

The Animal Welfare (Licensing of Activities Involving Animals) Regulations 2018

**PART B: Application for a licence to operate a riding establishment**

Please complete all the questions on the form - if you have nothing to record, please state "not applicable" or "none"

<b>1</b>	<b>Type of application (please tick relevant boxes)</b>			
<b>1.1</b>	Type of Application	New	<input type="checkbox"/>	Renewal
<b>1.2</b>	Existing licence number (where applicable)			

<b>2</b>	<b>Establishment to be licensed</b>			
<b>2.1</b>	Name of premises/trading name			
<b>2.2</b>	Address of premises			
<b>2.3</b>	Telephone number of premises			
<b>2.4</b>	Email address			
<b>2.5</b>	Is the establishment open throughout the year	Yes	<input type="checkbox"/>	No
<b>2.6</b>	When is it normally open			
<b>2.7</b>	Do you have planning permission for this business use	Yes	<input type="checkbox"/>	No

<b>3</b>	<b>Accommodation and facilities</b>			
<b>Please describe the accommodation available for horses</b>				
<b>3.1</b>	Stalls (please give the number)			
<b>3.2</b>	Boxes (please give the number)			
<b>3.3</b>	Covered yard (please give dimensions)			
<b>3.4</b>	Open yard (please give dimensions)			
<b>Please describe the land available for</b>				
<b>3.5</b>	Grazing			
<b>3.6</b>	Instructing or demonstrating			
<b>3.7</b>	Exercise			
<b>Please describe the accommodation available for</b>				
<b>3.8</b>	Forage and bedding			

<b>3.9</b>	Equipment and saddlery	
<b>Please describe the arrangements in place for</b>		
<b>3.10</b>	Water supply and watering horses	
<b>3.11</b>	Disposal of animal waste	
<b>3.12</b>	Protection of horses in event of a fire, and fire precautions	

<b>4</b>	<b>Horses</b>		
<b>4.1</b>	How many horses are kept under the terms of the Act at the present time		
<b>4.2</b>	How many horses is it intended to keep under the terms of the Act during the year		
<b>4.3</b>	<b>Please provide details of all the horses currently kept on the attached form</b>		

<b>5</b>	<b>Management of the establishment</b>			
<b>5.1</b>	Name and Address of the manager/person with direct control of the establishment			
<b>5.2</b>	Does the manager have any of the following certificates (tick all that apply)			
	Assistant Instructor's Certificate of the British Horse Society			
	Intermediate Instructor's Certificate of the British Horse Society			
	Instructor's Certificate of the British Horse Society			
	Fellowship of the British Horse Society			
	Fellowship of the Institute of the Horse			
<b>5.3</b>	Please give details of the manager's experience in the management of horses			
<b>5.4</b>	Does a responsible person live at the establishment	Yes	No	
<b>5.5</b>	What are the arrangements in the event of an emergency			
<b>5.6</b>	Will a person who is under sixteen (16) years of age be left in charge of the establishment at any time	Yes	No	
<b>5.7</b>	Will a responsible person aged sixteen (16) years or over provide supervision at all times while horses from the establishment are used for riding instruction or are hired out for riding (except in the case of the hirer being competent to ride without supervision)	Yes	No	

<b>6</b>	<b>Veterinary surgeon</b>			
<b>6.1</b>	Name			
<b>6.2</b>	Company Name			
<b>6.3</b>	Address			
<b>6.4</b>	Telephone number			
<b>6.5</b>	Email address			

<b>7</b>	<b>Public liability insurance</b>			
<b>7.1</b>	Do you have public liability insurance	Yes		No
<b>7.2</b>	Insurance company name			
<b>7.3</b>	Policy number			
<b>7.4</b>	Period of cover			
<b>7.5</b>	Amount of cover (£m)			
<b>Does this policy</b>				
<b>7.6</b>	Insure against liability for any injury sustained by those who hire a horse from you for riding and those who use a horse in the course of receiving instruction in riding, provided by you in return for payment	Yes		No
<b>7.7</b>	Insure against liability arising out of such hire or use of a horse	Yes		No
<b>7.8</b>	Insure such hirers or users in respect of any liability which may be incurred by them in respect of injury to any person caused by, or arising from, such hire or use	Yes		No
<b>7.9</b>	If no, please state what steps you are taking to obtain such insurance			

<b>8</b>	<b>Disqualifications and convictions</b>			
<b>Has the applicant, or any other person who will have control or management of the establishment, ever been disqualified from</b>				
<b>8.1</b>	Keeping a pet shop	Yes		No
<b>8.2</b>	Keeping a dog	Yes		No
<b>8.3</b>	Keeping an animal boarding establishment	Yes		No
<b>8.4</b>	Keeping a riding establishment	Yes		No
<b>8.5</b>	Having custody of animals	Yes		No
<b>Has the applicant, or any other person who will have control or management of the establishment</b>				
<b>8.6</b>	been convicted of any offences under the Animal Welfare Act 2006	Yes		No
<b>8.7</b>	ever had a licence refused, revoked or cancelled	Yes		No
<b>8.8</b>	If yes to any of section 8, please provide details			

<b>9</b>	<b>Additional details</b>	
Please check local guidance notes and conditions for any additional information which may be required		
<b>9.1</b>	Additional information which is required or may be relevant to the application	

SCHEDULE OF HORSES (see section 4 above)						
Name of horse	Description including size	Sex	Age	Name of horse	Purpose for which horse is kept	Age range of people who ride this horse


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