

## NORTH HERTS COUNCIL

WEEK ENDING FRIDAY 17 NOVEMBER 2023

# MEMBERS' INFORMATION

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Produced by the Communications Team. Any comments, suggestions or contributions should be sent to the Communications Team at [MIS@north-herts.gov.uk](mailto:MIS@north-herts.gov.uk)

# NEWS AND INFORMATION

## AGENDA & REPORTS

### PUBLISHED WEEK COMMENCING 11 NOVEMBER 2023

Planning Control Committee – 30 November 2023

### FORTHCOMING MEETINGS WEEK COMMENCING 18 NOVEMBER 2023

Full Council – 23 November 2023

### CHAIR'S ENGAGEMENTS WEEK COMMENCING 18 NOVEMBER 2023

Date	Event	Location
	None	

### VICE-CHAIR'S ENGAGEMENTS WEEK COMMENCING 18 NOVEMBER 2023

Date	Event	Location
	None	

### OTHER EVENTS WEEK COMMENCING 18 NOVEMBER 2023

Date	Event	Location
23 November 2023	SAFS Training: Fraud Awareness – The Impact of Fraud on Local Government	Council Chamber, District Council Offices



## **WASTE MANANEGEMENT**

# MEMBERS INFORMATION NOTE

### **WASTE AND STREET CLEANSING SERVICE STRIKE ACTION**

East and North Herts Councils have been advised that GMB Union members working for the councils' contractor Urbaser, have voted in favour of strike action. The strike action will only be taken by staff employed by Urbaser, the councils' waste and street cleansing contractor.

We are obviously disappointed that the union and Urbaser have not been able to agree an amicable resolution and that this is likely to result in strike action. We are aware that industrial action is likely to begin on 29 November 2023. We have not officially been informed of the duration of the action, but it has the potential to be prolonged and, if so, will result in disruption to our services. We appreciate that this will be frustrating for our residents, but as this matter is between staff and their employer, Urbaser, the Councils will not involve themselves in negotiations.

It is unclear how many staff will take part in industrial action and consequently the full impacts are unclear.

At this stage, our advice to residents will be to continue to place their containers out for collection. We will be able to provide generic information regarding the disruption but will not be in a position to answer individual enquiries or complaints regarding missed collections.

The councils will continue to make it clear that the current negotiations over pay and conditions are between Urbaser and its directly employed staff. We will publish a short set of FAQs on our websites, focused on how residents can manage their waste if they do not receive collections.

The current contract with Urbaser to deliver waste and recycling services for East and North Herts runs until May 2025. The council will not discuss the contractual relationship with Urbaser in the public domain.

Officers will closely monitor the service provision during the industrial action but will be unable to respond to contacts from members of the public about specific failures in service due to the volume of contacts that the Councils anticipate during any strike period. Officers will be liaising with customer service and communications teams to ensure information is provided upfront to residents, to help manage expectations. We would like to remind members that liaising directly with the union may undermine the negotiations and negatively impact on the Councils' contractual position. If you are approached by a member of the Urbaser staff or the union, please direct the correspondence to the communications team.

At this time our official statement is, "We cannot be involved in pay negotiations between Urbaser and the GMB Union, however we fully understand residents' concern about the proposed strike action and will aim to keep them informed, where possible, on any disruption to waste and recycling collections."

For more information please contact:

Chloe Hipwood  
Shared Service Management – Waste Management  
Tel: 01462 474304  
Email: [chloe.hipwood@north-herts.gov.uk](mailto:chloe.hipwood@north-herts.gov.uk)



## RESOURCES

# MEMBERS INFORMATION NOTE

### **COMMUNITY RIGHT TO BID (REGISTER OF ASSETS OF COMMUNITY VALUE)**

A nomination has been received for Lower Green Farm, Ickleford.

I must inform you that the nomination has not been successful and will therefore be recorded on the Council's list as an unsuccessful nomination.

For more information please contact:

Rachel Cooper  
Controls, Risk and Performance Manager  
Tel: 01462 474606  
Email: [Rachel.cooper@north-herts.gov.uk](mailto:Rachel.cooper@north-herts.gov.uk)

# NORTH HERTFORDSHIRE DISTRICT COUNCIL

## DECISION SHEET

Meeting of the Cabinet held in the Council Chamber, District Council Offices, Gernon Road,  
Letchworth Garden City, SG6 3JF  
on Tuesday, 14th November, 2023 at 7.30 pm

### 1 APOLOGIES FOR ABSENCE

There were no apologies for absence received.

### 2 MINUTES - 19 SEPTEMBER 2023

**RESOLVED:** That the Minutes of the Meeting of the Committee held on 19 September 2023 be approved as a true record of the proceedings and be signed by the Chair.

### 3 NOTIFICATION OF OTHER BUSINESS

There was no other business notified.

### 4 CHAIR'S ANNOUNCEMENTS

- (1) The Chair advised that, in accordance with Council Policy, the meeting would be audio recorded.
- (2) Members were reminded that this Council had declared a Climate Emergency. This was a serious decision and meant that, as this was an emergency, all of us, officers and Members had that in mind as we carried out our various roles and tasks for the benefit of our District.
- (3) The Chair drew attention to the item on the agenda front pages regarding Declarations of Interest and reminded Members that, in line with the Code of Conduct, any Declarations of Interest needed to be declared immediately prior to the item in question.
- (4) The Chair advised for the purposes of clarification that 4.8.23(a) of the Constitution did not apply to this meeting.
- (5) The Chair advised of a change in the order of the agenda. The referrals from the Overview and Scrutiny Committee on Waste, Recycling and Street Cleansing Design would be considered first, followed by Agenda Item 12 'Waste, Recycling and Street Cleansing Service Design – Part 1'. Subject to the discussion and resolution on Agenda Item 12, the Chair advised that Agenda Items 10 and 11 may not be required and deferred to a future meeting.

### 5 PUBLIC PARTICIPATION

There was no public participation at this meeting.

### 6 ITEMS REFERRED FROM OTHER COMMITTEES

The Chair invited Councillor Sean Nolan to present the Overview and Scrutiny Referrals on the 'Waste, Recycling and Street Cleansing Service Design'.

*N.B. The referral from the Finance, Audit and Risk Committee regarding the Medium Term Financial Strategy was considered with the relevant agenda item.*

**12 WASTE, RECYCLING AND STREET CLEANSING SERVICE DESIGN - PART 1**

**RESOLVED:**

- (1) That any changes to the service design identified in paragraph 8.2 of the part 1 report (and Appendix 2 of the part 2 report) regarding waste and recycling service would be referred back to Cabinet for approval.
- (2) That any changes to the service design identified in paragraph 8.2 of the part 1 report (and Appendix 2 of the part 2 report) regarding street cleansing service would be referred back to Cabinet for approval.
- (3) That this item and the part 2 item, included as Agenda Item 11, be deferred to the next meeting of Cabinet.

**REASON FOR DECISION:** To ensure decisions are taken by elected representatives and not delegated to Officers.

**10 EXCLUSION OF PRESS AND PUBLIC**

This item was not required at this meeting. Following the above resolution that the Waste, Recycling and Street Cleaning Service Design be deferred to the next meeting of the Cabinet, the meeting did not consider any matters in part 2.

**11 WASTE, RECYCLING AND STREET CLEANSING SERVICE DESIGN - PART 2**

Due to the decision taken on the Waste, Recycling and Street Cleansing Service Design – Part 1, this item was not considered at this meeting.

*N.B. The meeting did not move into part 2 and any discussions and resolutions taken were in part 1.*

**7 ALLOCATION OF (ADDITIONAL) HOMELESSNESS PREVENTION GRANT**

**RESOLVED:** That Cabinet:

- (1) Approved the allocation £192k of HPG in order to fund the salary budget shortfall in the housing team to March 2027.
- (2) Authorised the remaining amount (of £7.9k) to be used to offset the cost of hotel placements, which are anticipated to grow further over the winter months.

**REASON FOR DECISIONS:** The recommendations in this report support the Council's response to the increasing volume and complexity of housing approaches, whilst also meeting the requirements of DLUHC's ringfenced use of the funding.

**8 STRATEGIC PLANNING MATTERS**

**RESOLVED:**

- (1) That the report on strategic planning matters was noted.
- (2) That the Planning Reforms responses from North Herts and HIPP, attached as Appendices A and B were endorsed.

**REASON FOR DECISIONS:** To keep Cabinet informed of recent developments on strategic planning matters.

9 MEDIUM TERM FINANCIAL STRATEGY 2024-29

**RECOMMENDED TO COUNCIL:** That Council adopt the Medium Term Financial Strategy, as attached at Appendix A.

**REASON FOR RECOMMENDATION:** Adoption of a MTFs and communication of its contents will assist in the process of forward planning the use of Council resources and in budget setting for 2024/2025 to 2028/2029, culminating in the setting of the Council Tax precept for 2024/25 in February 2024. This will (alongside the existing Council Plan) support the Council in setting a budget that is affordable and aligned to Council priorities.



# NORTH HERTFORDSHIRE DISTRICT COUNCIL

## DECISION SHEET

Meeting of the Cabinet Sub-Committee (Council Charities) held in the Council Chamber, District Council Offices, Gernon Road, Letchworth, SG6 3JF  
on Tuesday, 14th November, 2023 at 6.30 pm

### 1 ELECTION OF A CHAIR

**RESOLVED:** That Councillor Alistair Willoughby be elected as Chair of the meeting.

### 2 APOLOGIES FOR ABSENCE

There were no apologies for absence.

### 3 MINUTES - 13 DECEMBER 2021

**RESOLVED:** That the Minutes of the Meeting of the Committee held on 13 December 2021 be approved as a true record of the proceedings and be signed by the Chair.

### 4 NOTIFICATION OF OTHER BUSINESS

There was no other business notified.

### 5 CHAIR'S ANNOUNCEMENTS

The Chair drew attention to the item on the agenda front pages regarding Declarations of Interest and reminded Members that, in line with the Code of Conduct, any Declarations of Interest needed to be declared immediately prior to the item in question.

### 6 PUBLIC PARTICIPATION

There was no public participation.

### 7 ANNUAL RETURNS AND ACCOUNTS FOR COUNCIL CHARITIES

**RESOLVED:** That the Cabinet Sub-Committee (Council Charities):

- (1) Approved the information required by the Charities Commission for the four registered charities, so that the returns can be submitted prior to the 31st January 2024 deadline.
- (2) Noted the requirement for those charities with gross income of more than £25k in their financial year to have their accounts independently examined and, as this applies to King George's Field and Hitchin Town Hall Gymnasium and Workman's Hall, instructed this to be undertaken for those accounts for 2022/23. This will be undertaken by the Shared Internal Audit Service (SIAS).

**REASON FOR DECISION:** To facilitate the submission of approved returns to the Charities Commission.

## RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY

Any interest to declare/ or conflict and any dispensation granted <i>[if applicable]</i>	
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**SERVICE DIRECTORATE:** *PLACE*

### **1. DECISION TAKEN**

- 1.1 To approve to hold a Santa Canta run (including a Coffee Horsebox from Level Ground Co.) on the 2<sup>nd</sup> December 2023 between 09.00 to 10.30 hrs at Norton Common, Letchworth

### **2. DECISION TAKER**

- 2.1. Andrew Mills, Service Manager Greenspace

### **3. DATE DECISION TAKEN:**

- 3.1 13<sup>th</sup> November 2023

### **4. REASON FOR DECISION**

- 4.1 To support the organisers to provide a regular event for the community.

### **5. ALTERNATIVE OPTIONS CONSIDERED**

- 5.1 The organisers have approached North Herts Council to host this event. No other alternatives have been considered.

### **6. CONSULTATION (INCLUDING THE EFFECT ON STAKEHOLDERS, PARTNERS AND THE PUBLIC)**

- 6.1 Consultation has been undertaken with colleagues in the Safety Advisory Group.

### **7. FORWARD PLAN**

- 7.1 This decision is not a key Executive decision and has therefore not been referred to in the Forward Plan.

### **8. BACKGROUND/ RELEVANT CONSIDERATIONS**

- 8.1 The organisers have approached NHC for approval to use this location for their event.

### **9. LEGAL IMPLICATIONS**

- 9.1 The authority has an obligation to ensure that the public open spaces it maintains are at a standard that are safe for everyone to use. Additionally, the authority has an obligation to ensure that any environmentally sensitive environment is not damaged due to actions or intentions of others.

### **10. FINANCIAL IMPLICATIONS**

- 10.1 There are no financial risks as this opportunity is generating income.

**11. RISK IMPLICATIONS**

11.1 There are no risk implications. However, risk assessments have been considered to endeavour that this is a safe event.

**12. EQUALITIES IMPLICATIONS**

12.1 In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.

12.2 Central Government and national groups have expressed the continued importance of public Green Space in the health and well-being of communities. From April 2013 local authorities at county level are required to take on the statutory duty to improve the health of their communities as required by the Health and Social Care Act 2012 and with it, to acquire many of the public health services currently the responsibility of the NHS. The use of open spaces, parks, playgrounds and relevant leisure facilities are promoted in terms of reducing the impact of obesity on long term health, the importance in the management of wellbeing and in aiding relaxation, as well as sensory' enjoyment.

**13. SOCIAL VALUE IMPLICATIONS**

13.1 The event is open to everyone.

**14. ENVIRONMENTAL IMPLICATIONS**

14.1 There are no known Environmental impacts or requirements that apply to this event.

**15. HUMAN RESOURCE IMPLICATIONS**

15.1 This item of work is contained within the Place Directorate existing work programs.

**16. BACKGROUND PAPERS**

16.1 None

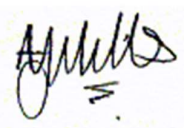
**17. APPENDICES**

17.1 None

**NOTIFICATION DATE - 17<sup>th</sup> November 2023**

**Signature of Executive Member Consulted .....Not Applicable.....**

**Date .....14<sup>th</sup> November 2023**



**Signature of Decision Taker .....**

**Please Note: that *unless urgency provisions apply* EXECUTIVE decisions cannot be implemented until 5 clear working days have elapsed after the decision has been taken to allow for scrutiny call-in.**

**EAST TEAM**

Application No.	Applicant/Agent Address	Location Address, Applicant Name & Proposal
<b>Baldock</b>		
23/02633/FPH	B L Architecture And Design Ltd Mr Paul Brignall 5 Chequers Cottages , Chequers Lane, Preston, Hitchin, SG4 7TY, United Kingdom	17 The Sycamores Baldock Hertfordshire SG7 5BJ  Mr J Treadaway  Single storey rear extension following demolition of existing rear element. Single storey rear extension to garage including link to main dwelling and insertion of first floor above existing garage to facilitate garage conversion with habitable accommodation at ground floor and first floor levels.
<b>Barkway Parish Council</b>		
23/02639/TCA	Mr michael oakman Oakleaf Solutions 87 High Street, Puckeridge, Ware, Hertfordshire, SG11 1RX, United Kingdom	Elms Barn 146 High Street Barkway Royston Hertfordshire SG8 8EG  Mr Michael Oakman  Sycamore - Reduce canopy by 2-3m. Ash - Reduce lateral branches by 1-2m.
23/02641/TCA	Mr Michael Oakman Oakleaf Solutions 87 High Street, Ware, Puckeridge, Hertfordshire, SG11 1RX, United Kingdom	82 High Street Barkway Royston Hertfordshire SG8 8EF  Mrs Michael Oakman  Ash - Reduce the lateral branches by 3-4m and remove all major deadwood.
<b>Barley Parish Council</b>		
23/02590/LBC	Gateley Smithers Purslow Mr Ian Lapsley Glaston Hall, Spring Lane, Glaston, Oakham, LE15 9BZ, United Kingdom	Manor Farm Church End Barley Hertfordshire  Mr Charles Wrangham  Repairs to internal surfaces of hallway and master living room following water damage.
<b>Letchworth Garden City</b>		
23/02608/FPH	Anastasia Gumbo 11 Allison, Letchworth Garden City, Hertfordshire, SG6 2JR	11 Allison Letchworth Garden City Hertfordshire SG6 2JR  Anastasia Gumbo  Single storey rear extension following partial demolition of existing rear element.

**NORTH HERTFORDSHIRE DISTRICT COUNCIL  
PLANNING CONTROL  
COUNCIL OFFICES, GERON ROAD, LETCHWORTH, HERTS SG6 3JF**

**LIST OF PLANNING APPLICATIONS RECEIVED IN WEEK ENDING: 17/11/2023  
DEADLINE FOR COUNCILLORS' CALL IN: 07/12/2023**

23/02611/TCA	Lola Adedokun 2 The Boulevard,, City West One Office Park,, Gelderd Road,, Leeds, LS12 6NY	Ivy Cottage Letchworth Lane Letchworth Garden City Hertfordshire SG6 3ND  Lola Adedokun  T1 Plum - Fell. T3, T4 Cypress - Fell close to ground level.
23/02614/TCA	Mr Chris Donohoe Willows Property Services 51 Leys Avenue, Letchworth Garden City, Hertfordshire, SG6 3EE	51 Leys Avenue Letchworth Garden City Hertfordshire SG6 3EE  Mr Gary Sims  7x Leyland Cypress - Remove
23/02628/FPH	Oakwood Architecture Ltd Mr Luca Silvestrin Bedford Heights, Brickhill Driv, Bedford, MK41 7PH, United Kingdom	Willow Lodge 73 Broadway Letchworth Garden City Hertfordshire SG6 3PQ  Mr Ravenscroft  Part two storey, part single storey rear extension and first floor side extension.
23/02636/TCA	Mrs V Harrison MWA Arboriculture Ltd Unit 8 Stephenson House, Horsley Business Centre, Horsley, NE15 0NY, United Kingdom	4 Westholm Letchworth Garden City Hertfordshire SG6 4JB  L Laing  T1 Plum - Remove
23/02637/TCA	Mrs V Harrison MWA Arboriculture Ltd Unit 8 Stephenson House, Horsley Business Centre, Horsley, NE15 0NY, United Kingdom	3 Westholm Letchworth Garden City Hertfordshire SG6 4JB  L Laing  TG1 Leyland Cypress Group - Remove all stems within 8m of the building. Retained trees to be maintained at no more than current dimensions.
<b>Newnham Parish Meeting</b>		
23/02605/LDCP	Moss Property Development Mrs Amy Moss 42 Silver Street, Silver Street, Ashwell, SG7 5QH, United Kingdom	2 Caldecote Road Newnham Baldock Hertfordshire SG7 5JZ  Mr Alex Farr  Erection of detached outbuilding to include garaging for two vehicles, study and gym with a shower/WC. Hardstanding.

**Royston Town Council**

23/02578/FPH	Owen Robinson 119 Layston Park, Royston, Hertfordshire, SG8 9DY	119 Layston Park Royston Hertfordshire SG8 9DY  Owen Robinson  Installation of external heat pump unit to rear.
23/02610/LBC	Trevor Jones Mr Trevor Jones 35 Low Hall Road, Horsforth, Leeds, LS18 4FQ, United Kingdom	The Cross 2 - 4 Melbourn Street Royston Hertfordshire SG8 7BL  Mr Mark Lickley  Removal of individual letters fascia sign and projecting hanging sign and bracket at no.4 to be undertaken in association with the removal of other signage at no.2 (not listed).

#### Rushden And Wallington Parish Council

23/02312/FP	Mr Peter McCarthy 7 Church End , Bennetts Lane, Rushden, Hertfordshire, SG9 0SG, United Kingdom	7 Church End Bennetts Lane Rushden Buntingford Hertfordshire SG9 0SG  Mr Peter McCarthy  Increase chimney height.
23/02313/LBC	Mr Peter McCarthy 7 Church End , Bennetts Lane, Rushden, Hertfordshire, SG9 0SG, United Kingdom	7 Church End Bennetts Lane Rushden Buntingford Hertfordshire SG9 0SG  Mr Peter McCarthy  Increase chimney height.

#### WEST TEAM

Application No.	Applicant/Agent Address	Location Address, Applicant Name & Proposal
<b>Codicote Parish Council</b>		
23/02412/LBC	Brooks Murray Architects Mrs Sara Rietti 41 Tabernacle Street, London, EC2A 4AA, United Kingdom	Valley Farm Kimpton Road Codicote Hitchin Hertfordshire SG4 8ST  Chris and Maria Carradice  Replace 16no. single-glazed windows (7no. ground floor and 9no. first floor) with slimline double-glazed units.

**NORTH HERTFORDSHIRE DISTRICT COUNCIL  
PLANNING CONTROL  
COUNCIL OFFICES, GERON ROAD, LETCHWORTH, HERTS SG6 3JF**

**LIST OF PLANNING APPLICATIONS RECEIVED IN WEEK ENDING: 17/11/2023  
DEADLINE FOR COUNCILLORS' CALL IN: 07/12/2023**

23/02572/S73	Woods Hardwick Planning Ms Samantha Boyd 15-17 Goldington Road, Bedford, MK40 3NH	Land At Oakleigh Farm Codicote Road Welwyn Hertfordshire AL6 9TY  Mr J Smith  Variation of Condition 2 (submission of revised plans) of planning permission 20/00598/FP granted 29.09.2021 for Erection of 7 x 4-bed detached dwellings with associated detached garages, parking and amenity areas following demolition of all existing buildings and structures. Change of use of eastern section of land to paddock and alterations to existing access road.
<b>Hitchin</b>		
23/01034/FPH	Lawtey Design Ltd Mrs Rachael Lawtey 83A, High Street, Stevenage, SG1 3HR, United Kingdom	53 Symonds Road Hitchin Hertfordshire SG5 2JJ  Jenni Moss  Single storey rear and side extensions incorporating single garage
23/02283/FP	Ambue Mr Shravan Vaidyanath 30 Upper High Street, Thame, OX9 3EZ, United Kingdom	Flats 66,68,70 And 72 Sturgeons Way Hitchin Hertfordshire SG4 0BN  Ms Alicia Fernandez  Installation of external wall insulation system.
23/02285/FP	Ambue Mr Shravan Vaidyanath 30 Upper High Street, Thame, OX9 3EZ, United Kingdom	Flats 46,48, 50 And 52 Sturgeons Way Hitchin Hertfordshire SG4 0BN  Ms Alicia Fernandez  Installation of external wall insulation system.
23/02286/FP	Ambue Mr Shravan Vaidyanath 30 Upper High Street, Thame, OX9 3EZ, United Kingdom	Flats 38,40,42 And 44 Sturgeons Way Hitchin Hertfordshire SG4 0BN  Mr Alicia Fernandez  Installation of external wall insulation system.
23/02467/FPH	ArchiTech Ltd. Mr Richard Chambers 72 Lytton Avenue, Letchworth, SG6 3HY, United Kingdom	30 Strathmore Avenue Hitchin Hertfordshire SG5 1SN  Mr Heppenstall and Ms Tingle  Part two storey and part single storey rear and side extensions, single storey front extension following demolition of existing conservatory and garage. Installation of front hardstanding to facilitate two parking spaces

**NORTH HERTFORDSHIRE DISTRICT COUNCIL  
PLANNING CONTROL  
COUNCIL OFFICES, GERON ROAD, LETCHWORTH, HERTS SG6 3JF**

**LIST OF PLANNING APPLICATIONS RECEIVED IN WEEK ENDING: 17/11/2023  
DEADLINE FOR COUNCILLORS' CALL IN: 07/12/2023**

23/02581/FPH	CROE Architects Mr Joe Reader Suite 10, 18 Walsworth Road, Hitchin, SG4 9SP, United Kingdom	44 Stormont Road Hitchin Hertfordshire SG5 1SH  Mr Montaut & Mrs Monk  Single storey side and rear extension and erection of front porch canopy following demolition of existing detached garage, side porch and rear element.
23/02583/FPH	Home Extension Team Miss Georgia Hayes 4 Brand Street, Hitchin, SG5 1HX, United Kingdom	69 Hampden Road Hitchin Hertfordshire SG4 0LB  Mr & Mrs Yin & Zhou  Single storey rear extension and insertion of front rooflight and rear dormer to facilitate loft conversion following demolition of rear conservatory.
23/02589/FP	Artemis Architect Mrs Suzy Greene 369 High Road, London, N22 8JA, United Kingdom	125A Nightingale Road Hitchin Hertfordshire SG5 1RG  Mr H Charalambous  Insertion of dormer window in rear roofslope to facilitate loft conversion.
23/02592/FPH	Gill And Associates Mr Bulwant Singh Suite 7, Ealing House, 33 Hanger Lane, London, W5 3HJ, United Kingdom	38 Highover Way Hitchin Hertfordshire SG4 0RF  Mr Amit Singhal  Erection of detached garage with gate following demolition of existing conservatory
23/02651/LDCP	Your Plans UK Mr Harrison Eales Suite A2, Stevenage, Hertfordshire, SG1 3UN	68 Bedford Road Hitchin Hertfordshire SG5 2UD  Angela And Simon Thomson  Single storey rear extension
<b>Kings Walden Parish Council</b>		
23/02418/LBC	Mr John Gass Keepers Cottage, 2A Orchard Way, Breachwood Green, Hitchin, Hertfordshire, SG4 8NT	Keepers Cottage 2A Orchard Way Breachwood Green Hitchin Hertfordshire SG4 8NT  Mr John Gass  Replace 16no. existing single-glazed timber-framed windows with white Upvc double-glazed windows
<b>Knebworth Parish Council</b>		



**NORTH HERTFORDSHIRE DISTRICT COUNCIL  
PLANNING CONTROL  
COUNCIL OFFICES, GERONON ROAD, LETCHWORTH, HERTS SG6 3JF**

**LIST OF PLANNING APPLICATIONS RECEIVED IN WEEK ENDING: 17/11/2023  
DEADLINE FOR COUNCILLORS' CALL IN: 07/12/2023**

23/02612/NCS Plans To Expand Mr Geoffrey Phillips  
97 Mildmay Road, Stevenage, SG1 5RS

182 Park Lane  
Old Knebworth  
Knebworth  
Hertfordshire  
SG3 6PR

Mr Elley Gumble

Single storey rear extension with the following dimension:  
Length as measured from rear wall of original dwelling - 4 metres

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**Pirton Parish Council**

23/02576/FPH Binney And Sims Design Mrs Katie Davies-Binney  
Binney And Sims Design,  
Bellingham House, 2 Huntingdon Street, St Neots, PE19 1BG

The Almonds  
8A High Street  
Pirton  
Hitchin  
Hertfordshire  
SG5 3PS

Rob Potts

Single storey front extension

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**St Ippolytts Parish Council**

23/02593/FPH Mr Martin King  
87 Waterdell Lane, St Ippolytts,  
Hertfordshire, SG4 7RA, United Kingdom

87 Waterdell Lane  
St Ippolytts  
Hitchin  
Hertfordshire  
SG4 7RA

Mr Martin King

Single storey side/rear extension following demolition of existing attached garage and workshop

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(Including Withdrawn decisions)

**EAST TEAM**

<b>Application No:</b> 22/03101/FPH	<b>Location:</b> 8 Newmarket Road Royston Hertfordshire SG8 7DY  <b>Applicant Name:</b> Mr S Patel <b>Description:</b> Development A: Erection of canopy to front elevation  Development B: Part single storey, part two storey rear extension, replace existing pitched roof with a flat roof and raise the roof ridge height to include insertion of a rear dormer window with obscured glazed door to facilitate conversion of loftspace into habitable accommodation (as a re-submission of planning permission 22/01859/FPH, withdrawn).	<b>Appeal Decision:</b> Appeal Part Allowed <b>Decision Date:</b> 10/11/2023
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<b>Application No:</b> 23/01667/S73	<b>Location:</b> Land Between Bush Wood And Rokey Wood High Street Reed Hertfordshire <b>Applicant Name:</b> K.D Duke & Partners C/O Agent <b>Description:</b> Remove Condition 6 (No demolition/development shall take place/commence until an Archaeological Written Scheme of Investigation has been submitted to and approved by the local planning authority in writing. The scheme shall include an assessment of archaeological significance and research questions; and:  1. The programme and methodology of site investigation and recording 2. The programme for post investigation assessment 3. Provision to be made for analysis of the site investigation and recording www.hertfordshire.gov.uk 4. Provision to be made for publication and dissemination of the analysis and records of the site investigation 5. Provision to be made for archive deposition of the analysis and records of the site investigation 6. Nomination of a competent person or persons/organisation to undertake the works set out within the Archaeological Written Scheme of Investigation.  B The demolition/development shall take place/commence in accordance with the programme of archaeological works set out in the Written Scheme of Investigation approved under condition (A)  C The development shall not be occupied/used until the site investigation and post investigation assessment has been completed in accordance with the programme set out in the Written Scheme of Investigation approved under condition (A) and the provision made for analysis and publication where appropriate.  Reason: To protect any archaeological finds on site.) of planning permission 22/00910/FP granted on 17.10.2022 for Retention of 11,936 cubic metres of soil to create an agricultural reservoir with the capacity of 5,500 cubic metres.	<b>Decision:</b> Withdrawn <b>Decision Date:</b> 14/11/2023
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<b>Application No:</b> 23/01763/FP	<b>Location:</b> Scout Hut Church End Barley Hertfordshire SG8 8JW <b>Applicant Name:</b> Mrs Alice Robertson Barley Parish Council - Parish CI <b>Description:</b> Installation of two metal storage containers, one to provide storage and the other to provide storage and changing facilities for sports/events, following removal of existing storage container.	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 13/11/2023
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## EAST TEAM

<b>Application No:</b> 23/02079/LDCP	<b>Location:</b> 2 Caldecote Road Newnham Baldock Hertfordshire SG7 5JZ <b>Applicant Name:</b> Mr Alex Farr <b>Description:</b> Erection of outbuilding for the incidental and personal enjoyment of pet ponies including associated additional hardstanding.	<b>Decision:</b> Withdrawn <b>Decision Date:</b> 13/11/2023
<b>Application No:</b> 23/02205/FPH	<b>Location:</b> 26 Stamford Avenue Royston Hertfordshire SG8 7DD <b>Applicant Name:</b> Mr Julian Nesteriuc <b>Description:</b> First floor rear extension. Insertion of first floor side window and alterations to existing fenestration (as amended by plans received on 18/10/2023).	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 13/11/2023
<b>Application No:</b> 23/02211/FP	<b>Location:</b> Pear Tree House Chapel Street Hinxworth Baldock Hertfordshire SG7 5HW <b>Applicant Name:</b> Mr J Veale <b>Description:</b> Change of use of residential garage to commercial jeweller's workshop (Class E) including alterations to fenestration and installation of external staircase.	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 09/11/2023
<b>Application No:</b> 23/02220/TCA	<b>Location:</b> 107 Wilbury Road Letchworth Garden City Hertfordshire SG6 4JQ <b>Applicant Name:</b> Mr M Hogg <b>Description:</b> T1 Walnut - Crown reduce by up to 20%. T2, T3 Apple - Crown reduce by up to 6ft	<b>Decision:</b> No Objection <b>Decision Date:</b> 10/11/2023
<b>Application No:</b> 23/02236/FPH	<b>Location:</b> 14 Mackerel Hall Royston Hertfordshire SG8 5BS <b>Applicant Name:</b> W & V Dacey & Allen-Elbourn <b>Description:</b> Two storey side extension, single storey front and rear extensions and detached single garage following demolition of existing side extension, rear conservatory and detached garage.	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 10/11/2023
<b>Application No:</b> 23/02294/FPH	<b>Location:</b> 5 Downlands Royston Hertfordshire SG8 5BY <b>Applicant Name:</b> Mr & Mrs Neale <b>Description:</b> Single storey rear extension, insertion of two ground floor front windows following removal of existing garage doors to facilitate conversion of garage into habitable accommodation, and alterations to existing driveway and side access. Erection of No.2 sheds following demolition of existing shed and greenhouse.	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 09/11/2023
<b>Application No:</b> 23/02310/FP	<b>Location:</b> 67 High Street Barkway Royston Hertfordshire SG8 8EB <b>Applicant Name:</b> Mr John Frank <b>Description:</b> Removal of brick boundary wall.	<b>Decision:</b> Withdrawn <b>Decision Date:</b> 09/11/2023
<b>Application No:</b> 23/02314/FPH	<b>Location:</b> Sunnymead Barkway Road Royston Hertfordshire SG8 9NB <b>Applicant Name:</b> Mr Name Hassan <b>Description:</b> Replace existing first floor rear window with French doors and insertion of first floor balcony.	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 09/11/2023
<b>Application No:</b> 23/02316/AD	<b>Location:</b> Unit 1 Protea Way Letchworth Garden City Hertfordshire SG6 1JT <b>Applicant Name:</b> Ms Carla Pilsworth Garden House Hospice Care <b>Description:</b> Insertion of fascia sign.	<b>Decision:</b> Conditional Consent <b>Decision Date:</b> 15/11/2023
<b>Application No:</b> 23/02452/TCA	<b>Location:</b> 35 Station Road Ashwell Baldock Hertfordshire SG7 5LP <b>Applicant Name:</b> Ms. Janet Brown <b>Description:</b> G1 Leylandii Hedge - Reduce in height by 15ft, to trim sides to tidy	<b>Decision:</b> No Objection <b>Decision Date:</b> 13/11/2023

## EAST TEAM

<b>Application No:</b> 23/02509/TCA	<b>Location:</b> Appletrees High Street Hinxworth Baldock Hertfordshire SG7 5HQ <b>Applicant Name:</b> Mr Conor Methven C Methven Arb <b>Description:</b> Ash - Pollard back to previous points (30-40%); the cutting back of branches from overhead cables and the removal of any dead wood.	<b>Decision:</b> No Objection <b>Decision Date:</b> 09/11/2023
<b>Application No:</b> 23/02590/LBC	<b>Location:</b> Manor Farm Church End Barley Hertfordshire <b>Applicant Name:</b> Mr Charles Wrangham <b>Description:</b> Repairs to internal surfaces of hallway and master living room following water damage.	<b>Decision:</b> Withdrawn <b>Decision Date:</b> 15/11/2023
<b>Application No:</b> 23/02606/TCA	<b>Location:</b> Mulberry Court Upper King Street Royston Hertfordshire SG8 9AZ <b>Applicant Name:</b> Hollie Christie Mulberry Court Residents Association <b>Description:</b> T1 Mulberry - Reduce canopy by 1m (back to previous)	<b>Decision:</b> No Objection <b>Decision Date:</b> 14/11/2023

## WEST TEAM

<b>Application No:</b> 23/01682/OP	<b>Location:</b> Caxton Villa 14 Park Lane Knebworth Hertfordshire SG3 6PF <b>Applicant Name:</b> Stephen Hemingway And Kathie Painter <b>Description:</b> Outline application (all matters reserved) for the conversion of the existing 3 storey detached dwelling into four 1-bed flats.	<b>Decision:</b> Withdrawn <b>Decision Date:</b> 13/11/2023
<b>Application No:</b> 23/01966/DOC	<b>Location:</b> Land Adjacent To Oaklea And South Of Cowards Lane Codicote Hertfordshire SG4 8UN <b>Applicant Name:</b> Mr Sam Brittain Croudace Homes <b>Description:</b> Details reserved by Condition 10 (Habitats survey) of planning permission reference 17/01464/1 granted on 02.11.2022.	<b>Decision:</b> Approval of Details <b>Decision Date:</b> 14/11/2023
<b>Application No:</b> 23/02024/LDCE	<b>Location:</b> The Old Estates Office Putteridge Park Luton Hertfordshire LU2 8LD <b>Applicant Name:</b> Mrs Susan Kay Hardman <b>Description:</b> Retention of use of building as residential care home (Class C2)	<b>Decision:</b> Granted Permission <b>Decision Date:</b> 09/11/2023
<b>Application No:</b> 23/02048/DOC	<b>Location:</b> 30 Stevenage Road Hitchin Hertfordshire SG4 9DR <b>Applicant Name:</b> Miss Zoe Conroy <b>Description:</b> Details reserved by condition 5 (Landscaping) of planning permission reference no 21/02994/FP granted 11.02.2022	<b>Decision:</b> Approval of Details <b>Decision Date:</b> 14/11/2023
<b>Application No:</b> 23/02193/LDCP	<b>Location:</b> 2 Balmoral Road Hitchin Hertfordshire SG5 1XG <b>Applicant Name:</b> Mr & Mrs Bealing <b>Description:</b> Insertion of L-shaped rear dormer window and 2no front rooflights to facilitate conversion of loft space into habitable accommodation	<b>Decision:</b> Granted Permission <b>Decision Date:</b> 14/11/2023
<b>Application No:</b> 23/02218/TCA	<b>Location:</b> Land Adjacent To 1 Pondsides Graveley Hertfordshire SG4 7LG <b>Applicant Name:</b> Dr Helen Lumley <b>Description:</b> Field Maple - Cut lateral branches to reduce the overhang.	<b>Decision:</b> No Objection <b>Decision Date:</b> 10/11/2023
<b>Application No:</b> 23/02237/FPH	<b>Location:</b> 42 Hunt Hill Close Great Ashby Stevenage Hertfordshire SG1 6DS <b>Applicant Name:</b> Mr & Mrs Duncan & Leila Barrington-Hill <b>Description:</b> Single storey rear extension	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 09/11/2023
<b>Application No:</b> 23/02281/FPH	<b>Location:</b> 25 Strathmore Avenue Hitchin Hertfordshire SG5 1SN <b>Applicant Name:</b> Mr and Mrs Griffiths <b>Description:</b> Single storey rear extension following demolition of existing conservatory.	<b>Decision:</b> Conditional Permission <b>Decision Date:</b> 15/11/2023

## WEST TEAM

<b>Application No:</b> 23/02388/TPO	<b>Location:</b> 2 Blackmore Manor Beech Way Blackmore End St Albans Hertfordshire AL4 8LZ <b>Applicant Name:</b> Mr Skelly <b>Description:</b> T1 Cedar - Crown reduction by 2-3m approx back to previous points.	<b>Decision:</b> Conditional Consent <b>Decision Date:</b> 10/11/2023
<b>Application No:</b> 23/02438/DOC	<b>Location:</b> Land Between Gragil And 29 Danesbury Park Road Welwyn Hertfordshire <b>Applicant Name:</b> Mr A Collins <b>Description:</b> Details reserved by condition 7 (swept path analysis) of planning permission reference no. 21/03122/FP granted 02.03.2022	<b>Decision:</b> Agreed <b>Decision Date:</b> 10/11/2023
<b>Application No:</b> 23/02446/NCS	<b>Location:</b> 5 Ashwell Common Graveley Hitchin Hertfordshire SG4 7LJ <b>Applicant Name:</b> Mrs Beverley Hood <b>Description:</b> Single storey rear extension with the following dimension: Length as measured from rear wall of original dwelling - 3.8 metres	<b>Decision:</b> Prior Approval Not Required <b>Decision Date:</b> 13/11/2023
<b>Application No:</b> 23/02479/TCA	<b>Location:</b> 5 Trevor Road Hitchin Hertfordshire SG4 9TA <b>Applicant Name:</b> Jenny Shirley <b>Description:</b> T1: Ash - Longer laterals that protrude from the canopy to be shortened to suitable growth points to balance the canopy. T2: Cotoneaster - Reduce by approx. 30%. T3: Yew - Reduce by approx. 20-25%. T4: Holly - Prune back to the boundary. Reduce height by approx. 25% to the previous pruning points. T5: Bay - Reduce by approx. 20-25%.	<b>Decision:</b> No Objection <b>Decision Date:</b> 10/11/2023

# PRESS RELEASE

**PR 3814**

**7 November 2023**

## **Get your skates on for festive fun at Letchworth Outdoor Pool**

From Saturday 18 November, Letchworth Outdoor pool is set to transform into a magical festive ice-skating rink, with a covered real ice rink on the terrace of the outdoor pool at Norton Common, Icknield Way.

Children as young as four can take to the ice, and it's also a great activity for adults – group bookings are available so it's the perfect solution for that office Christmas party! And the café will be offering a variety of festive treats and hot drinks to warm you up while you're there.

The Outdoor Pool and Skate Letchworth, among other facilities in the North Herts district, are provided on the Council's behalf by Stevenage Leisure Ltd (SLL).

Councillor Steve Jarvis, Executive Member for Environment and Leisure, said: "We're excited to bring the ice rink back this year. We had a great response last year with positive feedback. It will no doubt be a spectacular addition to the Letchworth scene for the Christmas period.

Cllr Mick Debenham, Deputy Executive Member for Environment and Leisure, added: "What a great activity to have in our town for the Christmas period leading up. Why not build in a trip on the ice with some shopping in the town to pick up your Christmas goodies?"

James Bliss, Regional Contract Manager, at SLL said: "The outdoor pool is the perfect destination for budding skaters this winter. Skate Letchworth is a great activity to have some festive fun with friends and family."

Whether it's your first time on the ice or you're a seasoned pro, it's great fun for everyone, so round up your family and friends and join us at Skate Letchworth this winter. Open from

Saturday 18 November until Sunday 7 January, book online now!

[www.sll.co.uk/skatelethworth](http://www.sll.co.uk/skatelethworth)

**ENDS**

For more information contact the [Sarah.Jenkinson@north-herts.gov.uk](mailto:Sarah.Jenkinson@north-herts.gov.uk) / 01462 474210 or

SLL: [Eleanor.Hudson@inspireall.com](mailto:Eleanor.Hudson@inspireall.com)

# PRESS RELEASE

**PR 3815**

**14 November 2023**

## **A day of lessons in democracy**

The council's chamber was filled with students aged 16 to 18 last week, as we celebrated the annual UK Parliament Week, 6-12 November.

On Thursday (9 November), 27 young adults from schools around the district, visited the main council offices in Letchworth to meet local councillors, hear from local MPs and learn about the importance of local democracy.

The day included presentations from Bim Afolami MP for Hitchin & Harpenden, Sir Oliver Heald MP for North East Herts, Member of the House of Lords and former Leader of Stevenage Borough Council Baroness Sharon Taylor of Stevenage, and a senior researcher who works for an MP.

A council overview and information on registering to vote was given, as well as a 'speed dating' session with the students split into smaller groups to enable them to get to know and ask questions directly to a cross-party group of district and county councillors.

To really help the young people get to grips with democracy, a council-style debate was chaired by Cllr Willoughby about whether university course fees should be scrapped.

Cllr Alistair Willoughby, Executive Member for Community & Partnerships, said: "It was fantastic to host so many young people and see their passion for local democracy. The feedback from students and councillors alike was incredibly positive and I thoroughly enjoyed hearing what everyone had to say throughout the different sessions, particularly our lively debate on whether tuition fees should be scrapped. Young people are the future and it is vital that they feel included in our democratic systems."

Cllr Dominic Griffiths, deputy Executive Member for Community & Partnerships, added: "I'm so glad it was a valuable day for both the students and the council. It's so important for



young people to learn about local democracy – how it affects their everyday lives and how it fits into the national picture.”

Comments from attendees included:

- “Really informative.”
- “Really enjoyed debating.”
- “Was cool to talk to an MP.”
- “Use of voting technology was fun.”
- “Councillors were very friendly, being able to talk to a county councillor as well was interesting, speaking to my local councillor was also very informative.”
- “I enjoyed seeing the councillors’ knowledge and insight into being involved in local government.”
- “Learnt new information about registering to vote that I was not aware of.”

**ENDS**

For more information please contact [Anna.Cotton@north-herts.gov.uk](mailto:Anna.Cotton@north-herts.gov.uk) / 01462 474403.

# PRESS RELEASE

**PR 3816**

**16 November 2023**

## **Hitchin's new pop-up shop is here for Christmas**

A new festive shop has popped up in Hitchin in time for Christmas.

Shop Small Pop Up, located at 37 Churchyard Walk, officially opened on 9 November to encourage shopping with local artisans and traders.

The seasonal pop-up was spearheaded by Jemma Larkin, owner of the Furniture Parlour. It will be open for 6 weeks, until Sunday 17 December, and is packed with Christmas goodies from stocking fillers, ceramics, vintage clothing, candles, cakes, furniture and the very popular Annie Sloan Chalk Paint.

Jemma Larkin said: "The shop opening was more than I could have wished for. Hitchin certainly welcomed us with open arms! The feedback has been really positive with lots of shoppers commenting on how lovely it is to be able to find and support so many talented small businesses under one roof.

"I set up "Shop Small Hitchin" markets as I wanted somewhere to show my own small business, The Furniture Parlour, and as many others as possible. My business is based around sustainability and saving furniture from landfill. I have a studio on Bury Mead Road where I paint, take commissions, run workshops and stock Annie Sloan paint. I now run the markets 3 times a year at Hitchin Town Hall, with the next one taking place on the 25 & 26 November where you will find over 90 small, creative businesses. Growing into a shop space felt like the perfect way to give some of these businesses some exposure over the festive period while filling an empty shop, hopefully benefiting the area and existing local businesses close by."

Cllr Keith Hoskins, North Herts Council's Executive Member for Enterprise and Arts, attended a preview evening on Wednesday 8 November, and said: "I am delighted to see such enthusiasm from artisans and businesses coming forward to set up in the Churchgate

area of Hitchin. This is a brilliant initiative on so many levels, bringing more choice to Christmas shopping, reusing empty shops and supporting local businesses that are just setting up, or getting ready to expand.”

Cllr Ian Albert, North Herts Council’s Executive Member for Finance and IT and Chair of Hitchin Area Forum, said: "It’s great news that Hitchin has its own festive pop-up shop. Now's the time to get out and do your Christmas shopping locally — and you won't be waiting for deliveries. As a council we welcome any new business into the town, and I hope that this shop encourages other vendors to take the next step and set up their own shop.”

Shop Small Pop Up is located at 37 Churchyard Walk until Sunday 17 December. Opening times are Thursday, Friday, Sunday 10am-4pm, Sat 10am-5pm.

For more information follow @thefurnitureparlour on Instagram.

**ENDS**

For more information contact [Sarah.Jenkinson@north-herts.gov.uk](mailto:Sarah.Jenkinson@north-herts.gov.uk) / 01462 474210.