

NORTH HERTS COUNCIL

WEEK ENDING FRIDAY 19 APRIL 2024

MEMBERS' INFORMATION

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Produced by the Communications Team. Any comments, suggestions or contributions should be sent to the Communications Team at MIS@north-herts.gov.uk

NEWS AND INFORMATION

AGENDA & REPORTS

PUBLISHED WEEK COMMENCING 15 APRIL 2024

Nothing Being Published

FORTHCOMING MEETINGS WEEK COMMENCING 22 APRIL 2024

Nothing Being Published

UPCOMING CHAIR'S ENGAGEMENTS FROM FRIDAY 19 APRIL 2024

Date	Event	Location
Tuesday 23 April 2024	Hertfordshire Constabulary – Special Constable Attestation	Hertfordshire Constabulary HQ,

UPCOMING VICE-CHAIR'S ENGAGEMENTS FROM FRIDAY 19 APRIL 2024

Date	Event	Location
	None	

UPCOMING OTHER EVENTS FROM FRIDAY 19 APRIL 2024

Date	Event	Location
	None	

Estates & Asset Management Briefing Note

Spring 2024

Changes at Estates

The big news on the Estates front is that Philip Doggett has been appointed as Principal Estates Surveyor and joined us on 13th March 2024. He was previously Chief Property Surveyor at Cambridge City Council and brings extensive Local Authority property experience to the team. Some of you will also be aware that Julie Gray joined the Estates team last November. Julie will be looking to qualify as a Chartered Surveyor having previously worked as a property solicitor. Paul Quin & Steve Hensby who are in post on an interim basis will be around for another month or so to ensure a smooth handover of work.

Several projects reached successful conclusion or progressed significantly during the last 6 months.

These include:

(1) Disposal of Surplus Sites:

- Land at Clare Crescent, Baldock.
- Land at Kelshall.

(2) New Life for Vacant Building:

- As previously reported the former public convenience at Lower King Street, Royston has been converted to a café and was opened during summer 2023.
- Had been closed for over 5 years.
- Lease secured for 5 years to local business.
- Conversion was carried out at no cost to the Council and is now an investment asset.



Converted toilet, Lower King Street, Royston

(3) Churchgate Shopping Centre:

- 6 lease renewals agreed and soon to be completed.
- 2 new lettings completed since Autumn '23.
- 2 further new lettings agreed & in solicitors' hands. Attractive new offerings for Hitchin.
- Compliance testing extensively completed throughout.
- Essential remedial works carried out and constantly monitored.
- Planned improvements to lighting, canopies, walkways and entrance signage.

(4) District Council Offices

- Brown & Lee have now been appointed to let the accommodation on the third-floor.
- Discussions are moving ahead with the second-floor tenant Smiths Metal Centres Ltd for a renewal of their lease.

(5) Annual Asset valuation

- This has been progressed to ensure that there are up to-date valuations of the Council's investment properties and surplus land available as at 31st March 2024 and for inclusion in the statement of accounts.

(6) Harkness Court, Hitchin

- The former careline offices have now been converted to 4 flats.
- The property will now be let to a new Company owned by the Council and the flats let.

The Estates & Asset Management department will look to build on these positive outcomes in the Financial Year 2024-25.

If you have any queries regarding the above, please do not hesitate to contact Phil Doggett, Principal Estates Surveyor, on 01462 474141 or e-mail:

Philip.doggett@north-herts.gov.uk

North Herts Museum & Hitchin Town Hall Briefing Note

Spring 2024

If you have any queries regarding the notes below or any other issues relating to North Herts Museum & Hitchin Town Hall please do not hesitate to contact Robert Orchard, Culture & Facilities Service Manager, on 01462 474287 or email: robert.orchard@north-herts.gov.uk

North Herts Museum

North Herts Museum experienced a strong end to the 23/24 financial year with general admission visitor figures finishing the year at over 30,000 and income in the museum café up by approximately 50% in the final quarter of the year which is possibly indicative of initial green shoots of improvement following the implementation and recruitment to a new catering staff structure within the service.

Park Kiosks

Following the conclusion of the Leisure contract with SLL, The Council will be taking the operation of Howard Park kiosk in house, initially for one summer season to monitor performance before possibly extending the arrangement.

Improvement works have begun on the facility and this is due to launch as a 7 day per week operation in line with the splash parks on the first bank holiday in May.

Following a review of the first year of operation at Bancroft Kiosk it is clear that a weekend and school holiday opening schedule is preferable to a 7 day a week operation at this location.

As such, and considering the unusually early occurrence of the Easter school holiday in the calendar year, it has been decided to also open this kiosk for the revised schedule from the first bank holiday weekend in May, in a similar approach to that of Howard Park.

Hitchin Town Hall

Hitchin Town Hall saw its best year to date in terms of overall revenue in 2023/24 with almost all income streams making notable improvements on previous years performance.

A number of improvements have been made at the venue in recent years, ranging from improved acoustics to additional bars and till points, whilst investment in the catering and staffing structures have allowed the venue to improve the quality and consistency of its service offering along with growing the venues own in house ticketed events which have proved extremely lucrative and have proved to be a big success in terms of their contribution to the overall financial sustainability of the venue.

Museum Storage Solution

Officers continue to explore a number of potential options for solving or improving the museum collection storage pressures. Tours have been offered and conducted for members around the existing storage facilities and various cost estimates have been obtained.

Officers are currently pursuing cost estimates on alternative options to full development of the Burymead site and are working on a full options appraisal of the situation which is intended to be presented to members in the summer, at which point the state of play can be reviewed following the local elections.

Enterprise Briefing Note

Spring 2024

Churchgate – Regeneration Project

The team are continuing to work alongside consultants Lambert Smith Hampton on the preparation of an Investment Prospectus to show case at the event – ‘UKREiiF’. This event is the Real Estate, Investment and Infrastructure Forum and is an opportunity for Councils and other public sector bodies to meet and network with developers, architects etc from the Private sector. The Prospectus will be made up of a ‘brochure’ style guide, that sets out the Churchgate Shopping Centre (inclusive of Hitchin Market) and its potential. Although the consultants will have gaged the initial views of some key stakeholders (Hitchin BID, Churchgate Advisory Group, Hitchin Market Board etc), it is important to note that a wider public consultation will be taking place post-UKREiiF before any further steps are taken in the project. The team have been unable to conduct this type of consultation due to the Pre-Election Period taking place now.

The purpose of the team taking the Prospectus to UKREiiF is to gage and generate interest in the opportunity – before going to full tender soon.

North Herts Community Lottery

The Lottery has recently completed its second year in operation, and we are delighted to report that we have over 50 good causes signed up as well as over 800 tickets being sold/ entered into the draw weekly. The team continue to work with local good causes to assist them in signing up, as well as promoting their good cause via our NH social media channels. Collectively, the NH Community Lottery is generating over £26,000 – which is a great result considering it has only been in place for two years. The team will continue to promote lottery sign ups, however, are conscious of the cost-of-living crisis narrative and continue to be considerate in our social

media posts.

Enterprise Strategy

The team are working on a strategy refresh of the current Commercial Strategy. This is to ensure that the Council’s priorities are in line with the current climate, and officers are working to a set of relevant ‘commercial’ objectives. The team are also rewriting the Economic Development strategy that will feed into the overarching Enterprise strategy. The team are working alongside consultants ‘SQW Limited’ to achieve this and are on track for a delivery date of July 2024. This is a complete rewrite, and will focus on working closely with businesses in the District, enhancing our NH destination offering, and researching the different employment sectors/ opportunities. SQW Limited are also writing the Hertfordshire wide Economic Development strategy, and will ensure that both documents are aligned and complement each other.

If you have any queries regarding the above, please do not hesitate to contact Chloe Gray, Enterprise Manager, on 01462 474233, or email: Chloe.gray@north-herts.gov.uk

Community & Partnerships Executive Member briefing – April 2024

Community & Licensing

Community Safety

- There has been a spate of race hate graffiti in Baldock. Two incidents were reported on Clothall Road near to Hartsfield Junior School on two separate evenings and further graffiti was found in Clothall Park. These consisted of Swastikas and racial slur words. North Herts Council cleared all the graffiti promptly and reported the incidents to Prevent at HCC. Police are investigating.
- There continues to be Anti-Social Behaviour ('ASB') issues at an address in Hardy Drive, Royston where the occupant deposits the contents of her house in the front garden, including sofas, TV's, bedroom furniture and exposes herself to local residents including children. The person breached a Community Protection Notice (CPN) on multiple occasions and was most recently in court for nine CPN breaches and was fined £21. There was a further court appearance on Tuesday 9 April for a further six breaches and police will be applying for a Criminal Behaviour Order. Numerous other interventions by police and North Herts Council have failed to rectify the behaviour. Further action is being considered with the housing association.
- There has been an Anti-Social Behaviour case review held for a property in Monks Close, Letchworth. The case was upheld and there were nine proposals made to police and settle to try and resolve the issues. These are currently being enacted and there has been no further reports of ASB in the following 2-week period.

Democratic Services

Committee Services

- New Scrutiny Officer, Jeevan Mann, started on Tuesday 26 March and will be working 17 hours per week across Tuesdays, Thursdays, and Fridays.
- Hosted the ModGov User Group forum on Friday 8 March, with around 40 Democratic Services Officers from authorities around the country in person, and a further 50 attending online.
- Ran the successful Chair's Civic Event and Award Ceremony on Friday 1 March, which saw around 100 people attend the event at Hitchin Town Hall and raised around £2000 for the Chair's Charities.

- Continuing to prep for the new civic year including booking in Member training, finalising the Induction Pack provided to successful candidates and administrative tasks required.
- The team will be supporting elections over the next month in the run up to polling day on Thursday 2 May, as well as at the Count on Friday 3 and Saturday 4 May.

Electoral Services

- Neighbourhood Planning Referendums for Ickleford and Wallington - 14 March. The majority of votes cast were in favour of the Neighbourhood Plans.
[Election results 2024 | North Herts Council \(north-herts.gov.uk\)](#)
- The Statement of Persons Nominated, Notice of Poll and Situation of Polling Stations as well as the Notice of Election Agents have been published for both the District Council elections and the Hertfordshire Police and Crime Commissioner.
[Current elections and councillor vacancies | North Herts Council \(north-herts.gov.uk\)](#)
- St Ippolyts (North ward) and (South ward) and St Paul's Walden have uncontested elections.
- Postal voting packs are being dispatched on 17 April.
- Now looking at training of Count Supervisors and Postal Vote Opening Supervisors, finalising arrangements for the count, managing the increased volume of postal votes, ensuring everyone is on the Register that has requested to be by the legal deadline line. Although the vacancies of staff of the May elections are low, we are having to continually monitor and replaces any dropouts).

Policy & Community

Services

Policy, Community & Partnerships

- Throughout March, we have been busy coordinating various partnership networks and events and the provision of ongoing Community and Member support.
- Ongoing facilitation of the last Area Forum meetings and councillor's surgeries in the civic year.
 - Attended various groups and networking opportunities including Parish council meetings, Jackmans Steering group meeting, North Herts Arts & Culture Network Group meeting, North Herts Pride, North Herts Cost of Living Alliance workshop, Green and Growing

network, Royston Community Breakfast, Youth Action Network Meeting, Wilbury Network meeting, Royston Annual Town meeting and continuing Needham House support network.

- Ongoing updates on the Climate Hive Engagement page – Hive updates for ResilienTogether and Food Waste Action Week, ongoing HUG2 promotion and Hertfordshire Sustainability survey.
- Planning meeting for All About Us conference in May in partnership with LGCHF and NHCVS.
- Ongoing work for the Public Sector Decarbonisation Scheme (PSDS) application.
- Partnership meeting with the three recipients of 3-year Funding agreements with North Herts Council – Minority Ethnic forum, Centre of Voluntary Services and Citizen's Advice.

Community Wellbeing

- The Healthy Hub drop-ins in are now scheduled to the end of March 2024. Further information can be found [HERE](#).
- Healthy Hub delivering various family session in Hitchin, Knebworth, Letchworth and Royston throughout the month.
- Working to establish a Royston Wellbeing network to complement the North Herts Wellbeing network.
- Planning various exercise activity events and programmes for 2024.
- Monthly family cookery session taking place in Hitchin, fortnightly cooking with carers and two cooking sessions delivered for adults with learning disabilities.
- Meeting with Herts Sport Partnership & Active in the Community to look at the future of place-based working in North Herts.
- North Herts Wellbeing Network hosted – 30 people attended and presentations from Resolve, Household Support Fund and Herts Mind Network.
- Meeting with Everyone Active to discuss plans for health inequality project delivery from April.

Safeguarding

- Attendance at HCC Safeguarding Learning and Development session district wide meeting to share best practice between the County and District Councils.
- Review of self-paced line safeguarding courses and arranging of staff refresher training sessions.

Incidents Summary Analysis by Zone North Herts

01/03/2024 to **01/04/2024**

Incidents Summary Analysis by Zone

01/03/2024 to 01/04/2024

Category Summary

Zone: Baldock

<u>Category Name</u>	<u>Sub Category Name</u>	<u>No. of Incidents</u>
Anti-Social Behaviour	Nuisance	1
Assault	Sexual Assault	2
Concern for Welfare	Missing Persons	1
Criminal Damage		1
Vehicle		1

Total No. of Incidents in Zone Baldock: 6

Zone: Hitchin

<u>Category Name</u>	<u>Sub Category Name</u>	<u>No. of Incidents</u>
Anti Social Behaviour	Drunken Behaviour	25
Arson/Fire		1
Assault		3
Concern for Welfare		6
Criminal Damage		1
Domestic	Assault	1
Drug Related		2
Lone Worker	East Herts Lone Worker	1
Other		5
Post Event Viewing	Public Viewing Request	10
Suspicious Activity		3
Theft	Shoplifting	1
Traffic Incident	RTC	2
Vehicle	DUI	8
Weapon	Knife	3

Total No. of Incidents in Zone Hitchin: 72

Zone: Knebworth

<u>Category Name</u>	<u>Sub Category Name</u>	<u>No. of Incidents</u>
Post Event Viewing	Public Viewing Request	1
Unauthorised Access (Trespass)		1

Total No. of Incidents in Zone Knebworth: 2

Zone: Letchworth

<u>Category Name</u>	<u>Sub Category Name</u>	<u>No. of Incidents</u>
Abduction		1
Alarm Activation	Personal Attack	2
Anti-Social Behaviour	Nuisance	10
Assault		4

Incidents Summary Analysis by Zone

01/03/2024 to 01/04/2024

Breach		2
Concern for Welfare	Mental Health	6
Drug Related		1
Post Event Viewing	Download For Police	4
Theft	Handling Stolen Property	1
Traffic Incident	RTC	1
Weapon	Knife	2

Total No. of Incidents in Zone Letchworth: 34

Zone: Royston

<u>Category Name</u>	<u>Sub Category Name</u>	<u>No. of Incidents</u>
Anti-Social Behaviour	Affray	2
Concern for Welfare	Mental Health	1

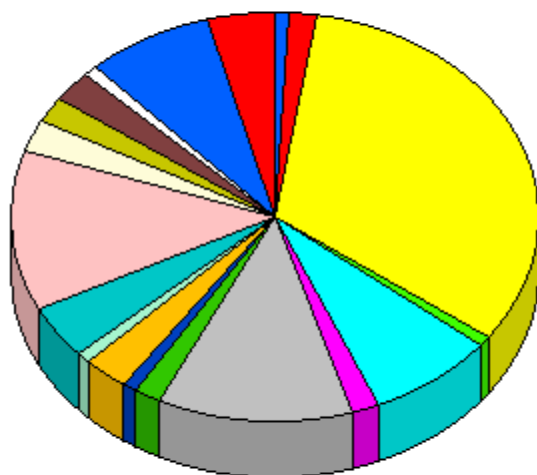
Total No. of Incidents in Zone Royston: 3

Total No. of Incidents : 117

Incidents Summary Analysis by Zone

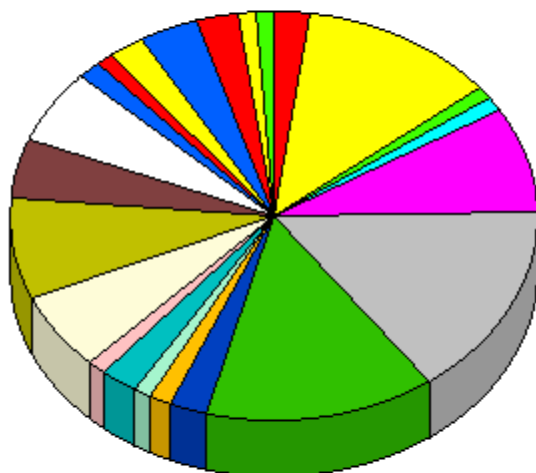
01/03/2024 to 01/04/2024

No. of Incidents by Category



Abduction	0.9%
Alarm Activation	1.7%
Anti Social Behaviour	32.5%
Arson/Fire	0.9%
Assault	7.7%
Breach	1.7%
Concern for Welfare	12.0%
Criminal Damage	1.7%
Domestic	0.9%
Drug Related	2.6%
Lone Worker	0.9%
Other	4.3%
Post Event Viewing	12.8%
Suspicious Activity	2.6%
Theft	1.7%
Traffic Incident	2.6%
Unauthorised Access (Trespass)	0.9%
Vehicle	7.7%
Weapon	4.3%
Total:	100.0%

No. of Incidents by Sub Category



	0.0%
ABH	2.4%
Affray	11.8%
Assault	1.2%
Bail	1.2%
Disorder	8.2%
Download For Police	15.3%
Drunken Behaviour	14.1%
DUI	2.4%
East Herts Lone Worker	1.2%
Handling Stolen Property	1.2%
Injury	2.4%
Intruder Alarm	1.2%
Knife	5.9%
Mental Health	8.2%
Missing Persons	4.7%
Nuisance	5.9%
Personal Attack	1.2%
Public Order	1.2%
Public Viewing Request	2.4%
RTC	3.5%
Sexual Assault	2.4%
Shoplifting	1.2%
Stolen	1.2%
Total:	100.0%

Incidents Summary Analysis by Zone

01/03/2024 to 01/04/2024

Call Source Summary

Zone: Baldock

<u>Call Source</u>	<u>No. of Incidents</u>
Police Airwaves	3
Police Control	3

Total No. of Incidents in Zone Baldock: 6

Zone: Hitchin

<u>Call Source</u>	<u>No. of Incidents</u>
Controller	14
Lone Worker	1
Police Airwaves	30
Police Control	5
Post Event Viewing	10
Town Link	12

Total No. of Incidents in Zone Hitchin: 72

Zone: Knebworth

<u>Call Source</u>	<u>No. of Incidents</u>
Police Control	1
Post Event Viewing	1

Total No. of Incidents in Zone Knebworth: 2

Zone: Letchworth

<u>Call Source</u>	<u>No. of Incidents</u>
Controller	4
Police Airwaves	22
Police Control	4
Post Event Viewing	4

Total No. of Incidents in Zone Letchworth: 34

Zone: Royston

<u>Call Source</u>	<u>No. of Incidents</u>
Police Airwaves	2
Police Control	1

Total No. of Incidents in Zone Royston: 3



Incidents Summary Analysis by Zone

01/03/2024 to 01/04/2024

Total No. of Incidents :	117
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Incidents Summary Analysis by Zone

01/03/2024 to 01/04/2024

No. of Incidents by Call Source



Controller	15.4%
Lone Worker	0.9%
Police Airwaves	48.7%
Police Control	12.0%
Post Event Viewing	12.8%
Town Link	10.3%
Total:	100.0%

Incidents Summary Analysis by Zone

01/03/2024 to 01/04/2024

Camera Summary

Zone: Baldock

<u>Camera Name</u>	<u>Camera Location</u>	<u>No. of Incidents</u>
00802	Thurnall Close	2
00803	High Street Junc	6

Total No. of Incidents in Zone Baldock: 6

Zone: Hitchin

<u>Camera Name</u>	<u>Camera Location</u>	<u>No. of Incidents</u>
00300	Bancroft North	5
00301	Bancroft Park Car	5
00302	Bancroft Middle	7
00303	Bancroft	14
00304	Brand Street	17
00305	Market Place	32
00306	Market Place Sun	25
00307	Hermitage Road	16
00308	Woodside Car Park	8
00309	Churchyard South	11
00310	Churchyard North	1
00311	Sun Street	6
00312	Bucklesbury	13
00313	Biggen Lane Car	4
00314	Queen Street	14
00315	Portmill Lane Car	8
00316	Station Approach	8
00317	Nightingale Road	4
00822	Westmill John	2
10582	Ransoms Rec PTZ	1

Total No. of Incidents in Zone Hitchin: 72

Zone: Knebworth

<u>Camera Name</u>	<u>Camera Location</u>	<u>No. of Incidents</u>
00850	Station Road Junc	1
00851	London Road	2

Total No. of Incidents in Zone Knebworth: 2

Zone: Letchworth

<u>Camera Name</u>	<u>Camera Location</u>	<u>No. of Incidents</u>
00401	Eastcheap Car Park	10
00402	Broadway Hotel	6
00403	Station Place	10
00404	Station Road West	12

Incidents Summary Analysis by Zone

01/03/2024 to 01/04/2024

00405	Station Road	3
00406	Station Road East	8
00407	The Wynd	3
00408	Leys Avenue	7
00409	Leys Square	11
00410	Eastcheap Middle	10
00411	Broadway Gardens	8
00412	Broadway South	3
00413	Gernon Road	4
00414	Howard Park Car Pa	4
00415	Norton Way South	3
00417	Leys Avenue Top	14
00418	Leys Avenue	12
00419	Leys Avenue	5
00820	Grange Estate	2
00821	Grange Estate	1
03002	RV Brampton Park	1
03006	Lampost 3 Redhill	1

Total No. of Incidents in Zone Letchworth: 34

Zone: Royston

<u>Camera Name</u>	<u>Camera Location</u>	<u>No. of Incidents</u>
00811	Lower high street	3
00812	Upper High Street	2
00813	Corn Exchange Junc	1
00814	Market Hill	2
00815	Fish Hill Opp NU	1

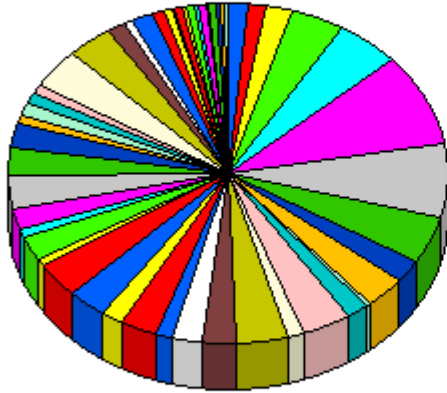
Total No. of Incidents in Zone Royston: 3

Total No. of Incidents : 114

Incidents Summary Analysis by Zone

01/03/2024 to 01/04/2024

No. of Incidents by Camera



0300 Bancroft North	1.4%
00301 Bancroft Park Car Park	1.4%
00302 Bancroft Middle	1.9%
00303 Bancroft Hermitage Rd	3.9%
00304 Brand Street	4.7%
00305 Market Place High St	8.9%
00306 Market Place Sun St	7.0%
00307 Hermitage Road	4.5%
00308 Woodside Car Park	2.2%
00309 Churchyard South	3.1%
00310 Churchyard North	0.3%
00311 Sun Street	1.7%
00312 Bucklesbury	3.6%
00313 Biggen Lane Car Park	1.1%
00314 Queen Street	3.9%
00315 Potmill Lane Car Park	2.2%
00316 Station Approach	2.2%
00317 Nightingale Road	1.1%
00401 Eastcheap Car Park	2.8%
00402 Broadway Hotel	1.7%
00403 Station Place	2.8%
00404 Station Road West	3.3%
Total:	100.0%

RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY

PART 1 – PUBLIC DOCUMENT

SERVICE DIRECTORATE: Regulatory

1. DECISION TAKEN

To award Flowbird Smart City UK Ltd. a contract for parking payment machines and associated back-office software (Further Competition ESPO Framework Agreement 509_23 Parking Management Solutions (Project Reference: NH514974700)).

The value of the contract is circa £300,000 for an initial term of 3 years with an option to extend for a further period of 2 years.

2. DECISION TAKER

Ian Fullstone, Service Director - Regulatory

3. DATE DECISION TAKEN:

15th April 2024.

4. REASON FOR DECISION

- 4.1 To undertake the comprehensive replacement of all parking payment machines currently situated in car parks operated by the Council. As well as replacing the parking machines which are deemed at the 'end of lifespan', this will also enhance service provision by offering parking customers a variety of alternative payment methods. This initiative aims to modernise the parking infrastructure and improve the overall user experience by aligning with current technological advancements and consumer payment preferences.

5. ALTERNATIVE OPTIONS CONSIDERED

- 5.1 The pay and display machines currently installed across the Council operated car parks have been in place since 2012. It is acknowledged by the Council that the machines have reached the end of their lifespan and will need to be replaced over the next two years. The Council recognises that the pay and display operation may not always be the most appropriate system for charging, and therefore, it was considered timely to explore and review alternative methods of payment.

- 5.2 A feasibility study was undertaken to assess all available parking payment methods. Initially, pay on exit/barrier systems were highlighted as a suitable potential option, but this was then discounted as barrier systems are more costly than other available post payment solutions on the market such as a 'tap in/tap out' system (use of debit or credit cards to commence and end parking sessions). Post payment methods allow visitors to pay for their length of stay at the end of their session having entered their registration number and payment method at the parking machine on arrival. This option was presented to PLB and supported as the favoured option. Officers were tasked with proceeding with a procurement exercise to commission the replacement of and installation of new parking machines and back-office system which would include other forms of payment such as the 'tap in/tap out' system.

6. CONSULTATION (INCLUDING THE EFFECT ON STAKEHOLDERS, PARTNERS AND THE PUBLIC)

- 6.1 Cabinet at its meeting on 16 March 2021 resolved: *“That officers be encouraged to explore and prepare a business case for alternative methods of payment for on and off-street parking, including investigation of pay on exit within the council’s multi-storey car parks”.*
- 6.2 Following an initial feasibility study on various payment options, including pay on exit, two reports were presented to the internal informal Political Liaison Board of the Executive and the Leadership team on 1st November 2022 and again 7th February 2023, where it was agreed that a tap in/tap out system should be explored in some, if not, all the Council operated car parks when replacing the parking machines including investigating the most appropriate procurement exercise to be followed.
- 6.3 No consultation was undertaken with Ward Members or the public as this is an operational decision to provide additional payment methods within Council-owned car parks.
- 6.4 The Executive Member and Deputy Member for Planning and Transport have been consulted and kept informed throughout the procurement process.

7. FORWARD PLAN

- 7.1 This decision is not a key Executive decision and has therefore not been referred to in the Forward Plan.

8. BACKGROUND/ RELEVANT CONSIDERATIONS

- 8.1 Cabinet at its meeting on 16 March 2021 resolved: *“That officers be encouraged to explore and prepare a business case for alternative methods of payment for on and off-street parking, including investigation of pay on exit within the council’s multi-storey car parks”.*
- 8.2 Consultants were commissioned in March 2022 following a detailed procurement process to undertake an assessment of the most suitable methods of payment in Council managed car parks across the district.
- 8.3 As part of the development of the feasibility study, each council operated car park was assessed by the consultant to determine the potential suitability for a pay on exit system.
- 8.4 A report summarising the outcome of the feasibility study was tabled at Political Liaison Board (the ‘Board’) in November 2022. The Board felt ‘pay upon exit’ principal was to be supported together with other innovative forms of payment system, such as a tap in/tap out payment system, had not fully been explored and recommended that officers undertake further research into these forms of technology and investigate the most appropriate procurement exercise to be followed.
- 8.5 Officers undertook a benchmarking exercise against neighbouring councils to understand what systems they were using as well as understand their lessons learned including what works well.
- 8.6 This was followed by a soft market testing exercise in January 2023 to ascertain the kind of parking payment systems and equipment that were available to inform the future procurement. This included looking at the ESPO Framework to assess the various types of innovative payment systems on offer.

- 8.7 From the gathered information and seeking advice from the Council's Procurement and Legal teams it was agreed to conduct a mini competition through the ESPO Framework, inviting proposals from various tenderers/suppliers. This approach sought to ensure adherence to Regulation 18 of the Public Contracts Regulations 2015 and the selection of the most suitable supplier.
- 8.8 The mini competition through the ESPO Framework ran from 23rd November 2023 until 22nd January 2024. Three suppliers submitted proposals.
- 8.9 The evaluation of bids was conducted by an evaluation panel of six in accordance with the award/evaluation criteria stipulated in the promulgated procurement documents. Flowbird Smart City UK Limited scored the highest marks in representing the most economically advantageous tender in terms of both price and quality criteria. Following a ten-day standstill period the call-off contract was awarded to Flowbird Smart City UK Limited in early March.

9. LEGAL IMPLICATIONS

- 9.1. Section 14.6.4 of the Council Constitution provides delegation to service directors and states at section 14.6.4 (a) (ii):
- “Entering into contracts to carry out works and/or for the supply of goods and services within approved budgets (subject also to approval of the Service Director for: Customers in respect of software or hardware contracts). All may attest the fixing of the Common Seal to a contract or Deed;”
- 9.2. The Council resolved to conduct a mini competition through the ESPO Framework. This approach sought to ensure adherence to Regulation 18 of the Public Contracts Regulations 2015 (as amended) and the selection of the most suitable supplier.
- 9.3 Legal will assist Officers with the Contract and will ensure that the Contract is properly executed and completed.

10. FINANCIAL IMPLICATIONS

- 10.1 A capital budget of £300,000 has been set aside initially split over two financial years 2023/24 and 2024/25. However, given the time taken in investigating most suitable payment options and the procurement process the 2023/24 budget will be carried forward into 2024/25, where it will be profiled against an agreed implementation programme, as it is proposed to phase in the new payment methods over a 6 to 12 month period. The estimated cost of the new machines together with the supporting back-office, cashless payment options, plus tap in/tap out' system and implementation package is circa. £90,000. It is noted that the supplier is proposing a reduction in the number of machines with a cashless payment option, as it is proposed that the new machines are phased in alongside the retention of a reduced number of current cash payment option machines. However, should the Council wish to increase the number of new machines including machines with a cash payment option, this would increase the costs. There are sufficient funds within the capital budget to accommodate such further requirements if considered necessary.
- 10.2 The ongoing maintenance of the machines will be funded through an existing revenue budget covering the current machines and will be rolled forward as part of the new contract. The current maintenance agreement is £29,500 per annum and depending on the roll out of the programme and the agreed number and type of machines to be implemented under the new contract, it proposed to work as within this budget give or take £10k either side.

- 10.3 Savings are expected to be made and shall be reported to Cabinet within the quarterly budget monitoring during the year.

11. RISK IMPLICATIONS

- 11.1 Good Risk Management supports and enhances the decision-making process, increasing the likelihood of the Council meeting its objectives and enabling it to respond quickly and effectively to change. When taking decisions, risks and opportunities must be considered.
- 11.2 Pay on Exit Parking Review is listed as a Corporate Risk relating to a key project in the Council Delivery Plan.
- 11.3 The current parking machines are coming to the end of their life and by not replacing these machines will result in increasing maintenance costs, poor customer experience in not offering the most up to date forms of payment technology and impacting on the Council's reputation.
- 11.4 Phasing the implementation of the new machines with the new methods of payment i.e. tap in/tap out' system in a limited number of car parks together with a well-publicised public relations programme will seek to manage customer experience and back-office management operations, thereby seeking to reduce the risk of negative public reaction.
- 11.5 A full implementation programme will be agreed with the supplier to ensure minimal disruption to customers and loss of income to the Council during associated works.

12. EQUALITIES IMPLICATIONS

- 12.1 In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.
- 12.2 An equalities assessment has been undertaken as part of the proposal, and the proposal to consider removing cash as a payment option for parking has been identified as a possible implication for the elderly. It is proposed that cash payment parking trends will be monitored for a 12-month period following the implementation of the new machines with additional payment options to determine if there is a downward trend in cash payments. The outcome of this monitoring will be reported initially to the Executive Member for consideration of next steps.

13. SOCIAL VALUE IMPLICATIONS

- 13.1 As the recommendations in the report relate to a contract above the EU threshold, Social Value has been included by incorporating a social value quality criterion within the mini competition through the ESPO Framework. The results of these steps are that the Council will work closely with the supplier to provide social value benefits in the local community in North Hertfordshire. For example, Flowbird Smart City UK Ltd. are working with other Council's to deliver educational sessions to college students, outreaching to local job agencies to support the long term unemployed and providing Councils with kiosks within town centres to take monetary donations for their chosen local charities.

14. ENVIRONMENTAL IMPLICATIONS

- 14.1. Environmental Impact implications has been taken into consideration as part of the contract. This included incorporating an environmental impact quality criterion within

the mini competition through the ESPO Framework. The following environmental mitigation measures will be provided through the contract with Flowbird:

- To install Solar-powered machines in the surface car parks, to enhance sustainability.
- The proposal eliminates paper waste by discontinuing pay and display methods and moving towards a ticketless system, contributing to environmental conservation.
- Flowbird offers a comprehensive terminal disposal service for outdated terminals, achieving a recycling rate between 95% and 97%, exceeding WEEE regulations' minimum requirements.
- Flowbird's procurement policies prioritise ethical sourcing and minimal carbon footprint, favouring UK-manufactured components and suppliers that adhere to strict environmental standards.
- Flowbird is a Carbon Neutral Business, certified in early 2022, with its sustainability practices independently assessed to ensure the effectiveness of its Carbon Neutral plan, thereby supporting North Hertfordshire Council's environmental goals.

15. HUMAN RESOURCE IMPLICATIONS

15.1 There would be no human resource implications other than requirement to project manage the implementation of the machines and the on-going maintenance contract, which is part of the Parking Enforcement Manager's duties.

16. BACKGROUND PAPERS

16.1 The following background papers are available on request:

- Cabinet Report 16th March 2021
- Car Park Payment Options Feasibility Study July 2022
- Political liaison Board Report 1st November 2022
- Political liaison Board Report 7th February 2023

NOTIFICATION DATE

19 April 2024

Signature of Executive Member Consulted 

Date15 April 2024.....

Signature of Decision Taker 

Please Note: that *unless urgency provisions apply* EXECUTIVE decisions cannot be implemented until 5 clear working days have elapsed after the decision has been taken to allow for scrutiny call-in.

Call-in does not apply to NON-EXECUTIVE DECISIONS. This is a NON-EXECUTIVE decision

RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY

Any interest to declare/ or conflict and any dispensation granted <i>[if applicable]</i>	
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SERVICE DIRECTORATE: PLACE

1. DECISION TAKEN

- 1.1 To approve to hold monthly Go Tri Hitchin monthly events using Butts Close, Hitchin on the 12th May 2024, 16th June 2024, 21st July 2024, 4th August 2024, 1st September 2024, 6th October 2024, 3rd November 2024, 1st December 2024, 5th January 2025, 2nd February 2025, 2nd March 2025, 6th April 2025 between 08.00 hrs and 09.00 hrs on each occasion.

2. DECISION TAKER

- 2.1. Andrew Mills, Service Manager Greenspace

3. DATE DECISION TAKEN:

- 3.1 16th April 2024

4. REASON FOR DECISION

- 4.1 To support the organisers to provide an annual event for the whole community.

5. ALTERNATIVE OPTIONS CONSIDERED

- 5.1 The organisers have approached North Herts Council to host these events, no alternative options or locations have been considered.

6. CONSULTATION (INCLUDING THE EFFECT ON STAKEHOLDERS, PARTNERS AND THE PUBLIC)

- 6.1 Consultation has been undertaken with colleagues in the Safety Advisory Group and the Greenspace Team.

7. FORWARD PLAN

- 7.1 This decision is not a key Executive decision and has therefore not been referred to in the Forward Plan.

8. BACKGROUND/ RELEVANT CONSIDERATIONS

- 8.1 The organisers have approached NHC for approval to use this location for their event.

9. LEGAL IMPLICATIONS

- 9.1 The authority has an obligation to ensure that the public open spaces it maintains are at a standard that are safe for everyone to use. Additionally, the authority has an obligation to ensure that any environmentally sensitive environment is not damaged due to actions or intentions of others.

10. FINANCIAL IMPLICATIONS

10.1 There are no financial risks as this opportunity is generating income.

11. RISK IMPLICATIONS

11.1 There are no risk implications. However, risk assessments have been considered to endeavour that this is a safe event.

12. EQUALITIES IMPLICATIONS

12.1 In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.

12.2 Central Government and national groups have expressed the continued importance of public Green Space in the health and well-being of communities. From April 2013 local authorities at county level are required to take on the statutory duty to improve the health of their communities as required by the Health and Social Care Act 2012 and with it, to acquire many of the public health services currently the responsibility of the NHS. The use of open spaces, parks, playgrounds, and relevant leisure facilities are promoted in terms of reducing the impact of obesity on long term health, the importance in the management of wellbeing and in aiding relaxation, as well as sensory' enjoyment.

13. SOCIAL VALUE IMPLICATIONS

13.1 The event is open to everyone.

14. ENVIRONMENTAL IMPLICATIONS

14.1 There are no known Environmental impacts or requirements that apply to this event.

15. HUMAN RESOURCE IMPLICATIONS

15.1 This item of work is contained within the Place Directorate existing work programs.

16. BACKGROUND PAPERS

16.1 None


17. APPENDICES

17.1 None

NOTIFICATION DATE - 19th April 2024

Signature of Executive Member ConsultedNot Applicable.....

Date16th April 2024

Signature of Decision Taker 

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RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY

Any interest to declare/ or conflict and any dispensation granted <i>[if applicable]</i>	
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SERVICE DIRECTORATE: *PLACE*

1. DECISION TAKEN

1.1 To approve to hold an Inflatable Assault Course event at Howard Park & Gardens, Letchworth on the 29th June 2024 from 10.00 to 16.00 hrs.

2. DECISION TAKER

2.1. Andrew Mills, Service Manager Greenspace

3. DATE DECISION TAKEN:

3.1 18th April 2024

4. REASON FOR DECISION

4.1 To support the organisers to provide an annual event for the whole community.

5. ALTERNATIVE OPTIONS CONSIDERED

5.1 The organisers have approached North Herts Council to host this event. Other locations have been considered by the organisers that are outside North Herts.

6. CONSULTATION (INCLUDING THE EFFECT ON STAKEHOLDERS, PARTNERS AND THE PUBLIC)

6.1 Consultation has been undertaken with colleagues in Property Services and the Safety Advisory Group.

7. FORWARD PLAN

7.1 This decision is not a key Executive decision and has therefore not been referred to in the Forward Plan.

8. BACKGROUND/ RELEVANT CONSIDERATIONS

8.1 The organisers have approached NHC for approval to use this location for their event.

9. LEGAL IMPLICATIONS

9.1 The authority has an obligation to ensure that the public open spaces it maintains are at a standard that are safe for everyone to use. Additionally, the authority has an obligation to ensure that any environmentally sensitive environment is not damaged due to actions or intentions of others.

10. FINANCIAL IMPLICATIONS

10.1 There are no financial risks as this opportunity is generating income.

11. RISK IMPLICATIONS

11.1 There are no risk implications. However, risk assessments have been considered to endeavour that this is a safe event.

12. EQUALITIES IMPLICATIONS

12.1 In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.

12.2 Central Government and national groups have expressed the continued importance of public Green Space in the health and well-being of communities. From April 2013 local authorities at county level are required to take on the statutory duty to improve the health of their communities as required by the Health and Social Care Act 2012 and with it, to acquire many of the public health services currently the responsibility of the NHS. The use of open spaces, parks, playgrounds, and relevant leisure facilities are promoted in terms of reducing the impact of obesity on long term health, the importance in the management of wellbeing and in aiding relaxation, as well as sensory' enjoyment.

13. SOCIAL VALUE IMPLICATIONS

13.1 The event is open to everyone.

14. ENVIRONMENTAL IMPLICATIONS

14.1 There are no known Environmental impacts or requirements that apply to this event.

15. HUMAN RESOURCE IMPLICATIONS

15.1 This item of work is contained within the Place Directorate existing work programs.

16. BACKGROUND PAPERS

16.1 Application form and supporting documents.

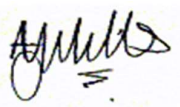
17. APPENDICES

17.1 None

NOTIFICATION DATE - 19th April 2024

Signature of Executive Member ConsultedNot Applicable.....

Date18th April 2024.....



Signature of Decision Taker

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RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY

Any interest to declare/ or conflict and any dispensation granted <i>[if applicable]</i>	
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SERVICE DIRECTORATE: *PLACE*

1. DECISION TAKEN

1.1 To approve to hold a Children’s Fun Park event in Priory Memorial Gardens from the 25th May to 2nd June 2024 between 13.00 hrs to 21.00 hrs on each day.

2. DECISION TAKER

2.1. Andrew Mills, Service Manager Greenspace

3. DATE DECISION TAKEN:

3.1 18th April 2024

4. REASON FOR DECISION

4.1 To support the organisers to provide an annual event for the whole community.

5. ALTERNATIVE OPTIONS CONSIDERED

5.1 The organisers have approached North Herts Council to host this event. Other locations have been considered by the organisers that are outside North Herts.

6. CONSULTATION (INCLUDING THE EFFECT ON STAKEHOLDERS, PARTNERS AND THE PUBLIC)

6.1 Consultation has been undertaken with colleagues in Property Services and the Safety Advisory Group.

7. FORWARD PLAN

7.1 This decision is not a key Executive decision and has therefore not been referred to in the Forward Plan.

8. BACKGROUND/ RELEVANT CONSIDERATIONS

8.1 The organisers have approached NHC for approval to use this location for their event.

9. LEGAL IMPLICATIONS

9.1 The authority has an obligation to ensure that the public open spaces it maintains are at a standard that are safe for everyone to use. Additionally, the authority has an obligation to ensure that any environmentally sensitive environment is not damaged due to actions or intentions of others.

10. FINANCIAL IMPLICATIONS

10.1 There are no financial risks as this opportunity is generating income.

11. RISK IMPLICATIONS

11.1 There are no risk implications. However, risk assessments have been considered to endeavour that this is a safe event.

12. EQUALITIES IMPLICATIONS

12.1 In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.

12.2 Central Government and national groups have expressed the continued importance of public Green Space in the health and well-being of communities. From April 2013 local authorities at county level are required to take on the statutory duty to improve the health of their communities as required by the Health and Social Care Act 2012 and with it, to acquire many of the public health services currently the responsibility of the NHS. The use of open spaces, parks, playgrounds, and relevant leisure facilities are promoted in terms of reducing the impact of obesity on long term health, the importance in the management of wellbeing and in aiding relaxation, as well as sensory' enjoyment.

13. SOCIAL VALUE IMPLICATIONS

13.1 The event is open to everyone.

14. ENVIRONMENTAL IMPLICATIONS

14.1 There are no known Environmental impacts or requirements that apply to this event.

15. HUMAN RESOURCE IMPLICATIONS

15.1 This item of work is contained within the Place Directorate existing work programs.

16. BACKGROUND PAPERS

16.1 Application form and supporting documents.

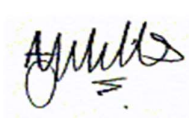
17. APPENDICES

17.1 None

NOTIFICATION DATE - 19th April 2024

Signature of Executive Member ConsultedNot Applicable.....

Date18th April 2024.....



Signature of Decision Taker

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RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY

Any interest to declare/ or conflict and any dispensation granted <i>[if applicable]</i>	
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SERVICE DIRECTORATE: *PLACE*

1. DECISION TAKEN

- 1.1 To approve weekly 5k Parkrun events using The Grange Recreation Ground, Letchworth Garden City on regular agreed dates (Saturdays) from the 20th April 2024 to 31st March 2025.

2. DECISION TAKER

- 2.1. Andrew Mills, Service Manager Greenspace

3. DATE DECISION TAKEN:

- 3.1 17th April 2024

4. REASON FOR DECISION

- 4.1 To support the organisers to provide an annual event for the whole community.

5. ALTERNATIVE OPTIONS CONSIDERED

- 5.1 The organisers have approached North Herts Council to host this event. No other locations have currently been considered for this event.

6. CONSULTATION (INCLUDING THE EFFECT ON STAKEHOLDERS, PARTNERS AND THE PUBLIC)

- 6.1 Consultation has been undertaken with colleagues in the Safety Advisory Group.

7. FORWARD PLAN

- 7.1 This decision is not a key Executive decision and has therefore not been referred to in the Forward Plan.

8. BACKGROUND/ RELEVANT CONSIDERATIONS

- 8.1 The organisers have approached NHC for approval to use this location for their event.

9. LEGAL IMPLICATIONS

- 9.1 The authority has an obligation to ensure that the public open spaces it maintains are at a standard that are safe for everyone to use. Additionally, the authority has an obligation to ensure that any environmentally sensitive environment is not damaged due to actions or intentions of others.

10. FINANCIAL IMPLICATIONS

- 10.1 There are no financial risks as this opportunity is generating income.

11. RISK IMPLICATIONS

11.1 There are no risk implications. However, risk assessments have been considered to endeavour that this is a safe event.

12. EQUALITIES IMPLICATIONS

12.1 In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.

12.2 Central Government and national groups have expressed the continued importance of public Green Space in the health and well-being of communities. From April 2013 local authorities at county level are required to take on the statutory duty to improve the health of their communities as required by the Health and Social Care Act 2012 and with it, to acquire many of the public health services currently the responsibility of the NHS. The use of open spaces, parks, playgrounds and relevant leisure facilities are promoted in terms of reducing the impact of obesity on long term health, the importance in the management of wellbeing and in aiding relaxation, as well as sensory' enjoyment.

13. SOCIAL VALUE IMPLICATIONS

13.1 The event is open to everyone.

14. ENVIRONMENTAL IMPLICATIONS

14.1 There are no known Environmental impacts or requirements that apply to this event.

15. HUMAN RESOURCE IMPLICATIONS

15.1 This item of work is contained within the Place Directorate existing work programs.

16. BACKGROUND PAPERS

16.1 None

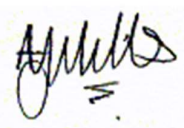
17. APPENDICES

17.1 None

NOTIFICATION DATE - 19th April 2024

Signature of Executive Member ConsultedNot Applicable.....

Date17th April 2024



Signature of Decision Taker

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RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY

Any interest to declare/ or conflict and any dispensation granted <i>[if applicable]</i>	
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SERVICE DIRECTORATE: PLACE

1. DECISION TAKEN

1.1 The proposed application for Simon Market to use the short stay car park at Norton Common, Letchworth for a market stall selling food on 23rd April 2024 is refused on basis that the stall would occupy valuable car parking spaces. Additionally, this application would also require a Street Trading Licence which currently is not in place.

2. DECISION TAKER

2.1. Andrew Mills, Service Manager Greenspace

3. DATE DECISION TAKEN:

3.1 18th April 2024

4. REASON FOR DECISION

4.1 To ensure the short stay car park remains available to visitors to the Norton Common Local Nature Reserve and to comply with the requirements of Street Trading licencing.

5. ALTERNATIVE OPTIONS CONSIDERED

5.1 The organisers have approached North Herts Council to host this event although no other locations have currently been considered that could be more suitable.

6. CONSULTATION (INCLUDING THE EFFECT ON STAKEHOLDERS, PARTNERS AND THE PUBLIC)

6.1 Consultation has been undertaken with colleagues in the Safety Advisory Group and Licencing and Enforcement.

7. FORWARD PLAN

7.1 This decision is not a key Executive decision and has therefore not been referred to in the Forward Plan.

8. BACKGROUND/ RELEVANT CONSIDERATIONS

8.1 The organisers have approached NHC for approval to use this location for their event.

9. LEGAL IMPLICATIONS

9.1 The authority has an obligation to ensure that the public open spaces it maintains are at a standard that are safe for everyone to use. Additionally, the authority has an obligation to ensure that any environmentally sensitive environment is not damaged due to actions or intentions of others.

10. FINANCIAL IMPLICATIONS

10.1 There are no financial risks as this event has been refused.

11. RISK IMPLICATIONS

11.1 There are no risk implications.

12. EQUALITIES IMPLICATIONS

12.1 In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.

12.2 Central Government and national groups have expressed the continued importance of public Green Space in the health and well-being of communities. From April 2013 local authorities at county level are required to take on the statutory duty to improve the health of their communities as required by the Health and Social Care Act 2012 and with it, to acquire many of the public health services currently the responsibility of the NHS. The use of open spaces, parks, playgrounds and relevant leisure facilities are promoted in terms of reducing the impact of obesity on long term health, the importance in the management of wellbeing and in aiding relaxation, as well as sensory' enjoyment.

13. SOCIAL VALUE IMPLICATIONS

13.1 There are no Social Value implications.

14. ENVIRONMENTAL IMPLICATIONS

14.1 Any environmental impacts, such as waste management are mitigated due to the refusal of the application.

15. HUMAN RESOURCE IMPLICATIONS

15.1 This item of work is contained within the Place Directorate existing work programs.

16. BACKGROUND PAPERS

16.1 None

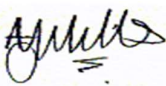
17. APPENDICES

17.1 None

NOTIFICATION DATE - 19th April 2024

Signature of Executive Member ConsultedNot Applicable.....

Date18th April 2024

Signature of Decision Taker 

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EAST TEAM

Application No.	Applicant/Agent Address	Location Address, Applicant Name & Proposal
Ashwell Parish Council		
24/00857/TCA	Mrs Faye Morley Hertfordshire County Council Property, County Hall, Pegs Lane, Hertford, SG13 8DQ, United Kingdom	Ashwell Primary School Silver Street Ashwell Baldock Hertfordshire SG7 5QL Mrs S Pledger Various works including removal.
Baldock		
24/00614/LBC	Roseburys Thomas Postlethwaite 6 Woodland Way, Baldock, Herts, SG7 6LR	33 Hitchin Street Baldock Hertfordshire SG7 6AQ Mark Allen Retain outer frames but replace 13 no. existing timber, single-glazed windows with timber, double-glazed units (windows 1, 8 and 9 to front, windows 5 (including glazed doors), 11, 12 and 13 to rear, windows 2, 4 and 10 to side (south-west) elevation and windows 6, 7 and 14 to side (north-east) elevation).
24/00756/FP	PicklePlanning Stuart Judd 1 Sale Drive, Clothall Common, Baldock, SG7 6NS	Coach House Cloisters Hitchin Street Baldock Hertfordshire SG7 6AE Jason Kitchener Change of use of rearward buildings from offices to five 2-bed dwellings, retention of office use class to main front building, provision of 9 parking spaces and bin storage. Removal of existing archway gates and installation of new sliding gates.
24/00757/LBC	PicklePlanning Stuart Judd 1 Sale Drive, Clothall Common, Baldock, SG7 6NS	Coach House Cloisters Hitchin Street Baldock Hertfordshire SG7 6AE Jason Kitchener Internal and external alterations including alteration to existing roof and fenestration, to facilitate conversion of rearward buildings from offices into 5 x 2 bed dwellings and installation of sliding entrance gates
24/00780/FPH	Rosebury Mr T Postlethwaite 8 Woodland Way, Baldock, Herts, SG7 6LR	20 Byrd Walk Baldock Hertfordshire SG7 6LN Mrs K Matthews First floor rear extension over existing rear extension.
Barkway Parish Council		

**NORTH HERTFORDSHIRE DISTRICT COUNCIL
PLANNING CONTROL
COUNCIL OFFICES, GERON ROAD, LETCHWORTH, HERTS SG6 3JF**

**LIST OF PLANNING APPLICATIONS RECEIVED IN WEEK ENDING: 19/04/2024
DEADLINE FOR COUNCILLORS' CALL IN: 09/05/2025**

24/00841/TCA Mr Jonno Record Shelford Tree Service Ltd
Rectors Cottage, High Street,
Fowlmere, Royston, SG87SJ,
United Kingdom

1 Townsend Close
Barkway
Royston
Hertfordshire
SG8 8ER

Jackie Connolly

T1 Conifer - Remove to ground level

Barley Parish Council

24/00765/FP Abi Ford Design Mrs Abigail Ford
The Old Village Hall, The Street,
Manuden, cm231ds, United
Kingdom

Foxlea
The Mount
Barley
Royston
Hertfordshire
SG8 8JH

Mr & Mrs Richard And Gill Emerson

Erection of two 4 bed dwellings and one 2-bed chalet bungalow with detached garage and home office with associated parking, amenity space and access to the site through the existing access off The Mount.

24/00814/TCA Mr James Cattle Shire tree limited
1A Trigg Way, Melbourn, Royston,
SG8 6HX

Keffords
Shaftenhoe End Road
Barley
Royston
Hertfordshire
SG8 8LB

Dr Brian Wallace

T1 Yew - Pollard at 6m from ground level (cutting back to good growth)

Clothall Parish Meeting

24/00776/AG Mr Edmund Wright Mr Edmund
Wright
The Barn, Preston Road, Gosmore,
Herts, SG4 7QS

Wellbury Farm
Clothall Road
Clothall
Baldock
Hertfordshire
SG7 6RD

Weston Park Farms

Erection of agricultural storage barn.

Letchworth Garden City

24/00675/LDCP Ashby Building Consultants Limited
Mr Ian Green
1 Hainsworth Close, Langham,
Oakham, Rutland, LE15 7HS

27 Parker Close
Letchworth Garden City
Hertfordshire
SG6 3RT

Mr Derek Wright

Replace existing garage door with a window and partial bricking to facilitate conversion of garage into habitable accommodation.

**NORTH HERTFORDSHIRE DISTRICT COUNCIL
PLANNING CONTROL
COUNCIL OFFICES, GERON ROAD, LETCHWORTH, HERTS SG6 3JF**

**LIST OF PLANNING APPLICATIONS RECEIVED IN WEEK ENDING: 19/04/2024
DEADLINE FOR COUNCILLORS' CALL IN: 09/05/2025**

24/00740/TCA	Mr Jason Hough CTC 6 Strawplait way, Arlesey, SG156SJ	Elm Corner 14 Baldock Road Letchworth Garden City Hertfordshire SG6 3LB	Mrs Lindsey Crowley Cypress - Reduce to gutter height of neighbouring property
24/00760/FPH	Rosebury Mr T Postlethwaite 8 Woodland Way, Baldock, Herts, SG7 6LR	2 Cross Street Letchworth Garden City Hertfordshire SG6 4UD	Mrs N Harrison Single storey side extension
24/00786/FPH	Mr Bottazzi 47 Brandles Road, Letchworth Garden City, Hertfordshire, SG6 2JA	47 Brandles Road Letchworth Garden City Hertfordshire SG6 2JA	Mr Bottazzi Two storey rear to include a Juliette balcony and single storey front extension following demolition of existing rear conservatory and front porch.
24/00794/FPH	D.Chandler Architectural Design Ltd. Mr Daniel Chandler 61 Gernon Road, Letchworth, SG6 3HS, United Kingdom	31 Parker Close Letchworth Garden City Hertfordshire SG6 3RT	Mr & Mrs Bray Erection of single storey rear extension following demolition of existing rear conservatory.
24/00804/FPH	In-2-Design Ms Theresa Buckingham 12 Fosman Close, Lucas Lane, Hitchin, SG5 2LL, United Kingdom	32 Bayworth Letchworth Garden City Hertfordshire SG6 2LA	Mr Chris Garner Single storey rear extension following demolition of existing rear conservatory.
24/00808/FPH	CROE Architects Mr Joe Reader Suite 10, 18 Walsworth Road, Hitchin, SG4 9SP, United Kingdom	11 William Way Letchworth Garden City Hertfordshire SG6 2HQ	Mr Harvey Single storey front/side and rear extension. Insertion of dormer window and No.2 rooflights to existing rear roofslope following demolition of existing side detached garage/workshop.

**NORTH HERTFORDSHIRE DISTRICT COUNCIL
PLANNING CONTROL
COUNCIL OFFICES, GERON ROAD, LETCHWORTH, HERTS SG6 3JF**

**LIST OF PLANNING APPLICATIONS RECEIVED IN WEEK ENDING: 19/04/2024
DEADLINE FOR COUNCILLORS' CALL IN: 09/05/2025**

24/00853/TCA Mrs Allison Sparrow Arborcare 38 Sollershott East
Unit N, Shangri la Farm, SG1 2JE Letchworth Garden City
Hertfordshire
SG6 3JN

Greensides

T1 Oak - Crown lift, removing lowest limb. T2 Purple leaved plum - Fell.

Royston Town Council

24/00539/FPH CROE Architects Mr Joe Reader Providence House
Suite 10, 18 Walsworth Road, 4 Melbourn Road
Hitchin, SG4 9SP, United Kingdom Royston
Hertfordshire
SG8 7DB

Mr and Mrs Brown

Single storey side infill extension and rear canopy extension, widen existing front porch, alterations to fenestration to include first floor front window, erection of vehicle and pedestrian electric gate following demolition of existing front and side wall. Alterations to patio area and insertion of solar panels to existing detached garage roof.

24/00728/FPH Ivel Design Limited Mr M 7 Lindsay Close
Humberstone Royston
14 Swanbourne Close, Hertfordshire
Biggleswade, Beds, SG18 8EN SG8 5EF

Mrs C Armstrong

Single storey rear extension following demolition of existing rear conservatory.

24/00773/FPH Mr Michael Easton Mike Easton 18 Barnack Grove
21 Shrubbery Grove, Royston, SG8 Royston
9LJ, United Kingdom Hertfordshire
SG8 5HQ

Mr Glenn Bowles

Detached cycle store and home office/gym outbuilding

Rushden And Wallington Parish Council

24/00785/LDCP Mrs Fiona Cannon Cannon Land At Mill End
Consulting Rushden
Hyde Hall Farm, Sandon, Buntingford
Buntingford, SG9 0RU, United Hertfordshire
Kingdom SG9 0TA

Mr N Stainthorpe

Resurfacing of an existing field gateway to facilitate safe use and access for farm vehicles.

Sandon Parish Council

**NORTH HERTFORDSHIRE DISTRICT COUNCIL
PLANNING CONTROL
COUNCIL OFFICES, GERON ROAD, LETCHWORTH, HERTS SG6 3JF**

**LIST OF PLANNING APPLICATIONS RECEIVED IN WEEK ENDING: 19/04/2024
DEADLINE FOR COUNCILLORS' CALL IN: 09/05/2025**

24/00668/LDCP StudioKM Mrs Mirta Frith Wheat Hill
The Officers' Mess, Royston Road, Sandon
Duxford, Cambridgeshire , CB22 Buntingford
4QH, United Kingdom Hertfordshire
SG9 0RB

Mrs C Boscawen

Installation of outdoor swimming pool and associated path and erection of detached timber plant room.

WEST TEAM

Application No.	Applicant/Agent Address	Location Address, Applicant Name & Proposal
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24/00782/ADJ	East Herts Council Wallfields, Pegs Lane, Hertford, SG13 8EQ	Tol Pedn Hollybush Lane Datchworth Knebworth Hertfordshire SG3 6RB
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East Herts Council

Erection of an additional storey to the existing dwelling to increase the height from 6.07 metres to 9.57 metres.

NORTH HERTS DISTRICT COUNCIL: ADJACENT AUTHORITY :
CONSULTEE ONLY

Codicote Parish Council

24/00648/FPH	Dr C Thomas 6 Mayflower Close, Codicote, Hitchin, Hertfordshire, SG4 8SW	6 Mayflower Close Codicote Hitchin Hertfordshire SG4 8SW
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Dr C Thomas

Single storey front porch extension

Great Ashby Community Council

24/00811/LDCP	ELA Design Mr Chris Ellerbeck Beechcroft, Riverside Avenue, Broxbourne, EN10 6RA	33 Thirlmere Great Ashby Stevenage Hertfordshire SG1 6AQ
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Mr Martin Parris

Roof extension to form gable ends. Insertion of rear box dormer window including Juliet balcony and 4no rooflights to facilitate conversion of loft into habitable accommodation.

Hitchin

23/02925/FPH	ArchiTech Ltd. Mr Richard Chambers 72 Lytton Avenue, Letchworth, SG6 3HY, United Kingdom	19 Old Hale Way Hitchin Hertfordshire SG5 1XJ
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Mr and Mrs Moscatiello

First floor side extension

**NORTH HERTFORDSHIRE DISTRICT COUNCIL
PLANNING CONTROL
COUNCIL OFFICES, GERON ROAD, LETCHWORTH, HERTS SG6 3JF**

**LIST OF PLANNING APPLICATIONS RECEIVED IN WEEK ENDING: 19/04/2024
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24/00638/FP	Miss Sara Wall 11 Southern Street, Manchester, Lancashire, M3 4NJ, United Kingdom	Coopers Arms 81 Tilehouse Street Hitchin Hertfordshire SG5 2DY Miss Sara Wall Installation of two column and ANPR cameras at entrance/exit of car park
24/00639/AD	Miss Sara Wall 11 Southern Street, Manchester, Lancashire, M3 4NJ, United Kingdom	Coopers Arms 81 Tilehouse Street Hitchin Hertfordshire SG5 2DY Miss Sara Wall Installation of 10 non-illuminated signs in car park area
24/00711/NCS	L Abella Design Mr Leo Abella 11 Parrotts Field, Hoddesdon, EN11 0QX, United Kingdom	14 Bearton Avenue Hitchin Hertfordshire SG5 1NZ Mrs Lilla Comparetto Single storey rear extension with the following dimension: Length as measured from rear wall of original dwelling - 4.5 metres
24/00721/FPH	MSAD Architectural Design Ltd Mark Scott Bancroft House, 34 Bancroft, Hitchin, SG5 1LA	65 Gaping Lane Hitchin Hertfordshire SG5 2JE Ms Elaine Gough Single storey rear extensions
24/00729/FPH	D.Chandler Architectural Design Ltd. Mr Daniel Chandler 61 Gernon Road, Letchworth, SG6 3HS, United Kingdom	59 Uplands Avenue Hitchin Hertfordshire SG4 9NL Mr & Mrs Payne Single storey rear and side extensions following demolition of existing side element and detached garage.
24/00753/FPH	Rejig Homes Ltd Mr Abdul Haque 167 Heathfield Road, Hitchin, SG5 1TE	12 Radcliffe Road Hitchin Hertfordshire SG5 1QG Mr and Mrs Abbott Single storey rear extension following demolition of existing single storey rear structure.

**NORTH HERTFORDSHIRE DISTRICT COUNCIL
PLANNING CONTROL
COUNCIL OFFICES, GERON ROAD, LETCHWORTH, HERTS SG6 3JF**

**LIST OF PLANNING APPLICATIONS RECEIVED IN WEEK ENDING: 19/04/2024
DEADLINE FOR COUNCILLORS' CALL IN: 09/05/2025**

24/00768/FPH	Damien Poulter Mr Damien Poulter 9 Bakers Grove, Welwyn Garden City, AL7 2DJ, United Kingdom	45 Lindsay Avenue Hitchin Hertfordshire SG4 9JA
		Mr Steve Groves
		Single storey rear and part two storey and part single storey side extensions. Insertion of two rear box dormer windows including Juliet balcony and two front rooflights in existing roofslope to facilitate loft conversion.
24/00779/FPH	Pentangle Design Group Gareth Leech Suite 1, 21 Bancroft, Hitchin, SG5 1JW, United Kingdom	75 Meadowbank Hitchin Hertfordshire SG4 0HY
		Ms Pam Chohan
		Part two storey and part single storey front extension. Two storey side extension and single storey rear extension following demolition of existing detached rear garage. Alterations to openings (revision of previously approved planning permission 22/01032/FPH granted 01.06.2022).
24/00807/FPH	BBR Design Mr Ryan Albone 7 Paynes Park, Hitchin, Hertfordshire, SG5 1EH	8 Halsey Drive Hitchin Hertfordshire SG4 9QH
		Mr & Mrs Pack
		Single storey rear extension and alteration to side elevation fenestration following demolition of rear conservatory
24/00809/FPH	Livarch Ltd Mr Adeeb Anwar 104 Oaks Lane, Ilford, Essex, IG2 7PX	20 Pulvers Way Hitchin Hertfordshire SG4 9JJ
		Jee Properties Ltd
		Part two storey and part single storey rear extension
24/00831/TPO	Mr Charlie Martinelli Cm Garden and Tree Care Ltd 239 Bullsmoore Lane, Enfield, EN1 4SB, United Kingdom	12 Symonds Road Hitchin Hertfordshire SG5 2JL
		Mr Charlie Martinelli
		Lime - Reduce back to old points removing 2.5m of growth
Ickleford Parish Council		
24/00724/LBC	Brighter Planning Ltd Mrs Charmain Hawkins Lewis House, Great Chesterford Court, Great Chesterford, CB10 1PF, United Kingdom	Lower Green Farm Lower Green Ickleford Hitchin Hertfordshire SG5 3TW
		Director Of Property Sass Pledger
		Internal alterations to small barn including installation of mezzanine floor and staircase (Retrospective)

Kimpton Parish Council

24/00727/FPH Ms Lory Laskey 1 Hope Cottages
1 Hope Cottages, Plummers Lane, Plummers Lane
Peters Green, LU2 9QP Peters Green
Luton
Hertfordshire
LU2 9QP

Ms Lory Laskey

Open sided porch to north east elevation and insertion of two windows to first floor north elevation

24/00755/OP DLA Town Planning Ltd DLA Town Meadow House
Planning Ltd Kimpton Road
5 The Gavel Centre Porters Wood, Peters Green
St Albans, AL3 6PQ, United Luton
Kingdom Hertfordshire
LU2 9QW

Mr John Warren

Erection of two detached dwellings with access from Kimpton Road (all matters reserved except means of access).

24/00799/FPH RTM Design Mr Richard Collin 7 Beech Way
27 St Andrews Close, Slip End, Blackmore End
Luton, LU1 4DE St Albans
Hertfordshire
AL4 8LY

Ms Burns

Insertion of pitched roof dormer window to front roof slope

24/00800/LDCP RTM Design Mr Richard Collin 7 Beech Way
27 St Andrews Close, Slip End, Blackmore End
Luton, LU1 4DE St Albans
Hertfordshire
AL4 8LY

Ms Burns

Single storey rear extension

Kings Walden Parish Council

24/00787/FPH RTM Design Mr Richard Collin 30 Lower Road
27 St Andrews Close, SLIP END, Breachwood Green
LU1 4DE Hitchin
Hertfordshire
SG4 8NS

Mr & Mrs Smith

Part two storey and part single storey rear extension, two storey side and first floor front extension, alterations to existing openings, ground floor front infill extension and internal alterations.

Knebworth Parish Council

**NORTH HERTFORDSHIRE DISTRICT COUNCIL
PLANNING CONTROL
COUNCIL OFFICES, GERON ROAD, LETCHWORTH, HERTS SG6 3JF**

**LIST OF PLANNING APPLICATIONS RECEIVED IN WEEK ENDING: 19/04/2024
DEADLINE FOR COUNCILLORS' CALL IN: 09/05/2025**

24/00834/PIP	Mr B Retkin 14 Grendon Gardens, Wembley, Middlesex, HA9 9NE	64 Pondcroft Road Knebworth Hertfordshire SG3 6DE Mr B Retkin Erection of one detached dwelling and two semi-detached dwellings following demolition of existing bungalow
Pirton Parish Council		
24/00719/FPH	Brownlow Brownlow 24 , Gainsborough Studios South, Poole Street, London, N15EE, United Kingdom	1 West Lane Pirton Hitchin Hertfordshire SG5 3RA Howes Installation of front permeable hardstanding and creation of vehicular access off West Lane
St Ippolytts Parish Council		
24/00725/LBC	Barker Parry Town Planning Ltd Ms Liz Fitzgerald 33 Bancroft, Hitchin, SG5 1LA, United Kingdom	The Bull High Street Gosmore Hitchin Hertfordshire SG4 7QG A E Hoffman and K A Lauder Internal and external alterations to facilitate change of use of the public house (Sui Generis) to residential (Class C3) comprising 1x four-bed dwelling
24/00751/FP	Barker Parry Town Planning Ltd Ms Holly Butrimas-Gair 33 Bancroft, Hitchin, SG5 1LA, United Kingdom	The Bull High Street Gosmore Hitchin Hertfordshire SG4 7QG A E Hoffman and K A Lauder Temporary planning permission for a period of 12 months for the continued use of the first floor as residential accommodation
24/00796/FP	Barker Parry Town Planning Ltd Ms Liz Fitzgerald 33 Bancroft, Hitchin, SG5 1LA, United Kingdom	The Bull High Street Gosmore Hitchin Hertfordshire SG4 7QG A E Hoffman and K A Lauder Change of use of the public house (Sui Generis) to residential (Class C3) comprising 1x four-bed dwelling and associated landscaping, Erection of carport/storage

Wymondley Parish Council

**NORTH HERTFORDSHIRE DISTRICT COUNCIL
PLANNING CONTROL
COUNCIL OFFICES, GERON ROAD, LETCHWORTH, HERTS SG6 3JF**

**LIST OF PLANNING APPLICATIONS RECEIVED IN WEEK ENDING: 19/04/2024
DEADLINE FOR COUNCILLORS' CALL IN: 09/05/2025**

24/00723/FP	Bidwells Miss Louise Newton Bidwells, Bidwell House, Trumpington Road, Cambridge, CB2 9LD	Redcoats Green Farm Stevenage Road Redcoats Green Little Wymondley Hitchin Hertfordshire SG4 7JL
		Mr H Neave
		Construction of a manege
24/00730/FP	Bidwells LLP Miss Lona Jardine Bidwell House, Trumpington Road, Cambridge, Cambridgeshire, CB2 9LD, United Kingdom	Priory Farm Priory Lane Little Wymondley Hitchin Hertfordshire SG4 7HD
		Mr Angus Wallace
		Change of use of existing agricultural grain store to flexible commercial use (Use Class E(g) and B8) and provision of 6 parking spaces

(Including Withdrawn decisions)

EAST TEAM

Application No: 23/01220/FP	Location: Holborn Farm Dane End Therfield Royston Hertfordshire SG8 9RH Applicant Name: Mr Brown Description: Conversion of existing barn into one 4-bed dwelling including extensions, detached car port, widening of existing vehicular access, associated landscaping and parking following demolition of existing stable extension, car port and lean-to structure. (as amended by plan nos 301_R1, 302_R2, 3010_R1 _ 313_R1, 304 PR R2 (P3); 303 PR (R1); 300 PR R2 (P3); 100 R2 (P3))	Decision: Conditional Permission Decision Date: 12/04/2024
Application No: 23/01221/LBC	Location: Holborn Farm Dane End Therfield Royston Hertfordshire SG8 9RH Applicant Name: Mr Brown Description: Conversion to existing barn into one 4-bed dwelling including extensions, detached car port, widening of existing vehicular access, associated landscaping and parking following demolition of existing stable extension, car port and lean-to structure.	Decision: Conditional Consent Decision Date: 12/04/2024
Application No: 24/00143/FP	Location: Former 40-42 High Street Royston Hertfordshire SG8 9AG Applicant Name: Mr Tom Hanson Hanson Services Ltd Description: Addition of 4th storey to existing building to provide two 2-bed and one 1-bed self-contained flats. Provision of additional window on rear elevation.	Decision: Conditional Permission Decision Date: 11/04/2024
Application No: 24/00210/FPH	Location: Willow Lodge 73 Broadway Letchworth Garden City Hertfordshire SG6 3PQ Applicant Name: Mr A Ravenscroft Description: Two X part two storey, part first floor (dormer window style on one side) and part rear extensions with additional single storey element on the side.	Decision: Conditional Permission Decision Date: 15/04/2024
Application No: 24/00276/DOC	Location: 2 Priory Close Royston Hertfordshire SG8 7DU Applicant Name: Mr Ian Turvey TDC New Homes Ltd. Description: Details reserved by Condition 8 (Hard and soft landscaping) of planning permission reference 22/02212/FP granted on 09.11.2022.	Decision: Approval of Details Decision Date: 17/04/2024
Application No: 24/00277/DOC	Location: 2 Priory Close Royston Hertfordshire SG8 7DU Applicant Name: Mr Ian Turvey TDC New Homes Ltd. Description: Details reserved by Condition 11 (Stepped access) of planning permission reference 22/02212/FP granted on 09.11.2022.	Decision: Approval of Details Decision Date: 17/04/2024
Application No: 24/00416/FPH	Location: 320 Norton Way South Letchworth Garden City Hertfordshire SG6 1TA Applicant Name: Mr & Mrs D Job Description: Replace existing integral garage door with window and installation of a side window to facilitate conversion of garage into habitable accommodation.	Decision: Conditional Permission Decision Date: 16/04/2024
Application No: 24/00486/FPH	Location: 17 Greenway Letchworth Garden City Hertfordshire SG6 3UG Applicant Name: Mr and Mrs Borthwick Description: Single storey rear extension and the insertion of side dormer window.	Decision: Conditional Permission Decision Date: 11/04/2024

EAST TEAM

Application No: 24/00500/FPH
Location: Providence House 4 Melbourn Road Royston Hertfordshire SG8 7DB
Applicant Name: Mr and Mrs Brown
Description: Erection of detached garage.
Decision: Conditional Permission
Decision Date: 15/04/2024

Application No: 24/00521/FPH
Location: Morrice Green Farm Bell Lane Nuthampstead Royston Hertfordshire SG8 8LR
Applicant Name: Mr D Griffin
Description: Single storey side porch extension following demolition of existing lean-to porch/steps, rear conservatory and w/c. Alterations to fenestration including insertion of first floor side window and replacement fenestration throughout. External re-rendering.
Decision: Conditional Permission
Decision Date: 16/04/2024

Application No: 24/00540/TCA
Location: 96 West View Letchworth Garden City Hertfordshire SG6 3QL
Applicant Name: Miss Maria Free Settle Housing Association
Description: T1 Bay, T2 Lilac - Remove. T3 Holly - Reduce by 2m and shape. T4 Cherry - Reduce back overhang of branches.
Decision: No Objection
Decision Date: 17/04/2024

Application No: 24/00543/AD
Location: Unit 26 Woodside Industrial Park Works Road Letchworth Garden City Hertfordshire SG6 1LA
Applicant Name: Ms T Hancock City Plumbing Supplies
Description: Replacement and installation of fascia signs, poster frames and plaque.
Decision: Conditional Consent
Decision Date: 11/04/2024

Application No: 24/00554/S73
Location: Mill Corner Farm Jacksons Lane Reed Royston Hertfordshire SG8 8AB
Applicant Name: Mr & Mrs Walters
Description: Variation of Condition 2 (revised plans) of planning permission 23/02751/S73 granted on 28/02/2024 for Variation to Condition 2 (Approved drawing numbers. Removal: To substitute amended plans to include the installation of two additional velux windows on the front elevation. Update revision numbers of approved drawing numbers to PL15-C and PL17-E) of planning permission reference 23/01027/FPH granted on 24.07.2023 for Variation of 22/02565/FPH to form pitched roof over side extension and installation of 2 x rooflights (as amended by plans received on 21st June 2023).
Decision: Conditional Permission
Decision Date: 16/04/2024

Application No: 24/00592/TCA
Location: 51 Silver Street Ashwell Baldock Hertfordshire SG7 5QL
Applicant Name: Mrs Rachel Burke
Description: T1 Sycamore - Crown lift to 50% of the crown, Removing lower canopy to allow light into garden, without pruning the top of the crown. T2 Elder - Remove to ground level
Decision: No Objection
Decision Date: 12/04/2024

WEST TEAM

Application No: 23/01202/FP
Location: Heath Farm Pottersheath Road Pottersheath Hertfordshire AL6 9ST
Applicant Name: Mr And Mrs Bentley
Description: Erection of one 4-bed dwelling and associated parking.
Decision: Conditional Permission
Decision Date: 16/04/2024

Application No: 23/02408/FPH
Location: Valley Farm Kimpton Road Codicote Hitchin Hertfordshire SG4 8ST
Applicant Name: Chris and Maria Carradice
Description: Single storey rear extension, rear porch canopy and single storey side extension providing glazed link/study/bootroom/WC.
Decision: Conditional Permission
Decision Date: 16/04/2024

Application No: 23/02409/LBC
Location: Valley Farm Kimpton Road Codicote Hitchin Hertfordshire SG4 8ST
Applicant Name: Chris and Maria Carradice
Description: Single storey rear extension, rear porch canopy and single storey side extension providing glazed link/study/bootroom/WC. Internal alterations.
Decision: Conditional Consent
Decision Date: 16/04/2024

WEST TEAM

Application No: 23/02483/LBC	Location: The Plough Plough Lane Kings Walden Hertfordshire SG4 8LA Applicant Name: HAWTHORN LEISURE (MANTLE) LIMITED Description: External and internal alterations and partial demolition of existing public house to facilitate conversion to one 4-bed dwelling including part two storey and part single storey rear extension. External cladding.	Decision: Withdrawn Decision Date: 16/04/2024
Application No: 23/02521/FPH	Location: 17 Deards End Lane Knebworth Hertfordshire SG3 6NL Applicant Name: Mr Pugh And Ms Johnson Description: Installation of three air source heat pumps	Decision: Conditional Permission Decision Date: 11/04/2024
Application No: 23/02850/FPH	Location: 123 Nightingale Road Hitchin Hertfordshire SG5 1RG Applicant Name: Mr John Gordon Description: Part two storey and part single storey rear extension following demolition of existing rear extensions. Insertion of two first floor front elevation windows.	Decision: Conditional Permission Decision Date: 16/04/2024
Application No: 24/00001/FPH	Location: High Meadows Preston Road Gosmore Hitchin Hertfordshire SG4 7QS Applicant Name: Mr & Mrs Barnes Description: Erection of detached garage following demolition of existing garage. Ancillary landscape works (as amended by plans rec'd 22 March 2024).	Decision: Conditional Permission Decision Date: 16/04/2024
Application No: 24/00018/LBC	Location: 100 Arlesey Road Ickleford Hitchin Hertfordshire SG5 3TH Applicant Name: Lucy Reeve Description: Replace sole plate and brick plinth, replace existing timber studs at ground floor only, install sheep's fleece insulation within infill panels before finishing with lime render on front (gable end) elevation.	Decision: Conditional Consent Decision Date: 12/04/2024
Application No: 24/00046/FPH	Location: 5 Dower House Hitchin Road Preston Hitchin Hertfordshire SG4 7TZ Applicant Name: Mr Ed Pakenham Description: Single storey rear extension following removal of existing detached outbuilding	Decision: Conditional Permission Decision Date: 16/04/2024
Application No: 24/00047/LBC	Location: 5 Dower House Hitchin Road Preston Hitchin Hertfordshire SG4 7TZ Applicant Name: Mr Ed Pakenham Description: Single storey rear extension following removal of existing detached outbuilding	Decision: Conditional Consent Decision Date: 16/04/2024
Application No: 24/00225/LBC	Location: The Farmhouse At Redcoats Stevenage Road Redcoats Green Little Wymondley Hitchin Hertfordshire SG4 7JR Applicant Name: Mr H Nye ANGLIAN COUNTRY INNS LTD Description: Replacement of roof tiles to 2 slopes of main roof.	Decision: Conditional Consent Decision Date: 16/04/2024
Application No: 24/00248/DOC	Location: 7 Tilehouse Street Hitchin Hertfordshire SG5 2DW Applicant Name: Millie Reeves Description: Details reserved by Condition 2 (Materials Samples) of listed building consent 23/02014/LBC granted on 16.01.2024.	Decision: Approval of Details Decision Date: 17/04/2024
Application No: 24/00272/LBC	Location: The Bull Inn High Street Whitwell Hitchin Hertfordshire SG4 8AG Applicant Name: Star Pubs And Bars Star Pubs And Bars Description: Installation of external illuminated and non-illuminated signs	Decision: Conditional Consent Decision Date: 11/04/2024

WEST TEAM

Application No: 24/00278/AD	Location: The Bull Inn High Street Whitwell Hitchin Hertfordshire SG4 8AG Applicant Name: Star Pubs And Bars Star Pubs And Bars Description: Installation of external illuminated and non-illuminated signs	Decision: Conditional Consent Decision Date: 11/04/2024
Application No: 24/00360/FPH	Location: Ruskin House Tagmore Park Tagmore Green Welwyn Hertfordshire AL6 9TJ Applicant Name: Mr Michael Steel Description: Single storey rear extension and single storey front extension to link main dwelling to garage	Decision: Conditional Permission Decision Date: 16/04/2024
Application No: 24/00429/DOC	Location: 81 Whinbush Road Hitchin Hertfordshire SG5 1PZ Applicant Name: Mr Bimal Barchha Description: Details reserved by Condition 17 (Energy Sustainability Statement) of planning permission reference no. 22/02953/FP granted 30.03.2023.	Decision: Agreed Decision Date: 17/04/2024
Application No: 24/00431/FPH	Location: 22 Springhead Lane Hitchin Hertfordshire SG4 0LJ Applicant Name: Ms L Adeleke-Adedoyin Description: Insertion of two ground floor windows to existing side elevation to facilitate the conversion of garage into gym	Decision: Conditional Permission Decision Date: 16/04/2024
Application No: 24/00438/FPH	Location: 32 Benslow Lane Hitchin Hertfordshire SG4 9RE Applicant Name: Mr K Mandalia Description: Insertion of rear dormer window and two front rooflights to facilitate loft conversion (as a variation of planning permission 23/02872/FPH granted 07.02.2024.	Decision: Conditional Permission Decision Date: 16/04/2024
Application No: 24/00443/FPH	Location: 2 Waterdell Lane St Ippolyts Hitchin Hertfordshire SG4 7RB Applicant Name: Mr Pilch Description: Two storey front extension with open sided porch. Alterations to fenestration	Decision: Conditional Permission Decision Date: 11/04/2024
Application No: 24/00465/LDCP	Location: 18 Ryders Hill Great Ashby Stevenage Hertfordshire SG1 6BJ Applicant Name: Mr Mrs Kelly Nesbitt Description: Single storey rear extension and insertion of rooflights. Alterations to fenestration to ground floor rear elevation to facilitate partial garage conversion	Decision: Granted Permission Decision Date: 17/04/2024
Application No: 24/00487/LDCP	Location: 4 Tudor Court Hitchin Hertfordshire SG5 2BE Applicant Name: Dr Alexandra Draper Description: Insertion of ground floor front window following removal of existing garage door to facilitate garage conversion into habitable accommodation	Decision: Granted Permission Decision Date: 11/04/2024
Application No: 24/00507/DOC	Location: 15 Lime Avenue Blackmore End St Albans Hertfordshire AL4 8LQ Applicant Name: Mr Steve Toms Tomswood Homes Description: Details reserved by condition 4 (Landscape Details) of planning permission reference no. 21/03437/FP granted 28.09.2022	Decision: Approval of Details Decision Date: 17/04/2024
Application No: 24/00519/DOC	Location: Land To The Rear And Front Of 1-4 Gosmore Ley Close Gosmore Hertfordshire Applicant Name: Mr Mark Shadbolt Chiltern Developments (Hitchin) Ltd Description: Details reserved by Condition 8 (CTMP) of planning permission reference 23/01229/FP granted on 08.11.2023.	Decision: Approval of Details Decision Date: 17/04/2024

WEST TEAM

Application No: 24/00551/FPH	Location: 2 Storehouse Lane Hitchin Hertfordshire SG4 9AB Applicant Name: Mr Stephen Chown Description: Insertion of dormer window to existing rear roofslope and window to existing second floor side elevation to facilitate conversion of loftspace into habitable accommodation.	Decision: Refused Decision Date: 16/04/2024
Application No: 24/00596/NMA	Location: 2 Ibberson Way Hitchin Hertfordshire SG4 9RB Applicant Name: Richard Sullivan Description: Alterations to fenestration (as Non-Material Amendment to planning permission 23/02356/FPH granted 07.12.2023)	Decision: Agreed Decision Date: 11/04/2024
Application No: 24/00599/TCA	Location: Offley Place Kings Walden Road Offley Hitchin Hertfordshire SG5 3DX Applicant Name: Mr Martin Black Offley place Description: Holly - Remove.	Decision: No Objection Decision Date: 12/04/2024
Application No: 24/00612/NCS	Location: 7 Tower Close Little Wymondley Hitchin Hertfordshire SG4 7JG Applicant Name: Ms Kim Shaw Description: Single storey rear extension with the following dimension: Length as measured from rear wall of original dwelling - 4.5 metres	Decision: Prior Approval Not Required Decision Date: 16/04/2024
Application No: 24/00715/DOC	Location: 33 High Street Graveley Hitchin Hertfordshire SG4 7LA Applicant Name: Mr Joshi Description: Details reserved by condition 12 (Construction Environmental Management Plan) of planning permission reference no 23/01392/FP granted 16.02.2024.	Decision: Approval of Details Decision Date: 17/04/2024