

## NORTH HERTS COUNCIL

WEEK ENDING 23 DECEMBER 2022

# MEMBERS' INFORMATION

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Produced by the Communications Team. Any comments, suggestions or contributions should be sent to the Communications Team at [MIS@north-herts.gov.uk](mailto:MIS@north-herts.gov.uk)

# NEWS AND INFORMATION

## AGENDA & REPORTS

### PUBLISHED WEEK COMMENCING 19 DECEMBER 2022

Cabinet Panel on Community and Enterprise – 9 January 2023  
Cabinet Panel on Transport – 10 January 2023  
Cabinet Panel on Environment – 11 January 2023

### FORTHCOMING MEETINGS WEEK COMMENCING 26 DECEMBER 2022

None

### CHAIR'S ENGAGEMENTS WEEK COMMENCING 26 DECEMBER 2022

Date	Event	Location
	None	

### VICE-CHAIR'S ENGAGEMENTS WEEK COMMENCING 26 DECEMBER 2022

Date	Event	Location
	None	

### OTHER EVENTS WEEK COMMENCING 26 DECEMBER 2022

Date	Event	Location
	None	



## COMMUNICATIONS

# MEMBERS INFORMATION NOTE

### **MIS Christmas Holiday**

This edition will be the final MIS published before the Christmas break. The next MIS will be published on January 6 and will cover information from 24 December to 5 January.

For more information please contact:

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# Green Space Briefing Note No 212

December 2022 & January 2023

If you have any queries regarding the notes below or any other issues relating to Grounds Maintenance, please do not hesitate to contact Thomas Ayres, Greenspace Manager on 01462 474518 or email: [thomas.ayres@north-herts.gov.uk](mailto:thomas.ayres@north-herts.gov.uk)

As we move nearer to Christmas and New Year this is probably a good time to look back at our achievements and look forward to new challenges and projects.

In 2022 to Greenspace Team had a busy year and have delivered on going day to services to our residents by looking after our parks and open spaces including woodlands, local nature reserves and cemeteries.

In addition, we have completed the following projects

- Installed interactive play equipment in each of the 4 urban towns
- Implemented new grass cutting standards on highway verges to improve biodiversity and reduce our carbon outputs
- Managed the adjustments to the contract with John O'Conner's
- Retained 5 Greenflag accreditation awards
- Delivered the provision of the splash parks during the summer
- Delivered the Treescape project to plant trees in our parks and open spaces.
- Created new areas of wilding and enhanced existing areas.
- Delivered increased volunteer activities in our Local Nature Reserves at Norton Common, Ivel Springs, Weston Hills and Oughtonhead Common – so thank you to everyone that has given up their time to help maintain these special areas.

Looking forward to 2023 we have the following projects to look forward to –

- Renovation of Smithson's play area Hitchin
- New junior play equipment at the District Park Great Ashby

- Replace a bridge at Norton Common Letchworth
- Extend the mausoleum at Wilbury Hills Cemetery
- New item of play equipment to be installed at KGV Hitchin
- Resurfacing of the Multi Use Games area and new floodlights at Avenue Park Baldock.

The approaching seasonal break also gives us the opportunity to review our day-to-day operational activities and gives us a chance to improve things for next year.

This includes –

- Grass cutting, how do we maintain standards while reducing the energy we need to deliver an acceptable service. Can we increase the area of conservation mowing into more new locations?
- Hedge cutting to consider the frequency of visits to trim hedges and how can we recycle the arisings – currently they go to Cumberlow Green and are mixed with the green waste from domestic collections to make the Ace of Herts Compost.
- Consider the impacts of the hot summer and replace any lost young trees with suitable replacements. Consider adjusting the selection of species so they are more tolerant of hot dry conditions
- Procure a replacement Tree Maintenance Framework Contract that will help manage increasing costs.
- Maintain positive and productive partnerships with Herts Highways and Settle Housing

The Greenspace Team is proud of our achievements during 2022 and we look forward to the opportunities that 2023 will present us.

Therefore, we would like to wish you all a Merry Christmas and a Happy New Year



**RIPA QUARTERLY UPDATE  
4<sup>TH</sup> QUARTER 2022/23  
(LEGAL & COMMUNITY)**

# **MEMBERS INFORMATION NOTE**

## **RIPA Quarterly Update**

Members may recall that it was considered that quarterly reports should be made to Overview and Scrutiny Committee, even though RIPA is not currently being used, as this provided a useful mechanism to ensure that the issue of RIPA remained in the consciousness of Members (and Officers).

Due to the continued non-use of RIPA, it was felt by some members that this method of reporting was not the best use of the Overview and Scrutiny Committee's time, and following advice from the Investigatory Powers Commissioner's Office, the Council shall now be reporting on the issue of RIPA via quarterly inclusion in MIS.

There have been no further RIPA authorisations since the last MIS note in September 2022. There are currently no ongoing RIPA authorisations.

It is important that the Council continues to operate in accordance with RIPA to ensure that it is able to effectively manage its reputational risk whilst also exercising its legitimate evidence gathering powers in connection with enforcement activity.

For more information please contact:

Jeanette Thompson  
Service Director – Legal and Community  
Monitoring Officer

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Email: [Jeanette.thompson@north-herts.gov.uk](mailto:Jeanette.thompson@north-herts.gov.uk)

## Enterprise Briefing Note No 04

December 2022

### Estates & Asset Management

#### Looking back on a productive 2022

2022 has been another busy year for Estates & Asset Management. A range of projects have reached successful conclusions across North Herts Council's estate, spanning the investment and community portfolios. Notable outcomes include:

- Disposal of three surplus sites generating a capital receipt for the Council of £6.2 million and paving the way for 69 new homes.
- Generating an average 56% increase in rental revenue from investment properties.
- Advising on the successful acquisition of Churchgate Shopping Centre in August.
- Restructuring the leasing and property requirements of several major firms operating in the district as part of their business consolidation & restructuring activities.
- Securing the future of several community groups by negotiating new leases or formalizing their property adaptation plans to improve function and energy performance.

- Working with tenants and occupiers to address their financial commitments to the Council whilst upholding prudent estate management in line with duty to taxpayers.



**Site 2, York Way, Royston:  
One of North Herts Council's investment  
properties.**

#### Looking forward to 2023 and beyond

Several major projects are intended for 2023 across the Council's property portfolio. The same steely determination will apply to maximise income & capital receipts, whilst helping to ensure our communities are well served in their property requirements. Notable projects planned include:

- Targeting further surplus site disposals as part of the disposal programme.
- Working with the market, Broadwater Hundred Limited and other stakeholders to investigate joint venture formations whereby the Council retains certain sites, partners with expert housing providers to build social & private homes on those sites and

generates a combination of rental income & capital receipts.

- Implementing and expanding plans formulated following acquisition of Churchgate Shopping Centre to improve its income sustainability, formalize new occupation arrangements, improve the building fabric, and generally work to enhance the asset for our tenants, customers, visitors and wider community.
- Liaising with community stakeholders on securing the future of Charnwood House and Mrs Howard Memorial Hall, two highly cherished Listed buildings in North Herts.

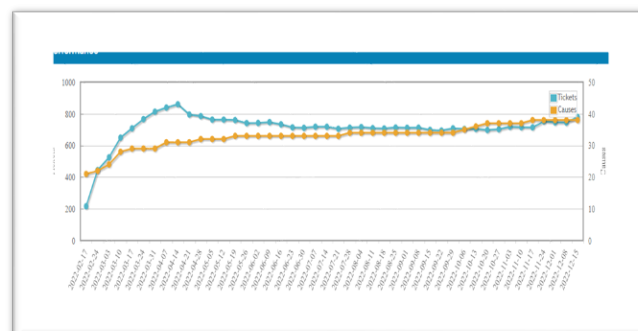
If you have any queries regarding the information provided or any other issues relating to Estates & Asset Management, please do not hesitate to contact Chris Robson, Senior Estates Surveyor, on 01462 474252 or e-mail: [christopher.robson@north-herts.gov.uk](mailto:christopher.robson@north-herts.gov.uk).

## Commercial

### Internal Projects

We are delighted to report that the North Herts Community Lottery has now sold 780 tickets which equates to 370 players. So far, we have 38 good causes signed up, however we are currently planning a communications campaign to focus on onboarding more causes in the new year. With the cost-of-living crisis among us, we are conscious that driving ticket sales on social media may not be timely therefore we are focusing on our good causes for now. The campaign will be tied in with the North Herts Lotto 'first' birthday in March 2023.

The graph below shows the trend of our ticket sales. As shown, the sales have reached a steady uptake so far.



If you would like to purchase tickets or sign up on behalf of a good cause, then please visit: [www.northhertscommunitylottery.co.uk](http://www.northhertscommunitylottery.co.uk)

The team are working closely with the Careline team on ways to commercialise the service. This includes three potential new services and requires working with large external organisations across the UK. The plan is to drive these projects forward in the new year (and once the temporary Enterprise Team Leader is in post). This project has lots of potential for us and Careline and could potentially generate a healthy income.

### External Projects

A Project Board and Project Team meeting has now been held. The Project Manager (Chloe Gray) is now completing all necessary paperwork and approve processes under the NHC Project Management Framework. We are expected to complete Stage 3 at the next Project Board meeting in early January 2023, which will allow us to move onto the Project Planning and Delivery phases.

The first part of the consultation has commenced in form of a very short survey. The survey asks respondents to rank their priorities in terms of what they would like to

see at Churchgate. The survey is open until 5 February 2023 and will generate key themes and comments/ concerns that the project team will take forward onto the next stage of the consultation. The survey can be found online, in person at Councillor surgeries or at any of our Council owned facilities (such as North Herts Museum). Want to have your say on the future of the Churchgate Shopping Centre in Hitchin? Scan the QR code to complete the survey:



As part of the consultation, a Communications Hub will be created at unit 7 within the shopping centre itself. This will create a space for members of the community to talk to officers and Councillors about the project, and eventually view plans/ ideas of the site. It is hoped that future Town Talks surrounding Churchgate may also take place at the unit. The Hub is likely to open in the first week of February 2023 in line with the survey close.

The Property Lettings Company has now been established with Directors appointed. The next step is to ensure all processes and legalities are in place in order to allow it to trade. The first scheme that will be managed by the company is Harkness Court (four newly refurbished flats in Hitchin).

If you have any queries regarding the information provided, or any other issues relating to Commercial please do not hesitate to contact Chloe Gray, Commercial Manager, on 01462 474223 or [chloe.gray@north-herts.gov.uk](mailto:chloe.gray@north-herts.gov.uk)



# NORTH HERTFORDSHIRE DISTRICT COUNCIL

## DECISION SHEET

Meeting of the Letchworth Committee held in the Council Chamber, District Council Offices,  
Gernon Road, Letchworth  
on Wednesday, 14th December, 2022 at 7.30 pm

### 1 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Terry Hone, Adem Ruggerio-Cakir, Tamsin Thomas and Amy Allen.

### 2 MINUTES - 21 SEPTEMBER 2022

**RESOLVED:** That the minutes of the meeting on 21 September be approved as a true record of proceedings and be signed by the Chair.

### 3 NOTIFICATION OF OTHER BUSINESS

There was no other business.

### 4 CHAIR'S ANNOUNCEMENTS

(1) The Chair advised that in accordance with Council policy, the meeting was being audio and video recorded and streamed live on YouTube. The audio recording is available via Mod.Gov and the video available on YouTube.

(2) The Chair reminded Members to make declarations of interest before an item, a detailed reminder about this and speaking rights were set out under Chair's Announcements on the agenda document.

### 5 LETCHWORTH HERITAGE FOUNDATION - SOLAR PANEL POLICY

Claire Pudney of the Letchworth Garden City Heritage Foundation gave a visual presentation to the committee, providing a background to the Heritage Foundation and an in-depth explanation of Solar Panel/ EV policies.

The Chair thanked Claire Pudney for her presentation.

### 6 LETCHWORTH GARDEN CITY BID MANAGER

Richard Harbon, the acting Letchworth Garden City BID Manager gave an update on the Letchworth Garden City BID.

The Chair thanked Richard Harbon for his contribution.

### 7 PUBLIC PARTICIPATION

The Chair invited William Armitage to address the committee.

William Armitage thanked the Chair for the opportunity to address the Committee and gave a verbal presentation on the role of the Letchworth Area Committee.

#### a) PUBLIC PARTICIPATION - HONG KONG CONNECT

A verbal presentation was given by Mr. Charles Chong and Ms. Carolyn Cole Rodrigues de Souza regarding their grant application.

b) **GRANT APPLICATION - HONG KONG CONNECT**

**RESOLVED:** That grant funding of £1,980 be awarded to Hong Kong Connect towards their English Language Course.

c) **PUBLIC PARTICIPATION - NORTH HERTS AFRICAN AND CARIBBEAN COMMUNITY**

A verbal presentation was given by Ms. Kava Johnson on behalf of the North Herts African and Caribbean Community regarding their grant application.

d) **GRANT APPLICATION - NORTH HERTS AFRICAN AND CARIBBEAN COMMUNITY**

**DECISION:** That grant funding of £1,424 be awarded to the North Herts African and Caribbean Community to provide a year of subsidised and free events and activities for the whole community to learn about African and Caribbean history and culture.

**8 GRANTS & COMMUNITY UPDATE**

**RESOLVED:** That the Committee endorses the actions taken by the Community Engagement team to promote greater community capacity and well-being for Letchworth.

**9 WARD MATTERS AND OUTSIDE ORGANISATIONS - MEMBERS' REPORTS**

Members provided updates to the Committee on ward matters and outside organisations.

# NORTH HERTFORDSHIRE DISTRICT COUNCIL

## DECISION SHEET

Meeting of the Planning Control Committee held in the Council Chamber, District Council  
Offices, Letchworth Garden City  
on Thursday, 15th December, 2022 at 7.30 pm

### 1 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Sean Nolan, Daniel Allen, Phil Weeder and Ian Moody.

### 2 MINUTES - 17 NOVEMBER 2022

**RESOLVED:** That the Minutes of the Meeting of the Committee held on 17 November 2022 be approved as a true record of the proceedings and be signed by the Chair.

### 3 NOTIFICATION OF OTHER BUSINESS

There was no other business notified.

### 4 CHAIR'S ANNOUNCEMENTS

- (1) The Chair advised that, in accordance with Council Policy, the meeting would be recorded.
- (2) The Chair drew attention to the item on the agenda front pages regarding Declarations of Interest and reminded Members that, in line with the Code of Conduct, any Declarations of Interest needed to be declared immediately prior to the item in question.
- (3) The Chair clarified the speaking process for public participants.
- (4) The Chair advised of a change to the order of the agenda and Item 6 would be taken last, following the conclusion of Item 10.
- (5) The Chair advised of when comfort breaks would be taken.

### 5 PUBLIC PARTICIPATION

The Chair confirmed the registered speakers were in attendance.

### 7 22/02450/S73 Odyssey Health Club , Old Knebworth Lane, Knebworth, Hertfordshire, SG2 8DU

**RESOLVED:** That application 22/02450/S73 be **GRANTED** planning permission subject to the reasons set out in the report of the Development and Conservation Manager

### 8 17/01955/1 Ickleford Mill, Arlesey Road, Ickleford

**RESOLVED:** That application 17/01955/1 be **GRANTED** planning permission subject to the completion of a satisfactory S106 Legal Agreement and the reasons set out in the report of the Development and Conservation Manager, with the following amendment to Condition 29 to read:

“Condition 29:

- (a) No development approved by this permission shall be commenced until a Site Investigation (Phase II environmental risk assessment) report has been submitted to and approved by the Local Planning Authority which includes:
  - (i) A full identification of the location and concentration of all pollutants on this site and the presence of relevant receptors, and;
  - (ii) The results from the application of an appropriate risk assessment methodology
- (b) No development approved by this permission (other than that necessary for the discharge of this condition) shall be commenced until a Remediation Method Statement report; if required as a result of (a), above; has been submitted to and approved by the Local Planning Authority.
- (c) This site shall not be occupied, or brought into use, until:
  - (i) All works which form part of the Remediation Method Statement report pursuant to the discharge of condition (b) above have been fully completed and if required a formal agreement is submitted that commits to ongoing monitoring and/or maintenance of the remediation scheme.
  - (ii) A Remediation Verification Report confirming that the site is suitable for use has been submitted to, and agreed by, the Local Planning Authority.
- (d) Any contamination, other than that reported by virtue of condition (b), encountered during the development of this site shall be brought to the attention of the Local Planning Authority as soon as practically possible; a scheme to render this contamination harmless shall be submitted to and agreed by, the Local Planning Authority and subsequently fully implemented prior to the occupation of this site.

Reason: To ensure that any contamination affecting the site is dealt with in a manner that safeguards human health, the built & natural environment & controlled waters.”

**9 22/01229/FP Land Adjacent To Red Brick Cottage, The Street, Kelshall, Royston, Hertfordshire, SG8 9SQ**

**RESOLVED:** That application 22/01229/FP be **REFUSED** planning permission due to the following reasons; the scheme is considered contrary to Local Plan policies that inform on appropriate development in Rural Area beyond the Green Belt. The proposal fails to comply with any of the criteria within Policies SP2 and CGB1 of the Local Plan, as the proposal is not considered to fall within the remit of infill development given the sizable and spacious nature of the plot. Moreover, the scheme would be harmful to the character and appearance of the village and would be at odds with the sporadic pattern of development that makes up the settlement of Kelshall. The proposal is therefore deemed contrary to Policies SP2, D1 and CGB1 of the Local Plan, as well as Section 12 of the NPPF.

**10 TPO/00203 (2022) Church of St Peter, Pirton Road, Holwell, Hitchin, Hertfordshire, SG5 3SR**

**RESOLVED:** That the Tree Protection Order (TPO/00203) was **CONFIRMED**.

**6 19/01448/FP Former Wyevale Codicote Garden Centre, High Street, Codicote, Hitchin, Hertfordshire, SG4 8XA**

**RESOLVED:** That application 19/01448/FP be **GRANTED** planning permission subject to the completion of a satisfactory legal agreement and the extension of the statutory period if required, as well as the reasons set out in the report of the Development and Conservation

Manager, with the following amendments to Conditions 7 and 18, and an additional Condition 41, to read:

“Condition 7

“No works or development (including any pre-construction, demolition or enabling works) shall commence until a Construction Management Plan/construction phasing and environmental management programme has been submitted to and approved in writing by the Local Planning Authority, including elements of the CLOCS standards as set out in the Highway Authority's Construction Management template. Thereafter the construction of the development shall only be carried out in accordance with the approved Plan/Programme unless otherwise agreed in writing by the Local Planning Authority: The Construction Management Plan/construction phasing and environmental management programme shall include details of:

- Construction vehicle numbers, type, routing.
- Access arrangements to the site.
- Traffic management requirements.
- Construction and storage compounds (including areas designated for car parking, loading /unloading and turning areas).
- Siting and details of wheel washing facilities (for construction vehicles leaving the site).
- Cleaning of site entrances, site tracks and the adjacent public highway.
- Timing of construction activities/hours of construction operations (including delivery times and removal of waste) and to avoid school pick up/drop off times.
- Provision of sufficient on-site parking prior to commencement of construction activities.
- Site set up and general arrangements for storing plant including cranes, materials, machinery and equipment, temporary offices and other facilities, construction vehicle parking and loading/unloading and vehicle turning areas.
- Where works cannot be contained wholly within the site a plan should be submitted showing the site layout on the highway including extent of hoarding, pedestrian routes, and remaining road width for vehicle movements.
- Phasing Plans.
- Measures to minimise dust, noise, machinery and traffic noise impacts during construction.
- The location of construction traffic routes to and from the site, details of their signing, monitoring and enforcement measures.
- Screening and hoarding details, to protect neighbouring residents.
- End of day tidying procedures to ensure protection of the site outside the hours of construction. The construction activities shall be designed and undertaken in accordance with the code of best practice set out in British Standard 5228 1997 and with the agreed details unless otherwise agreed in writing by the Local Planning Authority.
- Storage and removal of building waste for disposal or recycling.
- Post construction restoration/reinstatement of the working areas and temporary access to the public highway.
- Ecological method statements to incorporate: MM1 – General Construction Safeguards, MM2 – Hedgerow and Tree Protection, MM7– Badger Construction Safeguard, MM9- Precautionary Habitat Clearance Measures and MM10 -Timing of Works from the Ecological Appraisal April 2019 by Aspect Ecology

Reason: In order to protect highway safety and the amenity of other users of the public highway and rights of way in accordance with Policies 5, 12, 17 and 22 of Hertfordshire's Local Transport Plan (adopted 2018) and to ensure the correct phasing of development in the interests of minimising disruption nearby residents during construction, minimising any environmental impacts and in the interests of biodiversity.”

“Condition 18

No dwelling hereby permitted shall be occupied until a scheme of external lighting has been submitted to and been approved in writing by the Local Planning Authority. The scheme shall

**Thursday, 15th December, 2022**

be designed to ensure public safety and to minimise the potential effects upon the ecology of the site and its surroundings. The scheme shall include details of external lighting of the pedestrian accesses on the eastern boundary. The strategy shall be designed to minimise the potential adverse effects of external lighting on the amenity and biodiversity of the site and its immediate surroundings. The external lighting scheme should incorporate the considerations outlined within MM6 – Sensitive Lighting within the Ecological Appraisal April 2019 by Aspect Ecology an ecological lighting statement giving detail of definitive measures as to how this has been achieved. The scheme shall be implemented as approved and in accordance with an agreed programme/strategy, and the arrangements shall be maintained and retained thereafter.

Reason: In the interests of biodiversity and local amenity.”

“Condition 41

Prior to the commencement of development an updated Transport Assessment shall be submitted to and approved in writing by the Local Planning Authority. The Transport Assessment shall consider the cumulative impacts of sites CD1, CD2, CD3 and CD5 on the village centre and minor roads leading to/from Codicote and secure necessary mitigation or improvement measures. No dwelling forming part of the development hereby approved shall be occupied until the approved mitigation and/or improvement measures have been implemented to the satisfaction of the Local Planning Authority.

Reason: In the interests of highway safety and traffic management.”

# NORTH HERTFORDSHIRE DISTRICT COUNCIL

## DECISION SHEET

Meeting of the Council held in the Council Chamber, District Council Offices, Gernon Road,  
Letchworth  
on Monday, 19th December, 2022 at 7.30 pm

### 1 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Amy Allen, Kay Tart, Carol Stanier, Sam North, Ian Mantle, Jean Green, Gerald Morris, Juan Cowell, Adam Compton, Raj Bhakar, Sam Collins, David Barnard, Clare Billing and Adem Ruggiero-Cakir.

### 2 NOTIFICATION OF OTHER BUSINESS

There was no other business notified.

### 3 CHAIR'S ANNOUNCEMENTS

- (1) The Chair and Members paid tribute to former Councillor Judi Billing MBE who passed away on 24 November 2022 and a minute of commemoration was held in her memory.
- (2) The Chair advised that, in accordance with Council Policy, the meeting would be audio recorded;
- (3) Members were reminded that this Council had declared a Climate Emergency. This was a serious decision and meant that, as this was an emergency, all of us, officers and Members had that in mind as we carried out our various roles and tasks for the benefit of our District.
- (4) The Chair drew attention to the item on the agenda front pages regarding Declarations of Interest and reminded Members that, in line with the Code of Conduct, any Declarations of Interest needed to be declared immediately prior to the item in question.
- (5) The Chair clarified the rules of debate for Members.
- (6) The Chair advised that a comfort break would be taken at a suitable time in the meeting, should proceedings continue at length.

### 4 PUBLIC PARTICIPATION

There were no petitions or public requests to speak at this meeting.

### 5 ELECTORAL REVIEW – RESPONSE TO LOCAL GOVERNMENT BOUNDARY COMMISSION FOR ENGLAND ON PROPOSED WARDING ARRANGEMENTS

**RESOLVED:** That the Council approved the response to the LGBCE consultation, attached as Appendix A for submission to the LGBCE, subject to the following amendments:

- Point 4.e to remove suggested ward name 'Mimram' and retain the suggested ward name by the Commission of 'Codicote and Kimpton'.
- Point 4.f to include objection of the proposed ward name 'Langley, Preston and Walden' and that the ward name should instead be referred to as 'Hitchwood' (being the former name for this area and a more accurate reflection of the different communities in the proposed ward).

**Monday, 19th December, 2022**

- Point 4.h to include objection of the proposed ward name 'Offley and Pirton' and the ward name should instead be referred to as 'Offa'.
- Point 7 to include that the Council 'strongly objects' to the proposals regarding Baldock and specifically the proposed Ashwell and Weston ward, rather than it 'has significant concerns'.



# NORTH HERTFORDSHIRE DISTRICT COUNCIL

## DECISION SHEET

Meeting of the Southern Rural Committee held in the Council Chamber, District Council Offices,  
Gernon Road, Letchworth  
on Tuesday, 20th December, 2022 at 7.30 pm

### 1 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors David Barnard, Faye Frost, Sam North, Lisa Nash and Terry Tyler.

### 2 MINUTES - 29 SEPTEMBER 2022

**RESOLVED:** That the minutes of the previous meeting held on 29 September 2022 be approved as a true record of the proceedings and be signed by the Chair.

### 3 NOTIFICATION OF OTHER BUSINESS

There was no other business notified.

### 4 CHAIR'S ANNOUNCEMENTS

(1) Members were reminded the make declarations of interest before an item, a detailed reminder about this and speaking rights are set out under Chair's Announcements on the agenda.

(2) North Herts recently acquired the lease for the Churchgate Shopping Centre in Hitchin. Ahead of drawing up proposals for the site, North Herts Council is inviting the community to take part in an initial consultation to get their views on what they would like to see in the Centre.

The consultation will be available online and there will be a promotion on social media channels and on flyers around the district. The consultation will open on 5 December 2022 and will run until 5 February 2023.

(3) The Chair bid farewell to Louis Mutter, Committee, Member and Scrutiny Officer who was clerking his final meeting before moving to Hertfordshire County Council

### 5 PUBLIC PARTICIPATION

There was no public participation at this meeting.

### 6 CITIZENS ADVICE - RURAL ENGAGEMENT OFFICER INTRODUCTION

The Chair invited Ms. Christine Adams to address the Committee.

Ms. Christine Adams of the North Herts Citizen Advice Bureau thanked the Chair for the opportunity to speak and introduced herself as the new Rural Engagement Officer. Ms. Adams then updated the committee on the work of the North Herts Citizens Advice Bureau.

### 7 GRANTS AND COMMUNITY UPDATE

The Assistant Community Engagement Officer presented the report entitled Grants & Community Update which was noted by the Committee.

### 8 WARD MATTERS AND OUTSIDE ORGANISATIONS - MEMBERS' REPORTS

Members gave updates regarding ward matters and outside organisations.

**9 PARISH FORUM NETWORK**

The Assistant Community Engagement Officer presented an overview of the planned Parish Forum Network and invited Members to take part in a discussion.

## RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY

### \*PART 1 – PUBLIC DOCUMENT

#### SERVICE DIRECTORATE: REGULATORY

#### 1. DECISION TAKEN

- 1.1 The allocation of £33.5k of grant funding, received from the Department for Levelling Up, Housing and Communities (DLUHC), to Survivors Against Domestic Abuse (SADA), who provide the district's existing specialist service for victims of domestic abuse.

#### 2. DECISION TAKER

- 2.1 Ian Fullstone, Service Director – Regulatory

#### 3. DATE DECISION TAKEN:

- 3.1 21 December 2022

#### 4. REASON FOR DECISION

- 4.1 The Council has received funding of £33.5k from the DLUHC to enable it to fulfil its obligations under the new Domestic Abuse Act 2021.
- 4.2 The funding has been provided specifically to support domestic abuse safe accommodation support services, which in North Herts are provided by SADA. The additional funding will be used to bolster the existing SADA service in accordance with grant requirements.

#### 5. ALTERNATIVE OPTIONS CONSIDERED

- 5.1 None. The funding has been provided specifically to support domestic abuse safe accommodation support services in North Herts, which is provided on behalf of the Council by SADA.

#### 6. CONSULTATION (INCLUDING THE EFFECT ON STAKEHOLDERS, PARTNERS AND THE PUBLIC)

- 6.1 The Leader of the Council, Cllr Elizabeth Dennis-Harburg and the Deputy Executive Member for Housing and Environmental Health, Cllr Alistair Willoughby, have both been consulted and are supportive of this decision.

#### 7. FORWARD PLAN

- 7.1 This decision is not a key Executive decision and has therefore not been referred to in the Forward Plan.

#### 8. BACKGROUND/ RELEVANT CONSIDERATIONS

- 8.1 The Domestic Abuse Act 2021 (enacted 29 April 2021) was introduced to strengthen the support available for victims of domestic abuse and to improve the effectiveness of the justice system in bringing perpetrators to justice. Of direct relevance to the Council is the new provision that all eligible homeless victims of domestic abuse

automatically have 'priority need' for homelessness assistance and will therefore be owed accommodation duties. Previously, victims of domestic abuse had to be assessed as being 'vulnerable' because of domestic abuse in order to be identified as having a priority need, a much higher threshold to reach. In addition, county councils have a new statutory duty to provide accommodation-based support to victims of domestic abuse and their children in refuges and other safe accommodation. District and borough councils are required to cooperate with county councils, so far as is reasonably practicable.

- 8.2 The government has provided additional funding to local authorities to help them to meet these new provisions. The grant to the Council for 2022-23 is £33,516 to ensure continuity of provision where existing domestic abuse safe accommodation support services are already commissioned. In North Herts, this service is provided by Survivors Against Domestic Abuse (SADA).
- 8.3 The SADA service is embedded within the Council's housing service, with all clients, on approach to the Council and suffering or at risk of domestic abuse being referred directly to SADA for triage, advice and support as appropriate. The SADA service includes crisis intervention with emergency accommodation ('Safe Space' units) available both locally and across the county as well as an out of hours support service. SADA has been funded by the Council to provide a specialist service for people experiencing domestic abuse in the district since November 2019 and their contract has been renewed for a further three years until 31 March 2024 (as per the delegated decision made on 10 March 2021).
- 8.4 Over 2021/22, the Council's housing team made over 170 referrals to the SADA service. In over one-third of cases, clients were able to return home safely or find alternative safe accommodation (including emergency accommodation) following assistance from SADA whilst a further quarter of cases were referred on to either NHDC or another council for follow-up homelessness assistance in line with homelessness legislation.
- 8.5 The additional grant funding awarded to the Council will be used to bolster the existing SADA service in the district in line with grant conditions, which will include additional community work in areas where there is under-reporting of domestic abuse, to improve engagement with and awareness of the service.

## **9. LEGAL IMPLICATIONS**

- 9.1 Local authorities' homelessness duties are contained within the Housing Act 1996 Part VII, as amended by the Homelessness Reduction Act 2017 which placed significant new duties on English local housing authorities.
- 9.2 When agreeing the Adoption of a new Housing Strategy (2019-2024) in March 2019, the Cabinet also resolved the following:

*In the event the MHCLG provides homelessness funding beyond the financial year 2019/20, the Cabinet authorises the Service Director – Regulatory, in consultation with the Executive Member for Housing and Environmental Health, to decide on the specific allocation of the funds in order to meet homelessness priorities, for the duration of the Strategy.*

- 9.3 The interventions detailed at paragraph 8.5 meet the DLUHC requirements for use of the grant and are also consistent with the aims and objectives of the Housing Strategy (2019-2024), that has a specific focus on actions regarding the provision of support for victims of domestic abuse.
- 9.4 Following completion and approval of the necessary procurement process, a funding agreement will be produced to cover the duration of the augmented SADA service.

## 10. FINANCIAL IMPLICATIONS

- 10.1 The 2022/2023 DLUHC grant funding of £33,516 has been provided specifically to support existing domestic abuse safe accommodation support services in North Herts.
- 10.2 This will supplement £20k of grant funding already agreed for the SADA service in 2022/23 (delegated decision taken on [10 March 2021](#) refers, which approved a total allocation of £50k of grant funding for the SADA service over 2021/22 – 2023/24). In total therefore, SADA will receive grant funding of £53,516 for 2022/23.
- 10.3 There are no specific capital implications.

## 11. RISK IMPLICATIONS

- 11.1 Victims of domestic abuse require specialist support and the SADA service provides timely interventions, dedicated resources and a variety of housing options to achieve this.

## 12. EQUALITIES IMPLICATIONS

- 12.1 In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.
- 12.2 There are no equalities implications arising as a result of this report.

## 13. SOCIAL VALUE IMPLICATIONS

- 13.1 The Social Value Act and “go local” policy do not apply to this decision.

## 14. ENVIRONMENTAL IMPLICATIONS

- 14.1. There are no known Environmental impacts or requirements that apply to this report.

## 15. HUMAN RESOURCE IMPLICATIONS

- 15.1 There are no human resource implications.

## 16. BACKGROUND PAPERS

- 16.1 DLUHC Domestic Abuse Duty – 2022/23 Funding Allocations: [Local Authority Domestic Abuse Duty: 2022 to 2023 funding allocations - GOV.UK \(www.gov.uk\)](#)

## 17. APPENDICES

- 17.1 None.

### NOTIFICATION DATE:

**Signature of Executive Member Consulted:** Cllr Elizabeth Dennis-Harburg confirmed her support via email on 20/12/22

**Date:** 21/12/22

**Signature of Decision Taker:**   
**Service Director - Regulatory**

**Please Note: that *unless urgency provisions apply* EXECUTIVE decisions cannot be implemented until 5 clear working days have elapsed after the decision has been taken to allow for scrutiny call-in.**

**Call-in does not apply to NON-EXECUTIVE DECISIONS**

**EAST TEAM**

Application No.	Applicant/Agent Address	Location Address, Applicant Name & Proposal
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**Baldock**

22/03222/LDCP	APK Architecture & Design Ltd. Mr Andrew Kent The White House, 49 High Street, Wrestlingworth, SG19 2EP, United Kingdom	8 Ashtons Lane Baldock Hertfordshire SG7 6JJ  Mr & Mrs Mann  Single storey infill extension to existing side elevation, replace existing garage door with window, and install rooflights to existing roof to facilitate conversion of garage into habitable accommodation.
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**Barley Parish Council**

22/03218/FPH	Mike Easton Mr Michael Easton 21 Shrubbery Grove, Royston, SG8 9LJ, United Kingdom	Annexe At Frog Acre Barn Also Known As Owls Barn The Mount Barley Hertfordshire SG8 8JH  Lynn Foot  Two storey side extension.
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22/03279/TCA	mr James Cantle Shire tree limited 1A Trigg Way, Melbourn, Royston, SG8 6HX	Belfry Manor Farm Church End Barley Royston Hertfordshire SG8 8JW  Katy Raven  T1 Walnut - Crown reduce by 2m back to previous
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**Hinxworth Parish Council**

22/03214/FPH	Peter George Town Planning Mr Tom Donovan Nine Hills Road, Cambridge, CB2 1GE	Hinxworth House New Inn Road Hinxworth Baldock Hertfordshire SG7 5HG  Mr Richard Grimmer  Erection of a detached one-bedroom annexe with associated decking following the demolition of the existing summerhouse
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**Letchworth Garden City**

22/03216/FPH	CROE Architects Mr Joe Reader Suite 10, 18 Walsworth Road, Hitchin, SG4 9SP, United Kingdom	19 Broadwater Avenue Letchworth Garden City Hertfordshire SG6 3HF  Mr and Mrs Martin  Open existing front porch, replace front door and single storey side and rear extension following demolition of existing side elevation garage/outbuildings.
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22/03228/TCA	Robbie Barnes Letchworth Garden City Heritage Foundation, One Garden City, Broadway, SG6 3BF, United Kingdom	The Steadings Wymondley Road Willian Hertfordshire  Robbie Barnes  T1 Common Walnut - Reduce lateral branches back by 2m. T2 Common Walnut - Raise Crown by 2.5m and reduce lateral branches by 1.5-2m. G1 Mixed Oak, Ash, Sycamore - Remove primary branch. Reduce overhang branches by 1.5-2m. Remove deadwood.
22/03246/FPH	Improve It Design Ltd Mr John Williams 9 Broadstone, Dartmouth, TQ6 9NR, United Kingdom	3 Parker Close Letchworth Garden City Hertfordshire SG6 3RT  Mrs S Dosanjh  Single storey front and rear extension and two storey side extension.
22/03268/TCA	Mr Alan Randall The Blue Tree Company 17 Shefford Road, Clifton, SG17 5RG	103 Spring Road Letchworth Garden City Hertfordshire SG6 3SL  Mr Sid Katugampola  T1 Conifer - Fell to ground level. T2 Apple - Fell to ground. T3 Ash - Fell to ground. T4 Purple plum - Crown reduce by approx 2 1/2 m and shape sides. T6 Plum - Crown reduce by approx 50% back to good viable growth points. T7 Purple plum - Reduce height by approx 50% and reduces sided shape. T8 Conifer - Reduce height to old points (approximately 1/3 of the height) and reduce the sides as hard as possible.

#### **Therfield Parish Council**

22/03251/TD	Dalcour Maclaren Mr Nick Allan Dunmurry Office Park, Anna House (A5 & A6), 37A Upper Dunmurry Lane, Belfast, BT17 0AA, United Kingdom	Land Adjacent To 1 The Copperfields Baldock Rd Royston SG8 5BH
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#### **WEST TEAM**

Application No.	Applicant/Agent Address	Location Address, Applicant Name & Proposal
22/03226/ADJ	Welwyn Hatfield Borough Council The Campus, Welwyn Garden City, Herts, AL8 6AE	22 Spinney Lane Welwyn Hertfordshire AL6 9TF  Welwyn Hatfield Borough Council  Glass canopy to rear elevation NORTH HERTS DISTRICT COUNCIL: ADJACENT AUTHORITY : CONSULTEE ONLY

#### **Codicote Parish Council**



22/02949/LBC	Mrs Katherine Woodhead The Old Bull, 98 - 100 High Street, Codicote, Hitchin, Hertfordshire, SG4 8XE	The Old Bull 98 - 100 High Street Codicote Hitchin Hertfordshire SG4 8XE
		Mrs Katherine Woodhead
		Replace casements within 2no. first floor windows on front elevation on a like-for-like basis. Replace 3no. single-glazed, ground floor windows with double-glazed, Residence Collection (R7) windows and change window into a double-door of the same width. Replace glazing in gable end with hardwood frame and single pane of glazing. Internal alterations. Relocate boiler and associated flue.
22/03205/FPH	Home Extension Team Miss Georgia Hayes 4 Brand Street, Hitchin, SG5 1HX, United Kingdom	44 Grange Rise Codicote Hitchin Hertfordshire SG4 8YR
		Mr Nash
		Erection of front porch and single storey side and rear extension following demolition of existing garage.
22/03224/S73	Phillips Planning Services Limited Mr Edmund Hodges Kingsbrook House, 7 Kingsway, Bedford, MK42 9BA, United Kingdom	Land To The South East Of Bury Farmhouse Bury Lane Codicote Hertfordshire SG4 8XX
		Mr Joe Doherty
		Variation to Condition Number 2: Minor Material Amendments of planning permission 21/02708/FP granted on 28.02.2022 for the Erection of one detached two-bed single storey dwelling and shed following demolition of existing stables. To reference the submitted drawings in place of the consented drawings.
<b>Hitchin</b>		
22/02993/LDCP	Godden And Grimshaw Ltd Mr Shane Tyler 3 South Park Crescent, Ilford, Essex, IG1 1XU	53 Periwinkle Lane Hitchin Hertfordshire SG5 1TZ
		Mr & Mrs Goodwin
		Roof extension to form gable end. Insertion of rear dormer window including Juliet balcony and insertion of 2 front rooflights to facilitate loft conversion
22/03193/TD	WHP Telecoms Limited Damian Hosker 1a Station Court, Station Road, Guiseley, Leeds, LS20 8EY, United Kingdom	Telecommunications Mast Hrt7002 Redhill Road Hitchin Hertfordshire
		MBNL
		Installation of 17.50m high Phase 7 Monopole complete with wraparound cabinet and associated ancillary works following removal of existing 8m high Monopole.

22/03194/FPH	DMG Mr Mark Grainger 45 Oak End, Buntingford, SG9 9BU, United Kingdom	21 Tristram Road Hitchin Hertfordshire SG4 0BH	Ms Nazlee Sabahipour	Part single storey, part two storey side/rear extension, erection of front porch, hip to gable roof extension and insertion of rooflights to existing front and dormer to existing rear roofslope to facilitate conversion of loftspace into habitable accommodation. (as a variation of planning permission 22/01547/FPH granted 20.09.2022)
22/03217/LDCP	Wright And Associates Limited Mr Wright 35 Fernheath, Luton, LU3 4DG	32 Harkness Way Hitchin Hertfordshire SG4 0QL	Ms Saoirse Bowe	Insertion of rear dormer window to extend habitable accommodation
22/03219/FPH	LPS Architecture Mr Young 18 Langham Barns, Langham Lane, Colchester, CO4 5ZS	62 Symonds Road Hitchin Hertfordshire SG5 2JL	Mr Felton	First floor side extension and single storey rear extension.
22/03223/FPH	ArchiTech Ltd. Mr Richard Chambers 72 Lytton Avenue, Letchworth, SG6 3HY, United Kingdom	1 Sandover Close Hitchin Hertfordshire SG4 9PY	Mr Hall	Single storey rear extension following demolition of existing conservatory. Alterations to roof including insertion of rooflights to side and rear roofslopes to facilitate conversion of loft into habitable accommodation (as a variation of planning permission 22/02435/FPH granted 25.10.2022)
22/03229/LDCP	Whitebrick Mr Colin Weatherall Morris 29B Hermitage Road, Hitchin, Hertfordshire, SG5 1BY	61 Gaping Lane Hitchin Hertfordshire SG5 2JE	Mr and Mrs Thomas	Installation of flat roof and parapet following the removal of lean-to roof and insertion of oriel window to replace french doors on existing single storey rear extension
22/03230/FPH	Jeremy Williams-Leroy Architect Jeremy Williams-Leroy 1 The Limes, HITCHIN, SG5 2AY, United Kingdom	21 Grove Road Hitchin Hertfordshire SG5 1SE	marchant	Single storey rear extension following demolition of existing rear conservatory.

22/03250/LDCP CROE Architects Mr Joe Reader 41 Bessemer Close  
Suite 10, 18 Walsworth Road, Hitchin  
Hitchin, Hertfordshire, SG4 9SP Hertfordshire  
SG5 1AG

Mr and Mrs Stuckey

Single storey rear extension following demolition of existing conservatory.

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**Holwell Parish Council**

22/03010/LDCP Helen Coote 36 Rands Meadow  
36 Rands Meadow, Holwell, Hitchin, Holwell  
Hertfordshire, SG5 3SH Hitchin  
Hertfordshire  
SG5 3SH

Helen Coote

Insertion of rear dormer window and front rooflights to facilitate loft conversion (as amended by plans received 16th and 23rd March 2022).

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**Kimpton Parish Council**

22/03007/FPH Mrs Sally Speroni 20 Church Lane  
20 Church Lane, Kimpton, Hitchin, Kimpton  
Hertfordshire, SG4 8RS Hitchin  
Hertfordshire  
SG4 8RS

Mrs Sally Speroni

Replace existing single-glazed Georgian-style windows with double-glazed UPVC windows of identical size and appearance.

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22/03165/FPH Zminkowska De Boise Architects Mr Russetts  
Richard De Boise Plummers Lane  
85 Westwood Avenue, Hitchin, Peters Green  
Hertfordshire, SG4 9LL, United Luton  
Kingdom Hertfordshire  
LU2 9PP

Ms Sadie Dainton

Single storey rear extension and first floor side extension

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**Knebworth Parish Council**

22/03191/FP BBR Design Mr Ryan Albone 127 London Road  
BBR Design, 7 Paynes Park, Knebworth  
Hitchin, SG51EH, United Kingdom Hertfordshire  
SG3 6EX

Mr Miah

First floor front extension to existing apartment over retail unit.

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22/03197/FPH AJM Planning Mr Andrew 195 Park Lane  
MacDougall Old Knebworth  
49 London Road, Markyate, AL3 Knebworth  
8JP Hertfordshire  
SG3 6PR

Mr C Jones

Part single storey part two storey rear extension.

### Offley Parish Council

22/03235/FPH	D.Chandler Architectural Design Ltd. Mr Daniel Chandler 61 Gernon Road, Letchworth, SG6 3HS, United Kingdom	9 Luton Road Offley Hitchin Hertfordshire SG5 3DJ
		Mr Nick Blake
		Single storey front extension

### Pirton Parish Council

22/03204/OP	Mr Colin Eades Rose Cottage, High Street, Gosmore, HITCHIN, SG4 7QQ, United Kingdom	Mr Colin Eades Doddingselles Manor Doddingselles Pirton Hitchin Hertfordshire SG5 3FR
		Mr Wilfred Aspinall
		Outline application for the erection of two detached dwellings with access from Shillington Road and 8 additional parking spaces (all matters reserved except for access).

### St Ippolytts Parish Council

22/03170/TPO	Mrs Allison Sparrow Unit N, Shangri La Farm, SG1 2JE	Arborcare 35 Sycamore Close Hitchin Hertfordshire SG4 7SN
		Gittens
		T2 Sycamore - Reduce by 3m and shape
22/03208/FP	BBR Design BBR Design, 7 Paynes Park, Hitchin, SG51EH	Mr Ryan Albone Oakfields Farm Stevenage Road Hitchin Hertfordshire SG4 7JX
		Ms L Shipley
		Erection of two detached four-bedroom dwellings together with associated hard and soft landscaping, vehicular access, parking and private amenity areas following the demolition of the existing dwelling (as a variation of planning permission 22/02436/FP granted 15.11.2022)

### Wymondley Parish Council

22/03096/FPH	Mr Martin King 87 Waterdell Lane, St. Ippolyts, Hitchin, SG4 7RA, United Kingdom	Mr Martin King Ashbrook Cottage Lower Titmore Green Little Wymondley Hitchin Hertfordshire SG4 7JT
		Paul Mulligan
		First floor side extension

(Including Withdrawn decisions)

**EAST TEAM**

<b>Application No:</b> 21/01286/DOC	<b>Location:</b> 20 High Street Baldock Hertfordshire SG7 6AX  <b>Applicant Name:</b> Mr Sabahipour <b>Description:</b> Discharge of Condition 6 (Trickle Vents and Section details) as attached to Planning Application 20/00957/FP granted on 01.12.2020	<b>Decision:</b>  Withdrawn <b>Decision Date:</b> 21/12/2022
<b>Application No:</b> 21/01287/DOC	<b>Location:</b> 20 High Street Baldock Hertfordshire SG7 6AX  <b>Applicant Name:</b> Mr Sabahipour <b>Description:</b> Discharge of Condition 10 (Courtyard windows) as attached to Planning Application 20/00957/FP granted on 01.12.2020	<b>Decision:</b>  Withdrawn <b>Decision Date:</b> 21/12/2022
<b>Application No:</b> 21/01288/DOC	<b>Location:</b> 20 High Street Baldock Hertfordshire SG7 6AX  <b>Applicant Name:</b> Mr Sabahipour <b>Description:</b> Discharge of Condition 11 (Manufacturer details external doors) as attached to Planning Application 20/00957/FP granted on 01.12.2020	<b>Decision:</b>  Withdrawn <b>Decision Date:</b> 21/12/2022
<b>Application No:</b> 21/01292/DOC	<b>Location:</b> 20 High Street Baldock Hertfordshire SG7 6AX  <b>Applicant Name:</b> Mr Sabahipour <b>Description:</b> Discharge of Condition 4 (Timber windows and doors) as attached to Listed Building application 20/00958/LBC granted on 01.12.2020	<b>Decision:</b>  Withdrawn <b>Decision Date:</b> 21/12/2022
<b>Application No:</b> 21/01293/DOC	<b>Location:</b> 20 High Street Baldock Hertfordshire SG7 6AX  <b>Applicant Name:</b> Mr Sabahipour <b>Description:</b> Discharge of Condition 8 (Courtyard windows) as attached to Listed Building application 20/00958/LBC granted on 01.12.2020	<b>Decision:</b>  Withdrawn <b>Decision Date:</b> 21/12/2022
<b>Application No:</b> 21/01294/DOC	<b>Location:</b> 20 High Street Baldock Hertfordshire SG7 6AX  <b>Applicant Name:</b> Mr Sabahipour <b>Description:</b> Discharge of Condition 9 (Manufacturer details scaled) as attached to Listed Building application 20/00958/LBC granted on 01.12.2020	<b>Decision:</b>  Withdrawn <b>Decision Date:</b> 21/12/2022
<b>Application No:</b> 21/02910/DOC	<b>Location:</b> 31 Hitchin Street Baldock Hertfordshire SG7 6AQ  <b>Applicant Name:</b> Plant <b>Description:</b> Discharge of Condition 2 (Flat 1 kitchen window) as attached to Listed Building Consent 20/02285/LBC granted on 17.03.2021	<b>Decision:</b>  Withdrawn <b>Decision Date:</b> 19/12/2022
<b>Application No:</b> 21/02912/DOC	<b>Location:</b> 31 Hitchin Street Baldock Hertfordshire SG7 6AQ  <b>Applicant Name:</b> Plant <b>Description:</b> Discharge of Condition 3 (Flat 2 reception window) as attached to Listed Building Consent 20/02285/LBC granted on 17.03.2021	<b>Decision:</b>  Withdrawn <b>Decision Date:</b> 19/12/2022

**EAST TEAM**

<b>Application No:</b> 21/02913/DOC	<b>Location:</b> 31 Hitchin Street Baldock Hertfordshire SG7 6AQ <b>Applicant Name:</b> Plant <b>Description:</b> Discharge of Condition 4 (Mullion-and-transom window Flat 1) as attached to Listed Building Consent 20/02285/LBC granted on 17.03.2021	<b>Decision:</b> Withdrawn <b>Decision Date:</b> 19/12/2022
<b>Application No:</b> 21/02914/DOC	<b>Location:</b> 31 Hitchin Street Baldock Hertfordshire SG7 6AQ <b>Applicant Name:</b> Plant <b>Description:</b> Discharge of Condition 5 (Kitchen or bathroom ventilation) as attached to Listed Building Consent 20/02285/LBC granted on 17.03.2021	<b>Decision:</b> Withdrawn <b>Decision Date:</b> 19/12/2022
<b>Application No:</b> 22/01229/FP	<b>Location:</b> Land Adjacent To Red Brick Cottage The Street Kelshall Royston Hertfordshire SG8 9SQ <b>Applicant Name:</b> Mr and Mrs Cordell <b>Description:</b> Erection of one detached 4-bed dwelling including new vehicular access, garage, parking and landscaping (as amended by plans received 9th August 2022).	<b>Decision:</b> Refused <b>Decision Date:</b> 20/12/2022
<b>Application No:</b> 22/01865/DOC	<b>Location:</b> Land East Of 35 Ashwell Street Ashwell Hertfordshire SG7 5QR <b>Applicant Name:</b> Mr James Hindes Morhcor Developments Limited <b>Description:</b> Discharge of Condition 5B and 5C (Archeological monitoring report) as attached to Planning Application 20/02309/FP granted on 08.12.2020	<b>Decision:</b> Approval of Details <b>Decision Date:</b> 21/12/2022
<b>Application No:</b> 22/02363/DOC	<b>Location:</b> Vernham Dene High Street Barley Royston Hertfordshire SG8 8HT <b>Applicant Name:</b> Mrs Jenny Clark <b>Description:</b> Discharge of Condition 3 (Demolition Statement) as attached to Planning Application 22/00796/FP granted on 26.05.2022.	<b>Decision:</b> Approval of Details <b>Decision Date:</b> 19/12/2022
<b>Application No:</b> 22/02414/FP	<b>Location:</b> 88 Maddles Letchworth Garden City Hertfordshire SG6 2RL <b>Applicant Name:</b> Mr P Oram <b>Description:</b> Erection of a single storey detached one-bedroom bungalow, extend existing dropped kerb and associated works.	<b>Decision:</b> Refused <b>Decision Date:</b> 20/12/2022
<b>Application No:</b> 22/02497/FP	<b>Location:</b> Slaters Bakers Lane Barley Hertfordshire SG8 8HJ <b>Applicant Name:</b> Mr And Mrs M Doggett <b>Description:</b> Formation of vehicle access and vehicular crossover following infilling of existing vehicle access (as amended by plans received 10th and 11th November 2022).	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 20/12/2022
<b>Application No:</b> 22/02551/S73	<b>Location:</b> 8 Whitehorse Street Baldock Hertfordshire SG7 6QN <b>Applicant Name:</b> Kishen Raheja <b>Description:</b> Variation of condition 2 (amendment of opening hours to 09.00 - 23.00 Monday to Saturday and 10.00 - 17.00 Sundays) of 19/01090/FP granted 13/05/2020 for retention of change of use from drinking establishments to food and drink including external flue.	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 19/12/2022
<b>Application No:</b> 22/02556/LDCP	<b>Location:</b> 8 Chilvers Bank Baldock Hertfordshire SG7 6HR <b>Applicant Name:</b> Mrs Katie Giddens <b>Description:</b> Insertion of rear dormer window including Juliet balcony and two front rooflights to facilitate loft conversion (amended plans received 12/12/2022).	<b>Decision:</b> Granted Permission <b>Decision Date:</b> 19/12/2022

**EAST TEAM**

<b>Application No:</b> 22/02701/LBC	<b>Location:</b> 82 Ridge Road Letchworth Garden City Hertfordshire SG6 1PT  <b>Applicant Name:</b> Miss Katherine Pearcey <b>Description:</b> Replace existing felt flat roof on rear extension with insulated black EPDM warm roof and remove plastic lean-to cover over rear door	<b>Decision:</b>  Conditional Consent <b>Decision Date:</b> 19/12/2022
<b>Application No:</b> 22/02762/LBC	<b>Location:</b> 11 Westholm Letchworth Garden City Hertfordshire SG6 4JB  <b>Applicant Name:</b> Mrs Kate Tomlinson <b>Description:</b> Replacement of front entrance door and side light with new timber front door and side light. Replacement of French doors and split transom side lights on rear elevation with timber French doors and non-openable side lights.	<b>Decision:</b>  Conditional Consent <b>Decision Date:</b> 20/12/2022
<b>Application No:</b> 22/02767/FPH	<b>Location:</b> 12 Lindencroft Letchworth Garden City Hertfordshire SG6 4NL  <b>Applicant Name:</b> Mr Will Jones <b>Description:</b> Two storey rear extension, alterations to front and side elevations doors and windows, insertion of first floor side elevation window and erection of one 1-bed single storey detached annexe following demolition of existing detached garage. Replacement and enlargement of existing drive (as amended by plans received 13th December 2022).	<b>Decision:</b>  Conditional Permission <b>Decision Date:</b> 20/12/2022
<b>Application No:</b> 22/02780/LBC	<b>Location:</b> 6 Springhead Ashwell Baldock Hertfordshire SG7 5LL  <b>Applicant Name:</b> Mr Martyn And Mrs Sue Hird <b>Description:</b> Replace two pairs of single-glazed doors and single-glazed window on rear elevation of later addition with similar timber, double-glazed doors and window	<b>Decision:</b>  Conditional Consent <b>Decision Date:</b> 20/12/2022
<b>Application No:</b> 22/02797/FP	<b>Location:</b> Eagle Tavern House Barkway Road Royston Hertfordshire SG8 9NB  <b>Applicant Name:</b> Mr and Mrs Smale <b>Description:</b> Installation of ground mounted 30 panel solar PV array	<b>Decision:</b>  Conditional Permission <b>Decision Date:</b> 20/12/2022
<b>Application No:</b> 22/02801/FPH	<b>Location:</b> 13 Wilbury Road Letchworth Garden City Hertfordshire SG6 4JW  <b>Applicant Name:</b> Mr Gurvinder Sokhi <b>Description:</b> Erection of detached front elevation garage, insertion of side elevation door and windows to facilitate conversion of garage to create an annexe with glazed passageway to link to main dwelling following blocking up side and rear windows, and erection of boundary wall to front elevation and replace existing driveway surfacing.	<b>Decision:</b>  Conditional Permission <b>Decision Date:</b> 21/12/2022
<b>Application No:</b> 22/02804/FPH	<b>Location:</b> 46 The Leas Baldock Hertfordshire SG7 6HZ  <b>Applicant Name:</b> Mr & Mrs Dinh <b>Description:</b> Single storey side and part single, part two storey rear extension following demolition of existing side/rear outbuildings (as amended by plans received received 13th December 2022).	<b>Decision:</b>  Conditional Permission <b>Decision Date:</b> 15/12/2022
<b>Application No:</b> 22/02807/FPH	<b>Location:</b> 9 Saffron Hill Letchworth Garden City Hertfordshire SG6 4DB  <b>Applicant Name:</b> Mrs J Butler <b>Description:</b> Single storey side and rear extension and replace existing side extension roof.	<b>Decision:</b>  Conditional Permission <b>Decision Date:</b> 20/12/2022

## EAST TEAM

<b>Application No:</b> 22/02888/PNQ	<b>Location:</b> Slip End Farm Royston Road Slip End Baldock Hertfordshire SG7 6SG <b>Applicant Name:</b> Mr J Northern <b>Description:</b> Class Q: change of use of one agricultural building to four dwellinghouses (2 x 2-bedroom dwellings, 1 x 3-bedroom dwelling & 1 x 4-bedroom) together with associated building operations and the formation of private gardens and car parking associated with the proposed dwellinghouses (as amended by plans received 19th December 2022).	<b>Decision:</b> Prior Approval Given <b>Decision Date:</b> 21/12/2022
<b>Application No:</b> 22/02889/PNQ	<b>Location:</b> Slip End Farm Royston Road Slip End Baldock Hertfordshire SG7 6SG <b>Applicant Name:</b> Mr J Northern <b>Description:</b> Class Q: change of use of one agricultural building to one two-bedroom dwellinghouse together with associated building operations and private garden and car parking associated with the proposed dwellinghouse (as amended by plans received 19th December 2022).	<b>Decision:</b> Prior Approval Given <b>Decision Date:</b> 21/12/2022
<b>Application No:</b> 22/02913/FPH	<b>Location:</b> 11 Norton Way North Letchworth Garden City Hertfordshire SG6 1BY <b>Applicant Name:</b> Mr & Mrs Jenks <b>Description:</b> Single storey rear extension, replace and raise existing attached garage roof to facilitate conversion of garage into habitable accommodation and associated alterations to openings (as a resubmission of planning application 22/00022/FPH, withdrawn).	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 20/12/2022
<b>Application No:</b> 22/02928/FPH	<b>Location:</b> Owls Haunt Newmarket Road Royston Hertfordshire SG8 7HB <b>Applicant Name:</b> Mrs Tina Lamb <b>Description:</b> Extension of dormer to existing front roofslope.	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 20/12/2022
<b>Application No:</b> 22/03034/TCA	<b>Location:</b> Cowmead Cottage Church Lane Weston Hitchin Hertfordshire SG4 7AH <b>Applicant Name:</b> Mrs Kay Sheppard <b>Description:</b> Walnut, Beech - Reduce by approx 30% to reshape	<b>Decision:</b> No Objection <b>Decision Date:</b> 21/12/2022
<b>Application No:</b> 22/03035/TPO	<b>Location:</b> Weston Village Green Maiden Street Weston Hertfordshire <b>Applicant Name:</b> Mr Alistair Schofield Weston Parish Council <b>Description:</b> Willow - Reduce crown to previous pruning points Removing major deadwood and crossing branches	<b>Decision:</b> Conditional Consent <b>Decision Date:</b> 15/12/2022
<b>Application No:</b> 22/03049/TCA	<b>Location:</b> 2 Butts Green Maiden Street Weston Hitchin Hertfordshire SG4 7AD <b>Applicant Name:</b> Mr David Irvine <b>Description:</b> T1 & T2 Acer - Reduce by approx. 30%	<b>Decision:</b> No Objection <b>Decision Date:</b> 15/12/2022
<b>Application No:</b> 22/03088/EC	<b>Location:</b> Land Outside 18 Icknield Walk Royston Hertfordshire SG8 7JG <b>Applicant Name:</b> Openreach Mounika Muniganti <b>Description:</b> Installation of one 10M wooden pole for fixed line broadband.	<b>Decision:</b> No Objection <b>Decision Date:</b> 20/12/2022
<b>Application No:</b> 22/03109/TCA	<b>Location:</b> Le Jardin Station Road Letchworth Garden City Hertfordshire <b>Applicant Name:</b> Mr Dudley Jooste Maydencroft <b>Description:</b> T1 Sycamore Maple - Reduced by 40%. T2 Sycamore Maple - Remove to ground level (amended plan received 20.12.2022).	<b>Decision:</b> No Objection <b>Decision Date:</b> 20/12/2022



## EAST TEAM

**Application No:** 22/03126/TCA  
**Location:** Methodist Church Whitehorse Street Baldock Hertfordshire SG7 6QB  
**Applicant Name:** Ms Faye Streeter  
**Description:** T1 Acacia - Reduce crown and thin by 1/3. T2 Yew - Reduce crown by 20%. T3 Chinese dogwood - Re-shape and crown reduce to balance.  
**Decision:** No Objection  
**Decision Date:** 19/12/2022

**Application No:** 22/03129/NMA  
**Location:** Land East Of Garden Walk And North Of Newmarket Road Garden Walk Royston Hertfordshire  
**Applicant Name:** Mr Tommy Ryan Vistry Homes  
**Description:** Amendment to plots 312-320 in relation to their window positions. This is in order to achieve compliance with building regulations, specifically fire regs. (as non-material amendment to Reserved Matters application 19/02866/RM granted on 06.12.2021).  
**Decision:** Agreed  
**Decision Date:** 21/12/2022

**Application No:** 22/03147/TCA  
**Location:** 49 Upper King Street Royston Hertfordshire SG8 9AZ  
**Applicant Name:** Mr Daniel Harvey  
**Description:** Mulberry - Prune by around 25% and reduce dead branches.  
**Decision:** No Objection  
**Decision Date:** 15/12/2022

**Application No:** 22/03163/EC  
**Location:** Land Outside Of 18 Lankester Road Royston Hertfordshire SG8 9DG  
**Applicant Name:** Openreach Astosh Kumar  
**Description:** Installation of one 10M pole for fixed line broadband.  
**Decision:** No Objection  
**Decision Date:** 21/12/2022

**Application No:** 22/03183/EC  
**Location:** Therfield Water Tower Kelshall Tops Therfield Hertfordshire  
**Applicant Name:** Gateley Hamer Ben Gilpin  
**Description:** Proposed upgrade to the existing 15.0m High Swann Engineering Column Type A. It is proposed to install 1No. GPS Module, 3No. MHA's, 2No. ERS Units and Ericsson e-Hybrid Cabinet C/W 6No. ERS's. It is proposed to remove and replace 3No. Antennas with 3No. Antennas. Existing A/C Cabinet to be used for proposed Tx equipment installations and associated ancillary works for full details please refer to the enclosed drawings.  
**Decision:** No Objection  
**Decision Date:** 20/12/2022

**Application No:** 22/03212/TCA  
**Location:** Laurels High Street Barley Royston Hertfordshire SG8 8JA  
**Applicant Name:** Richmond  
**Description:** T1 Leyland Cypress - Remove  
**Decision:** No Objection  
**Decision Date:** 15/12/2022

## WEST TEAM

**Application No:** 22/01646/FP  
**Location:** 32 Kings Hedges Hitchin Hertfordshire SG5 2PZ  
**Applicant Name:** Mr Terence Gawtreay  
**Description:** Erection of one 3-bed end of terrace dwelling attached to existing dwelling.  
**Decision:** Refused  
**Decision Date:** 15/12/2022

**Application No:** 22/01922/FPH  
**Location:** 7 Lloyd Way Kimpton Hitchin Hertfordshire SG4 8QS  
**Applicant Name:** Mr Bowden  
**Description:** Single storey front extension to create storage area and porch.  
**Decision:** Conditional Permission  
**Decision Date:** 20/12/2022

**Application No:** 22/02164/AD  
**Location:** Unit 1 121 - 123 Bancroft Hitchin Hertfordshire SG5 1LS  
**Applicant Name:** M&S Marks and Spencer Plc  
**Description:** Replacement of internally illuminated fascia signs to front and rear elevations.  
**Decision:** Conditional Consent  
**Decision Date:** 20/12/2022

**WEST TEAM**

<b>Application No:</b> 22/02165/LBC	<b>Location:</b> Unit 1 121 - 123 Bancroft Hitchin Hertfordshire SG5 1LS  <b>Applicant Name:</b> Marks and Spencer Marks and Spencer Plc <b>Description:</b> Replacement of internally illuminated fascia signs to front and rear elevations.	<b>Decision:</b>  Conditional Consent <b>Decision Date:</b> 20/12/2022
<b>Application No:</b> 22/02244/AD	<b>Location:</b> The Three Moorhens Hitchin Hill Hitchin Hertfordshire SG4 9AJ  <b>Applicant Name:</b> Mr Devlin Green King <b>Description:</b> Replacement illuminated and non-illuminated external signage	<b>Decision:</b>  Conditional Consent <b>Decision Date:</b> 21/12/2022
<b>Application No:</b> 22/02516/FPH	<b>Location:</b> 55 Codicote Road Codicote Welwyn Hertfordshire AL6 9TY  <b>Applicant Name:</b> Mr Basra Shangara Singh <b>Description:</b> Single storey rear extension	<b>Decision:</b>  Conditional Permission <b>Decision Date:</b> 21/12/2022
<b>Application No:</b> 22/02574/DOC	<b>Location:</b> 107 High Street Codicote Hitchin Hertfordshire SG4 8XE  <b>Applicant Name:</b> Miss Katie Khakpour-Smith KJD LTD <b>Description:</b> Condition 7- Environmental risk assessment (as discharge of condition relating to planning permission 22/02078/FP granted 13.09.2022)	<b>Decision:</b>  Approval of Details <b>Decision Date:</b> 20/12/2022
<b>Application No:</b> 22/02581/FP	<b>Location:</b> Sootfield Green Charlton Road Preston Hitchin Hertfordshire SG4 7TB  <b>Applicant Name:</b> Ms Jeffers & Mr Ward <b>Description:</b> Installation of 16 free-standing solar panels enclosed by a bund, along with the provision of a drainage/wildlife pond and swales	<b>Decision:</b>  Conditional Permission <b>Decision Date:</b> 20/12/2022
<b>Application No:</b> 22/02594/FP	<b>Location:</b> 122 Nightingale Road Hitchin Hertfordshire SG5 1RG  <b>Applicant Name:</b> Mr K Jenkins <b>Description:</b> Erection of one detached 2-bed dwelling, parking and hard and soft landscaping following demolition of existing garages and outbuilding	<b>Decision:</b>  Withdrawn <b>Decision Date:</b> 21/12/2022
<b>Application No:</b> 22/02706/FP	<b>Location:</b> Nup End Farm, Nup End Green Nup End Old Knebworth Hertfordshire SG3 6QJ  <b>Applicant Name:</b> Mr Bly <b>Description:</b> Erection of general purpose agricultural building.	<b>Decision:</b>  Conditional Permission <b>Decision Date:</b> 21/12/2022
<b>Application No:</b> 22/02731/FP	<b>Location:</b> Greenfields Cattery 1 Willian Road Great Wymondley Hitchin Hertfordshire SG4 7ET  <b>Applicant Name:</b> Mr Jack Nethercott Prime Oak <b>Description:</b> Erection of two storey detached building to provide three bay garage including storage space and office above.	<b>Decision:</b>  Refused <b>Decision Date:</b> 20/12/2022
<b>Application No:</b> 22/02745/FPH	<b>Location:</b> 8 Docklands Pirton Hitchin Hertfordshire SG5 3QF  <b>Applicant Name:</b> Mr And Mrs Gore <b>Description:</b> Part two storey and part single storey side and rear extensions following demolition of existing conservatory. Insertion of three rooflights to front roofslope to facilitate conversion of loft space into habitable accommodation and entrance porch canopy.	<b>Decision:</b>  Conditional Permission <b>Decision Date:</b> 20/12/2022
<b>Application No:</b> 22/02806/FPH	<b>Location:</b> 31 Priory Way Hitchin Hertfordshire SG4 9BJ  <b>Applicant Name:</b> Mr And Mrs Brahmhatt <b>Description:</b> Part two storey and part single storey rear extension, two storey side extension and single storey side extension. Roof extension to form gable end and insertion of rear dormer window to facilitate loft conversion to habitable accommodation. External cladding and rendering. Alterations to openings	<b>Decision:</b>  Conditional Permission <b>Decision Date:</b> 15/12/2022

**WEST TEAM**

<b>Application No:</b> 22/02843/FPH	<b>Location:</b> 15 High Street Graveley Hertfordshire SG4 7LE  <b>Applicant Name:</b> Ms Elizabeth Felstead <b>Description:</b> Erection of pitched roof over existing carport to create first floor studio including external staircase	<b>Decision:</b>  Conditional Permission <b>Decision Date:</b> 21/12/2022
<b>Application No:</b> 22/02854/FPH	<b>Location:</b> 3 The Stables Pottersheath Welwyn Hertfordshire AL6 9GR  <b>Applicant Name:</b> Suzie & Barry Clements <b>Description:</b> Single storey rear extension	<b>Decision:</b>  Conditional Permission <b>Decision Date:</b> 20/12/2022
<b>Application No:</b> 22/02881/FPH	<b>Location:</b> Beech Cottage Stevenage Road Titmore Green Little Wymondley Hitchin Hertfordshire SG4 7JT  <b>Applicant Name:</b> Searle <b>Description:</b> Single storey side extension	<b>Decision:</b>  Conditional Permission <b>Decision Date:</b> 19/12/2022
<b>Application No:</b> 22/02903/FPH	<b>Location:</b> 2 Manor Close Ickleford Hitchin Hertfordshire SG5 3UR  <b>Applicant Name:</b> Mr Mark Schumann <b>Description:</b> Two storey rear extension and part two storey and part single storey side extension following partial demolition of existing two garages	<b>Decision:</b>  Conditional Permission <b>Decision Date:</b> 21/12/2022
<b>Application No:</b> 22/02911/FPH	<b>Location:</b> 122 Wymondley Road Hitchin Hertfordshire SG4 9QG  <b>Applicant Name:</b> Mr Christopher Mee Ceta Architectural Consulting Ltd. <b>Description:</b> Erection of detached office outbuilding	<b>Decision:</b>  Conditional Permission <b>Decision Date:</b> 20/12/2022
<b>Application No:</b> 22/02965/TCA	<b>Location:</b> 4 Cherry Tree Gardens Hitchin Hertfordshire SG4 9FL  <b>Applicant Name:</b> Mrs Hayley Mynott <b>Description:</b> T1 Copper Beech - Lateral branches on the North side reduced by 2.5m. Crown thinned by 30%.	<b>Decision:</b>  No Objection <b>Decision Date:</b> 19/12/2022
<b>Application No:</b> 22/03022/NMA	<b>Location:</b> Land On The South East Side Of Heath Lane Codicote Hertfordshire  <b>Applicant Name:</b> Miss Tessa Outram Taylor Wimpey <b>Description:</b> Reposition of substation from phase 2 (south field) to phase 1 (north field) with associated parking and landscaping amendments. Removal of car port (as Non-Material Amendment to planning permission 18/02722/FP granted 28.09.2021)	<b>Decision:</b>  Agreed <b>Decision Date:</b> 20/12/2022
<b>Application No:</b> 22/03024/TCA	<b>Location:</b> Land Adj To 9 Letter Box Row Gosmore Hertfordshire SG4 7QH  <b>Applicant Name:</b> Mr Tom Casey Casey Tree Services <b>Description:</b> T1 large London Plane - To reduce the 4 lowest limbs by 2m	<b>Decision:</b>  No Objection <b>Decision Date:</b> 15/12/2022
<b>Application No:</b> 22/03089/TCA	<b>Location:</b> 2 Three Closes Pirton Hitchin Hertfordshire SG5 3QW  <b>Applicant Name:</b> Apryl Goodwin Settle <b>Description:</b> T1 Lime - Pollard to reduce affect of large limbs and shade on property occupants	<b>Decision:</b>  No Objection <b>Decision Date:</b> 15/12/2022
<b>Application No:</b> 22/03091/TCA	<b>Location:</b> 10 Oak Lane Graveley Hitchin Hertfordshire SG4 7LN  <b>Applicant Name:</b> Apryl Goodwin Settle <b>Description:</b> T1 Horse Chestnut, T2 Sycamore - Cut back to boundary.	<b>Decision:</b>  No Objection <b>Decision Date:</b> 21/12/2022
<b>Application No:</b> 22/03102/TCA	<b>Location:</b> 4 Church Lane Kimpton Hertfordshire SG4 8RP  <b>Applicant Name:</b> Mr Paul Randall <b>Description:</b> Magnolia - Reduce Crown by 1m all over.	<b>Decision:</b>  No Objection <b>Decision Date:</b> 21/12/2022

# PRESS RELEASE

**PR 3736**

**19 December 2022**

## **Christmas crackdown on fly-tipping**

This year, a number of people have already been added to ‘Santa’s naughty list’ after being caught littering, fly-tipping or not using a registered waste carrier – don’t think the council won’t continue to crackdown over Christmas!

Whether you’re having a clear out or finishing off home renovations before the big day, or thinking about dumping excess rubbish and last year’s waste in the New Year – don’t be tempted to fly-tip. You should also be wary of people cold calling to say they can dispose of your waste – residents and businesses must check they are using a registered waste disposal operator, or you could be liable for a fine if they dump it instead.

Those prosecuted so far this year were either issued with a fixed penalty notice of £75 for littering or £400 for fly-tipping. Penalties can also include a Community Protection Notice, a police caution, prosecution and seized vehicles.

Ian Fullstone, Acting Head of Paid Service, said: “Fly-tipping often occurs when rogue waste carriers illegally dump the waste that they collect to avoid proper disposal fees and maximise their profits, unfairly undercutting legitimate businesses. We want residents and businesses to be aware of the dangers of using ‘tip run’ style social media adverts in particular. It’s up to all of us to ensure that we use registered operators to dispose of our waste. It takes a few seconds to check online and in addition, legitimate operators will be more than happy to confirm their waste carrier licence number. If they can’t or won’t confirm their number, do not use them.”

Please follow the SCRAP code:

- **Suspect** all waste carriers until they have provided their licence.
- **Check** their licence details on the public register for waste carriers: [Environment Agency waste carriers database](#)

- **Refuse** unexpected offers to take your waste away.
- **Ask** how your rubbish will be disposed of.
- **Paperwork** – get an invoice or receipt for the waste they're taking, including their contact details.

Ian Fullstone added: “We treat this issue very seriously and work really hard to take action against offenders to keep our towns and villages free from the blight of fly-tipping. Our enforcement action continues to increase year on year as unfortunately fly-tipping incidents continue to rise, and we strive to prosecute all those responsible.”

As part of our Christmas crackdown campaign, you can help us by reporting any illegal dumping you discover, which may lead to us identifying and finding the perpetrators.

For more information please visit [www.north-herts.gov.uk/fly-tipping](http://www.north-herts.gov.uk/fly-tipping)

**ENDS**

For more information please contact [Sarah.Jenkinson@north-herts.gov.uk](mailto:Sarah.Jenkinson@north-herts.gov.uk) / 01462 474210.

# PRESS RELEASE

**PR 3737**

**23 December 2022**

## **Have you nominated your North Herts Hero yet?**

If you know someone special in your community who has gone above and beyond and made a real difference in the district of North Herts, please nominate them for a council award.

Sponsored by Willmott Dixon, Cala Homes and The Comet, North Herts Heroes will recognise those who have dedicated their life to helping others, anyone who has recently made a big impact on a person, family or group in the community, and those who have improved people's health and wellbeing. There is also a green category for eco-warriors, and a Young Star award for an exceptional young person.

Whoever they are, we want to hear about them – the deadline for nominations is **8 January, ahead of** the ceremony in early March. Please seek permission from the person you are nominating. They don't have to live in the district but the work they carry out must largely benefit residents of North Herts.

Cllr Sam North, Chair of the Council, said: "Recognising North Herts Heroes is a fantastic way for the council to thank and show appreciation of some of the special people in the district who go out of their way to help others and make a difference. We know people don't do it for the glory, but it's important for the community to acknowledge their contribution, and it inspires others to think about how they may also help others. Last year's winners blew us away, I can't wait to read your nominations and meet with winners next year."

The award categories are:

### **Young Star Award (19 or under)**

Do you know a young person who has contributed to their community, inspired others or given back? Someone who has transformed their own life, overcome challenges to reach

their goal or positively impacted the lives of others? Let's give them the recognition they deserve!

### **Health Award**

Has one of your friends shared healthy recipes or started a walking club? Has a PE teacher gone above and beyond their usual role? Does someone spring to mind who has really supported others to get their mental health back on track? We'd love to celebrate them.

### **Green Award**

Has a person or group made the community a better place to live? Has someone been key in organising litter picks, gardening projects, tree planting, walking buses or community recycling drives? This award is for them.

### **Caring Award**

Do you know someone who has really gone the extra mile over the past year? Maybe someone has helped do your shopping week in, week out, supported you through a tough time or gone above and beyond for the community. Help us celebrate them.

### **Dedication Award**

You might know someone who has dedicated their time on a regular basis for many years to help their community, the sort of person who is just always there to help out, come rain or shine. This is the sort of person we are looking to celebrate with this award.

For more information or to nominate someone please visit [www.north-herts.gov.uk/heroes](http://www.north-herts.gov.uk/heroes)

**ENDS**

For more information please contact [Anna.Cotton@north-herts.gov.uk](mailto:Anna.Cotton@north-herts.gov.uk) / 01462 474403.