

## RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY

Any interest to declare/ or conflict and any dispensation granted <i>[if applicable]</i>	
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### SERVICE DIRECTORATE: *PLACE*

#### 1. DECISION TAKEN

- 1.1 Approval to hold a Letchworth Festival Big Family Music Weekend event using Howard Park & Gardens, Letchworth from 17<sup>th</sup> to 19<sup>th</sup> June 2022 between 10.00 to 21.00 hrs each day.
- 1.2 This event will only take place if restrictions permit these activities, at the time of the event. Consequently, the event organisers are aware that this event may need to be cancelled at short notice

#### 2. DECISION TAKER

- 2.1. Andrew Mills, Service Manager Greenspace

#### 3. DATE DECISION TAKEN:

- 3.1 8<sup>th</sup> June 2022

#### 4. REASON FOR DECISION

- 4.1 To support the organisers to provide an event for the whole community as part of the Letchworth Festival.

#### 5. ALTERNATIVE OPTIONS CONSIDERED

- 5.1 The organisers have approached North Herts Council to host this event.

#### 6. CONSULTATION (INCLUDING THE EFFECT ON STAKEHOLDERS, PARTNERS AND THE PUBLIC)

- 6.1 Consultation has been undertaken with colleagues and the Safety Advisory Group.

#### 7. FORWARD PLAN

- 7.1 This decision is not a key Executive decision and has therefore not been referred to in the Forward Plan.

#### 8. BACKGROUND/ RELEVANT CONSIDERATIONS

- 8.1 The organisers have approached NHC for approval to use this location for their event.

#### 9. LEGAL IMPLICATIONS

- 9.1 The authority has an obligation to ensure that the public open spaces it maintains are at a standard that are safe for everyone to use. Additionally, the authority has an obligation to ensure that any environmentally sensitive environment is not damaged due to actions or intentions of others.

#### 10. FINANCIAL IMPLICATIONS

10.1 There are no known financial risks.

**11. RISK IMPLICATIONS**

11.1 There are no risk implications. However, risk assessments have been considered as part of the approval for this event.

**12. EQUALITIES IMPLICATIONS**

12.1 In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.

12.2 Central Government and national groups have expressed the continued importance of public Green Space in the health and well-being of communities. From April 2013 local authorities at county level are required to take on the statutory duty to improve the health of their communities as required by the Health and Social Care Act 2012 and with it, to acquire many of the public health services currently the responsibility of the NHS. The use of open spaces, parks, playgrounds and relevant leisure facilities are promoted in terms of reducing the impact of obesity on long term health, the importance in the management of wellbeing and in aiding relaxation, as well as sensory' enjoyment.

**13. SOCIAL VALUE IMPLICATIONS**

13.1 The event is open to everyone.

**14. ENVIRONMENTAL IMPLICATIONS**

14.1 There are no known Environmental impacts or requirements that apply to the actions.

**15. HUMAN RESOURCE IMPLICATIONS**

15.1 This item of work is contained within the Place Directorate existing work programs.

**16. BACKGROUND PAPERS**

16.1 Application form and supporting documents

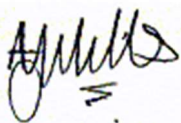
**17. APPENDICES**

17.1 None

**NOTIFICATION DATE - 10<sup>th</sup> June 2022**

**Signature of Executive Member Consulted .....Not Applicable.....**

**Date .....8<sup>th</sup> June 2022.....**



**Signature of Decision Taker .....**

**Please Note: that *unless urgency provisions apply* EXECUTIVE decisions cannot be implemented until 5 clear working days have elapsed after the decision has been taken to allow for scrutiny call-in.**

