

## NORTH HERTS COUNCIL

WEEK ENDING FRIDAY 25 AUGUST 2023

# MEMBERS' INFORMATION

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Produced by the Communications Team. Any comments, suggestions or contributions should be sent to the Communications Team at [MIS@north-herts.gov.uk](mailto:MIS@north-herts.gov.uk)

# NEWS AND INFORMATION

## AGENDA & REPORTS

### PUBLISHED WEEK COMMENCING 21 AUGUST 2023

None

### FORTHCOMING MEETINGS WEEK COMMENCING 29 AUGUST 2023

None

### CHAIR'S ENGAGEMENTS WEEK COMMENCING 29 AUGUST 2023

Date	Event	Location
	None	

### VICE-CHAIR'S ENGAGEMENTS WEEK COMMENCING 29 AUGUST 2023

Date	Event	Location
	None	

### OTHER EVENTS WEEK COMMENCING 29 AUGUST 2023

Date	Event	Location
	None	

## **IT UPDATE**

### **Laptop Update Project (Laptop V3)**

The upgrade for all staff to the new V3 laptops is now near completion, we currently at time of writing have 95% of all officers moved over. The new connectivity and features offered further utilise some of the technology offered by the Microsoft E5 agreement entered by the council.

The movement to this technology will enable us to reduce our requirement on the older Citrix technology and we are planning to reduce the capacity of this service on 15<sup>th</sup> September.

We currently have some trial V3 laptops out with Cllrs and we will be expanding this service out soon. We understand that not one solution will work for everyone, so we will be consulting with each Cllr individually to understand your needs and the suitability of which device would work best for you. We will ensure that you have the necessary equipment you need.

### **Cyber Security**

IT have been working behind the scenes in response to our recent Cyber Security audit. Several medium and low recommendations were made, we did not receive any high recommendations. We are pleased to update that we have made the necessary changes to support the medium and low recommendations from the audit. We are continuing our Cyber Security awareness campaigns and we will be running a more detailed weekly campaign during October (October is worldwide Cyber Awareness Month). One of the key achievements is we have recently implemented immutable back-ups. This technology will store our computer system back-ups in a specific location and format. and protects the back-ups from any security compromise, allowing us to utilise them to restore any system to the state prior to any attack.

For more information please contact:

Name: Darren Edwards  
Title: IT Manager  
Tel: 01462 474455  
[Darren.edwards@north-herts.gov.uk](mailto:Darren.edwards@north-herts.gov.uk)

## RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY

### PART 1 – PUBLIC DOCUMENT

Any interest to declare/ or conflict and any dispensation granted - *none*

**SERVICE DIRECTORATE:** Regulatory

#### 1. **DECISION TAKEN**

To approve a Town Police Clause Act (1847) road closure for the Hitchin Food Fest on the 2<sup>nd</sup> September 2023 from 06.45am and 10.15am then 15.45 and 20.15 hrs. And on the 3<sup>rd</sup> September from 07.45 and 20.15hrs. Affecting the High Street and Market Place, Hitchin, Herts.

#### 2. **DECISION TAKER**

Ian Fullstone, Director - Regulatory.

#### 3. **DATE DECISION TAKEN:**

14<sup>th</sup> August 2023

#### 4. **REASON FOR DECISION**

4.1 To close the roads to traffic for public safety to facilitate the Hitchin Food Fest to take place in Hitchin.

#### 5. **ALTERNATIVE OPTIONS CONSIDERED**

5.1 None, the application for the road closure meets the required standard.

#### 6. **CONSULTATION (INCLUDING THE EFFECT ON STAKEHOLDERS, PARTNERS AND THE PUBLIC)**

6.1 Ward Councillors were made aware of the proposed closure in advance of the Order to close the roads being processed. NHDC emails a copy of the road closure notice to the organiser to print and protect from weather as it is their responsibility to display them within the affected streets and roads 2 weeks prior to the event to advise residents/local businesses etc. of the road closure.

6.2 The applicant has confirmed they have consulted with local residents and businesses.

#### 7. **FORWARD PLAN**

7.1 This decision is not a key Executive decision and has therefore not been referred to in the Forward Plan.

#### 8. **BACKGROUND/ RELEVANT CONSIDERATIONS**

8.1 The organisers have completed the on-line application form which requires;

- Confirmation of the road space being available and where applicable suitable diversion routes offered in consultation with Hertfordshire Highways;
- Liaison with Hertfordshire Police;

- Suitable public liability insurance.
- Confirmation that residents and businesses affected are/will be notified in addition to the display of the closure notices.

8.2 The High Street is already closed on a Saturday, hence the application seeks to close the road before and after the existing closure.

8.3 The closure is undertaken by closure of the existing gate, used to facilitate the existing closures and is monitored by the Rangers to ensure emergency vehicle access if required.

## 9. LEGAL IMPLICATIONS

9.1 Under the Responsibilities for Functions-Summary Paragraph 14.2.1 of the Constitution it states that decisions about non-executive functions may be delegated by the Council to an Officer

9.2 Section 14.6.1(d) of the Constitution provides that *Before taking a decision under delegated powers which may be controversial or politically sensitive the officer shall notify the relevant Cabinet Executive Member. Delegated decisions must be taken, recorded and published in accordance with the Council's Guidance 28 (or any policy) on the statutory requirements and procedures*.

9.3 Under terms of reference 14.6.10(b)(ix) of the Constitution, the Service Director: Regulatory has delegated authority for traffic management including street closure orders.

9.4 Under terms of reference 14.6.8 (a) (xvi) of the Constitution, the Service Director: Legal and Community has delegated authority for the attestation of the Council's common seal on relevant documents

9.5 The Town Police Clauses Act 1847 is frequently used by local councils to close roads to allow public events such as processions or street parties to take place

## 10. FINANCIAL IMPLICATIONS

10.1 The appropriate application fee has been paid.

## 11. RISK IMPLICATIONS

11.1 The applicant's traffic management company has the appropriate level of insurance cover, £10m, Hertfordshire Highways and the Police have been consulted / notified of the proposed closure.

## 12. EQUALITIES IMPLICATIONS

12.1 In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.

12.2 Road closures can have a disproportionate impact on vulnerable groups, including those with mobility, sensory or other disabilities. Alternative access routes (as stated in 7.1) seek to minimise the impacts that arise from the closures. Road closures are required in order for public events to take place. These public events may help to 'foster good relations between people who share a protected characteristic and those who do not.'

**13. SOCIAL VALUE IMPLICATIONS**

13.1 The Social Value Act and “go local” policy do not apply to this decision.

**14. ENVIRONMENTAL IMPLICATIONS**

14.1. There are no known Environmental impacts or requirements that apply to [the actions/ Policy/this report].

**15. HUMAN RESOURCE IMPLICATIONS**

15.1 None.

**16. BACKGROUND PAPERS**

16.1 Application Form and supporting documentation available on request.

**17. APPENDICES**

17.1 None.

**NOTIFICATION DATE**

**24<sup>th</sup> August 2023**

**Signature of Executive Member Consulted ...Consulted with Councillors**  
.....

**Date ...14<sup>th</sup> August 2023.....**

**Signature of Decision Taker .....**  **.....**

**Please Note: that *unless urgency provisions apply* EXECUTIVE decisions cannot be implemented until 5 clear working days have elapsed after the decision has been taken to allow for scrutiny call-in.**

**Call-in does not apply to NON-EXECUTIVE DECISIONS**

## RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY

**\*PART 1 – PUBLIC DOCUMENT**

**SERVICE DIRECTORATE:** Resources

### **1. DECISION TAKEN**

Decision to appoint Essex County Council in respect of a managed service for the supply of Agency Workers. The agreement to be for a period of 3 years.

### **2. DECISION TAKER**

Service Director : Resources

### **3. DATE DECISION TAKEN:**

01/07/2023

### **4. REASON FOR DECISION**

4.1 It is in the Council's best interests to collaborate with Essex CC as this will allow us to access much better agency rates than we would be able to obtain ourselves.

4.2 Using the Essex agreement will allow us far greater visibility over our agency staff and what they cost than we currently experience. This will allow for better management of Agency contracts.

4.3 Using the Essex agreement will ensure that IR35 legislation is consistently applied.

### **5. ALTERNATIVE OPTIONS CONSIDERED**

5.1 We could have gone out to tender to try to find a 3<sup>rd</sup> party provider who could manage this service for us, however this would have been a time-consuming exercise at a time when we have limited resources available and there is no guarantee that we would achieve better rates than Essex is offering.

5.2 We are able to enter into the agreement whilst still having the freedom to source Agency workers ourselves if we choose, as it puts us under no obligation.

5.3 We could have chosen to do nothing and continue to manage the process ourselves, however this would not give us the visibility or reduced rates we could achieve under the Essex agreement.

### **6. CONSULTATION (INCLUDING THE EFFECT ON STAKEHOLDERS, PARTNERS AND THE PUBLIC)**

6.1 There is no external consultation required

### **7. FORWARD PLAN**

7.1 This decision is not a key Executive decision and has therefore not been referred to in the Forward Plan.

## 8. BACKGROUND/ RELEVANT CONSIDERATIONS

- 8.1 The Council has had difficulties recruiting in certain service areas for a number of years. This has meant a steady increase in the use of Agencies to source temporary workers to ensure that service delivery can continue.
- 8.2 We have made various attempts to get the Agency spend under our own contracts or framework agreements, but agencies were not interested in giving us reduced rates due to what they considered to be low levels of spend. Joining the Essex collaborative agreement, means that they can source our requirements using their own Dynamic Purchasing Framework, allowing us to achieve the same rates they enjoy under this agreement, for a small fee.
- 8.3 For the year 2021-22, total spend with agencies (ex vat) amounted to £768k across the Authority, with spend up to February 2023 in the current year (2022-23) coming in at £648k. It is currently unknown what percentage of this spend was paid as fees to the agencies themselves, as they are historically reluctant to disclose what amount is actually paid to the workers. The industry standard seems to be in the region of 20 -25%. Using this percentage would mean that the previous contract sum for agency fees, over a 3-year period, equated to £307k spread across the multiple agencies.
- 8.4 The spend on agencies over the last 3 years has exceeded previous levels of spend primarily due to the huge amount of extra covid related work required to be carried out by the Environmental Health Team. It is not expected that the requirement will continue at this level going forwards, however the area does experience issues with recruitment in general, so it is prudent to assume that there will be a continuing requirement in this area, albeit at a reduced level.
- 8.5 Recruitment of agency staff is delegated out to service areas and there is no corporate oversight concerning which agencies are used and whether some agencies offer better rates than others. Analysis of the agency spend shows that service areas tend to use particular agencies, and will only go to an alternative agency if their requirements cannot be met by the preferred agency. Using Essex County Council to source requirements for a small fee, will not only allow us access to much reduced agency rates, but also give us a much needed "Authority View" of how much we spend and where. The number of temporary workers and where they are located will give us more information on all aspects of agency staff. The fees will also be transparent, which is something we have not ever had in this area of spend. This will allow us to see how much we spend on labour and how much on the fees themselves. In addition, we will no longer have to analyse the spend ourselves, which can take a considerable amount of time each month.
- 8.6 IR35 legislation requires us to use worker questionnaires to gauge whether a worker will fall under the legislation. If they do, further checks must be carried out before we can determine whether they must be added to I-Trent as off-payroll workers, or whether we can pay them on invoice. Unfortunately, this check is not being carried out consistently, which is only identified once the agency spend is analysed each month. This has meant that sometimes workers have already started and are already being paid before this determination is being made. This has cost implications, if we have failed to ensure that tax and NI have been deducted as per the legislation. If we join the Essex agreement, they will carry out these checks prior to the worker being made available for us, thereby ensuring we are always compliant.
- 8.7 The Collaborative agreement allows us to source our own agency workers outside the agreement should this be required. We are not tied into the agreement in any



way. However, as they offer the facility to onboard any of our existing agencies and workers, we will receive far more advantageous rates if we source all our requirements using this service.

## 9. LEGAL IMPLICATIONS

9.1 This contract falls below the WTO GPA threshold as the contract value has been estimated at around £112k over a 3- year period. This means that our Contract Procurement Rules apply.

9.2 The entering into such contracts must comply with the Council's Contract Procurement Rules (CPRs) [Part B, Section 20 dated 19 January 2023] and Rule 14 of the CPRs sets out the circumstances in which a Single Tender can be considered.

9.3 Rule 14.1 (which relates to contracts below the WTO GPA Threshold) states that:

### "Below WTO GPA Threshold

14.1 A single tender may be obtained when:

- (a) Prices are wholly controlled by trade organisations or government order and no reasonably satisfactory alternative is available; or
- (b) The works, goods, or services to be supplied consist of repairs to or the supply of parts or upgrading of existing proprietary machinery, equipment, software, hardware or plant and the repairs or the supply cannot be carried out practicably by alternative contractors; or
- (c) Specialist consultants, suppliers, agents or professional advisors are required and:
  - (i) Evidence that there is no satisfactory alternative; or
  - (ii) evidence indicates that there is likely to be no genuine competition; or
  - (iii) it is in the Council's best interest to engage a particular consultant, supplier, agent or advisor;** (Contact Procurement and Legal Services for advice) or
  - (d) Products are sold at a fixed price and market conditions make genuine competition impossible."

Rule 14.1 c) (iii) applies in this case. The ability to take advantage of the agency rates offered to Essex County Council by combining our spend with theirs, gives the Council much better rates than we could achieve elsewhere based on our spend alone.

9.4 Single Tenders with a contract value below the WTO GPA threshold must have prior written approval of the Service Director responsible, the Service Director: Legal and Community and the Service Director: Resources [Rule 14.2 of CPRs dated 19 January 2023]. This has been obtained.

9.5 Legal assisted Officers with the Contract to ensure that the Contract was properly executed and completed.

## 10. FINANCIAL IMPLICATIONS

10.1. Spend on Agency Workers has escalated over the last 2 years predominantly due to the huge increase in requirements relating to Covid 19. For 21-22 this meant £768k excluding VAT. It is therefore expected that the spend will start to fall again over the coming years. However, the difficulties experienced in recruiting staff to Environmental, Planning and Legal roles will mean that a requirement will remain. Analysis of the spend on Covid related expenditure, shows that annual spend is likely to fall back to the 2019-20 position of circa £300k at some point.

- 10.2 Fees payable to Essex County Council for the managed service will vary, depending on whether Essex have to source via agencies, source using their own bank of staff, or port over our existing workers to the new agreement. This has been analysed to allow comparison with existing fees paid and to show the potential fee savings that each scenario would bring. In reality, a mixture of these will be used, so the contract sum has been estimated as an average of £112k over the 3-year period.

## **11. RISK IMPLICATIONS**

- 11.1. This contract falls under the WTO GPA threshold, so our own Contract Procurement rules apply. The Single Tender report sought to mitigate any risk by obtaining the approval of the Service Director, Legal and Community and the Service Director, Resources.
- 11.2. As other Authorities have already contracted with Essex County Council on the same terms we are being offered, the risk of challenge to this decision was deemed to be low.
- 11.3. Any agency can apply to join the Essex DPS therefore there is no risk that any agency would be discriminated against due to us joining this agreement.
- 11.4. The proposed arrangement will help reduce the risks associated with off-contract spend.

## **12. EQUALITIES IMPLICATIONS**

- 12.1 In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.
- 12.2 As this report refers to a contractual arrangement, the equality implications for the community are nil.

## **13. SOCIAL VALUE IMPLICATIONS**

- 13.1 The Social Value Act and “go local” policy do not apply to this decision.

## **14. ENVIRONMENTAL IMPLICATIONS**

- 14.1. There are no known Environmental impacts or requirements that apply to this Decision.

## **15. HUMAN RESOURCE IMPLICATIONS**

- 15.1 The HR implications relating to recruitment and hard to fill roles are described under Background/ Relevant Considerations.

## **16. BACKGROUND PAPERS**

- 16.1 *All background papers must be listed – see Guidance for details of legislative requirement*

## **17. APPENDICES**

- 17.1 None

**NOTIFICATION DATE**

25/08/2023

**Signature of Executive Member Consulted** .....  .....

**Date** .....11/8/2023.....

**Signature of Decision Taker** .....  .....

**Please Note:** that *unless urgency provisions apply* EXECUTIVE decisions cannot be implemented until 5 clear working days have elapsed after the decision has been taken to allow for scrutiny call-in.

**Call-in does not apply to NON-EXECUTIVE DECISIONS**

## RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY

Any interest to declare/ or conflict and any dispensation granted *[if applicable]*

**SERVICE DIRECTORATE:** PLACE

### **1. DECISION TAKEN**

- 1.1 To approve the Letchworth Classic Car Show event in Broadway Gardens, Letchworth on the 26<sup>th</sup> & 27<sup>th</sup> August 2023 between 10.00 hrs and 16.00 hrs each day

### **2. DECISION TAKER**

- 2.1. Andrew Mills, Service Manager Greenspace

### **3. DATE DECISION TAKEN:**

- 3.1 23<sup>rd</sup> August 2023

### **4. REASON FOR DECISION**

- 4.1 To support the organisers to provide an annual event for the whole community.

### **5. ALTERNATIVE OPTIONS CONSIDERED**

- 5.1 The organisers have approached North Herts Council to host this event. No other locations were considered as part of this application.

### **6. CONSULTATION (INCLUDING THE EFFECT ON STAKEHOLDERS, PARTNERS AND THE PUBLIC)**

- 6.1 Consultation has been undertaken with colleagues in the Safety Advisory Group.

### **7. FORWARD PLAN**

- 7.1 This decision is not a key Executive decision and has therefore not been referred to in the Forward Plan.

### **8. BACKGROUND/ RELEVANT CONSIDERATIONS**

- 8.1 The organisers have approached NHC for approval to use this location for their event.

### **9. LEGAL IMPLICATIONS**

- 9.1 The authority has an obligation to ensure that the public open spaces it maintains are at a standard that are safe for everyone to use. Additionally, the authority has an obligation to ensure that any environmentally sensitive environment is not damaged due to actions or intentions of others.

### **10. FINANCIAL IMPLICATIONS**

- 10.1 There are no financial risks as this opportunity is generating income.

**11. RISK IMPLICATIONS**

11.1 There are no risk implications. However, risk assessments have been considered to endeavour that this is a safe event.

**12. EQUALITIES IMPLICATIONS**

12.1 In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.

12.2 Central Government and national groups have expressed the continued importance of public Green Space in the health and well-being of communities. From April 2013 local authorities at county level are required to take on the statutory duty to improve the health of their communities as required by the Health and Social Care Act 2012 and with it, to acquire many of the public health services currently the responsibility of the NHS. The use of open spaces, parks, playgrounds and relevant leisure facilities are promoted in terms of reducing the impact of obesity on long term health, the importance in the management of wellbeing and in aiding relaxation, as well as sensory' enjoyment.

**13. SOCIAL VALUE IMPLICATIONS**

13.1 The event is open to everyone.

**14. ENVIRONMENTAL IMPLICATIONS**

14.1 There are no known Environmental impacts or requirements that apply to this event.

**15. HUMAN RESOURCE IMPLICATIONS**

15.1 This item of work is contained within the Place Directorate existing work programs.

**16. BACKGROUND PAPERS**

16.1 None

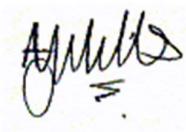
**17. APPENDICES**

17.1 None

**NOTIFICATION DATE - 25<sup>th</sup> August 2023**

**Signature of Executive Member Consulted .....Not Applicable.....**

**Date .....23<sup>rd</sup> August 2023**



**Signature of Decision Taker .....**

**Please Note: that *unless urgency provisions apply* EXECUTIVE decisions cannot be implemented until 5 clear working days have elapsed after the decision has been taken to allow for scrutiny call-in.**



**EAST TEAM**

Application No.	Applicant/Agent Address	Location Address, Applicant Name & Proposal
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**Baldock**

23/01852/FPH	Be Informed! Mr Charles Speakman 8 Broadmeadow Ride, Hitchin, SG4 7ST, United Kingdom	3 Saddlers Close Baldock Hertfordshire SG7 6EF  Mr & Mrs Jonathan Milne  Single storey rear and side extension following demolition of existing conservatory
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**Barkway Parish Council**

23/01813/FPH	Mr Roy Rowe Mr Roy Rowe Turnpike Cottage, 148 High Street, Barkway, Royston, Hertfordshire, SG8 8EG	Mews Cottage 150 High Street Barkway Royston Hertfordshire SG8 8EG  Mrs B Myott  Single storey and two storey extensions
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23/01814/LBC	Mr Roy Rowe Mr Roy Rowe Turnpike Cottage, 148 High Street, Barkway, Royston, Hertfordshire, SG8 8EG	Mews Cottage 150 High Street Barkway Royston Hertfordshire SG8 8EG  Mrs B Myott  Single storey and two storey extensions. Internal alterations
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23/01921/TCA	Mr James Cantle Shire tree limited 1A Trigg Way, Melbourn, Royston, SG8 6HX	Land Adjacent To Barkway House 66 High Street Barkway Hertfordshire SG8 8EE  Mr David Grainger  T1 Ash - Reduce over extended branch by removing lowest branch back to union.
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23/01959/TCA	Mr James Cantle Shire tree limited 1A Trigg Way, Melbourn, Royston, SG8 6HX	Manor Farm Cottage Church Lane Barkway Royston Hertfordshire SG8 8EJ  Mr David Grainger  T2 Oak - Reduce one area of trunk by 5m
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**Hinxworth Parish Council**



**LIST OF PLANNING APPLICATIONS RECEIVED IN WEEK ENDING: 25/08/2023  
DEADLINE FOR COUNCILLORS' CALL IN: 14/09/2023**

23/01891/FPH Moss Property Development Mrs Amy Moss  
42 Silver Street, Silver Street,  
Ashwell, SG7 5QH, United Kingdom

The Stables  
Pulters Farm Barn  
New Inn Road  
Hinckworth  
Baldock  
Hertfordshire  
SG7 5HB

Mr Derek McHattie

Replace existing windows, doors and rooflights and insertion of rooflight to existing south west roofslope.

**Letchworth Garden City**

23/01800/FP RD DESIGNS Mr Samuel Hardy  
Office 2, Floor 2,, 1 Bedford St,  
Amphill, MK45 2LU

Letchworth Rugby Club  
Baldock Road  
Letchworth Garden City  
Hertfordshire  
SG6 2EN

Mr Chris Lunnon

Single storey extension to southern elevation and insertion of rooflights over existing main hall (as a variation of planning permission 22/02545/FP granted on 07.11.2022).

23/01822/FP Mr Paul Schlote  
55 Haysman Close, Letchworth  
Garden City, Hertfordshire, SG6  
1UD

55 Haysman Close  
Letchworth Garden City  
Hertfordshire  
SG6 1UD

Mr Paul Schlote

Replacement windows

23/01898/FPH Lobs Design Mr Ian Lawrence  
Devonshire Business Centre, Works  
Road, Letchworth Garden City, SG6  
1GJ, United Kingdom

5 Hawthorn Hill  
Letchworth Garden City  
Hertfordshire  
SG6 4HE

Mr David Doherty

Single storey rear extension following demolition of existing rear conservatory.

23/02002/TCA Mrs Apryl Goodwin Settle  
Blackhorse Road, Letchworth  
Garden City, SG6 1HA

Land Between 109 And 139  
Glebe Road  
Letchworth Garden City  
Hertfordshire  
SG6 1DX

Mrs Apryl Goodwin

T1 Sycamore - Crown Reduce by 30%, Crown thin and crown lift. T2 Cherry - Fell. T3 - Group Cherry - Crown reduction of 20%

**Newnham Parish Meeting**



LIST OF PLANNING APPLICATIONS RECEIVED IN WEEK ENDING: 25/08/2023  
DEADLINE FOR COUNCILLORS' CALL IN: 14/09/2023

23/01807/FP Mr Colin Eades Mr Colin Eades Coker Cottage  
Rose Cottage, High Street, Ashwell Road  
Gosmore, Hitchin, SG4 7QQ, United Kingdom Newnham  
Baldock  
Hertfordshire  
SG7 5JX

Mrs Linda Price

Erection of one detached 4-bed dwelling with integral garage and creation of vehicular access off Ashwell Road

**Royston Town Council**

23/01895/FP Sadler Brown Architecture Mr Rob Harries  
Studio 211, Creative Quarter, 8A Morgan Arcade, Cardiff, CF10 1AF

Johnson Matthey Plc  
Orchard Rd,  
Royston  
SG8 5HE

23/01897/FP Studio 136 Architects Ltd Mrs K Cowan  
6 The Broadway, Wembley, MIDDLESEX, HA9 8JT, United Kingdom  
3 Masefield Way  
Royston  
Hertfordshire  
SG8 5UU

Mr and Mrs Wilson

Raise roof height and insertion of no.2 rooflights into existing rear roofslope to facilitate conversion of loftspace into habitable accommodation.

23/01945/TPO Stella Cragie Collins  
Jowlers, Dog Kennel Lane, Royston, SG8 7AB, United Kingdom  
Jowlers  
Dog Kennel Lane  
Royston  
Hertfordshire  
SG8 7AB

Stella Cragie Collins

Beech - Prune branches over hanging roof. Prune overhang on dog kennel lane

**Sandon Parish Council**

23/01997/TCA mr steven krempel  
Elm Tree House, Roe Green, Sandon, Buntingford, Hertfordshire, SG9 0QE  
Elm Tree House  
Roe Green  
Sandon  
Buntingford  
Hertfordshire  
SG9 0QE

mr steven krempel

Hazel - Fell

**Therfield Parish Council**





LIST OF PLANNING APPLICATIONS RECEIVED IN WEEK ENDING: 25/08/2023  
DEADLINE FOR COUNCILLORS' CALL IN: 14/09/2023

23/01885/FP	Woods Hardwick Richard Murdock 15-17 Goldington Road, Bedford, MK40 3NH	Land At Police Row Between The Grange And 1 The Grange Police Row Therfield Hertfordshire
		Wheatley Group Developments Ltd
		Erection of 10 dwellings (6 x 3-bed and 4 x 4-bed) including creation of vehicular access off Police Row, associated garaging, landscaping, drainage infrastructure and ancillary works.

**Weston Parish Council**

23/01844/FPH	Lobs Design Mr Ian Lawrence Devonshire Business Centre, Works Road, Letchworth Garden City, SG6 1GJ, United Kingdom	Simons Close Fore Street Weston Hitchin Hertfordshire SG4 7AS
		Mr Neil Dower
		Erection of detached single garage/storage/workshop/home office building following demolition of existing garage and outbuildings.

23/01951/TCA	Mr Mark Gibson 4Seasons Specialist Tree Surgeons Ltd 19 Tansy Avenue, Stotfold, Hitchin, SG5 4GJ	Church Gate Cottage Church Lane Weston Hitchin Hertfordshire SG4 7DJ
		RITA BOBBIN
		T1 Cherry - Fell. T2 Pine - Crown lift off the adjacent stable roof. T3 Chestnut - Crown lift off of the adjacent roof.

**WEST TEAM**

Application No.	Applicant/Agent Address	Location Address, Applicant Name & Proposal
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**Codicote Parish Council**

23/01890/FPH	Mr Damien Poulter Damien Poulter 9 Bakers Grove, Welwyn Garden City, AL7 2DJ, United Kingdom	Highlands Willow Walk Welwyn Hertfordshire AL6 9SQ
		Mr & Mrs Michael & Dawn Cook
		Single storey rear extension including balcony area above and external staircase. External re-rendering and replace existing fenestration.

**Hitchin**

23/01007/FPH	Mrs Jane Parsons 2 Bowlers End, Hitchin, SG5 2EA, United Kingdom	2 Bowlers End Hitchin Hertfordshire SG5 2EA
		Mrs Jane Parsons
		Single storey side extension, insertion of ground floor front window following removal of existing garage door to facilitate conversion of garage into habitable accommodation and reposition front door



**LIST OF PLANNING APPLICATIONS RECEIVED IN WEEK ENDING: 25/08/2023  
DEADLINE FOR COUNCILLORS' CALL IN: 14/09/2023**

23/01818/FPH	ArchiTech Ltd. Mr Richard Chambers 72 Lytton Avenue, Letchworth, SG6 3HY, United Kingdom	5 Park Street Hitchin Hertfordshire SG4 9AH	Mr and Mrs Atack	Single storey side extension and single storey rear extension following demolition of existing conservatory. External rendering and alterations to fenestration
23/01830/FPH	Wastell & Porter Architects Ltd Mr Mark Scott Wastell & Porter Architects Ltd Bancroft House, 34 Bancroft, Hitchin, SG5 1LA	14 St Johns Road Hitchin Hertfordshire SG4 9JP	Mrs K Grant	Two storey rear extension following demolition of existing rear element
23/01831/FPH	Mr Gareth Leech 11 Common Rise, Hitchin, SG4 0HL	17 Common Rise Hitchin Hertfordshire SG4 0HN	Mr and Mrs R Bell	Single storey rear extension
23/01838/FPH	Home Extension Team Miss Georgia Hayes 4 Brand Street, Hitchin, SG5 1HX, United Kingdom	52 Browning Drive Hitchin Hertfordshire SG4 0QR	Mr Billing	Part two storey and part single storey rear and side extension following demolition of existing detached garage. Installation of additional front hardstanding.
23/01839/FPH	Studio Lunet Ltd Louise Massie Upper Floors, 89 Bancroft, SG5 1NG, United Kingdom	130 Wymondley Road Hitchin Hertfordshire SG4 9QG	Vanessa And Calum Doherty	Two storey rear extension and single storey rear, side and front extension. Insertion of front ground floor window following removal of existing garage door to facilitate garage conversion.
23/01949/LDCP	Vision Structures Ltd Mr Nigel Hills 20 Watermans Road, Waterbeach, Cambridge, CB25 9RP	35 Lindsay Avenue Hitchin Hertfordshire SG4 9JA	Mr & Mrs Davies	Insertion of rear box dormer with two windows and 3no front roof lights to facilitate conversion of loft into habitable accommodation. Replacement of side door with window.



**LIST OF PLANNING APPLICATIONS RECEIVED IN WEEK ENDING: 25/08/2023  
DEADLINE FOR COUNCILLORS' CALL IN: 14/09/2023**

23/01952/TCA	Mrs Allison Sparrow Arborcare Unit N, Shangri La Farm, SG1 2JE	9 Storehouse Lane Hitchin Hertfordshire SG4 9AB
		Waights  T1 Beech - Crown reduce height and spread by upto 1m to previous reduction points
23/01960/TCA	Mr Dom Walker The Blue Tree Company 50 Bunyan Road, Hitchin, SG5 1NN	Saxon House 21 The Chilterns Hitchin Hertfordshire SG4 9PP
		Mr Stephen Pike  T2 Conifer - Reduce the height by 3m and bring the sides in by 2-3m to viable growth. Remove dead wood. T3 Conifer - Reduce the height by 1m and bring in the limbs growing toward the property behind by 2m. Shape cutting to viable growth and deadwood. H2 8x Conifer Hedge - Fell to ground level.
23/01985/TCA	Mrs Allison Sparrow Arborcare Unit N, Shangri La Farm, SG1 2JE	6 Hitchin Hill Path Hitchin Hertfordshire SG4 9EU
		Cummins  T2 Plum - Crown reduce the height and spread by upto 1m.

**Holwell Parish Council**

23/01886/FPH	Barker Parry Town Planning Ltd Mr Steven Barker 33 Bancroft, Hitchin, SG5 1LA, United Kingdom	Harvest Farm Pirton Road Holwell Hitchin Hertfordshire SG5 3SS
		Mr Laird  Single storey detached double car port.

**Kimpton Parish Council**

23/01892/S73	Peter George Town Planning Mr Tom Donovan Nine Hills Road, Cambridge, CB2 1GE	Tallents Research Farm Kimpton Bottom Kimpton Hitchin Hertfordshire SG4 8EU
		Mr D Manning  Variation of Condition 2 (Revised plans) of planning permission 23/00094/FP granted 06/04/2023 for Erection of one detached 3-bedroom dwelling for an agricultural worker with associated vehicular access, car parking, and private residential garden.

**Knebworth Parish Council**



LIST OF PLANNING APPLICATIONS RECEIVED IN WEEK ENDING: 25/08/2023  
DEADLINE FOR COUNCILLORS' CALL IN: 14/09/2023

23/01869/FPH NTC Designs Ltd Mrs Nancy Covello 18 Oakfields Road  
3 Hastings Close, Stevenage, SG1 Knebworth  
2JG Hertfordshire  
SG3 6NS

Mr and Mrs Alex and Helen Garrick

Single storey front and rear extensions, and insertion of rear dormer windows to facilitate loft conversion. Erection of detached single storey workshop/home office outbuilding. New openings and alterations to openings

**Lilley Parish Council**

23/01935/TCA Emily Moore Carter Jonas LLP Land At Church Farm  
12 Waterside Way, Bedford Road, West Street  
NN4 7XD, United Kingdom Lilley  
Hertfordshire  
LU2 8LH

Emily Moore

Tag 5504 Broadleaf Elm - Deadwood crown and decayed trunk. Fell at waist height. Reduce dead Elm and Hawthorn as low as possible within hedge line.

**Pirton Parish Council**

23/01309/FP Mr Colin Gore Pirton Water Tower  
7 Chiltern Close, Flitwick, MK451TU, Priors Hill  
United Kingdom Pirton  
Hertfordshire

Mr Colin Gore

Installation of 21m high telecom mast following demolition of existing redundant water tower.

23/01857/PNR Pike Smith And Kemp Rural Mr Tom West Lane Farm  
McArdle West Lane  
The Old Dairy, Hyde Farm, Marlow Pirton  
Road, Maidenhead, SL66PQ, United Hertfordshire  
Kingdom SG5 3QP

Mr Reid

Change of Use of agricultural building to offices

23/01994/TCA Mr Dom Walker The Blue Tree 26 Royal Oak Lane  
Company Pirton  
50 Bunyan Road, Hitchin, SG5 1NN Hertfordshire  
SG5 3QT

Mrs Liz Joyce

T1. Thorn Spices - Lift to 2.4m, dead wood and a light thin. (20m back opposite patio doors in rear garden.

**St Pauls Walden Parish Council**



**LIST OF PLANNING APPLICATIONS RECEIVED IN WEEK ENDING: 25/08/2023  
DEADLINE FOR COUNCILLORS' CALL IN: 14/09/2023**

23/01939/TCA Mrs CAROL SHADBOLT Neil 1 Oldhall Court  
Shadbolt Tree Surgery Ltd 1 Horn Hill  
18 Bowland Crescent, Dunstable, Whitwell  
LU6 3QD Hitchin  
Hertfordshire  
SG4 8AS  
  
James Penfold  
  
3x Hornbeam - Reduce approx as previously 2-3ft

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**Wymondley Parish Council**

23/01866/FP CROE Architects Mr Joe Reader Land Rear Of The Croft  
Suite 10, 18 Walsworth Road, Stevenage Road  
Hitchin, SG4 9SP, United Kingdom Little Wymondley  
Hertfordshire  
  
Mr Skinner  
  
Erection of one detached 5-bed dwelling and detached open sided  
double garage with office space.

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23/01878/FP Mr D Bromley Bidwells Redcoats Green Farm  
Victoria House , 199 Avebury Stevenage Road  
Boulevard, Milton Keynes, Bucks, Redcoats Green  
MK9 1AU Little Wymondley  
Hitchin  
Hertfordshire  
SG4 7JL  
  
Mrh H Neave  
  
Retention of agricultural barn

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(Including Withdrawn decisions)

**EAST TEAM**

<b>Application No:</b> 22/00606/FP	<b>Location:</b> 1 Caldecote Road Newnham Baldock Hertfordshire SG7 5JZ  <b>Applicant Name:</b> Alex Farr Brooks Architects Ltd <b>Description:</b> Erection of one 2-bed detached dwelling including widening of existing vehicular access (as a resubmission of planning application 21/02890/FP refused on 10.12.2021)	<b>Appeal Decision:</b> Appeal Dismissed <b>Decision Date:</b> 17/08/2023
<b>Application No:</b> 23/01092/FPH	<b>Location:</b> 16 Mallow Walk Royston Hertfordshire SG8 9NF  <b>Applicant Name:</b> Mrs N Miller <b>Description:</b> Retention and completion of single storey rear extension	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 18/08/2023
<b>Application No:</b> 23/01410/FPH	<b>Location:</b> 14 Mallard Road Royston Hertfordshire SG8 5DG  <b>Applicant Name:</b> Mr. Popkim <b>Description:</b> Two-storey rear extension, installation of windows to existing roofslopes, installation and replacement of side, rear and front elevations windows, replace existing doors, re-cladding and re-rendering of external walls (as amended by plans received 17th July 2023).	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 22/08/2023
<b>Application No:</b> 23/01507/FPH	<b>Location:</b> 35 Greenway Letchworth Garden City Hertfordshire SG6 3UG  <b>Applicant Name:</b> Mrs Mitchell <b>Description:</b> Single storey front extension, front infill extension, replace existing utility room front door with a window, replace existing side elevation window with a door and enlarge first floor side window following removal of existing ground floor front bay window (as amended by plan received on 13th July 2023).	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 21/08/2023
<b>Application No:</b> 23/01522/FPH	<b>Location:</b> Cowmead Cottage Church Lane Weston Hitchin Hertfordshire SG4 7AH  <b>Applicant Name:</b> Kay Sheppard <b>Description:</b> Insertion of dormer window to existing rear roofslope (as a resubmission of planning permission 23/00508/FPH).	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 23/08/2023
<b>Application No:</b> 23/01523/FPH	<b>Location:</b> 68 Willian Way Letchworth Garden City Hertfordshire SG6 2HL  <b>Applicant Name:</b> Mr & Mrs Devine <b>Description:</b> First floor side extension to include a dormer window and insertion of rooflight to other side roofslope, ground floor rear extension to garage and two storey rear extension (as per amended description 22/08/2023).	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 23/08/2023
<b>Application No:</b> 23/01539/FPH	<b>Location:</b> Butts End Fore Street Weston Hitchin Hertfordshire SG4 7AS  <b>Applicant Name:</b> Mr Simon Marlow <b>Description:</b> Single storey side/rear extension following demolition of existing rear storage/oil tank.	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 18/08/2023
<b>Application No:</b> 23/01544/FPH	<b>Location:</b> 9 Highfield Letchworth Garden City Hertfordshire SG6 3QD  <b>Applicant Name:</b> Mr & Mrs N Vasdev <b>Description:</b> Erection of detached outbuilding.	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 22/08/2023

## EAST TEAM

<b>Application No:</b> 23/01568/FPH	<b>Location:</b> 4 Hunters Way Royston Hertfordshire SG8 9HG <b>Applicant Name:</b> Mr And Mrs Tunnicliffe <b>Description:</b> Single storey side/rear extension following demolition of existing detached garage (as a resubmission of planning application 23/01112/FPH).	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 23/08/2023
<b>Application No:</b> 23/01601/TCA	<b>Location:</b> Lodge Cottage Ashwell Road Newnham Baldock Hertfordshire SG7 5JX <b>Applicant Name:</b> Mr Peter Summers <b>Description:</b> 8x Conifers, 3x Beech - Remove	<b>Decision:</b> Objection <b>Decision Date:</b> 23/08/2023
<b>Application No:</b> 23/01613/DOC	<b>Location:</b> 168 Wilbury Road Letchworth Garden City Hertfordshire SG6 4JD <b>Applicant Name:</b> Mr & Mrs Dowden-Teale <b>Description:</b> Details reserved by Condition 3 (Handmade clay tiles) of listed building consent 22/01475/LBC granted on 05.10.2022.	<b>Decision:</b> Approval of Details <b>Decision Date:</b> 22/08/2023
<b>Application No:</b> 23/01615/TCA	<b>Location:</b> 35 West End Ashwell Hertfordshire SG7 5PH <b>Applicant Name:</b> Mr Thomas Oakley Oakley Arboriculture Ltd <b>Description:</b> T1 Sycamore - Re pollard to previous pruning points. T2 Walnut - Remove to ground level. G1 Sycamore - Pollard to reduce dying tops. G2 Sycamore - Lift lower canopy over road and cut back basal growth from road edge.	<b>Decision:</b> No Objection <b>Decision Date:</b> 22/08/2023
<b>Application No:</b> 23/01628/FPH	<b>Location:</b> 189 Jackmans Place Letchworth Garden City Hertfordshire SG6 1RG <b>Applicant Name:</b> Mrs Valerie Harvey <b>Description:</b> Replace existing front garage door with windows and insertion of rooflight and side French door and window to facilitate conversion of attached garage into habitable accommodation. Insertion of EV charger to garage side wall and widening of existing driveway.	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 23/08/2023
<b>Application No:</b> 23/01640/FPH	<b>Location:</b> 41 Turpins Way Baldock Hertfordshire SG7 6LW <b>Applicant Name:</b> Mr Morton <b>Description:</b> Replace existing front door, replace existing front elevation attached garage door with a bow window and insertion of window to east side elevation to facilitate conversion of garage into habitable accommodation.	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 23/08/2023
<b>Application No:</b> 23/01771/TPO	<b>Location:</b> 7 Penfold Close Baldock Hertfordshire SG7 6UT <b>Applicant Name:</b> Mr Michael Martin <b>Description:</b> G2 2x Beech - Reduce the canopies all round by approx 2-2.5m and lightly thin the upper canopy.	<b>Decision:</b> Conditional Consent <b>Decision Date:</b> 22/08/2023
<b>Application No:</b> 23/01835/TCA	<b>Location:</b> Land At Riddell Gardens Baldock Hertfordshire SG7 6JZ <b>Applicant Name:</b> Horgan Origin Housing <b>Description:</b> T1 Pine - Fell to ground level	<b>Decision:</b> No Objection <b>Decision Date:</b> 22/08/2023
<b>Application No:</b> 23/01863/EC	<b>Location:</b> Land In Front Of 155 Monklands Letchworth Garden City Hertfordshire SG6 4XE <b>Applicant Name:</b> Openreach Priyanka V <b>Description:</b> Installation of one 11m pole	<b>Decision:</b> No Objection <b>Decision Date:</b> 22/08/2023
<b>Application No:</b> 23/01864/EC	<b>Location:</b> Land In Front Of 99 Monklands Letchworth Garden City Hertfordshire SG6 4XD <b>Applicant Name:</b> Openreach Priyanka V <b>Description:</b> Installation of one 11m pole	<b>Decision:</b> No Objection <b>Decision Date:</b> 22/08/2023



## EAST TEAM

<b>Application No:</b> 23/01865/EC	<b>Location:</b> Land In Front Of 117 Monklands Letchworth Garden City Hertfordshire SG6 4XE <b>Applicant Name:</b> Openreach Priyanka V <b>Description:</b> Installation of one 11m pole	<b>Decision:</b> No Objection <b>Decision Date:</b> 22/08/2023
<b>Application No:</b> 23/01945/TPO	<b>Location:</b> Jowlers Dog Kennel Lane Royston Hertfordshire SG8 7AB <b>Applicant Name:</b> Stella Cragie Collins <b>Description:</b> Beech - Prune branches over hanging roof. Prune overhang on dog kennel lane	<b>Decision:</b> Conditional Consent <b>Decision Date:</b> 22/08/2023

## WEST TEAM

<b>Application No:</b> 21/01213/DOC	<b>Location:</b> North Hertfordshire College Cambridge Road Hitchin Hertfordshire SG4 0JD <b>Applicant Name:</b> * CALA Homes (North Home Counties) Ltd <b>Description:</b> Details reserved by Condition 4 (Hard Landscaping) as attached to Planning Application 20/00073/FP granted on 29.03.2021 (as amended by plans received on 28/05/21)	<b>Decision:</b> Approval of Details <b>Decision Date:</b> 22/08/2023
<b>Application No:</b> 22/02291/FPH	<b>Location:</b> Cannons Farm Ansells End Kimpton Hertfordshire SG4 8HD <b>Applicant Name:</b> Mr and Mrs Rakesh and Kathryn Thakrar <b>Description:</b> Part two-storey and part single-storey rear extensions following demolition of existing two-storey rear extension and conservatory (as amended by drawings received on 23/06/23 and 07/08/23)	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 23/08/2023
<b>Application No:</b> 22/02292/LBC	<b>Location:</b> Cannons Farm Ansells End Kimpton Hertfordshire SG4 8HD <b>Applicant Name:</b> Mr and Mrs Rakesh and Kathryn Thakrar <b>Description:-</b> Part two and part single storey rear extension with associated rear timber roof canopy following demolition of existing two storey rear extension and conservatory. Associated internal and external alterations including structural alterations and new and replacement windows (as amended by drawings received on 23/06/23 and 07/08/23)	<b>Decision:</b> Conditional Consent <b>Decision Date:</b> 23/08/2023
<b>Application No:</b> 23/00057/DOC	<b>Location:</b> Greenveldt Bungalow Luton Road Kimpton Hitchin Hertfordshire SG4 8HB <b>Applicant Name:</b> McElligott Hannah Homes Investment <b>Description:</b> Details reserved by condition 3- Prior to occupation, each dwelling shall incorporate one Electric Vehicle (EV) ready domestic charging point and it shall thereafter be retained. (relating to planning permission 22/01716/FP granted 10.11.2022)	<b>Decision:</b> Withdrawn <b>Decision Date:</b> 22/08/2023
<b>Application No:</b> 23/00423/FP	<b>Location:</b> Land North West Of The Old Coach House And Opposite Maydencroft Cottage Maydencroft Lane Gosmore Hertfordshire SG4 <b>Applicant Name:</b> Mrs Maria Moore Highacre Cambridge Ltd <b>Description:</b> Erection of four 2-bed terrace cottages	<b>Decision:</b> Withdrawn <b>Decision Date:</b> 21/08/2023
<b>Application No:</b> 23/00591/FP	<b>Location:</b> Green Farm Law Hall Lane Bendish Hitchin Hertfordshire SG4 8JD <b>Applicant Name:</b> Mr Cleworth Tandem Financial Ltd <b>Description:</b> Installation of 104 free standing ground mounted solar panels	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 23/08/2023
<b>Application No:</b> 23/00924/S73	<b>Location:</b> 16 Priory Way Hitchin Hertfordshire SG4 9BL <b>Applicant Name:</b> Mr & Mrs Kumar <b>Description:</b> Variation of condition 2 (revised plans PL07D) of planning permission 21/03472/FP granted 29.04.2022 for erection of one detached 6-bed dwelling following demolition of existing dwelling, to add boundary wall, railings and gates	<b>Decision:</b> Refused <b>Decision Date:</b> 17/08/2023



## WEST TEAM

<b>Application No:</b> 23/00944/NCS	<b>Location:</b> 74 Sturgeons Way Hitchin Hertfordshire SG4 0BN <b>Applicant Name:</b> Ms Raman Paul <b>Description:</b> Single storey rear extension with the following dimension: Length as measured from rear wall of original dwelling - 6.0 metres	<b>Decision:</b> Prior Approval Refused <b>Decision Date:</b> 22/08/2023
<b>Application No:</b> 23/01238/FP	<b>Location:</b> Old Cottage Kimpton Bottom Kimpton Hertfordshire SG4 8ET <b>Applicant Name:</b> Tim Watkin-Rees <b>Description:</b> Change of use of land to facilitate installation of ground mounted solar panels	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 23/08/2023
<b>Application No:</b> 23/01243/FP	<b>Location:</b> Building At The Rear Of 122 Nightingale Road Hitchin Hertfordshire SG5 1RG <b>Applicant Name:</b> Mr K Jenkins <b>Description:</b> Change of use from storage to offices including insertion of dormer window to facilitate office space at first floor level.	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 18/08/2023
<b>Application No:</b> 23/01264/FP	<b>Location:</b> Unit 2 The Neighbourhood Centre Whitehorse Lane Great Ashby Stevenage Hertfordshire SG1 6NH <b>Applicant Name:</b> Cem Alkan <b>Description:</b> Installation of extractor on rear elevation (in association with change of use to restaurant) (amended by plans received 24/07/23)	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 18/08/2023
<b>Application No:</b> 23/01270/FPH	<b>Location:</b> 21 Stormont Road Hitchin Hertfordshire SG5 1SH <b>Applicant Name:</b> Mr Kalam <b>Description:</b> Single storey rear and side extension following demotion of existing side element (as amended by plans received 14/07/23)	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 22/08/2023
<b>Application No:</b> 23/01296/LDCP	<b>Location:</b> 7 The Avenue Hitchin Hertfordshire SG4 9RQ <b>Applicant Name:</b> Mr Mark Robertson <b>Description:</b> Erection of detached rear garden outbuilding.	<b>Decision:</b> Granted Permission <b>Decision Date:</b> 22/08/2023
<b>Application No:</b> 23/01338/LBC	<b>Location:</b> Great Barn Rabley Heath Road Codicote Welwyn Hertfordshire AL6 9UA <b>Applicant Name:</b> Fowler <b>Description:</b> Conversion of outbuilding to office including replacement roof	<b>Decision:</b> Conditional Consent <b>Decision Date:</b> 18/08/2023
<b>Application No:</b> 23/01344/FPH	<b>Location:</b> Great Barn Rabley Heath Road Codicote Welwyn Hertfordshire AL6 9UA <b>Applicant Name:</b> Fowler <b>Description:</b> Conversion of outbuilding to office including replacement roof	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 18/08/2023
<b>Application No:</b> 23/01436/HCC	<b>Location:</b> Samuel Lucas Jmi School Gaping Lane Hitchin Hertfordshire SG5 2JQ <b>Applicant Name:</b> Hertfordshire County Council Mrs Sharon Threlfall <b>Description:</b> Two storey 10 classroom block, hall, car parking, covered walkway/ramp/steps, playing field, landscaping and other related development. NORTH HERTS COUNCIL : CONSULTEE ONLY	<b>Decision:</b> Withdrawn <b>Decision Date:</b> 21/08/2023
<b>Application No:</b> 23/01472/LBC	<b>Location:</b> Great Offley House Kings Walden Road Offley Hertfordshire SG5 3EA <b>Applicant Name:</b> Mr Abimbola Afolami <b>Description:</b> Replace rafters, repair timber purlins, replace timber collar, remove and repair brickwork to gable end frame, replace roof slates and installation of insulation.	<b>Decision:</b> Conditional Consent <b>Decision Date:</b> 17/08/2023

## WEST TEAM

<b>Application No:</b> 23/01490/FPH	<b>Location:</b> 46 Wymondley Road Hitchin Hertfordshire SG4 9PT <b>Applicant Name:</b> Mrs Claire Horobin <b>Description:</b> Insertion of rear ground floor bay window and insertion of no.2 rooflights to existing side (easterly) roofslope. Insertion of raised border and lawn area to easterly side of rear garden to include the insertion of structural planting.	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 22/08/2023
<b>Application No:</b> 23/01493/FPH	<b>Location:</b> Perry Green Cottage Kimpton Road Peters Green Luton Hertfordshire LU2 9PR <b>Applicant Name:</b> Mr And Mrs Clarkson <b>Description:</b> Conversion of integrated garage into habitable accommodation; together with internal and external alterations	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 23/08/2023
<b>Application No:</b> 23/01494/LBC	<b>Location:</b> Perry Green Cottage Kimpton Road Peters Green Luton Hertfordshire LU2 9PR <b>Applicant Name:</b> Mr And Mrs Clarkson <b>Description:</b> Conversion of integrated garage into habitable accommodation; together with associated internal and external alterations	<b>Decision:</b> Conditional Consent <b>Decision Date:</b> 23/08/2023
<b>Application No:</b> 23/01496/FPH	<b>Location:</b> 61 Lomond Way Great Ashby Stevenage Hertfordshire SG1 6BT <b>Applicant Name:</b> Mr Adam Kemp <b>Description:</b> Two storey rear extension, raise roof ridge height and insertion of front dormer to existing garage roofslope, insertion of roof terrace from existing rear dormer, insertion of side elevation windows and front porch extension following demolition of existing rear conservatory.	<b>Decision:</b> Refused <b>Decision Date:</b> 22/08/2023
<b>Application No:</b> 23/01532/LDCP	<b>Location:</b> 37 Ninesprings Way Hitchin Hertfordshire SG4 9NR <b>Applicant Name:</b> Mr Hamilton <b>Description:</b> Single storey rear extension	<b>Decision:</b> Granted Permission <b>Decision Date:</b> 22/08/2023
<b>Application No:</b> 23/01546/DOC	<b>Location:</b> 2 Brook View Hitchin Hertfordshire SG4 9NY <b>Applicant Name:</b> Mr Ashutosh Kumar <b>Description:</b> Details reserved by condition 4 (Material Samples) of planning permission reference no 23/00874/FPH granted 23.06.2023	<b>Decision:</b> Approval of Details <b>Decision Date:</b> 22/08/2023
<b>Application No:</b> 23/01548/FPH	<b>Location:</b> 5 Dollimore Close Codicote Hitchin Hertfordshire SG4 8TF <b>Applicant Name:</b> Warrington <b>Description:</b> Single storey rear extension following demolition of existing conservatory.	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 18/08/2023
<b>Application No:</b> 23/01612/FPH	<b>Location:</b> 64 Bedford Road Hitchin Hertfordshire SG5 2UD <b>Applicant Name:</b> Katie Moran <b>Description:</b> Front porch	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 23/08/2023
<b>Application No:</b> 23/01616/FPH	<b>Location:</b> 13 School Lane Offley Hitchin Hertfordshire SG5 3AZ <b>Applicant Name:</b> Mrs Jen Kemal <b>Description:</b> Replace existing rear flat roof balcony with vaulted pitched roof. Alterations to fenestration.	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 21/08/2023
<b>Application No:</b> 23/01691/NCS	<b>Location:</b> Warriors Millfield Lane St Ippolyts Hitchin Hertfordshire SG4 7NH <b>Applicant Name:</b> Mrs Prue Freeman <b>Description:</b> Single storey rear extension with the following dimension: Length as measured from rear wall of original dwelling - 8.0 metres	<b>Decision:</b> Prior Approval Not Required <b>Decision Date:</b> 22/08/2023

**WEST TEAM**

**Application No:** 23/01798/DOC  
**Location:** Burford Grange Bedford Road Ickleford Hitchin Hertfordshire SG5 3XG  
**Applicant Name:** Mrs Victoria Roe Cala Homes Chiltern LTD  
**Description:**Details reserved by condition 3 (Material Samples) of planning permission reference no.19/01106/FP granted 06.02.2023  
**Decision:** Approval of Details  
**Decision Date:** 22/08/2023

**Application No:** 23/01851/TCA  
**Location:** Mount View Gipsy Lane Knebworth Hertfordshire SG3 6DJ  
**Applicant Name:** Mrs Jane Miller  
**Description:**T1 Oak - Remove the lowest bow and lift crown up to 7m.  
**Decision:** No Objection  
**Decision Date:** 22/08/2023

**Application No:** 23/01855/EC  
**Location:** Land In Front Of Longdell Barn Tilekiln Farm Weston Road Weston Hitchin Hertfordshire SG4 7BS  
**Applicant Name:** Openreach Sai Kishore Praveen Kumar Thadi  
**Description:**Installation of 9m pole  
**Decision:** No Objection  
**Decision Date:** 22/08/2023

**Application No:** 23/01868/TCA  
**Location:** 1 Burge End Lane Pirton Hitchin Hertfordshire SG5 3QN  
**Applicant Name:** Mr Roy Blyth  
**Description:**T1 Apple - Crown reduction by approx 25-30% to previous pruning points. T2 Holly - Trim and reshape by approx 10-15%. T3 Cherry - Crown reduction and reshape by approx 20%. T4 Rowan - Crown reduction and reshape by approx 20-25%.  
**Decision:** No Objection  
**Decision Date:** 22/08/2023

**Application No:** 23/01870/TCA  
**Location:** Land Adjacent To Mount View Gipsy Lane Knebworth Hertfordshire SG3 6DJ  
**Applicant Name:** Mrs Jane Miller  
**Description:**T2-T3 2 x Hornbeams - Reduce back to the boundary line.  
**Decision:** No Objection  
**Decision Date:** 22/08/2023