

NORTH HERTS COUNCIL

**WEEK ENDING FRIDAY 10
FEBRUARY 2023**

MEMBERS' INFORMATION

Topic	Page
News and information	3
CCTV Reports	
Pre-Agenda, Agenda and Decision sheets	4 - 15
Planning consultations	
Planning applications received & decisions	16 - 25
Press releases	26 - 29

Produced by the Communications Team. Any comments, suggestions or contributions should be sent to the Communications Team at MIS@north-herts.gov.uk

NEWS AND INFORMATION

AGENDA & REPORTS

PUBLISHED WEEK COMMENCING 6 FEBRUARY 2023

Cabinet Panel for Community and Engagement – 20 February 2023
Cabinet Panel on the Environment – 22 February 2023
Council – 23 February 2023

FORTHCOMING MEETINGS WEEK COMMENCING 10 FEBRUARY 2023

None

CHAIR'S ENGAGEMENTS WEEK COMMENCING 10 FEBRUARY 2023

Date	Event	Location
	None	

VICE-CHAIR'S ENGAGEMENTS WEEK COMMENCING 10 FEBRUARY 2023

Date	Event	Location
	None	

OTHER EVENTS WEEK COMMENCING 10 FEBRUARY 2023

Date	Event	Location
	None	



MEMBERS INFORMATION NOTE

Formal meetings, Area Forums and times of meetings - please complete the survey link below

Members will hopefully recall that an email was sent to the membership on 30 January 2023 about Area Committees, possible Area Forums, and times of meetings.

We are looking at ways to better engage communities, have put forward some proposals and are looking for suggestions on times of meetings.

Your input is appreciated, so please can I gently remind those Members who haven't managed to complete the survey yet, to please do so by **15 February**:

<https://forms.office.com/e/kEqFvkgtWL>

Many thanks and for more information please contact:

Jeanette Thompson
Service Director – Legal and Community
Monitoring Officer

Tel: 01462 474370

Email: Jeanette.thompson@north-herts.gov.uk

RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY

*PART 1 – PUBLIC DOCUMENT

Any interest to declare/ or conflict and any dispensation granted *[if applicable]: None*

SERVICE DIRECTORATE: *RESOURCES*

1. DECISION TAKEN

Agreement to suspend collection of £343, 772.15 clawback in respect of the disposal of Property at Gosmore Ley (including flats 2, 3 and 4) Gosmore, Hertfordshire SG4 7QJ to allow settle the opportunity to comply with the terms of an exemption namely applying the proceeds towards the provision of Social Housing or Community Benefit in the District of North Hertfordshire.

2. DECISION TAKER

Ian Couper, Service Director: Resources

3. DATE DECISION TAKEN:

03/02/2023

4. REASON FOR DECISION

To allow settle the opportunity to comply with the terms of the exemption by applying the funds to the development of Social Housing.

5. ALTERNATIVE OPTIONS CONSIDERED

The decision is in accordance with the protocol entered into between North Hertfordshire District Council (NHDC) and North Hertfordshire Homes (NHH), now known as settle, in respect of a proposed disposal by settle of an asset transferred under the Stock Transfer. Therefore, no other alternative options are applicable.

6. CONSULTATION (INCLUDING THE EFFECT ON STAKEHOLDERS, PARTNERS AND THE PUBLIC)

Settle have been consulted regarding the level of the potential clawback payment and the details of the social housing scheme to which the funds will be applied. There is no obligation on the Council to carry out any wider consultation.

7. FORWARD PLAN

7.1 This decision is not a key Executive decision and has therefore not been referred to in the Forward Plan.

8. BACKGROUND/ RELEVANT CONSIDERATIONS

8.1 NHH changed its name to settle in May 2018.

8.2 Settle have submitted a request to agree an exemption to clawback in respect of Property at Gosmore Ley (including flats 2, 3 and 4) Gosmore, Hertfordshire SG4 7QJ stating that they intend for the proceeds from the disposal to be used for the provision

of Social Housing or Community Benefit in the District of North Hertfordshire. Settle are relying on exemption *xi* in the deed of covenant dated 31 March 2003 which imposes the obligation to pay clawback.

8.3 The proposed project to which the proceeds will be applied is the John Barker Place regeneration project. Whilst it is still considered appropriate to suspend payment of the clawback for three years to allow settle the opportunity to invest the proceeds into Social Housing, The Council cannot at this stage agree the specific details of the Social Housing provision as until the precise proposals for the later phases of the John Barker Place regeneration project are known the clawback cannot be committed to that project. Once the detail of the Social Housing to be provided by the John Barker place regeneration scheme is known, together with the financial modelling, then the Council will determine whether this clawback should be allocated to that scheme or an alternative scheme.

8.4 Clawback is 25% of the greater of the Disposal Gain or the Development Gain. Settle have confirmed that the property is to be sold without the benefit of planning permission, so there is no Development Gain to consider, and the only relevant calculation is the Disposal Gain. The clawback calculation for the property has been agreed between the parties as follows:

Property	Disposal Gain	Clawback @ 25%
Property at Gosmore Ley (including flats 2, 3 and 4) Gosmore, Hertfordshire SG4 7QJ	£1,450,000.00	£343,772.15

9. LEGAL IMPLICATIONS

9.1 The Service Director: Resources has delegated authority for 'Approvals for any overage, claw back or similar arrangement pursuant to the Stock Transfer Agreement'.

9.2 The value paid by settle for the housing at stock transfer was based on its continued use as Social Housing. The deed of covenant provides compensation to the Council for property disposals by settle that are above the equivalent value at stock transfer. As the principle of this is to protect the volume of Social Housing in the District, there is an exemption that allows settle to reinvest this money into Social Housing or Community Benefit (as defined by the agreement) schemes within 3 years. The parties have entered into a protocol which governs how this exemption will operate in practice. The protocol permits the Council to suspend collection of clawback to allow settle the opportunity to comply with the terms of the exemption. As long as the request is reasonable then it should not be refused. So, this does not provide an opportunity for the Council to obtain additional funding.

10. FINANCIAL IMPLICATIONS

10.1 A significant amount of clawback has been suspended for use on the John Barker Place scheme. This clawback would take the total to £2,458,639.04. It has also been agreed that £1,760,000 of previously suspended clawback will be used on phases 1 and 2 of the John Barker Place scheme. Within its capital programme, the Council has also allocated £1.096 million towards this scheme. The overall value of the Social Housing within the scheme will need to be reviewed when a final proposal is in place. This will determine whether it is appropriate to confirm the use of the suspended clawback and also the use of the Council's own

11. RISK IMPLICATIONS

11.1 No security is being sought to ensure payment of the clawback in the event that the social housing scheme is not delivered. Therefore, there is a risk that settle will not

have the funds to pay the clawback if they are unable to deliver the scheme. However this is considered unlikely

12. EQUALITIES IMPLICATIONS

12.1 *In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.*

12.2 *There are no equalities implications arising from this decision.*

13. SOCIAL VALUE IMPLICATIONS

13.1 The Social Value Act and “go local” policy do not apply to this decision.

14. ENVIRONMENTAL IMPLICATIONS

14.1. There are no known Environmental impacts or requirements that apply to this decision.

15. HUMAN RESOURCE IMPLICATIONS

15.1 There are no HR implications arising from this decision.

16. BACKGROUND PAPERS

16.1 *None.*

17. APPENDICES

17.1 None.

NOTIFICATION DATE

10th February 2023

Signature of Executive Member ConsultedN/a.....

Date

Signature of Decision Taker 

Please Note: that *unless urgency provisions apply* EXECUTIVE decisions cannot be implemented until 5 clear working days have elapsed after the decision has been taken to allow for scrutiny call-in.

Call-in does not apply to NON-EXECUTIVE DECISIONS

NORTH HERTFORDSHIRE DISTRICT COUNCIL

DECISION SHEET

Meeting of the Licensing and Regulation Committee held in the Council Chambers, District Council Offices, Gernon Road, Letchworth Garden City, SG6 3JF on Tuesday, 7th February, 2023 at 7.30 pm

1 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Chris Lucas, Lisa Nash, Ian Albert, David Barnard and Richard Thake.

2 MINUTES - 2 NOVEMBER 2021

RESOLVED: That the Minutes of the Meeting of the Committee held on 2 November 2021 be approved as a true record of the proceedings and be signed by the Chair.

3 CHAIR'S ANNOUNCEMENTS

- (1) The Chair advised that, in accordance with Council Policy, the meeting would be audio recorded.
- (2) Members were reminded that this Council had declared a Climate Emergency. This was a serious decision and meant that, as this was an emergency, all of us, officers and Members had that in mind as we carried out our various roles and tasks for the benefit of our District.
- (3) The Chair advised for purposes of clarification that 4.8.23(a) of the constitution did apply to this meeting and Members were required to be present for the entirety of an Item to vote.

4 NOTIFICATION OF OTHER BUSINESS

There was no Other Business notified.

5 PUBLIC PARTICIPATION

There was no public participation.

6 ADOPTION OF A HMO LICENSING POLICY

RESOLVED: That the Committee adopted the HMO Licensing Policy attached as Appendices 1 to 5.

REASON FOR DECISION: Whilst the Council has applied national legislative standards and local guidance to all existing HMOs, it is important to ensure that the Council has a clear and transparent policy for the determination of applications and the enforcement of licences. This policy should also be easily accessible for customers.

7 PRESENTATION OF THE ANNUAL LICENSING REPORT 2021/22

RESOLVED: That the Committee:

- (1) Reviewed the Annual Report and commented on its content.
- (2) Noted the Annual Report.

Tuesday, 7th February, 2023

REASON FOR DECISIONS: Section 8.2.3 of the Council Constitution requires the Full Committee to meet at least twice per civic year and section 8.2.3 (d) requires the Committee 'to receive an annual report on licensing activities including performance information'.

RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY

[To be completed having read 'Guidance to Members and Officers – Taking a Delegated Decision'].

***PART 1 – PUBLIC DOCUMENT**

SERVICE DIRECTORATE: RESOURCES

1. DECISION TAKEN

To enter in to a contract for a 2 year contract (with the option for a 2 year extension) with HTS Property and Environmental Ltd (HTS), for a property compliance, repair and maintenance contract.

2. DECISION TAKER

Ian Couper, Service Director: Resources

3. DATE DECISION TAKEN:

8th February 2023

4. REASON FOR DECISION

The Council was given notice by its current supplier to terminate their contract, with an effective date of the end of February 2023. After extensive market testing and engagement, it was determined a collaborative approach would best meet the needs of the Council. Following a market engagement exercise, discussion with HTS took place. After detailed discussions and negotiations with HTS, a proposal was put forward by HTS. Cabinet approved the use of a Single Tender to award a contract to HTS, as they agreed that it was in the Council's best interests to engage this supplier.

5. ALTERNATIVE OPTIONS CONSIDERED

These are set out in the Cabinet Single Tender report (see background papers), In summary, previous contracts have repeatedly had failures, so a new approach was determined to be necessary.

6. CONSULTATION (INCLUDING THE EFFECT ON STAKEHOLDERS, PARTNERS AND THE PUBLIC)

Market engagement sessions were carried out to try and identify companies that would be interested in this contract. The result of this was that there would be no/ very limited interest given the size of contract and geographical spread.

7. FORWARD PLAN

7.1 This decision is a key Executive decision that was first notified to the public in the Forward Plan on the 4th November 2022.

8. BACKGROUND/ RELEVANT CONSIDERATIONS

- 8.1 The Council has a statutory duty to provide building/premises compliance and maintenance to ensure the safe use of office and public accessible buildings. This primarily involves the maintenance of and repairs to properties, and plant and equipment within those buildings.
- 8.2 For the last 12 years the Council (in collaboration with other local authorities) has awarded building compliance, maintenance, and repairs to a single supplier via a competitive tender route, and on each occasion a large national contractor has been appointed. Each of these contracts has had their difficulties in terms of quality, delivery, and cost. The most recent contract was awarded in February 2019. The contract was a five year contract with an option to extend for a further two years. From early stages the contractor struggled to provide a quality service and raised concerns over the financial viability of the contract. After a year, the two other local authorities withdrew from the framework adding additional financial pressure, ultimately resulting in the contractor serving the Council with notice to terminate the contract early, citing the contract was losing money and was not financially viable.
- 8.3 In this and previous compliance and repairs contracts the contractor heavily relied on subcontractors. This resulted in poor service and a high administrative burden being placed on the Council.
- 8.4 With the buoyancy within the building/construction industry the Council has struggled to appoint contractors to undertake planned and ad-hoc works. The Council's current main contractor too has struggled to provide these additional services.

9. LEGAL IMPLICATIONS

- 9.1 Under the terms of reference 14.6.4(a)(ii) of the Constitution, the Service Directors are delegated the following functions, powers and duties for their respective service areas to, amongst other things: entering into contract to carry out works and / or for the supply of goods and services within approved budget.
- 9.2 Under terms of reference 14.6.11 (a)(i) of the Constitution, the Service Director Resources has delegated authority to manage, direct and control all resources allocated to the Directorate in line with the Councils policies and procedures.
- 9.3 Contracts must be let in accordance with the Contract Procurement Rules and paragraph 7.13 of the rules requires the publication of a Decision Notice for any contract with a value of above £50,000. Cabinet have approved the use of a Single Tender for the award of this contract (see background papers).

10. FINANCIAL IMPLICATIONS

- 10.1. The estimated value of this contract over the maximum 4 year period (if extended from the initial 2 years) is £1,228k (+ inflationary uplifts). This is based on an annual contract sum in 2023/24 of £307k. This will be within the available budget, subject to Council agreeing the proposed increase (proposed in the 2023/24 budget papers) of £30k. This increase reflects that there has been no inflation applied to this budget over the period of the existing contract. This increase is less than the prevailing inflation over that period.

11. RISK IMPLICATIONS

- 11.1 See the Cabinet Single Tender report for full details of the risks involved. In summary this contract award is seeking to reduce the risk to the Council, by avoiding a contracting method that has provided contracts that have had ongoing issues. There are some risks involved in this approach, but these will be mitigated through collaborative working and regular contract monitoring meetings.

12. EQUALITIES IMPLICATIONS

- 12.1 In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.
- 12.2 There are no specific equalities implications arising from this decision.

13. SOCIAL VALUE IMPLICATIONS

- 13.1 As the recommendations in the report relate to a contract with a value above £100,000 but below WTO GPA threshold, the go local policy does not apply. It has nevertheless been considered, however during the pre-procurement exercise there was little interest from local contractors who we consider have the expertise to deliver the contract.
- 13.2 HTS have a strong track record in the delivery social value, and will seek to replicate that in this contract. Further details can be found in the Cabinet Single Tender report.

14. ENVIRONMENTAL IMPLICATIONS

- 14.1 An Environmental Impact Assessment has been undertaken. The actions have been considered and there are mitigation measures that can be applied to the contract as detailed below.
- HTS are certified to ISO 14001, the international standard for environmental management. In 2018 they won a Green Apple award for their environmental management regarding fuel efficiency and safe driving. Green Apple is an independent organisation that recognises and rewards environmental best practice globally.
 - HTS is a licensed waste carrier and have a waste processing facility at their Harlow office. Across all workstreams, they currently recycle 70% of waste. This is within their annual target under ISO 14001. The waste that does go to landfill is generally household waste and unrecyclable goods from house clearances. This would not apply to the contracted works that they would do for North Herts.
 - HTS are currently procuring three electric vans this year and look to increase this year on year in line with the availability and costs of new technology and the development of the EV charging points.
 - Working collaboratively with HTS, the Council will seek to reduce the number of maintenance visits and thereby reduce CO2 emissions from vehicles.

15. HUMAN RESOURCE IMPLICATIONS

- 15.1 There are no direct human resources implications arising from this decision.

16. BACKGROUND PAPERS

- 16.1 *Cabinet report 13.12.22:*
<https://democracy.north-herts.gov.uk/documents/s21003/Property%20compliance-%20single%20tender.pdf>

17. APPENDICES


None

NOTIFICATION DATE

10 February 2023

Signature of Executive Member ConsultedCllr Albert confirmed via e-mail.....

Date7th February 2023.....

Signature of Decision Taker 

Please Note: that *unless urgency provisions apply* EXECUTIVE decisions cannot be implemented until 5 clear working days have elapsed after the decision has been taken to allow for scrutiny call-in.

Call-in does not apply to NON-EXECUTIVE DECISIONS

RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY

Any interest to declare/ or conflict and any dispensation granted <i>[if applicable]</i>	
--	--

SERVICE DIRECTORATE: PLACE

1. DECISION TAKEN

- 1.1 To approve a Pop-Up Fun Park at Broadway Gardens, Letchworth Garden City from the 26th March to 16th April 2023, (operating Friday 31st March - Sunday 2nd April, Thursday 6th April - Monday 10th April & Thursday 13th April - Sunday 16th April 2023).

2. DECISION TAKER

- 2.1. Andrew Mills, Service Manager Greenspace

3. DATE DECISION TAKEN:

- 3.1 9th February 2023

4. REASON FOR DECISION

- 4.1 To support the organisers to provide an annual event for the whole community.

5. ALTERNATIVE OPTIONS CONSIDERED

- 5.1 The organisers have approached North Herts Council to host this event. Other locations have been considered by the organisers that are outside North Herts.

6. CONSULTATION (INCLUDING THE EFFECT ON STAKEHOLDERS, PARTNERS AND THE PUBLIC)

- 6.1 Consultation has been undertaken with colleagues in Property Services and the Safety Advisory Group.

7. FORWARD PLAN

- 7.1 This decision is not a key Executive decision and has therefore not been referred to in the Forward Plan.

8. BACKGROUND/ RELEVANT CONSIDERATIONS

- 8.1 The organisers have approached NHC for approval to use this location for their event.

9. LEGAL IMPLICATIONS

- 9.1 The authority has an obligation to ensure that the public open spaces it maintains are at a standard that are safe for everyone to use. Additionally, the authority has an obligation to ensure that any environmentally sensitive environment is not damaged due to actions or intentions of others.

10. FINANCIAL IMPLICATIONS

10.1 There are no financial risks as this opportunity is generating income.

11. RISK IMPLICATIONS

11.1 There are no risk implications. However, risk assessments have been considered to endeavour that this is a safe event.

12. EQUALITIES IMPLICATIONS

12.1 In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.

12.2 Central Government and national groups have expressed the continued importance of public Green Space in the health and well-being of communities. From April 2013 local authorities at county level are required to take on the statutory duty to improve the health of their communities as required by the Health and Social Care Act 2012 and with it, to acquire many of the public health services currently the responsibility of the NHS. The use of open spaces, parks, playgrounds and relevant leisure facilities are promoted in terms of reducing the impact of obesity on long term health, the importance in the management of wellbeing and in aiding relaxation, as well as sensory' enjoyment.

13. SOCIAL VALUE IMPLICATIONS

13.1 The event is open to everyone.

14. ENVIRONMENTAL IMPLICATIONS

14.1 There are no known Environmental impacts or requirements that apply to this event.

15. HUMAN RESOURCE IMPLICATIONS

15.1 This item of work is contained within the Place Directorate existing work programs.

16. BACKGROUND PAPERS

16.1 None

17. APPENDICES

17.1 None

NOTIFICATION DATE - 10th February 2023

Signature of Executive Member ConsultedNot Applicable.....

Date9th February 2023

Signature of Decision Taker 

Please Note: that *unless urgency provisions apply* EXECUTIVE decisions cannot be implemented until 5 clear working days have elapsed after the decision has been taken to allow for scrutiny call-in.

Call-in does not apply to NON-EXECUTIVE DECISIONS

EAST TEAM

Application No.	Applicant/Agent Address	Location Address, Applicant Name & Proposal
Ashwell Parish Council		
23/00238/TCA	Mr Fred Burkitt The Blue Tree Company 50 Bunyan Road, Hitchin, SG5 1NN	103 High Street Ashwell Baldock Hertfordshire SG7 5NT Mrs Tricia Pritchard T1 Apple - Crown reduction by up to 2m
23/00242/FPH	Bond Chartered Architects Mr Tim Bond 1 Market Hill, Royston, SG8 9JL	Baldwins Corner Green Lane Ashwell Baldock Hertfordshire SG7 5LW Mr & Mrs M Lee Two storey front and side extensions and single storey side and rear extensions, erection of side elevation conservatory and alterations to doors and windows of existing detached garage to link to main dwellinghouse and to facilitate conversion of garage into habitable accommodation, following demolition of existing conservatory and basement below.
Graveley Parish Council		
23/00186/FP	DLA Town Planning Ltd DLA Town Planning Ltd 5 The Gavel Centre, Porters Wood, St Albans, AL3 6PQ, United Kingdom	Land Off Milksey Lane Graveley Hertfordshire * Residential development comprising of 26 dwellings including creation of vehicular access off High Street and associated parking, drainage, landscaping and amenity space.
Letchworth Garden City		
23/00233/FPH	Aria Design Mr Alan Hawkes 90 Chertsey Rise, Stevenage, SG2 9JL, United Kingdom	508 Broadway Letchworth Garden City Hertfordshire SG6 3PT Mrs Mary Holman Erection of detached outbuilding following demolition of existing detached outbuilding.
23/00239/TCA	Mr Fred Burkitt The Blue Tree Company 50 Bunyan Road, Hitchin, SG5 1NN	16 Lytton Avenue Letchworth Garden City Hertfordshire SG6 3HT Mrs Katharine Graham T1 Apple - Crown reduce to previous points. Approx reduction of up to 8ft.

23/00250/TCA Mrs Georgina Gentry ROBINSON 5 Manor Close
TREE SERVICES LTD Letchworth Garden City
Beech Farm, Coopers Green Lane, Hertfordshire
St. Albans, AL4 9HP, United Kingdom SG6 3NN

Mrs Sema Rubins

T1 6x Ash - Crown reduce by 3-4m

23/00253/FP Architecture And Structural Design 93 Norton Road
Solutions Mr Sam Burton Letchworth Garden City
65 Shefford Road, Clifton, SG17 5RQ Hertfordshire
SG6 1AD

Mr Makhan Mann

Replace existing front elevation door and windows, reinstate front elevation wall and change of use from commercial (post office) to residential use.

Newnham Parish Meeting

23/00252/FP Acorus Rural Property Services Newnham Manor
Louise Gregory Caldecote Road
Old Market Office, 10 Risbygate Newnham
Street, Bury St Edmunds, IP33 3AA Baldock
Hertfordshire
SG7 5LA

Mr A Farr

Change of use of agricultural building (B1a) to Business Use Class E (g).

23/00273/LBC Acorus Rural Property Services Newnham Manor
Louise Gregory Caldecote Road
Old Market Office, 10 Risbygate Newnham
Street, Bury St Edmunds, IP33 3AA Baldock
Hertfordshire
SG7 5LA

Mr A Farr

Change of use of agricultural building (B1a) to Business Use Class E (g).
Internal alterations.

Royston Town Council

23/00195/LDCP Mr John Goodwin 15 Skylark Place
15 Skylark Place, Royston, Royston
Hertfordshire, SG8 7XN Hertfordshire
SG8 7XN

Mr John Goodwin

Replace existing front driveway shrubs and turf area with block paving.

23/00244/FP	Weldon Beesly Mr Paul Atton The Old Dairy Barn, Offley Hoo, Offley, Hertfordshire, SG5 3ED, United Kingdom	Land At The South End Of Anglian Business Park Orchard Road Royston Hertfordshire
		Mr Richard James
		Temporary change of use of vacant industrial land for 5 years for use as an open storage yard (Use class B8) to include construction of vehicular access, layout of hard surfaced area, construction of security fencing and all ancillary works.
23/00268/FPH	Deanmaiseydesign Mr Dean Maisey 97 Denton Drive, Marston Moretaine, Bedford, MK43 0FE, United Kingdom	70 Redwing Rise Royston Hertfordshire SG8 7XU
		Mr David Strachan
		Single storey rear extension following demolition of existing rear conservatory.
23/00274/TPO	Mr Shane Watson Oakes and Watson 17 West End, Haddenham, Ely, CB6 3TD, United Kingdom	34D Kneesworth Street Royston Hertfordshire SG8 5AB
		Gaillard
		T1 Cherry - Reduce in height by 3m. G2 2x Maple - Reduce in height by 3m. G3 5x Yews - Reduce in height by 3m. G4 3x Lime - Pollard removing 5m. T5 Horse Chestnut - Reduce back to previous reduction points removing 3m. G6 2x Silver Birch - Remove to ground level. T7 Cherry - Remove to ground level.

Therfield Parish Council

23/00263/FPH	Altaras Architecture Ltd Ms Dolores Altaras 41 High Street, Barkway, Royston, SG8 8EA, United Kingdom	Meadow View Police Row Therfield Royston Hertfordshire SG8 9QE
		Mr Jeff Wells
		Alterations to existing front door, single storey rear infill extension and single storey side and rear extension to existing detached garage to create workshop/office space and to link garage to existing dwelling, following demolition of existing front porch and rear conservatory (as a resubmission of 22/02323/FPH - withdrawn).

WEST TEAM

Application No.	Applicant/Agent Address	Location Address, Applicant Name & Proposal
-----------------	-------------------------	---

Codicote Parish Council

23/00209/FPH	Wastell & Porter Architects Ltd Mr James Wastell Bancroft House, 34 Bancroft, Hitchin, SG5 1LA	Arden Rabley Heath Welwyn Hertfordshire AL6 9UF
		T Race
		Single storey side extension following demolition of existing conservatory

Great Ashby Community Council

23/00232/LDCP	Mr Alistair Morley 65 The Beacons, Great Ashby, Stevenage, Hertfordshire, SG1 6EB	65 The Beacons Great Ashby Stevenage Hertfordshire SG1 6EB
		Mr Alistair Morley
		Rear single storey extension

Hitchin

23/00053/FPH	Mr Mark Sawyer 35 Brampton Park Road, Hitchin, SG5 1SX, United Kingdom	35 Brampton Park Road Hitchin Hertfordshire SG5 1XF
		Mr Mark Sawyer
		Raise existing roof ridge height to create accommodation at first floor and second floor level including alterations to existing fenestration.

23/00172/FPH	Rejig Homes Ltd Mr Abdul Haque 167 Heathfield Road, Hitchin, SG5 1TE	34 Ninesprings Way Hitchin Hertfordshire SG4 9NN
		Mr & Mrs Moulton
		Alterations to roof including raised roof height, roof extensions and front and rear dormer windows to facilitate loft conversion into habitable accommodation. Alterations to openings.

23/00251/FPH	Your Plans UK Mr Harrison Eales Suite A2, Stevenage, Stevenage, SG1 3UN	34 Blackhorse Lane Hitchin Hertfordshire SG4 9EG
		Mr Nishan Silva
		Two storey side extension and single storey rear extension. Insertion of rear dormer window and two rooflights in front roofslope to facilitate loft conversion.

23/00254/TCA	James Matthews Village trees 31 Burford Way, Hitchin, SG52UZ, United Kingdom	18 Highbury Road Hitchin Hertfordshire SG4 9RW
		Mr James Matthews
		T1 Beech - Reduce by approx 3m laterally and 4-5m in height

23/00271/NCS Intouch Planning Ltd James Gran 21 Tristram Road
4 Ennismore Close, Letchworth, Hitchin
Herts, SG6 2SU Hertfordshire
SG4 0BH

Ms Nazlee Sabahipour

Single storey rear extension with the following dimension:
Length as measured from rear wall of original dwelling - 5.0 metres

Knebworth Parish Council

23/00189/FPH A.T. Design (Welwyn) Ltd Mr Adam 57 Orchard Way
Trigg Knebworth
30C High Street, Welwyn, AL6 9EQ Hertfordshire
SG3 6BT

Mr Ken Brown

Front porch extension

23/00260/TPO Mrs Julie Ward John O'Conner GM 37 Haygarth
2 Great North Road, Welwyn, AL6 Knebworth
0PL, United Kingdom Hertfordshire
SG3 6HF

Mr Steve Tredwell Hightown Housing

T1 Ash - Remove lowest branch growing towards flats.

Lilley Parish Council

23/00191/FPH Benchmark Architects Monica 55 West Street
Corcoran Lilley
90 Dunstable Street, Ampthill, MK45 Luton
2JR Hertfordshire
LU2 8LH

Cooper

Single storey rear and side extension following demolition of existing
conservatory and utility/boot room. Alterations to fenestration

23/00192/LBC Monica Corcoran Benchmark 55 West Street
Architects Lilley
90, Dunstable Street, Ampthill, MK45 Luton
2JR Hertfordshire
LU2 8LH

Cooper

Single storey rear extension following demolition of existing conservatory
and internal alterations. Alterations to fenestration

Offley Parish Council

23/00188/FPH Extending Solutions Mr Darryl Parry Glebe Farm
11 High Street, Baldock, SG7 6AZ Luton Road
Offley
Hertfordshire
SG5 3DR

Mr Tom Duffin

Single storey side extension linking to existing outbuilding/office. Front porch extension following demolition of existing porch.

St Pauls Walden Parish Council

23/00211/LDCP PaperDog Architecture Miss Laura Box Villa
Crowther Bendish Lane
13 Benchleys Road, Hemel Whitwell
Hempstead, Hertfordshire, HP1 2AQ Hitchin
Hertfordshire
SG4 8HX

Helen Webber

Replacement rear windows and doors including internal alterations

(Including Withdrawn decisions)

EAST TEAM

Application No: 22/02618/LBC
Location: 42 Church Street Baldock Hertfordshire SG7 5AF
Applicant Name: Mrs Clare Dorrell
Description: Internal alterations to ground floor (as amended by drawing nos. CD-22-21-L1a & CD-22-21-L2a and as amplified by drawing no. CD-22-21-L3 received on 01/02/2023).
Decision: Conditional Consent
Decision Date: 08/02/2023

Application No: 22/03074/FPH
Location: 13 Chaomans Letchworth Garden City Hertfordshire SG6 3UB
Applicant Name: Mr & Mrs Osborne
Description: Two storey front extension and single storey rear extension following demolition of existing rear extension.
Decision: Conditional Permission
Decision Date: 02/02/2023

Application No: 22/03214/FPH
Location: Hinxworth House New Inn Road Hinxworth Baldock Hertfordshire SG7 5HG
Applicant Name: Mr Richard Grimmer
Description: Erection of a detached one-bedroom annexe with associated decking following the demolition of the existing summerhouse
Decision: Conditional Permission
Decision Date: 08/02/2023

Application No: 22/03273/FPH
Location: 16 Harvester Close Royston Hertfordshire SG8 7FF
Applicant Name: Mr R Brooke
Description: Single storey rear extension, insertion of 3No. dormer windows to existing front elevation roof slope and 2No. roof lights to existing side elevation roof slopes to facilitate conversion of loft space into habitable accommodation.
Decision: Conditional Permission
Decision Date: 07/02/2023

Application No: 23/00013/LDCE
Location: 19 Hoops Lane Therfield Royston Hertfordshire SG8 9QH
Applicant Name: Mr and Mrs Banks
Description: Retention of use of former paddock area as residential garden land.
Decision: Granted Permission
Decision Date: 07/02/2023

Application No: 23/00181/LDCP
Location: 23 Turpins Way Baldock Hertfordshire SG7 6LW
Applicant Name: Mr Chris Evans
Description: Insertion of rooflights to existing front and dormer to existing rear roof slope to facilitate conversion of loft space into habitable accommodation.
Decision: Granted Permission
Decision Date: 02/02/2023

Application No: 23/00182/TCA
Location: Barleycroft High Street Barley Royston Hertfordshire SG8 8HY
Applicant Name: Paul Drayton
Description: T1 Leylandii - Fell to ground level.
Decision: No Objection
Decision Date: 07/02/2023

WEST TEAM

Application No: 19/01106/FP
Location: Burford Grange Bedford Road Ickleford Hitchin Hertfordshire SG5 3XG
Applicant Name: * CALA Homes (North Home Counties) Ltd
Description: Erection of 48 dwellings with associated access, parking, private and public amenity space and associated works, following demolition of existing buildings (as amended 10th June 2021, additional drainage information on 20 April 2022 and revised off site highway works 16 May 2022)
Decision: Conditional Permission
Decision Date: 06/02/2023

WEST TEAM

Application No: 22/01936/FP	Location: Pirton Sports And Social Club Walnut Tree Road Pirton Hitchin Hertfordshire SG5 3PX Applicant Name: Mr Roberts Pirton Parish Council Description: Erection of pavilion following demolition of existing pavilion building	Decision: Conditional Permission Decision Date: 02/02/2023
Application No: 22/02079/FP	Location: Land West Of Bedford Road And Rear Of Burford Grange Bedford Road Ickleford Hertfordshire SG5 3XG Applicant Name: CALA Homes CALA Homes (North Home Counties) L Description: Creation of drainage basin including piped connection to adjacent residential development (planning application 19/01106/FP) and piped connection to outfall to River Oughton and associated landscaping and fencing	Decision: Conditional Permission Decision Date: 02/02/2023
Application No: 22/02415/FPH	Location: 44 Ryders Hill Great Ashby Stevenage Hertfordshire SG1 6BJ Applicant Name: Mrs Philippa Fish Description: Retention of alterations to ground levels to facilitate rear patio (as indicated by plans received 29 November 2022).	Decision: Conditional Permission Decision Date: 07/02/2023
Application No: 22/02792/FPH	Location: Dungarvan Back Lane Preston Hertfordshire SG4 7UJ Applicant Name: Buckland Description: Single storey rear extension, single storey front extension and front open sided porch. Insertion of four rooflights to existing rear roofslope. Alterations to fenestration and external materials.	Decision: Conditional Permission Decision Date: 07/02/2023
Application No: 22/02929/OP	Location: Land South Of Holwell Road Holwell Hertfordshire SG5 3SG Applicant Name: Mrs H Flint Description: Outline application for 10 dwellings (all matters reserved)	Decision: Withdrawn Decision Date: 08/02/2023
Application No: 22/02947/NMA	Location: Vine Cottage Maydencroft Lane Gosmore Hitchin Hertfordshire SG4 7QB Applicant Name: Mr Simon Michell Description: Plot 3 North Elevation (D) and West Elevation (E) to be face brickwork from 2.25m above finished floor level. Re-positioned rooflight window from front to rear facing roofslope (As Non-Material Amendment relating to planning permission 18/03348/FP granted 19.07.2019)	Decision: Agreed Decision Date: 06/02/2023
Application No: 22/02956/FPH	Location: 10 Peppercorn Walk Hitchin Hertfordshire SG4 0EU Applicant Name: Mrs Natascha Bartlett Description: Single storey rear extension following demolition of existing conservatory and conversion of existing garage to utility/store (as amended by plans received 31 January 2023).	Decision: Conditional Permission Decision Date: 02/02/2023
Application No: 22/03052/DOC	Location: Bury Farm House Bury Lane Codicote Hitchin Hertfordshire SG4 8XX Applicant Name: Mr Stephen Doherty n/a Description: Conditions 3- Materials (as discharge of condition relating to planning permission 18/02991/FP granted 10.01.2019)	Decision: Approval of Details Decision Date: 07/02/2023
Application No: 22/03062/FP	Location: 28 London Road Hitchin Hertfordshire SG4 7NG Applicant Name: Mr Frank Girgenti Description: Erection of one detached 4-bed dwelling following demolition of existing bungalow (as a variation of planning permission 22/01251/FP granted 08.08.2022)	Decision: Conditional Permission Decision Date: 07/02/2023

WEST TEAM

Application No: 22/03090/DOC	Location: Land At Depot 1A High Street Graveley Hertfordshire Applicant Name: Mason Ravenscourt Investments Limit Description: Condition-9- Archaeological Evaluation Report (as discharge of condition relating to planning permission 21/02624/FP granted 27.06.2022)	Decision: Approval of Details Decision Date: 02/02/2023
Application No: 22/03142/FPH	Location: Thistley Farm Thistley Lane Gosmore Hertfordshire SG4 7QT Applicant Name: Mr and Mrs N and V Whitley and Webster Description: Erection of double cart shed with additional storage area	Decision: Conditional Permission Decision Date: 06/02/2023
Application No: 22/03143/FP	Location: Thistley Farm Thistley Lane Gosmore Hertfordshire SG4 7QT Applicant Name: Mr and Mrs N and V Whitley and Webster Description: Solar Array comprising 36 PV panels and associated stands and cable run.	Decision: Conditional Permission Decision Date: 07/02/2023
Application No: 22/03166/FPH	Location: 17 The Chilterns Hitchin Hertfordshire SG4 9PP Applicant Name: Mr & Mrs Debort Description: Two storey front extension, insertion of windows to existing first floor side (east and west) elevations, insertion of rooflights to existing front and dormer to existing rear roofslope to facilitate conversion of loft space into habitable accommodation and replace existing windows. Replace existing roof and insertion of parapet wall to existing detached garage.	Decision: Conditional Permission Decision Date: 06/02/2023
Application No: 22/03197/FPH	Location: 195 Park Lane Old Knebworth Knebworth Hertfordshire SG3 6PR Applicant Name: Mr C Jones Description: Part single storey part two storey rear extension. Ground floor side door.	Decision: Conditional Permission Decision Date: 07/02/2023
Application No: 22/03205/FPH	Location: 44 Grange Rise Codicote Hitchin Hertfordshire SG4 8YR Applicant Name: Mr Nash Description: Erection of front porch and single storey side and rear extension following demolition of existing garage.	Decision: Conditional Permission Decision Date: 08/02/2023
Application No: 22/03242/DOC	Location: 12 Saxon Rise Pirton Hitchin Hertfordshire SG5 3FA Applicant Name: Miss Holly Allen Devonshires Solicitors Description: Confirmation all conditions have been discharged relating to planning permission 18/02916/RM granted on 18/03/2019	Decision: Approval of Details Decision Date: 07/02/2023
Application No: 22/03243/DOC	Location: Land Adjacent To 148 High Street Kimpton Hertfordshire SG4 8QR Applicant Name: Jarvis Homes Ltd Description: Condition 9 -Traffic management plan (as discharge of condition relating to planning permission 20/00667/FP granted 28.09.2022)	Decision: Approval of Details Decision Date: 02/02/2023
Application No: 22/03259/FPH	Location: 25 Deards Wood Knebworth Hertfordshire SG3 6PG Applicant Name: Mr S Hemingway & Mrs K Painter Description: Two storey side and rear extension, raise existing roof ridge height, replace existing windows and replace existing dormer windows following demolition of existing conservatory. Extend the existing driveway within the boundary and creation of vehicular crossover (as variation of previously approved Planning Permission 21/02945/FPH granted 26.01.2022)	Decision: Conditional Permission Decision Date: 07/02/2023

WEST TEAM

Application No: 22/03265/DOC	Location: Land Rear Of Radcliffe Arms Walsworth Road Hitchin Hertfordshire Applicant Name: Magenta Estates Ltd Description: Condition 9- Written Scheme of Investigation (as discharge of condition relating to 21/03184/FP granted 28.07.2022)	Decision: Approval of Details Decision Date: 02/02/2023
Application No: 22/03283/DOC	Location: Site Of Former 65 Bury Mead Road Hitchin Hertfordshire SG5 1RT Applicant Name: Miss Emma Runesson Ridgepoint Homes Description: Condition 16- SuDS features and drainage network(as discharge of condition relating to planning permission 18/02433/FP granted 19.06.2019)	Decision: Approval of Details Decision Date: 07/02/2023
Application No: 22/03284/DOC	Location: Site Of Former 65 Bury Mead Road Hitchin Hertfordshire SG5 1RT Applicant Name: Miss Emma Runesson Ridgepoint Homes Description: Condition 14-SuDS features and drainage network (as discharge of condition relating to planning permission 22/00500/FP granted 04.04.2022)	Decision: Approval of Details Decision Date: 07/02/2023
Application No: 22/03288/DOC	Location: Bury Farm House Bury Lane Codicote Hitchin Hertfordshire SG4 8XX Applicant Name: Mr Stephen Doherty Description: Condition 4 -Landscaping (as discharge of condition relating to planning permission 18/02991/FP granted 10.01.2019)	Decision: Approval of Details Decision Date: 07/02/2023
Application No: 22/03289/DOC	Location: Bury Farm House Bury Lane Codicote Hitchin Hertfordshire SG4 8XX Applicant Name: Mr Stephen Doherty Description: Condition 5- Paving (as discharge of condition relating to planning permission 18/02991/FP granted 10.01.2019)	Decision: Approval of Details Decision Date: 07/02/2023
Application No: 22/03291/LDCP	Location: 4 Wilton Road Hitchin Hertfordshire SG5 1SS Applicant Name: Mr Nicholas Hilton Description: Insertion of rear dormer window including Juliet balcony and 3no front rooflights to facilitate loft conversion	Decision: Granted Permission Decision Date: 07/02/2023
Application No: 22/03293/NCS	Location: 11 Wellingham Avenue Hitchin Hertfordshire SG5 2UJ Applicant Name: Mrs Michelle Vermeulen Description: Single storey rear extension with the following dimension: Length as measured from rear wall of original dwelling - 3.50 metres	Decision: Prior Approval Not Required Decision Date: 07/02/2023
Application No: 23/00025/DOC	Location: 12 Saxon Rise Pirton Hitchin Hertfordshire SG5 3FA Applicant Name: Miss Holly Allen Devonshires Solicitors Description: Confirmation that all conditions that require discharging in planning permission dated 01/08/2018 ref: 17/04239/OP have been discharged	Decision: Approval of Details Decision Date: 07/02/2023
Application No: 23/00095/NMA	Location: Land West Of Castlefield Preston Hertfordshire SG4 7AZ Applicant Name: Mr Mark Wigley Osprey Homes Limited Description: Provision of an electricity substation within the site (As Non-Material Amendment to planning permission 21/02076/FP granted 26.05.2022)	Decision: Agreed Decision Date: 06/02/2023
Application No: 23/00097/NMA	Location: 62 Brampton Park Road Hitchin Hertfordshire SG5 1XE Applicant Name: Mrs Wills Description: Demolition of side extension to proposed lobby (as Non-Material Amendment relating to planning permission 22/02671/FP granted 05.01.2023)	Decision: Agreed Decision Date: 02/02/2023

PRESS RELEASE

PR 3748

10 February 2023

Photo ID needed to vote at elections in May

For the first time, residents in North Herts, and the rest of England and Wales, will need to show photographic identification to vote at this year's local elections on Thursday 4 May 2023. Therefore we are urging those wanting to vote in person to make sure they are ready by checking they have an accepted form of ID.

Accepted forms of ID include:

- UK, European Economic Area (EEA) or Commonwealth passport
- UK, EEA or Commonwealth drivers' licence (including a provisional drivers' licence)
- Blue Badge (disabled parking permit)
- Older Person's Bus Pass
- Disabled Person's Bus Pass
- Oyster 60+ Card
- Freedom Pass
- Identity card bearing the Proof of Age Standards Scheme hologram (PASS card)

The full list of accepted ID is available on the Electoral Commission's website: [Accepted forms of photo ID.](#)

You will only need to show one original form of photo ID, photocopies will not be accepted. You can still use photo ID if it's out of date, as long as the photo still looks like you. The name on your ID should be the same name you used to register to vote.

Don't have an accepted form of ID?

Anyone who does not have one of the accepted forms of ID will be able to apply for free ID online: [Voter Authority Certificate – GOV.UK](#) (voter-authority-certificate.service.gov.uk) or by completing a paper form, available from the main council offices in Gernon Road,

Letchworth. The form will require a photo, your full name, date of birth, the address at which you are registered to vote and your National Insurance number.

Melanie Stimpson, North Herts Returning Officer, said: “With a third of our councillors up for election in May, it’s important that those who want to vote in person ensure they have an accepted form of ID. It may seem early but checking now means you will be ready to vote when polling day arrives.

“Residents who do not have one of the accepted forms of ID can apply for free ID either online or by completing a paper application form and returning it back to the council.”

Ailsa Irvine, Director of Electoral Administration and Guidance at The Electoral Commission, added: “Anyone voting at a polling station in England this May will need to show photo ID before they can be given their ballot paper. You can find information about the new requirement and what to expect on the day on the Electoral Commission’s website.”

Melanie added: “As usual, anyone who wants to have their say in the elections this May must also be registered to vote. It only takes five minutes to register to vote online with your National Insurance number. Please register to vote first, and then apply for your photo ID if necessary.”

The requirement to show photo ID at the polling station is a new requirement, introduced by the government’s Elections Act passed in 2022. It comes into effect for the first time this May and will apply to general elections from October 2023, the next of which is scheduled to be held no later than 24 January 2025.

This year is the last time North Herts will elect ‘by thirds’, as from [May 2024 district elections will go ‘all-out’](#) – where all district councillors will be elected at the same time – every four years.

ENDS

For more information please contact Anna.Cotton@north-herts.gov.uk / 01462 474210.

PRESS RELEASE

PR 3750

9 February 2023

North Herts Museum ready to celebrate wildlife in national 'Wild Escape'

North Herts Council's museum in Hitchin is joining the Wild Escape, the largest ever collaboration between UK museums to highlight the importance of wildlife and nature in our fight against climate change.

Led by national art charity Art Fund, and with support from Arts Council England, hundreds of museums, galleries and historic houses are coming together to invite you to find a favourite animal in your local museum and create an artwork imagining its journey to a natural habitat.

Everyone's drawing and other creative offerings will be brought together in a collective work of art that imagines a better future for the wildlife on our doorstep, to be unveiled on this year's Earth Day, Saturday 22 April. On this day they'll also be a range of other free activities taking place.

Children's holiday art and craft workshops

- February half-term: Thursday 16 February
- Easter holidays: Wednesday 12 April and Thursday 13 April

Ros Allwood, Cultural Services Manager at North Herts Council, said: "It's great to be part of the Wild Escape, a major new project uniting hundreds of museums with schools and families to join the urgent conversation about climate change.

"Our nature and wildlife are integral to how we live and this is a wonderful chance to take a creative approach to highlight that we all need to work together to reduce the loss of our local biodiversity and actually improve it to help save the planet."

Jenny Waldman, Director, Art Fund, added: "Thanks to the invaluable support of Arts Council England, the Wild Escape will empower families and children across the UK to visit

and discover our wonderful museums, whilst taking positive action to picture a better future for our wildlife.”

For more information please visit: <https://thewildescape.org.uk>

ENDS

Notes to editors

Art Fund is the national fundraising charity for art, providing millions of pounds every year to help museums acquire and share works of arts across the UK.

The Wild Escape is inspired by Wild Isles, a landmark BBC series exploring the flora and fauna of the UK, and is in partnership with leading environmental charities the RSPB and WWF and cultural organisations National Trust and English Heritage.

For more information please contact PressOffice@north-herts.gov.uk / 01462 474210.