

North Hertfordshire District Council

# Corporate Cumulative Environmental Impact Assessment

2020/21

## 1.0 Summary

This report sets out the approach taken to consider the cumulative environmental impact of North Hertfordshire District Council's decision-making process in the civic year 2020/2021.

The report is based on a number of source documents: those council and committee reports that required an environmental impact assessment and those council and committee reports that did not require an environmental impact assessment but demonstrated mitigating action to avoid any negative implications regarding the environment.

A number of reports were either merely for information only or seeking approval from council to pursue a certain course of action. Therefore, some of these proposals/projects were in the early stages and as such, may need further environmental considerations.

Climate action has been a long-term corporate priority area for the council, and it is currently pursued through our objective to *Respond to Challenges in the Environment* as referenced in the council plan:

'We will seek to provide a clean and safe environment, in consultation and partnership with local people. We will engage local people and organisations as we progress towards our target of net zero carbon emissions by 2030, whilst taking action to enable and encourage residents to minimise their own carbon impact. We will protect the natural and built environment through our planning policies and an effective green spaces strategy. We will take action against environmental crime and ensure that our approach to waste and recycling promotes the hierarchy of reduce, re-use, recycle. We will complete the elimination of single use plastics from the council and support reductions in their use across the district. We will work to improve the monitoring and management of air quality across the district, prioritising those areas where air quality is most in need of improvement.'

In 2019, the Council passed a motion to declare a Climate Emergency. In this motion the Council pledged commitment to do everything within its power to make North Hertfordshire Carbon Zero by 2030. This declaration asserted the Council's commitment toward Climate Action beyond current government targets and international agreements.

As part of the declaration, when Council policies are reviewed, specific consideration is given to how the policies and related decisions and actions affect our contribution to climate change, and where necessary, these policies are updated to reduce our impact where possible. The inclusion of an environmental implications section within reports and delegated decision templates ensures that impacts and mitigation measures and risks are identified at an early stage. Environmental Impact Assessments will include considerations that address air quality, biodiversity, adapting to climate change, landscape, noise and nuisance, waste management, water and flood risks.

The table below summarises the environmental impact analysis of key council decisions in the last civic year. Individual environmental impact assessments for key policy decisions will be included as hyperlinks within the table, where relevant.

**2. Potential equality impacts identified by Cabinet and Council reports and the mitigating action either carried out or proposed, where appropriate.**

<b>Cabinet Decisions</b>	
23 <sup>rd</sup> June 2020	
	<b>Environmental Implications</b>
<b>AGENDA ITEM 6: STRATEGIC PLANNING MATTERS REPORT OF THE SERVICE DIRECTOR- REGULATORY</b>	
This report identifies the latest position on key planning issues affecting the District	There are no known Environmental impacts or requirements that apply to this report.
<b>AGENDA ITEM 7: DISTRICT WIDE SURVEY 2019 – KEY FINDINGS REPORT OF THE COMMUNICATIONS MANAGER</b>	
To advise Cabinet of the key findings and action points arising from the 2019 District Wide Survey.	<i>Environmental implications were not considered in this report.</i>
<b>AGENDA ITEM 9: CORPORATE PEER CHALLENGE ACTION PLAN REPORT OF THE DEPUTY CHIEF EXECUTIVE</b>	
Cabinet on 24 March 2020 and Full Council on 2 April 2020 (decisions taken under delegated decision following emailed consultation with Members) noted the final report from the Local Government Association Corporate Peer Challenge (CPC) and requested that an Action Plan be developed by the Leader, Deputy Leader, Chief Executive and Deputy Chief Executive to respond to the recommendations within the report. This report submits a draft Action Plan to Cabinet for approval.	There are no known Environmental impacts or requirements that apply to this report. Individual actions on the plan may require environmental impact assessments in due course as solutions are developed.

<p><b>AGENDA ITEM 10: SHAPING OUR FUTURE – ORGANISATIONAL DEVELOPMENT PROGRAMME REPORT OF THE CHIEF EXECUTIVE AND DEPUTY CHIEF EXECUTIVE</b></p>	
<p>The Council is currently undertaking a range of initiatives, both structured and organic, which contribute towards our organisational development. Examples include Leadership Development, work on equality, diversity and inclusion, commercial culture and digital transformation all under the umbrella of our Values and Behaviours. These initiatives are not linked by a clear overarching strategy, which means they might not be as effective as they could be if we adopted a clear overall approach with clear outcomes that each strand contributes to. These activities are also closely linked with the Corporate Peer Challenge Action Plan.</p> <p>The purpose of this report is to set out and agree outcomes for the ‘Shaping Our Future’ Programme, which provides this strategy, and to consider and establish a working group. It is proposed that the working group be less formal than a Project Board but that Member and Officer involvement is crucial. To provide a framework for this the report sets out proposed terms of reference and membership.</p>	<p>There are no known Environmental impacts or requirements that apply to this report.</p>
<p><b>AGENDA ITEM 11: HOUSING DELIVERY TEST ACTION PLAN 2020 REPORT OF THE SERVICE DIRECTOR - REGULATORY</b></p>	
<p>The Housing Delivery Test (HDT) is a Government measure of new homes. The results of this test are produced annually for all local authorities. The second round of HDT results were published in 2020. Because of these results, North Hertfordshire must publish an Action Plan by August 2020 setting out what actions it will take to increase the delivery of new homes within the District. This report seeks approval of that Action Plan.</p>	<p>This report will have indirect environmental implications as it seeks to facilitate, and where appropriate accelerate, delivery of housing sites across the district including those identified in the Council’s new Local Plan. The Council’s environmental assessment template has not been completed for this report as the Local Plan and relevant planning applications will be subject to their own statutory assessments.</p> <p>The Local Plan is accompanied by a Sustainability Appraisal (SA) which comprehensively considers the likely social, economic and environmental impacts of the Plan and each of its individual policies and allocations.</p>

	<p>Mitigation measures recommended by the SA are incorporated into the policies of the Local Plan as necessary. The robustness of the SA is considered by the Inspector currently conducting the statutory examination of the Local Plan. This forms part of his consideration of the legal compliance of the plan. Any further work or mitigations will be identified through that process.</p> <p>Relevant planning applications will be screened to determine whether a statutory Environmental Impact Assessment is required. Where necessary, an Environmental Statement will be submitted for consideration by the case officer, in consultation with relevant technical experts, and will inform any recommendation to the Planning Committee or any other decision-making body.</p>
<p><b>AGENDA ITEM 12: REGULATION OF INVESTIGATORY POWERS ACT ('RIPA') UPDATE AND ANNUAL REVIEW</b>  <b>REPORT OF THE SERVICE DIRECTOR - LEGAL AND COMMUNITY &amp; MONITORING OFFICER</b></p>	
<p>This report provides an annual update and proposed amendments to the Council's current RIPA Policies following an inspection and report.</p>	<p>There are no known Environmental impacts or requirements that apply to the amended Policy/this report</p>
<p><b>AGENDA ITEM 13: REVENUE BUDGET OUTTURN 2019/20</b>  <b>REPORT OF THE SERVICE DIRECTOR - RESOURCES</b></p>	
<p>The purpose of this report is to inform Cabinet of the summary position on revenue income and expenditure as at the end of the financial year 2019/20. The net outturn of £14.692m represents a £129k decrease from the working budget of £14.821million. There are corresponding requests to carry forward £195k (of underspends) to fund specific projects that will now take place in 2020/21.</p> <p>There is a further forecast impact on the 2020/21 base budget of a £149k increase. Within these summary totals there are a number of budget areas with more significant variances, which are detailed and explained in table 3. The report also provides an update on; - the delivery of</p>	<p>There are no known Environmental impacts or requirements that apply to this report</p>

planned efficiencies (paragraph 8.4) - the use of budget approved to be carried forward from 2018/19 (paragraph 8.5) - performance against the four key corporate 'financial health' indicators (paras 8.6-8.8) - confirmation of the funding position as at the end of 2019/20 (table 6) - details of earmarked reserves movements and balances (table 8)

**AGENDA ITEM 14: INVESTMENT STRATEGY (CAPITAL AND TREASURY)  
END OF YEAR REVIEW 2019/20  
REPORT OF THE SERVICE DIRECTOR - RESOURCES**

As at the end of financial year 2019/20, there is a reduction in Capital spend compared to quarter 3 of £0.331million. The majority of this change is due to revisions to the profile of planned project spend, with £0.277million that will now instead be incurred in 2020/21.

During the year the Council has generated £0.411million of interest from its investments. This is slightly below the budgeted total of £0.418million. The Council continued to invest in smaller Building Societies (subject to checks that compare the size of the Society with that of the investment) and also now invests in non-UK banks.

The Council has repaid £0.017million of borrowing during the year as it has matured. The Council has £0.423million of remaining borrowing. This borrowing is at a fixed rate for a fixed period. The premium incurred from repaying this borrowing early means that it is not worthwhile to do so.

The Council complied with its legislative and regulatory requirements throughout the year.

The forecast for 2020/21 is that investment income will continue to reduce due to market conditions, the use of cash balances to fund the capital programme and the effect of Covid19.

There are no known Environmental impacts or requirements that apply to recommendations of this report. The projects at section 8.4 may have impacts that contribute to an adverse impact. As these projects go forward, an assessment will be made where necessary.

<b>AGENDA ITEM 15: GARDEN WASTE COLLECTION SERVICE IMPACTS OF COVID 19 - REPORT OF THE SERVICE DIRECTOR - PLACE</b>	
This report outlines the service disruption for the collection of garden waste in North Herts since services were suspended due to the Covid 19 outbreak on 30th March 2020 and asks to consider and agree initiatives and recompense that recognises the inconvenience caused to our residents.	There are no known Environmental impacts or requirements that apply to suggested recompense. Section 8 indicates that there may be a reduced sign up in the removal of garden waste. It is not possible to quantify the reduction or assess what residents will do with green waste if not collected. Waste may be home composted or otherwise disposed of through residual waste streams.
<b>AGENDA ITEM 16: BUSINESS CONTINUITY PLANNING UPDATE REPORT OF THE DEPUTY CHIEF EXECUTIVE AND SERVICE DIRECTOR LEGAL AND COMMUNITY</b>	
The report provides an update on actions following the part 2 exempt report of 24 March 2020 and resolutions from the urgent part 2 decision taken on 3 April 2020.	There are no environmental impacts arising from this report. Further steps in terms of a trading company should factor an impact assessment.
<b>AGENDA ITEM 17: COMMERCIAL WASTE COLLECTION SERVICE IMPACTS OF COVID 19 - REPORT OF: THE SERVICE DIRECTOR - PLACE</b>	
The government instigated lockdown on 24th March meant that a number of businesses, and therefore our trade waste customers, stopped operating. To support businesses, a decision was made to suspend the issuing of Quarter 1 (1st April to 30th June) invoices and contact all customers to ask if they wanted to temporarily suspend or reduce the service that they received. As businesses are now starting to open up again, it is now necessary to consider what charges should be made for the 1st Quarter.	There are no known Environmental impacts or requirements that apply to the recommendations.

**21<sup>st</sup> JULY 2020**

**AGENDA ITEM 6: STRATEGIC PLANNING MATTERS  
REPORT OF THE SERVICE DIRECTOR - REGULATORY**

This report identifies the latest position on key planning issues affecting the District

There are no known Environmental impacts or requirements that apply to this report

**AGENDA ITEM 7: DEVELOPER CONTRIBUTIONS SPD  
REPORT OF THE SERVICE DIRECTOR - REGULATORY**

The Council is preparing a new Local Plan which will shape development in the District to 2031. To provide additional detail on planning policies and sites, the Council can produce Supplementary Planning Documents (SPD) to provide clarity to applicants and case officers when determining planning applications.

Cabinet has previously made decisions relating to (i) the nature of the SPDs that shall be produced to support the new Local Plan and (ii) the future approach to seeking developer contributions from new developments towards affordable housing, infrastructure and other matters.

The Developer Contributions SPD is the first of the proposed SPDs supporting the emerging Local Plan. The SPD was approved for a six-week period of public consultation through Cabinet in January 2020. Cabinet are asked to note the contents of the SPD and updated Regulation 12 Statement of Consultation. Furthermore, Cabinet are asked to resolve to adopt the SPD upon adoption of the new Local Plan (Proposed Submission Local Plan 2011-2031 (as amended by main modifications or any post-hearing modifications recommended)), so long as the new Local Plan is adopted within 12 months of the date of this Cabinet meeting.

Supplementary Planning Documents are required to undergo a Strategic Environmental Assessment screening assessment by the Environmental Assessment of Plans and Programmes Regulations 2004. A Strategic Environment Assessment Screening Determination Statement was produced prior to the six-week public consultation period, and the relevant consultees notified. No substantive responses have been received. The conclusion of the Screening Determination Statement is that a Strategic Environmental Assessment (SEA) is not required, A SEA is not required as the development plan policies upon which this SPD supplements, have themselves been subjected to a SA and SEA. These assessments are considered as part of the new Local Plan examination by the Inspector, and would not be impacted by the SPD, as the SPD is only entitled to provide guidance to existing policies. Consequently, no further action is required in respect to the environmental implications of the SPD.

<p><b>AGENDA ITEM 8: STATEMENT OF COMMUNITY INVOLVEMENT – ADOPTION - REPORT OF THE SERVICE DIRECTOR - REGULATORY</b></p>	
<p>This report asks Cabinet to consider the comments made on the draft Statement of Community Involvement during public consultation and approve the subsequent changes made to the Statement of Community Involvement.</p>	<p>The report will have indirect environmental implications, setting out how consultees can raise environmental concerns when responding to all types of planning consultations. The SCI also encourages developers to consider construction traffic management, an area of concern for local residents. The Council’s environmental template has not been completed for this report. The SCI sets out how consultation will be conducted for local plans, local planning documents and planning applications which are all subject to their own statutory assessments.</p>
<p><b>AGENDA ITEM 9: COUNCIL PLAN 2021 - 2026 AND COUNCIL OBJECTIVES FOR 2021-2026 - REPORT OF THE POLICY AND COMMUNITY ENGAGEMENT MANAGER</b></p>	
<p>This report proposed a refreshed Council Plan and process for finalising the Plan.</p>	<p>Environmental impacts assessments will be carried out against the relevant proposed actions as they reach fruition in the civic year.</p>
<p><b>AGENDA ITEM 10: MODERN SLAVERY CHARTER UPDATE REPORT OF THE SERVICE DIRECTOR - LEGAL AND COMMUNITY &amp; MONITORING OFFICER</b></p>	
<p>This report provides an update on the Modern Slavery Action Plan, following the adoption of the Charter Against Modern Slavery [the ‘Charter’] in 2019.</p>	<p>There are no known Environmental impacts or requirements that apply to this report</p>
<p><b>AGENDA ITEM 11: HITCHIN MARKET – CONTRACT EXTENSION REPORT OF THE COMMERCIAL MANAGER AND SERVICE DIRECTOR - COMMERCIAL</b></p>	
<p>The purpose of this report is to seek approval to enter into a contract extension with Hitchin Market Limited for a further period of eight months (1 August 2020 – 31 March 2021). The reason for this is to allow current negotiations with Hitchin Markets Limited (HML) to continue, and to allow the Council more time to evaluate other options such as a tendering/ procurement exercise if required.</p>	<p>There are no known direct Environmental impacts or requirements that apply to this report. However, further consideration may be required in the future, such as around the disposal of waste if the Market is transformed into an experience destination.</p>

<b>AGENDA ITEM 12: COVID-19 LEISURE CONTRACTS RECOVERY REPORT OF THE SERVICE DIRECTOR - PLACE</b>	
The Government instigated lockdown on 20 March 2020 resulting in the closure of gyms and leisure centres. This report outlines Stevenage Leisure Limited (SLL) recovery plan of the leisure facilities, and asks to consider and agree an Open Book approach recommended in the Procurement Policy Note – Supplier relief due to COVID-19 02/20 (PPN 02/20), and further support included within the Local Government Association (LGA) Options for councils in supporting leisure providers through COVID-19.	There are no known Environmental impacts or requirements that apply to this recommendation of continued support. The Facilities are currently shut and remain so for the moment. The impact on the environment has been reduced in comparison to when it was fully opened. When the facilities re-open or are closed then the environmental implications may require assessment.
<b>AGENDA ITEM 13: FINANCIAL IMPACTS OF COVID-19 REPORT OF THE SERVICE DIRECTOR: RESOURCES</b>	
This report summarises the forecast financial impact of Covid-19 on the Council and the implications that arise from this.	There are no known Environmental impacts or requirements that apply to this report.
<b>15<sup>th</sup> September 2020</b>	
<b>AGENDA ITEM 6: COUNCIL PLAN 2021-2026 AND COUNCIL OBJECTIVES FOR 2021- 2026 - REPORT OF THE POLICY AND COMMUNITY ENGAGEMENT MANAGER</b>	
In setting its Council Objectives, the council is seeking to address equality implications in the services it provides and through the remainder of the Corporate Business Planning Process will carry out Equalities Impact Assessments for those Efficiency or Investment options that are taken forward.	Environmental impacts assessments will be carried out against the relevant proposed actions as they reach fruition in the civic year.
<b>AGENDA ITEM 7: STRATEGIC PLANNING MATTERS REPORT OF: SERVICE DIRECTOR - REGULATORY</b>	
This report identifies the latest position on key planning issues affecting the District	There are no known Environmental impacts or requirements that apply to this report.

<p><b>AGENDA ITEM 9: FIRST QUARTER REVENUE MONITORING 2020/21 REPORT OF THE SERVICE DIRECTOR - RESOURCES</b></p>	
<p>The purpose of this report is to inform Cabinet of the summary position on revenue income and expenditure forecasts for the financial year 2020/21, as at the end of the first quarter. The forecast variance is a £1.468million increase on the networking budget of £15.826million, with an ongoing impact in future years of a £58k increase and requests to carry forward budget totalling £128k to fund specific projects in 2021/22. Within these summary totals there are a number of budget areas with more significant variances, which are detailed and explained in table 3. The report also provides an update on; - the delivery of planned efficiencies (paragraph 8.5) - the use of budget approved to be carried forward from 2019/20 (paragraph 8.6) - performance against the four key corporate ‘financial health’ indicators (paras 8.7-8.8) - the overall forecast funding position for the Council and factors that may affect this (paras 8.9 – 8.16)</p>	<p>There are no known Environmental impacts or requirements that apply to this report.</p>
<p><b>AGENDA ITEM 10: FIRST QUARTER INVESTMENT STRATEGY (CAPITAL AND TREASURY) REVIEW 2020/21 REPORT OF THE SERVICE DIRECTOR - RESOURCES</b></p>	
<p>To update Cabinet on progress with delivering the capital and treasury strategy for 2020/21, as at the end of June 2020. To update Cabinet on the impact upon the approved capital programme for 2020/21 – 2029/30. The current estimate is a decrease in spend in 2020/21 of £0.107million and an increase in spend in future years of £0.296million. The most significant individual changes relate to £0.084M Replacement of access road off Bury Mead Road Hitchin, £0.067M additional IT Equipment incurred due to Covid-19 and reprofiling the budgets for Green Infrastructure Implementation £0.185M and structural repairs to the Lairage Multi-Storey Car Parks £0.111M. To inform Cabinet of the Treasury Management activities in the first three months of 2020/21. The current forecast is that the amount of</p>	<p>There are no known Environmental impacts or requirements that apply to recommendations of this report. The projects at section 8.4 may have impacts that contribute to an adverse impact. As these projects go forward, an assessment will be made where necessary</p>

investment interest expected to be generated during the year is £0.185million. This is a decrease of £0.115M on the working budget.	
<b>AGENDA ITEM 11: MEDIUM TERM FINANCIAL STRATEGY REPORT OF THE SERVICE DIRECTOR- RESOURCES</b>	
This report recommends the Medium Term Financial Strategy (MTFS) for 2021/22 to 2025/26 to guide and inform the Corporate Business Planning Process. The focus is primarily on setting a budget for 2021/22 and determining the actions that will be necessary in setting a longer term budget following on from that. This reflects the fundamental uncertainties that the Council faces. Whilst it recommends a budget strategy, there may be a need to amend the strategy over time as further information becomes available.	There are no known Environmental impacts or requirements that apply to this report.
<b>AGENDA ITEM 12: COUNCIL TAX REDUCTION SCHEME 2021/2022 REPORT OF THE SERVICE DIRECTOR – CUSTOMERS</b>	
To provide Cabinet with an update on how the Scheme is operating. To consider whether any changes should be made to the Council Tax Reduction Scheme (CTRS) for year nine (2021/2022).	There are no known Environmental impacts or requirements that apply to this report
<b>AGENDA ITEM 13: CONSOLIDATION OF BUSINESS RATES AND COUNCIL TAX DISCRETIONARY POLICIES REPORT OF THE SERVICE DIRECTOR – CUSTOMERS</b>	
To compile and formally adopt the Business Rates & Council Tax Discretionary Policies in single documents	There are no known Environmental impacts or requirements that apply to this report.
<b>AGENDA ITEM 14: CARELINE FUTURE PROVISION REPORT OF: SERVICE DIRECTOR – CUSTOMERS</b>	
To advise Cabinet of the current position relating to the potential expansion of the Careline Service	There are no known Environmental impacts or requirements that apply to this report

**22<sup>nd</sup> October 2020**

**AGENDA ITEM 3: HERTFORDSHIRE GROWTH BOARD - PROPOSED JOINT COMMITTEES - REPORT OF: MANAGING DIRECTOR & SERVICE DIRECTOR - LEGAL & COMMUNITY**

The report sets out the proposals for delegation of functions and recommendations on the establishment of a Hertfordshire Growth Board ('HGB') Joint Committee and Joint Scrutiny Committee

'See 3.3 of Appendix HGB and 1.3 of Appendix A':

**Appendix HGB, 3.3:** Environmental and sustainability implications. The Growth Board partners have established separate but also joint approaches to sustainability and climate change impacts/mitigation measures for Hertfordshire. There is crossover with the Growth Board work that will ensure that environmental considerations and programmes are taken forward and implications considered.

**Appendix A, 1.3:** HGB shall also support the development of local planning policy that promotes (1) the UK Government's stated aim of net zero carbon by 2050, and (2) constituent Councils' 2030 targets, and contributes towards biodiversity gain whilst embracing the changes needed for a low carbon world.

**AGENDA ITEM 4: BUSINESS RATES POOLING 2021/22 REPORT OF THE SERVICE DIRECTOR - RESOURCES**

The Ministry for Housing, Communities and Local Government (MHCLG) have issued an invitation for groups of Authorities to become Business Rate pools. The deadline for applications is 23rd October 2020. Urgent work needs to be carried out to determine whether it is worth Hertfordshire Authorities forming a pool and then who the optimum members of that would be. The economic impacts of Covid-19 make it very difficult to determine Business Rate forecasts for future years. Any gains from pooling will be significantly less than they have in previous years, and also subject to much greater risk. If relevant, an addendum report will be provided in advance of the Cabinet meeting to update on the latest position.

There are no known Environmental impacts or requirements that apply to this report

## 15<sup>th</sup> December 2020

**AGENDA ITEM 7: STRATEGIC PLANNING MATTERS - DRAFT  
REPORT OF THE SERVICE DIRECTOR - REGULATORY**

This report identifies the latest position on key planning issues affecting the District

There are no known Environmental impacts or requirements that apply to this report.

**AGENDA ITEM 8: NORTH HERTFORDSHIRE COMMUNITY LOTTERY  
REPORT OF THE COMMERCIAL MANAGER AND SERVICE DIRECTOR -  
COMMERCIAL**

The purpose of this report is to seek approval for the Council to introduce a Community Lottery that will generate additional revenue in support of, and to help good causes within the District.  
Voluntary and Community Sector (VCS) groups such as local charities, community groups, sports clubs and schools will have the opportunity to financially benefit from this project, via funds raised through online lottery ticket sales.

There are no known Environmental impacts or requirements that apply to this report.

**AGENDA ITEM 9: IT CAPITAL - PURCHASING OF LAPTOPS  
REPORT OF THE SERVICE DIRECTOR - CUSTOMERS**

This report seeks to obtain approval from Council to re-profile and reallocate IT capital expenditure ahead of the normal budget approval process in February. This would enable IT to progress the procurement and delivery of laptops to staff at the earliest opportunity and would avoid the Council incurring additional capital costs relating to Microsoft licences from 01 April 2021.

There are no known Environmental impacts or requirements that apply to this report, other than the benefit mentioned in 8.12 of the positive environmental impact of less car travel due to increased home working.

**AGENDA ITEM 10: DRAFT BUDGET 2021/22  
REPORT OF THE SERVICE DIRECTOR - RESOURCES**

Cabinet is asked to consider the draft budget for 2021/22 and the main factors which contribute to the determination of the North Hertfordshire District Council (NHDC) Council Tax level.

There are no known Environmental impacts or requirements that apply to this report

<p><b>AGENDA ITEM 11: SECOND QUARTER REVENUE MONITORING 2020/21 REPORT OF THE SERVICE DIRECTOR - RESOURCES</b></p>	
<p>The purpose of this report is to inform Cabinet of the summary position on revenue income and expenditure forecasts for the financial year 2020/21, as at the end of the second quarter. The forecast variance is a £2.036million increase on the net working budget of £17.294million, with an ongoing impact in future years of a £73k decrease and a request to carry forward budget of £20k to fund a specific project in 2021/22. Within these summary totals there are a number of budget areas with more significant variances, which are detailed and explained in table 3. The report also provides an update on;</p> <ul style="list-style-type: none"> <li>- the delivery of planned efficiencies</li> <li>- the use of budget approved to be carried forward from 2019/20</li> <li>- performance against the four key corporate 'financial health' indicators</li> <li>- the overall forecast funding position for the Council and factors that may affect this</li> </ul>	<p>There are no known Environmental impacts or requirements that apply to this report.</p>
<p><b>AGENDA ITEM 12: INVESTMENT STRATEGY (CAPITAL AND TREASURY) MID-YEAR REVIEW 2020/21 REPORT OF THE SERVICE DIRECTOR - RESOURCES</b></p>	
<p>To update Cabinet on progress with delivering the capital and treasury strategy for 2020/21, as at the end of September 2020.</p> <p>To update Cabinet on the impact upon the approved capital programme for 2020/21 – 2029/30. The current estimate is a decrease in spend in 2020/21 of £6.582million and an increase in spend in future years of £7.022million. The most significant individual changes relate to £4.0M Acquisition of Property Investments and £2.947M Provide Housing at Market Rents both being reprofiled into 2021/22.</p> <p>To inform Cabinet of the Treasury Management activities in the first three months of 2020/21. The current forecast is that the amount of investment interest expected to be generated during the year is £0.185million. This remains unchanged from the estimate reported in the first quarter monitoring report.</p>	<p>There are no known Environmental impacts or requirements that apply to recommendations of this report. The projects at section 8.4 may have impacts that contribute to an adverse impact. As these projects go forward, an assessment will be made where necessary.</p>

<p><b>AGENDA ITEM 13: LAND AT THE SNIPE, WESTON, HERTS REPORT OF THE INTERIM PROPERTY CONSULTANT</b></p>	
<p>To seek Cabinet’s approval for the declaration as surplus to the District Council’s requirements approximately 3.05 acres of land at The Snipe, Weston as shown edged red on the plan at Appendix A</p>	<p>Environmental Impact Assessment (Sustainability Appraisal) has been undertaken. This has been considered and is detailed in the following Local Plan submissions and the allocation of this site:</p> <ol style="list-style-type: none"> <li>1. <a href="#">Draft Sustainability Appraisal of North Hertfordshire Proposed Submission Local Plan</a></li> <li>2. <a href="#">Examination of the North Hertfordshire Local Plan (2011-2031) Examination hearing sessions Statement of North Hertfordshire District Council</a></li> </ol>
<p><b>AGENDA ITEM 14: COVID-19 LEISURE CONTRACTS RECOVERY REPORT OF THE SERVICE DIRECTOR - PLACE</b></p>	
<p>The Covid-19 Leisure Contracts Recovery report was referred to full Council on 24 September 2020 from Cabinet on 21 July 2020. Council RESOLVED; To provide financial support to Stevenage Leisure Limited (SLL) on an Open Book basis from 20 March 2020 up to at least 31 March 2021. The support provided would only cover losses relating to the Council’s contracts, and will not cover central overheads. SLL would be required to take all reasonable actions to minimise the value of any losses. The actual value of the support required will depend on SLLs income recovery but will be capped at a maximum of £1.8m.</p>	<p>There are no known Environmental impacts or requirements that apply to this recommendation of continued support. The Facilities are currently shut and remain so for the moment. The impact on the environment has been reduced in comparison to when it was fully opened. When the facilities re-open or are closed then the environmental implications may require assessment.</p>
<p><b>AGENDA ITEM 15: CHARNWOOD HOUSE, HITCHIN REPORT OF THE INTERIM PROPERTY CONSULTANT</b></p>	
<p>To seek Cabinet’s decision on the potential letting or sale of Charnwood House, Hitchin to a community group.</p>	<p>There are no direct environment implications to this proposal. Any improvements to a Grade II listed building will require consent to ensure that the key structural features and characteristics are preserved. This limits any potential negative environmental impact</p>

**26<sup>th</sup> January 2021**

**AGENDA ITEM 8: STRATEGIC PLANNING MATTERS  
REPORT OF THE SERVICE DIRECTOR - REGULATORY**

This report identifies the latest position on key planning issues affecting the District.

There are no known Environmental impacts or requirements that apply to this report.

**AGENDA ITEM 9: BALDOCK, BYGRAVE AND CLOTHALL  
NEIGHBOURHOOD PLAN  
REPORT OF THE SERVICE DIRECTOR - REGULATORY**

The report sets out the steps that have been taken since receipt of the examiner's report into the Baldock, Bygrave and Clothall Neighbourhood Plan, including consideration of the responses received in respect of the public consultation on proposed additional modifications and the way forward for the neighbourhood plan.

There are no known Environmental impacts or requirements that apply to this report. The District Council, as "responsible authority", determines if the plan is likely to have significant environmental effects. It was determined, in a Screening Determination of April 2019, that the neighbourhood plan would not require a Strategic Environmental Assessment.

**AGENDA ITEM 10: CONSERVATION AREA SUMMARY REPORT AND NEXT  
STEPS - REPORT OF THE SERVICE DIRECTOR - REGULATORY**

In 2019 consultants prepared character statements for those conservation areas in North Hertfordshire without supporting evidence. These were endorsed at Cabinet meetings during the 2019/2020 cycle as part of the Strategic Planning Matters reports. The consultants were also asked to prepare a Summary Report recommending any further work for the conservation areas such as boundary changes or more detailed appraisal work. This is part of our statutory requirement to review conservation areas from time to time. This report deals with the findings and recommendations of the Summary Report.  
This report sets out a draft programme of work, for conservation areas and other heritage assets, based on current priorities and on budget and resource availability.

There are no known Environmental impacts or requirements that apply to the actions in this report

<b>AGENDA ITEM 11: REVENUE BUDGET 2021/22 REPORT OF THE SERVICE DIRECTOR - RESOURCES</b>	
<p>Cabinet is asked to; consider the draft budget for 2021/22 and the main factors which contribute to the determination of the North Hertfordshire District Council (NHDC) Council Tax level; consider the appropriate level of Council Tax that will be recommended to the meeting of the Council on the 11 February 2021.</p>	<p>There are no known Environmental impacts or requirements that apply to this report</p>
<b>AGENDA ITEM 12: INVESTMENT STRATEGY (INTEGRATED CAPITAL AND TREASURY) - REPORT OF THE SERVICE DIRECTOR - RESOURCES</b>	
<p>The Investment Strategy provides the following key information:</p> <ul style="list-style-type: none"> <li>• A capital programme of £14.718m in 2021/22 and £25.074m for the period 2022/23 to 2025/26.</li> <li>• Recommendations on the Prudential and other Treasury indicators that will be monitored and reported on during the year (2021/22)</li> <li>• As the Council has identified a need to borrow for capital purposes, a borrowing and Minimum Revenue Provision (MRP) policy</li> <li>• The scope of treasury investments where the Council will invest any surplus cash.</li> </ul>	<p>There are no known Environmental impacts or requirements that apply to recommendations of this report. The projects at section 8.4 may have impacts that contribute to an adverse impact. As these projects go forward, an assessment will be made where necessary.</p>
<b>AGENDA ITEM 13: PROPOSED AMENDMENTS TO PERFORMANCE MANAGEMENT MEASURES FOR 20/21 REPORT OF THE SERVICE DIRECTOR - RESOURCES</b>	
<p>To present the proposed amendment to performance indicators (PIs) and associated targets for 2020/21 which were agreed by Executive Members in conjunction with the relevant Service Directors</p>	<p><i>Environmental implications were not considered in this report.</i></p>
<b>AGENDA ITEM 14: HITCHIN MARKET NEW CONTRACT REPORT OF THE COMMERCIAL MANAGER AND SERVICE DIRECTOR - COMMERCIAL</b>	
<p>The purpose of this report is to seek approval for the new management contract regarding Hitchin Market. This report demonstrates how the partnership between the Council and Hitchin Markets Limited (HML) will continue.</p>	<p>There are no known direct Environmental impacts or requirements that apply to this report. However, further consideration may be required in the future, such as around the disposal of waste as the Market is transformed into an experience destination.</p>

	Furthermore, as we approach the attraction of new traders and speciality markets, we should be mindful of how these businesses' practices align with the Council's ethos on Climate Change and plastic.
<b>AGENDA ITEM 15: THE COUNCIL'S PROCUREMENT STRATEGY REPORT OF THE SERVICE DIRECTOR – LEGAL AND COMMUNITY</b>	
To present an updated Procurement Strategy for adoption. A summary of the main changes to the Procurement Strategy is set out in the report.	There are no known Environmental impacts or requirements that apply to this report, albeit that the Strategy include the requirements with regards to these.
<b>16<sup>th</sup> MARCH 2021</b>	
<b>AGENDA ITEM 8: : COMMUNITY ASSET TRANSFER: HITCHIN BRIDGE CLUB -REPORT OF THE SENIOR ESTATES SURVEYOR</b>	
<p>To seek Cabinet's decision in principle to grant a leasehold interest in land at Cadwell Lane, Hitchin to Hitchin Bridge Club (HBC).</p> <p>OR</p> <p>To seek Cabinet's agreement to place the matter into abeyance until HBC obtains pre-application advice from the local Planning authority and Highway authority on their proposed development at Cadwell Lane.</p> <p>OR</p> <p>To reject the proposal to grant a leasehold interest in the land to HBC with reason(s).</p>	<p>The proposed leasehold transfer involves part of the public recreation land at Cadwell Lane. Appendix H considers the environmental, social and economic benefits of green public open space, providing useful context for the case in hand and setting out the multi-faceted role of such public space, including:</p> <ul style="list-style-type: none"> <li>• Importance to the environment, society and local economy;</li> <li>• Supporting family life;</li> <li>• Maintaining health and well-being;</li> <li>• Improving social cohesion;</li> <li>• Promoting local economic development, investment and tourism;</li> <li>• Contribution to green infrastructure and complementing existing infrastructure. The section within Appendix H entitled "History of the open space" focuses specifically on the recreation land at Cadwell Lane and the potential environmental and other impacts that apply to the decisions sought from Cabinet.</li> </ul> <p>An Environmental Impact Assessment has been undertaken – refer to <a href="#">Appendix J</a>.</p>

	<p>This report has been considered. Should a lease eventually be granted by NHDC to HBC, this will seek to secure adoption by tenant of as many environmentally friendly and green measures as reasonably practicable in the development. These to include measures that:</p> <ul style="list-style-type: none"> <li>• Aim to minimise the embodied carbon of the development – for example approving the selection of construction materials or methods with lower whole life carbon footprints or which aid in carbon sequestration;</li> <li>• Aim to minimise operational energy usage – for example ensuring adoption of renewable energy sources, passive environmental controls and good quality build standards to reduce reliance on more energy-intensive artificial means of moderating the internal temperature and humidity of the development; and</li> <li>• Aim to harmonise the development within its adjoining environment – for example by requiring incorporation of green and natural landscaping and boundary treatments.</li> </ul>
<b>AGENDA ITEM 9: CLIMATE CHANGE STRATEGY 2021 -2026 REPORT OF THE POLICY AND COMMUNITY ENGAGEMENT MANAGER</b>	
This report proposes a refreshed Climate Change strategy for adoption for 2021-2026.	Each of the Proposed Actions will have an individual Environmental impact assessment completed as the projects come to fruition.
<b>AGENDA ITEM 10: : STRATEGIC PLANNING MATTERS REPORT OF THE SERVICE DIRECTOR - REGULATORY</b>	
This report identifies the latest position on key planning issues affecting the District.	There are no known Environmental impacts or requirements that apply to this report.
<b>AGENDA ITEM 11: LOCAL PLAN – FURTHER MAIN MODIFICATIONS REPORT OF THE SERVICE DIRECTOR - REGULATORY</b>	
The purpose of this report is to inform Members of the progress with the examination of the new Local Plan and to seek approval to conduct a consultation upon the Inspector’s proposed Further Main Modifications to the Plan and documentation produced under delegated authority.	The Local Plan is subject to extensive, statutory environmental assessments which consider the social, economic and environmental implications of proposed policies and allocations. Any consultation on proposed Further Main Modifications would be accompanied by a further environmental

	assessment. Any proposed Further Main Modifications will be ‘screened’ to determine if they are likely to have significant effects and if necessary, will be subject to full appraisal which may lead to recommendations to alter the wording of policies to address any identified likely significant effects.
<b>AGENDA ITEM 12: UPDATE ON CORPORATE PEER CHALLENGE ACTION PLAN - REPORT OF THE MANAGING DIRECTOR</b>	
This report updates on the progress made against each action on the Corporate Peer Challenge Action Plan agreed by Cabinet on 23 June 2020, following the recommendations of the Corporate Peer Challenge (CPC) held in January 2020.	There are no known Environmental impacts or requirements that apply to this report. Individual actions on the plan may require environmental impact assessments in due course as solutions are developed.
<b>AGENDA ITEM 13: LOCAL PLAN IMPLEMENTATION REPORT OF: SERVICE DIRECTOR - REGULATORY</b>	
The purpose of this report is to review previous resolutions and to recommend a revised programme of work to support the implementation of the new Local Plan.	Any Supplementary Planning Documents (SPD) must be ‘screened’ to determine whether statutory environmental assessment is required which would consider the social, economic and environmental implications of proposed policies and allocations. Any SPD must relate to an adopted Local Plan policy. These SPDs are planned to support the new Local Plan which has been subject to statutory environmental assessment. This revised programme of work has been co-ordinated to support the Council’s revised Climate Change Strategy.
<b>AGENDA ITEM 14: UPDATE ON OUR MAJOR LEISURE FACILITIES REPORT OF THE SERVICE DIRECTOR - PLACE</b>	
The purpose of this report is to provide an update on our major leisure facilities and confirm the opening of both Letchworth and Hitchin outdoor pools this summer season. The report also includes a proposal to extend the outdoor pool season by a further one or two weeks.	The reopening of the pools will increase the energy and water use throughout the prescribed period. However, SLL operates an Environmental Management System accredited to IOS14001. As part of this, each centre has its own Environmental Champion which identifies the most efficient use of water, energy and materials.

<p><b>AGENDA ITEM 15: PERFORMANCE MANAGEMENT MEASURES FOR 21/22 - REPORT OF THE SERVICE DIRECTOR - RESOURCES</b></p>	
<p>To present the performance indicators (PIs) and associated targets for 2021/22 which were agreed by Executive Members in conjunction with the relevant Service Directors.</p>	<p>There are no known Environmental impacts or requirements that apply to this report. However, a number of the performance indicators to be monitored throughout the year will provide performance data against key Environmental issues.</p>
<p><b>AGENDA ITEM 16: PROPOSED INCREASE IN CAR PARKING TARIFFS 2021-22 - REPORT OF THE SERVICE DIRECTOR - REGULATORY</b></p>	
<p>This report requests that Cabinet agrees the proposed car parking tariffs in North Hertfordshire District Council's off street car parks in order to effectively manage their use, and in accordance with the Council's fees and charges policy as set out in the Medium Term Financial Strategy (MTFS) 2021-26, which was agreed by Full Council on 24 September 2020</p>	<p>The NHDC parking strategy seeks to minimise environmental impacts where possible in regard to Off-street parking as noted at 8.2.6 in shifting away from private car use. As noted at 8.2.3 there may be further reduction in car travel with the implementation of the Hertfordshire County Council Sustainable Travel Town Initiative in some areas.</p>
<p><b>AGENDA ITEM 17: THIRD QUARTER REVENUE MONITORING 2020/21 REPORT OF THE SERVICE DIRECTOR - RESOURCES</b></p>	
<p>The purpose of this report is to inform Cabinet of the summary position on revenue income and expenditure forecasts for the financial year 2020/21, as at the end of the third quarter. The forecast variance is a £624k increase on the net working budget of £19.621million, with an ongoing impact in future years of a £79k decrease and requests to carry forward budgets totalling £62k to fund specific projects in 2021/22. Within these summary totals there are a number of budget areas with more significant variances, which are detailed and explained in table 3. The net General Fund variance movement is expected to be covered by an increase in the Sales, Fees and Charges compensation from Government that has been applied.</p> <p>The report also provides an update on;</p> <ul style="list-style-type: none"> <li>- the delivery of planned efficiencies (paragraph 8.3)</li> <li>- the use of budget approved to be carried forward from 2019/20 (paragraph 8.4)</li> </ul>	<p>There are no known Environmental impacts or requirements that apply to this report</p>

<ul style="list-style-type: none"> <li>- performance against the four key corporate 'financial health' indicators (paras 8.5-8.7)</li> <li>- the overall forecast funding position for the Council and factors that may affect this (paras 8.8 – 8.22)</li> <li>- the support payments made to businesses and those individuals required to self-isolate due to the Covid-19 pandemic (paragraph 8.23)</li> </ul>	
<p><b>AGENDA ITEM 18: THIRD QUARTER INVESTMENT STRATEGY (CAPITAL AND TREASURY) REVIEW 2020/21 REPORT OF THE SERVICE DIRECTOR - RESOURCES</b></p>	<p>There are no known Environmental impacts or requirements that apply to recommendations of this report. The projects at section 8.4 may have impacts that contribute to an adverse impact. As these projects go forward, an assessment will be made where necessary.</p>
<p>To update Cabinet on progress with delivering the capital and treasury strategy for 2020/21, as at the end of December 2020.</p> <p>To update Cabinet on the impact upon the approved capital programme for 2020/21 – 2030/31. The current estimate is a decrease in spend in 2020/21 of £1.6million and an increase in spend in future years of £2.0million. The most significant individual changes relate to £0.397M Property Improvements, £0.352M Lairage Lift Refurbishment, £0.350M Resurface Lairage Car Park and £0.265M Community Facilities Refurbishment. These are being reprofiled into future years. In addition, £0.320M from the Provide Housing at Market Rents budget has been reprofiled into 2020/21 from 2021/22.</p> <p>To inform Cabinet of the Treasury Management activities in the first nine months of 2020/21. The current forecast is that the amount of investment interest expected to be generated during the year is £0.185million. This remains unchanged from the estimate reported in the second quarter monitoring report.</p>	

**AGENDA ITEM 19: CONTRACT PROCUREMENT RULES WAIVER REFERRAL  
REPORT OF THE SERVICE DIRECTORS: LEGAL & COMMUNITY &  
RESOURCES (WAIVER – SERVICE DIRECTOR: COMMERCIAL)**

The report refers to the attached Part 2 waiver (of rule 8) of the Council's Contract Procurement Rules relating to the appointment of the specialist services in order to continue investigations and urgent due diligence into a new purchase of a high value property with a view that this would be referred to Full Council for consideration postelection.

There are no known Environmental impacts or requirements that apply to this report.

<b>Council Decisions</b>	
<b>1. Council – 25th March 2020</b>	
	<b>Environmental Implications</b>
<b>AGENDA ITEM 5: SENIOR MANAGEMENT ARRANGEMENTS REPORT OF THE LEADER OF THE COUNCIL</b>	
To provide Council with an update on the savings that are likely to be achieved from the new senior management arrangements and options to provide resilience in the absence of the Managing Director. To confirm that changes to the Constitution and Financial Regulations will be required to reflect the new arrangements.	<i>Environmental implications were not considered in this report. See Section 3.</i>
<b>2. Council 2<sup>nd</sup> April 2020</b>	
<b>AGENDA ITEM 1A - ITEM REFERRED FROM CABINET: CORPORATE PEER CHALLENGE REPORT - REPORT OF: THE CHIEF EXECUTIVE AND THE DEPUTY CHIEF EXECUTIVE</b>	
The Council recently undertook a Corporate Peer Challenge (CPC) between 21 and 24 January 2020, where we were visited by a peer team supported by the Local Government Association. The peer team met with a large number of staff and councillors, as well as external stakeholders such as contractual partners, neighbouring authorities and members of our community. The peer team has produced a feedback report, which is attached at Appendix A.	<i>Environmental implications were not considered in this report See Section 3.</i>
<b>AGENDA ITEM 1b – ITEM REFERRED FROM CABINET: THIRD QUARTER REVENUE MONITORING 2019/20 REPORT OF: THE SERVICE DIRECTOR - RESOURCES</b>	
The purpose of this report is to inform Cabinet of the summary position on revenue income and expenditure forecasts for financial year 2019/20, as at the end of the third quarter. The forecast variance is a £262k decrease on the net working budget of £15.083million for 2019/20, with an ongoing impact in future years of a £33k increase and requests to carry forward budget totalling £254k to fund specific projects in 2020/21. Within these summary totals there are several budget areas with more significant variances, which are detailed and explained in table 3. The report also provides an	<i>Environmental implications were not considered in this report See Section 3.</i>

update on; - the progress with the delivery of planned efficiencies (paragraph 8.3) - the use of budget approved to be carried forward from 2018/19 (paragraph 8.4) - performance against the four key corporate 'financial health' indicators (paras 8.5-8.7) - the overall forecast funding position for the Council and factors that may affect this (paras 8.8 - 8.13)	
<b>AGENDA ITEM 2: RESOLUTION TO EXTEND THE 6 MONTH RULE – SECTION 85 LOCAL GOVERNMENT ACT 1972</b> <b>REPORT OF THE DEMOCRATIC SERVICES MANAGER</b>	
To consider the extension of the six-month rule for Councillor Bill Davidson, having regard to the circumstances for absence from meetings.	<i>Environmental implications were not considered in this report See Section 3.</i>
<b>3. Council – 16 April 2020</b>	
<b>AGENDA ITEM 3 – REFERRAL FROM EMPLOYMENT COMMITTEE: SENIOR MANAGEMENT ARRANGEMENTS</b> <b>REPORT OF THE SERVICE DIRECTOR - RESOURCES</b>	
To provide Employment Committee with relevant background information for the part 2 item. The decision made by Council on 27th February 2020 means that it is necessary to appoint to the role of Managing Director. As Council have accepted the voluntary redundancy request of the current Chief Executive, the current role of Deputy Chief Executive could be a significant match for the Managing Director role. It is for the Employment Committee to determine the extent of this match and whether to make a recommendation on appointment to Council.	<i>Environmental implications were not considered in this report See Section 3.</i>
<b>AGENDA ITEM 4: SENIOR MANAGEMENT ARRANGEMENTS</b> <b>REPORT OF THE LEADER OF THE COUNCIL</b>	
To provide Council with an update on the savings that are likely to be achieved from the new senior management arrangements and options to provide resilience in the absence of the Managing Director. To confirm that changes to the Constitution and Financial Regulations will be required to reflect the new arrangements.	<i>Environmental implications were not considered in this report See Section 3.</i>

<b>4. Council – 4 June 2020</b>	
<b>AGENDA ITEM 5: SCHEDULE OF COUNCIL MEETINGS 2020/21 REPORT OF THE DEMOCRATIC SERVICES MANAGER</b>	
The purpose of this report is to seek approval to a programme of ordinary meetings of the Council for the Civic Year 2020/21.	There are no known Environmental impacts or requirements that apply to this report
<b>AGENDA ITEM 6: APPOINTMENT OF DEPUTY LEADER OF THE COUNCIL, MEMBERS OF THE CABINET AND DEPUTY EXECUTIVE MEMBERS FOR 2020/21 REPORT OF THE DEMOCRATIC SERVICES MANAGER</b>	
The purpose of this report is to inform the Council of the Leader’s appointment of members of the Cabinet for 2020/21.	There are no known Environmental impacts or requirements that apply to this report.
<b>AGENDA ITEM 7: CHANGES TO CONSTITUTION RECOMMENDED BY CORPORATE PEER CHALLENGE &amp; FLEXIBILITY OF MEETINGS REGULATIONS CHANGES REPORT OF: THE SERVICE DIRECTOR LEGAL AND COMMUNITY &amp; MONITORING OFFICER</b>	
The recent Local Government Association Corporate Peer Challenge (CPC) made a number of recommendations relating to the Council’s Constitution. This report sets out the recommendations in the CPC report and potential amendments to update the Council’s Constitution. This report also covers proposed changes to Council Procedure Rules following the introduction of The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 ‘Flexibility of Meetings Regulations 2020’. Note that a further Constitutional amendment report will be presented to the July meeting to cover the Tier 1 and 2 management changes and any other residual Constitutional issues.	In respect of the Flexibility of Meetings Regulations 2020 changes, these have been introduced as a result of the coronavirus pandemic, and therefore as a policy option, the Council has little choice but to follow the requirements. It is, however, anticipated/ assessed that these changes allow the Council to take steps to reduce the impact on the environment - by removing the requirement to physically travel to and attend a meeting.
<b>AGENDA ITEM 8: APPOINTMENT OF MEMBERS OF COMMITTEES FOR 2020/21 REPORT OF THE DEMOCRATIC SERVICES MANAGER</b>	
The purpose of this report is to inform the Council of the appointment of Members of Committees for 2020/21.	There are no known Environmental impacts or requirements that apply to this report

<b>AGENDA ITEM 9: APPOINTMENT OF CHAIRS AND VICE-CHAIRS OF COMMITTEES FOR 2020/21 - REPORT OF THE DEMOCRATIC SERVICES MANAGER</b>	
The purpose of this report is to inform the Council of the appointment of Chairs and ViceChairs of Committees (except Area Committees) for 2020/21.	There are no known Environmental impacts or requirements that apply to this report
<b>AGENDA ITEM 10: KEY DECISIONS - ANNUAL REPORT ON CASES OF SPECIAL URGENCY - REPORT OF THE LEADER OF THE COUNCIL</b>	
The purpose of this report is to inform the Council of any occasions over the past year where the provisions relating to “Special Urgency” have been used in connection with the publication of an intention to make a Key Decision, as required by legislation.	There are no known Environmental impacts or requirements that apply to this report.
<b>AGENDA ITEM 11: NOMINATION OF REPRESENTATIVES ON OUTSIDE ORGANISATIONS AND OTHER BODIES FOR 2020/21 REPORT OF THE DEMOCRATIC SERVICES MANAGER</b>	
The purpose of this report is to present a list setting out the nomination of representatives on Outside Organisations and Other Bodies for 2020/21.	There are no known Environmental impacts or requirements that apply to this report.
<b>5. Council – 9 July 2020</b>	
<b>AGENDA ITEM 6A – REFERRED FROM CABINET: CORPORATE PEER CHALLENGE ACTION PLAN - REPORT OF: DEPUTY CHIEF EXECUTIVE</b>	
Cabinet on 24 March 2020 and Full Council on 2 April 2020 (decisions taken under delegated decision following emailed consultation with Members) noted the final report from the Local Government Association Corporate Peer Challenge (CPC) and requested that an Action Plan be developed by the Leader, Deputy Leader, Chief Executive and Deputy Chief Executive to respond to the recommendations within the report. This report submits a draft Action Plan to Cabinet for approval.	There are no known Environmental impacts or requirements that apply to this report. Individual actions on the plan may require environmental impact assessments in due course as solutions are developed.

<p><b>AGENDA ITEM 6B – REFERRED FROM CABINET: REVENUE BUDGET OUTTURN 2019/20 - REPORT OF THE SERVICE DIRECTOR - RESOURCES</b></p>	
<p>The purpose of this report is to inform Cabinet of the summary position on revenue income and expenditure as at the end of the financial year 2019/20. The net outturn of £14.692m represents a £129k decrease from the working budget of £14.821million. There are corresponding requests to carry forward £195k (of underspends) to fund specific projects that will now take place in 2020/21. There is a further forecast impact on the 2020/21 base budget of a £149k increase. Within these summary totals there are a number of budget areas with more significant variances, which are detailed and explained in table 3. The report also provides an update on; - the delivery of planned efficiencies (paragraph 8.4) - the use of budget approved to be carried forward from 2018/19 (paragraph 8.5) - performance against the four key corporate ‘financial health’ indicators (paras 8.6-8.8) - confirmation of the funding position as at the end of 2019/20 (table 6) - details of earmarked reserves movements and balances (table 8)</p>	<p>There are no known Environmental impacts or requirements that apply to this report</p>
<p><b>AGENDA ITEM 6C – REFERRED FROM CABINET: INVESTMENT STRATEGY (CAPITAL AND TREASURY) END OF YEAR REVIEW 2019/20 REPORT OF THE SERVICE DIRECTOR - RESOURCES</b></p>	
<p>As at the end of financial year 2019/20, there is a reduction in Capital spend compared to quarter 3 of £0.331million. The majority of this change is due to revisions to the profile of planned project spend, with £0.277million that will now instead be incurred in 2020/21. During the year the Council has generated £0.411million of interest from its investments. This is slightly below the budgeted total of £0.418million. The Council continued to invest in smaller Building Societies (subject to checks that compare the size of the Society with that of the investment) and also now invests in non-UK banks. The Council has repaid £0.017million of borrowing during the year as it has matured. The Council has £0.423million of remaining borrowing. This borrowing is at a fixed rate for a fixed period. The premium incurred from repaying this borrowing early means that it is not worthwhile to do so. The Council complied with its legislative and regulatory requirements throughout the year.</p>	<p>There are no known Environmental impacts or requirements that apply to recommendations of this report. The projects at section 8.4 may have impacts that contribute to an adverse impact. As these projects go forward, an assessment will be made where necessary.</p>

The forecast for 2020/21 is that investment income will continue to reduce due to market conditions, the use of cash balances to fund the capital programme and the effect of Covid19.	
<b>AGENDA ITEM 7: ANNUAL REPORT OF THE STANDARDS COMMITTEE REPORT OF MONITORING OFFICER</b>	
To consider the Annual report in relation to ethical standards in the preceding civic year. Members should also note the ongoing national consultation on a new Model Code and participate if possible.	There are no known Environmental impacts or requirements that apply to this report.
<b>AGENDA ITEM 8: CONSTITUTIONAL (INCLUDING FINANCIAL REGULATION) CHANGES TO FOLLOWING TIER 1 &amp; 2 RESTRUCTURE REPORT OF THE SERVICE DIRECTOR LEGAL AND COMMUNITY &amp; MONITORING OFFICER</b>	
To present consequential changes for approval following the Tier 1 and 2 management changes.	None identified
<b>AGENDA ITEM 9: VOLUNTARY REDUNDANCY REPORT OF THE CHIEF EXECUTIVE</b>	
To seek the approval of the Council for a voluntary redundancy, where the cost exceeds the threshold of £100,000 as set out in the Pay Policy Statement.	<i>Environmental implications were not considered in this report.</i>
<b>6. Council – 24 September 2020</b>	
<b>AGENDA ITEM 6: APPOINTMENT OF RESERVE INDEPENDENT PERSON (&amp; CONFIRMATION OF EXISTING APPOINTMENTS) - REPORT OF THE SERVICE DIRECTOR LEGAL AND COMMUNITY AND MONITORING OFFICER</b>	
On 12 July 2012 the Council appointed an Independent Person (IP) Nicholas Moss and Reserve Independent Person (ResIP) Peter Chapman. A Deputy Reserve IP Stephen Bubb, was then appointed from Broxbourne Borough Council (Broxbourne) on 18 July 2013. This report seeks approval to change to having an IP and two Reserve IPs, rather than an IP, a Deputy IP and a Deputy Reserve IP. It seeks to end the appointment of Stephen Bubb (no longer a Broxbourne IP), and to appoint John Richardson as a Reserve IP. It also seeks approval for the confirmation of continuing appointment of Nicholas Moss (as IP) and Peter Chapman (as ResIP). All appointments to be for a period of up to 4 years (two years and potential extension for a further two years).	There are no known Environmental impacts or requirements that apply to this report.

<b>AGENDA ITEM 7: APPOINTMENT OF PARISH/ TOWN REPRESENTATIVES TO STANDARDS COMMITTEE</b> <b>REPORT OF THE SERVICE DIRECTOR: LEGAL AND COMMUNITY/ MONITORING OFFICER</b>	
For Full Council to confirm the appointment of the co-optee(s) to the Standards Committee	There are no known Environmental impacts or requirements that apply to this report
<b>AGENDA ITEM 8: MEMBER AND OFFICER INDEMNITY</b> <b>REPORT OF THE SERVICE DIRECTOR – LEGAL AND COMMUNITY</b>	
To obtain Council’s endorsement of an updated Member and Officer Indemnity Policy.	There are no known Environmental impacts or requirements that apply to the Policy/this report.
<b>AGENDA ITEM 9: ANNUAL REPORT OF THE OVERVIEW AND SCUTINY COMMITTEE 2019/20</b> <b>REPORT OF THE CHAIR OF THE OVERVIEW AND SCRUTINY COMMITTEE 2019 - 2020</b>	
To consider the Annual report of the Overview and Scrutiny Committee regarding the 2019/20 Civic Year.	There are no known Environmental impacts or requirements that apply to this report.
<b>7. Council – 8 October 2020</b>	
<b>AGENDA ITEM 3: NORTH HERTFORDSHIRE DISTRICT SUBMISSION LOCAL PLAN</b> <b>REPORT OF: IAN FULLSTONE, SERVICE DIRECTOR - REGULATORY</b>	
The purpose of this report is to provide Members with a precis as to the progress of the Local Plan since April 2017 when Full Council resolved to submit the Plan for examination by the Secretary of State. The report sets out the factual background to the Examination of the emerging Local Plan for North Hertfordshire, key issues relevant to the substantive motion being considered by this meeting and the potential implications of any decision.	The Local Plan is subject to extensive, statutory environmental assessments which consider the social, economic and environmental implications of proposed policies and allocations. Any changes to the spatial strategy already submitted and considered by the examination would require further assessment(s). Any proposed Main Modifications will be ‘screened’ to determine if they are likely to have significant effects and if necessary, will be subject to full appraisal.

<b>8. Council – 12 November 2020</b>	
<b>AGENDA ITEM 7: RESOLUTION TO EXTEND THE 6 MONTH RULE – SECTION 85 LOCAL GOVERNMENT ACT 1972</b> <b>REPORT OF THE DEMOCRATIC SERVICES MANAGER</b>	
To consider an extension of the six-month rule for Councillor Kay Tart, having regard to the circumstances for absence from meetings.	There are no known Environmental impacts or requirements that apply to this report
<b>9. Council – 21 January 2021</b>	
<b>AGENDA ITEM 10: COUNCIL TAX REDUCTION SCHEME 2021/2022</b> <b>REPORT OF THE SERVICE DIRECTOR – CUSTOMERS</b>	
To approve the Council Tax Reduction Scheme (CTRS) for North Hertfordshire for 2021/2022.	There are no known Environmental impacts or requirements that apply to this report.
<b>AGENDA ITEM 11: REVIEW OF MEMBERS’ ALLOWANCES SCHEME</b> <b>REPORT OF: DEMOCRATIC SERVICES MANAGER</b>	
To agree the Member’s Allowances Scheme 2021/2022 having taken into account the recommendations of the Independent Remuneration Panel (‘IRP’)	There are no known Environmental impacts or requirements that apply to this report.
<b>AGENDA ITEM 12: ELECTORAL SERVICES – SCALES OF FEES 2021/22</b> <b>REPORT OF THE SERVICE DIRECTOR - RESOURCES</b>	
To agree the Scale of Fees for electoral events held during 2021/22	There are no known Environmental impacts or requirements that apply to this report.
<b>AGENDA ITEM 13: COVID-19 LEISURE CONTRACTS RECOVERY</b> <b>REPORT OF THE SERVICE DIRECTOR - PLACE</b>	
The Covid-19 Leisure Contracts Recovery report was referred to full Council on 24 September 2020 from Cabinet on 21 July 2020. Council RESOLVED; To provide financial support to Stevenage Leisure Limited (SLL) on an Open Book basis from 20 March 2020 up to at least 31 March 2021. The support provided would only cover losses relating to the Council’s contracts, and will not cover central overheads. SLL would be required to take all reasonable actions to minimise the value of any losses. The actual value of the	There are no known Environmental impacts or requirements that apply to this recommendation of continued support. The Facilities are currently shut and remain so for the moment. The impact on the environment has been reduced in comparison to when it was fully opened. When the facilities re-open or are closed then the environmental implications may require assessment.

<p>support required will depend on SLLs income recovery but will be capped at a maximum of £1.8m.</p> <p>Covid-19 case numbers were rising rapidly across the whole of the UK and in other countries. As a result, the Government instigated new national restrictions from 5 November 2020 until 2 December 2020, which included the closure of leisure facilities.</p> <p>Since the report was considered by Cabinet, Hertfordshire was first placed into Tier 4 restrictions on the 20 December 2020. This required the closure of Leisure Centres. Then the whole of England was placed under Tier 5 (lock-down) restrictions on 5 January 2021. This lock-down has been announced as lasting until at least mid-February. It is also now very likely that the recovery to previous income levels will stretch into 2021/22 and potentially beyond. The Part 2 referral report from Cabinet has been re-written to provide an updated forecast summary reflecting the impact on 2020/21 and 2021/22.</p>	
<h3>10. Council – 11<sup>th</sup> February 2021</h3>	
<p><b>AGENDA ITEM 6B – REFERRED FROM CABINET: INVESTMENT STRATEGY (INTEGRATED CAPITAL AND TREASURY)</b>  <b>REPORT OF THE SERVICE DIRECTOR - RESOURCES</b></p>	
<p>The Investment Strategy provides the following key information:</p> <ul style="list-style-type: none"> <li>• A capital programme of £14.718m in 2021/22 and £25.074m for the period 2022/23 to 2025/26.</li> <li>• Recommendations on the Prudential and other Treasury indicators that will be monitored and reported on during the year (2021/22)</li> <li>• As the Council has identified a need to borrow for capital purposes, a borrowing and Minimum Revenue Provision (MRP) policy</li> <li>• The scope of treasury investments where the Council will invest any surplus cash.</li> </ul>	<p>There are no known Environmental impacts or requirements that apply to recommendations of this report. The projects at section 8.4 may have impacts that contribute to an adverse impact. As these projects go forward, an assessment will be made where necessary.</p>

<p><b>AGENDA ITEM 7: PAY POLICY STATEMENT 2021/22 REPORT OF THE SERVICE DIRECTOR - RESOURCES</b></p>	
<p>This report sets out a draft Pay Policy Statement 2021/22 (Appendix 1) for Council's consideration and approval in accordance with the requirements of Section 38 of the Localism Act 2011 (the Act), associated guidance issued under Section 40 of the Act, the Local Government Transparency Code 2015 and any other relevant legislation. The Statement incorporates elements of existing policy and practice and is required to be agreed annually.</p>	<p>There are no known Environmental impacts or requirements that apply to this report.</p>
<p><b>AGENDA ITEM 8: REVENUE BUDGET 2021/22 REPORT OF THE SERVICE DIRECTOR - RESOURCES</b></p>	
<p>Cabinet is asked to; consider the draft budget for 2021/22 and the main factors which contribute to the determination of the North Hertfordshire District Council (NHDC) Council Tax level; consider the appropriate level of Council Tax that will be recommended to the meeting of the Council on the 11 February 2021.</p>	<p>There are no known Environmental impacts or requirements that apply to this report.</p>
<p><b>AGENDA ITEM 9: LAND OFF TEMPLARS LANE, PRESTON REPORT OF THE INTERIM PROPERTY CONSULTANT</b></p>	
<p>The land at Templars Lane, Preston was declared surplus at Cabinet on 17th December 2019. The property has been fully marketed and terms agreed for its sale. Approval is now sought for this transaction.</p>	<p>Environmental Impact Assessment (Sustainability Appraisal) has been undertaken. This has been considered and is detailed in the following Local Plan submissions and the allocation of this site.</p> <p>The Environmental Impact Assessment can be viewed <a href="#">here</a>.</p>

### 3.0 Conclusion

As noted at the introduction, the Council would give specific consideration as to how the decisions it made might impact on the Environment. The report template was amended in May 2020, to include a specific Environmental Implications Section with accompanying guidance. This will be an ongoing process to ensure that impacts and mitigation measures and risks are identified at an early stage. The annual assessment will feed into the annual monitoring of NHDC's Climate Change Strategy delivery and impact in the district. This will also contribute to the fuller evaluation proposed to take place in 2025.