

NORTH HERTS COUNCIL

WEEK ENDING 11 MARCH 2022

MEMBERS' INFORMATION

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Produced by the Communications Team. Any comments, suggestions or contributions should be sent to the Communications Team at pressoffice@north-herts.gov.uk

NEWS AND INFORMATION

AGENDA & REPORTS

PUBLISHED WEEK COMMENCING 7 MARCH 2022

Cabinet – 22 March 2022

Council – 23 March 2022

FORTHCOMING MEETINGS WEEK COMMENCING 14 MARCH 2022

Baldock & District Area Committee – 14 March 2022

Overview & Scrutiny Committee – 15 March 2022

Finance, Audit and Risk Committee – 16 March 2022

CHAIR'S ENGAGEMENTS WEEK COMMENCING 14 MARCH 2022

Date	Event	Location
Wednesday 16 March 2022, 10am	Hitchin Buzz F2F(Networking Event)	Hermitage Road Bar & Restaurant, Hitchin

VICE-CHAIR'S ENGAGEMENTS WEEK COMMENCING 14 MARCH 2022

Date	Event	Location
Sunday 13 March 2022, 10am	Mayor of Hertford's Civic Service	All Saint's Church, Hertford

OTHER EVENTS WEEK COMMENCING 14 MARCH 2022

Date	Event	Location
	None	

Climate Change Briefing

February 2022

If you have any queries regarding the notes below or any other issues relating to Climate Change action at North Herts Council, please do not hesitate to contact the Policy Team at:

environmentpanel@north-herts.gov.uk

10,000 Tree Giveaway

By the end of February, the 10,000-tree giveaway was complete. The 10,000 trees have found new homes across the District in virtually every parish and ward. The scheme has also been able to support some local planting projects in Kimpton, Royston, Ashwell and Pirton.

Cabinet Panel on the Environment

The most recent Cabinet Panel on the Environment took place on Tuesday 22 February with the theme of adaptation. This included a presentation from Hertfordshire LEADS (Hertfordshire County Council) on adaptation to climate change, with case studies. Public participation included contributions from Sue Lines and Diane Ketcher, who shared information on upcoming eco-festivals and events in North Hertfordshire. The upcoming dates are as follows:

- Baldock: 7 May
- Hitchin: 14 May
- Letchworth: 10 September (Provisional)

Agreement of Funding for Wilding Schemes

Funding has been agreed at the Council meeting on 10 February, for the implementation of additional wilding schemes from those set out in the Wilding Audit prepared for the council by Countryside Management at a total cost of £25k.



Enhancing Biodiversity Through Reduced Grass-cutting Regimes

The new grass cutting season has commenced. This year will see a difference in the frequency of cuts to aid local biodiversity and reduce carbon emissions from ground maintenance activities.

Launch of HEAT Energy App

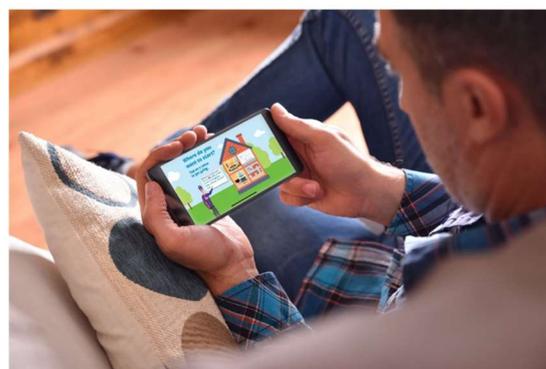
The HEAT Herts Energy Advice Tool, an energy saving app continues to be available for residents to download and use. This is available on apple and android app stores and is accessible to residents throughout Hertfordshire. The app is designed to take residents through their home and fill in a survey to identify how they can reduce their energy usage in order to save money on bills and help the environment.

The app is available for both Android and iOS users:

[Download the HEAT app for Apple devices](#)



[Download the HEAT app for Android devices](#)



RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY

PART 1 – PUBLIC DOCUMENT

Any interest to declare/ or conflict and any dispensation granted – N/A

SERVICE DIRECTORATE: Legal & Community

1. DECISION TAKEN

To enter into a contract with Oyster Partnership (value circa £72K) to appoint a Locum Lawyer to provide cover for the vacant fixed term post.

2. DECISION TAKER

Jeanette Thompson, Service Director – Legal and Community

3. DATE DECISION TAKEN:

3 March 2022

4. REASON FOR DECISION

- 4.1 To ensure that the Council has sufficient staffing. A recruitment exercise was carried out in an attempt to fill the post; however, this exercise was unsuccessful, and no candidates applied for the role.

5. ALTERNATIVE OPTIONS CONSIDERED

- 5.1 The alternative option to carry out a further recruitment exercise in order to seek relevant cover was provided, however, given the fixed term nature of the role, this was not considered to be a viable option. Note, the opportunity was advertised with neighbouring authorities and consortium partners (Public Law Partnership); however, these efforts were also unsuccessful. Therefore, the only option was to seek assistance via a recruitment agency following advice from HR.

6. CONSULTATION (INCLUDING THE EFFECT ON STAKEHOLDERS, PARTNERS AND THE PUBLIC)

- 6.1 The Leader of the Council (relevant Executive Member for Legal Services) has been consulted on the decision before this was taken.

7. FORWARD PLAN

- 7.1 This decision is not a key Executive decision and has therefore not been referred to in the Forward Plan.

8. BACKGROUND/ RELEVANT CONSIDERATIONS

- 8.1 This is covered by the Part 2 delegated decision - exempt information paragraphs 1 and 2 of Schedule 12A to the Local Government Act 1972.

9. LEGAL IMPLICATIONS

- 9.1 Under section 14.6.4 (a) (ii) of the Council's Constitution, Service Directors have the authority to enter into contracts to carry out works and/or for the supply of goods and services in respect of their service areas and within approved budgets.
- 9.2 Section 14.6.8 (a) (i) of the Constitution also specifically gives the Service Director: Legal and Community, the authority to manage, direct and control all resources allocated to the Directorate in accordance with the Council's policies and procedures.
- 9.3 The Openness of Local Government Bodies Regulations 2014* (No. 2095) require officers undertaking non-executive decisions to record (amongst other things) an award of a contract that materially affects the Council's position in a written delegated decision. At North Herts this

is any award of a contract or financial decision, that is or is likely to be above £50,000. This contract value is estimated to be around £72,235.

10. FINANCIAL IMPLICATIONS

10.1 Finance has confirmed that the additional budget required to fill this interim role is estimated to be £49k.

11. RISK IMPLICATIONS

11.1 The Council has a large number of complex case and would be at risk without sufficient staffing – otherwise covered by Part 2.

12. EQUALITIES IMPLICATIONS

12.1 In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not. There are no direct implications and all recruitment was undertaken in accordance with legal requirements.

13. SOCIAL VALUE IMPLICATIONS

13.1 In line with our Go Local policy, local candidates did not apply for the job and therefore we have been unable to source local candidates for the role.

14. ENVIRONMENTAL IMPLICATIONS

14.1. There are no known Environmental impacts or requirements that apply this report.

15. HUMAN RESOURCE IMPLICATIONS

15.1 There are no human resource implications directly related to this decision other than those covered in the body of the report.

16. BACKGROUND PAPERS

16.1 None.

17. APPENDICES

17.1 None.

NOTIFICATION DATE

11 March 2022

Signature of Executive Member Consulted



Date ...19.2.22 & 3.3.22

Signature of Decision Taker



**Call-in does not apply to NON-EXECUTIVE DECISIONS
THIS IS A NON-EXECUTIVE DECISION**

RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY

PART 1 – PUBLIC DOCUMENT

SERVICE DIRECTORATE: Regulatory

1. DECISION TAKEN

- 1.1. Following Cabinet's resolution on 26 January 2021 to agree the future work for the conservation area work programme, the purpose of this decision is to approve further work be undertaken by Place Services to prepare an appraisal of the area around Chesfield to help determine whether the area is suitable to designate as a conservation area.

2. DECISION TAKER

- 2.1. Ian Fullstone, Service Director, Regulatory

3. DATE DECISION TAKEN:

- 3.1. 28 February 2022

4. REASON FOR DECISION

- 4.1 To ensure that the historic assets in North Hertfordshire are appropriately assessed and designated to help inform decision making for planning applications.

5. ALTERNATIVE OPTIONS CONSIDERED

- 5.1 The Council could refrain from undertaking work on potential conservation areas, but this would not reflect national policy and legislation which requires local authorities to review and monitor conservation areas and heritage assets.

6. CONSULTATION (INCLUDING THE EFFECT ON STAKEHOLDERS, PARTNERS AND THE PUBLIC)

- 6.1 The Executive Member for Planning and Deputy have been briefed on the work undertaken to date on the conservation areas. Cabinet agreed the future work programme at its meeting on 26 January 2021.
- 6.2 Public consultation will be undertaken if the work demonstrates that the area around Chesfield is suitable to be considered for designation as a conservation area.

7. FORWARD PLAN

- 7.1 This decision is not a key Executive decision and has therefore not been referred to in the Forward Plan.

8. BACKGROUND/ RELEVANT CONSIDERATIONS

- 8.1 Local planning authorities have a duty to designate conservation areas where there is an area of special or historic interest, the character and appearance of which it is desirable to preserve or enhance.

- 8.2 In June 2016, consultants prepared a Heritage Assessment of North Stevenage (NS1), one of the strategic housing allocations in the emerging Local Plan. The assessment included the recommendation that “North Hertfordshire District Council should consider designating a conservation area based upon Chesfield Park and Chesfield Church to adjoin the St Nicholas/Rectory Lane Conservation Area in Stevenage and preserve the significance of Chesfield Park”.
- 8.3 At a meeting of Cabinet on 26 January 2021, a programme of work on conservation areas was agreed. As part of that programme of work, it was agreed that preliminary investigations should be undertaken to assess whether a conservation area should be designated for Chesfield.
- 8.4 Consultants (Place Services) were appointed in July 2021 to undertake initial investigations to establish whether the Chesfield area is of sufficient special or historic interest which would be desirable to preserve or enhance. This work has been completed and Place Services have concluded that the Chesfield area is of sufficient historic interest to progress the designation of a conservation area.
- 8.5 The next stage of work is to prepare a full conservation area appraisal for the Chesfield area before undertaking consultation with key stakeholders and the wider public. The results of the public consultation will inform the final area to be considered for designation.

9. LEGAL IMPLICATIONS

- 9.1. Under the Constitution, paragraph 14.6.10(b) B7 allows the Service Director Regulatory in consultation with the Executive Member to make decisions on the council's policies for identifying and preserving conservation areas.

10. FINANCIAL IMPLICATIONS

- 10.1. The costs for the conservation area work are being met from the planning fees reserve. £40k has been earmarked for conservation work over an anticipated three years.
- 10.2. There are no specific revenue implications arising from this report.

11. RISK IMPLICATIONS

- 11.1 There are no new risks implications arising from this report. This report is not considered to present a corporate risk in itself.

12. EQUALITIES IMPLICATIONS

- 12.1 In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.
- 12.2 There are not considered to be any direct equality issues arising from this report.

13. SOCIAL VALUE IMPLICATIONS

- 13.1 The Social Value Act and “go local” policy do not apply to this decision.

15. ENVIRONMENTAL IMPLICATIONS

- 15.1. There are no known Environmental impacts or requirements that apply to actions of this report.

15. HUMAN RESOURCE IMPLICATIONS

15.1 There are no new human resource implications arising from the contents of this report.

16. BACKGROUND PAPERS

16.1 [Heritage Assessment of North Stevenage \(NS1\), Amec Foster Wheeler, 2016](#)

16.2 [Cabinet report : Conservation Area Summary Report and Next Steps, 26 January 2021, Agenda Item 10](#)

NOTIFICATION DATE

Date sent to all Members, put on website and appears in MIS – Committee, Member & Scrutiny Services can confirm this with you,

Signature of Executive Member Consulted



Date 4th March 2022

Signature of Decision Taker



Please Note: that *unless urgency provisions apply* EXECUTIVE decisions cannot be implemented until 5 clear working days have elapsed after the decision has been taken to allow for scrutiny call-in.

Call-in does not apply to NON-EXECUTIVE DECISIONS

RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY

Any interest to declare/ or conflict and any dispensation granted [<i>if applicable</i>]	
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DIRECTORATE: *Place*

1.	DECISION TAKEN
1.1	To approve an Ice Cream Concession at Priory Memorial Gardens, Royston from the 1 st April 2022 to 31 st March 2023 on behalf of Gerry's Mobile Ices.
2.	DECISION TAKER
2.1.	Andrew Mills, Service Manager Greenspace
3.	DATE DECISION TAKEN:
3.1	8 th March 2022

4. REASON FOR DECISION

- 4.1 To support the organisers to provide a facility for the whole community on a regular basis within the grounds of Priory Memorial Gardens. This concession is also generating income for the Council.

5. ALTERNATIVE OPTIONS CONSIDERED

- 5.1 Gerry's Ices have considered Priory Memorial Gardens as the key location within Royston has been located near the town centre and is very popular with visitors.

6. CONSULTATION (INCLUDING THE EFFECT ON STAKEHOLDERS, PARTNERS AND THE PUBLIC)

- 6.1 None undertaken

7. RELEVANT CONSIDERATIONS

- 7.1 Gerry's Ices have approached NHDC for approval to use Priory Memorial Gardens, Royston as their preferred location.

8. LEGAL IMPLICATIONS

- 8.1 The authority has an obligation to ensure that the public open spaces it maintains are at a standard that are safe for everyone to use. Additionally the authority has an obligation to ensure that any environmentally sensitive environment is not damaged due to actions or intentions of others.

9. FINANCIAL IMPLICATIONS

- 9.1 This concession was granted on the results of quotations received that was the most profitable for the Council.

10. RISK IMPLICATIONS

10.1 There are no risk implications. However, risk assessments have been considered to endeavour that this is a covid 19 safe event with risk assessments considered by Environmental Health.

11. EQUALITIES IMPLICATIONS

11.1 In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.

11.2 Central Government and national groups have expressed the continued importance of public Green Space in the health and well-being of communities. From April 2013 local authorities at county level are required to take on the statutory duty to improve the health of their communities as required by the Health and Social Care Act 2012 and with it, to acquire many of the public health services currently the responsibility of the NHS. The use of open spaces, parks, playgrounds and relevant leisure facilities are promoted in terms of reducing the impact of obesity on long term health, the importance in the management of wellbeing and in aiding relaxation, as well as sensory' enjoyment.

12. SOCIAL VALUE IMPLICATIONS

12.1 The concession will be open to everyone.

13. HUMAN RESOURCE IMPLICATIONS

13.1 This item of work is contained within the Place Directorate existing work programs.

14. BACKGROUND PAPERS

14.1 Application Form including supporting documentation

15. NOTIFICATION DATE

15.1 11th March 2022

Signature of Executive Member ConsultedNot Applicable.....

Date ...8th March 2022.....

Signature of Decision Taker 

Please Note: that *unless urgency provisions apply* EXECUTIVE decisions cannot be implemented until 5 clear working days have elapsed after the decision has been taken to allow for scrutiny call-in.

Call-in does not apply to NON-EXECUTIVE DECISIONS

RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY

Any interest to declare/ or conflict and any dispensation granted <i>[if applicable]</i>	
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DIRECTORATE: *Place*

1. DECISION TAKEN

- 1.1 To approve a Horsebox Coffee Shop from 1st April 2022 to 31st March 2023 inclusive using Priory Memorial Gardens, Royston.
- 1.2 This event will only take place if Covid restrictions permit these activities, at the time of the event. Consequently, the event organisers are aware that this event may need to be cancelled at short notice

2. DECISION TAKER

- 2.1 Andrew Mills, Service Manager Greenspace

3. DATE DECISION TAKEN:

- 3.1 10th March 2022

4. REASON FOR DECISION

- 4.1 To support the organisers to provide a facility for the whole community on a regular basis within the grounds of Priory Memorial Gardens, Royston. This concession is also generating income for the Council.

5. ALTERNATIVE OPTIONS CONSIDERED

- 5.1 The organiser has considered Priory Memorial Gardens as the key location within Royston, as being located near the town centre and is very popular with visitors.

6. CONSULTATION (INCLUDING THE EFFECT ON STAKEHOLDERS, PARTNERS AND THE PUBLIC)

- 6.1 Consultation has been undertaken with colleagues in Environmental Health, Safety Advisory Group.

7. RELEVANT CONSIDERATIONS

- 7.1 Organisers of the event have approached NHDC for approval to use Priory Memorial Gardens, Royston as their location for the event.

8. LEGAL IMPLICATIONS

- 8.1 The authority has an obligation to ensure that the public open spaces it maintains are at a standard that are safe for everyone to use. Additionally, the authority has an obligation to ensure that any environmentally sensitive environment is not damaged due to actions or intentions of others.

9. FINANCIAL IMPLICATIONS

NORTH HERTFORDSHIRE DISTRICT COUNCIL

9.1 There are no financial risks.

10. RISK IMPLICATIONS

10.1 There are no risk implications. However, risk assessments have been considered to endeavour that this is a covid 19 safe event.

11. EQUALITIES IMPLICATIONS

11.1 In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.

11.2 Central Government and national groups have expressed the continued importance of public Green Space in the health and well-being of communities. From April 2013 local authorities at county level are required to take on the statutory duty to improve the health of their communities as required by the Health and Social Care Act 2012 and with it, to acquire many of the public health services currently the responsibility of the NHS. The use of open spaces, parks, playgrounds and relevant leisure facilities are promoted in terms of reducing the impact of obesity on long term health, the importance in the management of wellbeing and in aiding relaxation, as well as sensory' enjoyment.

12. SOCIAL VALUE IMPLICATIONS

12.1 The event is open to everyone.

13. HUMAN RESOURCE IMPLICATIONS

13.1 This item of work is contained within the Place Directorate existing work programs.

14. BACKGROUND PAPERS

14.1 Application Form including supporting documentation

15. NOTIFICATION DATE

15.1 11th March 2022

Signature of Executive Member Consulted**Not Applicable**.....

Date ...10th March 2022.....

Signature of Decision Taker.....

Please Note: that unless urgency provisions apply EXECUTIVE decisions cannot be implemented until 5 clear working days have elapsed after the decision has been taken to allow for scrutiny call-in.

DECISION SHEET

Meeting of the Royston and District Committee held in the Hardwicke Hall, Royston Town Hall,
Melbourn Street, Royston
on Tuesday, 8th March, 2022 at 7.30 pm

1 WELCOME

The Chair welcomed Members, Officers and public participants to the meeting.

2 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Jean Green.

3 MINUTES - 20 OCTOBER 2021

RESOLVED: That the Minutes of the meeting of the Committee held on 20 October 2021 be approved as a true record of the proceedings and be signed by the Chair.

4 NOTIFICATION OF OTHER BUSINESS

There was no other business notified.

5 CHAIR'S ANNOUNCEMENTS

- (1) The Chair advised that, in accordance with Council Policy, the meeting would be audio recorded.
- (2) The Chair drew attention to the item on the agenda front pages regarding Declarations of Interest and reminded Members that, in line with the Code of Conduct, any Declarations of Interest needed to be declared immediately prior to the item in question.

6 ROYSTON FIRST UPDATE

The Chair advised that Royston First were unable to attend this Committee meeting.

7 PUBLIC PARTICIPATION

Sergeant Jon Vine, from Herts Police Safer Neighbourhood Team, gave a verbal update on the work being done in the Royston and District Area.

8 PUBLIC PARTICIPATION

A verbal presentation was given by Nicholas Shaw from Barley Town House in support of their grant application.

9 GRANTS AND COMMUNITY UPDATE

RESOLVED:

- (1) That grant funding of £500 be awarded to Barley Town House to assist with costs for essential repair and renovation works to the south facing windows, frames, doors, and timber at the building as outlined in 8.1.1.
- (2) That the Committee allocate £1,500 from the 2021/22 base budget for the Free After 3pm Parking Initiative as outlined in 8.3.1.

- (3) That the Committee allocate £500 from the 2021/22 base budget for the annual maintenance of the planters on Royston High Street as outlined in 8.3.2.
- (4) That the Committee agrees that any unspent funds from the 2021/22 financial year be allocated to Community & Environmental Initiatives for the 2022/23 period.
- (5) That the Committee endorse the actions taken by the Community Engagement Officer to promote greater community capacity and well-being for Royston

REASONS FOR DECISIONS:

- (1) To ensure the Committee is kept informed of the work of the Community Engagement Officer.
- (2) This report is intended to inform Members of the financial resources available to the Committee. It draws attention to the current budgetary situation by assisting in the effective financial management of the Area Committee's budget. This ensures that all actions are performed in line with the Authority's Financial Regulations, the Council's Constitution, and the guidance of the existing Grants policy as agreed by Cabinet in January 2020.
- (3) The awarding of financial assistance to voluntary organisations and the use of discretionary spending allows the Committee to further the aims of the Council Plan.
- (4) The Committee is asked on an annual basis to provide financial support from its base budget for the Free After 3pm Parking Initiative.
- (5) The Committee is requested to provide financial support from its base budget for the maintenance of the planters on Royston High Street.

10 HIGHWAYS ISSUES

A verbal update was given by Herts County Councillor Fiona Hill regarding Highways Issues.

11 WARD MATTERS AND OUTSIDE ORGANISATIONS - MEMBERS' REPORTS

Councillor Carol Stanier gave a verbal update to Members on the Melbourn Area Youth Development Club.

Councillor Ruth Brown gave a verbal update to Members on Royston First.

Councillor Sarah Dingley gave a verbal update to Members on plans for the Queen's Platinum Jubilee events in Royston.

NORTH HERTFORDSHIRE DISTRICT COUNCIL

DECISION SHEET

Meeting of the Letchworth Committee held in the Council Chamber, District Council Offices, Gernon Road, Letchworth
on Wednesday, 9th March, 2022 at 7.30 pm

1 WELCOME

The Chair welcomed Members, Officers and public participants to the Committee meeting.

2 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Kate Aspinwall, Gary Grindal, David Levett and Adem Ruggiero-Cakir.

3 MINUTES - 8 DECEMBER 2021

RESOLVED: That the Minutes of the meeting held on the 8 December 2021 be approved as a true record and be signed by the Chair.

4 NOTIFICATION OF OTHER BUSINESS

There was no other business notified.

5 CHAIR'S ANNOUNCEMENTS

- (1) The Chair advised that, in line with Council policy, this meeting would be audio recorded.
- (2) The Chair drew attention to the item on the agenda front pages regarding Declarations of Interest and reminded Members that, in line with the Code of Conduct, any Declarations of Interest needed to be declared immediately prior to the item in question.

6 HERTFORDSHIRE CONSTABULARY

Sergeant Lisa Perks, from Herts Police Safer Neighbourhood Team, gave a verbal update to Members on the work being done in the Letchworth area.

7 LETCHWORTH GARDEN CITY BID MANAGER

The Chair advised that the Letchworth Garden City BID Manager was unavailable to attend this meeting.

8 LETCHWORTH GARDEN CITY HERITAGE FOUNDATION

Graham Fisher, CEO of the Letchworth Garden City Heritage Foundation, gave a verbal update to Members

9 PUBLIC PARTICIPATION

A verbal presentation was given by Nicky Young and Joy Holmes from Garden City Samba regarding their grant application.

10 GRANT APPLICATION - GARDEN CITY SAMBA

RESOLVED: That grant funding of £1,285 be awarded to Garden City Samba to provide on-line training resources for new members, as outlined in 8.1.1.

11 PUBLIC PARTICIPATION

A verbal presentation, supported by a short video, was given by Bal Singh, Nav Djhaliwal and Gavin Hart from KHALSA Youth Football Academy regarding their grant application.

12 GRANT APPLICATION - KHALSA YOUTH FOOTBALL ACADEMY

RESOLVED: That grant funding of £2,000 be awarded to KHALSA Youth Football Academy to provide on-line training resources for new members, as outlined in 8.1.2.

13 PUBLIC PARTICIPATION

A verbal presentation was given by Tony Sinclair and Peter Bailey from Letchworth Garden City Bowls Club regarding their grant application.

14 GRANT APPLICATION - LETCHWORTH GARDEN CITY BOWLS CLUB

RESOLVED: That grant funding of £1,000 be awarded to Letchworth Garden City Bowls Club to provide on-line training resources for new members, as outlined in 8.1.3.

15 PUBLIC PARTICIPATION

A verbal presentation was given by Shelagh Mackey from Made with Clay CIC regarding their grant application.

16 GRANT APPLICATION - MADE WITH CLAY CIC

RESOLVED: That grant funding of £2,169 be awarded to Made with Clay CIC to provide on-line training resources for new members, as outlined in 8.1.4.

17 GRANTS & COMMUNITY UPDATE

RESOLVED: That the Committee be recommended to endorse the actions taken by the Community Engagement team to promote greater community capacity and well-being for Letchworth.

REASONS FOR DECISION:

- (1) To ensure the Members are kept informed of the work of the Community Engagement Team.
- (2) This report is intended to inform Members of the financial resources available. It draws attention to the current budgetary situation by assisting in the effective financial management of budgets. This ensures that all actions are performed in line with the Authority's Financial Regulations, the Council's Constitution, and the guidance of the existing Grants policy as agreed by Cabinet in January 2020.
- (3) The awarding of financial assistance to voluntary organisations and the use of discretionary spending allows the Committee to further the aims of the Council Plan.

18 WARD MATTERS AND OUTSIDE ORGANISATIONS - MEMBERS' REPORTS

Councillor Amy Allen provided an update on the Wilbury and Icknield School Parents Association (WISPA), who had previously been allocated grant funds from the Committee.

Councillor Daniel Allen highlighted that the next Wilbury Community Café would be on the 12 March 2022 and invited all to attend.

RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY

*PART 1 – PUBLIC DOCUMENT

Any interest to declare/ or conflict and any dispensation granted – N/A

SERVICE DIRECTORATE: Place directorate

1. DECISION TAKEN

The decision to enter into a contract with Zencity to provide a 'social listening' platform for a four year period, was entered into in September 2021 (with a break clause at 31 March 2023). Note as this was below Contract Delegated Decision notification none was required to be issued. The addition of an integrated digital engagement platform 'Civil Space' from 1 April 2022 for two years brings this over the £50K level and the overall contract is therefore confirmed in this Delegated Decision .

2. DECISION TAKER

Sarah Kingsley, Service Director -Place

3. DATE DECISION TAKEN:

20 September 2021 - decision to award the contract to Zencity
11 March 2022 – decision to award the further contract / variation regarding Civil Space.

4. REASON FOR DECISION

- 4.1 To enable the Council to benefit from opportunities to further develop our two-way community engagement using digital technology.

5. ALTERNATIVE OPTIONS CONSIDERED

- 5.1 To procure the Civil Space element of the product separately, however Zencity offered a substantial discount on their base price for 2 years, meaning it was extremely competitive and offers integration benefits with their core product.

6. CONSULTATION (INCLUDING THE EFFECT ON STAKEHOLDERS, PARTNERS AND THE PUBLIC)

- 6.1 Consultation was undertaken with the Council's Political Liaison Board regarding the original contract with Zencity and with the Executive Member for Finance and IT. For the Civil Space product, consultation was undertaken with the Leader and Deputy Leader of the Council, the Community Engagement and Deputy Community Engagement Executive Members and the Executive Member for Finance and IT. The relevant Executive Member has authorised the variation of the contract for over 20% as per the legal implications.

7. FORWARD PLAN

- 7.1 This decision is not key Executive decision and therefore not been referred to in the Forward Plan.

8. BACKGROUND/ RELEVANT CONSIDERATIONS

- 8.1 Better community engagement and the ability to better understand the needs of the community is a priority for the Council. Our consultation and communications activity can often be one-way and often we do not hear from the “silent majority.”
- 8.2 The Council, as part of its transformation programme is also looking to better use available data and analysis tools to inform its policies and meet customer expectations.
- 8.3 Zencity provides a unique software solution that uses artificial intelligence and sophisticated algorithms to gather and analyse data generated by social media and other internal data that relates to the Council’s activities. This enables us to monitor both official and unofficial conversations on social media so that we can better understand issues of importance of our communities and react accordingly.
- 8.4 Zencity is very keen to break into the UK market and want to work with the Council to develop their product to meet that market. This is reflected in the advantageous terms for this contract.
- 8.4 Since the original contract award for Zencity’s core product in September 2021, Zencity have acquired Civil Space. This provides a further benefit in that it allows us to set up consultation and project activities online and generate two-way conversations with residents and other stakeholders, as well as providing the original ‘listening’ offer.
- 8.5 This delegated decision report is only being written now (March 2022) as the initial overall contract value of £43,040 will be exceeded, due to a variation to the contract to include the Civil Space product.
- 8.6 While there are integration benefits to the two products, they can work independently from one another. For example, in the scenario where we chose to exercise the Break Clause for the core product, we would still be able to continue with Civil Space for the duration of the two year term.

9. LEGAL IMPLICATIONS

- 9.1 Under section 14.6.4 (a) (ii) of the Council’s Constitution, Service Directors have the authority to enter into contracts to carry out works and/or for the supply of goods and services in respect of their service areas and within approved budgets, subject to agreement with the Service Director: Customers for software or hardware contracts – which has been confirmed
- 9.2 Section 14.6.9 (a) (i) of the Constitution also specifically gives the Service Director: Place, the authority to manage, direct and control all resources allocated to the Directorate in accordance with the Council’s policies and procedures. The funding from the Strategic Priorities fund shall be vired across to the Place Budget and therefore this will then fall under both 14.6.4(a) and 14.6.9.
- 9.3 As this Civil Space contractual variation to the original contract is above 20%, then as per 28.8 of the Contract Procurement Rules, the relevant Executive Member should authorise this (subject to the availability of budget funding), such authorisation has been obtained).
- 9.4 This contract was awarded and completed in accordance with the Council’s Contract and Procurement Rules.

10. FINANCIAL IMPLICATIONS

- 10.3. The total contract value for four years of the core Zencity product plus two years of the Civil Space product will be £59,040.

- 10.4. The core Zencity product is being funded using Strategic Priorities Funding for two years. This will give the Council time to evaluate the product and prepare a growth bid to take effect from 1 April 2023 for the core product if it intends to see the contract through for the full four year term and not exercise the Break Clause on 31 March 2023.
- 10.5. The Civil Space platform will also be funded for two years using Strategic Priorities Funding. This will give sufficient time to evaluate the product before potentially preparing a growth bid from 1 April 2024.

11. RISK IMPLICATIONS

- 11.1 As with any innovative product, it is possible that it may not deliver the benefits expected. Zencity's case studies would suggest that this is unlikely and to mitigate against this, a contract Break Clause has been inserted for the core product.
- 11.3 Being the first UK Council with whom Zencity will be working puts the Council in a unique position to positively influence the development of the product in the UK.

12. EQUALITIES IMPLICATIONS

- 12.1 In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.
- 12.2 There are no additional equality implications associated with this proposal.

13. SOCIAL VALUE IMPLICATIONS

- 13.1 As the recommendations in the report relate to a contract below £100,000 the "go local" policy has not been applied, due to it being specialist software and there being no known local suppliers who could provide the service.

16. ENVIRONMENTAL IMPLICATIONS

- 16.1. There are no known Environmental impacts or requirements that apply to this report.

15. HUMAN RESOURCE IMPLICATIONS

- 15.1 There are no human resource implications for this report.

16. BACKGROUND PAPERS

- 16.1 None.

17. APPENDICES

- 17.1 None.

NOTIFICATION DATE

11 March 2022

Signature of Executive Member Consulted: Elizabeth Dennis-Harburg



Date

Signature of decision taker

Please Note: that unless urgency provisions apply **EXECUTIVE** decisions cannot be implemented until 5 clear working days have elapsed after the decision has been taken to allow for scrutiny call-in.

Call-in does not apply to NON-EXECUTIVE DECISIONS

EAST TEAM

Application No.	Applicant/Agent Address	Location Address, Applicant Name & Proposal
22/00602/NHC		Cambridge Wastewater Treatment Plant Relocation North Of The A14 Between Fen Ditton And Horningsea Cambridgeshire Anglian Water Services Limited Notice Pursuant to Section 42 of the Planning Act 2008 and Regulation 13 of the Infrastructure Planning (Environmental Impact Assessment) Regulation 2017. Relocation of Cambridge Wastewater Treatment Plant NORTH HERTS COUNCIL CONSULTEE ONLY
22/00615/HCC	Herts County Council Spatial Planning Unit, CHN216, County Hall, Pegs Lane, Hertford, SG13 8DN	Land To The South Of Royston Sewage Treatment Works Royston Bypass Royston Hertfordshire Herts County Council Proposed application for the establishment of a waste transfer and recycling facility including ancillary facilities and associated landscaping and drainage provisions. NORTH HERTS COUNCIL : CONSULTEE ONLY
Ashwell Parish Council		
22/00608/FPH	D.Chandler Architectural Design Ltd. Mr Daniel Chandler 61 Gernon Road, Letchworth, SG6 3HS, United Kingdom	11 Lucas Lane Ashwell Baldock Hertfordshire SG7 5LN Mr David Vickerstaffe Single storey rear extension, raise existing side elevation roof ridge height and insertion of dormer to rear roof slope.
22/00611/DD	Moss Property Development 42 Silver Street, Ashwell, Baldock, Hertfordshire, SG7 5QH	42 Silver Street Ashwell Baldock Hertfordshire SG7 5QH Moss Property Development Demolish brick pier to front driveway
22/00641/FPH	Dr Derek Trezise Quarry Hills Barn, Loves Lane, Ashwell, Baldock, Hertfordshire, SG7 5HZ	Quarry Hills Barn Loves Lane Ashwell Baldock Hertfordshire SG7 5HZ Dr Derek Trezise Addition of ground mounted solar panels in garden, to exceed area of 9m ² that could be added under permitted development. Addition of 16 panels 1mx1.5m along the hedgerow to east, occupying 4x10m area, max height 1.5m. Electrical connection to existing fusebox via trench under garden. Not visible from property entrance

Baldock

22/00626/HCC	Hertfordshire County Council Spatial Planning Unit, CHN216, County Hall, Pegs Lane, Hertford, SG13 8DN	Hartsfield Jmi School Clothall Road Baldock Hertfordshire SG7 6PB
		Hertfordshire County Council
		Application for the proposed temporary retention of a double modular classroom building for a further seven years at Hartsfield JMI School, Clothall Road, Baldock, SG7 6PB.
		NORTH HERTS COUNCIL : CONSULTEE ONLY

Barley Parish Council

22/00614/FP	Pelham Structures Ltd S Greaves Unit 4 Brices Yard, Butts Green, Langley Upper Green, Saffron Walden, CB11 4RT, United Kingdom	The Gables High Street Barley Royston Hertfordshire SG8 8HY
		Mr and Mrs Winstanley
		Plot 3: Simplification of the chimney, removal of side kitchen window towards plot 2 and relocation to rear elevation, additional pane to south-west glazing at ground floor, removal of sidelights to rear French doors, Juliet balcony to master bedroom to replace window (as a resubmission of planning permission 21/03257/FP granted on 27.01.2022)

Hinxworth Parish Council

22/00628/FPH	Mr Colin Rowe Mr Colin Rowe 38 Ferrars Avenue, EYNESBURY, ST NEOTS, PE19 2TZ	2 High Street Hinxworth Baldock Hertfordshire SG7 5HQ
		Mr Tom Oliver
		Single storey side and rear extensions.

Letchworth Garden City

22/00522/FPH	Mr Daniel Chandler D.Chandler Architectural Design Ltd. 61 Gernon Road, Letchworth, SG6 3HS, United Kingdom	27 Waysbrook Letchworth Garden City Hertfordshire SG6 2DT
		Mr Chris Hail
		Single storey rear extension following demolition of existing garage and single storey rear element.
22/00635/TCA	Mr Joe Darby Ace of Trees ltd 18 The Noke, Stevenage, SG2 8LJ, United Kingdom	102A Wilbury Road Letchworth Garden City Hertfordshire SG6 4JQ
		Sam Palmes
		T1 Maple Stump - Fell

22/00668/TCA	Settle Estate Office Blackhorse Road, Letchworth, SG6 1HA, UK	17 West View Letchworth Garden City Hertfordshire SG6 3RQ Settle Estate Office T1 Conifer, T2 Conifer - Remove
22/00678/FPH	Project Architects Ltd Mr John Bell 46 Hatton House, Wellclose Square, E1 8JJ, United Kingdom	66 Lytton Avenue Letchworth Garden City Hertfordshire SG6 3HY Mr Filipe Manuel Fernandes Ground floor kitchen diner is to be enlarged and an enlarged bedroom and an extra bathroom on the first floor (as a resubmission of planning permission 21/02461/FPH granted on 13.10.2021).
Newnham Parish Meeting		
22/00608/FP	Brooks Architects Ltd Mr Tim Hannon 16 Colonial House, Leiston, IP16 4JD, United Kingdom	1 Caldecote Road Newnham Baldock Hertfordshire SG7 5JZ Alex Farr Erection of one 2-bed detached dwelling including widening of existing vehicular access (as a resubmission of planning application 21/02890/FP refused on 10.12.2021)
Royston Town Council		
22/00429/FP	CROE Architects Mr Joe Reader Suite 10, 18 Walsworth Road, Hitchin, SG4 9SP, United Kingdom	45 Barkway Road Royston Hertfordshire SG8 9EB Mr & Mrs Houlihan Erection of one 3-bed dwelling with attached garage, using existing vehicular access
22/00612/FP	Mr Nigel Hills Mr N Hills 20, Watermans Road, Waterbeach, Cambridge, CB25 9RP, United Kingdom	55 Layston Park Royston Hertfordshire SG8 9DS Mr & Mrs Burgess Erection of one 4-bed dwelling and formation of 2no. parking spaces and vehicular access onto the highway
22/00634/FP	PJB Planning Ltd Peter Biggs 1st & 2nd Floor, 2 West Street, Ware, SG12 9EE, United Kingdom	Land At London Road Royston Hertfordshire Tom Hanson Removal of advertisement hoarding and erection of 7 2-bed residential dwellings and associated landscaped communal amenity space.

22/00638/TPO	Mr James Cantle Shire Tree Limited 6 Limekiln Close 1A Trigg Way, Melbourn, Royston, SG8 6HX	Royston Hertfordshire SG8 9XP	Micklewright T1, T3, T4 Ash - Crown reduce by 2m. T2, T5 Sycamore - Crown reduce by 2m.
22/00639/FP	Sayar Design Mr Sinan Ay 14 Marsh Close, WALTHAM CROSS, EN8 7JF, United Kingdom	3A Angel Pavement Royston Hertfordshire SG8 9AS	Mr Abdulkadir Recber First floor rear extension over existing rear elevation and insertion of window to first floor front elevation
22/00646/FPH	DMD Architecture Mr Dylan Morton 1A Dunsbridge Business Park, Shepreth, Royston, SG8 8RA	70 Mill Road Royston Hertfordshire SG8 7AJ	Lisa Young Single storey side/rear wraparound extension following demolition of existing single storey rear extension
22/00667/FPH	Draw Plans Mr Tom Norris 39 Knighton Park Road, Knighton Park Road, London, SE26 5RN, United Kingdom	16 Mortimer Road Royston Hertfordshire SG8 7HS	Mrs Tom Norris Two storey side extension following demolition of existing side elevation conservatory
22/00672/FP	Axis 3 Design Ltd Mr Kevin Conlon Unit 10 Athena Court, Athena Drive, Tachbrook Park, Warwick, CV34 6RT, United Kingdom	Unit 1 Durham Way Royston Gateway Royston Hertfordshire SG8 5GX	Mr Stephen Perry Installation of one additional sectional overhead door to unit 1 as revision of previously approved planning permission 20/01017/FP granted 18.12.2020
Wallington			
22/00669/FP	Nicholas Collingridge Farm Office, Broomhall Farm, Watton at Stone, Hertford, SG14 2RN, Hertfordshire	Bygrave Lodge Farm Royston Road Wallington Baldock Hertfordshire SG7 6QX	Nicholas Collingridge Formation of farm track and access onto Cat Ditch Road, linking agricultural land in Wallington and Sandon

Weston Parish Council

22/00673/FPH	Savenake Consulting Julie Danson 9 Ravine Road, Canford Cliffs, Dorset, BH13 7HS	Wixden Fore Street Weston Hitchin Hertfordshire SG4 7AS
		Mr Richard Chamberlain
		Raise existing roof ridge height by increasing the eaves and altering the roof pitch, insertion of dormer windows and Juliet balcony to front elevation and solar panels, dormer and rooflights to rear roofslope to facilitate creation of a first floor.

WEST TEAM

Application No.	Applicant/Agent Address	Location Address, Applicant Name & Proposal
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Codicote Parish Council

22/00618/FPH	Home Extension Designs Mr S. Cook HED House, 60A Bridge Road East, Welwyn Garden City, Herts, AL7 1JU, United Kingdom	9 Grange Rise Codicote Hitchin Hertfordshire SG4 8YR
		Mr. J. Ryan
		Single storey front and side extension including two side velux windows.

Graveley Parish Council

22/00603/FPH	Hodson Design Mr Richard Hodson 69A High Street, Walkern, SG2 7NT, United Kingdom	15 High Street Graveley Hertfordshire SG4 7LE
		Ms Elizabeth Felstead
		Erection of pitched roof over existing carport to create first floor studio including external staircase.

Hitchin

21/03278/FPH	Extend Mr Dave Pucknell 68 Queen St, Hitchin, SG4 9TS	86 Strathmore Avenue Hitchin Hertfordshire SG5 1ST
		Mr Paul Maniscalco
		Single storey front/side extension and part first floor, part two storey side and rear extension.
22/00508/FP	ADA GROUP ADA GROUP 453 West Green Road, London, N15 3PW, United Kingdom	21 High Street Hitchin Hertfordshire SG5 1AT
		Mr. Faik Gashi
		Installation of front canopy and air conditioning unit onto roof of existing conservatory.

22/00507/LBC	ADA GROUP ADA GROUP 453 West Green Road, London, N15 3PW, United Kingdom	21 High Street Hitchin Hertfordshire SG5 1AT	Mr. Faik Gashi	Installation of front canopy and air conditioning unit onto roof of existing conservatory.
22/00589/FPH	Woods Hardwick Mr Mark Newstead 15-17 Goldington Road, Bedford , MK40 3NH, United Kingdom	2 Coach Drive Hitchin Hertfordshire SG4 9AP	Mr Mark Newstead	Single storey front porch extension. Raised roof height of garage and insertion of front dormer window.
22/00598/LDCP	Colin Wilson Architectural Services Mr Colin Wilson PO Box 151, Royston, SG8 7WX, United Kingdom	10 Talbot Street Hitchin Hertfordshire SG5 2QU	Mrs Tracy Woodliffes	Single storey rear extension following demolition of existing conservatory
22/00607/FPH	Inigo Architecture Ltd Mr Neil Hansford The Firs, 81 Station Road, Lower Stondon, SG16 6JN, undefined	98 Bearton Road Hitchin Hertfordshire SG5 1UF	Mr & Mrs Roberts	Single storey rear extension to replace existing conservatory
22/00619/FPH	Brick Architects Ltd Mr Jack Punter 17 Brook View, Hitchin, SG4 9NY, UK	17 Brook View Hitchin Hertfordshire SG4 9NY	Ms Donachie	Two storey side extension, single storey rear extension and enlargement of existing front and rear dormer windows. Erection of detached garden room/store following demolition of existing garage and summer house. Widening of existing front vehicular access.
22/00620/FPH	Mr Chris Ellerbeck ELA Design Beechcroft, Riverside Avenue, Broxbourne, EN10 8RA, undefined	12 St Andrews Place Hitchin Hertfordshire SG4 9UA	Mr Mathew Malone	Insertion of front and rear dormer windows to facilitate additional living accommodation at second floor level.

22/00643/FPH	Mr Gareth Leech 11 Common Rise, Hitchin, SG4 0HL, undefined	Mr Gareth Leech 17 Common Rise Hitchin Hertfordshire SG4 0HN
		Mr and Mrs R Bell
		Single storey rear extension
22/00645/HCC	Hertfordshire County Council Spatial Planning Unit, CHN216 County Hall, Pegs Lane, Hertford, SG13 8DN	Highover Jmi School Cambridge Road Hitchin Hertfordshire SG4 0JP
		Hertfordshire County Council
		Construction of a Multi Use Games Area (MUGA) NORTH HERTS COUNCIL : CONSULTEE ONLY
22/00656/FPH	Wastell & Porter Architects Ltd Mark Scott Bancroft House, 34 Bancroft, Hitchin, SG5 1LA, undefined	67 Swinburne Avenue Hitchin Hertfordshire SG5 2RA
		Mr M Tracey
		Single storey side/front extension linking main dwelling to existing garage
22/00657/FPH	JDBdesign Mr James Batchelor 71 Tatlers Lane, Aston End, Stevenage, SG2 7HL, United Kingdom	18 Highbury Road Hitchin Hertfordshire SG4 9RW
		Mr Andrew Ruston
		First floor rear extension
22/00661/TPO	Mr Jason Hough CTC 6 Strawplait Way, Arlesey, SG15 6SJ	10 The Aspens Hitchin Hertfordshire SG4 9NB
		Mr Jason Hough
		Tilia - Reduce by 30%, thin canopy
22/00662/TPO	Mr Jason Hough CTC 6 Strawplait Way, Arlesey, SG15 6SJ	8 The Aspens Hitchin Hertfordshire SG4 9NB
		Mr Jason Hough
		Tilia - Reduce by 25 - 30%

Knebworth Parish Council

22/00804/PNA	Home Extensions Design Mr S Cook 14 Oakfields Avenue HED House, 60A Bridge Road East, Knebworth Welwyn Garden City, Herts, AL7 1JU Hertfordshire SG3 6NP	Mr M Glencross	Enlargement of detached bungalow by the construction of an additional storey to result in an overall height of 7.94 metres.
22/00830/TCA	Mr Mark Pugh 12 Deards End Lane, Knebworth, SG3 6NL, United Kingdom	Mr Mark Pugh	Various tree works including removal
22/00864/LDCP	Scott Associates LLP Mr David Scott 1 Watton Road, Knebworth, SG3 6AH, United Kingdom	Kevin Rees	Erection of single storey outbuilding in rear garden
Preston Parish Council			
22/00849/TCA	Mrs Allison Sparrow Arborcare Arborcare, Unit N, SG1 2JE	Lowle	T1 Fig - Reduce by 2m and shape. T3 Holly - Reduce by 15%
St Ippolytts Parish Council			
22/00816/FPH	Mr Leighton Miller 4 Maydencroft Gardens, Gosmore, SG4 7EJ, United Kingdom	Mr Leighton Miller	Insertion of front ground floor window following removal of garage doors to facilitate garage conversion to lounge.
22/00863/TCA	Mr Jason Hough CTC 6 Strawplait Way, Arlesey, SG15 6SJ	Mr Jason Hough	Thuja - Reduce height by 50%
Wymondley Parish Council			



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**NORTH HERTS COUNCIL
PLANNING CONTROL
COUNCIL OFFICES, GERON ROAD, LETCHWORTH, HERTS SG6 3JF**

**LIST OF PLANNING APPLICATIONS RECEIVED IN WEEK ENDING: 11/03/2022
DEADLINE FOR COUNCILLORS' CALL IN: 31/03/2022**

22/00535/FPH Mr Alan Duncan Mr Alan Duncan 9 Tower Close
56 High Street, Whitwell, Herts, SG4 Little Wymondley
8AG Hitchin
Hertfordshire
SG4 7JG

Mr David Fur

Two storey rear extension.

(Including Withdrawn decisions)

EAST TEAM

Application No: 21/02392/FP	Location: Old Post Office And Outbuilding Adjacent Sayefield Barn Rushden Road Sandon Hertfordshire SG9 0QS Applicant Name: Mark Faure Walker Sandon Bury Farm Limited Description: Change of use and conversion of Old Post Office into a one/two bedroom detached dwelling, with two associated car parking spaces. Erection of detached outbuilding for use as home office to be used ancillary to Sayefield Barn, following demolition of existing outbuilding.	Decision: Withdrawn Decision Date: 09/03/2022
Application No: 21/02393/LBC	Location: Old Post Office And Outbuilding Adjacent Sayefield Barn Rushden Road Sandon Hertfordshire SG9 0QS Applicant Name: Mark Faure Walker Sandon Bury Farm Limited Description: Conversion of Old Post Office into a one/two bedroom detached dwelling, with two associated car parking spaces. Erection of detached outbuilding for use as home office to be used ancillary to Sayefield Barn, following demolition of existing outbuilding.	Decision: Withdrawn Decision Date: 09/03/2022
Application No: 21/02925/FPH	Location: 110 Ridge Road Letchworth Garden City Hertfordshire SG6 1PT Applicant Name: Ms Carmel Synan-Jones Description: Erection of single storey rear extension following demolition of existing lean to conservatory as amended by plan received on 23 February 2022.	Decision: Conditional Permission Decision Date: 08/03/2022
Application No: 21/02926/LBC	Location: 110 Ridge Road Letchworth Garden City Hertfordshire SG6 1PT Applicant Name: Ms Carmel Synan-Jones Description: Erection of single storey rear extension following demolition of existing lean to conservatory as amended by plan received on 23 February 2022.	Decision: Conditional Consent Decision Date: 08/03/2022
Application No: 21/03084/DOC	Location: 5B Orchard Road Baldock Hertfordshire SG7 5AG Applicant Name: Mrs Jenny Morrison Description: Discharge of Condition 7C (Written Scheme of Investigation) as attached to Planning Application 20/02353/FP granted on 11.01.2021	Decision: Approval of Details Decision Date: 08/03/2022
Application No: 21/03444/NMA	Location: 66 Orchard Road Royston Hertfordshire SG8 5HA Applicant Name: Mr James Keatley NPK Holdings Ltd Description: Amendment to access to Orchard Road (as non-material amendment to planning permission 19/02408/FP granted on 26.11.2019).	Decision: Agreed Decision Date: 03/03/2022
Application No: 22/00072/DOC	Location: Churchfield Pudding Lane Barley Royston Hertfordshire SG8 8JX Applicant Name: C/o Agent Description: Condition 3 - approval of the Archaeological Written Scheme of Investigation (as discharge of condition relating to planning permission 20/02419/FP granted on 22.12.2020).	Decision: Approval of Details Decision Date: 07/03/2022
Application No: 22/00101/FPH	Location: 58 Baldock Road Letchworth Garden City Hertfordshire SG6 2EE Applicant Name: Mr Bains Description: Part two storey, part single storey rear extension	Decision: Conditional Permission Decision Date: 08/03/2022

EAST TEAM

Application No: 22/00110/FPH	Location: 2 Mill Corner Cottages Brickyard Lane Reed Royston Hertfordshire SG8 8BG Applicant Name: Mr and Mrs Lawrence and Charlotte Eeles Description: Erection of front porch, two storey side extension and single storey rear extension following demolition of existing side elevation porch and attached garage	Decision: Conditional Permission Decision Date: 07/03/2022
Application No: 22/00116/FP	Location: The Gables High Street Barley Royston Hertfordshire SG8 8HY Applicant Name: Mr J Winstanley Description: Amendments to design of Plot 5, 6 and 7 of previously approved planning permission 18/03349/S73 granted 15.03.2019 to include elevations and parking.	Decision: Conditional Permission Decision Date: 08/03/2022
Application No: 22/00131/DOC	Location: Land At Windmill Close Barkway Hertfordshire Applicant Name: Mr. Dominic Jones Beverley Homes Limited Description: Condition 4 - Hard and Soft Landscaping and Planting scheme (as discharge of condition relating to planning permission 20/02779/FP Granted 11.01.2022).	Decision: Approval of Details Decision Date: 09/03/2022
Application No: 22/00132/DOC	Location: Land At Windmill Close Barkway Hertfordshire Applicant Name: Mr. Dominic Jones Beverley Homes Limited Description: Condition 5 - Full details of a Construction Method Statement (as discharge of condition relating to planning permission 20/02779/FP Granted 11.01.2022).	Decision: Approval of Details Decision Date: 09/03/2022
Application No: 22/00133/DOC	Location: Land At Windmill Close Barkway Hertfordshire Applicant Name: Mr. Dominic Jones Beverley Homes Limited Description: Condition 7 - Access written specification and scale plans (as discharge of condition relating to planning permission 20/02779/FP Granted 11.01.2022).	Decision: Approval of Details Decision Date: 09/03/2022
Application No: 22/00134/DOC	Location: Land At Windmill Close Barkway Hertfordshire Applicant Name: Mr. Dominic Jones Beverley Homes Limited Description: Condition 8 - Before development commences, additional plans shall be submitted and approved in writing by the Local Planning Authority, in consultation with the Highway Authority, which demonstrate that all on-site parking spaces can be accessed by a vehicle, and that on-site turning space is sufficient to enable mid-sized service vehicles (as discharge of condition relating to planning permission 20/02779/FP Granted 11.01.2022).	Decision: Approval of Details Decision Date: 09/03/2022
Application No: 22/00135/DOC	Location: Land At Windmill Close Barkway Hertfordshire Applicant Name: Mr. Dominic Jones Beverley Homes Limited Description: Condition 10 - The construction of the development shall not commence until details of construction vehicle movements (routing, amount, types) and traffic management measures are submitted to and approved by the Highway Authority (as discharge of condition relating to planning permission 20/02779/FP Granted 11.01.2022).	Decision: Approval of Details Decision Date: 09/03/2022
Application No: 22/00137/DOC	Location: Land At Windmill Close Barkway Hertfordshire Applicant Name: Mr. Dominic Jones Beverley Homes Limited Description: Condition 11 - Construction Traffic Management Plan (as discharge of condition relating to planning permission 20/02779/FP Granted 11.01.2022).	Decision: Approval of Details Decision Date: 09/03/2022

EAST TEAM

Application No: 22/00191/FPH	Location: 23 Longmead Letchworth Garden City Hertfordshire SG6 4HP Applicant Name: Mr & Mrs Byrne Description: Two storey rear extension and insertion of rooflight to existing side roofslope and dormer to rear roof slope to facilitate conversion of loftspace into habitable accommodation following demolition of existing rear conservatory	Decision: Conditional Permission Decision Date: 03/03/2022
Application No: 22/00228/FPH	Location: 83 Spring Road Letchworth Garden City Hertfordshire SG6 3SL Applicant Name: Hugh Hamilton Description: Erection of side elevation porch and replace existing attached garage doors with single timber door as amended by plan received on 23 February 2022.	Decision: Conditional Permission Decision Date: 07/03/2022
Application No: 22/00284/FPH	Location: 63 Phoenix Drive Letchworth Garden City Hertfordshire SG6 1FY Applicant Name: Mr Sami Baliija Description: Insertion of dormer to existing front and rooflight and dormer to existing rear roofslope to facilitate conversion of loftspace into habitable accommodation	Decision: Conditional Permission Decision Date: 07/03/2022
Application No: 22/00290/FPH	Location: 47 Salisbury Road Baldock Hertfordshire SG7 5BZ Applicant Name: Cussen Description: Erection of front porch, enlarge existing rear window and replace existing rear bay window with bi-fold doors following demolition of existing front door canopy	Decision: Conditional Permission Decision Date: 07/03/2022
Application No: 22/00334/TCA	Location: 6 Fordham Terrace The Causeway Therfield Royston Hertfordshire SG8 9PP Applicant Name: Mrs Celia Stewart Description: Maple - Reduce by 1/3	Decision: No Objection Decision Date: 07/03/2022

WEST TEAM

Application No: 20/03081/FPH	Location: 67 Codicote Road Codicote Welwyn Hertfordshire AL8 9TY Applicant Name: Mr & Mrs Smith Description: Development A: Erection of single storey garage/gym following demolition of existing front car ports Development B: Single storey front and rear extensions, first floor extension to front elevation, raise ridge height and insertion of gables to front and rear roof to facilitate the conversion of loft space into habitable accommodation	Appeal Decision: Appeal Part Allowed Decision Date: 08/03/2022
Application No: 21/00305/LBC	Location: 5 Dower House Hitchin Road Preston Hitchin Hertfordshire SG4 7TZ Applicant Name: Mr E Pakenham Description: Erection of front porch.	Decision: Withdrawn Decision Date: 03/03/2022
Application No: 21/02871/FP	Location: Hollards Farm Codicote Road Codicote Welwyn Hertfordshire AL8 9UH Applicant Name: Mr Peter Barrow Description: Erection of agricultural building	Decision: Conditional Permission Decision Date: 07/03/2022
Application No: 21/03338/S73	Location: 17 Coach Drive Hitchin Hertfordshire SG4 9AP Applicant Name: Mr & Mrs & Fiore Description: Variation of Condition 2 (Revised finished floor level due to drainage - revised plan 3608/10C) of previously approved planning permission 20/02573/FP granted 15/04/2021 for erection of one detached 4-bed dwelling including creation of vehicular access off Gosmore Road.	Decision: Conditional Permission Decision Date: 03/03/2022

WEST TEAM

Application No: 21/03483/FPH	Location: 2 Oakfields Road Knebworth Hertfordshire SG3 6NS Applicant Name: Mr & Mrs Mallinson Description: Erection of front porch, two storey side extension and single storey rear extension following demolition of existing detached garage and existing front porch (as amended by plans received on 03/03/22).	Decision: Conditional Permission Decision Date: 04/03/2022
Application No: 22/00020/FP	Location: John Clements Sports And Community Centre Bury Lane Codicote Hitchin Hertfordshire SG4 8XY Applicant Name: Codicote Parish Council Tom Brindley Description: Installation of three 5 metre high floodlights and 5m width height barrier to car park.	Decision: Conditional Permission Decision Date: 09/03/2022
Application No: 22/00113/DOC	Location: 17 Highbury Road Hitchin Hertfordshire SG4 9RW Applicant Name: Mr David Richards Description: Condition 8 - Prior to commencement of the development of the garage/store building detailed drawings of all highway works including the details of excavation and any structures within 5 metres of the public highway (as discharge of conditions relating to planning permission 20/02999/FPH granted on 09.03.2021).	Decision: Approval of Details Decision Date: 08/03/2022
Application No: 22/00173/FPH	Location: 133 High Street Codicote Hitchin Hertfordshire SG4 8UB Applicant Name: Mr J D Tingle Description: Retention of wooden boundary fence	Decision: Unconditional Permission Decision Date: 08/03/2022
Application No: 22/00177/FPH	Location: 30 Purwell Lane Hitchin Hertfordshire SG4 0NF Applicant Name: Keith & Michelle Sprake Description: Single storey rear extension following demolition of existing rear conservatory as amended by plans received on 3 March 2022.	Decision: Conditional Permission Decision Date: 07/03/2022
Application No: 22/00256/FPH	Location: 26 High View Hitchin Hertfordshire SG5 2HL Applicant Name: Mr & Mrs Watson Description: Single storey rear extension following demolition of existing rear conservatory	Decision: Conditional Permission Decision Date: 07/03/2022

PRESS RELEASE

PR 3653

9 March 2022

Paddington comes to town!

The brilliant touring exhibition from the British Library, *Paddington: The Story of a Bear*, is coming to North Herts Museum from 19 March to 26 June. Follow his trail of marmalade splats to explore his tales of adventures in this educational, fun and free exhibition.

Celebrate one of the world's most beloved fictional characters over 60 years on from when he was first introduced in 1958. Featuring over 50 books, documents and original artworks, highlights include:

- the first edition of *A Bear Called Paddington* by Michael Bond given to his parents
- a selection of memorabilia owned by Michael Bond – including Bond's typewriter used in the 1960s
- the original illustrations of Paddington stories by artists including Peggy Fortnum, David McKee and R.W. Alley
- large Paddington and Aunt Lucy plush toys.

Ros Allwood, Cultural Services Manager at North Herts Council, said: "We are honoured to have Paddington come to visit us in Hitchin, the only location in the south east of England. There'll be Paddington themed activities for children, as well as Paddington themed delights in our café, such as marmalade cakes and sandwiches. Whatever your age, you don't want to miss out on this wonderful exhibition on your doorstep."

Alison Bailey, Lead Curator of Printed Heritage Collections 1901-2000 at the British Library, said: "We are thrilled *Paddington: The Story of a Bear* is touring to North Hertfordshire so that more people will have the opportunity to see this fun, family-friendly exhibition. Paddington is a timeless and universal story of desire for home, acceptance and a sense of belonging and we hope visitors to North Herts Museum enjoy discovering his stories and following his adventures."

Join us for a marmalade sandwich-fuelled trip down memory lane – an average visit lasts 30 minutes.

North Herts Museum is located in Brand Street, Hitchin, open Tue-Sat 10.30am-4.30pm and Sun 11am-3pm, and general admission and this exhibition is free.

For more information check out @northhertsmuseum on Facebook and Instagram, @nhertsmuseum on Twitter, visit the website www.northhertsmuseum.org or call 01462 474554.

You can also catch up with Paddington's many adventures on Facebook, Instagram and Twitter @paddingtonbear.

ENDS

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