

## RECORD OF DECISION MADE UNDER DELEGATED AUTHORITY

### \*PART 1 – PUBLIC DOCUMENT

- 1. Decision Taken:** The appointment of Tynetec, a division of Legrand Assisted Living & Healthcare Ltd., to supply assistive technology equipment to the Council.
- 2. Decision Taker:** Andy Godman, Head of Housing & Public Protection.
- 3. Date Decision Taken:** 24<sup>th</sup> November 2016.
- 4. Summary of Background:** Hertfordshire Careline (a trade name relating to the collaboration between North Hertfordshire District Council and Hertfordshire Council Council) has experienced significant growth since its inception on 1<sup>st</sup> April 2015. The range of services provided has also expanded.

Accordingly, the Council embarked on a procurement exercise in order to appoint a supplier of equipment to support Hertfordshire Careline's trading model.

The contract value of this procurement is estimated to be £400k over the life of the contract (i.e. 4 years, which is extendable by another 4 years).
- 5. Directorate:** Planning, Housing, and Enterprise.
- 6. Notification Date:\***  
*(Date sent to all Members and put on website - Committee and Member Services will insert)*
- 7. Reason for Decision:** Tynetec provided the most economically advantageous tender.
- 8. Other Options Considered:** None – the appointment of Tynetec flowed from an Open Tender procurement process conducted in accordance with the Council's Contract Procurement Rules.
- 9. Consultations:  
(including the effect on stakeholders, partners and the public)** The Council's strategic partner, Hertfordshire County Council, has been consulted on the objectives and approach to the selection of an appropriate equipment supplier.

10. **Legal Implications:** This procurement exercise was conducted in accordance with the Council's Contract Procurement Rules and the Public Contract Regulations 2015. As the resultant contract with Tynetec is of a value in excess of £50,000 a delegated decision notice is required.
11. **Financial Implications:** The appointment of the most economically advantageous solution will yield significant cost savings (for example, the supply cost of a base unit and pendant will fall by approximately 10%) over the current supply arrangements. This will enable, all things being equal, for Hertfordshire Careline to assist more households for the same assigned budget.
12. **Risk Implications:  
(Risk implications to include strategic, operational, information, reputation risks, etc.)** This procurement exercise was undertaken in accordance with the relevant legislation and best practise - therefore the risk of legal challenge, and the resultant harm to the Council's reputation, has been minimised.
13. **Equalities Implications:** None.
14. **Social Value Implications:** The tender specification included a requirement that, where practicable, assistive technology equipment should be remanufactured at the end of its deployment. This will reduce the environmental impact of the Council's community alarm and telecare service, Careline, as well as reduce supply chain costs.
15. **Human Resource Implications:** None.
16. **Background Papers:** None.

Signature of Decision Taker



\* Date decision to appear in MIS

**Please Note:** that *unless urgency provisions apply* EXECUTIVE decisions cannot be implemented until 5 clear working days have elapsed after the decision has been taken to allow for scrutiny call-in.

**Call-in does not apply to NON-EXECUTIVE DECISIONS**