

RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY

PART 1 – PUBLIC DOCUMENT

Any interest to declare/ or conflict and any dispensation granted for the Officer or Executive Member
[As the Executive Member for Community & Partnership, Cllr Val Bryant, didn't vote on grant 1.2.]

Any conflict with any Member of the Panel and the bodies concerned **[NO]**

SERVICE DIRECTORATE: Legal and Community

1. DECISION TAKEN

1.1 The approval of the allocation **Hitchin Community Grant** funding of:

1.2 Resolve - **£1,500** towards the costs of a Key Worker who runs the Group Therapy and Key Work Sessions.

2. DECISION TAKER

2.1 Cllr Val Bryant, Executive Member for Community and Partnerships, in consultation with the Service Director – Legal and Community

3. DATE DECISION TAKEN:

20.3.25

4. REASON FOR DECISION

4.1 The **Hitchin Community Forum** held on 4 March 2025 considered a funding application from:

- Resolve

and recorded their recommendations. This is part of the process for the formal commitment of Community Grant funds via the delegated authority process.

5. ALTERNATIVE OPTIONS CONSIDERED

5.1 There are no other reasonable alternative options.

6. CONSULTATION (INCLUDING THE EFFECT ON STAKEHOLDERS, PARTNERS AND THE PUBLIC)

6.1 Consultation has taken place with the Hitchin Community Forum Members in a public meeting on 4 March 2025. Members are in favour and recommend that the Hitchin Community Grant budget should be used for this purpose.

7. FORWARD PLAN

7.1 This decision is not a key Executive decision and has therefore not been referred to in the Forward Plan.

8. BACKGROUND/ RELEVANT CONSIDERATIONS

8.1 The grant applications were considered by the Hitchin Community Forum on 4 March 2025. The report with the application details is set out under item 4, available on the Council's website [CLICK HERE](#).

- 8.2 This delegated decision confirms that the recommendation made by the Community Forum members was accepted by the Executive Member for Community & Partnerships, and Service Director on application 1.2.

9. LEGAL IMPLICATIONS

- 9.1 Following the decision of Full Council on 18 April 2023, a Community Forum shall consider applications for community grants in its area and make recommendations to the Executive Member for Community & Partnerships on them. The Executive Member has delegated authority to make these Executive decisions under section 14.6.9(b)((ii)A of the constitution, in consultation with the Service Director: Legal & Community. That decision will be subject to a five clear working day call-in period, following publication in the Members Information Service (MIS) and on the Council's website.

- 9.2 These grants have been assessed against the Subsidy Control Act 2022.

10. FINANCIAL IMPLICATIONS

- 10.1 The total community budget for Hitchin for 2024/25 stood at **£18,147**.

- 10.2 Prior to the meeting on 4 March 2025 **£15,595** had been allocated.

- 10.3 The amount left to utilise in the budget stands at **£2,552**.

- 10.4 The grant application for this meeting totals **£1,500**. If the grant is awarded as outlined in 1.2 the remaining balance will be **£1,052** available to carry forward into the 2025/26 budget, subject to approval from Cabinet.

11. RISK IMPLICATIONS

- 11.1 Good Risk Management supports and enhances the decision-making process, increasing the likelihood of the Council meeting its objectives and enabling it to respond quickly and effectively to change. When taking decisions, risks and opportunities must be considered.

- 11.2 There are no relevant risk entries that have been recorded on Ideagen Risk, the Council's performance and risk system. Individual events should have their own risk assessments in place to mitigate any health and safety issues. Whenever a request for grant funding for equipment is received, the recipient of the funding will be advised to obtain insurance for the item to avoid a repeat request for funding in the event of the equipment being stolen or damaged. There are no pertinent risk implications for the Authority associated with any items within this report.

12. EQUALITIES IMPLICATIONS

- 12.1 In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.

- 12.2 Community Grant funds are awarded to community groups that clearly demonstrate positive impact on the community and wider environment. The projects outlined in this report seek to advance equality of opportunity and foster good relations.

13. SOCIAL VALUE IMPLICATIONS

- 13.1 The Social Value Act and "go local" policy do not apply to the matters contained within this report, as there are no recommendations on procurement.

