

28 day Notice

NORTH HERTFORDSHIRE DISTRICT COUNCIL (“the Council”)

The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 (“ the Regulations”)

The Council intends to hold a public meeting of the Cabinet on 18 December 2018 at 7.30 p.m.

1. This Committee is deemed to be a relevant “ decision-making body” under the Regulations.
2. It is likely that this meeting will be held in private or at this meeting, the Council will exclude members of the public and press from part of this meeting, for one or both of the following reasons:
 - (a) In view of the business to be transacted or the nature of the proceedings, if members of the public were present, it is likely that confidential information would be disclosed to them in breach of the obligation of confidence;
 - (b) In view of the nature of the item of business to be transacted, if members of the public were present during the item, exempt information would be disclosed to them
3. Under Regulation 5, the Council is required to give notice of its intention to hold this meeting, or part of this meeting, in private, at least 28 clear days before the date of this meeting and to give a statement of reasons for this meeting, or part of this meeting, to be held in private.

As follows:

STATEMENT OF REASONS

Part of the meeting to consider a report on Outbound Mail Contract which will contain exempt information as defined in Paragraph 3 (financial or business affairs) of Schedule 12A of the Local Government Act 1972.

4. At least 5 clear days before this meeting, the Council is also required to publish a further notice of its intention to hold this meeting in private and must include-
 - (a) a statement of the reasons for this meeting, or part of this meeting, to be held in private
 - (b) details of any representations received by the Council about why this meeting, or part of this meeting to be held in private, should be open to the public; and
 - (c) a statement of its response to any such representations.
5. Please send all correspondence about this notice or any representations you wish to make by no later than noon on 4 December 2018) to:

Name: Jeanette Thompson, Proper Officer, North Hertfordshire District Council
Address: Council Offices, Gernon Road, Letchworth Garden City, Hertfordshire, SG6 3JF or by
e-mail jeanette.thompson@north-herts.gov.uk

Jeanette Thompson
Proper Officer to the Council

Date: 19 November 2018

NOTE

Where the date by which a meeting must be held makes compliance with this Regulation impracticable, the meeting may only be held in private where the agreement of the Council's Chairman of the Overview and Scrutiny Committee (or if s/he is unable to act, the Chairman of the Council) has been obtained, for the reason that the meeting is urgent and cannot reasonably be deferred.

As soon as reasonably practicable after the agreement has been obtained, the Council must publish a notice setting out the reasons why the meeting was urgent and could not reasonably be deferred.