

NORTH HERTS COUNCIL

WEEK ENDING 1 APRIL 2022

MEMBERS' INFORMATION

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Produced by the Communications Team. Any comments, suggestions or contributions should be sent to the Communications Team at pressoffice@north-herts.gov.uk

NEWS AND INFORMATION

AGENDA & REPORTS

PUBLISHED WEEK COMMENCING **28 MARCH 2022**

None

FORTHCOMING MEETINGS WEEK COMMENCING **4 APRIL 2022**

Licensing Sub-Committee – 8 April 2022

CHAIR'S ENGAGEMENTS WEEK COMMENCING **4 APRIL 2022**

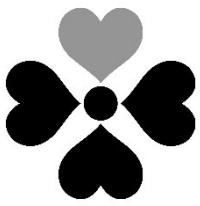
Date	Event	Location
	None	

VICE-CHAIR'S ENGAGEMENTS WEEK COMMENCING **4 APRIL 2022**

Date	Event	Location
	None	

OTHER EVENTS WEEK COMMENCING **4 APRIL 2022**

Date	Event	Location
	None	



**LEGAL AND COMMUNITY
COMMUNITY PROTECTION**

MEMBERS INFORMATION NOTE

Hoarder- what is it and how do we help?

A hoarding disorder is where someone acquires an excessive number of items and stores them in a chaotic manner, usually resulting in unmanageable amounts of clutter. The items can be of little or no monetary value. Hoarding disorders are challenging to treat because many people who hoard frequently do not recognise it as a problem or have little awareness of how it affects their life or the lives of others. Colleagues in housing, environmental health and other customer facing roles will already be supporting individuals who are affected by hoarding.

The reason why someone begins hoarding are not fully understood but could include:

- mobility problem preventing someone from being physically capable of keeping their home tidy
- cognitive impairments such as dementia that impair the ability to categorise and dispose of items
- a mental health problem such as severe depression, psychotic disorders, or obsessive-compulsive disorder (OCD)
- in some cases, hoarding is a condition itself and often associated with self-neglect

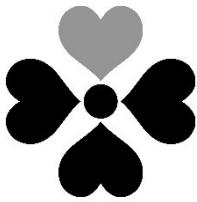
It is important to encourage a person who is hoarding to seek help, as their difficulties discarding objects can not only cause loneliness and affect their mental health but also pose a health and safety risk. To support colleagues, training has been organised with Hertfordshire Mind Network to offer a session on mental health and hoarding. The session will provide a general introduction to the complex topic of hoarding behaviours and hoarding disorder. You will gain a better knowledge and range of skills to motivate and support individuals that hoard with greater insight into how hoarding presents itself. There will be a focus on managing some of the more practical challenges of supporting individuals who hoard and how to approach this.

The session will be held via Zoom, is free to attend and will take place on the following date:

Friday 29th April 10-11:30am

If you would like to book a session please email safeguarding@north-herts.gov.uk
For more information please contact:

Gemma Mitchell
Safeguarding Support Officer
Tel: 01462 474 560
Email: safeguarding@north-herts.gov.uk



CUSTOMERS DIRECTORATE

MEMBERS INFORMATION NOTE

ENERGY REBATE OF £150 FOR BANDS COUNCIL TAX BANDS A-D

Members will be aware that on the 03 February 2022 the Chancellor announced a one -off energy rebate of £150 to all households in England that are in Council Tax bands A–D to help with the rising cost of energy.

The Energy Bill rebate is available to all households in Council Tax bands A to D, and those who are in Band E and qualify for the disabled band reduction and is applicable to the financial year 2022/23.

Customers who receive 100% Council Tax Support or whose property is exempt because it is occupied by students or only by a person under 18 will still qualify for the rebate.

This note is to update Members on how this will operate in North Herts.

In Bands A-D we currently have approximately 29,615 customers who pay Council Tax by direct debit and 11,593 who pay by other means.

Customers who currently pay their Council Tax by direct debit will receive the payment of £150 directly into their bank account after the April Council tax instalment has been successfully debited. This ensures that the bank details we hold are correct and valid.

There are five payment dates available to direct debit payers and so the date the £150 is received will depend on the DD date but as a rule of thumb the payment should be received approximately a week after the successful DD payment has been taken.

Customers who do not pay by direct debit will need to complete a short online application to receive the £150 as we do not hold their bank details. We are in the process of writing to all non-DD customers to advise of the process to claim the rebate and highlighting some key information they will need to have to hand when they apply.

The application form will be via a portal on our website and a unique reference number will be provided on completion of a successful application.

Help will be provided to any customers who do not have access to use our online services via the Customer Service Centre

There will also be a Discretionary scheme for Households in Council Tax bands E-H. This scheme is still being developed and further details on this will follow.

Update on the Business Support Grant Schemes

To date we have paid out over £49million across 17 different business support schemes. Most of the schemes have now closed, with just two currently open as detailed below:

ARG Wider Business Support

North Herts Council has partnered with [Hertfordshire Growth Hub](#) to deliver a programme of business advisory support and grants to North Herts-based businesses that have between 2 and 50 employees, have been impacted by COVID-19 restrictions, and are in a position to grow with targeted support. A funding pot of £450,000 has been allocated from the Additional Restrictions Grant (ARG)

For businesses who meet the application requirements, the programme will include:

- one to one business advice and support from a Hertfordshire Growth Hub business adviser
- assistance in identifying where actions can be taken to help improve business performance, including how grant funding can be used to drive innovation and growth
- the opportunity to apply for grant funding to help implement improvements, including specialist consultancy advice, and tools to improve efficiency and productivity
- onward referral to other sources of business support relevant to your business needs
- All applicants will benefit from free one-to-one business advice and support from the experts at the Hertfordshire Growth Hub, regardless of the outcome of their application.

This programme will close on 30 June 2022 or sooner if all funding has been awarded.

Covid – Additional Relief Fund (CARF)

This scheme was originally going to be dealt with by the Valuation Office Agency (VOA) as a material change in circumstance appeal (MCC) however, as a result of the Rating (Coronavirus) and Directors Disqualification (Dissolved Companies) Bill 2021 this now prevents the VOA from giving consideration to any challenge citing Covid as an MCC. Instead, this will now be administered by Local Authorities.

This is a discretionary scheme and will be distributed in the form of a business rate relief rather than a grant. The relief will be specifically to support those businesses have been impacted by the pandemic but have not received extended retail relief (covering retail, hospitality & leisure) the nursery discount or the airport & ground operations support scheme and have not accessed other Government business grants or business rate relief.

We have reviewed the data we hold about our businesses and anticipate in the region of 800 businesses qualifying for this relief. We intend to proactively contact those businesses to urge them to apply. We have written to qualifying businesses inviting them to apply.

Promotion of these schemes has been via the local press, our website and social media channels as well as targeted contact to eligible businesses where applicable.

For further information please contact:

Jo Dufficy, Service Director Customers

jo.dufficy@north-herts.gov.uk ext: 4555

RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY

***PART 1 – PUBLIC DOCUMENT**

Any interest to declare/ or conflict and any dispensation granted [if applicable]

DIRECTORATE: RESOURCES

1. DECISION TAKEN

To enter into a contract for the supply of water and sewage utilities for a range of property assets.

Advanced Demand Side Management Limited
Commercial House, 80 High Street, Eton, Windsor, Berkshire SL4 6AF

2. DECISION TAKER

Ian Couper, Service Director- Resources

3. DATE DECISION TAKEN:

18/3/2022

4. REASON FOR DECISION

- 4.1 As a result of the expiry of the previous water and sewage utility contract with Castle Water, North Hertfordshire District Council took part in the Crown Commercial Services (CCS) water aggregation and entered into a new contract with Advanced Demand Side Management Limited via the CCS framework as detailed below.

Framework Contract with the reference number RM6178 Water, Wastewater and Ancillary Services (2) for the provision of Water, Wastewater and Ancillary Services, Lot 1

5. ALTERNATIVE OPTIONS CONSIDERED

- 5.1 Using the CCS water aggregation and framework ensured competitive rates without the need for a lengthy and costly tender exercise.

6. CONSULTATION (INCLUDING THE EFFECT ON STAKEHOLDERS, PARTNERS AND THE PUBLIC)

- 6.1 Not applicable.

7. RELEVANT CONSIDERATIONS

- 7.1 As detailed in section 5, a competitive framework helped ensure the Council got best value.

8. LEGAL IMPLICATIONS

- 8.1 Under 14.6.12 (a) (i) A the Service Director- Resources will “manage, direct and control all resources allocated to the Directorate in accordance with the Council’s policies”. Under 14.6.4 (a) (ii) Service Directors have a general authorisation for “entering into contracts to carry out works and/or for the supply of goods and services within approved budgets”.

8.2 This contract was let in accordance with the Council's Contract and Procurement regulations.

9. FINANCIAL IMPLICATIONS

9.1 The cost of the new contract will be met from within the existing budget.

10. RISK IMPLICATIONS

10.1 By procuring through the CCS framework risks have been mitigated.

11. EQUALITIES IMPLICATIONS

11.1 In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.

11.2 There are no equalities implications in relation to this procurement.

12. SOCIAL VALUE IMPLICATIONS

12.1 ADSM donates money on your behalf to humanitarian water charities delivering fresh water and sanitation to parts of the world in desperate need. As of January 2021, their donations had amounted to 257,400 gallons.

12.2 As the recommendations in the report relate to a contract below £100,000 the "go local" policy has been considered but has not been applied due to the nature of the market for water supplies.

13. HUMAN RESOURCE IMPLICATIONS

13.1 There are no direct HR implications arising from the award of this contract.

14. BACKGROUND PAPERS

None.

15. NOTIFICATION DATE

28/3/2022

Signature of Executive Member ConsultedNot applicable.....

Date

Signature of Decision Taker 

Please Note: that unless urgency provisions apply **EXECUTIVE** decisions cannot be implemented until 5 clear working days have elapsed after the decision has been taken to allow for scrutiny call-in.

Call-in does not apply to NON-EXECUTIVE DECISIONS

RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY

Any interest to declare/ or conflict and any dispensation granted [if applicable]	
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DIRECTORATE: Place

1. DECISION TAKEN

- 1.1 To approve Culturewood Family Forest School events, including Adult Well Being and Holiday Club activities using Norton Common, Letchworth on various agreed dates from 10th April to 12th March 2023 and also using District Park, Great Ashby, Stevenage from 15th May 2022 to 19th March 2023 between 10.00 to 17.00 hrs.
- 1.2 This event will only take place if Covid restrictions permit these activities, at the time of the event. Consequently, the event organisers are aware that this event may need to be cancelled at short notice

2. DECISION TAKER

- 2.1. Andrew Mills, Service Manager Greenspace

3. DATE DECISION TAKEN:

- 3.1 28th March 2022

4. REASON FOR DECISION

- 4.1 To support the organisers to provide family events for the whole community.

5. ALTERNATIVE OPTIONS CONSIDERED

- 5.1 The organisers have approached North Herts Council to host these events. This is an opportunity to bring an event to the community.

6. CONSULTATION (INCLUDING THE EFFECT ON STAKEHOLDERS, PARTNERS AND THE PUBLIC)

- 6.1 Consultation has been undertaken with colleagues in Environmental Health and Safety Advisory Group.

7. RELEVANT CONSIDERATIONS

- 7.1 Organisers of the event have approached NHC for approval to use Norton Common, Letchworth and District Park, Great Ashby as their locations for their events.

8. LEGAL IMPLICATIONS

- 8.1 The authority has an obligation to ensure that the public open spaces it maintains are at a standard that are safe for everyone to use. Additionally, the authority has an obligation to ensure that any environmentally sensitive environment is not damaged due to actions or intentions of others.

9. FINANCIAL IMPLICATIONS

- 9.1 There are no financial risks.

10. RISK IMPLICATIONS

- 10.1 There are no risk implications. However, risk assessments have been considered to endeavour that this is a covid 19 safe event.

11. EQUALITIES IMPLICATIONS

- 11.1 In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.

- 11.2 Central Government and national groups have expressed the continued importance of public Green Space in the health and well-being of communities. From April 2013 local authorities at county level are required to take on the statutory duty to improve the health of their communities as required by the Health and Social Care Act 2012 and with it, to acquire many of the public health services currently the responsibility of the NHS. The use of open spaces, parks, playgrounds and relevant leisure facilities are promoted in terms of reducing the impact of obesity on long term health, the importance in the management of wellbeing and in aiding relaxation, as well as sensory' enjoyment.

12. SOCIAL VALUE IMPLICATIONS

- 12.1 The event is open to everyone.

13. HUMAN RESOURCE IMPLICATIONS

- 13.1 This item of work is contained within the Place Directorate existing work programs.

14. BACKGROUND PAPERS

- 14.1 Application Form including supporting documentation

15. NOTIFICATION DATE

- 15.1 1st April 2022

Signature of Executive Member ConsultedNot Applicable.....

Date ...28th March 2022.....

Signature of Decision Taker

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RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY

***PART 1 – PUBLIC DOCUMENT**

Any interest to declare/ or conflict and any dispensation granted [*if applicable*]

SERVICE DIRECTORATE: Resources

1. DECISION TAKEN

Agreement to suspend collection of £17,500 claw-back in respect of the disposal of the Garage Compound, Radcliffe Road, Hitchin to the rear of the Molly Malone Pub to allow settle the opportunity to comply with the terms of an exemption namely applying the proceeds towards the provision of Social Housing or Community Benefit in the District of North Hertfordshire.

2. DECISION TAKER

Ian Couper, Service Director: Resources

3. DATE DECISION TAKEN: 31/3/2022

4. REASON FOR DECISION

To allow settle the opportunity to comply with the terms of the exemption by applying the funds to the development of Social Housing.

5. ALTERNATIVE OPTIONS CONSIDERED

Those defined by the protocol entered into between North Hertfordshire District Council (NHDC) and North Hertfordshire Homes (NHH), now known as settle, in respect of a proposed disposal by settle of an asset transferred under the Stock Transfer.

6. CONSULTATION (INCLUDING THE EFFECT ON STAKEHOLDERS, PARTNERS AND THE PUBLIC)

Settle have been consulted regarding the level of the potential clawback payment and the details of the social housing scheme to which the funds will be applied. There is no obligation on NHDC to carry out any wider consultation.

7. FORWARD PLAN

7.1 This decision is not a key Executive decision and has therefore not been referred to in the Forward Plan.

8. BACKGROUND/ RELEVANT CONSIDERATIONS

NHH changed its name to settle in May 2018.

Settle have submitted a request to agree an exemption to clawback in respect of the Garage Compound, Radcliffe Road, Hitchin to the rear of the Molly Malone Pub stating that they intend

for the proceeds from the disposal to be used for the provision of Social Housing or Community Benefit in the District of North Hertfordshire. The proposed project to which the proceeds will be applied is the John Barker Place regeneration project.

Settle therefore propose to rely on exemption *xi* in the deed of covenant dated 31 March 2003 which imposes the obligation to pay clawback.

Social Housing or Community Benefit scheme

The Social Housing provision in which settle propose to invest the proceeds from the disposal is the project to regenerate John Barker Place. The unused clawback available for later phases of the John Barker Place project (phase 3 and beyond) is £1,372,769.10. Whilst it is still considered appropriate to suspend payment of the clawback for three years to allow settle the opportunity to invest the proceeds into Social Housing, NHDC cannot at this stage agree the specific details of the Social Housing provision as until the precise proposals for the later phases of the John Barker Place regeneration project are known the clawback cannot be committed to that project

Clawback valuation

Clawback is 25% of the greater of the Disposal Gain or the Development Gain. Settle have confirmed that the property has been sold without the benefit of planning permission, so there is no Development Gain to consider, and the only relevant calculation is the Disposal Gain. The clawback calculation for the property has been agreed between the parties as follows:

Property	Disposal Gain	Clawback @ 25%
Garage Compound, Radcliffe Road, Hitchin to the rear of the Molly Malone Pub	£70,000.00	£17,500.00

The suspension of clawback in relation to this property will allow the funds to be allocated towards Social Housing provision. Once the detail of the Social Housing to be provided by the John Barker place regeneration scheme is known, together with the financial modelling, then NHDC will determine whether this clawback should be allocated to that scheme or an alternative scheme.

9. LEGAL IMPLICATIONS

- 9.1 The Service Director: Resources has delegated authority for 'Approvals for any overage, claw back or similar arrangement pursuant to the Stock Transfer Agreement'.
- 9.2 The obligation for settle to pay clawback to NHDC in respect of certain property disposals arises as a consequence of a deed of covenant contained within the stock transfer agreement dated 31 March 2003. The terms of the agreement provide that clawback is not payable where the proceeds from the disposal are to be used for the provision of Social Housing or Community Benefit (as defined by the agreement) in the district of North Hertfordshire. The parties have entered into a protocol which governs how this exemption will operate in practice. The protocol permits NHDC to suspend collection of claw-back to allow settle the opportunity to comply with the terms of the exemption.

10. FINANCIAL IMPLICATIONS

- 10.1 The value paid by settle for the housing at stock transfer was based on its continued use as Social Housing. The deed of covenant provides compensation to NHDC for property disposals by settle that are above the equivalent value at stock transfer. As the principle of this is to protect the volume of Social Housing in the District, there is an exemption that allows settle to reinvest this money into Social Housing schemes within 3 years. As long as the request is reasonable then it should not be refused. So, this does not provide an opportunity for the Council to obtain additional funding.

10.2 As highlighted in section 8, a significant amount of clawback has been suspended for use on the John Barker Place scheme. This clawback would take the total to £1,390,269.10. It has also been agreed that £1,760,000 of previously suspended clawback will be used on phases 1 and 2 of the John Barker Place scheme. Within its capital programme, the Council has also allocated £1.096 million towards this scheme. The overall value of the Social Housing within the scheme will need to be reviewed when a final proposal is in place. This will determine whether it is appropriate to confirm the use of the suspended clawback and also the use of the Council's own capital resources.

11. RISK IMPLICATIONS

No security is being sought to ensure payment of the clawback in the event that the social housing scheme is not delivered. Therefore, there is a risk that settle will not have the funds to pay the clawback if they are unable to deliver the scheme.

12. EQUALITIES IMPLICATIONS

None

13. SOCIAL VALUE IMPLICATIONS

13.1 *The Social Value Act and "go local" policy do not apply to this decision.*

14. HUMAN RESOURCE IMPLICATIONS

None

15. BACKGROUND PAPERS

None

16. APPENDICES

None

NOTIFICATION DATE

Signature of Executive Member ConsultedN/a- Non-Executive.....

Date

Signature of Decision Taker

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RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY

***PART 1 – PUBLIC DOCUMENT**

SERVICE DIRECTORATE: REGULATORY

1. DECISION TAKEN

- 1.1 The allocation of £71k of homelessness grant funding received from the Department for Levelling Up, Housing and Communities to support vulnerable renters in the district who are at risk of homelessness.

2. DECISION TAKER

- 2.1 Ian Fullstone, Service Director – Regulatory

3. DATE DECISION TAKEN:

- 3.1 31 March 2022

4. REASON FOR DECISION

- 4.1 The Council has received funding of £71k from the Department for Levelling Up, Housing and Communities (DLUHC) via additional Homelessness Prevention Grant for 2021/22. This is for the purpose of supporting vulnerable renters in the district who are at risk of losing their home owing to rent arrears.
- 4.2 With the agreement of the DLUHC, this funding has been passported to local registered providers of social housing, settle and First Garden Cities Homes, for use in preventing homelessness amongst their tenants in line with grant conditions. This secures the funding, which is for expenditure in 2021/22, for the benefit of local residents, whilst ensuring that it has been fully utilised to DLUHC grant timescales.

5. ALTERNATIVE OPTIONS CONSIDERED

- 5.1 None. The DLUHC is content with our use of the additional grant. If the £71k of funding is not spent by the end of 2021/22, it will have to be returned to the DLUHC.

6. CONSULTATION (INCLUDING THE EFFECT ON STAKEHOLDERS, PARTNERS AND THE PUBLIC)

- 6.1 The Deputy Executive Member for Housing and Environmental Health, Cllr Sean Prendergast, has been consulted and is supportive of this decision.

7. FORWARD PLAN

- 7.1 This decision is not a key Executive decision and has therefore not been referred to in the Forward Plan.

8. BACKGROUND/ RELEVANT CONSIDERATIONS

- 8.1 The Council was awarded £71k of funding from the Department of Levelling Up, Housing and Communities (DLUHC) in the form of additional Homelessness Prevention Grant for 2021/22. This exceptional one-off payment is intended to support vulnerable renters who have accrued rent arrears during the COVID-19 pandemic and who are consequently at risk of losing their

homes. The grant is ring-fenced for homelessness prevention and whilst predominantly aimed at supporting vulnerable tenants renting privately, the DLUHC has agreed that it can also be used to assist social housing tenants.

- 8.2 With DLUHC agreement therefore, the Council has passported the £71k of funding to settle and First Garden Cities Homes (FGCH), both local registered providers of social housing, for use in preventing evictions of those tenants who have fallen into rent arrears as a result of the pandemic. This has enabled the funding to be allocated within grant timescales (rather than having to be returned unspent to the DLUHC), securing it in full for the benefit of local residents over the course of the forthcoming year.
- 8.3 Individual households at risk of eviction will be referred to the Council by settle and FGCH in line with existing early intervention procedures. The Council will approve cases individually for grant funding to ensure accountability and that grant conditions continue to be met. Where a homelessness duty is owed, the full range of support and assistance (such as Discretionary Housing Payment) will also be made available to the household should it be needed and dependent on individual circumstances, in order to prevent homelessness.
- 8.4 On average over the past two years, 14 households a quarter have approached the Council for homelessness assistance due to loss of a social housing tenancy. It is difficult to envisage this situation improving, in light of the current cost-of-living pressures facing the country.

9. LEGAL IMPLICATIONS

- 9.1 Local authorities' homelessness duties are contained within the Housing Act 1996 Part VII, as amended by the Homelessness Reduction Act 2017 which placed significant new duties on English local housing authorities.
- 9.2 When agreeing the Adoption of a new Housing Strategy (2019-2024) in March 2019, the Cabinet also resolved the following:

In the event the MHCLG provides homelessness funding beyond the financial year 2019/20, the Cabinet authorises the Service Director – Regulatory, in consultation with the Executive Member for Housing and Environmental Health, to decide on the specific allocation of the funds in order to meet homelessness priorities, for the duration of the Strategy.

- 9.3 The interventions detailed in section 8 meet the DLUHC requirements for use of the ring-fenced grant.

10. FINANCIAL IMPLICATIONS

- 10.1 A total of £71,254 of grant has been awarded to the Council from the DLUHC. This is ring-fenced for homelessness prevention work and is for expenditure in 2021/22.
- 10.2 £60,565.90 of funding has been passported to settle with the remaining £10,688.10 passported to FGCH (split in proportion to relative housing stock in the district).

11. RISK IMPLICATIONS

- 11.1 Evictions from social housing remain a small but significant reason for homelessness and many involve vulnerable and low-income households. Without this additional funding, more social housing tenants will be at risk of eviction.

12. EQUALITIES IMPLICATIONS

- 12.1 In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.

12.2 There are no equalities implications arising as a result of this report.

13. SOCIAL VALUE IMPLICATIONS

13.1 The Social Value Act and “go local” policy do not apply to this decision.

14. ENVIRONMENTAL IMPLICATIONS

14.1. There are no known Environmental impacts or requirements that apply to this report.

15. HUMAN RESOURCE IMPLICATIONS

15.1 There are no human resource implications.

16. BACKGROUND PAPERS

16.1 None.

17. APPENDICES

17.1 None.

NOTIFICATION DATE:

Signature of Executive Member Consulted:

Date: Agreed by Cllr Prendergast on 31 March 2022

Signature of Decision Taker:



Service Director - Regulatory

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RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY

PART 1 – PUBLIC DOCUMENT

Any interest to declare/ or conflict and any dispensation granted – n/a

SERVICE DIRECTORATE: CUSTOMERS

1. DECISION TAKEN

To award Phoenix Software Ltd the contract to provide Microsoft Enterprise Agreement (MSEA E5) 365 & SQL Licenses for three years from 1 April 2022 to 31 March 2025.

2. DECISION TAKER

Jo Dufficy Service Director - Customers

3. DATE DECISION TAKEN:

22 March 2022

4. REASON FOR DECISION

- 4.1 The Council currently operates using a Microsoft EA agreement. This agreement ends on 31 March 2022. The current enterprise agreement is for Microsoft E3, however we have taken advantage of an opportunity to move to E5 as this provides new features that would be beneficial such as enhanced security and anti-virus capabilities.
- 4.2 A procurement process was undertaken utilising the KCS Professional Services Framework Y20011 (A business unit of Kent County Council) and assessed on the basis of 80% price and 20% quality of service/added value. This determined that Phoenix Software Ltd were the preferred contractor.

5. ALTERNATIVE OPTIONS CONSIDERED

- 5.1 There were no other alternatives as our existing Microsoft EA Agreement comes to an end on 31 March 2022.
- 5.2 We could not extend the existing contract as it had already been extended by two years resulting in the maximum of five years.

6. CONSULTATION (INCLUDING THE EFFECT ON STAKEHOLDERS, PARTNERS AND THE PUBLIC)

- 6.1 The executive member for Finance and IT has been consulted and the move from E3 to E5 licences was included in the budget setting process for 22/23

7. FORWARD PLAN

- 7.1 This decision is not a key Executive decision and has therefore not been referred to in the Forward Plan.

8. BACKGROUND/ RELEVANT CONSIDERATIONS

- 8.1 Four suppliers bid for the contract using the KCS framework.
- 8.2 the evaluation process resulted in Phoenix Software Ltd achieving the maximum of 80% for price and 20% for quality.

9. LEGAL IMPLICATIONS

- 9.1 Under section 14.6.4 (a) (ii) of the Council's Constitution, Service Directors have the authority to enter into contracts to carry out works and/or for the supply of goods and services in respect of their service areas and within approved budgets.
- 9.2 Section 14.6.9 (a) (i) of the Constitution also specifically gives the Service Director – Customers, the authority to manage, direct and control all resources allocated to the Directorate in accordance with the Council's policies and procedures.
- 9.3 This contract was awarded and completed in accordance with the Council's Contract and Procurement Rules.

10. FINANCIAL IMPLICATIONS

- 10.1 It was estimated that the cost of the contract over the three-year period would be £617k. As the software will be used over a three-year period, this is treated as capital spend.
- 10.2 The budget was approved at Full Council on 10 February 2022.
- 10.3 By utilising the KCS Professional Services Framework Y20011 the contract has come in under budget. This will be reported as part of the 2022/23 capital budget monitoring process.

11. RISK IMPLICATIONS

- 11.1 Failure to take out a Microsoft EA Agreement from 1 April 2022 would leave the Authority without a cloud platform that is used extensively to provide desktop, infrastructure and mobile device capabilities.

12. EQUALITIES IMPLICATIONS

- 12.1 There are no equalities implications.

13. SOCIAL VALUE IMPLICATIONS

- 13.1 The Social Value Act and Go Local policy have been considered with no specific actions arising due to the nature of the contract, which is to enable council employees to continue using Microsoft products to carry out their duties

14. ENVIRONMENTAL IMPLICATIONS

- 14.1 There are no known Environmental impacts or requirements that apply to this report.

15. HUMAN RESOURCE IMPLICATIONS

- 15.1 There are no direct human resources implications to this decision

16. BACKGROUND PAPERS

- 16.1 None

17. APPENDICES

17.1 None

NOTIFICATION DATE

01 April 2022



Signature of Executive Member Consulted

Date 31/03/2022



Signature of Decision Taker

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RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY

PART 1 – PUBLIC DOCUMENT

Any interest to declare/ or conflict and any dispensation granted [N/A]

SERVICE DIRECTORATE: LEGAL AND COMMUNITY

1. DECISION TAKEN

Following the by-election on 10 March 2022, and two separate requests for other changes, subsequent to appointments made at the Annual Council meeting regarding the Planning Control Committee, that:

i.

- Cllr Raj Bhakar replace Cllr Carol Stanier as a full member of the Planning Control Committee; and
- Cllr Carol Stanier replace Cllr Sam North as a Substitute Member on the Planning Control Committee.

ii.

- Cllr Simon Bloxham replace Cllr John Bishop as a full member of the Planning Control Committee; and
- Cllr Adam Compton replace Cllr Simon Bloxham as a Substitute Member of the Planning Control Committee.

2. DECISION TAKER

Melanie Stimpson, Democratic Services Manager.

3. DATE DECISION TAKEN:

28 March 2022 (in respect of i above) and 30 March 2022 (in respect of ii above).

4. REASON FOR DECISION

4.1 As per the constitution, the Service Director: Legal and Community and the Democratic Services Manager (given as a sub delegation) have delegated authority to make appointments (or where relevant nominate) Councillors or Substitutes to Committees, Sub-Committees, Panels, Boards and Outside Bodies, in consultation with Group Leaders during the civic year in respect of the appointments that have previously been made at Annual Council.

5. ALTERNATIVE OPTIONS CONSIDERED

5.1 None considered. Appointments to seats allocated to each political party under the provisions of Section 15 of the Local Government and Housing Act 1989 are made on a politically proportionate basis at the Annual Council meeting. It is therefore a matter for the respective Group Leaders on who they wish to nominate as an appointment or replacement.

5.2 Regarding outside organisation and other bodies to which the Council has a seat, it is for Group Leaders to discuss and determine which Members be appointed.

6. CONSULTATION (INCLUDING THE EFFECT ON STAKEHOLDERS, PARTNERS AND THE PUBLIC)

- 6.1 In accordance with the Constitution, the delegated decision is made in consultation with Group Leaders.

7. FORWARD PLAN

- 7.1 This decision is not a key Executive decision and has therefore not been referred to in the Forward Plan.

8. BACKGROUND/ RELEVANT CONSIDERATIONS

- 8.1 Following a request to fill a casual vacancy as a result of the sudden passing of Councillor Paul Clark, a by-election was held on 10 March 2022 for the Hitchin Highbury District Ward (and at the same time for the Hitchin South County division). Subsequently the Deputy Leader Councillor Ruth Brown, provided notice on 24 March to the Committee, Member and Scrutiny Team and then to the Democratic Services Manager of the changes listed in (i) above.

- 8.2 The Group Leader of the Conservatives provided notice to the Proper Officer, on 30 March of some further changes as listed in (ii) above, subsequent to, appointments made at the Annual Council meeting.

- 8.4 Group Leaders were notified of the changes on 25 March 2022 (in respect of i above) and 30 March 2022 (in respect of ii above).

9. LEGAL IMPLICATIONS

- 9.1 14.6.8 (a) Delegation of Authority – Service Director: Legal and Community of the Constitution states:

(xx) To make appointments (or where relevant nominate) Councillors or Substitutes to Committees, Sub-Committees, panels, boards and outside bodies, in consultation with Group Leaders during the civic year in respect of the appointments that have previously been made at Annual Council.

- 9.2 14.6.2 (c) Scheme of Delegations to Officers – General Principles - *All officers discharging these functions may authorise any member of their staff to act on their behalf and shall keep a written record of all sub-delegations in a register held by the Monitoring Officer (subject to the limitations at 14.6.3 and within specific policies).*

- 9.3 Sub delegation to Democratic Services Manager under 1.14.1 of officer's delegations:

e) The appointment, nomination or revocation of appointment of any individual to any office/body other than to Full Council in the event of vacation of office, in consultation with Group Leaders in respect of elected Councillors (In accordance with any requirements under the Local Government (Committees and Political Groups) Regulations 1990, or any legislation replacing the same under section 14.5.1 of the Constitution.

10. FINANCIAL IMPLICATIONS

- 10.3. There are no direct financial implications. There is a Members' Allowance budget which is approved via the budget setting propose and in the case of a councillor vacancy, there are some savings until the seat is elected either at the usual May elections or via a by-election.

11. RISK IMPLICATIONS

11.1 A vacancy on a Committees, Sub-Committees or Panel could result in the respective political party not being fully represented at a particular meeting and that the district council is not represented at the outside organisation/bodies meetings.

12. EQUALITIES IMPLICATIONS

12.1 In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.

12.2 There are no direct equalities implications arising from this report.

13. SOCIAL VALUE IMPLICATIONS

13.1 The Social Value Act and “go local” policy do not apply to this decision.

15. ENVIRONMENTAL IMPLICATIONS

15.1. There are no known Environmental impacts or requirements that *apply to this report*.

15. HUMAN RESOURCE IMPLICATIONS

15.1 The Committee, Member and Scrutiny Team are responsible for notifying changes to the outside organisations and other bodies as well as notifying the payroll provider (in respect of members allowances') and making the respective amendments to the committee management system.

16. BACKGROUND PAPERS

16.1 Annual Council – 26 May 2021 [Agenda for Council on Wednesday, 26th May, 2021, 7.30 pm - North Hertfordshire District Council \(north-herts.gov.uk\)](#)

17. APPENDICES

17.1 N/A

NOTIFICATION DATE

Date: 1 April 2022



Signature of Decision Taker

Call-in does not apply to NON-EXECUTIVE DECISIONS

RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY

PART 1 – PUBLIC DOCUMENT

Any interest to declare/ or conflict and any dispensation granted [if applicable]

SERVICE DIRECTORATE: PLACE

1. DECISION TAKEN

- 1.1 To appoint Groundwork Hertfordshire to project manage the supply and installation of interactive play equipment across North Herts and an item of multi play equipment at Priory Memorial Gardens.

2. DECISION TAKER

- 2.1 Sarah Kingsley

3.0 DATE DECISION TAKEN:

- 3.1 15.01.2021

4. REASON FOR DECISION

- 4.2 The appointment is to help achieve the outcomes of the councils Greenspace Management Strategy. In addition, the new items of interactive play will encourage more activity and inclusion within the local communities

5. ALTERNATIVE OPTIONS CONSIDERED

- 5.2 None considered

6. CONSULTATION (INCLUDING THE EFFECT ON STAKEHOLDERS, PARTNERS AND THE PUBLIC)

- 6.2 Consultation has been undertaken with the Executive Member for Leisure and Environment.

7. FORWARD PLAN

- 7.1 This decision is not a key Executive decision and has therefore not been referred to in the Forward Plan.

8. BACKGROUND/ RELEVANT CONSIDERATIONS

- 8.1 The service and financial planning process has identified a capital budget for the renovation and improvement of play areas. The use of this resource is to be considered in consultation with the Executive Member and Service Director. This process is in accordance with the proposed Greenspace Management Strategy 2022 - 2027

9. LEGAL IMPLICATIONS

- 9.1 There are statutory duties underlying the decision.
- 9.2 The Council has a contract with Groundwork Hertfordshire to deliver the work program of the Council's adopted Green Space Management Strategy

10. FINANCIAL IMPLICATIONS

- 10.1 The value of the works provided by Groundworks is £15,600.00
- 10.2 The value of the construction works is £278,646.00 of which £180,000 is within the agreed capital program with the remainder sourced through S106 funding.

11. RISK IMPLICATIONS

- 11.1 The risks associated with Greenspace sustainability have been reviewed and updated on Pentana, the Council's performance and risk management software.

12. EQUALITIES IMPLICATIONS

- 12.1 The Equality Act 2010 came into force on the 1st October 2010, a major piece of legislation. The Act created a new Public Sector Equality Duty, which came into force on the 5th April 2011. There is a General duty, described in paragraph 12.2, that public bodies must meet, underpinned by more specific duties which are designed to help meet them.
- 12.2 In line with the Public Sector Equality Duty, public bodies must, in the exercise of its functions, give **due regard** to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.
- 12.3 There are no additional equality implications associated with this proposal.

13. SOCIAL VALUE IMPLICATIONS

- 13.1 As the recommendations made in this report relate to the award of a non-EU public service contract, the Public Services (Social Value) Act 2012 does not apply.

14. ENVIRONMENTAL IMPLICATIONS

- 14.1 There are no known Environmental impacts or requirements that apply to this report.

15. HUMAN RESOURCE IMPLICATIONS

- 15.1 There are no human resource implications as the works associated with delivering the framework contract are already contained within existing resources

16. BACKGROUND PAPERS

- 16.1 Specification and Contract documents relating to this project on InTend

17. APPENDICES

17.1 None)

NOTIFICATION DATE

Signature of Executive Member Consulted

Steve Jamieson

Date 31st March 2022.....

Signature of Decision Taker

Jekingshy

Please Note: that *unless urgency provisions apply* EXECUTIVE decisions cannot be implemented until 5 clear working days have elapsed after the decision has been taken to allow for scrutiny call-in.

Call-in does not apply to NON-EXECUTIVE DECISIONS



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EAST TEAM

Application No.	Applicant/Agent Address	Location Address, Applicant Name & Proposal
Ashwell Parish Council		
22/00206/LDCLB	Ms Kate Haddock Digswell Manor, 74 High Street, Ashwell, Baldock, Hertfordshire, SG7 5NS	Digswell Manor 74 High Street Ashwell Baldock Hertfordshire SG7 5NS Ms Kate Haddock Re-route flue from existing boiler to exit on north-west (rear) elevation of weatherboarded side lean-to
22/00214/LDCLB	Ms Kate Haddock Digswell Manor, 74 High Street, Ashwell, Baldock, Hertfordshire, SG7 5NS	Digswell Manor 74 High Street Ashwell Baldock Hertfordshire SG7 5NS Ms Kate Haddock Install secondary glazing to front ground floor sash window to match similar installations to 3no. other front sash windows.
22/00215/LDCLB	Ms Kate Haddock Digswell Manor, 74 High Street, Ashwell, Baldock, Hertfordshire, SG7 5NS	Digswell Manor 74 High Street Ashwell Baldock Hertfordshire SG7 5NS Ms Kate Haddock Removal of modern stud wall and including plasterboard finishes to return first floor, rear bedroom to one room.
22/00880/FP	Partners In Planning And Architecture Ltd Miss Queenie Cheng Suite 2 Clare Hall, St Ives Business Park, Parsons Green, St Ives, PE27 5QF 4WY, United Kingdom	Land Adjacent To 4 Ashwell Street Ashwell Hertfordshire Mr and Mrs D Mynott Erection of a detached 3 bedroom dwelling, and detached car port; ancillary works and new vehicular access onto Ashwell Street
Baldock		
22/00850/FP	Hunters Architects Mr Mark Baines Space One, Beadon Road, London, W6 0EA, United Kingdom	Land Between 5 Norton Road And 1 Baldock Hertfordshire SG7 5AX Mr Tim Porter Erection of one 3 bedroom dwelling with 2 associated parking spaces and new vehicular access onto Norton Road and ancillary works



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22/00888/FPH	PicklePlanning Stuart Judd 1 Sale Drive, Clothall Common, Baldock, SG7 6NS	5a Arwood Mews Baldock Hertfordshire SG7 6LA	Carina Horsnail Single storey front and side infill extension beneath existing front porch roof to include conversion of existing attached garage into habitable accommodation
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Barkway Parish Council

22/00854/LDCP	Mrs Joanne McAllister White Rose Cottage, 6 High Street, Barkway, Royston, Hertfordshire, SG8 8EE	White Rose Cottage 6 High Street Barkway Royston Hertfordshire SG8 8EE	Mrs Joanne McAllister Replace existing timber windows with UPVC windows
22/00883/TCA	Mr Ben Mercer Mercer Tree Services Ltd 10 Petlands, SAFFRON WALDEN, CB10 1XF	109 High Street Barkway Royston Hertfordshire SG8 8ED	West Beech - Reduce two lowest limbs over garden by up to 5m. Horse Chestnut - Reduce crown by up to 3m. Crab Apple - Reduce crown by up to 1m. Walnut - Crown lift over road to 5.2m, crown lift over footpath to 3m, remove low limb over driveway entrance to main stem, remove low limb over road sign to main stem. Sycamore - Reduce crown by 5-6m to form high pollard

Barley Parish Council

22/00796/FP	Sapele Design Ltd Mr Timothy Ashcroft Courtyard Cottage , Manor Farm Barns, Church End, BARLEY, Nr Royston, SG8 8JW, UK	Vernham Dene High Street Barley Royston Hertfordshire SG8 8HT	Mrs Jenny Clark Demolition of dwelling, known as Vernham Dene, and erection of fence to facilitate the inclusion of associated land to form extended residential curtilage for the host dwelling, Grigs Field. Conversion of existing garage into a home office and alterations to existing access driveway.
22/00832/FPH	Alun Design Consultancy Mr David Jones Neville House, Station Road, Wendens Ambo, Saffron Walden, CB11 4LB, United Kingdom	Jasmine Cottage Church End Barley Royston Hertfordshire SG8 8JW	Dr Ursula Gompels Alterations to existing rear extension and erection of single storey rear extension following demolition of existing conservatory

22/00836/LBC	Alun Design Consultancy Mr David Jones Neville House, Station Road, Wendens Ambo, Saffron Walden, CB11 4LB	Jasmine Cottage Church End Barley Royston Hertfordshire SG8 8JW
		Doctor Ursula Gompels
		Alterations to existing rear extension and erection of single storey rear extension following demolition of existing conservatory
Codicote Parish Council		
22/00779/TCA	Codicote Parish Council - Parish Clerk The Pavilion, Bury Lane, Codicote, SG4 8XY	Land At The Rear Of The Bell Motel High Street Codicote Hertfordshire SG4 8XD
		Mr Simon Crosier
		Ash - Reduce crown height by 3m and lateral lateral branches to shape. Sycamore - Reduce crown to suitable growth point
Letchworth Garden City		
22/00790/FP	Rapleys Mr Dan Heath 33 Jermyn St, St. James's, London SW1Y 6DN	Unit 670 Saunders Close Green Lane Letchworth Garden City Hertfordshire SG6 1PF
		Letchworth Heritage Foundation Letchworth Garden City Her...
		Replace existing front elevation entrance door with a roller shutter door
22/00793/TCA	Mrs wendy read Evolution Tree Works Services Limited 29 Offley Road, Hitchin, SG5 2AZ	30 Sollershott East Letchworth Garden City Hertfordshire SG6 3JN
		Mr Simon Whale
		Pine - Fell

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22/00826/FPH	Morris And Weatherall Mr Stuart Morris 109 Langford Road, Henlow, Beds, SG16 6AG	102 Wilbury Road Letchworth Garden City Hertfordshire SG6 4JQ
Mr N Fishwick And Ms Mendel		
		Single storey rear extension and alterations to existing detached summer house/annexe following demolition of existing rear element
22/00843/FPH	Arjun Chopra Architect Mr Arjun Chopra 19 Norton Way North, Letchworth Garden City, SG6 1BX, United Kingdom	11 Station Way Letchworth Garden City Hertfordshire SG6 3SF
Mr Deepak Sangha		
		Two storey rear extension and insertion of rooflights to existing side roofslopes
22/00853/FPH	Mr & Mrs Joseph Reader 63 Blackmore, Hertfordshire, Letchworth, SG6 2SZ, United Kingdom	63 Blackmore Letchworth Garden City Hertfordshire SG6 2SZ
Mr & Mrs Joseph Reader		
Single storey rear extension and replace existing fenestration		
22/00857/FPH	Improve It Design Ltd Mr John Williams 9 Broadstone, Dartmouth, TQ6 9NR, Hertfordshire United Kingdom	32 Willian Way Letchworth Garden City Hertfordshire SG6 2HG
Mr D Muir		
		Single storey side extension and replace existing front elevation garage door with a window to facilitate conversion of attached garage into habitable accommodation
22/00858/FPH	SEHBAC Mr David Osborne 1 Olympus Close, IPSWICH, IP1 5LJ	113 Howard Drive Letchworth Garden City Hertfordshire SG6 2BX
Miss & Mr Berezowy & O'Connor		
		Erection of side/rear conservatory following demolition of existing rear conservatory (as a resubmission of Planning Application 21/01460/FPH granted on 18.08.2021)
22/00868/TCA	Mrs Michelle Scott 117 Norton Road, Hertfordshire, Letchworth Garden City, SG6 1AG	117 Norton Road Letchworth Garden City Hertfordshire SG6 1AG
Mrs Michelle Scott		
34 x Conifer - Remove		



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22/00884/FPH	Fulcrum Building Design Ltd Willars 9 Heneage St, Spitalfields, London, London, E1 5LJ, United Kingdom	18 Burley Letchworth Garden City Hertfordshire SG6 4PR	Gayle Corbett	Single storey side/rear extension following demolition of existing car port and detached garage
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Royston Town Council

22/00863/S73	Roebuck Land And Planning Ltd Stacey Rawlings 3 High Street, Stoke Goldington, MK16 8NP	MrsLand Between A505 And York Way York Way Royston Hertfordshire	Kiafield Properties Ltd	Variation of Condition 2 of planning permission 18/02892/FP granted on 19.08.2019 - to increase the eaves/ridge height of the units and remove the glass canopy on the front elevations as shown on plans 113-423-P-3.3 Rev E, 113-423-P-3.5 Rev B, 113-423-P-3.6 Rev B, 113-423-P3.7 Rev B
22/00866/FPH	R-Architecture Mr Paul Reynolds 18 Ryecroft Lane , Fowlmere, Royston, SG8 7TT, United Kingdom	24 Sassoon Drive Royston Hertfordshire SG8 5FR	Mr Ben Harris	Single storey rear extension
22/00867/FPH	R-Architecture Mr Paul Reynolds 18 Ryecroft Lane, Fowlmere, Royston, SG8 7TT, United Kingdom	26 Sassoon Drive Royston Hertfordshire SG8 5FR	Mrs Molly Price	Single storey rear extension

WEST TEAM

Application No.	Applicant/Agent Address	Location Address, Applicant Name & Proposal		
Codicote Parish Council				
22/00845/FPH	Damien Poulter Mr Damien Poulter 9 Bakers Grove, Welwyn Garden City, AL7 2DJ, United Kingdom	2 Mayflower Close Codicote Hitchin Hertfordshire SG4 8SW	Miss Sarah Davidson	Single storey front and rear extension



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22/00851/FPH Turquoise Noise Ltd Mr Tim Palmer 67 Codicote Road
Turquoise Noise, Weltech Centre, Codicote
Ridgeway, Welwyn Garden City, Welwyn
AL7 2AA Hertfordshire
AL6 9TY

Mr & Mrs Smith

Single storey rear extension and insertion of first floor side window.
Conversion of existing carport to create triple garage.

Great Ashby Community Council

22/00872/LDCP ArchiTech Ltd. Mr Richard Chambers
72 Lytton Avenue, Letchworth, Stevenage
Hertfordshire, SG6 3HY Hertfordshire
SG1 6BT

Mr and Mrs Morgan

Insertion of rear facing dormer window to facilitate loft conversion with 2 front velux windows

Hitchin

22/00768/FPH Michael Collins Architect Lip Mr M Collins
Suite 4A, 30 Bancroft, Hitchin, SG5 1LE, United Kingdom The Beeches
6a Priory Way
Hitchin
Hertfordshire
SG4 9BH

Mr and Mrs Lucy and Dan Fisher

Insertion of windows to the front elevation to match those approved under 21/01661/FPH for the rear elevation. Erection of a fence along the south eastern boundary

22/00778/S73 Cregan Architecture Mr Dave Cregan
42 Chapel Lane, Southill, Biggleswade, SG18 9HT, United Kingdom 18 Swinburne Avenue
Hitchin
Hertfordshire
SG5 2RD

Mr David Winstanley

Variation of condition 2 of planning permission 19/01788/FP granted 25.09.2019 - enlargement of kitchen and alterations to fenestration as shown plans PW/SAH/22/001; 002; 003; 004 and 005.

22/00792/FPH CROE Architects Mr Joe Reader
Suite 10, 18 Walsworth Road, Hitchin, SG4 9SP, United Kingdom Charlton House
Charlton Road
Hitchin
Hertfordshire
SG5 2AB

Mr and Mrs McIntosh

Single storey rear extension including a glass link connecting the extension to the existing dwelling.

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22/00795/FPH	Inigo Architecture Ltd Mr Neil Hansford The Firs, 81 Station Road, Lower Stondon, SG16 6JN, undefined	20 Old Hale Way Hitchin Hertfordshire SG5 1XJ	Mr & Mrs Paul Gallagher Part single storey front and part first floor front extensions. Single storey rear extension. Roof extension to form gable end, insertion of rear dormer window and front rooflights to facilitate loft conversion. Alterations to openings
22/00803/FPH	Home Extension Team Mrs Dunbar 4 Brand Street, Hitchin, SG5 1HX, United Kingdom	54 Chalkdell Path Hitchin Hertfordshire SG5 2LG	Mr & Mrs Foreman Single storey side extension
22/00822/FP	Intouch Planning Ltd Mr James Gran 4 Ennismore Close, Letchworth Garden City, SG6 2SU, United Kingdom	33 Maples Court Bedford Road Hitchin Hertfordshire SG5 1HF	Penny Brook Insertion of two vents for internal air source heat pumps.
22/00823/FPH	Wastell & Porter Architects Ltd Mr Mark Scott Bancroft House, 34 Bancroft, Hitchin, SG5 1LA, undefined	12 Eynsford Court Hitchin Hertfordshire SG4 9JS	Mr Mark Scott Single storey front extension following demolition of existing single storey front element.
22/00824/FPH	Mr Alan Duncan Mr Alan Duncan 56 High Street, Whitwell, Herts, SG4 Hitchin 8AG	48 Hollow Lane Hertfordshire SG4 9SD	Mr Richard Thick Single storey rear extension
22/00825/FPH	Wastell & Porter Architects Ltd Mr Mark Scott Bancroft House, 34 Bancroft, Hitchin, SG5 1LA, undefined	10 Eynsford Court Hitchin Hertfordshire SG4 9JS	Mr James Deacon Single storey front extension following demolition of existing single storey front element



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22/00830/LBC	CROE Architects Mr Joe Reader Suite 10, 18 Walsworth Road, Hitchin, SG4 9SP, United Kingdom	Charlton House Charlton Road Hitchin Hertfordshire SG5 2AB	Mr And Mrs McIntosh Single storey rear extension including a glass link connecting the extension to the existing dwelling. Internal alterations.
22/00834/FPH	ArchiTech Ltd Mr Richard Chambers 72 Lytton Avenue, Letchworth, SG6 3HY, United Kingdom	46 Broadmead Hitchin Hertfordshire SG4 9LX	Mr and Mrs MacBeth Single storey side and rear extension
22/00856/FPH	Wastell & Porter Architects Ltd Mr Mark Scott Bancroft House, 34 Bancroft, Hitchin, SG5 1LA, undefined	47 Hollow Lane Hitchin Hertfordshire SG4 9SB	Mrs N Scott Single storey rear extension following demolition of existing conservatory. Insertion of first floor window to front elevation and alterations to lower front roofslope.
22/00876/S73	Miss Emma Fallon Wetherspoon House , Reeds Crescent , Watford , WD24 4QL	5 Sun Street Hitchin Hertfordshire SG5 1AE	Miss Emma Fallon Variation of Condition 5 of planning permission 14/00229/1 granted 16/09/2014 - to allow for later weekend opening hours (additional 60 minutes on a Friday and Saturday evening to amend from a 0030hrs close to 0130hrs close).
22/00903/TPO	Mrs Alison Sparrow Arborcare Unit N, Shangri La Farm, SG1 2JE	10 Ransom Close Hitchin Hertfordshire SG4 9AX	Burt T2, T3 Cotoneaster - Pollard at 6ft from ground level

Ickleford Parish Council



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22/00833/FPH Home Extension Team Mrs Dunbar The White House
4 Brand Street, Hitchin, SG5 1HX, Westmill Lane
United Kingdom Ickleford
Hitchin
Hertfordshire
SG5 3RN

Mr & Mrs Ritchie

Two storey side extension following demolition of existing garage and insertion of rooflights in rear roofslope to facilitate loft conversion.
Erection of detached outbuilding with double garage and office at ground floor level and bedroom and snug rooms above.

22/00838/S73 Russell Linard Russell Linard Garden Cottage
33 Green Street, Stevenage, Herts, Lower Green
SG1 3DS Ickleford
Hitchin
Hertfordshire
SG5 3TU

Mike Hewitt

Variation of condition 2 of planning permission 20/01680/FP granted 10.09.2020 - amendments to site layout as shown on plan RL/4664-03 Rev C.

22/00844/FPH Studio Gray Mr Peter Thomas 42 Arlesey Road
21 Hawley Square, Margate, CT9 Ickleford
1PQ, undefined Hitchin
Hertfordshire
SG5 3UU

Mr Philip Parry

Replacement roof, alterations and vertical timber cladding to existing garage.

Kimpton Parish Council

22/00847/FPH Martin Canaway Martin Canaway 12 Kimpton Road
88 Clarence Road, St Albans, AL1 Blackmore End
4NG, United Kingdom St Albans
Hertfordshire
AL4 8LD

Mr Bird

Replacement of conservatory roof including lantern light. Insertion of dormer windows to front and rear existing roofslope to provide additional habitable space at first floor level. Roof extensions to create gable ends. First floor rear extension including raising hipped roof. Replacement windows and replacement flat roof to ground floor. Removal of existing outbuildings connected to house at the rear. Replacement photovoltaic panels. Widening of existing vehicular access.

Lilley Parish Council



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22/00827/FP Mr. Michael Hibbs Hibbs and Walsh Church Farm
Associates Ltd West Street
53 High Street, Saffron Walden, Lilley
CB10 1AR, Undefined Hertfordshire
LU2 8LH

Elena Cooper

Change of use and conversion of barn to provide one 3-bed dwelling including two separate front extensions and two separate rear extensions.

Pirton Parish Council

22/00775/FPH Mr Lloyd Jennings Old Westmill Farmhouse
Old Westmill Farmhouse, Westmill Lane, Hitchin, SG5 3RP, United Kingdom

Westmill Lane
Ickleford
Hitchin
Hertfordshire
SG5 3RP

Mr Lloyd Jennings

Erection of detached garden gazebo

22/00777/AG Bidwells Miss Louise Newton Land Adjacent To Pound Farm
Bidwells, Bidwell House, Trumpington Road, Cambridge, CB2 2LD

Bedford Road
Ickleford
Hertfordshire

Mr James Bottesch

Agricultural storage building

22/00797/FPH 356 David Ltd Mr David Wannerton 31A High Street
172A High Street, Stevenage, SG1 3LL, undefined

Pirton
Hertfordshire
SG5 3PS

Mr & Mrs David Myden

Single storey side extension and first floor side extension following demolition of existing conservatory.

Preston Parish Council

22/00798/FPH Louise Massie Architect Mrs Louise Highways
Massie Church Lane
Upper Floors, 89 Bancroft, Hitchin, Preston
SG5 1NG, United Kingdom

Hitchin
Hertfordshire
SG4 7TP

Susanne and Jon Skirrow

Single storey rear extension following demolition of existing single storey rear extension. Erection of detached double garage with study room above.

St Ippolyts Parish Council



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**LIST OF PLANNING APPLICATIONS RECEIVED IN WEEK ENDING: 01/04/2022
DEADLINE FOR COUNCILLORS' CALL IN: 21/04/2022**

22/00806/FPH	Savenake Consulting Julie Danson 9 Ravine Road, Canford Cliffs, Dorset, BH13 7HS, UK	11 Elderberry Drive St Ippolyts Hitchin Hertfordshire SG4 7SR	Mrs Hare First floor side extension over existing garage including front and rear dormer windows to facilitate studio above garage
22/00812/FPH	Be Informed! Mr Charles Speakman 8 Broadmeadow Ride, Hitchin, SG4 7ST, United Kingdom	4 Tall Trees St Ippolyts Hitchin Hertfordshire SG4 7SW	Mrs Sarah Flain First floor front extension over existing ground floor and insertion rooflights in front and side roofslopes
22/00835/FPH	Mr Colin Rowe Mr Colin Rowe 38 Ferrar Avenue, Eynesbury, St Neots, PE19 2TZ, Undefined	27 Sycamore Close Hitchin Hertfordshire SG4 7SN	Steve Luxton Single storey rear extension
St Pauls Walden Parish Council			
22/00723/FP	Mr Alan Duncan Mr Alan Duncan 56 High Street, Whitwell, Herts, SG4 8AG	62 High Street Whitwell Hitchin Hertfordshire SG4 8AG	Mr Bankim Bhatt Single storey front extension.
22/00831/FPH	Pentangle Design Group Mr Jonathan Read Suite 1, 21 Bancroft, Hitchin, SG5 1JW, United Kingdom	Chapel House 24a Horn Hill Whitwell Hitchin Hertfordshire SG4 8AS	Mr Michael Chitty Raise roof height and alterations to roof including insertion of side dormer window and front rooflight to facilitate loft conversion

List of Planning Decisions
Week Ending 01/04/2022

(Including Withdrawn decisions)

EAST TEAM

Application No: 21/03095/DOC	Location: Manor Farm Church Lane Kelshall Royston Hertfordshire SG8 9SP Applicant Name: Mr Grant Williams Description: Discharge of Condition 13 (Written Scheme of Investigation) as attached to Planning Application 19/02388/FP granted on 20.11.2020	Decision: Approval of Details Decision Date: 29/03/2022
Application No: 21/03271/FPH	Location: Smith End Farm Smiths End Lane Barley Royston Hertfordshire SG8 8LL Applicant Name: Mr Lee Harland Description: Erection of detached indoor swimming pool (as amended by plans received 28 February 2022).	Decision: Conditional Permission Decision Date: 28/03/2022
Application No: 21/03418/FPH	Location: 45 Longmead Letchworth Garden City Hertfordshire SG6 4HP Applicant Name: Mr J Swain Description: Development A - Single storey rear and side extensions, replacement chimney and rear and side patio area with replacement windows and doors and; Development - B Formation of vehicular crossover and associated parking space to the front of the dwelling as amended by plans received on 4 February 2022.	Decision: Split Decision Decision Date: 28/03/2022
Application No: 21/03435/FPH	Location: Crofton Dog Kennel Lane Royston Hertfordshire SG8 7AB Applicant Name: Mr & Mrs Scrivens Description: Erection of front and rear extensions following demolition of existing porch and utility room extensions. Alterations to existing vehicular crossover and erection of shed in rear garden. Render finish to existing facing brickwork. As amended by plans received on 14 January, 18 and 21 March 2022.	Decision: Conditional Permission Decision Date: 30/03/2022
Application No: 21/03483/DOC	Location: Land Rear Of 9 High Street Barkway Royston Hertfordshire SG8 8EA Applicant Name: Richard Vines Description: Discharge of Condition 4 (Written Scheme of Investigation) as attached to Planning Application 19/01700/FP granted on 12.10.2020	Decision: Approval of Details Decision Date: 30/03/2022
Application No: 21/03501/DOC	Location: Land East Of 35 Ashwell Street Ashwell Hertfordshire SG7 5QR Applicant Name: Mr James Hindes Morhicor Developments Limited Description: Discharge of Condition 15 (Full Landscape details) as attached to Planning Application 21/01825/FP granted on 07.12.2021 (as amended by plan no. 131A PP 30 Rev D received 23.03.2022).	Decision: Approval of Details Decision Date: 24/03/2022
Application No: 21/03519/FP	Location: The Fox Inn Willian Road Willian Letchworth Garden City Hertfordshire SG6 2AE Applicant Name: Mr Howard Nye Description: Change of use of existing barn in the rear garden from Class E to Sui Generis associated usage with the Public House at the front, replace existing south elevation window and the installation of a chimney to house new extract outlet	Decision: Conditional Permission Decision Date: 28/03/2022
Application No: 22/00007/FP	Location: Upper Coombe Farm Coombe Road Kelshall Royston Hertfordshire SG8 9SA Applicant Name: Mr Harry Hobson Description: Erection of detached building comprising of farm machinery store, garage and stables. Installation of cemented horse walker area and parking area.	Decision: Conditional Permission Decision Date: 30/03/2022

EAST TEAM

Application No: 22/00229/DOC	Location: Land East Of 35 Ashwell Street Ashwell Hertfordshire SG7 5QR Applicant Name: Mr James Hindes Morhicor Developments Limited Description: Condition 17 - Details and/or samples of materials to be used on all external elevations and the roof of the development hereby permitted shall be submitted to and approved in writing by the Local Planning Authority (as discharge of condition relating to planning permission 21/01825/FP granted 07.12.2021).	Decision: Approval of Details Decision Date: 29/03/2022
Application No: 22/00252/FPH	Location: 9 Baldock Lane Willian Letchworth Garden City Hertfordshire SG6 2AY Applicant Name: Mr Mike Delayney Description: Single storey rear extension.	Decision: Conditional Permission Decision Date: 28/03/2022
Application No: 22/00262/FP	Location: Telecommunications Site Letchworth Gate Letchworth Garden City Hertfordshire Applicant Name: Care of Agent Cornerstone Description: Removal of 15m high street furniture style mast incorporating 3No. antennas (Brown), 1No. meter cabinet and ancillary development. Installation of 20m high street furniture style mast incorporating 6No. antennas (Grey RAL7035), 1No. meter cabinet and ancillary development.	Decision: Conditional Permission Decision Date: 28/03/2022
Application No: 22/00322/DOC	Location: 4 The Grange Police Row Therfield Royston Hertfordshire SG8 9QG Applicant Name: Ms Michelle Roberts Description: Condition 3 - Details of materials (as Discharge of Condition relating to Planning Permission 21/03235/FPH granted 11.01.2022).	Decision: Approval of Details Decision Date: 28/03/2022
Application No: 22/00323/FP	Location: 14 Ostler Court Royston Hertfordshire SG8 5FH Applicant Name: Mr. V. Mitchell Description: Change of use of existing amenity land to residential land and formation of vehicular access onto the highway	Decision: Conditional Permission Decision Date: 30/03/2022
Application No: 22/00349/FPH	Location: The Old Manse Roe Green Sandon Buntingford Hertfordshire SG9 0QJ Applicant Name: Nick & Faye Mingo Description: First floor rear extension with balcony over existing ground floor extension	Decision: Conditional Permission Decision Date: 29/03/2022
Application No: 22/00423/FPH	Location: 143 Bedford Road Letchworth Garden City Hertfordshire SG6 4DY Applicant Name: Mr. R. Joyejob Description: Single storey rear extension and formation of rear decking area following demolition of existing rear conservatory	Decision: Conditional Permission Decision Date: 29/03/2022
Application No: 22/00431/NMA	Location: Flint Hall Farm London Road Royston Hertfordshire SG8 9LX Applicant Name: Mr Charles Worthington Lowden Developments Ltd Description: Minor adjustments to site layout, fenestration and internal layouts (as Non-Material Amendment to Planning Permission 20/00637/FP granted 22.01.2021).	Decision: Agreed Decision Date: 30/03/2022
Application No: 22/00463/DOC	Location: Flint Hall Farm London Road Royston Hertfordshire SG8 9LX Applicant Name: Mr Charles Worthington Lowden Construction Ltd Description: Condition 5 - Before any development commences full hard and soft landscaping details are to be submitted to, and approved in writing by, the Local Planning Authority. (as discharge of condition relating to planning permission 20/00637/FP granted 22.01.2021).	Decision: Approval of Details Decision Date: 30/03/2022

EAST TEAM

Application No: 22/00475/DOC	Location: Flint Hall Farm London Road Royston Hertfordshire SG8 9LX Applicant Name: Mr Charles Worthington Lowden Construction Ltd Description: Condition 14 (a) - No development approved by this permission shall be commenced prior to the submission to, and agreement of the Local Planning Authority of a written preliminary environmental risk assessment (Phase I) report containing a Conceptual Site Model that indicates sources, pathways and receptors (as discharge of condition relating to planning permission 20/00637/FP granted 22.01.2021).	Decision: Approval of Details Decision Date: 30/03/2022
Application No: 22/00487/FPH	Location: 49 Redwing Rise Royston Hertfordshire SG8 7XU Applicant Name: Mr & Mrs David & Deborah Butterfield Description: Two storey side extension with open carport on ground floor level and single storey rear extension (revision of previously approved planning permission 21/02699/FPH granted 22.11.2021).	Decision: Conditional Permission Decision Date: 29/03/2022
Application No: 22/00490/FPH	Location: 1 Sale Drive Baldock Hertfordshire SG7 6NS Applicant Name: Mrs Cara Judd Description: Two storey side extension following demolition single storey side element.	Decision: Conditional Permission Decision Date: 28/03/2022
Application No: 22/00496/TCA	Location: Lyndhurst Pedlars Lane Therfield Royston Hertfordshire SG8 9PX Applicant Name: Mr Brian Somerville Description: Conifer - Fell to ground level	Decision: No Objection Decision Date: 29/03/2022
Application No: 22/00505/TCA	Location: 34 Sollershott West Letchworth Garden City Hertfordshire SG6 3PX Applicant Name: Mrs Philippa Parker Description: T1 Beech - Reduce by 50%	Decision: No Objection Decision Date: 28/03/2022
Application No: 22/00560/TCA	Location: 45 South View Letchworth Garden City Hertfordshire SG6 3JJ Applicant Name: Pattison Description: T1 & T2 Scots Pine - Fell	Decision: No Objection Decision Date: 28/03/2022
Application No: 22/00586/AG	Location: Land At Mill End Sandon Hertfordshire SG9 0RN Applicant Name: Mr J Sapsed Description: Erection of agricultural storage building and formation of agricultural track	Decision: Prior Approval Refused Decision Date: 24/03/2022
Application No: 22/00635/TCA	Location: 102A Wilbury Road Letchworth Garden City Hertfordshire SG6 4JQ Applicant Name: Sam Palms Description: T1 Maple Stump - Fell	Decision: No Objection Decision Date: 29/03/2022
Application No: 22/00690/TCA	Location: 1 Barkway Road Royston Hertfordshire SG8 9EA Applicant Name: jody Salmon JW Salmon Ltd Description: T1 Walnut - Reduce by a maximum of 2m	Decision: No Objection Decision Date: 28/03/2022
Application No: 22/00755/NMA	Location: Land Adjacent And To The East Of McDonalds Restaurant Baldock Road Royston Hertfordshire SG8 9NT Applicant Name: Mr Max Smart Redrow Homes Description: Amendments made to the parking court for the special apartment to the west of the site to now accommodate for wheelchair users as per the M4(3) Specifications. Updates made to the design of the cycle route as levels in certain areas are quite extreme so it's been designed around this (as non-material amendment to reserved matters application 19/00386/RM granted on 25.10.2019)	Decision: Agreed Decision Date: 28/03/2022

EAST TEAM

Application No:	Location:	Decision:
22/00756/NMA	Location: Land Adjacent And To The East Of McDonalds Restaurant Baldock Road Royston Hertfordshire SG8 9NT Applicant Name: Mr Max Smart Redrow Homes Description:To add a 4.2 x 3.0m size garden pod to Plot 2 (as non-material amendment to reserved matters application 19/00386/RM granted on 25.10.2019)	Agreed Decision Date: 28/03/2022
Application No: 22/00764/TCA	Location: Letchworth Police Station Nevells Road Letchworth Garden City Hertfordshire SG6 4ER Applicant Name: Walker Description:Various tree works as per report	Decision: No Objection Decision Date: 29/03/2022
Application No: 22/00765/TCA	Location: Police Station Melbourn Street Royston Hertfordshire SG8 7BZ Applicant Name: Walker Description:Various tree works as per report	Decision: No Objection Decision Date: 28/03/2022
Application No: 22/00767/NMA	Location: Land Adjacent And To The East Of McDonalds Restaurant Baldock Road Royston Hertfordshire SG8 9NT Applicant Name: Mr Max Smart Redrow Homes Description:To change plots 95-100 to Marley Ashmore Grey (as non-material to Reserved Matters application 19/00386/RM granted on 25.10.2019)	Agreed Decision Date: 28/03/2022
Application No: 22/00774/TCA	Location: Vernham Dene High Street Barley Royston Hertfordshire SG8 8HT Applicant Name: Mrs Jenny Clark Description:T1 Norway Spruce - Fell. S1 - Remove existing stump.	Decision: No Objection Decision Date: 28/03/2022
Application No: 22/00842/TCA	Location: The Surgery High Street Barley Royston Hertfordshire SG8 8HY Applicant Name: Mr Sam Brampton Pelham Structures Description:T1 T2 T3 T4 T5 Maple - To Fell. T6 Ash - Reduce crown by 25% and to remove 1 of the major limbs from the lower fork to increase stability.	Decision: No Objection Decision Date: 30/03/2022

WEST TEAM

Application No:	Location:	Decision:
21/03332/FPH	Location: 1 Willian Road Great Wymondley Hitchin Hertfordshire SG4 7ET Applicant Name: Mr Allard Description:Erection of detached cart shed/garage/store	Withdrawn Decision Date: 24/03/2022
Application No: 21/03445/FPH	Location: Chequers End Chequers Lane Preston Hitchin Hertfordshire SG4 7TY Applicant Name: Mr Neal Brearley Description:Erection of detached pool changing facilitates. Conversion of existing detached garage to provide games room at ground floor level and one bedroom at first floor level.	Conditional Permission Decision Date: 29/03/2022
Application No: 21/03485/LDCE	Location: Land To The East Of Old Hale Way Hitchin Hertfordshire Applicant Name: Mr Bruce Parker Peter George Town Planning Description:Continued use of existing agricultural land for use as private allotments	Granted Permission Decision Date: 28/03/2022
Application No: 22/00096/FPH	Location: 8 Fairfield Way Hitchin Hertfordshire SG4 0PU Applicant Name: Mr Colin Shambrook Description:Erection of front porch	Conditional Permission Decision Date: 28/03/2022

WEST TEAM

Application No: 22/00111/FP	Location: Harkness Hall Thistley Lane Gosmore Hitchin Hertfordshire SG4 7QU Applicant Name: Taylor Description: Erection of agricultural storage building for the purpose of storing machinery.	Decision: Conditional Permission Decision Date: 29/03/2022
Application No: 22/00141/DOC	Location: Gosmore End Nursing Home Hitchin Road Gosmore Hitchin Hertfordshire SG4 7QH Applicant Name: Mr Andrew Williams Barchester Healthcare Limited Description: Condition 14 - Written Scheme of Investigation: Archaeological Evaluation Trial Trenching (as discharge of condition relating to planning application 21/01734/FP granted 04.01.2022).	Decision: Approval of Details Decision Date: 28/03/2022
Application No: 22/00144/FPH	Location: Redlands Kimpton Road Peters Green Luton Hertfordshire LU2 9PR Applicant Name: Mr Alan Noble Description: Erection of single storey garden office following demolition of existing shed.	Decision: Conditional Permission Decision Date: 28/03/2022
Application No: 22/00154/DOC	Location: The Bell Motel 65 High Street Codicote Hitchin Hertfordshire SG4 8XD Applicant Name: Matt Melvin Description: Condition 16 - Archaeological Written Scheme of Investigation (as discharge of condition relating to planning permission 20/01764/FP granted 05.11.2021).	Decision: Approval of Details Decision Date: 30/03/2022
Application No: 22/00172/FP	Location: Glencoe Villa Snailswell Lane Ickleford Hitchin Hertfordshire SG5 3TS Applicant Name: Mr and Mrs Del Basso Peter George Town Planning Description: Erection of one detached four-bedroom dwelling with associated access, car parking and hard and soft landscaping following the demolition of existing structures and hardstanding.	Decision: Conditional Permission Decision Date: 28/03/2022
Application No: 22/00176/FPH	Location: The Spinney Heath Road Breachwood Green Hitchin Hertfordshire SG4 8PL Applicant Name: Mr & Mrs James Marlow Description: First floor side extension over existing side extension	Decision: Conditional Permission Decision Date: 28/03/2022
Application No: 22/00197/FPH	Location: 5 Old Chapel Mews High Street Codicote Hitchin Hertfordshire SG4 8SY Applicant Name: Mr David Goodrum Description: Single storey rear extension	Decision: Conditional Permission Decision Date: 28/03/2022
Application No: 22/00216/FPH	Location: Hillbrow Church Lane Great Wymondley Hitchin Hertfordshire SG4 7ES Applicant Name: Mr J And Mrs P Davis Description: Two storey rear extension, side canopy roofs, garage conversion, front dormers, and alterations to openings including new bay window and Juliette balcony (as amended by plans received 24/03/22)	Decision: Conditional Permission Decision Date: 28/03/2022
Application No: 22/00222/FP	Location: Titmore Green Farm Stevenage Road Titmore Green Little Wymondley Hitchin Hertfordshire SG4 7JT Applicant Name: Mr Bernard Duffy Description: Change of use of agricultural barns to light industrial and storage and distribution with ancillary offices, and associated parking and landscaping (renewal of planning application 11/02173/1 granted 31.10.2011).	Decision: Conditional Permission Decision Date: 28/03/2022
Application No: 22/00259/FP	Location: Unit 11 Station Approach Hitchin Hertfordshire SG4 9UW Applicant Name: Neil Harrison Description: External alterations including the creation of access ramp to front elevation and stepped access to side elevation.	Decision: Conditional Permission Decision Date: 24/03/2022

WEST TEAM

Application No: 22/00266/LDCP	Location: 16 Bearton Green Hitchin Hertfordshire SG5 1UG Applicant Name: Mr And Mrs Jas Lidder Description: Extension to roof to form gable end to facilitate loft conversion including insertion of front, side and rear velux windows.	Decision: Granted Permission Decision Date: 30/03/2022
Application No: 22/00285/FPP	Location: The Paddocks Pottersheath Road Pottersheath Welwyn Hertfordshire AL6 9SZ Applicant Name: Mr. and Mrs. S. Pandit Description: Erection of one detached 4-bed dwelling following demolition of existing dwelling and outbuildings.	Decision: Conditional Permission Decision Date: 28/03/2022
Application No: 22/00387/FPH	Location: East Lodge Lilley Bottom Lilley Luton Hertfordshire LU2 8NH Applicant Name: Mr & Mrs Bengougam Description: Relocate existing front entrance door to side elevation, part single storey part two storey rear extension, single storey side extension, erection of detached garage, conversion of existing garage to habitable space, and replace existing crown roof and dormer windows following demolition of rear conservatory	Decision: Conditional Permission Decision Date: 30/03/2022
Application No: 22/00404/FPH	Location: 8 Hollow Lane Hitchin Hertfordshire SG4 9SD Applicant Name: Mr N & Mrs S Maddison Description: Part single storey, part two storey side/rear extension. Existing front entrance door and pedestrian access moved from side to front elevation (as a resubmission of planning application 21/02824/FPH granted on 18.01.2022)	Decision: Conditional Permission Decision Date: 29/03/2022
Application No: 22/00421/FPP	Location: Unit 1 Cadwell Lane Hitchin Hertfordshire SG4 0SA Applicant Name: Candy Developments (Hitchin) Ltd Mr Gary Withers Description: First floor front extension, increase height of roof to side building, conversion of new upper floor to office, subdivision of spaces to create additional unit, internal alterations and upgrading of building insulation with addition of insulated metal cladding.	Decision: Conditional Permission Decision Date: 30/03/2022
Application No: 22/00437/FPH	Location: 40 Gun Road Gardens Knebworth Hertfordshire SG3 6EB Applicant Name: Mr Dean Adam Description: Two storey side, part two storey and part single storey rear extension and alterations to existing doors and windows.	Decision: Conditional Permission Decision Date: 29/03/2022
Application No: 22/00438/FPH	Location: 71 London Road Knebworth Hertfordshire SG3 6HG Applicant Name: Mrs Elizabeth Holloway Description: Single storey rear extension following demolition of existing rear conservatory	Decision: Conditional Permission Decision Date: 29/03/2022
Application No: 22/00468/FPH	Location: 26 Mendip Way Great Ashby Stevenage Hertfordshire SG1 6GE Applicant Name: Mr Dammon Ghanizadeh Description: Erection of entrance porch, alteration to front garden including erection of boundary fence, paved parking area, hardstanding, landscaping and creation of vehicular crossover	Decision: Conditional Permission Decision Date: 30/03/2022
Application No: 22/00493/FPH	Location: 2 Bearton Green Hitchin Hertfordshire SG5 1UN Applicant Name: Mr R Day Description: Part two storey and part single storey rear extension; first floor side extension; single storey front extension and single storey garage extension.	Decision: Conditional Permission Decision Date: 28/03/2022

WEST TEAM

Application No: 22/00509/DOC	Location: Pirton Hall Shillington Road Pirton Hitchin Hertfordshire SG5 3HB Applicant Name: Mr Hudson Description: Condition 5 -Full details of all hard and soft landscaping together with boundary treatment (e.g. fences , walls or hedgerow) shall be submitted to and approved in writing by the Local Planning Authority (as discharge of condition relating to planning permission 21/01273/FP granted 17.01.2022).	Decision: Approval of Details Decision Date: 29/03/2022
Application No: 22/00579/NCS	Location: 14 Oakfields Avenue Knebworth Hertfordshire SG3 6NP Applicant Name: Mr M Glencross Description: Single storey rear extension (following the removal of existing single storey rear extensions) with the following dimension: Length as measured from rear wall of original dwelling - 5.32 metres	Decision: Prior Approval Not Required Decision Date: 24/03/2022
Application No: 22/00596/LDCP	Location: 10 Talbot Street Hitchin Hertfordshire SG5 2QU Applicant Name: Mrs Tracy Woodliffes Description: Single storey rear extension following demolition of existing conservatory	Decision: Granted Permission Decision Date: 28/03/2022
Application No: 22/00609/TCA	Location: Land Off Burge End Lane Pirton Hertfordshire SG5 3QN Applicant Name: Mr James Matthews Village Trees Description: T1 Conifer - Remove	Decision: No Objection Decision Date: 24/03/2022
Application No: 22/00630/TCA	Location: 12 Deards End Lane Knebworth Hertfordshire SG3 6NL Applicant Name: Mr Mark Pugh Description: Various tree works including removal	Decision: No Objection Decision Date: 30/03/2022
Application No: 22/00644/NMA	Location: Mill Corner 22 Charlton Road Hitchin Hertfordshire SG5 2AE Applicant Name: Mrs Helen Jarvis Description: Reduce the overall height of carport and plant room from 4.10 metres to 3.55 metres; reduce the volume of car port and plant room by replacing the pitched roof with a hipped roof with flat top; reduce the overall footprint of carport and plant room; add a conservation roof light to plant room; reposition the plant room access door and replace the two sets of French doors in both the lounge and kitchen with a single set of French doors with side panels in both rooms (as a non-material amendment to planning permission 21/00167/FPH granted 12.03.2021).	Decision: Agreed Decision Date: 28/03/2022
Application No: 22/00645/HCC	Location: Highover Jmi School Cambridge Road Hitchin Hertfordshire SG4 0JP Applicant Name: Hertfordshire County Council Mr Rob Egan Description: Construction of a Multi Use Games Area (MUGA) NORTH HERTS COUNCIL : CONSULTEE ONLY	Decision: No Objection Decision Date: 28/03/2022
Application No: 22/00648/EC	Location: Land Adjacent To 9 Manor Crescent Poplar Close Hitchin Hertfordshire Applicant Name: Openreach Shilpa Sharma Description: Installation of one 10M pole.	Decision: No Objection Decision Date: 24/03/2022
Application No: 22/00663/TCA	Location: Bow Cottage Hitchin Road Gosmore Hitchin Hertfordshire SG4 7QH Applicant Name: Mr Jason Hough CTC Description: Thuja - Reduce height by 50%	Decision: No Objection Decision Date: 30/03/2022

WEST TEAM

Application No: 22/00664/LDCP	Location: 20 Wadnall Way Knebworth Hertfordshire SG3 6DU Applicant Name: Kevin Rees Description: Erection of single storey outbuilding in rear garden	Decision: Granted Permission Decision Date: 28/03/2022
Application No: 22/00697/TPO	Location: 2 Cherry Tree Gardens Hitchin Hertfordshire SG4 9FL Applicant Name: Mrs Parin Joyce Description: T1 Castanea sativa (Sweet Chestnut) - Two south side lower lateral limbs extending over neighbours property, reduce by 2 metres to suitable pruning points. Remove all deadwood in the crown and remove any snags. Remove sucker growth around base of trunk including two established suckers. T2 Castanea sativa (Sweet Chestnut) - South side lateral branches extending over neighbours garden reduce by 1.2 metres to suitable pruning points. Remove all deadwood in the crown and remove any snags.	Decision: Conditional Consent Decision Date: 28/03/2022
Application No: 22/00716/NMA	Location: 33 Common Rise Hitchin Hertfordshire SG4 0HN Applicant Name: Oliver Bishop Description: Grey roof tiles (to match plans and renderings of original submission) and red facing brick (to match garage) north elevation (as non-material amendment to planning permission 21/02435/FP granted 06.10.2021).	Decision: Agreed Decision Date: 28/03/2022
Application No: 22/00732/TCA	Location: Brookend Farm House Stevenage Road St Ippolyts Hitchin Hertfordshire SG4 7NU Applicant Name: Mr David Chapman Description: T1 Ash - Reduce crown by 30% and balance	Decision: No Objection Decision Date: 24/03/2022
Application No: 22/00737/EC	Location: Land Opposite 10 Kingswood Avenue Hitchin Hertfordshire Applicant Name: Openreach T Krishna Chaitanya Description: Installation of 10M pole.	Decision: No Objection Decision Date: 29/03/2022
Application No: 22/00738/EC	Location: Land Opposite 36 Kingswood Avenue Hitchin Hertfordshire Applicant Name: Openreach T Krishna Chaitanya Description: Installation of 10M pole.	Decision: No Objection Decision Date: 29/03/2022
Application No: 22/00740/EC	Location: Land At East Close Hitchin Hertfordshire Applicant Name: Openreach Bini Jackson Description: Installation of 10M pole	Decision: No Objection Decision Date: 29/03/2022
Application No: 22/00747/EC	Location: Land West And South Of 24 Fairfield Way Hitchin Hertfordshire Applicant Name: Openreach Bhavitha B Description: Installation of 11M pole	Decision: No Objection Decision Date: 29/03/2022
Application No: 22/00748/EC	Location: Land Adjacent To 14 Bradleys Corner Hitchin Hertfordshire SG4 0PR Applicant Name: Openreach Bhavitha B Description: Installation of 10M pole	Decision: No Objection Decision Date: 28/03/2022
Application No: 22/00749/EC	Location: Land Adjacent To 16 Wilshire Crescent Hitchin Hertfordshire SG4 0PJ Applicant Name: Openreach Bhavitha B Description: Installation of 10M pole	Decision: No Objection Decision Date: 29/03/2022

(Including Withdrawn decisions)

WEST TEAM

Application No: 22/00750/EC	Location: Land Adjacent To 71 Wilshire Crescent Hitchin Hertfordshire SG4 0PG Applicant Name: Openreach Bhavitha B Description: Installation of 10M pole	Decision: No Objection Decision Date: 29/03/2022
Application No: 22/00787/EC	Location: Land Adjacent To 3 Crunnells Green Preston Hertfordshire SG4 7UQ Applicant Name: Openreach Ltd Sarah Knighton Description: Installation of 9m pole (7.2m above ground)	Decision: No Objection Decision Date: 29/03/2022
Application No: 22/00821/EC	Location: Land Adjacent To 50A Walsworth Road Hitchin Hertfordshire Applicant Name: Openreach Ltd Amit Singh Negi Description: Installation of 10m pole	Decision: No Objection Decision Date: 30/03/2022

PRESS RELEASE

PR 3665

29 March 2022

Swim season extended at the Letchworth outdoor pool

Swimmers will be able to keep swimming for almost an additional three weeks at Letchworth's popular outdoor pool, following a petition that showed overwhelming support for extending the season.

The pool is owned by North Herts Council and operated by Stevenage Leisure Limited (SLL). It is scheduled to open on 28 May and the extension will mean that rather than closing on 11 September, it will remain open until 30 September this year.

Local campaigner, Sue Foster, presented her petition with over 1370 signatures to North Herts Councillors at a Full Council meeting on 20 Jan and worked closely with officers to agree on plans for the 2022 season.

Following further meetings with Sue and the Leisure team at North Herts Council the following has been agreed:

- Letchworth Outdoor Pool will remain open for almost three additional weeks on a reduced timetable (open all day Saturday and Sunday, closed Monday and Tuesday, Wednesday – Friday: two sessions running on from 07.00-11.00 and 15.30-18.30).
- To reduce energy consumption the heating will be turned off on 18 September. The water should remain at an ambient temperature so it is comfortable to swim in.
- During the last week of extended opening, SLL will look to run an introduction to 'open water' swim sessions.

SLL are also planning a series of events to take place during the season including a family fun day and triathlon events.

Over in Hitchin, the Hitchin Outdoor Pool will open later one evening a week. More details will be available soon.

The three-week extension is being trialled at Letchworth initially this year, with usage being closely monitored so that we can evaluate its success.

Sarah Kingsley, Service Director – Place, said: “We are thrilled to announce that the Outdoor Pool in Letchworth will have an extended season this year. We know that many people love outdoor swimming because it is not only great fun but also good for body and mind.

“We are trialling the extension this year so that we can provide swimmers with more opportunities to use the pool while the weather allows, so please do make use of this great opportunity and fantastic facility.

“We would like to give a huge thanks to Sue Foster and everyone who have given us their feedback.”

Sue Foster said: “I’m delighted that Letchworth Outdoor Pool will be opening for longer this summer so we can have more open-air swimming.

“I want to thank NHC and SLL for listening to us and for taking the time to have discussions on the matter. They have suggested some great ideas for various events which I’m sure will be welcomed by the swimming community. I’d also like to thank everyone who signed the petition and took the time to contact me with their ideas.

“It’s really important that we swimmers support the extra opening weeks at Letchworth, and the late night at Hitchin, because if it’s successful I hope it may lead to both pools opening earlier and longer next season.”

If you are interested in assisting Sue with teaching open water swimming sessions, please email: lidopetition@icloud.com

For more information on opening times and prices visit: [Letchworth Outdoor Pool \(sll.co.uk\)](http://Letchworth%20Outdoor%20Pool%20(sll.co.uk))

ENDS

For more information contact Sarah.Jenkinson@north-herts.gov.uk / 01462 474210.