

## RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY

### **PART 1 – PUBLIC DOCUMENT**

Any interest to declare/ or conflict and any dispensation granted for the Officer or Executive Member  
**[NO]**

Any conflict with any Member of the Panel and the bodies concerned **[NO]** *If yes indicate who and what below.*

### **SERVICE DIRECTORATE: Legal and Community**

#### **1. DECISION TAKEN**

1.1 The approval of the allocation **Baldock Community and District Grant** funding of:

1.1.1 **£250** to CHRISTCHURCH BALDOCK - TEA & TOTS AND TEA & TINIES towards the hall hire and refreshments to parents and carers for Tea & Tots and Tea & Tinies.

1.1.2 **£700** to CHRISTCHURCH BALDOCK – HOLIDAY CLUB towards the Holiday club for the purchase of craft resources, catering and hiring of premises.

1.1.3 **£375** to CHRISTCHURCH BALDOCK – BODY & SOUL towards replacing and buying new equipment and to subsidise meals for Body and Soul.

#### **2. DECISION TAKER**

2.1 Cllr Alistair Willoughby (Executive Member for Community and Partnerships) in consultation with the Service Director – Legal and Community.

#### **3. DATE DECISION TAKEN:**

**3 August 2023**

#### **4. REASON FOR DECISION**

4.1 The **Baldock & District Area Forum** held on 17 July 2023 considered funding applications from Christchurch Baldock for Tea & Tots and Tea & Tinies, Holiday Club and Body and Soul and recorded their recommendations to the Executive Member for Community and Partnerships for the formal commitment of Community Grant funds via the delegated authority process.

#### **5. ALTERNATIVE OPTIONS CONSIDERED**

5.1 There are no other reasonable alternative options.

#### **6. CONSULTATION (INCLUDING THE EFFECT ON STAKEHOLDERS, PARTNERS AND THE PUBLIC)**

6.1 Consultation has taken place with the Baldock & District Area Forum Members in a public meeting on 17 July 2023. Members are in favour and recommend that the Baldock & District Area Community Grant budget should be used for this purpose.

## **7. FORWARD PLAN**

- 7.1 This decision is not a key Executive decision and has therefore not been referred to in the Forward Plan.

## **8. BACKGROUND/ RELEVANT CONSIDERATIONS**

- 8.1 The grant applications were considered by the Baldock & District Area Forum on 17 July 2023. The report with the application details is set out under item 3, available on the Council's website [[CLICK HERE](#)].
- 8.2 This delegated decision confirms that the recommendations made by the Area Forum members were accepted by the Executive Member for Community & Partnerships, and Service Director on those applications, 1.1.1 and 1.1.3 – funds to be released on condition of receipt of robust and adopted safeguarding policies.

## **9. LEGAL IMPLICATIONS**

- 9.1 Following the decision of Full Council on 18 April 2023, an Area Forum shall consider applications for community grants in its area and make recommendations to the Executive Member for Community & Partnerships on them. The Executive Member has delegated authority to make these Executive decisions under section 14.6.8(b)(ii)A 5 of the constitution, in consultation with the Service Director: Legal & Community. That decision will be subject to a 5 clear working day call-in period, following publication in the Members Information Service (MIS) and on the Council's website.

## **10. FINANCIAL IMPLICATIONS**

- 10.1. The 2023/24 base budget is **£5000**, with **£4065** carried forward from the 2022/23 budget. This leaves a budget available of **£9065**.
- 10.2. The grant applications for this meeting total **£1325**. If the grants are awarded as outlined in 1.1.1-1.1.3 and in Appendix 1-3, the remaining balance will be **£7740**.

## **11. RISK IMPLICATIONS**

- 11.1 There are no relevant risk entries that have been recorded on Pentana Risk, the Council's performance and risk system. Individual events should have their own risk assessments in place to mitigate any health and safety issues. Whenever a request for grant funding for equipment is received, the recipient of the funding will be advised to obtain insurance for the item to avoid a repeat request for funding in the event of the equipment being stolen or damaged. There are no pertinent risk implications for the Authority associated with any items within this report.

## **12. EQUALITIES IMPLICATIONS**

- 12.1 In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.
- 12.2 Community Grant funds are awarded to community groups that clearly demonstrate positive impact on the community and wider environment. The projects outlined in this report seek to advance equality of opportunity and foster good relations.

## **13. SOCIAL VALUE IMPLICATIONS**

13.1 The Social Value Act and “go local” policy do not apply to the matters contained within this report, as there are no recommendations on procurement.

**14. ENVIRONMENTAL IMPLICATIONS**

14.1. There are no relevant environmental implications.

**15. HUMAN RESOURCE IMPLICATIONS**

15.1 The activities detailed of the Community & Partnership team are covered by existing budgets.

**16. BACKGROUND PAPERS**

16.1 Terms of Reference for Area Forums, Section 9 of the Constitution

16.2 [Community Grants Policy, 9<sup>th</sup> May 2023](#)

**17. APPENDICES**

17.1 Available on the Council’s website [[CLICK HERE](#)].

**NOTIFICATION DATE**

4.8.23



Signature of Service Director Consulted .....

Date ...3.8.23.....

Signature of Executive Member for Community and Partnerships



Decision Taker .....

**Please Note: that *unless urgency provisions apply* EXECUTIVE decisions cannot be implemented until 5 clear working days have elapsed after the decision has been taken to allow for scrutiny call-in.  
Call-in does not apply to NON-EXECUTIVE DECISIONS**