

## RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY

Any interest to declare/ or conflict and any dispensation granted [ <i>if applicable</i> ]	
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**DIRECTORATE:** *Place*

**1. DECISION TAKEN**

1.1 To approve a Fun Fair being held from the 4<sup>th</sup> April 2022 to 24<sup>th</sup> April 2022, (operating 8<sup>th</sup> – 11<sup>th</sup> April, 14<sup>th</sup> – 18<sup>th</sup> April and 21<sup>st</sup> - Sunday 24<sup>th</sup> April) at Broadway Gardens, Letchworth Garden City.

**2. DECISION TAKER**

2.1. Andrew Mills, Service Manager Greenspace

**3. DATE DECISION TAKEN:**

3.1 23<sup>rd</sup> March 2022

**4. REASON FOR DECISION**

4.1 To support the organisers to provide a family event for the whole community which is now becoming established in the annual calendar of events for Letchworth Garden City.

**5. ALTERNATIVE OPTIONS CONSIDERED**

5.1 The organisers have approached North Herts Council to host this event. This is an opportunity to bring an event to the community while being able to generate income.

**6. CONSULTATION (INCLUDING THE EFFECT ON STAKEHOLDERS, PARTNERS AND THE PUBLIC)**

6.1 Consultation has been undertaken with colleagues in Environmental Health and Safety Advisory Group at Broadway Gardens, Letchworth Garden City.

**7. RELEVANT CONSIDERATIONS**

7.1 Organisers of the Fair have approached NHC for approval to use Broadway Gardens, Letchworth Garden City as their location for the event.

**8. LEGAL IMPLICATIONS**

8.1 The authority has an obligation to ensure that the public open spaces it maintains are at a standard that are safe for everyone to use. Additionally, the authority has an obligation to ensure that any environmentally sensitive environment is not damaged due to actions or intentions of others.

**9. FINANCIAL IMPLICATIONS**

9.1 There are no financial risks.

**10. RISK IMPLICATIONS**

10.1 There are no risk implications. However, risk assessments have been considered to endeavour that this is a covid 19 safe event.

**11. EQUALITIES IMPLICATIONS**

11.1 In line with the Public Sector Equality Duty, public bodies must, in the exercise of their functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.

11.2 Central Government and national groups have expressed the continued importance of public Green Space in the health and well-being of communities. From April 2013 local authorities at county level are required to take on the statutory duty to improve the health of their communities as required by the Health and Social Care Act 2012 and with it, to acquire many of the public health services currently the responsibility of the NHS. The use of open spaces, parks, playgrounds and relevant leisure facilities are promoted in terms of reducing the impact of obesity on long term health, the importance in the management of wellbeing and in aiding relaxation, as well as sensory' enjoyment.

**12. SOCIAL VALUE IMPLICATIONS**

12.1 The event is open to everyone.

**13. HUMAN RESOURCE IMPLICATIONS**

13.1 This item of work is contained within the Place Directorate existing work programs.

**14. BACKGROUND PAPERS**


14.1 Application Form including supporting documentation

**15. NOTIFICATION DATE**

15.1 25<sup>th</sup> March 2022

**Signature of Executive Member Consulted .....Not Applicable.....**

**Date .....23<sup>rd</sup> March 2022.....**



**Signature of Decision Taker .....**

**Please Note: that *unless urgency provisions apply* EXECUTIVE decisions cannot be implemented until 5 clear working days have elapsed after the decision has been taken to allow for scrutiny call-in.**