

RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY

*PART 1 – PUBLIC DOCUMENT

Any interest to declare/ or conflict and any dispensation granted [*if applicable*]

SERVICE DIRECTORATE: PLACE

1. **DECISION TAKEN**

To award Conamar Building Services Limited the construction contract to convert the dry side changing rooms, accessible toilet, and two squash courts into a soft play area at North Herts Leisure Centre in accordance with the Scape Procure Regional Construction Framework.

2. **DECISION TAKER**

Sarah Kingsley Service Director - Place

3. **DATE DECISION TAKEN:**

Monday 5 December 2022

4. **REASON FOR DECISION**

At a Cabinet meeting on the 13 September and Full Council on 22 September 2022 a proposal to convert the dry side changing rooms (utilised by sports hall users), accessible toilet, and two squash courts into a soft play area at NHLC was discussed and agreed. The following minute details the resolutions;

RESOLVED: *That Cabinet considered and agreed the soft play investment proposal.*

RECOMMENDED TO COUNCIL:

- (1) *That Council makes the addition of £150k to the Capital programme in 2022/23.*
- (2) *That Council moves the existing capital allocation of £100k in 2023/24 for refurbishment of the dry-side changing rooms to 2022/ 23 and reallocate it to the soft play project.*

REASONS FOR DECISIONS:

- (1) *Introducing a soft play facility at North Herts Leisure Centre will enhance the range of leisure facilities on offer and provide a dedicated play space for families with toddlers and young children within the local area.*
- (2) *The new facility will generate additional revenue for the site, aiding the financial recovery of leisure post covid and providing an attractive additional facility for bidders when the new leisure contract is procured in 2024.*

8C. REFERRAL FROM CABINET: 13 SEPTEMBER 2022 – SOFT PLAY INVESTMENT AT NORTH HERTS LEISURE CENTRE

RESOLVED:

(1) That Council makes the addition of £150k to the Capital programme in 2022/23.

(2) That Council moves the existing capital allocation of £100k in 2023/24 for refurbishment of the dry-side changing rooms to 2022/23 and reallocate it to the soft play project.

REASONS FOR DECISIONS:

(1) Introducing a soft play facility at North Herts Leisure Centre will enhance the range of leisure facilities on offer and provide a dedicated play space for families with toddlers and young children within the local area.

(2) The new facility will generate additional revenue for the site, aiding the financial recovery of leisure post covid and providing an attractive additional facility for bidders when the new leisure contract is procured in 2024.

5. ALTERNATIVE OPTIONS CONSIDERED

None considered.

6. CONSULTATION (INCLUDING THE EFFECT ON STAKEHOLDERS, PARTNERS AND THE PUBLIC)

Officers have consulted with the Executive Member – Environment and Leisure, Deputy Executive Member for Environment and Leisure and Stevenage Leisure Limited.

7. FORWARD PLAN

- 7.1 This report contains a recommendation on a key Executive decision that was first notified to the public in the Forward Plan on 18 July 2022.

8. BACKGROUND/ RELEVANT CONSIDERATIONS

- 8.1 The Council are calling off from the Scape Procure Regional Construction Framework of which North Hertfordshire District Council is a member. The value of the project falls within the remit of Conamar Building Services Limited.

9. LEGAL IMPLICATIONS

- 9.1. North Hertfordshire District Council accessed the Scape Procure Regional Construction Framework on 26 July 2016. The Access Agreement roles over on a 12 monthly cycle and allows the Council to procure works and services covered by the Framework and to Call-Off in line with the same, subject to renewal of the Framework Agreement in accordance with The Public Contracts Regulations 2015.
- 9.2. The Openness of Local Government Bodies Regulations 2014 (No. 2095) require officers undertaking non-executive decisions to record (amongst other things) an award of a contract that materially affects the Council's position in a written delegated decision. At North Hertfordshire District Council, this is any award of a contract or financial decision, that is or is likely to be above £50,000. This contract

award is above £50K and therefore has to be confirmed and approved by the relevant officer taking the decision.

10. FINANCIAL IMPLICATIONS

- 10.1. There are no revenue implications.
- 10.2. A project budget of £250,000 is included in the 2022/23 Capital Programme.
- 10.3. The value of the works contract to be carried out by Conamar is £281k. This is £31k over budget but within the tolerance limit for capital projects as stated in the Authority's Financial Regulations. The project's budget will be amended in the second quarter Investment Strategy report to reflect the increase in spend.

11. RISK IMPLICATIONS

- 11.1 Delays and complications are always a risk with contracts for works given that some issues can only be discovered by intrusive inspection after commencement of the works.

12. EQUALITIES IMPLICATIONS

- 12.1 N/A

13. SOCIAL VALUE IMPLICATIONS

- 13.1 Scape Procure are procurement specialist, dedicated to creating efficiency and social value via the built environment. Objectives are set for delivery (in procurement or for delivery of programmes and projects) to establish a common standard of outcomes, and to ensure social value outcomes feature in every service offered by Scape Procure.
- 13.2 The Scape Procure Regional Construction Framework has the following social value targets set which supports the local economy :
 - 20% of the project budget to be spent within 10 miles of the site;
 - 40% within 20 miles of site and;
 - 75% within 40 miles.

14. ENVIRONMENTAL IMPLICATIONS

- 14.1. There are no known Environmental impacts or requirements that apply to this report.

15. HUMAN RESOURCE IMPLICATIONS

- 15.1 N/A

16. BACKGROUND PAPERS

- 16.1 N/A

17. APPENDICES

- 17.1 N/A

NOTIFICATION DATE

Friday 9 December 2022

Signature of Executive Member Consulted.....

Steve Jami

Date Monday 5 December 2022

Signature of Decision Taker

A handwritten signature in black ink, appearing to read 'J. King', written in a cursive style.

Please Note: that *unless urgency provisions apply* EXECUTIVE decisions cannot be implemented until 5 clear working days have elapsed after the decision has been taken to allow for scrutiny call-in.

Call-in does not apply to NON-EXECUTIVE DECISIONS