

# Exceptional Hardship Fund



An exceptional hardship fund (EHF) has been created by the council to assist applicants for Council Tax Reduction (CTR) who are facing 'exceptional hardship'. The fund has been created to provide further assistance where an applicant is in receipt of Council Tax reduction, but the level of support does not meet their full Council Tax liability.

The EHF will be open to applicants who have applied for CTR but have not qualified or had a reduced award, and have made an application for EHF within one month of receiving the decision from the Council. We will require evidence of exceptional circumstances above a financial reason given that their income will have already be determined to be in excess of the scheme levels. The full EHF policy is available on the website.

Please provide two months full bank statements for all accounts held. Please complete the application and give as much information as possible. You can attach a separate sheet if you wish to do so.

Income weekly / monthly /4 weekly		Outgoings	
Earnings	£	Rent / Mortgage	£
Universal Credit		Utility bills	
Other please state		Water rate	
		Telephone/Broadband	
		Credit card payments	
		Loans	
		Motor etc	
		Other, please state	
Balance		Balance	

Please advise us why you require assistance from the Hardship fund and what has changed in your circumstances that you require additional assistance?

Empty text area with horizontal dashed lines for input.

Fair Processing Notice

This authority is under a duty to protect the public funds it administers, and to this end may use the information you have provided on this form for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes. For further information, see the council's website at www.north-herts.gov.uk/fairprocessing or email: data.controller@north-herts.gov.uk

Fraud

Any applicant who tries to fraudulently claim an EHF by falsely declaring their circumstances or providing a false statement may have committed an offence under the fraud act 2003. Where we feel this is the case we will investigate and if appropriate criminal proceedings may be instigated.

Name

Address

Signature

Date

Horizontal dashed lines for signature and date input.

