



WEEK ENDING 25 JUNE 2021

MEMBERS' INFORMATION

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Produced by the Communications Team. Any comments, suggestions or contributions should be sent to the Communications Team at pressoffice@north-herts.gov.uk

NEWS AND INFORMATION

AGENDA & REPORTS

PUBLISHED WEEK COMMENCING

21 JUNE 2021

Licensing and Appeals Committee – Monday 5 July 2021
Cabinet Panel on the Environment – Tuesday 6 July 2021
Council – Thursday 8 July 2021

FORTHCOMING MEETINGS WEEK COMMENCING

28 JUNE 2021

Cabinet – Tuesday 29 June 2021
Council Chamber, District Council Offices, Gernon Road, Letchworth Garden City

CHAIR'S ENGAGEMENTS WEEK COMMENCING

26 JUNE 2021

Date	Event	Location
	None	

VICE-CHAIR'S ENGAGEMENTS WEEK COMMENCING

26 JUNE 2021

Date	Event	Location
Saturday 26 June 2021	Armed Forces Day	Broadway Gardens, Letchworth

OTHER EVENTS WEEK COMMENCING

26 JUNE 2021

Date	Event	Location
	None	



MEMBERS' INFORMATION NOTE

Peer Networks programme for SMEs set to run in Hertfordshire for second year

After the success of the pilot in 2020, Hertfordshire Chamber of Commerce is delighted to support the [Peer Networks](#) programme for a second year running.

The national Peer Networks programme is delivered locally by Hertfordshire Growth Hub, powered by Hertfordshire Local Enterprise Partnership (LEP), and is designed to help SMEs to grow and position themselves for future success.

Peer Networks brings together diverse cohorts of SME leaders who, with the guidance of experienced facilitators, collaborate to find solutions to existing barriers to growth. The programme challenges participants to take onboard new perspectives and find ways to improve their business performance and resilience, ultimately helping tackle the UK's productivity issue.

Under the programme, Hertfordshire Growth Hub will provide eligible businesses with 18 hours of support through a series of high impact group sessions, and at least 3.5 hours of one-to-one support to discuss their business needs, from finance and HR to sales and marketing.

Active involvement in the programme will enable participants to build their leadership capabilities, knowledge and confidence, and strengthen their ties with the local business community.

Jamie Sukroo – Lean Caffeine Ltd., said 'The Peer-to-Peer sessions have been immensely valuable as I have learned from others in the group, and it has enabled me to focus on key areas within the business. The process of sharing an issue makes it smaller and the breadth of experience in the group means many different perspectives are brought to bear on the issue. Highly recommended.'

The Peer Networks programme is now open to all Hertfordshire SMEs that have been operating for at least one year, with a minimum of five employees and a minimum turnover of £100,000.

To express your interest in joining this scheme, register or login to the Hertfordshire Growth Hub website (www.hertsgrowthhub.com) and ensure you have completed your business diagnostic. Following this, please visit the Marketplace, select 'Funded Support' then select the 'Peer Networks' listing.

Officer Name Andrew Figgis
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Officer Name Louise Symes
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MEMBERS INFORMATION NOTE

COMMUNITY RIGHT TO BID (REGISTER OF ASSETS OF COMMUNITY VALUE)

We have received a request from the owner to review an AoCV listing for the following:

The Bull PH, Whitwell.

For more information please contact:

Ian Couper
Service Director - Resources
Tel: 01462 474243
Email: ian.couper@north-herts.gov.uk



MEMBERS INFORMATION NOTE

Garden Waste Subscription

The current 12 month subscription will end on the 30th of September. The new garden waste subscription period will run from 1st October 2021 until 30th September 2022. This is a 12 month service for all residents and the price for the year is £40 irrespective of when the resident joins.

To make the changes required for the new subscription period the portal we will need **to close the payment portal for the month of July**, this means nobody will be able to sign up for collections in July. Residents can then (subject to the webpage update being complete) sign up from August for the next subscription period. New subscribers will also be able to sign up from August. New subscribers will not need to wait until October for their collections to commence but they will be subject to the usual set up period which can be up to 14 days from sign up, they will be advised of this and be issued their permits which will have an end date of 30 September 2022.

- All current subscribers will be contacted to re-subscribe in batches, so as to manage contacts to Urbasers Customer Contact Centre.
- We will email residents over a period of 2-3 weeks to manage contacts.
- We will collect any “bounce back” emails and write to those residents via post.
- During this period we will be reminding Direct Debit customers that they do not need to take any action.
- All customers without an email address will be written too, also in batches.

As we approach the 1st October we will examine those residents who have re-subscribed and for those that haven't we will issue further email reminders to ensure they are made aware they need to re-subscribe. Once we have reached the peak of subscriptions we will then advertise subscribing via social media and other appropriate channels.

For more information please contact:

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Service Delivery and Development Manager

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**RIPA QUARTERLY UPDATE
2ND QUARTER 2021/22
(LEGAL & COMMUNITY)**



MEMBERS INFORMATION NOTE

RIPA Quarterly Update

Members may recall that it was considered that quarterly reports should be made to Overview and Scrutiny Committee, even though RIPA is not currently being used, as this provided a useful mechanism to ensure that the issue of RIPA remained in the consciousness of Members (and Officers).

Due to the continued non-use of RIPA, it was felt by some members that this method of reporting was not the best use of the Overview and Scrutiny Committee's time, and following advice from the Investigatory Powers Commissioner's Office, the Council shall now be reporting on the issue of RIPA via quarterly inclusion in MIS.

There have been no further RIPA authorisations since the last MIS note in March 2021. There are currently no ongoing RIPA authorisations.

It is important that the Council continues to operate in accordance with RIPA to ensure that it is able to effectively manage its reputational risk whilst also exercising its legitimate evidence gathering powers in connection with enforcement activity.

For more information please contact:

Jeanette Thompson
Service Director – Legal and Community
Monitoring Officer

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Community Engagement Portfolio briefing - May 2021

Community Protection

Community Safety (excl. enviro-crime)

- Result of the Community Safety Survey. The top ten community safety concerns in 2021 were:

Community Safety Concern	% (No.)
1. Vehicle nuisance (e.g. joy riding, speeding, theft of/from motor vehicle)	56% (260)
2. Fly-tipping and fly-posting	54% (250)
3. People using or dealing drugs	41% (190)
4. Cold Calling and scams/fraud (at door, by phone or online)	39% (182)
5. House Burglaries	34% (158)
6. Other	19% (89)
7. Noisy neighbours and/or loud parties	15% (67)
8. Violent Crime	9% (41)
9. People being drunk and rowdy in public places	8% (38)
10. Hate Crime	7% (32)

- The survey also indicated that residents thought litter (70%), fly-tipping (68%), and dog fouling (57%) were a 'fairly big' or 'very big problem' in their area. Overwhelmingly 91% of residents were either 'fairly' or 'very satisfied' with their local area as place to live. Eighty-two percent of respondents felt either 'quite' or 'very safe' in their local area and just under 70% were not worried about being a victim of crime. Encouragingly nearly 80% were 'not very' or 'not at all worried' about their personal safety when going out of an evening.
- The team continue to respond to the operational demands regarding enviro-crime and community crime and ASB issues across the district.
- Pleasingly no significant ASB or Crime issues reported as a result of the start of the European Football Championships. Press release to be issued regarding the links between football and domestic abuse
- The County Community Safety Unit have launched a number of surveys recently including the [Personal Safety Survey](#) and the [Serious Violence Strategy](#)

Policy & Community Engagement

The Community Engagement highlights are:

- Area Committee meetings, Town Talks and Surgeries continue to be offered via zoom and telephone to residents. Some committee meetings/surgeries are being held in physical locations with Covid precautions in place. Work is on-going to support this where practicable.
- Grant assessments of Community, Capital and District wide and Community Support fund applications to ensure compliance with new assessment protocol.
- In addition to the above, team members have continued to support and liaise with residents and community groups, including:
 - Westmill Meeting at the MUGA with Thomas Ayres and Centre Manager
 - Assisting Christchurch Baldock with paperwork for a Body and Soul seated exercise event in Baldock
 - Supporting Royston Town Council on a number of S106 projects including kitchen refurb at Town Hall, induction loop, hockey pitch provision & generators for netball club.
 - Finalising consent and permissions from County and NHDC for installation of bus shelter on Melbourn Street.
 - Ongoing monitoring of refurbishment work to Baldock Arts & Heritage Centre
 - Ongoing distribution and monitoring of supermarket vouchers - initially from a fund of £10k from Defra fund and a further funding to a total of £40k.

- As previously reported there are a significant number of bills currently being debated which include [Serious Violent Crime, unauthorised encampments, protests and other cross cutting issues](#) (the 'Protect Duty' as well as a new [Domestic Abuse Act 2021](#)
- Currently considering another shared Community Protection and Licensing post using the Kickstart Scheme.

Health and Wellbeing (inc. healthy hub) and safeguarding

The highlights are:

- The Healthy Hub supported local charity Supported Activities to successfully receive a £2000 grant for food education and will now support adults with learning disabilities to improve their cookery skills.
- Following the success of the [Easter holiday](#) family activity packs, 250 packs were distributed across the district in the [May half term](#) to free school meals eligible families. Each pack contained a range of family activities.
- Successful in a £50k funding application to the COVID-19 'Contain Management Arrangements Fund'. This project will deliver projects addressing social isolation in older people and families with young children, mental health and nutritional intake and cookery skills and knowledge.
- Safeguarding have worked in partnership with the charity Harmless to deliver training to support individuals experiencing a mental health crisis.
- A rolling programme of safeguarding refresher training is being organised throughout 2021.
- Annual safeguarding report to go to Overview and Scrutiny in July

- Area committee reports written, circulated and uploaded to ModGov.
- Quarterly monitoring meetings to commence in June with Centre for Voluntary Services (NHCVS) Citizen's Advice (CANH) and Minority Ethnic forum (NHMEF)

The Policy highlights are:

- Administration of Cabinet Panel for the Environment held in June and July - induction of new joint chair and panel members
- Revisions to Climate Change Implementation Group reporting mechanisms
- District wide stakeholder engagement for the biodiversity action plan with Herts Ecology, Herts Middlesex Wildlife Trust and district planning colleagues' and other relevant bodies
- The Council have successfully bid for HCC Health Protection Board Funding. Officers are developing criteria and TOR for the Panel.
- Engaging with Biodiversity Action Plan stakeholders including - Herts Ecology and Herts Middlesex Wildlife Trust.

Democratic Services

The highlights are:

COMMITTEE SERVICES

The Flexibility of Meetings Regulations ceased on 7 May 2021. Most formal meetings now need to be held in person, although the Cabinet Panels are able to continue to meet remotely.

Covid Social Distancing measures are now expected to continue until 19 July 2021. The Team are trying to find a suitable venue to hold full Council meetings in a covid secure way, although many venues are either not open or are unsuitable. Efforts continue.

June and July are extremely busy with evening meetings. Due to the Covid Social Distancing requirements we have asked for staff from other departments to act as Covid Marshalls for these meetings. The number of officers now required to manage meetings has increased due to this, as have the associated costs.

Feedback regarding the Member Induction Programme was very positive. Although the Market Stall event was enjoyed by all attendees, it will need to be reconsidered so that officers and Councillors are not sitting waiting for visits to their 'room'

A response to the Government's Call for Evidence regarding remote meetings has been formulated and will be submitted by the deadline of 17 June 2021.

ELECTORAL SERVICES

The Election on 5th May was held without incident and the team are still working hard, answering calls for paperwork and packing away everything that has come back from the Polling stations - All paperwork has to be securely kept for one year. There are various reports that have to be completed for the Electoral Commission including reporting on the Postal Votes that were issued / Counted and rejected. Any postal voters that had their personal identifiers rejected have to be written to within 3 months of the Election. The Returning Officer has performance standards to report on around Voter experience, the Nomination process and the Co-ordination and Management of the Poll. There are also all the staff to be paid using a new payroll provider and there were over 500 claims to be checked and authorised. Claims for monies spent on the Election also have to be prepared and a claim will be made to the Elections Claim Unit for the PCC election costs and to the County for the County Election costs.

Preparation for the Annual Census 2021/22 starts at the beginning of June, with data being sent to the DWP for checking as an initial stage - the format will be the same as last year's Census whereby a Census form will not be sent to every property if the details of the residents match those held by the DWP

RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY

PART 1 – PUBLIC DOCUMENT

Any interest to declare/ or conflict and any dispensation granted for the Officer or Executive Member
[Yes]

Cllr Keith Hoskins sits on the Committee of the Hitchin Festival as a Director (in a voluntary capacity). His interest is not pecuniary and he does not stand to personally profit from this event. He did not participate delegated decision and was not virtually present for the discussion and recommendation.

Cllr Judi Billing was at the virtual meeting and declared that she would be the decision maker, was acting as a member of the area (relevant Area Committee) and participated in the discussion and recommendation.

SERVICE DIRECTORATE: Legal and Community

1. DECISION TAKEN

The approval of funding awards from the Hitchin Committee budget to the following body:

£2,185 to Hitchin Festival to assist with creating a week-long series of events in the Dell Open Air Theatre at Woodside

2. DECISION TAKER

The Executive Member for Community Engagement in consultation with the Service Director – Legal and Community

3. DATE DECISION TAKEN:

24 June 2021

4. REASON FOR DECISION

4.1 Following the cessation of the Flexibility of Meeting Regulations 2020 Committees are required to physically meet should they wish to legally participate and make decisions. As this meeting is being held on a virtual platform, with no Chair or Vice Chair having been appointed at the Annual Council Meeting, no decisions can be made by the virtual meeting and any decisions on whether to award financial assistance to voluntary organisations and the use of discretionary spending needs to be via a recommendation to the Executive Member for Community Engagement in consultation with the Service Director, Legal and Community.

4.2 To enable the distribution of funds to the project outlined above, via the delegated authority process, subject to the considerations noted at paragraph 6 below. As the Hitchin Committee met virtually on 15th June, they were unable to make a lawful decision.

5. CONSULTATION WITH COMMITTEE MEMBERS

5.1 Consultation including the effect on stakeholders, partners and the public are contained within the report published with the Hitchin Virtual Committee agenda for the meeting held on 15 June 2021.

6. APPLICATION DETAILS

6.1 The Dell Open Air Theatre at Woodside

**Applicant
Project**

Hitchin Festival
Creating a week-long series of events in The Dell

The		Open Air Theatre at Woodside
Hitchin	Sum requested	£2,185
Festival	Total project cost	£23,270
produc	Joint funding	£1,585 Crowdfunding
es a		£8,000 Donations from local businesses
yearly	NHDC Policy met	YES
arts	Council Priorities	Be a more welcoming and inclusive Council
festival		Build thriving and resilient communities
through		Respond to challenges to the environment

out the town of Hitchin each July. It brings together community groups, businesses and individuals as well as producing several of its own events. Hitchin Festival was established in March 1991.

The money will be spent on creating a week-long series of events in The Dell Open Air Theatre at Woodside. This is a space that was created by the council back in 1951 for performance and there has been a huge desire from the community to get the space up and running as a venue again.

In the 70th year since its creation and with outdoor venues seeing a resurgence because of Covid-19, there has never been a better time to see this beloved part of Hitchin restored and used again in the way it was intended. The Dell is situated next to the Queen Mother Theatre at Woodside in Hitchin. The planned events will take place daily from Saturday 24th July – Saturday 31st July.

The funding will be used towards hire of staging and technical equipment and to ensure the space remains safe and secure, with fencing and security present throughout the duration. In order to keep costs low, many performers are giving their time for as little as possible or in some cases for free, and they have involved a number of local groups and societies, including The Bancroft Players, Hitchin Thespians, Hitchin Rock Choir and Club 85.

The aim is that this year's event will not just be a one-off but an opportunity to show the community what can be achieved and hopefully start to create a vision for a longer-term plan that would see it be used as an outdoor theatre every summer.

The programme of events is advertised across Hitchin and the surrounding towns and villages through the Hitchin Festival. It will have a maximum capacity of 200 per performance. They expect approx. 1,500 audience members across the week. This number does not take into account all those volunteering or performing too, which comes to approximately 200. The Festival Box Office operates from The Town Centre Information Office in Hitchin and has a close connection with Hitchin BID and the Hitchin Initiative.

Promotion for the Hitchin Festival is already underway via social media and The Hitchin Festival is producing a programme this year in association with Hitchin BID to ensure it has maximum coverage. Approx. 15,000 copies will be delivered door to door in Hitchin and the surrounding villages. Events will be on sale through the festivals online box office as well as in person through the Hitchin Information Centre in Churchyard, Hitchin. The event is already being publicised through a crowdfunding campaign set up to help with running costs and the programme will be promoted through the longstanding Hitchin Festival (see <https://www.crowdfunder.co.uk/thedellatwoodsideopenairtheatre>).

Most of the money (after expenses) from ticket sales will go back into paying for the event. All evening events will require entry by prepaid ticket but prices for tickets are being kept low and affordable to all.

The opening of the Dell will benefit a large section of the community as they have planned events to target all ages. They have children's creative workshops and performances, live music for teens and several musical concerts and performances suitable for families of all ages. After a year of being unable to perform, those groups and individuals involved will benefit from the opportunity to do what they love in an open-air space. It is also a great chance to showcase the talent and creativity on offer in Hitchin and the surrounding area.

In future years, and hopefully with a longer run, they plan to open the programme up to an even wider variety of groups and truly celebrate the arts and entertainment on offer in the community.

The support of the council in providing an open-air space for Hitchin will be greatly appreciated by so many. They are already seeing the enthusiasm from local creatives, community groups and audiences who cannot wait to perform or see a performance in the space again. This project is a huge collaborative effort between creative individuals and community groups, and they hope that this is just the start in bringing the arts in Hitchin together like this to strengthen links for the future.

At the virtual meeting, having considered the matter, it was agreed:

- (1) That the Members of the Hitchin Committee supports the award of £2,185 in grant funding to Hitchin Festival to assist with creating a week-long series of events in the Dell Open Air Theatre at Woodside;
- (2) That the Executive Member for Community Engagement be requested to consider and support the grant funding application, as detailed in (1) above.

REASON FOR RECOMMENDATION: The awarding of financial assistance to voluntary organisations and the use of discretionary spending allows the Committee to further the aims of the Council Plan.

7. LEGAL IMPLICATIONS

- 7.1 Usually the Chair and Vice Chair of the various Area Committees would have been elected following the Annual Council meeting. However, due to the pandemic and issues regarding the maximum number of people that could be accommodated within the Council Chamber the appointments did not take place.
- 7.2 Until the Area Committees have convened 'in person' and the respective Chairs and Vice Chairs elected they are not able to be consulted for the purposes of delegated decisions for grant aid/financial support.
- 7.3 Therefore an amendment has been made to 9.8.2 and 14.6.8 (b) (iii) of the Constitution on 1 June 2021, to enable the Executive Member for Community Engagement to continue to make delegated decisions – 'The Executive Member for Community Engagement, having consulted the Chair or Vice Chair of the relevant Area Committee, or where no Chair or Vice Chair – the Members of the Area Committee by majority or those responding, or confirming via virtual means, and Service Director: Legal and Community; of on recommendation of Grants Panel'.
- 7.4 Sections 9.8.1 (a) and 9.8.1 (b) of the Council's Constitution in respect of the Area Committees' Terms of Reference, notes the following:- To allocate discretionary budgets within the terms

determined by the Council and to allocate devolved budgets and activities within the terms determined by the Council. This is outlined in the current Grant Policy agreed by Cabinet in January 2020. Section 9.8.2 (h) of the Constitution in respect of Area Committees' Terms of Reference notes that they may:- Establish and maintain relationships with outside bodies/voluntary organisations operating specifically with the area including, where appropriate, the provision of discretionary grant aid/financial support etc. but excluding grants for district-wide activities. However, if the Members of the Committee meets on a virtual or partly virtual platform, such decisions cannot be made and instead the Members Committee must make a recommendation, as per 9.3 above, to the Executive Member for Community Engagement, in consultation with the Service Director Legal and Community to allocate the funding from the respective budget.

8. FINANCIAL IMPLICATIONS

- 8.1 At the end of the 2020/21 financial year, the carry forward budget was £3,465 of which £2,000 has been allocated to the Peace Garden Sculpture project pending further funding being secured. This leaves an unallocated carry forward budget of £1,465.

The budget for 2021/22 is £11,000 providing a total of £12,465 to allocate this year.

- 8.2 The grant applications for this meeting total £2,185 and if the Members agree to recommend the award of this sum to the Executive Member for Community Engagement, this will leave a balance of £10,280.

9. RISK IMPLICATIONS

- 9.1 There are no relevant risk entries that have been recorded on Pentana Risk, the Council's performance and risk system. Individual events should have their own risk assessments in place to mitigate any health and safety issues. Whenever a request for grant funding for equipment is received, the recipient of the funding will be advised to obtain insurance for the item to avoid a repeat request for funding in the event of the equipment being stolen or damaged. There are no pertinent risk implications for the Authority associated with any items within this report.

10. EQUALITIES IMPLICATIONS

- 10.1 In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.
- 10.2 Area committee funding is awarded to community groups that clearly demonstrate positive impact on the community and wider environment. The projects outlined in this report seek to advance equality of opportunity and foster good relations.

11. SOCIAL VALUE IMPLICATIONS

- 11.1 The Social Value Act and "go local" requirements do not apply to this report.

12. ENVIRONMENTAL IMPLICATIONS

- 12.1. Relating to Hitchin Festival creating a week-long series of events in The Dell Open Air Theatre at Woodside. The organisers are encouraging people who live close by (Hitchin residents) to walk to the outdoor venue. There is a footpath leading from the car park to the proposed site that will be used when transporting stage equipment, chairs, etc.
- 12.2. The area is currently in a state of disrepair and is known for antisocial behaviour – Fires, drug taking etc. The funding should go some way into helping clean up this area and to make it more secure for the rest of the community to use over the weeks and into the future. The

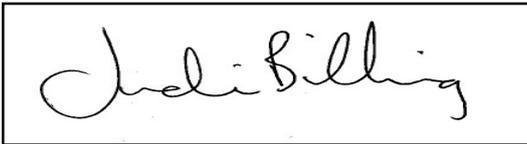
fencing would also stop people from attempting to enter the wooded areas and would help in protecting the local wildlife. The organisers have also put measures in place to make sure that after every event that all litter is picked up and disposed of. Visitors will also be asked to make sure they pick up any rubbish they may have dropped. A 'leave no trace' approach.

13. HUMAN RESOURCE IMPLICATIONS

13.1 There are no pertinent Human Resource implications associated with any items within this report.

NOTIFICATION DATE

25 June 2021



Signature of Executive Member Decision taker

Date ...24.06.21.....

Signature of Service Director: Legal and Community



Please Note: that *unless urgency provisions apply* EXECUTIVE decisions cannot be implemented until 5 clear working days have elapsed after the decision has been taken to allow for scrutiny call-in.

Call-in does not apply to NON-EXECUTIVE DECISIONS

RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY

PART 1 – PUBLIC DOCUMENT

Any interest to declare/ or conflict and any dispensation granted for the Officer or Executive Member
[No]

SERVICE DIRECTORATE: Legal and Community

2. DECISION TAKEN

The approval of funding awards from the Letchworth Committee budget to the following body:

£940 to Make Lunch Letchworth for food and educational activities during school holidays for families in receipt of free school meals

2. DECISION TAKER

The Executive Member for Community Engagement in consultation with the Service Director – Legal and Community

7. DATE DECISION TAKEN:

24 June 2021

8. REASON FOR DECISION

- 8.1 Following the cessation of the Flexibility of Meeting Regulations 2020 Committees are required to physically meet should they wish to legally participate and make decisions. As this meeting is being held on a virtual platform, with no Chair or Vice Chair having been appointed at the Annual Council Meeting, no decisions can be made by the virtual meeting and any decisions on whether to award financial assistance to voluntary organisations and the use of discretionary spending needs to be via a recommendation to the Executive Member for Community Engagement in consultation with the Service Director, Legal and Community
- 8.2 To enable the distribution of funds to the project outlined above, via the delegated authority process, subject to the considerations noted at paragraph 6 below. As the Letchworth Committee met virtually on 16th June, they were unable to make a lawful decision.

9. CONSULTATION WITH COMMITTEE MEMBERS

- 5.1 Consultation including the effect on stakeholders, partners and the public are contained within the report published with the Letchworth Virtual Committee agenda for the meeting held on 16 June 2021.

10. APPLICATION DETAILS

6.1 Make Lunch Letchworth

**Applicant
Project**

Make Lunch Letchworth

For food and educational activities during school holidays for families in receipt of free school meals

**Sum requested
Total project cost
Joint funding**

£2,940

£6,240

£2,800 personal contributions

£500 from Letchworth Civic Trust

Make Lunch Letchw	NHDC Policy met Council Priorities	YES Build thriving and resilient communities
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orth are an organisation run by volunteers from local Churches to help feed, support, and provide for families that find themselves struggling in school holidays. Pre-COVID, families could come along and enjoy a cooked, healthy meal and social interaction. During the lockdown episodes, they adapted to take recipe boxes to families' doors in a COVID-safe way and provided YouTube videos on how to make the meals at home. Those recipe boxes also included fantastic activities for the children and face masks. The Make Lunch idea is a national project run by Transforming Lives for Good, a registered Charity themselves (see <https://www.tlg.org.uk/your-church/make-lunch>), who give access to resources but do not financially support each local Make Lunch group. Each Make Lunch group must provide their own funding. In this case the funding will be held by the New Life Church.

The funding will be used towards the cost of Food and educational activities for the 32 families they currently have on their system. They provide balanced meal suggestions which are taught via YouTube videos if they are unable to meet face-to-face; and they have experienced education professionals devising and overseeing activities and provisions. Make Lunch Letchworth help families in Letchworth who struggle to feed their children in a healthy way through the school holidays. They are also educating families by providing a range of stimulating activities for children and young people when school is out. The value exists in fulfilling demand from families during school holidays

Currently working with 32 families although this number could increase, this equates to 128 people.

When the lunch club is operational it is based at the hall at St. Paul's Church Letchworth. The recipe boxes delivered during lockdown have been put together at different Church venues in Letchworth. AS outlined above they provide food and activities during School holiday periods. Currently this is once-a-week during school holiday periods.

The group receive details of potential families through local Schools. They have a good relationship with the Best Before Café and work in partnership with other members of the NHDC Food Provision Network group. They also have strong links with local Supermarkets who donate food items.

The cost of providing food and activities is between £320 and £480 per week of a school holiday for the 32 families, this equates to Up to £6,240 for 13-weeks of School holiday periods in one academic year.

The group have raised £2,800 from contributions and the Letchworth Civic Trust have provided £500 in March. So far Make Lunch Letchworth have £3,300 leaving £2,940 funding required.

They have approached the Letchworth Garden City Heritage Foundation (LGCHF) for a contribution of £2,000 to the project. However, the next grant meeting of the LGCHF isn't until July 28th which is after the Summer School holidays have started.

As the group have an application pending with the LGCHF, the Committee recommended to support this application with the provision of **£940.00** to allow the group to commence activities for the Summer Holidays. If their application to LGCHF is unsuccessful then the Committee invited to group to reapply to them at a future meeting.

At the virtual meeting, having considered the matter, it was agreed:

- (1) That the Members of the Letchworth Committee support the award of £940 in grant funding to 'Make Lunch Letchworth', for food and educational activities during school holidays for families in receipt of free school meals;
- (2) That the Executive Member for Community Engagement be requested to consider and support the grant funding application, as detailed in (1) above.

REASON FOR RECOMMENDATION: The awarding of financial assistance to voluntary organisations and the use of discretionary spending allow the Committee to further the aims of the Council Plan.

7. LEGAL IMPLICATIONS

- 7.1 Usually the Chair and Vice Chair of the various Area Committees would have been elected following the Annual Council meeting. However, due to the pandemic and issues regarding the maximum number of people that could be accommodated within the Council Chamber the appointments did not take place.
- 7.2 Until the Area Committees have convened 'in person' and the respective Chairs and Vice Chairs elected they are not able to be consulted for the purposes of delegated decisions for grant aid/financial support.
- 7.3 Therefore an amendment has been made to 9.8.2 and 14.6.8 (b) (iii) of the Constitution on 1 June 2021, to enable the Executive Member for Community Engagement to continue to make delegated decisions – 'The Executive Member for Community Engagement, having consulted the Chair or Vice Chair of the relevant Area Committee, or where no Chair or Vice Chair – the Members of the Area Committee by majority or those responding, or confirming via virtual means, and Service Director: Legal and Community; of on recommendation of Grants Panel'.
- 7.4 Sections 9.8.1 (a) and 9.8.1 (b) of the Council's Constitution in respect of the Area Committees' Terms of Reference, notes the following:- To allocate discretionary budgets within the terms determined by the Council and to allocate devolved budgets and activities within the terms determined by the Council. This is outlined in the current Grant Policy agreed by Cabinet in January 2020. Section 9.8.2 (h) of the Constitution in respect of Area Committees' Terms of Reference notes that they may:- Establish and maintain relationships with outside bodies/voluntary organisations operating specifically with the area including, where appropriate, the provision of discretionary grant aid/financial support etc. but excluding grants for district-wide activities. However, if the Members of the Committee meets on a virtual or partly virtual platform, such decisions cannot be made and instead the Members Committee must make a recommendation, as per 9.3 above, to the Executive Member for Community Engagement, in consultation with the Service Director Legal and Community to allocate the funding from the respective budget.

8. FINANCIAL IMPLICATIONS

- 8.1 The carry over amount from 2020/21 was £4,800. there is an amount of £2,000 allocated (but not spent) to the Wilbury and Ickneild School Parents Association (WISPA). This can be released once they have the relevant permissions to site the portacabin the funding is sought towards. This leaves an unallocated carry over of £2,800

The budget for 2021/22 is £11,000 therefore the total funds available to allocate this financial year is £13,800

- 8.2 The grant funding application for this meeting totals **£940.00** The budget has sufficient funds to award the full amount to the organisation as outlined at 8.1. The Members of the Letchworth Committee agreed to recommend the award of this sum to the Executive Member for Community Engagement, this will leave a balance of £12,860

9. RISK IMPLICATIONS

9.1 There are no relevant risk entries that have been recorded on Pentana Risk, the Council’s performance and risk system. Individual events should have their own risk assessments in place to mitigate any health and safety issues. Whenever a request for grant funding for equipment is received, the recipient of the funding will be advised to obtain insurance for the item to avoid a repeat request for funding in the event of the equipment being stolen or damaged. There are no pertinent risk implications for the Authority associated with any items within this report.

10. EQUALITIES IMPLICATIONS

10.2 In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.

10.2 Area committee funding is awarded to community groups that clearly demonstrate positive impact on the community and wider environment. The projects outlined in this report seek to advance equality of opportunity and foster good relations.

11. SOCIAL VALUE IMPLICATIONS

11.2 The Social Value Act and “go local” requirements do not apply to this report.

12. ENVIRONMENTAL IMPLICATIONS

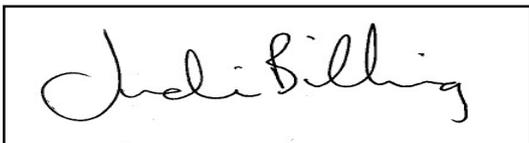
12.1. There are no known Environmental impacts or requirements that apply to this report.

15. HUMAN RESOURCE IMPLICATIONS

13.1 There are no pertinent Human Resource implications associated with any items within this report.

NOTIFICATION DATE

25 June 2021



Signature of Executive Member Decision taker

Date ...24.6.21.....

Signature of Service Director: Legal and Community



Please Note: that unless urgency provisions apply EXECUTIVE decisions cannot be implemented until 5 clear working days have elapsed after the decision has been taken to allow for scrutiny call-in.

Call-in does not apply to NON-EXECUTIVE DECISIONS

NORTH HERTFORDSHIRE DISTRICT COUNCIL

NOTES SHEET

**Meeting of the Members of the Letchworth Committee held as a remote meeting
on Wednesday, 16th June, 2021 at 7.30 pm**

1 WELCOME

The Committee, Member and Scrutiny Officer welcomed everyone to this virtual meeting of Members of the Letchworth Committee that was being conducted with Members and Officers at various locations, communicating via audio/video and online.

She undertook a roll call to ensure that all Member, Officers and members of the public could hear and be heard.

The Committee, Member and Scrutiny Officer outlined the meeting procedure as follows:

- This was not a formal meeting of the Letchworth Committee;
- At the request of Members this virtual meeting had been called to allow for informal discussion of ward matters and to keep Members informed of local issues;
- This meeting had no decision-making power;
- The reports presented at this meeting were for Members' information only;
- Members should observe the usual guidance on the conduct of remote meetings as outlined in the previous Remote/Partly Remote Meetings protocol;
- Members should note that the normal requirements to declare interests remained in place for this meeting.

2 TO ELECT AN INDIVIDUAL TO CHAIR THE VIRTUAL MEETING

AGREED: That Councillor Daniel Allen be elected as Chair for this meeting of the Members of the Letchworth Committee.

3 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Sue Ngwala, Mike Rice, David Levett and Morgan Derbyshire.

4 NOTIFICATION OF OTHER BUSINESS FOR DISCUSSION

There was no other business for discussion.

5 TO RECEIVE ANY ANNOUNCEMENTS

There were no announcements.

6 PRESENTATION BY MAKE LUNCH LETCHWORTH

Mr Chris Brothers, Make Lunch Letchworth, thanked the Chair for the opportunity to address the meeting and gave a PowerPoint presentation in support of the grant application.

The Chair thanked Mr Brothers for his presentation.

7 PRESENTATION BY LETCHWORTH GARDEN CITY HERITAGE FOUNDATION

Alistair Stewart, Letchworth Garden City Heritage Foundation, thanked the Chair for the opportunity to address the meeting and gave an update on the organisation and activities of the Letchworth Garden City Heritage Foundation.

The Chair thanked Mr Stewart for his presentation.

8 LETCHWORTH GARDEN CITY BID MANAGER

Mr Chris Wilson, Letchworth BID Manager, was unable to attend the meeting.

9 GRANTS & COMMUNITY UPDATE

AGREED:

- (1) That the Members of the Letchworth Committee support the award of £940 in grant funding to 'Make Lunch Letchworth', for food and educational activities during school holidays for families in receipt of free school meals;
- (2) That the Executive Member for Community Engagement be requested to consider and support the grant funding application, as detailed in (1) above.

REASON FOR RECOMMENDATION: The awarding of financial assistance to voluntary organisations and the use of discretionary spending allow the Committee to further the aims of the Council Plan.

10 WARD MATTERS AND OUTSIDE ORGANISATIONS

The following ward matter was discussed:

- Letchworth Civic Trust – Grants for Further Education and Apprenticeships

NORTH HERTFORDSHIRE DISTRICT COUNCIL

DECISION SHEET

**Meeting of the Overview and Scrutiny Committee held in the Council Chamber, Council Offices,
Gernon Road, Letchworth Garden City
on Tuesday, 22nd June, 2021 at 7.30 pm**

WELCOME

The Chair welcomed everyone to the Overview and Scrutiny Committee meeting that was being held in the Council Chamber and advised that the meeting was being streamed live on the Council's YouTube channel and some Officers were joining online.

The Chair invited the Committee, Member and Scrutiny Officer to explain how proceedings would work.

The Committee, Member and Scrutiny Officer undertook a roll call of those officers joining the meeting online to ensure that they could hear and be heard and gave advice regarding the following:

- 4** Rules of Debate;
- 5** Voting; and
- 6** Covid Risk Assessment Measures.

The Chair of the Overview and Scrutiny Committee, Councillor David Levett started the meeting proper.

APOLOGIES FOR ABSENCE

Apologies for absence had been received from Councillors Lisa Nash, Kate Aspinwall and Terry Tyler.

Having given due notice, Councillor Ruth Brown advised that she would be substituting for Councillor Lisa Nash.

MINUTES - 9 MARCH 2021

It was noted that the Minutes of the Meeting held on 9 March 2021 had not been included in the Agenda Pack and would therefore be considered at the next meeting of the Committee.

NOTIFICATION OF OTHER BUSINESS

There was no other business notified.

CHAIR'S ANNOUNCEMENTS

- 1** The Chair welcomed those present at the meeting, especially those who had attended to give a presentation and new Members of the Committee;
- 2** The Chair advised that, in accordance with Council Policy, the meeting would be audio recorded as well as filmed. The audio recording would be available on the NHDC website and the film recording via the NHDC YouTube channel.
- 3** The Chair drew attention to the item on the agenda front pages regarding Declarations of Interest and reminded Members that, in line with the Code of Conduct, any Declarations of Interest needed to be declared immediately prior to the item in question;
- 4** The Chair advised that he would take Item 9 – Leader of the Council Presentation, after Item 11;

- 5 The Chair also advised that there was no longer a Part 2 item on the agenda as it had been decided that the Community Lottery Policies did not need to be restricted.

PUBLIC PARTICIPATION

There were no presentations by members of the public.

URGENT AND GENERAL EXCEPTION ITEMS

No urgent or general exception items had been received.

CALLED-IN ITEMS

Since the last meeting, no decisions had been called-in by the Overview and Scrutiny Committee.

LEADER OF THE COUNCIL PRESENTATION

The Leader of the Council thanked the Chair for the invitation to address the Committee and gave a PowerPoint presentation regarding the following:

- Things that had gone well in the last year;
- Things that could be improved upon;
- Long term strategic priorities for the future; and
- Building on our successes.

The Chair thanked the Leader of the Council for her presentation.

RESOLUTIONS OF THE OVERVIEW AND SCRUTINY COMMITTEE

RESOLVED:

- (1) That the report entitled Resolutions of the Overview and Scrutiny Committee be noted;
- (2) That the Task and Finish Group on the Waste Contract be removed from the list of Resolutions as it was no longer relevant;
- (3) That the Items marked as 'complete' be removed from the list of Resolutions.

REASON FOR DECISION: To enable the Overview and Scrutiny Committee to review and comment on actions and feedback received regarding resolutions previously made.

OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME

RESOLVED:

- (1) That the report entitled Overview and Scrutiny Committee Work Programme 2021/22 be noted;

- (2) That the following items be added to the Forward Work Programme to be considered at a future meeting of the Overview and Scrutiny Committee:
 - Housing Delivery Test Action Plan (13 July 2021);
 - Developer Contributions SPD (13 July 2021);
 - Customer Service Strategy (13 July 2021);
 - Community Revenue Grants Criteria Review (13 July 2021);
 - Discussion on the recovery of the Town Centres following the pandemic (14 September 2021)

- (3) That the recommendations of the Corporate Peer Challenge Action Plan be noted.

REASON FOR DECISION: To allow the Committee to set a work programme which provides focussed Member oversight, encourages open debate and seeks to achieve service improvement through effective policy development and meaningful policy and service change.

PERFORMANCE MONITORING FOR 2020/21 - YEAR END

RESOLVED: That the 4th Quarter Update on Performance against Performance Indicators be noted.

REASON FOR DECISION: To update the Committee on the performance indicators as well as other indicators that officers have updated and activated on Pentana Risk.

KEY PROJECTS FOR THE DISTRICT 2020/21 - YEAR END

RESOLVED: That delivery against the key projects for 20/21 be noted.

REASON FOR DECISION: To enable achievements against the key projects for 2020/21 to be considered.

NORTH HERTFORDSHIRE COMMUNITY LOTTERY - NEW POLICIES

RECOMMENDED TO CABINET:

- (1) That the age limit for playing the North Hertfordshire Community Lottery should be raised from 16 to 18, should legislation allow;
- (2) That consideration be given to putting a policy in place which would limit any one person to buying no more than £10 worth of tickets per week;
- (3) That the concerns and issues raised by the Overview and Scrutiny Committee, as detailed in the minutes of the Committee held on 22 June 2021, be taken into account when making its final decision on adopting these policies and the lottery.

REASON FOR DECISIONS: To enable the Overview and Scrutiny Committee to comment on the report entitled North Hertfordshire Community Lottery – New Policies prior to consideration by Cabinet.

EXCLUSION OF PRESS AND PUBLIC

It was noted that the exclusion of the public and press was no longer required as there were no Part 2 papers.

MEMBERS' QUESTIONS

No questions had been submitted.

NORTH HERTFORDSHIRE COMMUNITY LOTTERY - NEW POLICIES - Appendices

It was noted that the Appendices had been included in Part 1 so the Part 2 (restricted) item was no longer required.

NORTH HERTFORDSHIRE DISTRICT COUNCIL

DECISION SHEET

Meeting of the Baldock and District Committee held in the Baldock Arts and Heritage Centre, Old Town Hall, High Street, Baldock, SG7 6AR on Monday, 21st June, 2021 at 7.30 pm

1 ELECTION OF A CHAIR FOR THE CIVIC YEAR 2021/2022

RESOLVED: That Councillor Jim McNally be elected as Chair of the Baldock and District Committee for the Civic Year 2021/2022.

2 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Tom Tyson and Michael Weeks.

3 ELECTION OF A VICE-CHAIR FOR THE CIVIC YEAR 2021/2022

RESOLVED: That Councillor Michael Muir be elected Vice-Chair of the Baldock and District Committee for the Civic Year 2021/2022.

4 MINUTES - 15 MARCH 2021

RESOLVED: That the Minutes of the Meeting of the Committee held on 15 March 2021 be approved as a true record of the proceedings and be signed by the Chair.

5 NOTIFICATION OF OTHER BUSINESS

There was no other business notified.

6 CHAIR'S ANNOUNCEMENTS

- (1) The Chair welcomed those present at the meeting, especially those who had attended to give a presentation;
- (2) The Chair advised that, in accordance with Council Policy, the meeting would be audio recorded;
- (3) Members were reminded to make declarations of interest before an item, the longer reminder about this and speaking rights was set out under Chair's Announcements on the agenda; and
- (4) The Chair welcomed Councillor Juan Cowell, the newly elected Councillor for Baldock East, to the Committee.

7 PUBLIC PARTICIPATION - ASHWELL PLAYGROUP

A verbal presentation was given by Ashwell Play Group regarding their grant application.

8 PUBLIC PARTICIPATION - MAGIC MOMENTS

A verbal presentation was given by Magic Moments regarding their grant application.

9 PUBLIC PARTICIPATION - GREENING ASHWELL

A verbal presentation was given by Greening Ashwell regarding their grant application.

10 GRANTS AND COMMUNITY UPDATE

RESOLVED: That actions taken by the Community Engagement Officer to promote greater community capacity and well-being for Baldock be endorsed.

REASONS FOR DECISION:

- (1) To ensure the Committee is kept informed of the work of the Community Engagement Officer.
- (2) This report is intended to inform Members of the financial resources available to the Committee. It draws attention to the current budgetary situation by assisting in the effective financial management of the Area Committee's budget. This ensures that all actions are performed in line with the Authority's Financial Regulations, the Council's Constitution, and the guidance of the existing Grants policy as agreed by Cabinet in January 2020.
- (3) The awarding of financial assistance to voluntary organisations and the use of discretionary spending allows the Committee to further the aims of the Council Plan.

11 GRANT APPLICATION - ASHWELL PLAYGROUP

RESOLVED: That grant funding of £570 be awarded to Ashwell Playgroup to assist towards the cost of room hire costs.

REASON FOR DECISION: To improve services provided by local organisations and groups which are accessed by the community.

12 GRANT APPLICATION - MAGIC MOMENTS

RESOLVED: That grant funding of £500 be awarded to Magic Moments to assist towards the cost of purchasing a new laptop and furniture for indoor role play.

REASON FOR DECISION: To improve services provided by local organisations and groups which are accessed by the community.

13 GRANT APPLICATION - GREENING ASHWELL

RESOLVED: That grant funding of £250 be awarded to Greening Ashwell to assist with publicity, venue hire and tree planting costs.

REASON FOR DECISION: To improve services provided by local organisations and groups which are accessed by the community.

14 WARD MATTERS AND OUTSIDE ORGANISATIONS - MEMBERS' REPORTS

The Chair requested that the Chief Inspector attends the next Baldock and District Committee in order to allow Members to raise concerns around crime and policing in Baldock.

NORTH HERTFORDSHIRE DISTRICT COUNCIL

DECISION SHEET

Meeting of the Finance, Audit and Risk Committee held in the Council Chamber, District Council Offices, Gernon Road, Letchworth Garden City on Wednesday, 23rd June, 2021 at 7.30 pm

1 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Adem Ruggiero-Cakir.

Having given due notice, Councillor Nigel Mason advised that he would be substituting for Councillor Adem Ruggiero-Cakir.

2 MINUTES - 8 MARCH 2021

RESOLVED: That the Minutes of the Meeting of the Committee held on 8 March 2021 be approved as a true record of the proceedings and be signed by the Chair.

3 NOTIFICATION OF OTHER BUSINESS

There was no other business notified.

4 CHAIR'S ANNOUNCEMENTS

- (1) The Chair welcomed those present at the meeting;
- (2) The Chair advised that, in accordance with Council Policy, the meeting would be audio recorded and streamed on YouTube;
- (3) The Chair drew attention to the item on the agenda front pages regarding Declarations of Interest and reminded Members that, in line with the Code of Conduct, any Declarations of Interest needed to be declared immediately prior to the item in question.

5 PUBLIC PARTICIPATION

There was no public participation.

6 SIAS ANNUAL ASSURANCE STATEMENT AND ANNUAL REPORT 2020-2021

RESOLVED:

- (1) That the Annual Assurance Statement and Internal Audit Annual Report be noted;
- (2) That the results of the self-assessment required by the Public Sector Internal Audit Standards (PSIAS) and the Quality Assurance and Improvement Programme (QAIP) be noted;
- (3) That the SIAS Audit Charter 2021/22 be noted;
- (4) That management assurance be sought that the scope and resources for internal audit were not subject to inappropriate limitations in 2020/21.

REASON FOR DECISIONS: To update the Committee on the Annual Assurance Statement and Internal Audit Annual Report 2020/21.

7 SIAS PROGRESS REPORT

RESOLVED:

- (1) That the SIAS Progress Report for the period to 4 June 2021 be noted; and
- (2) That the implementation status of High priority recommendations be noted.

REASON FOR DECISIONS: To update the Committee on the SIAS Progress Report.

8 FINANCE, AUDIT AND RISK COMMITTEE ANNUAL REPORT 2020-21

RESOLVED: That the Annual Report of the Finance, Audit and Risk Committee as attached at Appendix A, prior to consideration by Full Council, be noted.

REASON FOR DECISION: To enable the Committee to consider the report before it is presented to Full Council. To provide Full Council with assurance as to the effectiveness of the Finance, Audit and Risk Committee.

9 RISK MANAGEMENT UPDATE

RESOLVED:

- (1) That the reviews of the Corporate Risks for the quarter be noted; and
- (2) That the Annual report on Risk Management be noted.

RECOMMENDED TO CABINET:

- (1) The reviews of the Corporate Risks for the quarter;
- (2) That there be no change to the Cyber risks (current risk score of 8 and a Target Risk score of 6);
- (3) That the Brexit (EU Transition) Risk be decreased in the current risk score from a 7 to a 5, and a Target risk score of 3; and
- (4) That the Annual report on Risk Management be noted.

That Cabinet recommend to Council:

- (1) That the Annual report on Risk Management be noted.

REASONS FOR DECISIONS:

- (1) The responsibility for ensuring the management of risks is that of Cabinet.
- (2) This Committee has responsibility to monitor the effective development and operation of Risk Management.

10 REVENUE BUDGET OUTTURN 2020/21

RECOMMENDED TO CABINET:

- (1) That the report entitled Revenue Budget Outturn 2020/21 be noted;
- (2) That a decrease of £866k in the 2020/21 net General Fund expenditure, as identified in table 3 and paragraph 8.1, to a total of £19.379million, be approved;
- (3) That the changes to the 2021/22 General Fund budget be approved, as identified in table 3, paragraph 8.2 and paragraph 8.3, a total £377k increase in net expenditure.

Cabinet recommends to Council:

- (1) That the net transfer to earmarked reserves, as identified in table 8, of £11.464million, be approved.

REASONS FOR DECISIONS:

- (1) Members are able to monitor, make adjustments within the overall budgetary framework and request appropriate action of Services who do not meet the budget targets set as part of the Corporate Business Planning process.
- (2) Changes to the Council's balances are monitored and approved.

11 INVESTMENT STRATEGY (CAPITAL AND TREASURY) END OF YEAR REVIEW 2020/21

RECOMMENDED TO CABINET:

- (1) That the expenditure of £1.883million in 2020/21 on the capital programme, paragraph 8.3 refers, and in particular the changes detailed in table 3 which resulted in a net increase on the working estimate of £0.001million, be noted;
- (2) That the adjustments to the capital programme for 2020/21 as a result of the revised timetable of schemes detailed in table 2, increasing the estimated spend in 2021/22 by £0.522million (£0.527million re-profiled from 2020/21 and £0.005million from 2021/22 re-profiled into 2020/21), be approved;
- (3) That the position of the availability of capital resources, as detailed in table 4 paragraph 8.8 and the requirement to keep the capital programme under review for affordability, be noted;
- (4) That the application of £1.224million of capital receipts towards the 2020/21 capital programme and the drawdown of £0.417million from set aside receipts, paragraph 8.8 refers, be approved;
- (5) That the position of Treasury Management activity as at the end of March 2021, be noted;

Cabinet recommends to Council:

- (1) That the report entitled Investment Strategy (Capital and Treasury) End Of Year Review 2020/21, be noted;
- (2) That the actual 2020/21 prudential and treasury indicators be approved; and

- (3) That the annual Treasury Report for 2020/21, be noted.

REASONS FOR DECISIONS:

- (1) Cabinet is required to approve adjustments to the capital programme and ensure the capital programme is fully funded.
- (2) To ensure the Council's continued compliance with CIPFA's code of practice on Treasury Management and the Local Government Act 2003 and that the Council manages its exposure to interest and capital risk.

12 POSSIBLE AGENDA ITEMS FOR FUTURE MEETINGS

It was agreed that the CIPFA Financial Management Code be provided at the next meeting of the Finance, Audit and Risk Committee.

It was also agreed that towards the end of the year, a report on what the coronavirus pandemic had cost the Council, would be provided to the Committee.

RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY

<p>Any interest to declare/ or conflict and any dispensation granted <i>[if applicable]</i></p>	
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DIRECTORATE: *Place*

1. DECISION TAKEN

1.1 To approve a Summer Tea Dance event at Priory Memorial Gardens, Royston on 3rd July 2021 between 14.30 – 17.00 hrs.

1.2 These events will only take place if the easing of lockdown restrictions permits these activities, at the time of the event. Consequently, the event organisers are aware that this event may need to be cancelled at short notice.

2. DECISION TAKER

2.1. Andrew Mills, Service Manager Greenspace

3. DATE DECISION TAKEN:

3.1 18th June 2021

4. REASON FOR DECISION

4.1 To support the organisers to provide a Summer Tea Dance event for the whole community.

5. ALTERNATIVE OPTIONS CONSIDERED

5.1 The organisers have approached North Herts District Council to host this event at Priory Memorial Gardens, Royston. This is an opportunity to bring an event to the community.

6. CONSULTATION (INCLUDING THE EFFECT ON STAKEHOLDERS, PARTNERS AND THE PUBLIC)

6.1 Consultation has been undertaken with colleagues in Environmental Health, Safety Advisory Group and the Park Ranger at Priory Memorial Gardens, Royston.

7. RELEVANT CONSIDERATIONS

7.1 The organisers have approached NHDC for approval to use Priory Memorial Gardens, Royston as their location for the event.

8. LEGAL IMPLICATIONS

8.1 The authority has an obligation to ensure that the public open spaces it maintains are at a standard that are safe for everyone to use. Additionally, the authority has an obligation to ensure that any environmentally sensitive environment is not damaged due to actions or intentions of others.

9. FINANCIAL IMPLICATIONS

9.1 There are no financial risks.

10. RISK IMPLICATIONS

10.1 There are no risk implications. However, risk assessments have been considered to endeavour that this is a Covid 19 safe event.

11. EQUALITIES IMPLICATIONS

11.1 In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.

11.2 Central Government and national groups have expressed the continued importance of public Green Space in the health and well-being of communities. From April 2013 local authorities at county level are required to take on the statutory duty to improve the health of their communities as required by the Health and Social Care Act 2012 and with it, to acquire many of the public health services currently the responsibility of the NHS. The use of open spaces, parks, playgrounds and relevant leisure facilities are promoted in terms of reducing the impact of obesity on long term health, the importance in the management of wellbeing and in aiding relaxation, as well as sensory enjoyment.

12. SOCIAL VALUE IMPLICATIONS

12.1 The event is open to everyone.

13. HUMAN RESOURCE IMPLICATIONS

13.1 This item of work is contained within the Place Directorate existing work programs.

14. BACKGROUND PAPERS

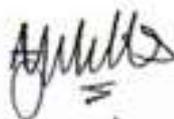
14.1 Application Form including supporting documentation

15. NOTIFICATION DATE

15.1 25th June 2021

Signature of Executive Member ConsultedNot Applicable.....

Date 18th June 2021.....



Signature of Decision Taker

Please Note: that *unless urgency provisions apply* EXECUTIVE decisions cannot be implemented until 5 clear working days have elapsed after the decision has been taken to allow for scrutiny call-in.

RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY

Any interest to declare/ or conflict and any dispensation granted [if applicable]	
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DIRECTORATE: *PLACE*

1. DECISION TAKEN

- 1.1 To approve Letchworth Open Gardens event using Hillbrow Allotment (1B) on the 27th June 2021 from 11.00 to 17.00 hrs in Letchworth Garden City.
- 1.2 This event will only take place if the easing of lockdown restrictions permits these activities, at the time of the event. Consequently, the event organisers are aware that this event may need to be cancelled at short notice.

2. DECISION TAKER

- 2.1. Andrew Mills, Service Manager Greenspace

3. DATE DECISION TAKEN:

- 3.1 22nd June 2021

4. REASON FOR DECISION

- 4.1 The organisers have approached NHDC for approval to use the location above in Letchworth as their location to hold this event for the local community.

5. ALTERNATIVE OPTIONS CONSIDERED

- 5.1 The organisers have approached North Herts District Council to host these events.

6. CONSULTATION (INCLUDING THE EFFECT ON STAKEHOLDERS, PARTNERS AND THE PUBLIC)

- 6.1 Consultation has been undertaken with colleagues in Environmental Health, Safety Advisory Group.

7. RELEVANT CONSIDERATIONS

- 7.1 The organisers have been made aware the location is a public open space and that visitors have the right to access the location as appropriate and therefore no area can be fenced or enclosed to exclude the public at any time.

8. LEGAL IMPLICATIONS

- 8.1 The authority has an obligation to ensure that the public open spaces it maintains are at a standard that are safe for everyone to use. Additionally, the authority has an obligation to ensure that any environmentally sensitive environment is not damaged due to actions or intentions of others.

9. FINANCIAL IMPLICATIONS

9.1 There are no financial risks.

10. RISK IMPLICATIONS

10.1 There are no risk implications. However, risk assessments have been considered to endeavour that this is a Covid 19 safe event.

11. EQUALITIES IMPLICATIONS

11.1 In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.

11.2 Central Government and national groups have expressed the continued importance of public Green Space in the health and well-being of communities. From April 2013 local authorities at county level are required to take on the statutory duty to improve the health of their communities as required by the Health and Social Care Act 2012 and with it, to acquire many of the public health services currently the responsibility of the NHS. The use of open spaces, parks, playgrounds and relevant leisure facilities are promoted in terms of reducing the impact of obesity on long term health, the importance in the management of wellbeing and in aiding relaxation, as well as sensory' enjoyment.

12. SOCIAL VALUE IMPLICATIONS

12.1 The event is open to everyone.

13. HUMAN RESOURCE IMPLICATIONS

13.1 This item of work is contained within the Place Directorate existing work programs.

14. BACKGROUND PAPERS

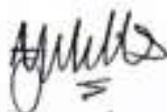
14.1 Application Form including supporting documentation

15. NOTIFICATION DATE

15.1 25th June 2021

Signature of Executive Member ConsultedNot Applicable.....

Date 22nd June 2021.....



Signature of Decision Taker

Please Note: that *unless urgency provisions apply* EXECUTIVE decisions cannot be implemented until 5 clear working days have elapsed after the decision has been taken to allow for scrutiny call-in.

RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY

Any interest to declare/ or conflict and any dispensation granted <i>[if applicable]</i>	
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DIRECTORATE: *Place*

1. DECISION TAKEN

- 1.1 To approve a Hitchin Triathlon Event on the 4th July 2021 from 06.30 hrs to 09.30 hrs at Butts Close, Hitchin.
- 1.2 This event will only take place if the easing of lockdown restrictions permits these activities, at the time of the event. Consequently, the event organisers are aware that this event may need to be cancelled at short notice.

2. DECISION TAKER

- 2.1 Andrew Mills, Service Manager Greenspace

3. DATE DECISION TAKEN:

- 3.1 23rd June 2021

4. REASON FOR DECISION

- 4.1 To support the organisers to provide an event for the whole community.

5. ALTERNATIVE OPTIONS CONSIDERED

- 5.1 The organisers have approached North Herts District Council to host this event. This is an opportunity to bring an event to the community while being able to generate income.

6. CONSULTATION (INCLUDING THE EFFECT ON STAKEHOLDERS, PARTNERS AND THE PUBLIC)

- 6.1 Consultation has been undertaken with colleagues in Environmental Health, Safety Advisory Group and the Park Ranger at Butts Close, Hitchin.

7. RELEVANT CONSIDERATIONS

- 7.1 Organisers of the event have approached NHDC for approval to use Butts Close, Hitchin as their location for the event.

8. LEGAL IMPLICATIONS

- 8.1 The authority has an obligation to ensure that the public open spaces it maintains are at a standard that are safe for everyone to use. Additionally, the authority has an obligation to ensure that any environmentally sensitive environment is not damaged due to actions or intentions of others.

9. FINANCIAL IMPLICATIONS

- 9.1 There are no financial risks.

10. RISK IMPLICATIONS

10.1 There are no risk implications. However, risk assessments have been considered to endeavour that this is a Covid 19 safe event.

11. EQUALITIES IMPLICATIONS

11.1 In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.

11.2 Central Government and national groups have expressed the continued importance of public Green Space in the health and well-being of communities. From April 2013 local authorities at county level are required to take on the statutory duty to improve the health of their communities as required by the Health and Social Care Act 2012 and with it, to acquire many of the public health services currently the responsibility of the NHS. The use of open spaces, parks, playgrounds and relevant leisure facilities are promoted in terms of reducing the impact of obesity on long term health, the importance in the management of wellbeing and in aiding relaxation, as well as sensory enjoyment.

12. SOCIAL VALUE IMPLICATIONS

12.1 The event is open to everyone.

13. HUMAN RESOURCE IMPLICATIONS

13.1 This item of work is contained within the Place Directorate existing work programs.

14. BACKGROUND PAPERS

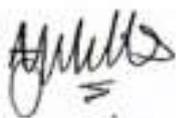
14.1 Application Form including supporting documentation

15. NOTIFICATION DATE

15.1 25th June 2021

Signature of Executive Member ConsultedNot Applicable.....

Date23rd June 2021.....



Signature of Decision Taker

Please Note: that *unless urgency provisions apply* EXECUTIVE decisions cannot be implemented until 5 clear working days have elapsed after the decision has been taken to allow for scrutiny call-in.

RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY

***PART 1 – PUBLIC DOCUMENT**

Any interest to declare/ or conflict and any dispensation granted *[if applicable]*

SERVICE DIRECTORATE: Legal and Community

1. DECISION TAKEN

To approve the Council's annual Modern Slavery Transparency Statement for 2021 – 2022.

2. DECISION TAKER

Executive Member – Finance and IT Cllr Ian Albert

3. DATE DECISION TAKEN:

22 June 2021

4. REASON FOR DECISION

- 4.1 The Modern Slavery Act 2015 requires every local authority to annually publish a statement setting out the actions that are being taken to understand all potential modern slavery risks related to its business and to put in place steps that are aimed at ensuring that there is no slavery or human trafficking in its own business, and its supply chains.

5. ALTERNATIVE OPTIONS CONSIDERED

None.

6. CONSULTATION (INCLUDING THE EFFECT ON STAKEHOLDERS, PARTNERS AND THE PUBLIC)

- 6.1 Consultation with the respective officers in the Legal Department has taken place with regards to this updated annual Modern Slavery Transparency Statement.

7. FORWARD PLAN

- 7.1 This decision is not a key Executive decision and has therefore not been referred to in the Forward Plan.

8. BACKGROUND/ RELEVANT CONSIDERATIONS

- 8.1 Since the coming into force of the Modern Slavery Act 2015, the Council has been proactive in taking on board its responsibilities and several cycles of training have been organised by the Council to deliver the necessary training to members of staff (including to elected Members).
- 8.2 On 27 June 2019, Cabinet approved the Council's Modern Slavery Transparency Statement. The Council has continued to produce, on an annual basis, a Modern Slavery Transparency Statement explaining the steps the Council takes to avoid the presence of modern slavery in any of its supply chains. The Council is committed to preventing and taking action against identified slavery and human trafficking in its

corporate activities, its supply chains and the wider community and this updated Modern Slavery Transparency Statement builds on the previous steps taken in recent years to realise those commitments. The Council also became a signatory to the Charter Against Modern Slavery in July 2019, is part of the Hertfordshire Modern Slavery Partnership and our overall safeguarding processes have been reviewed by the Shiva Foundation¹.

- 8.3 The Council's Modern Slavery Transparency Statement sets out the commitment to identify, address and prevent slavery and exploitation within its work; that of contractors that it commissions and services that it procures. The Statement highlights the Council's responsibilities as an employer and acknowledges and accepts its duty as a Council under Section 52 of the Modern Slavery Act 2015, to notify the Secretary of State of suspected victims of slavery or human trafficking.
- 8.4 The prevention work is addressed throughout the Council's policies and procedures relating to Procurement, Recruitment, employee and Member safeguarding training, and through proactive work with partners. The Council's Modern Slavery Transparency Statement is attached to this report as appendix A.
- 8.5 In recent months, the Government announced the roll out of the government's Modern Slavery Statement Registry which is a central registry launched in an effort to enhance transparency and make it easier for consumers, suppliers and others to access and compare the action being taken by organisations to address modern slavery risks in their operations and supply chains. The Government has indicated that it intends to pass legislation shortly, making it mandatory for organisations caught by Section 54 of the Modern Slavery Act 2015 to submit a statement to the Registry. We are/ will continue to utilise the Government's Modern Slavery Statement Registry within our processes and have referenced it and incorporated it into our Modern Slavery Transparency Statement.
- 8.6 Within the last year, we have enhanced our processes as outlined within the attached Transparency Statement at Appendix A. In order to strengthen the steps that we take to seek to eliminate modern slavery within our supply chain, at the outset of a procurement and where appropriate, our Contract Managers and relevant Officers will be invited to complete the Modern Slavery Identifiers checklist, which has appropriate actions based on a risk score. Additionally, for high risk contracts, Contract Managers will be invited to complete the Government Modern Slavery Risk Assessment tool which is designed to help public sector organisations work in partnership with suppliers to improve protections and reduce the risk of exploitation of workers in their supply chains.

9. LEGAL IMPLICATIONS

- 9.1. The Modern Slavery Act 2015 (MSA 2015) applies to England and Wales and includes the offences of human trafficking and slavery, servitude and forced or compulsory labour. The Act consolidated and simplified existing offences and establishes a legal duty under Section 52 for specified public authorities to notify the Home Office where there are reasonable grounds to believe a person may be a victim of modern slavery.
- 9.2. Section 54 of the MSA 2015 requires commercial organisations carrying out business in the UK, with a turnover of at least £38 million, to prepare and publish a slavery and human trafficking statement for each and every financial year.
- 9.3. The MSA created the role of the Independent Anti-Slavery Commissioner (the Commissioner) whose role is to act in the interests of victims and potential victims by ensuring that the law enforcement response to modern slavery is coordinated.

¹ <https://shivafoundation.org.uk/>

- 9.4. Section 43 of the Act states that specified public authorities (including borough councils) have a duty to co-operate with the Commissioner. The Commissioner may request a specified public authority to co-operate with the Commissioner in any way that the Commissioner considers necessary for the purposes of the Commissioner's functions. A specified public authority must so far as reasonably practicable comply with a request made to it under this section.

10. FINANCIAL IMPLICATIONS

- 10.1. There are no significant financial implications arising from this decision.

11. RISK IMPLICATIONS

- 11.1 The actions and measures taken in the Council's updated Modern Slavery Transparency Statement should help to reduce the Council's risks in relation to Modern Slavery.

12. EQUALITIES IMPLICATIONS

- 12.1 In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.

- 12.2 The Modern Slavery Transparency Statement is a positive step to raising awareness amongst any employee, Councillor or those suppliers delivering services on behalf of the Council. The Statement supports the Council's commitment to eradicate slavery in any form across North Hertfordshire.

13. SOCIAL VALUE IMPLICATIONS

- 13.1 The Social Value Act and "go local" policy do not apply to this decision.

14. ENVIRONMENTAL IMPLICATIONS

- 14.1. There are no known Environmental impacts applicable to this decision.

15. HUMAN RESOURCE IMPLICATIONS

- 15.1 There are no direct implications from this report.

16. BACKGROUND PAPERS

- 16.1 None.

17. APPENDICES

- 17.1 Appendix A – NHDC Modern Slavery Transparency Statement 2021-2022

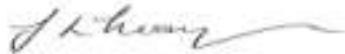
NOTIFICATION DATE

24 June 2021

Signature of Executive Member decision maker



Date 22.06.2021.....



Signature
Jeanette Thompson
Service Director – Legal and Community

Please Note: that *unless urgency provisions apply* EXECUTIVE decisions cannot be implemented until 5 clear working days have elapsed after the decision has been taken to allow for scrutiny call-in.

Call-in does not apply to NON-EXECUTIVE DECISIONS



LIST OF PLANNING APPLICATIONS RECEIVED IN WEEK ENDING: 25/06/2021
 DEADLINE FOR COUNCILLORS' CALL IN: 15/07/2021

EAST TEAM

Application No.	Applicant/Agent Address	Location Address, Applicant Name & Proposal
Ashwell Parish Council		
21/01915/TCA	Mr Philip Bridger No 2 Astwell Castle Farm, Brackley, NN135QU, United Kingdom	Westbury Farm House West End Ashwell Baldock Hertfordshire SG7 5PJ Mr Philip Bridger T1 Corsican Pine - Fell
Baldock		
21/01824/FPH	Conservatech Mr Frank Cook 24 Riccat Lane, Stevenage , SG1 3XY, United Kingdom	36A Salisbury Road Baldock Hertfordshire SG7 5BZ Mr and Mrs Sutton Erection of rear elevation conservatory following demolition of existing rear elevation conservatory
21/01870/FP	Neil Gaskell Architects Neil Gaskell 37 Whitehorse St, Baldock, SG7 6QF, United Kingdom	Town Hall High Street Baldock Hertfordshire SG7 6AR Mr Ellis Removal of early 20th century opening and late 20th century infill panel to form new entrance to Heritage Centre in the style of the original fire station doors.
21/01882/FP	Smith Jenkins Ltd Ben Borthwick 1st Floor, 1 Canon Harnett Court, Wolverton Mill, Milton Keynes, MK12 5NF	Land East Rhee Spring And Orwell View Royston Road Baldock Hertfordshire Chalkdene Developments LLP Proposed residential development for 42 dwellings, access, parking, landscaping and associated works, including provision of an electrical sub-station.
21/01884/FPH	JBE Mr James Burton 85 Shefford Road, Clifton, SG17 5RQ, United Kingdom	4 Iredale View Baldock Hertfordshire SG7 6TR Mr Mark Salter Single storey side/rear extension following demolition of existing rear conservatory

**NORTH HERTFORDSHIRE DISTRICT COUNCIL
PLANNING CONTROL
COUNCIL OFFICES, GERON ROAD, LETCHWORTH, HERTS SG6 3JF**



LIST OF PLANNING APPLICATIONS RECEIVED IN WEEK ENDING: 25/06/2021
DEADLINE FOR COUNCILLORS' CALL IN: 15/07/2021

21/01889/LDCP	ArchiTech Ltd. Mr Richard Chambers 72 Lytton Avenue, Letchworth Garden City, Hertfordshire, SG6 3HY	10 Park Crescent Baldock Hertfordshire SG7 6ET	Mr and Mrs Armitage	Hip to gable end roof extension and insertion of dormer to existing rear roofslope to facilitate conversion of loftspace into habitable accommodation
Letchworth Garden City				
21/01872/FPH	Norman Mole Associates Norman Mole 9 Westfield Road, Henlow, SG18 6BN, United Kingdom	210 Icknield Way Letchworth Garden City Hertfordshire SG6 4TT	Dr. Murali Raman	Part two storey and part single storey rear including first floor balcony.
21/01881/FPH	Mrs Emma Burrows 68 Norton Road, Letchworth Garden City, SG6 1AE, United Kingdom	68 Norton Road Letchworth Garden City Hertfordshire SG6 1AE	Mrs Emma Burrows	Erection of gym, garden storage and pool house outbuilding following demolition of three existing outbuildings.
21/01886/TCA	Mr Ben Waterman Waterman Tree Co. 26 Passingham Avenue, Passingham Avenue, HITCHIN, SG4 9LD, United Kingdom	29 Lytton Avenue Letchworth Garden City Hertfordshire SG6 3HT	Mr Ben Waterman	T1 Cypress - Fell
21/01896/TCA	Mr Steve Dear Steve Dear Tree Services Ltd Top Farm, Shefford Road, Beadlow, Shefford, SG17 5PL, United Kingdom	323 Norton Way South Letchworth Garden City Hertfordshire SG6 1SZ	Mr Craig Jones	T1 Elder - Fell to ground level
21/01900/TCA	Mr Lloyd Northrop 36, Ridge Road, Letchworth Garden City, SG6 1PN	36 Ridge Road Letchworth Garden City Hertfordshire SG6 1PN	Mr Lloyd Northrop	Unknown Species x 3 - Fell

**NORTH HERTFORDSHIRE DISTRICT COUNCIL
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LIST OF PLANNING APPLICATIONS RECEIVED IN WEEK ENDING: 25/06/2021
DEADLINE FOR COUNCILLORS' CALL IN: 15/07/2021

21/01919/FPH	D.Chandler Architectural Design Ltd. Daniel Chandler 81 Gernon Road, Letchworth, SG6 3HS, United Kingdom	2 Rowan Crescent Letchworth Garden City Hertfordshire SG6 4EY	Nick Russell	Modification of window and door openings to rear elevation, partial conversion of existing garage to store/garden room including external rendering and installation of one velux window to existing rear roof slope.
Royston Town Council				
21/00703/LDCP	Dr Marcus Nilsson 71 Upper King Street, Royston, Hertfordshire, SG8 9BA	71 Upper King Street Royston Hertfordshire SG8 9BA	Dr Marcus Nilsson	Insertion of rooflight to existing garage roof and installation of a door to the side elevation to facilitate conversion of garage into office space/storage
21/01814/FPH	PicklePlanning Stuart Judd 1 Sale Drive, Clothall Common, Baldock, SG7 6NS, United Kingdom	87 Mill Road Royston Hertfordshire SG8 7AJ	Jenny Parker	Remove existing front elevation attached garage door and form an undercroft, re-render outline of garage door, erection of pier to front elevation wall following partial demolition of existing front elevation wall to create a wider vehicular access
21/01874/TPO	Miss Joanne Hilliard 34C Kneesworth Street, Kneesworth Street, Royston, SG8 5AB, United Kingdom	34c Kneesworth Street Royston Hertfordshire SG8 5AB	Miss Joanne Hilliard	Lime - Crown lift and overall reduction by 30%
21/01927/PNM	Sherwood Architects Ltd Mr Kevin Sherwood Suite 7 Davey House, 31 St Neots Road, Eaton Ford, St Neots, Cambs, PE19 7BA	5 Kneesworth Street Royston Hertfordshire SG8 5AA	Kneesworth Street Limited	Conversion of shop (Class E.a) to a one bedroom ground floor flat (Class C3)
Therfield Parish Council				
21/01873/FP	WHP Telecoms Limited Damian Hosker Troy Mills, Helena House , Troy Road, Horsforth, Leeds, LS18 5GN	Therfield Water Tower Kelshall Tops Therfield Hertfordshire	MBNL	Proposed TEF site share upgrade to existing MBNL equipment



LIST OF PLANNING APPLICATIONS RECEIVED IN WEEK ENDING: 25/06/2021
 DEADLINE FOR COUNCILLORS' CALL IN: 15/07/2021

Weston Parish Council

21/01883/FPH	Whitebrick Mr Colin Weatherall Morris 29B Hermitage Road, Hitchin, SG5 1BY, Hertfordshire	Reservoir Cottage Hatch Lane Weston Hitchin Hertfordshire SG4 7EB Mr Webb Raise roof ridge height of existing detached garage to form a two storey building with storeroom over garage and erection of external staircase
21/01931/FPH	EHW Ltd Mrs Laura Watson Keynes House, Tilehouse Street, Hitchin, SG5 2DW, United Kingdom	Glebe Cottage Church Lane Weston Hitchin Hertfordshire SG4 7DJ Mr A Mills Erection of a one and a half storey detached double garage following demolition of existing detached single storey double garage (as a resubmission of planning permission 21/01026/FPH refused on 25.05.2021)

WEST TEAM

Application No. Applicant/Agent Address Location Address, Applicant Name & Proposal

Codicote Parish Council

21/01823/FPH	Plans To Expand Geoffrey Phillips 97 MILDWAY ROAD, STEVENAGE, SG1 5RS	5 The Stables Pottersheath Welwyn Hertfordshire AL6 9GR Ms Jennifer Hughes Single storey rear extension
21/01884/FPH	Mr and Mrs payne Hogsnorton Cottage, Sally Deards Lane, Codicote, Welwyn, Hertfordshire, AL6 9UE	Hogsnorton Cottage Sally Deards Lane Codicote Welwyn Hertfordshire AL6 9UE Mr and Mrs payne Alterations to the roof of the existing mud room and existing conservatory to remove a box gutter and partial removal of the outside wall of the house. Alterations to include reconfigurations of rooms through demolition and construction of non-load bearing internal walls. Replacement of glass roof with slate to match house and the addition of roof lights. Removal of glass above the dwarf wall on West elevation and East gable. Dwarf wall removed on glass gable end and double doors repositioned. Erection of single storey extension to existing mud room. Replace existing west elevation door with a window, erection of west elevation porch.

Graveley Parish Council



LIST OF PLANNING APPLICATIONS RECEIVED IN WEEK ENDING: 25/06/2021
 DEADLINE FOR COUNCILLORS' CALL IN: 15/07/2021

21/01920/FP	Russell Linard Russell Linard 33 Green Street, Stevenage, Herts, SG1 3DS	The Old Forge Church Lane Graveley Hitchin Hertfordshire SG4 7LR	Mr Mick Wager	Installation of glazed infill screen to replace the timber doors on the West elevation.
Great Ashby Community Council				
21/01826/FPH	Artytechs Consulting Ltd Mr Staines Weltech Business Centre, Welwyn Garden City, AL7 2AA	61 Lomond Way Great Ashby Stevenage Hertfordshire SG1 6BT	Mr Kemp	Three storey rear extension; raise part of garage roof and insertion of front dormer window to garage to facilitate conversion of garage into two storey habitable accommodation; formation of a basement and insertion of first floor window into existing side (north) elevation following demolition of existing rear conservatory and rear dormer.
21/01912/FPH	Mr Martin Olbrycht 66 Mendip Way, Great Ashby, Stevenage, Hertfordshire, SG1 6GQ	66 Mendip Way Great Ashby Stevenage Hertfordshire SG1 6GQ	Mr Martin Olbrycht	Retention of wooden privacy trellis to existing rear elevation garden wall
Hitchin				
21/01541/FPH	Mr Hing Lau 2 Wymondley Close, Hitchin, Hertfordshire, SG4 9PW	2 Wymondley Close Hitchin Hertfordshire SG4 9PW	Mr Hing Lau	Convert existing detached double garage into an annex with a pitched roof for an elderly relative
21/01791/FPH	John Moustafa John Moustafa 75 Jackdaw Close, Stevenage, SG2 9DA	17 Tilehouse Street Hitchin Hertfordshire SG5 2DU	Judith Johnson	Replacement glazed link to rear
21/01792/LBC	John Moustafa John Moustafa 75 Jackdaw Close, Stevenage, SG2 9DA	17 Tilehouse Street Hitchin Hertfordshire SG5 2DU	Judith Johnson	Replacement glazed link to rear



LIST OF PLANNING APPLICATIONS RECEIVED IN WEEK ENDING: 25/06/2021
DEADLINE FOR COUNCILLORS' CALL IN: 15/07/2021

21/01794/FPH	Roger Welchman Roger Welchman 73 Gibson Drive, Leighton Buzzard, LU7 4HF	12 Sorrel Garth Hitchin Hertfordshire SG4 9PS	Mr Marshall and Mrs Stafylaki	Part single storey part two storey rear extension, replace existing front elevation windows and door following partial demolition of existing rear extension
21/01807/FPH	Cast Studio Ms Claudia Turton 9 Green Hill Close, High Wycombe, HP13 5QD, United Kingdom	20 Queenswood Drive Hitchin Hertfordshire SG4 0LG	Philip Woods	Part single, part two storey side and single storey rear extensions and insertion of rooflights to existing front elevation and dormer to existing rear elevation roofslope to facilitate conversion of loftspace into habitable accommodation following demolition of existing rear extension
21/01808/LBC	Wastell & Porter Architects Ltd Mr Mark Scott Bancroft House, 34 Bancroft, Hitchin, SG5 1LA	The Manor House Bancroft Hitchin Hertfordshire SG5 1JW	Mr S Parker	Retention of panelled dividing wall at first floor (part implementation of appn ref: 19/00396/LBC by omitting additional bathroom between bedrooms) and addition of shower and sink to the rear entrance lobby.
21/01811/FPH	Rejig Homes Ltd Mr Abdul Haque 187 Heathfield Road , Hitchin, SG5 1TE	23 Stormont Road Hitchin Hertfordshire SG5 1SH	Mr Sattar	Single storey side/rear extension following demolition of existing rear conservatory
21/01818/FPH	Mr Birju Patel 10 Girons Close, Hitchin, Hertfordshire, SG4 9PG	10 Girons Close Hitchin Hertfordshire SG4 9PG	Mr Birju Patel	Two storey side/rear extension following demolition of existing attached double garage
21/01821/FPH	Pentangle Design Group Mr Gareth Leech Suite 1, 21 Bancroft, Hitchin, SG5 1JW, United Kingdom	5 Holden Close Hitchin Hertfordshire SG4 0EJ	Suzanne Holden	Insertion of rooflights to existing front and box dormer to existing rear roofslope to facilitate conversion of loftspace into habitable accommodation

**NORTH HERTFORDSHIRE DISTRICT COUNCIL
PLANNING CONTROL
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LIST OF PLANNING APPLICATIONS RECEIVED IN WEEK ENDING: 25/06/2021
DEADLINE FOR COUNCILLORS' CALL IN: 15/07/2021

21/01822/FPH	Michael Easton Mike Easton 21 Shrubbery Grove, Royston, SG8 9LJ, United Kingdom	97 Symonds Road Hitchin Hertfordshire SG5 2JJ
		Mr Simon Kirbyshire
		Single storey front extension, insertion of rooflights to front and rear elevation roofslope to facilitate conversion of garage into habitable accommodation
21/01834/FP	CDS Planning And Development Consultants Mr Matthew Corcoran Pure Offices , Midshires House, Smeaton Close , Aylesbury , HP19 8HL	Former Westons Cars Site And Land Adjoining 114-142 Cambridge Road, Hitchin Herts SG4 0JJ
		n/a
		Erection of one 2-storey and three 3-storey blocks to provide 31 apartments (9 x 1-bed and 22 x 2-bed) including associated car parking and vehicular and pedestrian access, cycle and refuse storage, landscaping and open space following demolition of the existing buildings.
21/01862/FPH	Jeremy Williams-Leroy Architect Jeremy Williams-Leroy 1 The Limes, Hitchin, Sg5 2AY	30 Tilehouse Street Hitchin Hertfordshire SG5 2DY
		Jeremy Bryant
		Single storey rear extension.
21/01863/LBC	Jeremy Williams-Leroy Architect Jeremy Williams-Leroy 1 The Limes, Hitchin, SG5 2AY	30 Tilehouse Street Hitchin Hertfordshire SG5 2DY
		Jeremy Bryant
		Single storey rear extension
21/01877/FPH	Boyd Seddon Architect Mr Boyd Seddon 10 Periwinkle Lane , Hitchin, SG5 1TY, United Kingdom	105 Wymondley Road Hitchin Hertfordshire SG4 9PX
		Mr & Mrs Sodhi
		Two storey front/side extension and single storey rear extension, replace existing attached garage door with a window to facilitate conversion of garage into habitable accommodation and insertion of rooflight to existing front elevation roofslope following demolition of existing chimney. Extend existing vehicular access onto the highway



LIST OF PLANNING APPLICATIONS RECEIVED IN WEEK ENDING: 25/06/2021
 DEADLINE FOR COUNCILLORS' CALL IN: 15/07/2021

21/01899/FPH	Themack Architects Mr Benson Themuka 2 The Cloches, BEESTON, SG19 1PY	8 Halsey Drive Hitchin Hertfordshire SG4 9QH	Mr & Mrs Patel	Single storey rear extension and insertion of rooflight to existing attached garage roofslope to facilitate conversion of garage into habitable accommodation following demolition of existing rear elevation conservatory
21/01910/FPH	AJF Project Design Mr A Ford 22 Ashtons Lane, Baldock, SG7 8JJ, United Kingdom	69 Dacre Road Hitchin Hertfordshire SG5 1QL	Mr A Harrington	Single storey rear extension and insertion of pitched roof dormer to front and flat roof dormer to existing rear elevation roofslopes to facilitate conversion of loftspace into habitable accommodation
21/01925/LDCP	Rejig Homes Ltd Mr Abdul Haque 167 Heathfield Road , Hitchin, SG5 1TE	2 Stirling Close Hitchin Hertfordshire SG4 0ER	Mr Ahmed	Erection of front elevation porch, replace existing attached front elevation garage door with a window and insertion of rooflight to existing roof to facilitate conversion of garage into habitable accommodation and single storey rear extension
21/01934/LDCLB	Rosebury Ltd Mr T Postlethwaite 8 Woodland Way, Baldock, Herts, SG7 6LR	Highlander 45 Upper Tilehouse Street Hitchin Hertfordshire SG5 2EF	Charlotte Prutton	Repairs to external side wall.
Knebworth Parish Council				
21/01847/FPH	A.T. Design (Welwyn) Ltd Adam Trigg 30C High Street, Welwyn, AL6 9EQ	21 Gun Lane Knebworth Hertfordshire SG3 6BJ	Mrs Claire Wallace	Two storey side extension
21/01914/FPH	ArchiTech Ltd. Richard Chambers 8 And 9 Lower Titmore Green, Little Wymondley, Hitchin, SG4 7JT, United Kingdom	64 Broom Grove Knebworth Hertfordshire SG3 6BQ	Mr and Mrs Smith	Single storey front/side extension following demolition of existing front elevation porch

Langley Parish Meeting

**NORTH HERTFORDSHIRE DISTRICT COUNCIL
PLANNING CONTROL
COUNCIL OFFICES, GERNON ROAD, LETCHWORTH, HERTS SG6 3JF**



LIST OF PLANNING APPLICATIONS RECEIVED IN WEEK ENDING: 25/06/2021
DEADLINE FOR COUNCILLORS' CALL IN: 15/07/2021

21/01860/FP	Axis PED Mr Jonathan Maginness Camellia House, 76 Water Lane, Wilmslow, SK9 5BB	Rush Green Motors London Road Langley Hitchin Hertfordshire SG4 7PQ c/o Agent Proposed development of a battery storage facility with associated infrastructure.
Lilley Parish Council		
21/01909/FPH	Hertford Planning Service Mr Paul Cavill Westgate House, 37-41 Castle Street, Hertford, SG14 1HH, United Kingdom	1 Crown Barns Lilley Luton Hertfordshire LU2 8EG Ms A Wilde Erection of detached garden room
Offley Parish Council		
21/01867/FPH	Norman Mole Associates Norman Mole 9 Westfield Road, Henlow, SG16 6BN, United Kingdom	44 Garden Fields Offley Hitchin Hertfordshire SG5 3DF Mr Mark Downton Single storey side and rear extension following demolition of existing rear elevation element
21/01875/LBC	Mrs Christina Kerr 6 Home Farm Court, Putteridge Park, Luton, Hertfordshire, LU2 8NN	6 Home Farm Court Putteridge Park Luton Hertfordshire LU2 8NN Mrs Christina Kerr Installation of roof velux light in the loft en-suite bathroom at rear of property.
Pirton Parish Council		
21/01828/FPH	Rosebury Ltd T Postlethwaite 8 Woodland Way, Baldock, Herts, SG7 6LR	5 Pollards Way Pirton Hitchin Hertfordshire SG5 3QG Mr Alex Close Two storey side and single storey rear extension following demolition of existing side elevation extension. Provision of vehicular access to property via dropped kerb and vehicle crossover
Preston Parish Council		

**NORTH HERTFORDSHIRE DISTRICT COUNCIL
PLANNING CONTROL
COUNCIL OFFICES, GERON ROAD, LETCHWORTH, HERTS SG6 3JF**



LIST OF PLANNING APPLICATIONS RECEIVED IN WEEK ENDING: 25/06/2021
DEADLINE FOR COUNCILLORS' CALL IN: 15/07/2021

21/01843/FPH	Mr Alan Duncan 58 High Street, Whitwell, Herts, SG4 8AG	Mr Alan Duncan Wedelea Church Lane Preston Hitchin Hertfordshire SG4 7TP	Mr David Hill	Single storey rear extension and insertion of front dormer window.
21/01876/FP	Ms Louise Newbery EHW Ltd Keynes House, Tilehouse Street, Hitchin, SG5 2DW, United Kingdom	Glebe House Chequers Lane Preston Hitchin Hertfordshire SG4 7TY	Mr & Mrs M Cherry	Erection of one detached 4-bed dwelling including creation of vehicular access of Chequers Lane (renewal of planning permission 18/01820/FP granted 11.09.2018)
St Ippolytts Parish Council				
21/01892/FPH	Mrs A Comaniciu EHW Architects, Keynes House, Tilehouse Street, SG52DW	Mrs A Comaniciu 81 London Road St Ippolyts Hitchin Hertfordshire SG4 7NE	Mr & Mrs L Caswell	Erection of hot tub gazebo.
21/01893/LBC	Mrs A Comaniciu EHW Architects, Keynes House, Tilehouse Street, SG52DW	Mrs A Comaniciu 81 London Road St Ippolyts Hitchin Hertfordshire SG4 7NE	Mr & Mrs L Caswell	Erection of hot tub gazebo and insertion of glazed screen to existing barn door openings on barn A.
21/01904/HCC	Spatial Planning Unit Herts County Council, CHN218 County Hall, Pegs Lane, Hertford, SG13 8DN	Vicars Grove Pit Little Almshoe Road St Ippolyts Hertfordshire	Spatial Planning Unit	The land restoration of former quarry and construction of new agricultural buildings for the production of food NORTH HERTS DISTRICT COUNCIL : CONSULTEE ONLY
St Pauls Walden Parish Council				

NORTH HERTFORDSHIRE DISTRICT COUNCIL
PLANNING CONTROL
COUNCIL OFFICES, GERON ROAD, LETCHWORTH, HERTS SG6 3JF



LIST OF PLANNING APPLICATIONS RECEIVED IN WEEK ENDING: 25/06/2021
DEADLINE FOR COUNCILLORS' CALL IN: 15/07/2021

21/01841/LDCP	Mr Michael Newman White Cottage, Bendish, SG4 8JH	White Cottage Chapel Lane Bendish Hitchin Hertfordshire SG4 8JH
	Mr Michael Newman	Conversion of existing detached garage to home office.
21/01922/FPH	Wastell & Porter Architects Ltd James Porter Bancroft House, 34 Bancroft, Hitchin, SG5 1LA	The White House Whitehouse Lane St Pauls Walden Hitchin Hertfordshire SG4 8DN
	Mr & Mrs White	Insertion of one front and one rear rooflights and re-roofing of existing front dormer windows.
21/01923/LBC	Wastell & Porter Architects Ltd James Porter Bancroft House, 34 Bancroft, Hitchin, SG5 1LA	The White House Whitehouse Lane St Pauls Walden Hitchin Hertfordshire SG4 8DN
	Mr & Mrs White	Insertion of one front and one rear rooflights and re-roofing of existing front dormer windows.

**List of Planning Decisions
Week Ending 25/06/2021**



(Including Withdrawn decisions)

EAST TEAM

Application No: 21/00406/AD	Location: Tesco Extra Superstore 58 High Street Baldock Hertfordshire SG7 6BN Applicant Name: Mr Andy Horwood Tesco Description: Retention of 1 x 42"LCD screen and 3 x 1250 x 700mm flag pole signs	Decision: Conditional Consent Decision Date: 17/06/2021
Application No: 21/00412/FPH	Location: Rosehill Cottage Hitchin Road Letchworth Garden City Hertfordshire SG6 3NA Applicant Name: Mrs England Description: Erection of six foot wooden fence along the edge of the garden boundary which runs parallel to Hitchin Road and will continue from the neighbours fence	Decision: Conditional Permission Decision Date: 21/06/2021
Application No: 21/00607/FPH	Location: 43 Melbourn Road Royston Hertfordshire SG8 7DF Applicant Name: Mr. & Mrs. S. Powell Description: Single storey front, side and rear extensions, insert first floor window to existing rear elevation, insertion of 3no. rooflights to existing attached garage roofslope to facilitate conversion of garage into habitable accommodation and erection of rear elevation detached garage	Decision: Conditional Permission Decision Date: 21/06/2021
Application No: 21/00993/FP	Location: Parkwood Lodge Church Lane Bygrave Baldock Hertfordshire SG7 5EQ Applicant Name: Mr Northern Description: Erection of one pair of semi-detached house (one 2-bed and one 3-bed) following demolition of existing dwelling.	Decision: Refused Decision Date: 17/06/2021
Application No: 21/01082/TCA	Location: 9 Tuthill Court Kelshall Tops Therfield Royston Hertfordshire SG8 9TT Applicant Name: Miss Jenny Ralph Sedgwick Services Description: T4 Cherry - Fell	Decision: No Objection Decision Date: 17/06/2021
Application No: 21/01099/FPH	Location: 6 Holmdale Letchworth Garden City Hertfordshire SG6 1QQ Applicant Name: Mr Sukjit Rana Description: Replacement single garage	Decision: Conditional Permission Decision Date: 17/06/2021
Application No: 21/01107/FPH	Location: 65 Eldefield Letchworth Garden City Hertfordshire SG6 4BL Applicant Name: Mr James Tyacke Description: Single storey rear extension	Decision: Conditional Permission Decision Date: 21/06/2021
Application No: 21/01109/FPH	Location: 40 Meadow Way Letchworth Garden City Hertfordshire SG6 3HX Applicant Name: Mrs Janice Myers Description: Single storey rear extension	Decision: Conditional Permission Decision Date: 21/06/2021
Application No: 21/01113/FPH	Location: 14 Southfields Letchworth Garden City Hertfordshire SG6 4ND Applicant Name: Mrs Mandy Watson Description: Single storey rear extension.	Decision: Conditional Permission Decision Date: 17/06/2021
Application No: 21/01188/DOC	Location: 14 Dark Lane Sandon Buntingford Hertfordshire SG9 0QT Applicant Name: Mr S Cleary Three Sea Homes Limited Description: Discharge of Condition 4 (External materials) as attached to Planning Application 20/00408/FP granted on 27.03.2020	Decision: Approval of Details Decision Date: 23/06/2021

EAST TEAM

Application No: 21/01194/S73	Location: Hillcrest Shaftenhoe End Bogmoor Road Barley Royston Hertfordshire SG8 8LD Applicant Name: Mr & Mrs G & A Kennion Description: Single storey side extensions and two storey rear extension, raising of roof, insertion of two rear dormer windows and two front rooflights to provide first floor accommodation. Chimney to side elevation and front porch. Section 73 application removal of condition 3 of Planning Permission 12/00823/1HH granted 12.06.2012.	Decision: Refused Decision Date: 23/06/2021
Application No: 21/01205/LDCP	Location: 42 Briary Lane Royston Hertfordshire SG8 9BU Applicant Name: Mr Keenan Description: Insertion of no.3 rooflights to existing front elevation and dormer with Juliet balcony to existing rear elevation roofslope to facilitate conversion of loftspace into habitable accommodation	Decision: Granted Permission Decision Date: 21/06/2021
Application No: 21/01233/FPH	Location: 31A Gaunts Way Letchworth Garden City Hertfordshire SG6 4PJ Applicant Name: Mr Edward Burrage Description: Rear conservatory and insertion of window in existing outbuilding.	Decision: Conditional Permission Decision Date: 21/06/2021
Application No: 21/01242/DOC	Location: Kyrenia Maiden Street Weston Hitchin Hertfordshire SG4 7AA Applicant Name: Mrs Julie Marvell Description: Discharge of Condition 8 (Written Scheme of Investigation) as attached to Planning Application 20/00790/FP, granted on Appeal on 09.02.2021	Decision: Approval of Details Decision Date: 21/06/2021
Application No: 21/01278/FPH	Location: 6 Lindencroft Letchworth Garden City Hertfordshire SG6 4NP Applicant Name: Mrs Sarah Tant Description: Single storey front extension	Decision: Conditional Permission Decision Date: 21/06/2021
Application No: 21/01308/FPH	Location: The Gates 24 High Street Baldock Hertfordshire SG7 6AX Applicant Name: Karan Bugler Description: Erection of detached garden room.	Decision: Conditional Permission Decision Date: 22/06/2021
Application No: 21/01319/DOC	Location: 40 Kingsland Way Ashwell Baldock Hertfordshire SG7 5QB Applicant Name: Mr and Mrs Howes Description: Discharge of Condition 3 (Materials) as attached to Planning Application 21/00282/FP granted on 31.03.2021	Decision: Approval of Details Decision Date: 22/06/2021
Application No: 21/01343/AD	Location: Building A Greenfield Royston Hertfordshire SG8 5HN Applicant Name: Mrs M Barnes Mettler Toledo Safeline X-Ray Description: Installation of one totem sign and one plinth sign	Decision: Conditional Consent Decision Date: 22/06/2021
Application No: 21/01434/FPH	Location: 10 Lucas Lane Ashwell Baldock Hertfordshire SG7 5LN Applicant Name: Caroline Hooper Description: Single storey rear extension and insertion of two front dormer windows and three rear roof lights in existing roof slopes to facilitate addition of first floor to existing bungalow following demolition of existing single storey rear extension	Decision: Conditional Permission Decision Date: 21/06/2021
Application No: 21/01442/FPH	Location: 27 Lawrence Avenue Letchworth Garden City Hertfordshire SG6 2EY Applicant Name: Betancor Description: Single storey flat roof rear extension and single storey front/side pitched roof extension following demolition of existing garage and outbuilding. (Amended plans received 14/06/21).	Decision: Conditional Permission Decision Date: 21/06/2021

EAST TEAM

Application No: 21/01458/TCA	Location: 40 Field Lane Letchworth Garden City Hertfordshire SG6 3LD Applicant Name: Powell Description: T1 Willow - Crown reduce by up to 1-2m to reshape the crown and remove any major deadwood. H1 Yew and Holly hedging - Reduce to previous level as approx 5-6m from ground level. T2. Ash - Crown reduce by up to 1.5m from the height and shape.	Decision: No Objection Decision Date: 21/06/2021
Application No: 21/01461/FPH	Location: 33 Kristiansand Way Letchworth Garden City Hertfordshire SG6 1TX Applicant Name: Nathan Jessney Description: Single storey rear extension and conversion of existing garage to create store/utility room/WC following demolition of existing rear conservatory.	Decision: Conditional Permission Decision Date: 21/06/2021
Application No: 21/01487/FPH	Location: 15 Eastern Way Letchworth Garden City Hertfordshire SG6 4PB Applicant Name: Mr. Daniel Crawl Description: Two storey rear extension and pitched roof over existing detached garage.	Decision: Conditional Permission Decision Date: 17/06/2021
Application No: 21/01532/TCA	Location: 3 Broadwater Avenue Letchworth Garden City Hertfordshire SG6 3HE Applicant Name: Robinson Description: T1 Hawthorn - Cut back by 50%. Crown Thinning and removal of any dead, diseased, duplicate of redundant branches. T2 Staghorn Sumac - Crown Reduced and remove limbs. Crown Thinning with the removal of any dead, diseased, duplicate of redundant branches. T3 Laurel - Cut back by 70%	Decision: No Objection Decision Date: 22/06/2021
Application No: 21/01593/TCA	Location: 48 Campers Avenue Letchworth Garden City Hertfordshire SG6 3SP Applicant Name: Mr Carl Black Description: 2 x Ash - Crown reduction over hanging rear garden. Remove 2 low large limbs.	Decision: No Objection Decision Date: 17/06/2021
Application No: 21/01662/NCS	Location: 104 Gaunts Way Letchworth Garden City Hertfordshire SG6 4PN Applicant Name: Hertfordshire Home Improvement Agency Mrs M Abra Description: Single storey rear extension with the following dimension: Length as measured from rear wall of original dwelling - 6.0 metres	Decision: Prior Approval Not Required Decision Date: 23/06/2021
Application No: 21/01683/NCS	Location: 43 Cashio Lane Letchworth Garden City Hertfordshire SG6 1AY Applicant Name: Mr Indi Chana Description: Single storey rear extension with the following dimension: Length as measured from rear wall of original dwelling - 5.51 metres	Decision: Prior Approval Not Required Decision Date: 23/06/2021

WEST TEAM

Application No: 21/00493/FPH	Location: 33 West Street Lilley Luton Hertfordshire LU2 8LN Applicant Name: Mr John McCann Description: Erection of detached ancillary residential annexe following demolition of existing outbuilding	Decision: Conditional Permission Decision Date: 21/06/2021
Application No: 21/00723/LDCP	Location: 69 Ickleford Road Hitchin Hertfordshire SG5 1TL Applicant Name: Danny Currie Description: Insertion of rooflights to existing front elevation roofslope and erection of an L-shaped dormer over existing first floor elevation and existing rear roofslope to facilitate conversion of loftspace into habitable accommodation	Decision: Granted Permission Decision Date: 23/06/2021

WEST TEAM

Application No: 21/00829/LBC	Location: 3 Home Farm Court Putteridge Park Luton Hertfordshire LU2 8NN Applicant Name: Mr Ed Garcez Description: Internal alterations and replacement windows (as amended by drawing nos. 2204-PL01A and 2204-PL02A received on 21/06/2021).	Decision: Conditional Consent Decision Date: 22/06/2021
Application No: 21/00905/FP	Location: 6a Bucklersbury Hitchin Hertfordshire SG5 1BB Applicant Name: Mr Chris Dodd Bridgetown Monroe, c/o Good Boy Wol Description: Change of Use from flexible Ea, Eb and Ec to Sui Generis Use - Cocktail bar.	Decision: Conditional Permission Decision Date: 18/06/2021
Application No: 21/00937/LDCP	Location: Unit 14 Cam Centre Wilbury Way Hitchin Hertfordshire SG4 0TW Applicant Name: Mr Anu Kathuria Description: Change of use from Class B2 (workshop) to Class B2 (wholesale food preparation)	Decision: Granted Permission Decision Date: 21/06/2021
Application No: 21/00966/FPH	Location: The Barns London Road St Ippolyts Hitchin Hertfordshire SG4 7NE Applicant Name: Rashmi Pillai Description: Part two storey and part first floor front extension and two storey rear extension following demolition of existing terrace area. (Amended description and amended plans received 16/06/21).	Decision: Conditional Permission Decision Date: 23/06/2021
Application No: 21/01164/LBC	Location: 2 - 8 Bucklersbury Hitchin Hertfordshire SG5 1BB Applicant Name: Mr Saif Gilson Sarav Ltd Description: Retain original ground floor structure at no.4 and overlay with a new floor comprising steels and softwood joists to a depth of 200mm. Retain ground floor construction at no.5. Retain spine beam to ground floor construction at no.8 but replace sawn softwood joists with a new floor comprising steel work and new softwood joists (as amended by drawing nos. MU-S-4027 (P1) & - 4028 (P1) from MNP and drawing nos. 936-ES-XX21 Rev B; XX22 Rev B and XX23 Rev B from Cooley Architects all received on 14/06/2021).	Decision: Conditional Consent Decision Date: 17/06/2021
Application No: 21/01178/LBC	Location: 1 Church Green Great Wymondley Hitchin Hertfordshire SG4 7HA Applicant Name: Ms Katy Schafer Description: Replacement double-glazed, timber windows (4no. to front and 5no. to rear) and replacement front and rear external doors.	Decision: Conditional Consent Decision Date: 17/06/2021
Application No: 21/01247/S73	Location: 18 Priory Way Hitchin Hertfordshire SG4 9BL Applicant Name: Mr A & Mrs K Nicoll Description: Single storey front porch extension, alterations to existing front and rear fenestration and doors, alteration to existing roof tiles, rendering to existing brickwork and part single storey, part two storey side and rear extensions following demolition of existing rear conservatory and existing rear bay window. Section 73 Application: Variation of condition 2 of planning permission 20/02035/FPH granted 10/09/2020 - Removal of the pre-approved Red/Brown vertical hanging tiles to incorporate more white painted smooth render and to incorporate horizontal larch cladding to elevations.	Decision: Conditional Permission Decision Date: 23/06/2021
Application No: 21/01345/LDCP	Location: 75 Chaucer Way Hitchin Hertfordshire SG4 0PE Applicant Name: Mr Carl Harris Description: Insertion of no.3 front elevation rooflights and rear dormer to existing roofslopes to facilitate conversion of loftspace into habitable accommodation	Decision: Granted Permission Decision Date: 23/06/2021

WEST TEAM

Application No: 21/01378/FPH
Location: 45 Garden Fields Offley Hitchin Hertfordshire SG5 3DF
Applicant Name: Mr Carl Standley
Description:Single storey rear extension following partial demolition of existing rear elevation extension
Decision: Conditional Permission
Decision Date: 17/06/2021

Application No: 21/01385/FPH
Location: 2 Mimram Close Whitwell Hitchin Hertfordshire SG4 8HR
Applicant Name: Jill Smith
Description:Raising of roof to create first floor, two storey front extension, two storey side extensions, first floor rear extension, front and rear dormers, front porch, and erection of detached garage with habitable room to first floor
Decision: Conditional Permission
Decision Date: 18/06/2021

Application No: 21/01402/FPH
Location: 51 Balmoral Road Hitchin Hertfordshire SG5 1XQ
Applicant Name: Mr Whiting
Description:Erection of front elevation porch
Decision: Conditional Permission
Decision Date: 17/06/2021

Application No: 21/01430/FPH
Location: 39 Wymondley Road Hitchin Hertfordshire SG4 9PR
Applicant Name: MR Lyndon Gill
Description:Part single, part two storey rear extension, single storey side extension, partial conversion of the attached garage, install window to existing first floor side elevation and alterations to the side elevation fenestration following demolition of existing rear extension. Increase hardstanding to front elevation for additional parking
Decision: Conditional Permission
Decision Date: 18/06/2021

Application No: 21/01465/FPH
Location: 13 Granville Road Hitchin Hertfordshire SG4 0LE
Applicant Name: Mr. Redding
Description:Single storey side and rear extension and insertion of roof light to existing front and dormer window with Juliet balcony to existing rear elevation roofslope to facilitate conversion of loftspace into habitable accommodation following demolition of existing detached garage and existing rear elevation conservatory
Decision: Refused
Decision Date: 22/06/2021

Application No: 21/01469/FPH
Location: 23 Lancaster Road Hitchin Hertfordshire SG5 1PD
Applicant Name: Gary Williams
Description:Single storey side/rear extension
Decision: Conditional Permission
Decision Date: 18/06/2021

Application No: 21/01484/FPH
Location: 18 Boswell Drive Ickleford Hitchin Hertfordshire SG5 3YB
Applicant Name: Mr Searle & Ms Bentley
Description:Two storey rear extension and insertion of first floor window to existing side elevation
Decision: Conditional Permission
Decision Date: 23/06/2021

Application No: 21/01501/LDCLB
Location: Brooches Barn Tilekiln Farm Weston Road Weston Hitchin Hertfordshire SG4 7BS
Applicant Name: Miss Julie Wood
Description:Remove existing boiler in lounge and install new boiler in kitchen with associated external flue and condenser pipe.
Decision: Granted Permission
Decision Date: 21/06/2021

Application No: 21/01517/FPH
Location: 74 Milestone Road Hitchin Hertfordshire SG5 2SX
Applicant Name: Mr R Bohane
Description:Two storey front extension and part single, part two storey rear extension
Decision: Conditional Permission
Decision Date: 22/06/2021

WEST TEAM

Application No: 21/01528/TCA	Location: 5 Oak Lane Graveley Hitchin Hertfordshire SG4 7LN Applicant Name: Lou Tickle Crawford and Company Description: T2 Cherry - Remove. T4 Oak - Remove. TG2 Mixed Box, Buddleia, Hawthorn - Reduce/prune all to restore larger than 2.0m height.	Decision: No Objection Decision Date: 17/06/2021
Application No: 21/01575/FPH	Location: 2 Bradleys Corner Hitchin Hertfordshire SG4 0PR Applicant Name: Mr Alex Bethell Description: Single storey rear extension following demolition of existing rear lean-to (as a variation of planning permission 20/02850/FPH granted on 14.01.2021)	Decision: Conditional Permission Decision Date: 21/06/2021
Application No: 21/01581/FPH	Location: 30 Tennyson Avenue Hitchin Hertfordshire SG4 0PY Applicant Name: Mr Tom Davies Description: Single storey front and side extension	Decision: Conditional Permission Decision Date: 22/06/2021
Application No: 21/01594/DOC	Location: The Dragon Inn London Road St Ippolyts Hitchin Hertfordshire SG4 7NL Applicant Name: Paul Engelberg Highwood Developments (Dragon Inn) Description: Discharge of Condition 7 (Tactile paving) as attached to Planning Application 19/01461/FP granted on 12.11.2019	Decision: Approval of Details Decision Date: 18/06/2021
Application No: 21/01623/DOC	Location: 11 Royal Oak Lane Pirton Hitchin Hertfordshire SG5 3QT Applicant Name: Gammell Description: Condition 8 - Fire Access (as discharge of condition of planning permission 20/01151/FP granted 21.07.2020)	Decision: Approval of Details Decision Date: 18/06/2021
Application No: 21/01645/PNQ	Location: West Lane Farm West Lane Pirton Hertfordshire SG5 3QP Applicant Name: Vision Residences Mr Luke Winham Description: Conversion of existing barn into four 2-bed dwellings	Decision: Withdrawn Decision Date: 21/06/2021
Application No: 21/01690/LDCP	Location: 188 High Street Codicote Hitchin Hertfordshire SG4 8UB Applicant Name: Helen Dawson Description: Single storey rear extension and insertion of rooflights to existing rear elevation roofslope	Decision: Granted Permission Decision Date: 18/06/2021
Application No: 21/01714/TCA	Location: 15 Highbury Road Hitchin Hertfordshire SG4 9RW Applicant Name: Mr Robin Harwood Description: T1 Robinia - Prune remaining crown to balance.	Decision: No Objection Decision Date: 18/06/2021
Application No: 21/01750/TCA	Location: Brookend Farm House Stevenage Road St Ippolyts Hitchin Hertfordshire SG4 7NU Applicant Name: Chapman Description: T1, T2 Poplar - Reduce by 30%	Decision: No Objection Decision Date: 17/06/2021



NORTH HERTFORDSHIRE DISTRICT COUNCIL

Council Offices, Gernon Road, Letchworth, Herts. SG6 3JF

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PRESS RELEASE

PR 3555

22 June 2021

Domestic abuse: help and support available during EURO 2020 and beyond

It has often been reported that cases of domestic abuse can increase during major football tournaments. Whilst football is not a cause of domestic abuse, it can affect an abusive partner's behaviours. With the UEFA Euro 2020™ football tournament having kicked off earlier this month, North Herts District Council (NHDC) and Hitchin Town Football Club are urging anyone who suspects domestic abuse or is experiencing it themselves to seek help.

Common signs of domestic abuse include, but are not limited to:

- Jealously and possessiveness
- Control over what you wear, where you go and who you see
- Control over finances or essential items such as mobile devices or medication
- Dramatic changes in mood, from kind and charming to abusive and aggressive
- Pressure to do things you don't want to do.

Cllr Judi Billing, NHDC's Executive Member for Community, said: "Football doesn't cause domestic abuse, but big matches can be a catalyst for an uplift in reports and an exacerbation of existing abuse. We want to ensure people are aware of the potential signs of domestic abuse and where to go to report it or seek help. We will continue to work closely with the domestic abuse sector and our partners to help tackle this important issue."

Callum Ellis from Hitchin Town Women's Football Club said: "We are proud to support NHDC and its partners in raising awareness of domestic abuse. Do not suffer in silence, we are all here to put an end to domestic abuse. If you are a victim of domestic abuse or affected by domestic abuse, there are many ways you can receive help and support."

Getting help for domestic abuse:

Call the Hertfordshire Domestic Abuse Helpline on 08 088 088 088. It is free to call and open between 10am and 8pm Monday to Friday. This number will not appear on your phone bill. You can also contact them using their confidential email address: Kim@mailpurple.org

Survivors Against Domestic Abuse (SADA) are based in Stevenage and offer a variety of help and support to individuals and families. You can contact them via email on SADA@stevenage.gov.uk or via phone [01438 242666](tel:01438242666).

For information and advice for males who are experiencing domestic abuse, please visit the [ManKind](#) or [Mens Advice line](#) website.

You should always call 999 in an emergency or 101 in a non-emergency.

ENDS

For more information contact Sarah Jenkinson, Senior NHDC Communications Officer, on sarah.jenkinson@north-herts.gov.uk or tel 01462 474210.



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PRESS RELEASE

PR 3556

22 June 2021

Hitchin Town Hall remains open for business as Covid restrictions are extended into July

Although Government Covid restrictions have been extended to 19 July, Hitchin Town Hall is still open for business, and activities or private bookings already in place will go ahead with Covid secure measures in place.

Hitchin Town Hall is a multi-purpose venue that is available to hire for meetings, weddings, parties, conferences, theatrical performances and rehearsals.

Popular exercise classes including Zumba, Tai Chi and Dance Fit will continue as normal in the Mountford Hall, which is the largest hall at the site and has sufficient space to allow for social distancing.

Staff at the hall are also working directly with customers who have private bookings to make sure their events are Covid safe and that they comply with current government guidelines.

Looking forward, the Hall will be welcoming customers to its first large capacity public facing event since the start of the pandemic on July 22 and 23, when Mostly Comedy hit the stage for a night of good humour and laughter.

Cllr Sam Collins, NHDC Executive Member for the Arts said: "Hitchin Town Hall is a wonderful entertainment venue and safety of customers is the top priority for staff at the Hall. We encourage customers to continue to book classes or events, secure in the knowledge that Covid safety is top of our minds during this challenging time."

If you are interested in booking Hitchin Town Hall or finding out more please visit www.north-herts.gov.uk/hitchin-town-hall-booking-information.

To book a fitness class please visit <https://north-herts-museum.arttickets.org.uk/>

To book tickets to see Mostly Comedy go to: www.mostlycomedy.co.uk/shows/

ENDS

For more information contact NHDC Communications Officer Ann Favell on ann.favell@north-herts.gov.uk or tel 01462 474544.



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PRESS RELEASE

PR 3557

24 June 2021

North Herts Museum welcomes *The Tiger Who Came to Tea* exhibition

A new exhibition that will explore the life and celebrate the work of one of Britain's best known author-illustrators for children, Judith Kerr, is set to open at North Herts Museum on 7 July.

Celebrating the 50th anniversary of the much-loved classic *The Tiger Who Came to Tea*, the exhibition, originated by Seven Stories - the National Centre for Children's Books, features high quality copies of Judith Kerr's original illustrations from the Seven Stories collection and promises to bring this delightful book to life for a new generation of family audiences.

A play version of Sophie's kitchen featuring a friendly 5-foot tiger offers children the opportunity to experience the story first-hand. Tiger themed craft activities, a reading corner and story sessions will run over the summer holidays, and if you love tea and cakes, you'll enjoy the special *Tiger Who Came to Tea* themed afternoon teas, with stripy cakes and sandwiches.

Judith Kerr's first picture book began as a bedtime story for her own children and was first published in 1968. It soon became a classic and by the time it celebrated its 40th anniversary in 2008, it had been translated into 11 languages and sold over five million copies.

The exhibition details Judith's childhood and her experiences of having to escape Germany as Hitler came to power, how it felt to be a refugee in Switzerland, then France before finally settling in London in 1936. Judith writes about these experiences through three semi-autobiographical novels for older children in her *Out of the Hitler Time* trilogy, through the story of her alter ego Anna.

Cllr Sam Collins, NHDC's Executive Member for Arts said: "We are thrilled to welcome this fascinating and fun exhibition to North Herts Museum. Judith Kerr lived a remarkable life and it is fitting that the exhibition offers the opportunity to learn about the author as well as her most famous book. *The Tiger Who Came to Tea* exhibition has something for all ages to enjoy and will no doubt bring lots smiles to the faces of children who visit over the school holidays. Do make sure you stop by to experience the exhibition for yourself."

Sarah Lawrance, Collections Director at Seven Stories said: "Seven Stories is honoured to be the custodian of Judith Kerr's archive and privileged to be curator of an exhibition that celebrates her remarkable life and her outstanding contribution to children's literature. Visitors to North Hertfordshire Museum will be treated to a unique opportunity to see reproductions of Judith's precious artwork, which shows how, through a lifetime of looking and drawing, her stories have become part of our nation's childhood."

"The exhibition gives a unique insight into Judith's life and work, including access to childhood drawings where we discover how Judith developed into the artist and storyteller we know today. Visitors can also watch a short film, featuring children from Christ Church C of E Primary School in Newcastle upon Tyne. They have investigated why the issues of conflict and displacement are as relevant today as in the 1930s, including interviews and footage of Judith at work in her studio at home.

"Among the most remarkable treasures in Judith's archive, held by Seven Stories, is a sequence of childhood drawings. These fragile images depict scenes of a happy, ordinary, life seen through the eyes of a young girl (with a precocious talent for drawing!). Coupled with Judith's autobiographical writings, these give a unique insight into her life at that time, and show how - despite all the difficulties - her talent for writing and illustrating grew and grew."

The exhibition will run from 7 July to 4 September and is on loan from Seven Stories, The National Centre for Children's Books. Seven Stories is supported by Arts Council England, Newcastle City Council and Quarto Group. Tiger afternoon teas must be booked in advance at <https://north-herts-museum.arttickets.org.uk/>

For more information visit <https://northhertsmuseum.org/> or call 01462 474554.

ENDS

Notes to editors:

Image use rules:

- As a condition of this release, any images used of book illustrations or the exhibition must also be accompanied by The Arts Council logo and the 7 Stories Logo. This is a mandatory condition of any *The Tiger Who Came to Tea* images being used.

Author Profile - Judith Kerr

Judith was born in Berlin in 1923. Her father, Alfred Kerr was a celebrated German-Jewish writer and theatre critic, well-known for his anti-Nazi views. As Hitler rose to power the family were in increasing danger. In 1933, following a tip-off that his passport was about to be seized, Judith's father escaped, followed shortly afterwards by the rest of the family. They lived in Switzerland and France before finally settling in London in 1936, where they remained throughout the Second World War and where Judith lived until her death in 2019.

Judith's talent for writing and drawing emerged at an early age. After the War she trained at the Central School of Arts and Crafts and made a living from painting, teaching and textile design followed by a brief period of writing and script editing for the BBC. In 1954 she married Nigel Kneale, writer of the celebrated BBC science fiction series *Quatermass*. It was not until the couple had children of their own that Judith turned to children's books as a career. Her first picture book, *The Tiger Who Came to Tea*, which began as a bedtime story for her children, was published in 1968 and has remained in print ever since. *Mog the Forgetful Cat*, another perennial favourite, followed in 1970. Twenty picture books later, Judith is still working - her latest book *One Night in the Zoo*, published by Harper Collins is due out in September. Judith has also written three celebrated semi-autobiographical novels for children, the first of which, *When Hitler Stole Pink Rabbit*, documents the story of the family's escape from Nazi Germany and their early years as refugees.

About Seven Stories, The National Centre for Children's Books

Seven Stories, The National Centre for Children's Books, works with children's books to create playful and profound experiences for children and young people, in order to fire their imagination and creativity, and deepen their understanding of themselves and the world.

Located in a converted Victorian warehouse in the Ouseburn Valley in Newcastle upon Tyne Seven Stories offers visitors seven floors of galleries, creative spaces, a specialist independent children's bookshop and a café to explore.

Seven Stories has a superb collection of artwork, manuscripts and archives by British writers and illustrators for children, from the 1930s to the present day, including work by such figures as Enid Blyton, Judith Kerr, Nick Sharratt, Philip Pullman and David Almond.

In 2020 Seven Stories, a registered charity, will be celebrating its 15th birthday in 2020 with a number of new and exciting exhibition and events.

Seven Stories is an Arts Council England National Portfolio Organisation and an Accredited Museum.

Website: www.sevenstories.org.uk

Twitter: @7stories

Facebook: Facebook.com/7stories

Instagram: @7stories

The Judith Kerr Collection at Seven Stories

Judith Kerr deposited her extensive archive with Seven Stories in 2008. The archive includes finished artwork for 24 of her published titles for children, including *The Tiger Who Came to Tea*, all of the books in the *Mog* series, and the line drawings for the first of her three novels, *When Hitler Stole Pink Rabbit*.

The collection also contains compositions, illustrated letters and drawings created by Judith during her childhood in Berlin, Paris and London; life drawings and textile designs from her time at Art College; unpublished artwork for two picture books; and a small quantity of sketches and preparatory material relating to her published titles.

For more information contact NHDC Communications Officer Ann Favell on ann.favell@north-herts.gov.uk or tel 01462 474544.



NORTH HERTFORDSHIRE DISTRICT COUNCIL

Council Offices, Gernon Road, Letchworth, Herts. SG6 3JF

Telephone: (01462) 474000. Email: pressoffice@north-herts.gov.uk

PRESS RELEASE

PR 3558

25 June 2021

North Herts Council's 10,000 free trees giveaway – express your interest now!

North Herts District Council (NHDC) is inviting people who live in North Hertfordshire to let them know if they would like to receive a free tree.

Up to 10,000 tree saplings will be given away to people who live in the district in the autumn.

NHDC is asking people to register their interest now if they would like to receive a tree sapling, so they are ready to distribute the trees in the autumn.

Tree species will include field maple, silver birch, common white birch, hornbeam, hazel, common hawthorn, beech, sweet cherry, bird cherry, mountain ash and lime.

Cllr Steve Jarvis, NHDC Executive Member for Environment said: “We are really pleased we are able to provide local people with the opportunity to receive a free tree. Each tree sapling planted locally will help in the fight against climate change in the district and will benefit local biodiversity for years to come. Tree saplings will be allocated on a first come first served basis, so do register your interest early to avoid disappointment.”

To register your interest in receiving a free tree, you must live in North Hertfordshire and have a suitable place to plant a tree. Please email Green.Space@north-herts.gov.uk with the following [information](#):

- Your full name, postal address and email address
- Would you like a tree that can grow in a small, medium or large space

Please note, NHDC is unable to fulfil requests for specific species of tree.

People who contact NHDC via the email address will receive a receipt email, and if successful in securing a tree sapling, more information about how to collect their tree will be sent in the early autumn.

ENDS

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PRESS RELEASE

PR 3559

25 June 2021

Living lawnmowers return to Baldock's nature reserves

Baldock's Weston Hills and Ivel Springs Local Nature Reserves are welcoming the return of grazing livestock.

English Longhorn cattle have already arrived at Weston Hills to graze the northern and southern slopes, with a flock of sheep due to arrive in early July. The livestock will be taking up temporary residence at Weston Hills until September.

Longhorns will also arrive at Ivel Springs in early July and will remain there until September, grazing the pasture land next to the main entrance to the site.

Both nature reserves are owned by North Hertfordshire District Council (NHDC), whose Grounds team work closely with the Countryside Rights of Way Service to manage the sites, bringing livestock to graze there each year.

NHDC also owns Oughtonhead Local Nature Reserve in Hitchin, which has resident Longhorns grazing at the site all year round.

Grazing is beneficial to grass meadows, helping to keep them healthy and diverse, allowing biodiversity to thrive. Longhorn cattle are specifically chosen to graze these sites due to their docile nature in the presence of people.

Cllr Steve Jarvis, NHDC's Executive Member for Environment said: "We are always pleased to welcome back the cattle and sheep to Baldock nature reserves. Grazing the sites is very beneficial for biodiversity and they always prove very popular with visitors, so it is a win all round. We ask that people are respectful of the cattle and sheep and to always keep their dogs under control and on lead when walking near them."

To find out more about these nature reserves visit:

Ivel Springs www.north-herts.gov.uk/ivel-springs

Weston Hills www.north-herts.gov.uk/weston-hills

ENDS

For more information contact NHDC Communications Officer Ann Favell on ann.favell@north-herts.gov.uk or tel 01462 474544.