

RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY

***PART 1 – PUBLIC DOCUMENT**

Any interest to declare/ or conflict and any dispensation granted [*if applicable*]

SERVICE DIRECTORATE: Place

1. DECISION TAKEN

- 1.1 To appoint Southern Landscape Construction (SLC) to undertake the contract to renovate the play area at Purwell Recreation Ground

2. DECISION TAKER

- 2.1 Sarah Kingsley

3. DATE DECISION TAKEN:

- 3.1 4th March 2025

4. REASON FOR DECISION

- 4.1 The above contractor attained the highest score in the request for quotation evaluation process based on price, quality and social value criteria and are therefore considered best value.

5. ALTERNATIVE OPTIONS CONSIDERED

- 5.1 No alternative options have been considered as this is a works only contract to deliver a specific project as part of the delivery of the Greenspace Management Strategy

6. CONSULTATION (INCLUDING THE EFFECT ON STAKEHOLDERS, PARTNERS AND THE PUBLIC)

- 6.1 Groundwork East were appointed as landscape architects to manage the delivery of this project and have undertaken consultation via an online survey to seek the opinions of visitors and users. The project design takes into account the comments that were received where practical to do so. The Executive Member for Environment and Leisure and Deputy has been informed of the decision.

7. FORWARD PLAN

- 7.1 This decision is not a key Executive decision and has therefore not been referred to in the Forward Plan.

8. BACKGROUND/ RELEVANT CONSIDERATIONS

- 8.1 The Greenspace Management Strategy identifies a provision for the renovation and improvement to existing play areas across the District. The Executive Member for Environment and Leisure in consultation with the Service Director Place and Service Manager Greenspace have identified the need to invest in the play provision at

Purwell Recreation Ground, Hitchin. This need was highlighted following annual independent playground inspections and regular monitoring of the site which showed several items of equipment and safety surfacing in need of repair or replacement.

9. LEGAL IMPLICATIONS

- 9.1. Under paragraph 14.6.4 (a) (ii) of the Council's Constitution, Service Directors have general authority to enter contracts to carry out works and/or for the supply of goods and services within approved budgets.
- 9.2. Paragraph 14.6.9 (b) (ii), (iii) and (viii) further gives the Service Director - Place the authority to manage, direct and control resources relating to, amongst others, environmental services, grounds maintenance and parks and open spaces. The Executive Member for Environment and Leisure is also responsible for leadership, strategic planning and development, partnership working and decision making within these stated service areas under this paragraph.

10. FINANCIAL IMPLICATIONS

- 10.1. There are no specific revenue implications associated with this contract award as the costs will be met through grant funding.
- 10.2. The contract value is £122,222.20 to deliver the specified design including an element for contingencies.

11. RISK IMPLICATIONS

- 11.1 This contract award to a single provider has been procured via InTend and will be managed via Groundwork with regular weekly reporting during the construction phases. SLC have a proven track record of delivering projects of similar scale and value in public open spaces, which provides additional assurance for delivery of this project.

12. EQUALITIES IMPLICATIONS

- 12.1 The Equality Act 2010 came into force on the 1st October 2010, a major piece of legislation. The Act created a new Public Sector Equality Duty, which came into force on the 5th April 2011. There is a general duty, described in paragraph 12.2, that public bodies must meet, underpinned by more specific duties which are designed to help meet them.
- 12.2 In line with the Public Sector Equality Duty, public bodies must, in the exercise of its functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.
- 12.3 There are no additional equality implications associated with this proposal.

13. SOCIAL VALUE IMPLICATIONS

- 13.2 As the recommendations in the report relate to a contract above the EU threshold, Social Value has been included as part of the evaluation process with an allocation of 10% of the award marks. The results of these steps are now included within the method statements for delivery of the contract.

14. ENVIRONMENTAL IMPLICATIONS

- 14.1. There are no known Environmental impacts or requirements that apply to this report.

15. HUMAN RESOURCE IMPLICATIONS

15.1 There are no known human resource implications as the works associated with delivering the contract are already contained within existing resources.

16. BACKGROUND PAPERS

16.1 None

17. APPENDICES

17.1 None

NOTIFICATION DATE

Date sent to all Members, put on website and appears in MIS – Committee, Member & Scrutiny Services can confirm this with you,

Signature of Executive Member Consulted 

Date ...5th March 2025.....

Signature of Decision Taker 