

CONTRACT NOTICE

SECTION I: CONTRACTING AUTHORITY

I.1) NAME, ADDRESSES AND CONTACT POINT(S)

Official name: North Hertfordshire District Council		
Postal address: Council Offices, Gernon Road		
Town: Letchworth Garden City	Postal code: SG63JF	Country: United Kingdom
Contact point(s): North Hertfordshire District Council For the attention of: Andy Godman	Telephone: +44 1462474000	
E-mail: andy.godman@north-herts.gov.uk	Fax:	
Internet address(es) (if applicable) General address of the contracting authority (URL): www.north-herts.gov.uk Address of the buyer profile (URL): http://www.supplyhertfordshire.uk/		

Further information can be obtained at:	
	As in above mentioned contact point(s) Other: <i>please complete Annex A.I</i>

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained at:	
	As in above mentioned contact point(s) Other: <i>please complete Annex A.II</i>
Tenders or requests to participate must be sent to:	
	As in above mentioned contact point(s) Other: <i>please complete Annex A.III</i>

I.2) TYPE OF CONTRACTING AUTHORITY AND MAIN ACTIVITY OR ACTIVITIES

Ministry or any other national or federal authority, including their regional or local sub-divisions National or federal agency/office Regional or local authority Regional or local agency Body governed by public law European institution/agency or international organisation Other <i>(please specify):</i>	General public services Defence Public order and safety Environment Economic and financial affairs Health Housing and community amenities Social protection Recreation, culture and religion Education Other <i>(please specify):</i>
The contracting authority is purchasing on behalf of other contracting authorities NO YES	
Contracting Authorities :	

SECTION II: OBJECT OF THE CONTRACT

II.1) DESCRIPTION

II.1.1) Title attributed to the contracting authority NHDC 0616 - Assistive Technology - Equipment Supply		
II.1.2) Type of contract and location of works, place of delivery or of performance <i>(Choose one category only - works, supplies or services - which corresponds most to the specific object of your contract or purchase(s))</i>		
(a) Works Execution Design and execution Realisation, by whatever means	(b) Supplies Purchase Lease Rental	(c) Services Service category: No <i>(for service categories 1-27,</i>

of work, corresponding to the requirements specified by the contracting authorities	Hire purchase A combination of these	<i>please see Annex II of Directive 2004/18/EC)</i>
Main site or location of works NUTS code:	Main place of delivery NUTS code:	Main place of performance NUTS code:
II.1.3) The notice involves		
A public contract		The setting up of a dynamic purchasing system (DPS)
The establishment of a framework agreement		
II.1.4) Information on framework agreement (if applicable)		
Framework agreement with several operators Number <i>or, if applicable</i> , maximum number of participants to the framework agreement envisaged		Framework agreement with a single operator
Duration of the framework agreement: Duration in year(s): or month(s): Justification for a framework agreement the duration of which exceeds four years:		

Estimated total value of purchases for the entire duration of the framework agreement (if applicable; give figures only): Estimated value excluding VAT: Currency: <i>or</i> range: between and Currency: Frequency and value of the contracts to be awarded (<i>if known</i>):		
II.1.5) Short description of the contract or purchase(s) North Hertfordshire District Council (the Council) invites Tenders for the supply of assistive technology equipment in connection with its independent living service, Hertfordshire Careline. The contract is for a 4 year term, with a further possible 4 year extension. Procurement documentation can be accessed by logging into Supply Hertfordshire at the following link http://www.supplyhertfordshire.uk		
II.1.6) Common procurement vocabulary (CPV)		
	Main vocabulary	Supplementary vocabulary (if applicable)
Main object	32000000-3	

Additional object(s)	85311100-3	
II.1.7) Contract covered by the Government Procurement Agreement (GPA) NO YES		
II.1.8) Division into lots (for information about lots, use Annex B as many times as there are lots) NO YES		
If yes, tenders should be submitted for (tick one box only):		
one lot	several lots	all lots
II.1.9) Variants will be accepted NO YES		

II.2) QUANTITY OR SCOPE OF THE CONTRACT

II.2.1) Total quantity or scope (including all lots and options, if applicable)
If applicable, estimated value excluding VAT (give figures only): Currency: or range: between 400000 and 800000 Currency: Pound Sterling (GBP)

II.2.2) Options (if applicable) NO YES
If yes, description of these options: The Council is looking for a 4 year agreement with the option to extend for a further 4 years.
If known, provisional timetable for recourse to these options: in months: 48 or days: (from the award of the contract)
Number of possible renewals (if any): or Range: between 1 and 4 If known, in the case of renewable supplies or service contracts, estimated time-frame for subsequent contracts: in months: or days: (from the award of the contract)

II.3) DURATION OF THE CONTRACT OR TIME-LIMIT FOR COMPLETION

Duration in months: 48 or days: (from the award of the contract)
or starting // (dd/mm/yyyy) completion // (dd/mm/yyyy)

SECTION III: LEGAL, ECONOMIC, FINANCIAL AND TECHNICAL INFORMATION

III.1) CONDITIONS RELATING TO THE CONTRACT

<p>III.1.1) Deposits and guarantees required <i>(if applicable)</i></p> <p>Please refer to Invitation to Tender documents.</p>
<p>III.1.2) Main financing conditions and payment arrangements and/or reference to the relevant provisions regulating them</p> <p>Please refer to invitation to Tender documents.</p>
<p>III.1.3) Legal form to be taken by the group of economic operators to whom the contract is to be awarded <i>(if applicable)</i></p> <p>Please refer to Invitation to Tender documents.</p>
<p>III.1.4) Other particular conditions to which the performance of the contract is subject <i>(if applicable)</i> NO YES</p> <p>If yes, description of particular conditions</p>

III.2) CONDITIONS FOR PARTICIPATION

<p>III.2.1) Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers</p>
<p>Information and formalities necessary for evaluating if requirements are met: As detailed in the Tender documents.</p>

<p>III.2.2) Economic and financial capacity</p>	
<p>Information and formalities necessary for evaluating if requirements are met: As detailed in the Tender documents.</p>	<p>Minimum level(s) of standards possibly required <i>(if applicable)</i>: As detailed in the Tender documents.</p>
<p>III.2.3) Technical capacity</p>	
<p>Information and formalities necessary for evaluating if requirements are met: As detailed in the Tender documents.</p>	<p>Minimum level(s) of standards possibly required <i>(if applicable)</i>: As detailed in the Tender documents.</p>
<p>III.2.4) Reserved contracts <i>(if applicable)</i> NO YES</p>	
<p>The contract is restricted to sheltered workshops The execution of the contract is restricted to the framework of sheltered employment</p>	

programmes

III.3) CONDITIONS SPECIFIC TO SERVICES CONTRACTS

III.3.1) Execution of the service is reserved to a particular profession NO YES If yes, reference to the relevant law, regulation or administrative provision:
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III.3.2) Legal persons should indicate the names and professional qualifications of the staff responsible for the execution of the service NO YES
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SECTION IV: PROCEDURE

IV.1) TYPE OF PROCEDURE

IV.1.1) Type of procedure				
Open				
Restricted				
Accelerated restricted		Justification for the choice of accelerated procedure:		
Negotiated		Candidates have already been selected NO YES If yes, provide names and addresses of economic operators already selected under Section VI.3) Additional information		
Accelerated negotiated		Justification for the choice of accelerated procedure:		
Competitive dialogue				
IV.1.2) Limitations on the number of operators who will be invited to tender or to participate (restricted and negotiated procedures, competitive dialogue) Envisaged number of operators or envisaged minimum number and, if applicable, maximum number Objective criteria for choosing the limited number of candidates:				
IV.1.3) Reduction of the number of operators during the negotiation or dialogue (negotiated procedure, competitive dialogue) Recourse to staged procedure to gradually reduce the number of solutions to be				

discussed or tenders to be negotiated NO YES		
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IV.2) AWARD CRITERIA

IV.2.1) Award criteria <i>(please tick the relevant box(es))</i>			
Lowest price <i>or</i> the most economically advantageous tender in terms of <i>the criteria stated below (the award criteria should be given with their weighting or in descending order of importance where weighting is not possible for demonstrable reasons)</i> <i>the criteria stated in the specifications, in the invitation to tender or to negotiate or in the descriptive document</i>			
Criteria	Weighting	Criteria	Weighting
1.		6.	
2.		7.	
3.		8.	
4.		9.	
5.		10.	
IV.2.2) An electronic auction will be used NO YES If yes, additional information about electronic auction <i>(if appropriate)</i>			

IV.3) ADMINISTRATIVE INFORMATION

IV.3.1) File reference number attributed by the contracting authority <i>(if applicable)</i> LL13212/16/C1319
IV.3.2) Previous publication(s) concerning the same contract NO YES If yes, Prior information notice Notice on a buyer profile

Notice number in OJ: of / / (dd/mm/yyyy)
Other previous publications (if applicable)
Notice number in OJ: of / / (dd/mm/yyyy)
Notice number in OJ: of / / (dd/mm/yyyy)

IV.3.3) Conditions for obtaining specifications and additional documents (except for a DPS) or descriptive document (in the case of a competitive dialogue)

Time limit for receipt of requests for documents or for accessing documents
Date: / / (dd/mm/yyyy) Time: :

Payable documents
NO YES
If yes, price (give figures only): Currency:
Terms and method of payment:

IV.3.4) Time-limit for receipt of tenders or requests to participate

Date: 5 / 9 / 2016 (dd/mm/yyyy) Time: 12 : 00

IV.3.5) Date of dispatch of invitations to tender or to participate to selected candidates (if known) (in the case of restricted and negotiated procedures, and competitive dialogue)

Date: / / (dd/mm/yyyy)

IV.3.6) Language(s) in which tenders or requests to participate may be drawn up

ES CS DA DE ET EL EN FR IT LV LT HU MT NL PL PT SK SL FI SV

Others(s):

IV.3.7) Minimum time frame during which the tenderer must maintain the tender (open procedure)

Until: / / (dd/mm/yyyy)
or duration in month(s): 6 or days: (from the date stated for receipt of tender)

IV.3.8) Conditions for opening tenders

Date: / / (dd/mm/yyyy) Time: :
Place (if applicable):
Persons authorised to be present at the opening of tenders (if applicable) NO YES

SECTION VI: COMPLEMENTARY INFORMATION

VI.1) THIS IS A RECURRENT PROCUREMENT (if applicable) NO YES

If yes, estimated timing for further notices to be published:

VI.2) CONTRACT RELATED TO A PROJECT AND/OR PROGRAMME FINANCED BY COMMUNITY FUNDS NO YES

If yes, reference to project(s) and/or programme(s):

VI.3) ADDITIONAL INFORMATION (if applicable)

Suitable for SME's

VI.4) PROCEDURES FOR APPEAL

VI.4.1) Body responsible for appeal procedures

Official name:

North Hertfordshire District Council

Postal address:

Council Offices, Gernon Road

Town:

Letchworth Garden City

Postal code:

SG6 3JF

Country:

United Kingdom

E-mail:

Telephone:

+44 1462474000

Internet address (URL):

www.north-herts.gov.uk

Fax:

Body responsible for mediation procedures (if applicable)

Official name:

North Hertfordshire District Council

Postal address:

Council Offices, Gernon Road

Town:

Letchworth Garden City

Postal code:

SG6 3JF

Country:

United Kingdom

E-mail:

Telephone:

+44 1462474000

Internet address (URL):

www.north-herts.gov.uk

Fax:

VI.4.2) Lodging of appeals (please fill heading VI.4.2 OR if need be, heading VI.4.3)

Precise information on deadline(s) for lodging appeals:

VI.4.3) Service from which information about the lodging of appeals may be obtained

Official name:		
Postal address:		
Town:	Postal code:	Country:
E-mail:	Telephone:	
Internet address (URL):	Fax:	
VI.5) DATE OF DISPATCH OF THIS NOTICE 4 / 8 / 2016 (dd/mm/yyyy)		

ANNEX A
ADDITIONAL ADDRESSES AND CONTACT POINTS
(Return back to Address section)

I) ADDRESSES AND CONTACT POINTS FROM WHICH FURTHER INFORMATION CAN BE OBTAINED

Official name:		
Postal address:		
Town:	Postal code:	Country:
Contact point(s): For the attention of:	Telephone:	
E-mail:	Fax:	
Internet address (URL):		

II) ADDRESSES AND CONTACT POINTS FROM WHICH SPECIFICATIONS AND ADDITIONAL DOCUMENTS (INCLUDING DOCUMENTS FOR COMPETITIVE DIALOGUE AS WELL AS DYNAMIC PURCHASING SYSTEM) CAN BE OBTAINED

Official name: Documents can be obtained electronically via http://www.supplyhertfordshire.uk/		
Postal address: Tenders are listed alphabetically on the home page of Intend.		
Town: Click on view details , then click on	Postal code: You will be	Country:

Express Interest to access documents.	required to register on Intend if you have not already done so. Registration is free	
Contact point(s): For the attention of:		Telephone:
E-mail:		Fax:
Internet address (URL):		

III) ADDRESSES AND CONTACT POINTS TO WHICH TENDERS/REQUESTS TO PARTICIPATE MUST BE SENT

Official name: Documents must be sent electronically via http://www.supplyhertfordshire.uk/		
Postal address: Council Offices, Gernon Road		
Town: Letchworth Garden City	Postal code: SG63JF	Country: United Kingdom
Contact point(s): North Hertfordshire District Council For the attention of: Andy Godman		Telephone: +44 1462474000
E-mail: andy.godman@north-herts.gov.uk		Fax:
Internet address (URL): www.north-herts.gov.uk		

ANNEX B INFORMATION ABOUT LOTS

LOT No: 1 **TITLE** The supply of assistive technology equipment that communicates with the Council's Operations Centre via a landline telephone connection

<p>1) SHORT DESCRIPTION The supply of assistive technology equipment that communicates with the Council's Operations Centre via a landline telephone connection</p>
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2) COMMON PROCUREMENT VOCABULARY (CPV)		
	Main vocabulary	Supplementary vocabulary (if applicable)
Main object	32000000-3	
3) QUANTITY OR SCOPE		
<i>If known, estimated cost excluding VAT (give figures only): Currency: or range: between and Currency:</i>		
4) INDICATION ABOUT DIFFERENT DATE FOR DURATION OF CONTRACT OR STARTING/COMPLETION (if applicable)		
Duration in months: <i>or</i> days: (from the award of the contract) <i>or</i> starting / / (dd/mm/yyyy) completion / / (dd/mm/yyyy)		
5) ADDITIONAL INFORMATION ABOUT LOTS		

----- (Use this Annex as many times as there are lots) -----

LOT No: 2 **TITLE** The supply of assistive technology equipment that communicates with the Council's Operations Centre via a GSM connection

1) SHORT DESCRIPTION		
The supply of assistive technology equipment that communicates with the Council's Operations Centre via a GSM connection		
2) COMMON PROCUREMENT VOCABULARY (CPV)		
	Main vocabulary	Supplementary vocabulary (if applicable)
Main object	32000000-3	
3) QUANTITY OR SCOPE		
<i>If known, estimated cost excluding VAT (give figures only): Currency:</i>		

or range: between and Currency:

4) INDICATION ABOUT DIFFERENT DATE FOR DURATION OF CONTRACT OR STARTING/COMPLETION (if applicable)

Duration in months: or days: (from the award of the contract)

or starting / / (dd/mm/yyyy)

completion / / (dd/mm/yyyy)

5) ADDITIONAL INFORMATION ABOUT LOTS

LOT No: 3 **TITLE** The supply of standalone assistive technology equipment

1) SHORT DESCRIPTION

The supply of standalone assistive technology equipment

2) COMMON PROCUREMENT VOCABULARY (CPV)

	Main vocabulary	Supplementary vocabulary (if applicable)
Main object	32000000-3	

3) QUANTITY OR SCOPE

If known, estimated cost excluding VAT (*give figures only*): Currency:

or range: between and Currency:

4) INDICATION ABOUT DIFFERENT DATE FOR DURATION OF CONTRACT OR STARTING/COMPLETION (if applicable)

Duration in months: or days: (from the award of the contract)

or starting / / (dd/mm/yyyy)

completion / / (dd/mm/yyyy)

5) ADDITIONAL INFORMATION ABOUT LOTS

LOT No: 4 **TITLE** The supply of ancillary and maintenance goods associated with Lots 1, 2, and 3

1) SHORT DESCRIPTION

The supply of ancillary and maintenance goods associated with Lots 1, 2, and 3

2) COMMON PROCUREMENT VOCABULARY (CPV)

	Main vocabulary	Supplementary vocabulary <i>(if applicable)</i>
Main object	32000000-3	

3) QUANTITY OR SCOPE

If known, estimated cost excluding VAT (*give figures only*): Currency:
or range: between and Currency:

4) INDICATION ABOUT DIFFERENT DATE FOR DURATION OF CONTRACT OR STARTING/COMPLETION *(if applicable)*

Duration in months: *or* days: (from the award of the contract)
or starting / / (dd/mm/yyyy)
completion / / (dd/mm/yyyy)

5) ADDITIONAL INFORMATION ABOUT LOTS