for the provision of Water, Wastewater and Ancillary Services, Lot 1

#### **5. ALTERNATIVE OPTIONS CONSIDERED**

- 5.1 Using the CCS water aggregation and framework ensured competitive rates without the need for a lengthy and costly tender exercise.

#### **6. CONSULTATION (INCLUDING THE EFFECT ON STAKEHOLDERS, PARTNERS AND THE PUBLIC)**

- 6.1 Not applicable.

#### **7. RELEVANT CONSIDERATIONS**

- 7.1 As detailed in section 5, a competitive framework helped ensure the Council got best value.

#### **8. LEGAL IMPLICATIONS**

- 8.1 Under 14.6.12 (a) (i) A the Service Director- Resources will “manage, direct and control all resources allocated to the Directorate in accordance with the Council’s policies”. Under 14.6.4 (a) (ii) Service Directors have a general authorisation for

“entering into contracts to carry out works and/or for the supply of goods and services within approved budgets”.

8.2 This contract was let in accordance with the Council's Contract and Procurement regulations.

**9. FINANCIAL IMPLICATIONS**

9.1 The cost of the new contract will be met from within the existing budget..

**10. RISK IMPLICATIONS**

10.1 By procuring through the CCS framework risks have been mitigated.

**11. EQUALITIES IMPLICATIONS**

11.1 In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.

11.2 There are no equalities implications in relation to this procurement.

**12. SOCIAL VALUE IMPLICATIONS**

12.1 ADSM donates money on your behalf to humanitarian water charities delivering fresh water and sanitation to parts of the world in desperate need. As of January 2021, their donations had amounted to 257,400 gallons.

12.2 As the recommendations in the report relate to a contract below £100,000 the “go local” policy has been considered, but has not been applied due to the nature of the market for water supplies.

**13. HUMAN RESOURCE IMPLICATIONS**

13.1 There are no direct HR implications arising from the award of this contract.

**14. BACKGROUND PAPERS**

None.

**15. NOTIFICATION DATE**

28/3/2022

**Signature of Executive Member Consulted .....Not applicable.....**

**Date .....**

**Signature of Decision Taker .....**  .....

**Please Note: that unless urgency provisions apply EXECUTIVE decisions cannot be implemented until 5 clear working days have elapsed after the decision has been taken to allow for scrutiny call-in.**

**Call-in does not apply to NON-EXECUTIVE DECISIONS**