

## RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY

### **\*PART 1 – PUBLIC DOCUMENT**

#### **NON-EXECUTIVE DECISION**

#### **SUPPLY AND INSTALLATION OF A MULTI USE GAMES AREA (MUGA) AT BANCROFT RECREATION GROUND, HITCHIN**

Any interest to declare/ or conflict and any dispensation granted *[if applicable]*

**SERVICE DIRECTORATE:** *Place*

#### **1. DECISION TAKEN**

To appoint ETC as the preferred contractor to undertake the construction of a MUGA including flood lighting at Bancroft Recreation Ground, Hitchin.

#### **2. DECISION TAKER**

Vaughan Watson

#### **3. DATE DECISION TAKEN:**

22<sup>nd</sup> February 2019

#### **4. REASON FOR DECISION**

4.1 The appointment is to help achieve the delivery of the outcomes contained within the Council's adopted Greenspace Management Strategy

#### **5. ALTERNATIVE OPTIONS CONSIDERED**

5.1 None considered

#### **6. CONSULTATION (INCLUDING THE EFFECT ON STAKEHOLDERS, PARTNERS AND THE PUBLIC)**

6.1 Consultation was undertaken with local residents and users of the recreation ground and Sport England who have contributed £60,000 towards the costs of this project.

6.2 In addition consultation was undertaken as part of the formal planning application process for the introduction of the floodlights.

#### **7. RELEVANT CONSIDERATIONS**

7.1 The works are being undertaken to deliver the agreed green space capital program.

7.2 In addition the appropriate planning permissions have been sought and gained so as to enable the project to proceed.

#### **8. LEGAL IMPLICATIONS**

8.1 The works are listed as an agreed action for 2018/19.

- 8.2 Cabinet resolved at their meeting on the 19<sup>th</sup> June 2018 that a final capital contribution of £4,750 was approved permitting the development to proceed.
- 8.3 There are statutory duties underlying the decision.
- 8.4 The Council has a contract with Groundwork Hertfordshire who is working with us to deliver the Council's adopted Green Space Management Strategy. This includes the development of the contract documents, tendering and project management associated with the delivery of this project.

## **9. FINANCIAL IMPLICATIONS**

- 9.1 The value of the contract to be awarded via Groundwork Hertfordshire to ETC is £130,335.00
- 9.2 This value is included within the Capital Works Program for 2018/18 and includes the grant funding of £60,000 from Sport England and £74,250 from section 106 contributions.

## **10. RISK IMPLICATIONS**

- 10.1 The risk associated with green space sustainability have been reviewed and are updated on Covalent, the Council's risk management software.

## **11. EQUALITIES IMPLICATIONS**

- 11.1 In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.
- 11.2 There are no adverse equalities implications to the provision of a MUGA. The health benefits of the facility will benefit a wide range of local users.

## **12. SOCIAL VALUE IMPLICATIONS**

- 12.1 The Social Value Act and the "go local" policy were considered for the award of this contract. Given the specialist nature of the works, the project team is not aware of any local suppliers that could undertake the required works. The project team sought to give effect to aims of the legislation and policy. In respect of the evaluation of tenders, the project team gave credit to social value and in particular the winning bidder confirmed the following regarding staff development and environmental protection:-
- a) ETC Sports Surfaces Limited is fully committed to developing the skills & knowledge of our entire workforce. Our site operatives are fully plant certified, CSCS registered and competent within Health & Safety. We have procedures in place that allow our staff to express any interests in further developing their skills or qualifications in any aspect of work related training. Our site operatives have under gone a NVQ Level 2 in Sports & Play Surfaces which is a new NVQ that is highly recognised within our industry. We also send our site operatives on refresher courses when we feel necessary to allow them to refresh their own knowledge and learn any new laws or regulations that they were unfamiliar with previously."
  - b) Substances used on site to be stored in manner to contain all spillages. All static plant to have drip trays placed beneath. Emissions, i.e. plant, dust to be

monitored at all times. All special waste to be removed by licensed contractors to licensed waste disposal premises.

**13. HUMAN RESOURCE IMPLICATIONS**

13.1 The human resource implications associated with undertaking this project are already included within the Place Directorate's Work Program's

**14. BACKGROUND PAPERS**

14.1 Council's Green Space Management Strategy 2017 - 21

**15. NOTIFICATION DATE**

*Date sent to all Members, put on website and appears in MIS - Committee and Member Services will insert*

Signature of Executive Member Consulted ..... 

Date ..... 26/02/19 .....

Signature of Decision Taker ..... 

**Please Note: that *unless urgency provisions apply* EXECUTIVE decisions cannot be implemented until 5 clear working days have elapsed after the decision has been taken to allow for scrutiny call-in.**

**Call-in does not apply to NON-EXECUTIVE DECISIONS**

