

# BYGRAVE PARISH COUNCIL

---

Clerk to the Council:

Mrs K Clark  
73 Brookfield Way  
Lower Cambourne  
Cambridgeshire  
CB23 5EB

Tel: 0795 646 5101  
E-mail: [clerk@bygraveparishcouncil.org.uk](mailto:clerk@bygraveparishcouncil.org.uk)  
Web: [www.bygraveparishcouncil.org.uk](http://www.bygraveparishcouncil.org.uk)

---

Clare Skeels  
Planning Department  
North Hertfordshire District Council  
*By email only*

Dear Clare

## **Baldock, Bygrave and Clothall Neighbourhood Plan: submission documents**

We are pleased to enclose a copy of the proposed Baldock, Bygrave and Clothall Neighbourhood Plan and supporting documents, which are being submitted to North Hertfordshire District Council in accordance with Regulation 15 of The Neighbourhood Planning (General) Regulations 2012, as amended. These documents comprise:

- The submission version of the Neighbourhood Plan
- The Design Guidelines which form part of the plan, but are contained in an accompanying document, cross-referenced from the plan itself
- A map showing the designated Neighbourhood Area which the plan covers
- An evidence report, which includes a consultation statement and a 'basic conditions statement' setting out how other legal requirements have been satisfied (including the public sector equality duty)
- The screening determination statement for assessing whether Strategic Environmental Assessment is required (issued by NHDC in advance of the Regulation 14 consultation, but the conclusions are considered to remain valid as set out in the evidence report)
- A landscape and visual appraisal of land north of the railway at Baldock which is submitted as supporting evidence for Policy E5 in the Neighbourhood Plan

Bygrave Parish Council is the qualifying body for the Neighbourhood Area covered by the plan, which was designated by your Cabinet at its meeting on 25 July 2017. However, as the report to that meeting explained, the plan has been produced by the Baldock, Bygrave and Clothall Planning Group which consists of representatives from the three administrative areas which it covers. This letter has, therefore, also been signed by the chairs of the Planning Group and Clothall with Luffenhall Parish Meeting.

# *BYGRAVE PARISH COUNCIL*

The plan was subject to pre-submission publicity and consultation in May and June this year, the results of which have been taken into account in finalising the plan for submission, as recorded in the consultation statement.

We are grateful for the help received from officers of the District Council in commenting on the emerging proposals and producing maps.

We believe that everything necessary has been addressed in order for the plan to proceed to independent examination, but do let us know if anything further is required. Correspondence about the plan should be sent to [info@bbplan.co.uk](mailto:info@bbplan.co.uk).

Yours sincerely

Philip Hills  
Chairman  
Bygrave Parish Council

Revd Andrew Holford  
Chair  
Baldock, Bygrave and  
Clothall Planning Group

Rachel Kelley  
Chair  
Clothall with Luffenhall  
Parish Meeting