

## REPLACEMENT DRIVERS BADGE – Lost/Stolen/Damaged

1. Applicants must read the Taxi and Private Hire Licensing Policy before completing this form.
2. Applicants must complete *ALL* sections. Incomplete application forms will be returned to the applicant and not processed until such time as the application form is returned complete.

### 1. Applicant Details

Full Name: \_\_\_\_\_

Full Address (where you currently reside): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Telephone No: \_\_\_\_\_

Email Address: \_\_\_\_\_

Drivers Badge No: \_\_\_\_\_ Expiry Date: \_\_\_\_\_

### 2. Reason for Replacement Badge and or Paper Licence

\_\_\_\_\_

### 3. Requirement – Please tick one box only

Paper Licence Only:	<input type="checkbox"/>
Badge Only:	<input type="checkbox"/>
Paper Licence and Badge:	<input type="checkbox"/>

**4. Declaration 1**

I, the undersigned, hereby apply for a replacement driver's licence.

If the lost licence is recovered, I will return it to the Council within 72 hours.

I understand that the making of a false statement in connection with this application is an offence and may lead to the refusal, suspension or revocation of my licence, in addition to possible prosecution for a criminal offence.

I have read, understood and agree to abide by all relevant legislation and Council Policy detailed within the Council's Statement of Taxi and Private Hire Licensing Policy.

Print Full Name: \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_

Dated: \_\_\_\_\_

**5. Declaration 2 – Tax Status (HMRC tax regulations as of April 2022 for guidance please visit [Complete a tax check for a taxi, private hire or scrap metal licence - GOV.UK \(www.gov.uk\)](https://www.gov.uk/government/guidance/complete-a-tax-check-for-a-taxi-private-hire-or-scrap-metal-licence))**

TAX status check reference number.

\_\_\_\_\_

I understand that the Local Authority will check this status number, if it is omitted/incorrect/not active this application will not be processed.

I, the undersigned hereby confirm that I am aware of the content of HMRC guidance relating to my tax obligations.

Print Full Name: \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_

Dated: \_\_\_\_\_

**6. Submitting the application**

This application, duly completed and signed, together with the appropriate fee, please submit to:

Licensing, North Hertfordshire Council, PO Box 10613, Nottingham, NG6 6DW

For further information please visit our website

<https://www.north-herts.gov.uk/home/licensing/taxi-licensing>

If you have questions regarding your application, please email:

[licensing@north-herts.gov.uk](mailto:licensing@north-herts.gov.uk)

To make Payment, please use pay online on our website:

<https://www.north-herts.gov.uk/>