

RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY

PART 1 – PUBLIC DOCUMENT

Any interest to declare/ or conflict and any dispensation granted – N/A

SERVICE DIRECTORATE: Customers

1. DECISION TAKEN

To extend a contract with Vivid resourcing (total value circa £81K) to retain an interim IT Manager to provide cover for the now vacant post.

2. DECISION TAKER

Jo Dufficy Service Director – Customers

3. DATE DECISION TAKEN:

17 October 2022

4. REASON FOR DECISION

- 4.1 To ensure that the Council has sufficient staffing and that this critical post is covered on an interim basis until a permanent appointment is made.

5. ALTERNATIVE OPTIONS CONSIDERED

- 5.1 The only option available was to cover this role on an interim basis. The service was going through significant changes at the time the need first arose and it was important to have an experienced IT Manager in post to support the team and service and wider council.

6. CONSULTATION (INCLUDING THE EFFECT ON STAKEHOLDERS, PARTNERS AND THE PUBLIC)

- 6.1 The Executive Member for finance and IT has been consulted on the decision before this was taken.

7. FORWARD PLAN

- 7.1 This decision is not a key Executive decision and has therefore not been referred to in the Forward Plan.

8. BACKGROUND/ RELEVANT CONSIDERATIONS

- 8.1 This is covered by the Part 2 delegated decision - exempt information paragraphs 1 and 2 of Schedule 12A to the Local government Act 1972.

9. LEGAL IMPLICATIONS

- 9.1 Under section 14.6.4 (a) (ii) of the Council's Constitution, Service Directors have the authority to enter into contracts to carry out works and/or for the supply of goods and services in respect of their service areas and within approved budgets.

- 9.2 Section 14.6.6 (a) (i) of the Constitution also specifically gives the Service Director: Customers, the authority to manage, direct and control all resources allocated to the Directorate in accordance with the Council's policies and procedures.
- 9.3 The Openness of Local Government Bodies Regulations 2014 (No. 2095) require officers undertaking non-executive decisions to record (amongst other things) an award of a contract that materially affects the Council's position in a written delegated decision. At North Herts this is any award of a contract or financial decision, that is or is likely to be above £50,000. The total value of this contract is estimated to be around £81,000.

10. FINANCIAL IMPLICATIONS

- 10.1 The cost of this role will be funded from the IT salaries budget.

11. RISK IMPLICATIONS

- 11.1 IT is a critical service, and it is essential that the manager post is covered on an interim basis until a permanent appointment is made. – otherwise covered by Part 2.

12. EQUALITIES IMPLICATIONS

- 12.1 In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not. There are no direct implications, and all recruitment was undertaken in accordance with legal requirements.

13. SOCIAL VALUE IMPLICATIONS

- 13.1 Go Local was considered and initially a local agency was contacted, however were unable to assist with this role and a non-local agency was used.

14. ENVIRONMENTAL IMPLICATIONS

- 14.1. There are no known Environmental impacts or requirements that apply this report.

15. HUMAN RESOURCE IMPLICATIONS

- 15.1 There are no human resource implications directly related to this decision other than those covered in the body of the report.

16. BACKGROUND PAPERS

- 16.1 None.

17. APPENDICES

- 17.1 None.

NOTIFICATION DATE

21 October 2022



Signature of Executive Member Consulted

Cllr Ian Albert, Executive Member Finance and IT

Date 21 October 2022



Signature of Decision Taker

Jo Dufficy, Service Director – Customers

**Call-in does not apply to NON-EXECUTIVE DECISIONS
THIS IS A NON-EXECUTIVE DECISION**